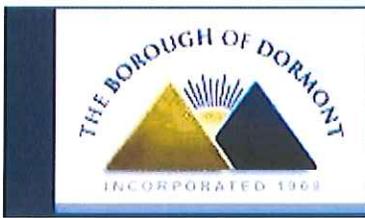


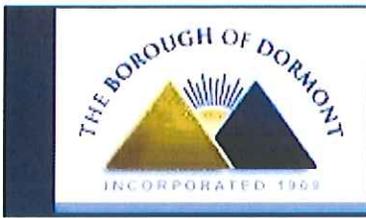
**REGULAR BUSINESS MEETING
DORMONT BOROUGH COUNCIL
NOVEMBER 3, 2014**

1. Executive Session 6:00PM
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
6. Comments from the Mayor
7. Council Committee Reports
8. Council President's Report
9. Borough Manager's Report
10. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the October 6, 2014 Council Business Meeting.
 - D. Motion to approve the Warrant List for October, 2014.
 - E. Motion to authorize Payment #1 and Final to the City of Pittsburgh for \$37,771 for the paving of McNeilly Avenue.
 - F. Motion to authorize Payment #1 to R & R Masonry Restoration for \$4,200 for masonry work at the Thomas Lloyd Recreation Center.
 - G. Motion to authorize Payment #2 and Final to R & R Masonry Restoration for \$7,800 for masonry work at the Thomas Lloyd Recreation Center.
 - H. Motion to authorize Payment #1 and Final to Niando Construction, Inc. for \$9,751.20 for curb and sidewalk replacement on McNeilly Avenue.
 - I. Motion to authorize Payment #2 to Insight Pipe Contracting, L.P. for \$4,025.22 for the 2014 Sanitary Sewer Preventative Maintenance Contract.
 - J. Motion to authorize Payment #3 and Final to Insight Pipe Contracting, L.P. for \$2,240.22 for the 2014 Sanitary Sewer Preventative Maintenance Contract.
 - K. Motion to authorize Payment #1 to Laurel Asphalt, L.L.C. for \$42,735.80 for the Imprinted Crosswalk Project.
 - L. Motion to authorize Payment #1 and Final to Niando Construction, Inc. for \$16,404.74 for 2014 Sanitary Sewer O&M Projects.
 - M. Motion to accept the resignation of Grant Shiring from the Planning Commission.



11. Action Items

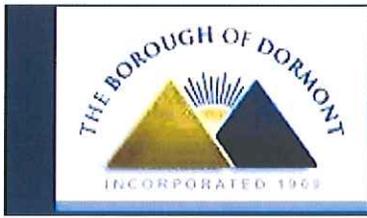
- A. **Approval of Reserved Accessible Parking Space** – Motion to approve a Reserved Accessible Parking Space for Ms. Dolores Galenec of 2943 Glenmore Avenue as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- B. **Approval of Reserved Accessible Parking Space** – Motion to approve a Reserved Accessible Parking Space for Ms. Ruth Tepke of 2907 Voelkel Avenue, Apt. #2, as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- C. **Adoption of Ordinance No. 1602 Amending the Non-Police Pension Plan** – Motion to adopt Ordinance No. 1602 which amends the Non-Police Pension Plan to change the normal retirement age to 60 with 20 years of service as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- D. **Approval of Resolution No. 18-2014 – Extension of Lease Negotiating Period for Transit Oriented Development** – Motion to approve Resolution No. 18-2014 extending the lease negotiation period with Fore Properties for the Transit Oriented Development at the Dormont Junction T-Stop for one year as outlined in the staff report – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- E. **Approval of Resolution No. 19-2014 – Authorization to Apply for CDBG Funding** – Motion to approve Resolution No. 19-2014 authorizing the Borough Manager to apply for CDBG funding from Allegheny County in the amount of \$32,477 as outlined in the staff report – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- F. **Authorization to Expend Funds for Conservatorship Property** – Motion to authorize expenditures for the conservatorship property located at 2708 Broadway Avenue as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- G. **Authorization to Make Repairs to Fire Department Ladder Truck** – Motion to authorize the Borough Manager to pay Ron’s Garage, Inc. \$13,824.64 for repairs to the Fire Department’s ladder truck as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion



- H. **Award of Stormwater Pipe Lining as Part of 2014 Preventive Maintenance Contract** – Motion to award the lining of a stormwater line parallel to West Liberty Avenue to ease flooding on LaSalle Avenue to Insight Pipe Contracting, LP at a cost of \$20,178 as outlined in the staff report – Property, Supplies and Planning Committee – Valerie Martino, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- I. **Authorization to Purchase Prefabricated Stairway for Ordinance Avenue** – Motion to authorize the purchase of a prefabricated stairway to replace the existing stairway at the end of Ordinance Avenue where it meets Connecticut Avenue from Hampton Concrete for \$2,227 as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- J. **Authorization to Purchase Rotary Broom for Parks Department** – Motion to authorize the purchase of a 52 inch rotary broom for the Parks Department to attach to their tractor to use for sidewalk snow removal and other uses from West Central Equipment for \$2,188.62 as outlined in the staff report – Property, Supplies and Planning Committee – Valerie Martino, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- K. **Authorization to Purchase Plasma Cutting Tool** – Motion to authorize the purchase of a plasma cutting tool for the Streets Department from Jackson Welding Supply Co. for \$1,850 as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- L. **Authorization to Purchase LED Light Fixtures for Potomac Avenue Streetlights** – Motion to authorize the purchase of LED light fixtures for the street lights on Potomac Avenue from The Hite Company for \$11,100 as outlined in the staff report – Property, Supplies and Planning Committee – Valerie Martino, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- M. **Selection of Historical Review Consultant** – Motion to authorize entering into an agreement with Skelly and Loy, Inc. to identify historic homes and businesses within the Borough using grant funds from the Commonwealth as outlined in the staff report – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
 - 1. Public Comment
 - 2. Council Discussion

12. Discussion Items

- A. **Budget Calendar Reminder** – Borough Manager



13. Comments from the Public on Non-Agenda Items

14. Announcements

15. Adjournment



BOROUGH OF DORMONT

PITTSBURGH, PA 15216-2019

(412) 561-8900

FAX (412) 561-7805

www.boro.dormont.pa.us

BOROUGH MANAGER
JEFF NAFTAL

MAYOR
PHIL ROSS

SOLICITOR
DODARO MATTA & CAMBEST

MEMBERS OF COUNCIL
WILLARD MCCARTNEY, PRESIDENT
JOAN HODSON, VICE PRESIDENT
YVONNE COSTANZO
JEFF FABUS
DREW LEHMAN
JOHN MAGGIO
VALERIE MARTINO

Monthly Director's Report, September 2014 Recreation Director, Kristin Hullihen

Borough Programs and Events

Dormont Doggie Dip

- Coordinated with Western PA Humane Society to organize Labor Day Doggie Dip
- Almost 300 dogs were registered.
- The total amount of registration money raised was \$8,768 – which after credit card processing fees of \$209.07 comes to \$8558.93. Split in 2 – that comes to \$4279.46 for each the Dormont Borough and the WPHS.
- We will receive nearly \$400 more than last year!

Dormont Community Blood Drive

- Coordinated with Kathy Ryan to learn new online registration process
- Received flyer via email and mail from Central Blood Bank
- Received approval from KO Superintendent to distribute flyers to KO schools
- Delivered flyers to Dormont Elementary for distribution in Thursday envelopes
- Advertised on the Borough website and Facebook page
- Placed posters and flyers throughout the Borough
- Took phone registrations and registered donors online
- The Blood Drive was held on Monday, September 29, 2014 from 12 – 6pm at the Thomas Lloyd Recreation Center

Litter Pick Up

- Will take place Saturday, October 18th from 10-2
- Sent request for Pitt Students through PMADD
- Worked with receptionist to create flyer
- Sent email to have flyer approved by KO Superintendent
- Sent email and flyer to KO schools, Main Street, DIG Dormont, local scouts and churches for additional volunteers

Street Fair

- Arranged payment for the three bands lined up for entertainment - (The Ray Ryan New Orleans Riverside Band, The Good Guys Band, and The Bastard Bearded Irishmen)
- Arranged payment for the sound engineer (same as last year – O'Neil Pro Sound)
- Contacted Diane Veri at St Bernard's to borrow risers to create a second stage area near West Liberty
- Contacted Pittsburgh Puppet Works to line up puppet show
- Contacted Sterling Yoga to have dancers perform
- Contacted North Way Christian to arrange for Portable Toilets to be placed in their lot
- Contract with Mr. John signed and returned
- Had Clerk Supervisor contact Waste Management to arrange for recycling boxes

- Worked with Receptionist to create flyer
- Contacted KO Superintendent's office to have flyer approved for distribution
- Contacted Public Works to confirm number of generators, lights, tents, tables, and chairs for day of event
- Coordinated police presence for day of event with Police Chief
- Coordinated with Fire Department to include Public Safety Day into Street Fair
- Answered phone calls and emails from potential entertainers, sponsors, and vendors
- Currently have 35 vendors and 16 sponsors

Farmer's Market

- held every Monday June 2 through October 27 (weather permitting) from 4-7pm at the North Way Christian Community Church Parking Lot
- have up to 5 vendors weekly
- attend weekly to speak with vendors

Recreation Board Programs and Events

Street Fair

- will have booth at Street Fair with children's craft
- created sign-up sheet for Recreation Board members to staff their booth
- Ordered foam faces from Oriental Trading

The Dormont Dash

- Sunday, October 19th at 8:30AM
- Working with Elite Running to reach out to runners and organize event
- Contact Elite on a weekly basis for registration information
- Created an action list
- Sent Action List to Recreation Board member for posting to Google docs
- Created Sponsor Letter and mailed out to businesses
- Worked with receptionist to create flyer
- Working with Public Works and Police Department for staffing on the day of the race

Grants

CD Year 41 Grant

- Worked with Wayne McVicar on a grant pre-application for ADA Curb Ramps
- Pulled demographic information from Census.gov website
- Delivered application to SHACOG

PHMC Keystone Grant

- Reviewed proposals from two consulting firms
- Met with Jeff Naftal and Muriel Moreland for further review
- Scheduled and attended meetings with representatives from both firms

Other

Meetings

- September 4 – Enid Prettyman – Jubilee Christian Gym Teacher
- September 15 – Linda Shorr – PRINT – Borough Maps
- September 16 – PDC South West Regional Revitalization Network Meeting
- September 17 - Sandy Weiss – North Way Christian
- September 23 – Recreation Board Meeting
- September 25 – Jeff Naftal and Muriel Moreland – PHMC Grant

PRINT

- Held initial meeting with Linda Shorr, PRINT Advertising Coordinator – Borough Maps
- Communicate by phone or email 2 to 3 times a week with Linda for progress of project

Recreation Software

- Contacted Rec1 Staff to create pool and Day Camp reports

Upcoming Events

- Saturday, October 11 – 8th Annual Dormont Street Fair and Music Festival
- Saturday, October 18 – Litter Clean UP with PMADD
- Sunday, October 19 – Dormont Dash
- Saturday, October 26 – Pet Parade in Dormont Park
- Friday, October 31 – Halloween Party at Thomas Lloyd Recreation Center



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00 PM

**REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL
HELD ON MONDAY, OCTOBER 6, 2014 7:00PM
IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS**

Council President Bill McCartney called the Meeting of the Dormont Borough Council to order at 7:00PM

McCartney informed that there was an Executive Session to discuss the AT&T Antenna Lease Agreement and the Conservatorship Property at 2708 Broadway Avenue.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

Onnie Costanzo, Jeff Fabus, Joan Hodson, Drew Lehman, John Maggio, Val Martino, Bill McCartney

Also present: Jeffrey Naftal, Manager
John Rushford, Borough Solicitor
Mayor Phil Ross

REGISTERED COMMENTS FROM THE PUBLIC

Fabus presented a Proclamation to Mr. Ian Cummins for his Walk Across America for Mental Health Awareness. Cummins thanked everyone and talked about his journey. Fabus presented a Certificate of Recognition to Mr. Jacob Lusardi for his participation with Mr. Cummins. Lusardi thanked everyone. Brandon Bonwell and Nick Rodgers were not present.

COMMENTS FROM THE MAYOR

Chief Bisignani informed that the Police Department responded to 289 calls for service for the month of September. Bisignani informed that on September 27th the Police Department partnered with CVS for the DEA Drug Take Back Program and collected 55lbs of drugs. Bisignani thanked Council and briefed on the FBI Training that he attended.

SWEARING IN OF JUNIOR COUNCILPERSON

Mayor Ross Swore in Connor Tokarsky as Junior Council Person.

COUNCIL COMMITTEE REPORTS

Finance and Legal: Nothing at this time.

Community Affairs/Recreation: Fabus briefed on the activities going on in the Borough for the month of October: Saturday, October 11, Dormont Street Fair and opening of Parker's Sandwich and Coffee Shop on Glenmore Avenue; October 17 at the Hollywood Theater is the Steel City Secret Cinema Toon Time Event; October 17th KO Homecoming Parade; the Dormont Dash is Sunday, October 19th; October 25th is the Pet Parade in Dormont Park; October 18th is the Pitt Make A Difference Day 10am till 2pm; Halloween Trick or Treating 6 to 8pm and a Halloween Party at the Thomas Lloyd Recreation Center 7 till 10pm. The Dormont PFO events are: October 13th fundraiser at Chuck E Cheese in Bridgeville and a Halloween Dance on Friday, October 24th for Dormont Elementary students only.

Public Safety/Service: Hodson informed that the Fire Department responded to 39 calls for service during the month of September. Hodson welcomed Tom Manganas to the Dormont Volunteer Fire Department. On Monday, September 29th the Public Safety Committee met with Mat Davis to discuss updates with the Borough's Emergency Manual.

Property, Supplies and Planning: Martino gave an update on the Library. The House Tour was great and well attended. The Library website has a lot of information regarding what they have to offer.

COUNCIL PRESIDENT REPORT

Nothing at this time.

BOROUGH MANAGER REPORT

Naftal informed that there was not enough time to put Tom Manganas on the Agenda for this month and asks that Council will add it into the Consent Agenda.

Naftal informed that the pump on the ladder truck has failed and needs to be repaired. It was too late to add onto the Agenda for this month so it will be on next month's Agenda.

Naftal briefed on the Tree Vitalize; seven trees will be planted on Espy Avenue on November 22nd. Later more will be planted in the park.

Naftal briefed on the new crosswalks and McNeilly Road being paved.

Naftal stated that the Zoning Rewrite Part II is now online and the second public workshop for the Zoning Rewrite will be held on October 30th at 6:00 PM.

The West Liberty Redevelopment: Cochran is functionally finished with their Infiniti building; they would like to use the 1st level of their garage, the West Liberty Avenue level, plus their building. They should be done by the middle of December with all the other things they have to do. In January the small lot will open for additional public parking until the TOD begins. The TIF Committee will be meeting in November.

Alley work starts next Monday. Should be done in two weeks. Traffic will be limited at times.

CONSENT AGENDA

Motion by Hodson, second by Costanzo to accept Consent Agenda Items A, B, C, D, E, F (A. Motion to accept the written report of the Borough Solicitor, B. Motion to approve the written reports of Borough Officials, C. Motion to approve the Minutes of the September 2, 2014 Council Business Meeting, D. Motion to approve the Warrant List for September, 2014, E. Motion to authorize Payment #1 for Laurel Asphalt for \$6,950 for work on the crosswalks on Dormont Avenue, etc., F. Motion to accept the resignations of Cara Pattinato and Mary McClelland from the Recreation Board, G. Motion to approve Tom Manganas as a Dormont Volunteer Fire Department Member).

Motion carried 6-1.

ACTION ITEMS

A. Motion by Hodson, second by Costanzo to approve a Reserved Accessible Parking Space for Mr. Thomas Barket of 1326 Mississippi Avenue as outlined in the staff report.

Public Comment: None.

Council Discussion: None.

Motion carried 6-1.

B. Motion by Costanzo, second by Hodson to authorize the Borough Manager to execute an agreement with Hazen and Sawyer to develop a methodology for a stormwater management fee as outlined in the staff report.

Public Comment: Greg Langel, 1500 Hillsdale Avenue RE: Question about the cost of the service of Hazen and Sawyer.

Bill Rohe, 3212 Gaylord Avenue RE: will the Borough be using the same methodology that Mt. Lebanon used and where is Hazen and Sawyer from?

Dan Alwine, 1632 Potomac Avenue RE: Commended the Borough Council for their efforts with stormwater. Comments about fees.

Linda Dayak, 1309 Arkansas Avenue RE: Questions about what streets will be addressed.

Dan Zangrilli, 2921 Mattern Avenue RE: Comments on water damage.

Ron Maroni, 1517 Park Blvd RE: Asked about how he can stay updated?

Dave Pardini, 3256 Waltham Avenue RE: Questioned how many areas are participating in the stormwater fee.

Dan Stefko, 1237 Hillsdale Avenue RE: Expressed his positive thoughts on the topic.

Kevin Burke, 1232 Wisconsin Avenue RE: Questions about the study.

Council Discussion: www.3riverswetweather.org McCartney briefed on the issue. Council members gave their opinions on the process. Maggio gave his opinion on using the money for rain barrels.

Roll call: Costanzo, Yes; Fabus, Yes; Hodson, Yes; Lehman, Yes; Maggio, No; Martino, Yes; McCartney, Yes.

Motion carried 6-1.

Lauren Shuty-Smathers, 1228 Kelton Avenue RE: Commended Council for recognizing the issue.

C. Motion by Hodson, second by Costanzo to authorize the Borough Manager to execute an agreement with Plans Examiners, Inc. for a third party plan review and inspection services as outlined in the staff report.

Public Comment: None.

Council Discussion: Discussed the process and how the company was chosen.

Motion carried 7-0.

D. Motion by Martino, second by Fabus to accept a Keystone Project Grant from the Pennsylvania Historical and Museum Commission for a total project cost of \$31,337.00 with a Borough match of \$6,000.00 as outlined in the staff report.

Public Comment: None.

Council Discussion: Costanzo informed that \$9,000.00 will be coming from the Dormont Historical Society.

Motion carried 7-0.

DISCUSSION ITEMS

Budget Calendar Reminder: Expenditures meeting will be held on Monday, October 13th at 6:00 PM

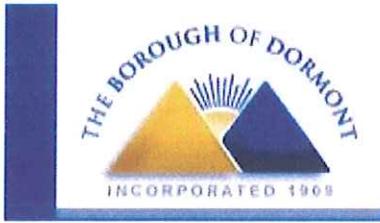
PUBLIC COMMENTS ON NON-AGENDA ITEMS

Bob Hutchison, 1332 Illinois Avenue RE: Permit parking and out of state plates.

ANNOUNCEMENTS

ADJOURNMENT

Motion by McCartney, second by Martino to adjourn.



MEMORANDUM

Date: October 7, 2014

To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer *W.R. McVicar*

Subject: **RECOMMENDATION FOR PAYMENT**
City of Pittsburgh
Resurfacing McNeilly Avenue

I am in receipt of an invoice from the City of Pittsburgh requesting payment for the paving work performed by the City under the cooperative agreement. The payment request is in the amount of \$37,771.00.

Attached is a copy of the invoice. I have reviewed the invoice and find that the payment request is accurate and consistent with the work performed, namely the paving of the Borough portion of McNeilly Avenue, including the additional milling work on Annex Avenue.

As a result of my review of the payment request, I would recommend payment in full in the amount of **\$37,771.00** to the City of Pittsburgh. This is the final payment for this work.

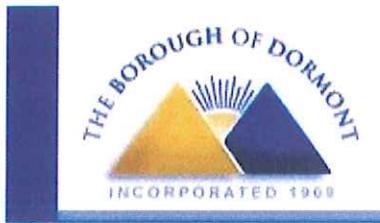
**City of Pittsburgh
Paving Department
4501 Centre Avenue
Pittsburgh PA 15213**

Invoice

To: Wayne R. McVicar
From: John Klinger
CC: Director Gable
Date: October 7, 2014
Re: Invoice for Dormont Borough's portion of McNeilly Road

The Dormont portion of McNeilly Road is 13 feet by 1,620 feet or 2,340 square yards. The City of Pittsburgh's contracted price to pave Dormont's portion is \$36,376. Additional requested paving. 87 sq yd. Cost \$1,395. Total \$37,771.

Please make check payable to Treasurer City of Pittsburgh and mail to Paving Division 5401 Centre Avenue Pittsburgh Pa. 15213.



MEMORANDUM

Date: October 6, 2014

To: Jeff Naftal, Borough Manager

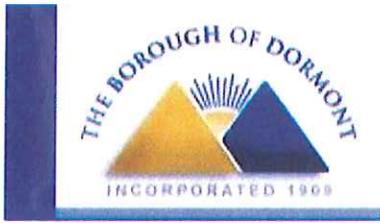
From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: RECOMMENDATION FOR PAYMENT
R & R Masonry Restoration
Thomas Lloyd Recreation Center Masonry Work
Payment No. 1

I am in receipt of an invoice from the contractor, R & R Masonry Restoration, requesting initial payment. The payment request is in the amount of \$4,200.00 and represents payment due at the completion of the erection of the scaffolding, in accordance with the approved proposal, or 35% of the \$12,000 contract.

Attached is a copy of the invoice. I have reviewed the invoice and find that the payment request is accurate and consistent with the approved proposal.

As a result of my review of the payment request, in accordance with their proposal, I would recommend payment in the amount of **\$4,200.00** to the contractor, **R & R Masonry Restoration**.



MEMORANDUM

Date: October 21, 2014

To: Jeff Naftal, Borough Manager

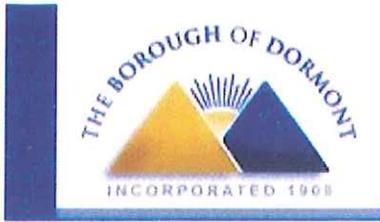
From: Wayne R. McVicar, P.E., Borough Engineer *WRM*

Subject: **RECOMMENDATION FOR PAYMENT**
R & R Masonry Restoration
Thomas Lloyd Recreation Center Masonry Work
Payment No. 2 – Final Payment

I am in receipt of an invoice from the contractor, R & R Masonry Restoration, requesting final payment. The payment request is in the amount of \$7,800.00 and represents payment for work performed under the project referenced above.

Attached is a copy of the invoice. I have reviewed the invoice and find that the payment request is accurate and consistent with the work performed.

As a result of my review of the payment request, I would recommend payment in the amount of **\$7,800.00** to the contractor, **R & R Masonry Restoration**. This is the final payment for this work.



MEMORANDUM

Date: September 29, 2014

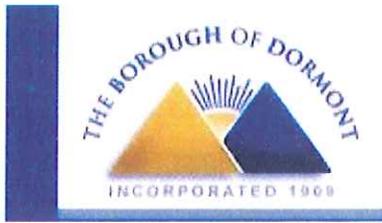
To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: Curb & Sidewalk Replacement on McNeilly Avenue
RECOMMENDATION FOR PAYMENT
Payment #1 & Final; Niando Construction, Inc.
Pay Period: 7/1/14 – 9/1/14

Enclosed herewith is the Contractor's Application For Payment No. 1 in the amount of **\$9,751.20** submitted by Niando Construction, Inc. for the above referenced project. I have reviewed the payment request and find that the payment request is accurate and consistent with the work performed

The payment request has been duly signed. As a result of my review of the payment request, I would recommend payment in full in the amount of **\$9,751.20** to the contractor, **Niando Construction, Inc.** This is the first and final payment for this work.



MEMORANDUM

Date: September 29, 2014

To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: 2014 PREVENTIVE MAINTENANCE CONTRACT
RECOMMENDATION FOR PAYMENT
Payment #2; Insight Pipe Contracting, L.P.
Pay Period: 8/1/14 – 9/30/14

Enclosed herewith are three (3) copies of the Contractor's Application For Payment No. 2 in the amount of **\$4,025.22** submitted by Insight Pipe Contracting, L.P. for the above referenced project. I have reviewed the payment request and find that the payment request is accurate and consistent with the work performed.

All copies have been duly signed. As a result of my review of the payment request, I would recommend payment in the amount of **\$4,025.22** to the contractor, **Insight Pipe Contracting, L.P.**

TO (OWNER): Borough of Dormont
 1444 Hillside Avenue, Suite 10
 Pittsburgh, PA 15219

PROJECT: 2014 Preventive Maintenance Contract

APPLICATION NO: 2 Distribution to:

FROM (CONTRACTOR): Insight Pipe Contracting, L.P.
 232 East Lancaster Road
 Harmony PA 16037

ARCHITECT:

PERIOD FROM: 8/1/2014 OWNER
 PERIOD TO: 9/30/2014 ARCHITECT
 PROJECT NO.: CONTRACTOR

CONTRACT FOR: CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
TOTALS		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Insight Pipe Contracting, L.P.

By:  Date: 9/29/14

ARCHITECT'S CERTIFICATE FOR PAYMENT

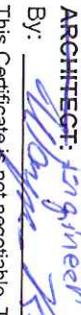
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 449,315.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1+/-2) \$ 449,315.00
4. TOTAL COMPLETED & STORED TO DATE \$ 444,804.45
 (Column G on G703)
5. RETAINAGE: \$ 2,240.22
 a. 5% of Completed Work (Column D + E on G703)
 b. % of Stored Material (Column F on G703)
 Total Retainage (Line 5a +5b or Total in Column 1 of G703) \$ 2,240.22
6. TOTAL EARNED LESS RETAINAGE \$ 442,564.23
 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 38,539.01
8. CURRENT PAYMENT DUE \$ 44,025.22
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 0.00
 (Line 3 less Line 6)

State of: Pennsylvania County of: Butler
 Subscribed and sworn to before me this 29th day of September 2014
 Notary Public: Diane N. Reiber, Notary Public
 My Commission expires: Lancaster Twp., Butler County

AMOUNT CERTIFIED
 (Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:  Date: 9/29/14
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

PERIODIC PAY ESTIMATE

PROJECT DESCRIPTION 2014 Preventive Maintenance Contract **JOB NO.** 141057
CONTRACT NO. Borough of Dormont
OWNER 1444 Hillisdale Avenue, Suite 10 **CONTRACTOR:** Insight Pipe Contracting, L.P.
ADDRESS Pittsburgh, PA 15219 **ADDRESS:** 232 East Lancaster Road
Pittsburgh, PA 16037 **Harmony PA 16037**

PERIODIC ESTIMATE NO. 2 **FOR PERIOD FROM:** 8/1/2014 **TO** 9/30/2014

ITEM NO.	DESCRIPTION	TOTAL CONTRACT			COMPLETE THIS ESTIMATE			COMPLETE TO DATE	
		QUANTITY	UNIT COST	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
1	8" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	5700.00 LF	\$ 1.65	\$9,405.00	270.20 LF	\$445.83	4,968.90 LF	\$8,198.69	
2	10" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	870.00 LF	\$ 1.65	\$1,435.50	0.00 LF	\$0.00	665.50 LF	\$1,098.08	
3	12" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	7800.00 LF	\$ 1.65	\$12,870.00	0.00 LF	\$0.00	8,080.80 LF	\$13,333.32	
4	15" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	230.00 LF	\$ 1.65	\$379.50	0.00 LF	\$0.00	64.40 LF	\$106.26	
5	15" Storm Sewer Preventive Maintenance Cleaning, complete in place	400.00 LF	\$ 3.00	\$1,200.00	0.00 LF	\$0.00	355.30 LF	\$1,065.90	
6	Locating Manholes for Work Access, complete in place	5.00 HR	\$ 50.00	\$250.00	0.00 HR	\$0.00	0.84 HR	\$42.00	
7	Pre-Cleaning CCTV Inspections, utilized only if there is no cleaning necessary on the manhole-to-manhole sanitary sewer pipe segment specified, complete in place	1000.00 LF	\$ 1.65	\$1,650.00	0.00 LF	\$0.00	377.40 LF	\$622.71	
8	Removal of Protruding Service Taps, complete in place	15.00 HR	\$ 200.00	\$3,000.00	8.00 HR	\$1,600.00	13.50 HR	\$2,700.00	
9	Manhole Inspections, complete in place	251.00 EA	\$ 75.00	\$18,825.00	0.00 EA	\$0.00	232.00 EA	\$17,400.00	
10	Traffic Control, complete in place	1.00 LS	\$ 300.00	\$300.00	LS	\$0.00	1.00 LS	\$300.00	

Extra	Cutter Truck - Optional	HR	\$	375.00		2.50 HR	\$937.50	2.50 HR	\$937.50
	Locating Service Credit					1.00 LS	-\$1,000.00	1.00 LS	-\$1,000.00
TOTAL SHEET NO.				1			\$49,315.00		\$1,983.33
									\$44,804.45

PERIODIC PAY ESTIMATE

PROJECT DESCRIPTION 2014 Preventive Maintenance Contract **JOB NO.** 141057
CONTRACT NO. _____ **SHEET** 1 **OF** 3 **SHEETS**
OWNER Borough of Dormont
1444 Hillside Avenue, Suite 10
Pittsburgh, PA 15219
ADDRESS CONTRACTOR: Insight Pipe Contracting, L.P.
232 East Lancaster Road
Harmony PA 16037

PERIODIC ESTIMATE NO. 2 **FOR PERIOD FROM:** 8/1/2014 **TO** 9/30/2014

ITEM NO.	DESCRIPTION	TOTAL CONTRACT			COMPLETE This ESTIMATE			COMPLETE To DATE		
		QUANTITY	UNIT COST	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST		
1	8" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	5700.00 LF	\$ 1.65	\$9,405.00	270.20 LF	\$445.83	4,968.90 LF	\$8,198.69		
2	10" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	870.00 LF	\$ 1.65	\$1,435.50	0.00 LF	\$0.00	665.50 LF	\$1,098.08		
3	12" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	7800.00 LF	\$ 1.65	\$12,870.00	0.00 LF	\$0.00	8,080.80 LF	\$13,333.32		
4	15" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	230.00 LF	\$ 1.65	\$379.50	0.00 LF	\$0.00	64.40 LF	\$106.26		
5	15" Storm Sewer Preventive Maintenance Cleaning, complete in place	400.00 LF	\$ 3.00	\$1,200.00	0.00 LF	\$0.00	355.30 LF	\$1,065.90		
6	Locating Manholes for Work Access, complete in place	5.00 HR	\$ 50.00	\$250.00	0.00 HR	\$0.00	0.84 HR	\$42.00		
7	Pre-Cleaning CCTV Inspections, utilized only if there is no cleaning necessary on the manhole-to-manhole sanitary sewer pipe segment specified, complete in place	1000.00 LF	\$ 1.65	\$1,650.00	0.00 LF	\$0.00	377.40 LF	\$622.71		
8	Removal of Protruding Service Taps, complete in place	15.00 HR	\$ 200.00	\$3,000.00	8.00 HR	\$1,600.00	13.50 HR	\$2,700.00		
9	Manhole Inspections, complete in place	251.00 EA	\$ 75.00	\$18,825.00	0.00 EA	\$0.00	232.00 EA	\$17,400.00		
10	Traffic Control, complete in place	1.00 LS	\$ 300.00	\$300.00	LS	\$0.00	1.00 LS	\$300.00		

Extra	Cutter Truck - Optional	HR	\$	375.00		2.50 HR	\$937.50	2.50 HR	\$937.50
	Locating Service Credit					1.00 LS	-\$1,000.00	1.00 LS	-\$1,000.00
TOTAL SHEET NO.		1			\$49,315.00		\$1,983.33		\$44,804.45

TO (OWNER): Borough of Dormont
 1444 Hillside Avenue, Suite 10
 Pittsburgh, PA 15219

PROJECT: 2014 Preventive Maintenance Contract
 APPLICATION NO: 2 Distribution to:

FROM (CONTRACTOR): Insight Pipe Contracting, L.P.
 232 East Lancaster Road
 Harmony PA 16037

ARCHITECT: [] OWNER
 [] ARCHITECT
 [] CONTRACTOR

CONTRACT FOR: CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
TOTALS		

Net change by Change Orders

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Insight Pipe Contracting, L.P.

By: [Signature] Date: 9/26/14

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$49,315.00
 2. Net change by Change Orders \$0.00
 3. CONTRACT SUM TO DATE (Line 1+/- 2)..... \$49,315.00
 4. TOTAL COMPLETED & STORED TO DATE \$44,804.45
 (Column G on G703)

5. RETAINAGE: a. 5% of Completed Work \$ 2,240.22
 (Column D + E on G703)
 b. % of Stored Material
 (Column F on G703)
 Total Retainage (Line 5a +5b or Total in Column 1 of G703) \$2,240.22

6. TOTAL EARNED LESS RETAINAGE \$42,564.23
 (Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... \$ 38,539.01

8. CURRENT PAYMENT DUE..... \$4,025.22

9. BALANCE TO FINISH, PLUS RETAINAGE..... \$0.00
 (Line 3 less Line 6)

State of: Pennsylvania County of: Butler
 Subscribed and sworn to before me this 20th day of September 2014
 Notary Public: Diane N. Reiber, Notary Public
 My Commission expires: My Commission Expires Feb. 12, 2018
 AMOUNT CERTIFIED.....

By: [Signature] Date: 9/29/14

ARCHITECT: [Signature]
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

PERIODIC PAY ESTIMATE

PROJECT DESCRIPTION 2014 Preventive Maintenance Contract **JOB NO.** 141057
CONTRACT NO. Borough of Dormont
OWNER 1444 Hillisdale Avenue, Suite 10
ADDRESS Pittsburgh, PA 15219
CONTRACTOR: Insight Pipe Contracting, L.P.
ADDRESS: 232 East Lancaster Road
Harmony PA 16037

PERIODIC ESTIMATE NO. 2 **FOR PERIOD FROM:** 8/1/2014 **TO** 9/30/2014

ITEM NO.	DESCRIPTION	TOTAL CONTRACT			COMPLETE THIS ESTIMATE			COMPLETE TO DATE		
		QUANTITY	UNIT COST	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST		
1	8" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	5700.00 LF	\$ 1.65	\$9,405.00	270.20 LF	\$445.83	4,968.90 LF	\$8,198.69		
2	10" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	870.00 LF	\$ 1.65	\$1,435.50	0.00 LF	\$0.00	665.50 LF	\$1,098.08		
3	12" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	7800.00 LF	\$ 1.65	\$12,870.00	0.00 LF	\$0.00	8,080.80 LF	\$13,333.32		
4	15" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	230.00 LF	\$ 1.65	\$379.50	0.00 LF	\$0.00	64.40 LF	\$106.26		
5	15" Storm Sewer Preventive Maintenance Cleaning, complete in place	400.00 LF	\$ 3.00	\$1,200.00	0.00 LF	\$0.00	355.30 LF	\$1,065.90		
6	Locating Manholes for Work Access, complete in place	5.00 HR	\$ 50.00	\$250.00	0.00 HR	\$0.00	0.84 HR	\$42.00		
7	Pre-Cleaning CCTV Inspections, utilized only if there is no cleaning necessary on the manhole-to-manhole sanitary sewer pipe segment specified, complete in place	1000.00 LF	\$ 1.65	\$1,650.00	0.00 LF	\$0.00	377.40 LF	\$622.71		
8	Removal of Protruding Service Taps, complete in place	15.00 HR	\$ 200.00	\$3,000.00	8.00 HR	\$1,600.00	13.50 HR	\$2,700.00		
9	Manhole Inspections, complete in place	251.00 EA	\$ 75.00	\$18,825.00	0.00 EA	\$0.00	232.00 EA	\$17,400.00		
10	Traffic Control, complete in place	1.00 LS	\$ 300.00	\$300.00	LS	\$0.00	1.00 LS	\$300.00		

Extra	Cutter Truck - Optional	HR	\$	375.00		2.50 HR	\$937.50	2.50 HR	\$937.50
	Locating Service Credit					1.00 LS	-\$1,000.00	1.00 LS	-\$1,000.00
TOTAL SHEET NO.						\$49,315.00		\$1,983.33	
								\$44,804.45	

TO (OWNER): Borough of Dormont
 1444 Hillside Avenue, Suite 10
 Pittsburgh, PA 15219

PROJECT: 2014 Preventive Maintenance Contract
 APPLICATION NO: 2
 Distribution to:

FROM (CONTRACTOR): Insight Pipe Contracting, L.P.
 232 East Lancaster Road
 Harmony PA 16037

ARCHITECT: [] OWNER
 [] ARCHITECT
 [] CONTRACTOR

PERIOD FROM: 8/1/2014
 PERIOD TO: 9/30/2014

CONTRACT NO.: []
 PROJECT NO.: []

CONTRACT FOR: CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
TOTALS		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Insight Pipe Contracting, L.P.

By: [Signature] Date: 9/29/14

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

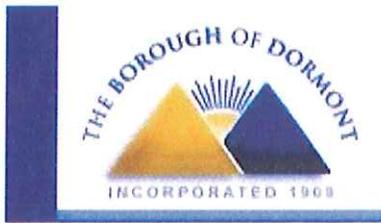
Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 449,315.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1+/- 2) \$ 449,315.00
4. TOTAL COMPLETED & STORED TO DATE \$ 444,804.45
 (Column G on G703)
5. RETAINAGE: \$ 2,240.22
 a. 5% of Completed Work (Column D + E on G703)
 b. % of Stored Material (Column F on G703)
 Total Retainage (Line 5a +5b or Total in Column 1 of G703) \$ 2,240.22
6. TOTAL EARNED LESS RETAINAGE \$ 442,564.23
 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 38,539.01
8. CURRENT PAYMENT DUE \$ 4,025.22
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 0.00
 (Line 3 less Line 6)

State of: Pennsylvania County of: Butler
 Subscribed and sworn to before me this 29th day of September 2014
 Notary Public: Diane N. Reiber, Notary Public
 My Commission Expires Feb. 12, 2018

AMOUNT CERTIFIED: \$4,025.22
 (Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: [Signature] Date: 9/29/14
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



MEMORANDUM

Date: October 13, 2014

To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: 2014 PREVENTIVE MAINTENANCE CONTRACT
RECOMMENDATION FOR PAYMENT
Payment #3 – Final Payment; Insight Pipe Contracting, L.P.

Enclosed herewith are three (3) copies of the Contractor's Application For Payment No. 3 in the amount of **\$2,240.22** submitted by Insight Pipe Contracting, L.P. for the above referenced project. This is the final payment and represents release of the retainage. I have reviewed the payment request and find that the payment request is accurate and consistent with the work performed.

All copies have been duly signed. As a result of my review of the payment request, I would recommend payment in full in the amount of **\$2,240.22** to the contractor, **Insight Pipe Contracting, L.P.**, as the final payment which will close-out this project.

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702

TO (OWNER): Borough of Dormont
 1444 Hillside Avenue, Suite 10
 Pittsburgh, PA 15219

PROJECT: 2014 Preventive Maintenance Contract

APPLICATION NO.: 3 Final

Distribution to:

OWNER	10/1/2014
ARCHITECT	10/7/2014
CONTRACTOR	

PERIOD FROM: 10/1/2014

PERIOD TO: 10/7/2014

ARCHITECTS PROJECT NO.:

FROM (CONTRACTOR): Insight Pipe Contracting, L.P.
 232 East Lancaster Road
 Harmony PA 16037

CONTRACT NO.:

ARCHITECT:

CONTRACT FOR: **CONTRACT DATE:**

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS	
TOTAL			
Approved this Month			
Number			
Date Approved			
TOTALS			
Net change by Change Orders			\$49,315.00
			\$0.00
			\$49,315.00
			\$44,804.45

1. ORIGINAL CONTRACT SUM \$49,315.00

2. Net change by Change Orders \$0.00

3. CONTRACT SUM TO DATE (Line 1+/- 2) \$49,315.00

4. TOTAL COMPLETED & STORED TO DATE \$44,804.45
 (Column G on G703)

5. RETAINAGE:

a. 0% of Completed Work \$

(Column D + E on G703)

b. % of Stored Material \$

(Column F on G703)

Total Retainage (Line 5a +5b or Total in Column 1 of G703) \$

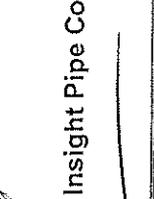
6. TOTAL EARNED LESS RETAINAGE \$0.00
 (Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$

8. CURRENT PAYMENT DUE \$42,564.23

9. BALANCE TO FINISH, PLUS RETAINAGE \$2,240.22
 (Line 3 less Line 6) \$0.00

CONTRACTOR: Insight Pipe Contracting, L.P.

By:  Date: 10/13/14

State of: Pennsylvania County of: Butler

Subscribed and sworn to before me this 10/13/2014 at Lancaster, Pennsylvania

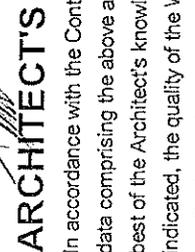
Notary Public: Diane N. Reiber, Notary Public
 Lancaster, Twp., Butler County

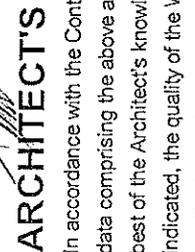
My Commission expires: Feb. 12, 2018

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$42,564.23
 (Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: Engmeier,  Date: 10/13/14

By:  Date: 10/13/14

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

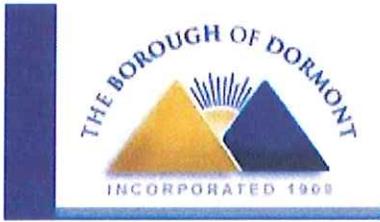
PERIODIC PAY ESTIMATE

PROJECT DESCRIPTION 2014 Preventive Maintenance Contract **JOB NO.** 141057
CONTRACT NO. _____ **SHEET** 1 **OF** 3 **SHEETS**
OWNER Borough of Dormont **CONTRACTOR:** Insight Pipe Contracting, L.P.
ADDRESS 1444 Hillside Avenue, Suite 10 **ADDRESS:** 232 East Lancaster Road
 Pittsburgh, PA 15219 Harmony PA 16037

PERIODIC ESTIMATE NO. 3 Final **FOR PERIOD FROM:** 10/1/2014 **TO** 10/7/2014

ITEM NO.	DESCRIPTION	TOTAL CONTRACT		COMPLETE This ESTIMATE		COMPLETE To DATE		
		QUANTITY	UNIT COST	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST
1	8" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	5700.00 LF	\$ 1.65	\$9,405.00	0.00 LF	\$0.00	4,968.90 LF	\$8,198.69
2	10" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	870.00 LF	\$ 1.65	\$1,435.50	0.00 LF	\$0.00	665.50 LF	\$1,098.08
3	12" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	7800.00 LF	\$ 1.65	\$12,870.00	0.00 LF	\$0.00	8,080.80 LF	\$13,333.32
4	15" Sanitary Sewer Preventive Maintenance Cleaning, complete in place	230.00 LF	\$ 1.65	\$379.50	0.00 LF	\$0.00	64.40 LF	\$106.26
5	15" Storm Sewer Preventive Maintenance Cleaning, complete in place	400.00 LF	\$ 3.00	\$1,200.00	0.00 LF	\$0.00	355.30 LF	\$1,065.90
6	Locating Manholes for Work Access, complete in place	5.00 HR	\$ 50.00	\$250.00	0.00 HR	\$0.00	0.84 HR	\$42.00
7	Pre-Cleaning CCTV Inspections, utilized only if there is no cleaning necessary on the manhole-to-manhole sanitary sewer pipe segment specified, complete in place	1000.00 LF	\$ 1.65	\$1,650.00	0.00 LF	\$0.00	377.40 LF	\$622.71
8	Removal of Protruding Service Taps, complete in place	15.00 HR	\$ 200.00	\$3,000.00	0.00 HR	\$0.00	13.50 HR	\$2,700.00
9	Manhole Inspections, complete in place	251.00 EA	\$ 75.00	\$18,825.00	0.00 EA	\$0.00	232.00 EA	\$17,400.00
10	Traffic Control, complete in place	1.00 LS	\$ 300.00	\$300.00	0.00 LS	\$0.00	1.00 LS	\$300.00

Extra	Cutter Truck - Optional	HR	\$ 375.00		0.00 HR	\$0.00	2.50 HR	\$937.50
	Locating Service Credit				0.00 LS	\$0.00	1.00 LS	-\$1,000.00
TOTAL SHEET NO.		1		\$49,315.00		\$0.00		\$44,804.45



MEMORANDUM

Date: October 21, 2014

To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer *W.R.M.*

Subject: Imprinted Crosswalk Project
RECOMMENDATION FOR PAYMENT
Payment #1; Laurel Asphalt, LLC.
Pay Period: 10/1/14 – 10/10/14

Enclosed herewith are three (3) copies of the Contractor's Application For Payment No. 1 in the amount of \$42,735.80 submitted by **Laurel Asphalt, L.L.C.** for the above referenced project.

All copies have been duly signed and I recommend payment in full.

Also enclosed is a copy of the Certified Payroll for the estimate period.

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER:		PROJECT NAME:		APPLICATION NUMBER: 1	
BOROUGH OF DORMONT 1444 Hillsdale Avenue Pittsburgh, PA 15216		INSTALLATION OF CROSSWALK STAMPED ASPHALT STRIPING		PERIOD: 10/01/14 to 10/01/18/14	
FROM CONTRACTOR:		PROJECT NUMBERS:		DATE: 10/21/2014	
Laurel asphalt P.O. Box 5233, Johnstown, PA 15904		BOROUGH: CONTRACTOR:			

CONTRACTOR'S APPLICATION FOR PAYMENT

See attached continuation sheet

1. ORIGINAL CONTRACT PRICE	\$	\$48,060.00
2. Net change by Change Orders	\$	
3. Current Contract Price (Line 1 ± 2)	\$	\$48,060.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$	\$44,985.05
5. RETAINAGE:		
a. 5% X	\$44,985.05	Work Completed
b. X		Stored Material
c. Total Retainage (Line 5a + Line 5b)	\$	\$2,249.25
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	\$42,735.80
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	
8. AMOUNT DUE THIS APPLICATION	\$	\$42,735.80
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$	\$5,324.20

Number	Additions	Deductions
1	not applicable	
2		
3		
4		
5		
6		
7		
8		
9		
TOTALS		
NET CHANGE BY CHANGE ORDERS		

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR: Laurel Asphalt
P.O. Box 5233
Johnstown, PA 15904

By: *[Signature]* Date: 10/21/14

Payment of: \$ \$42,735.80
(Line 8 or other - attach explanation of the other amount)

is recommended by: *[Signature]* (Date) 10/23/14
(Engineer)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date) _____
(Owner)

Approved by: _____ (Date) _____
Funding Agency (if applicable)

[Handwritten mark]

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER: BOROUGH OF DORMONT 1444 Hillside Avenue Pittsburgh, PA 15216		PROJECT NAME: INSTALLATION OF CROSSWALK-STAMPED ASPHALT STRIPING	APPLICATION NUMBER: 1
FROM CONTRACTOR: Laurel asphalt P.O. Box 5233, Johnstown, PA 15904		PROJECT NUMBERS: BOROUGH: CONTRACTOR:	PERIOD: 10/1/14 to 10/10/14 DATE: 10/21/2014

CONTRACTOR'S APPLICATION FOR PAYMENT

See attached continuation sheet

1. ORIGINAL CONTRACT PRICE \$ 548,060.00

2. Net change by Change Orders \$

3. Current Contract Price (Line 1 ± 2) \$ 548,060.00

4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$ 544,985.05

5. RETAINAGE:

a. 5% X \$44,985.05 Work Completed \$ 22,492.25

b. X Stored Material \$ 22,492.25

c. Total Retainage (Line 5a + Line 5b) \$ 44,984.50

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 502,735.80

7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$

8. AMOUNT DUE THIS APPLICATION \$ 502,735.80

9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) \$ 55,324.20

CHANGE ORDER SUMMARY	Number	Additions	Deductions
	not applicable		
TOTALS			
NET CHANGE BY CHANGE ORDERS			

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR: Laurel Asphalt
P.O. Box 5233
Johnstown, PA 15904

By: *John Rugg* Date: 10/21/14

Payment of \$ 502,735.80 (Line 8 or other - attach explanation of the other amount)

is recommended by: *Allyce K. Walker* 10/23/14 (Engineer)

Payment of \$ (Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Approved by: Funding Agency (if applicable) (Date)

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER: BOROUGH OF DORMONT 1444 Hilldale Avenue Pittsburgh, PA 15216		PROJECT NAME: INSTALLATION OF CROSSWALK STAMPED ASPHALT STRIPING		APPLICATION NUMBER: 1	
FROM CONTRACTOR: Laurel asphalt P.O. Box 5233, Johnstown, PA 15904		PROJECT NUMBERS: BOROUGH: CONTRACTOR:		PERIOD: 10/04/14 to 10/10/14/14 DATE: 10/21/2014	

CONTRACTOR'S APPLICATION FOR PAYMENT

See attached continuation sheet

CHANGE ORDER SUMMARY	Number	Additions	Deductions
	not applicable		
TOTALS			
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE	\$	\$48,060.00
2. Net change by Change Orders	\$	
3. Current Contract Price (Line 1 + 2)	\$	\$48,060.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$	\$44,985.05
5. RETAINAGE:		
a. 5% X \$44,985.05 Work Completed	\$	\$2,249.25
b. X Stored Material	\$	\$2,249.25
c. Total Retainage (Line 5a + Line 5b)	\$	\$4,498.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	\$42,735.80
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	\$42,735.80
8. AMOUNT DUE THIS APPLICATION	\$	\$42,735.80
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$	\$5,324.20

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR: Laurel Asphalt
P.O. Box 5233
Johnstown, PA 15904
By: *[Signature]*
Date: 10/21/14

Payment of: \$ \$42,735.80
(Line 8 or other - attach explanation of the other amount)

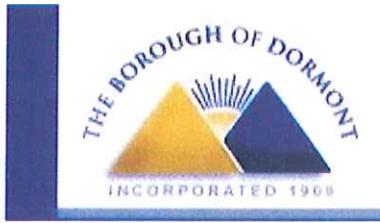
is recommended by: *[Signature]* 10/23/14
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) (Date)

Approved by: _____ (Date)

Funding Agency (if applicable) _____ (Date)



MEMORANDUM

Date: September 26, 2014

To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: RECOMMENDATION FOR PAYMENT
Niando Construction, Inc.
Memorial Drive Catch Basin Replacement &
Manhole Raising at 3065 Dwight Avenue

I am in receipt of an invoice from the contractor, Niando Construction, Inc., requesting payment. The payment request is in the amount of \$16,404.74 for work performed under the projects referenced above.

Attached is a copy of the invoice. I have reviewed the invoice and find that the payment request is accurate and consistent with the work performed, namely the installation of two (2) catch basins on Memorial Drive and the uncovering and raising of a buried manhole in the driveway of 3065 Dwight Avenue.

As a result of my review of the payment request, I would recommend payment in full in the amount of **\$16,404.74** to the contractor, **Niando Construction, Inc.** This is the final payment for this work.

NIANDO CONSTRUCTION, INC.
620 LONG ROAD, PITTSBURGH, PA 15235
DOMINIC CATALANO, PRESIDENT

Phone # (412) 242-1888
Fax # (412) 242-1838

September 26, 2014

Borough of Dormont
1444 Hillsdale Avenue, Suite 10
Pittsburgh, PA 15216-2019

Attn: Wayne McVicar, P.E.

RE: 2014 Road Resurfacing Project
Extra Work
Borough of Dormont

Dear Mr. McVicar,

As you are aware Niando Construction, Inc. has completed the following extra work as approved for the above-referenced project:

1. Removal of two (2) Pittsburgh style catch basins on Memorial Drive and replacement with modified 4' special inlets CIP.....\$10,500.00
2. Raising of one (1) covered manhole to grade, including removal and replacement of section or concrete driveway apron, CIP....\$3,400.00
3. T&M because the location given for the existing manhole to be raised on Dwight Avenue was not correct. Niando Construction, Inc. spent three (3) hours trying to locate the manhole before a new location was given. Please see the attached t&m breakdown for the time spent excavating and backfilling.....\$1,554.74
4. Due to the additional excavation an extra slab of concrete driveway needed to be replaced (95SFx\$10.00).....\$950.00

Niando Construction, Inc. is requesting further processing of total payment now due in the amount of \$16,404.74.

Thank you and if you have any questions or require additional information please do not hesitate to contact our office.

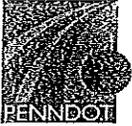
Thank you,

Niando Construction, Inc.

Holly

Holly Ruth Hallam
Office Manager

/HRH
Attachments



CS-4347AA (10/99)

REPRODUCE LOCALLY

FINAL SUMMARY

COUNTY Allegheny S.R. Borough of Dormont SEC Dwight Avenue

Repair# _____ CONTRACT 2014 Road Resurfacing Project Extr Work

PRIME CONTRACTOR Niando Construction, Inc.

STATEMENT OF COST FOR

Time lost trying to locate existing manhole on Dwight

MATERIAL COST	<u>\$0.00</u>
25% % OVERHEAD FOR MATERIAL	<u>\$0.00</u>
LABOR COST	<u>\$1,090.47</u>
0% % OVERHEAD FOR LABOR	<u>\$0.00</u>
EQUIPMENT COST	<u>\$464.27</u>
0% % OVERHEAD FOR EQUIPMENT	<u>\$0.00</u>
TOTAL CONTRACTOR COST	<u>\$1,554.74</u>
SUBCONTRACTOR COST	<u>\$0.00</u>
8% % MARKUP FOR SUBCONTRACTORS	<u>\$0.00</u>
SERVICE BY OTHERS COST	<u>\$0.00</u>
2% % MARKUP FOR SERVICES	<u>\$0.00</u>
GRAND TOTAL	<u>\$1,554.74</u>

CERTIFICATION

I hereby certify that the above costs were incurred in the performance of Extra Work on a Force Account basis, as indicated in the Department's written authorization, and were computed in accordance with the provisions of Section 110.03(d) of the Specifications.

CONTRACTOR REPRESENTATIVE

OWNERS REPRESENTATIVE

Dominic Catalano, President

NAME

NAME

SIGNATURE

DATE

SIGNATURE

DATE



LABOR BREAKDOWN

COUNTY Allegheny County
 SR Dwight Avenue, Dromont
 Contract 2014 Road Resurfacing Project Extr Work

CS-4347CA (10/99)

Description Time lost trying to locate existing manhole on Dwight

(1) CLASSIFICATION	(2) HOURS	(3) BASE RATE	(4) FW/EMPHEN RATE	(5) BASE LABOR COST (3)(2)	(6) DIRECT LABOR RATE (2)(3)	(7) DIRECT LABOR COST (1)(5)
Foreman/Operator, Nick Montalto SS#xxx-xx2908	ST 0.00 OT 0.00	\$60.00 \$90.00	\$17.77 \$17.77	\$0.00 \$0.00	\$77.77 \$107.77	\$0.00 \$0.00
Supintendent, Frank Catalano SS#xxx-xx0863	ST 3.00 OT 0.00	\$60.00 \$90.00	\$17.77 \$17.77	\$180.00 \$0.00	\$77.77 \$107.77	\$233.31 \$0.00
Laborer Class I, Thomas Reed, Jr. SS#xxx-xx-	ST 3.00 OT 0.00	\$25.23 \$37.85	\$17.77 \$17.77	\$75.69 \$0.00	\$43.00 \$55.62	\$129.00 \$0.00
Truck Driver, Thomase Reed, Sr. SS#xxx-xx-	ST 0.00 OT 0.00	\$25.73 \$38.60	\$17.77 \$17.77	\$0.00 \$0.00	\$43.50 \$56.37	\$0.00 \$0.00
Laborer Class I, Jason Kerlin SS#xxx-xx-3217	ST 3.00 OT 0.00	\$24.23 \$36.35	\$17.77 \$17.77	\$72.69 \$0.00	\$42.00 \$54.12	\$126.00 \$0.00
Truck Driver, John Reese SS#xxx-xx-1011	ST 3.00 OT 0.00	\$25.23 \$37.85	\$17.77 \$17.77	\$75.69 \$0.00	\$43.00 \$55.62	\$129.00 \$0.00
Laborer Class I, Josip Tomasic SS#xxx-xx-xxxx	ST 3.00 OT 0.00	\$25.23 \$37.85	\$17.77 \$17.77	\$75.69 \$0.00	\$43.00 \$55.62	\$129.00 \$0.00
Laborer Class I, Ivan Tomasic SS#xxx-xx-xxxx	ST 0.00 OT 0.00	\$25.23 \$37.85	\$17.77 \$17.77	\$0.00 \$0.00	\$43.00 \$55.62	\$0.00 \$0.00
Operator Class I, Mark Brawn SS#xxx-xx-xxxx	ST 3.00 OT 0.00	\$29.04 \$43.56	\$18.56 \$18.56	\$87.12 \$0.00	\$47.60 \$62.12	\$142.80 \$0.00

TOTAL BASE LABOR \$566.88

SOCIAL SECURITY TAX	1.450%
MEDICARE TAX	6.200%
UNEMPLOYMENT TAXES ...	10.980%
WORKER'S COMPENSATION INSURANCE	9.450%
CONTRACTOR'S PUBLIC LIABILITY INSURANCE	4.870%
CONTRACTOR'S PROPERTY LIABILITY INSURANCE	2.570%
TOTAL	35.52%

TOTAL DIRECT LABOR COST \$889.11
 INDIRECT LABOR COST \$201.36
 TOTAL LABOR COST \$1,090.47



EQUIPMENT BREAKDOWN

COUNTY

ALLEGHENY

SR

Dwight Ave., Dormont

Contract

2014 Road Resurfacing Project Extr Work

CS-4347E (10/99)

OWNED EQUIPMENT	YR	SEC-PG* QTR/YR*	MONTHL Y RATE**	EQUIP ADJ.	AREA ADJ.	ADJ. HOURLY	OPER COST	TOTAL HOURLY RATE++		AMOUNT
								HOURS	AMOUNT	
5 Ton Dump Truck	2001	20-11 **	\$1,940.00	0.839	1.049	\$9.70	\$30.90	OT \$40.60	3.00	\$263.91
Core Drill	2014	3-11 **	\$335.00	1.000	1.067	\$2.03	\$0.85	SB \$4.85	0.00	\$0.00
Tractor-Loader-Backhoe Model 430E	2011	10-15 **	\$3,855.00	0.993	1.040	\$22.62	\$28.60	OT \$1.02	0.00	\$0.00
CX36B Case Excavator	2010	9-2 **	\$1,640.00	0.993	1.051	\$9.72	\$19.52	OT \$11.31	0.00	\$153.66
Conventional 4x4 Pick-up Truck	2008	20-17 **	\$810.00	0.987	1.049	\$4.77	\$10.80	OT \$15.57	0.00	\$0.00
580SL Backhoe w/hammer	2014	20-11 **	\$4,095.00	1.000	1.040	\$24.20	\$32.75	OT \$2.38	0.00	\$46.70
Equipment Trailer	2008	19-11 **	\$2,950.00	0.987	1.081	\$17.88	\$11.35	OT \$56.95	0.00	\$0.00
								SB \$12.10	0.00	\$0.00
								OT \$29.23	0.00	\$0.00
								SB \$8.94	0.00	\$0.00

\$464.27

Descrip. Time Lost trying to locate manhole to be raised

Jeff,

Unfortunately, I have to resign. I am moving to Upper St. Clair. I will send an email to rest of the Commission over the weekend.

It has been a pleasure working with you. Dormont is very lucky to have a manager like you pushing projects forward and making things happen.

I cannot wait to see what happens in the future. If I ever return to Dormont, I will be sure to get involved in some form or fashion.

Thanks again.

Grant Shiring

Land Planner

Waterfront Corporate Park III

2000 Georgetowne Drive, Suite 101

Sewickley, PA 15143-8992

Ph: 724-444-1100 Fax: 724-444-1104

www.pvesheffler.com



MEMORANDUM

Date: October 15, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Request for Residential Accessible Parking Space

Background:

Pursuant to the Accessible Parking Policy of the Borough, one resident has made application for a new residential handicap parking space on the street in front of their house. The application was heard by the Traffic and Parking Planning Commission at their regular meeting on October 14, 2014. This application is attached for Council review.

Discussion:

The applicant is Ms. Dolores Galenec of 2943 Glenmore Avenue. Ms. Galenec requested a residential handicap parking space in front of her apartment because of severe lung disease. The Commission noted that the application was complete and appeared to meet all requirements of the Policy. They also noted that there is an existing space there which was issued for Ms. Galenec's husband who recently passed away so this was simply changing the name of who the space is issued to. Based on the above, the members of the Commission voted unanimously to recommend approving the request.

Recommendation:

I recommend that Council follow the recommendations of the Traffic and Parking Planning Commission regarding the above residential handicap parking space application and approve a reserved accessible parking space for 2943 Glenmore Avenue.

JN

Attachments

Cc: Michael Bisignani, Chief of Police
Traffic and Parking Planning Commission Members

**2943 GLENMORE
AVENUE
FIRST FLOOR
DORMONT**

CONTENTS

- 1: APPLICATION**
- 2: DRIVER'S LICENSE**
- 3: TPC MEETING LETTER**
- 4: SITE INSPECTION**
- 5: DIGITAL PICTURE**



Application for Reserved Accessible Parking Space
(Public Residential Streets Without Meters Only)

New Application: ? Renewal Application: X

Applicant's Name: DOLORES GALENEC
Applicant's Address: 2943 GLENMORE AVE. 1ST Floor
Applicant's Phone Number: 412-563-4315
Applicant's Vehicle Make and Model: HYUNDAI - SONATA

Fill out below information if this application is being completed by someone other than the applicant.

Person Completing Application: Dr. Restelli
Relationship to Applicant: SOUTH HILLS PULMONARY ASSOCIATES, INC.
Address: St. Clair Prof. Office Bldg.
Phone Number: 1050 Bower Hill Rd., Suite 306
Pittsburgh, PA 15243-1870
(412) 572-6168

To the Applicant:

1 Are you a resident of the Borough of Dormont?
 YES NO (please circle)

2 Do you rent the property where you are residing?
 YES NO (please circle)

3 Do you possess a Person with Disability* (PD) registration plate issued by the Commonwealth of Pennsylvania?

If YES - Plate Number: 482 45 PD

If NO - Do you possess a PD* placard issued by the Commonwealth of Pennsylvania? YES - Placard Number: _____
 NO

4 Do you have private off-street parking (driveway, parking pad, garage, etc.) at your residence? YES NO (please circle)

No If YES - explain why available off-street parking is unusable.

SPACE USED BY OTHER TENANTS

* Includes disabled veteran, severely disabled registration plate/decals and person with disability motorcycle plate.

- 5 Are you:
 Permanently Disabled
 Disabled for one (1) year or more
 Other -

Explain: COPD CANNOT BE CURED

- 6 Briefly explain why the Applicant is need of a reserved accessible parking space.

CAN ONLY WALK SHORT DISTANCE

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. The Application (New or Renewal) must be accompanied by a completed copy of the attached Physician's certification.

I understand that if I use this Reserved Accessible Parking Space in any manner other than that which I described at the time of this application, the space will be removed. In addition, I agree that the Borough of Dormont retains the right to remove this Reserved Accessible Parking Space at any time.

I further understand that it is my responsibility to promptly notify the Borough of Dormont Manager should I no longer need the Reserved Accessible Parking Space. Should I require the Reserved Accessible Parking Space, I shall submit a renewal application every year during the month of my original approval or the space will be removed.

I acknowledge that, should my request for a Reserved Accessible Parking Space be denied, that I may appeal the decision to deny my request to the Council of the Borough of Dormont by re-applying with a written appeal statement.

I further acknowledge that I have read and understand the entirety of the Borough's Reserved Accessible Parking Policy.

I certify that the information contained herein is true and correct to the best of my knowledge and belief. I understand that any false statements made herein are subject to the penalties of 18 Pa C.S. Section 4904, relating to unsworn falsifications to authorities.


Applicant's Signature

Sept 10, 2014
Date

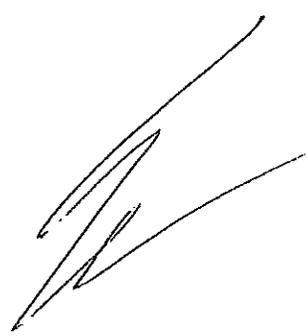
Office Use Only

Application Submitted Date: 9/23/14 JK Site Inspected Date: 9/23/14 JK

T&PPC Review Date: 10/10/14 JK Council Review Date: 11/3/14 JK

Approved: _____ Denied: _____ Council President Initials: _____

Work Order Issue Date: _____ Manager Initials: _____



**SITE INSPECTION
2943 GLENMORE AVENUE
FIRST FLOOR**

There is a current handicapped parking spot issued for this residence. The spot belonged to the applicant's husband who passed away. The applicant wishes to keep the parking spot because her current medical conditions necessitate the need for the handicapped parking spot.

On September 23, 2014, James Kolesky performed a site inspection at 2943 Glenmore Avenue, in regards to a new application for a Handicapped Parking Space.

Kolesky observed that 2943 Glenmore Avenue is a two story apartment building with the applicant living on the first floor. When the applicant exits the apartment building, she would go down three steps to a walkway that connects to a concrete side walk. This side walk runs parallel to the 2900 block of Glenmore Avenue. The parking for the 2900 block of Glenmore Avenue is on the Eastern side of the street only, which is on the same side of the applicant's residence. The current handicapped parking spot is located in front of the residence.

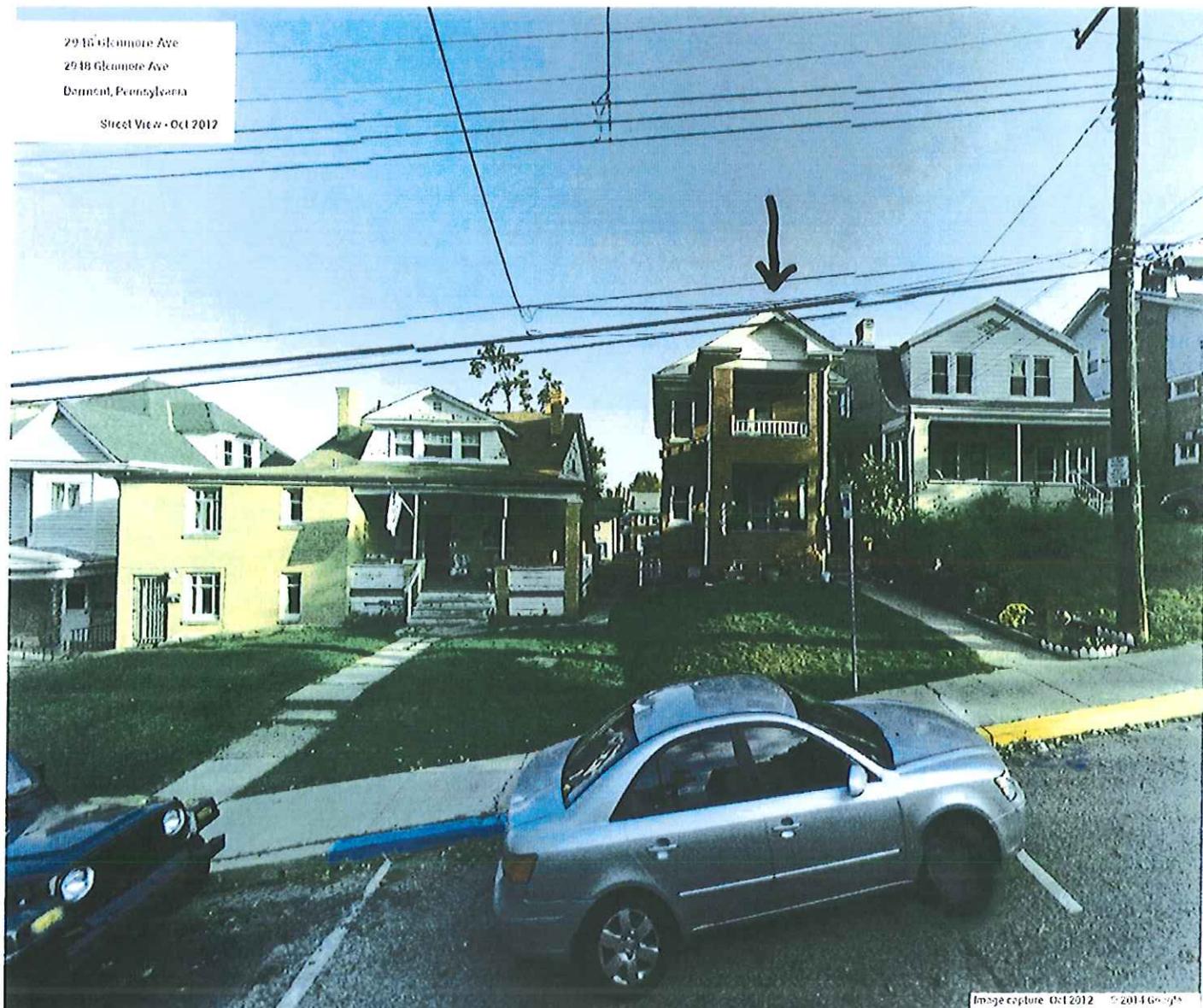
Kolesky observed that there is a small parking pad in the rear of the apartment building. This parking pad is very hard to access from the rear of the apartment building and is always used by the other tenants in the building.

Currently the only Handicapped Parking Space issued in the 2900 block of Glenmore Avenue is this current parking space.

James Kolesky



**Handicapped Parking
Coordinator**





MEMORANDUM

Date: October 15, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager *JN*

Subject: Request for Residential Accessible Parking Space

Background:

Pursuant to the Accessible Parking Policy of the Borough, one resident has made application for a new residential handicap parking space on the street in front of their house. The application was heard by the Traffic and Parking Planning Commission at their regular meeting on October 14, 2014. This application is attached for Council review.

Discussion:

The applicant is Ms. Ruth Tepke of 2907 Voelkel Avenue, Apartment #2. Ms. Tepke requested a residential handicap parking space in front of her apartment because of severe lung disease and cardiac conditions. The Commission noted that the application was complete and appeared to meet all requirements of the Policy. They also noted that Ms. Tepke had an existing space before she moved so this was simply changing the location of the space issued in her name. Based on the above, the members of the Commission voted unanimously to recommend approving the request.

Recommendation:

I recommend that Council follow the recommendations of the Traffic and Parking Planning Commission regarding the above residential handicap parking space application and approve a reserved accessible parking space for 2907 Voelkel Avenue.

JN

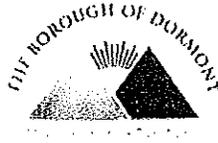
Attachments

Cc: Michael Bisignani, Chief of Police
Traffic and Parking Planning Commission Members

**2907 VOELKEL
AVENUE
APARTMENT 2
DORMONT**

CONTENTS

- 1: APPLICATION**
- 2: DRIVER'S LICENSE**
- 3: LEASE**
- 4: TPC MEETING LETTER**
- 5: SITE INSPECTION**
- 6: DIGITAL PICTURE**



Application for Reserved Accessible Parking Space
(Public Residential Streets Without Meters Only)

New Application: _____ Renewal Application: _____

Applicant's Name: Ruth Tenke
Applicant's Address: 2907 VOELKEL AVE APT #
Applicant's Phone Number: 412-445-3935 FIRST FLOOR
Applicant's Vehicle Make and Model: 2008 HYUNDAI ACCENT APT #

Fill out below information if this application is being completed by someone other than the applicant.

Person Completing Application: _____
Relationship to Applicant: _____
Address: _____
Phone Number: _____

To the Applicant:

1 Are you a resident of the Borough of Dormont?
 YES NO (please circle)

2 Do you rent the property where you are residing?
 YES NO (please circle)

3 Do you possess a Person with Disability* (PD) registration plate issued by the Commonwealth of Pennsylvania?

YES Plate Number: 09436 PD

If NO - Do you possess a PD* placard issued by the Commonwealth of Pennsylvania? YES - Placard Number: _____
 NO

4 Do you have private off-street parking (driveway, parking pad, garage, etc.) at your residence? YES NO (please circle)

If YES - explain why available off-street parking is unusable.

* Includes disabled veteran, severely disabled registration plate/decals and person with disability motorcycle plate.

- 5 Are you:
 Permanently Disabled
 Disabled for one (1) year or more
 Other -

Explain: _____

6 Briefly explain why the Applicant is need of a reserved accessible parking space.

MOVED FROM BROADWAY (2927) (W) CURRENT
HANDICAP SPACE IN FRONT OF THE DOOR
BECAUSE VOELKEL IS TWO SIDED IT IS NOT POSSIBLE TO
(2907) HAVE AN END SPACE

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. The Application (New or Renewal) must be accompanied by a completed copy of the attached Physician's certification.

I understand that if I use this Reserved Accessible Parking Space in any manner other than that which I described at the time of this application, the space will be removed. In addition, I agree that the Borough of Dormont retains the right to remove this Reserved Accessible Parking Space at any time.

I further understand that it is my responsibility to promptly notify the Borough of Dormont Manager should I no longer need the Reserved Accessible Parking Space. Should I require the Reserved Accessible Parking Space, I shall submit a renewal application every year during the month of my original approval or the space will be removed.

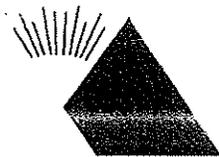
I acknowledge that, should my request for a Reserved Accessible Parking Space be denied, that I may appeal the decision to deny my request to the Council of the Borough of Dormont by re-applying with a written appeal statement.

I further acknowledge that I have read and understand the entirety of the Borough's Reserved Accessible Parking Policy.

I certify that the information contained herein is true and correct to the best of my knowledge and belief. I understand that any false statements made herein are subject to the penalties of 18 Pa C.S. Section 4904, relating to unsworn falsifications to authorities.

J. Ruth on Regie
Applicant's Signature

9-8-2014
Date



**BOROUGH OF DORMONT
POLICE DEPARTMENT**

1444 HILLSDALE AVENUE
SUITE #1
PITTSBURGH, PENNSYLVANIA 15216
(412) 561-8900 FAX (412) 561-3516

MICHAEL J. BISIGNANI
CHIEF OF POLICE

PHILLIP A. ROSS
MAYOR

September 15, 2014

Ruth Tepke
2907 Voelkel Avenue
Apartment 2#
Pittsburgh Pa. 15216

Dear Ruth,

There will be a meeting of the Dormont Borough Traffic and Parking Commission on Tuesday October 14, 2014 at 7:00 P.M in the Borough Council Chambers concerning your application for a handicapped parking space at 2907 Voelkel Avenue Avenue.

In order to complete the application process, your attendance is required.

If you have any questions, please call Handicapped Parking Coordinator James Kolesky at 412-561-8900 x 300 or voice mail #372.

Sincerely,

James Kolesky,
Handicapped Parking Coordinator

Cc: Dormont Borough Traffic and Parking Commission

**SITE INSPECTION
2907 VOELKEL AVENUE
APARTMENT 2**

On September 14, 2014, James Kolesky performed a site inspection at 2907 Voelkel Avenue, in regards to an application for a Handicapped Parking Space.

Kolesky observed that 2907 Voelkel Avenue is a four story apartment building with eight apartments. The applicant lives in Apartment 2, which is on the first floor of the apartment building. When the applicant exits the apartment building, she would go down six steps and a short walk way to a concrete side walk. This side walk runs parallel to the 2900 block of Voelkel Avenue. The parking for the 2900 block of Voelkel Avenue is located on both sides of the street.

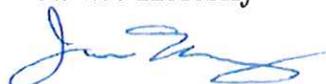
Kolesky observed in the rear of the apartment building there are no parking spaces. The Potomac Avenue light rail transit station is located directly behind this apartment building.

There is one Handicapped Parking Space issued in the 2900 block of Voelkel Avenue. This space is issued to a resident that lives in the apartment building located at 2900 Voelkel Avenue. This building is right across the street from the applicant's residence.

The applicant for this handicapped parking space previously lived at 2727 Broadway Avenue and had a borough issued handicapped parking space at that location. The applicant wishes to transfer her handicapped parking spot to her new Voelkel Avenue residence. The Broadway Avenue Handicapped parking space has since been removed.

Please see digital picture that accompanies this site inspection.

James Kolesky



HP Coordinator





MEMORANDUM

Date: October 20, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager 

Subject: Ordinance No. 1602 – Reduced Normal Retirement Age for Non-Police Pension Plan

Background:

The Borough has had a pension plan for non-police employees since 1975. The plan in basically its current configuration has been in place since 1996. Everyone except sworn police officers is eligible to be in the Non-Police Pension Plan. This Plan is a defined benefit type plan which means that at the end of a required period of work years and age (normal retirement), employees receive a specific benefit based on years of service. This Plan's normal retirement is age 65 and the completion of 20 years of service. The Plan also offers reduced benefits for those who retire early (age 62 and 15 years of service) and for those who can no longer work due to a disability. Currently employees contribute 3.8% of their salary to the Plan.

Discussion:

While discussing with the Fire Union the possibility of some staffing and schedule changes, they brought up that in exchange for the schedule changes, which will save the Borough overtime money each year, they would ask for a reduced normal retirement age, from 65 to 60, still with 20 years of service. For comparison purposes, the Police normal retirement age is 50. The Fire Union asked for this for just the four (4) members of their union. I informed them that I would need to seek our actuary's opinion on the cost of this modification to their pension plan. I also let them know that I would also seek out the cost for doing this for every member of the plan so that all employees in the plan would be treated equally.

Our actuary, Mockenhaupt Benefits Group performed the study of the proposed change, both for just the firefighters and for all in the plan. The result was that if we implement the change, the cost to the Borough in 2016 (there is no cost in the first year, 2015) would be \$9,100 for just the firefighters and \$25,500 for the entire plan. As we discussed in Executive Session, the advantages to making this change for all employees are in the anticipated personnel savings. Two employees would become immediately eligible to retire and there would be 3 to 5 more becoming eligible within the next few years. Employees hired to replace retirees would be hired at lower rates and their benefit costs would be correspondingly lower. In addition, asking some of our more physical positions to continue working until age 65 can lead to a reduction in the quality of their work due to the physical limitations of age. Salary savings alone will more than offset the extra cost to the pension plan if this change is implemented.

Attached to this report is Ordinance No. 1602 which would modify the definition for Normal Retirement Age in Chapter 46 of our Code of Ordinances. The language which was evaluated by the pension actuary, will be included in the Code if approved by Council.

Recommendation:

I recommend that Council approve Ordinance No. 1602 which reduces the normal retirement age in the Non-Police Pension Plan to 60 years old with 20 years of service.

JN

Attachment

Cc: Brant Bertha, Desk Officers/Fire Apparatus Operators Union
John Schneider, Teamsters Union
Sherri Pruce, Laborers Union

BOROUGH OF DORMONT
ALLEGHENY COUNTY, PENNSYLVANIA

ORDINANCE NO. 1602

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF DORMONT, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE CODE OF THE BOROUGH OF DORMONT, PART I ADMINISTRATION LEGISLATION, CHAPTER 46 PENSIONS, NON-POLICE EMPLOYEES, ARTICLE I DEFINITIONS,

WHEREAS, the Council of the Borough of Dormont desires to change the definition of normal retirement age from Sixty-Five (65) Years of Age and at least Twenty (20) Years of Credited Service to Sixty (60) Years of Age and Twenty (20) Years of Credited Service.

NOW, THEREFORE, be it ordained and enacted into law the following by the Council of the Borough of Dormont and it is hereby ordained as follows:

Section 1. Chapter 46, Article I, Definitions Normal Retirement Age is hereby amended to read as follows:

NORMAL RETIREMENT AGE – The date a participant attains 60 years of age and completes at least 20 years of credited service

Section 2. That any Ordinance, or part of any Ordinance, conflicting with this Ordinance be and the same is hereby repealed insofar as the same affects this Ordinance.

Section 3. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, invalidity, or illegality shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Borough of Dormont that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof had not been included herein.

Section 6. This Ordinance shall take effect immediately.

ORDAINED AND ENACTED into law this ____ day of _____, 2014.

ATTEST:

BOROUGH OF DORMONT

By: _____
Jeffrey Naftal
Borough Manager/Secretary

By: _____
Willard McCartney
President

Examined and approved by me this _____ day of _____, 2014.

By: _____
Phil Ross
Mayor



MEMORANDUM

Date: October 20, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager *JN*

Subject: Resolution No. 18-2014 - Authorization to Extend Dormont Junction TOD Lease Negotiations for One Year

Background:

In December of 2013, Council authorized moving forward with lease negotiations with Fore Properties for the Transit Oriented Development at Dormont Junction. The resolution passed by Council and the Port Authority authorized negotiations for one year ending on November 30, 2014.

Discussion:

Since December 9, 2013, the Borough, Port Authority and Fore representatives have been negotiating the terms of a long-term lease for the use of our properties for this project. That lease must be approved when ready by the Borough, Allegheny County and the Port Authority, but the Port Authority cannot approve the lease until the Federal Transit Administration (FTA) has approved the lease. Unfortunately the FTA will not approve any leases at this time that are not fully funded. So Fore and the Borough have been working with our State representatives to get funding placed into the Commonwealth's budget. That process should conclude either at the end of this year or shortly into 2015. In addition, the Port Authority and FTA are requiring formal appraisals of the property to determine that the lease terms provide appropriate value to the Borough and Port Authority.

In the meantime, we have continued to engage in good faith and productive negotiations with Fore towards finalizing a proposed long-term ground lease for Site, ultimately subject to final review and approval of the Board and written concurrence of the FTA. Based upon this progress and additional time that will be needed to complete the appraisal and the FTA review process, along with the continuing efforts to earmark public funds to help finance a portion of the construction of the garage component of the proposed project, I am recommending that the exclusive negotiation period be extended one additional year, through November 30, 2015, to allow these negotiations to continue and to allow adequate time for the FTA review.

The attached Resolution No. 18-2014 would authorize the Borough to extend the exclusive negotiation period with Fore through November 30, 2015. A copy of a similar resolution passed by the Port Authority on October 24, 2014 is attached to this report. I will come back to Council for a final approval of the lease agreement once the Port Authority, Allegheny County and the Federal Transportation Administration have approved it.

Recommendation:

I recommend that Council approve Resolution No. 18-2014 which authorizes an extension of the negotiating period to develop a lease agreement with Fore Property Group for the development of a TOD at the Dormont Junction "T" Stop site with an exclusive negotiating window of one additional year.

JN

Attachments



BOROUGH OF DORMONT

RESOLUTION 18-2014

TRANSIT ORIENTED DEVELOPMENT LEASE NEGOTIATION EXTENSION

A RESOLUTION OF THE BOROUGH OF DORMONT IN THE COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE EXTENSION OF THE LEASE NEGOTIATION PERIOD WITH FORE PROPERTIES FOR THE DORMONT JUNCTION TRANSIT ORIENTED DEVELOPMENT FOR ONE YEAR.

WHEREAS, the Borough of Dormont (Borough) owns several parcels of property in front of the lots owned by the Port Authority of Allegheny County (Authority) for the Dormont Park and Ride Lot and that these lots are located directly on West Liberty Avenue in Dormont's business district (Dormont Property); and

WHEREAS, Port Authority of Allegheny County is the owner of a 165-space paved and lighted surface lot, commonly referred to as the Dormont Park and Ride Lot, located adjacent to the Authority's light rail system near the intersection of Biltmore and West Liberty Avenues in the Borough of Dormont, Allegheny County (Lot); and

WHEREAS, when combined, the Lot and Dormont Property consist of approximately two-acres of a mainly paved and lighted surface lot with access and visibility from West Liberty Avenue (Site); and

WHEREAS, as part of their cooperative efforts with Allegheny County Economic Development to spur new development and revitalization in the area around the Site, the Borough and Authority issued a public solicitation for development proposals (RFDP) for the Site on July 15, 2013;

WHEREAS, on December 2, 2013, the Borough Council passed a resolution authorizing the Borough to engage in exclusive negotiations for a period of one year, beginning on December 2, 2013, to attempt to finalize the material terms and conditions of a long-term ground lease for the Site with the proposer identified as submitting the highest rated and most viable development proposal in response to RFDP, Fore Property Company (Fore); and

WHEREAS, Borough, Authority and Fore representatives have continued to engage in good faith and productive negotiations towards finalizing a proposed long-term ground lease for the Site; and

WHEREAS, Borough staff recommends that the exclusive negotiation period be extended one additional year, through November 30, 2015, to allow these negotiations to continue and to allow adequate time for FTA review; and

WHEREAS, upon due consideration, the Council agrees with staff's recommendation and believes an extension to the exclusive negotiation period will be in the best interest of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Manager be, and hereby are, authorized to continue exclusive negotiations with Fore through November 30, 2015 for the purpose of finalizing the proposed terms and conditions of a long-term ground lease for the transit-oriented development of the Site, in a form approved by counsel (Lease).

RESOLVED FURTHER, that the Lease shall be subject to final review and approval by the Borough, Authority and the Federal Transit Administration's written concurrence for transit-oriented joint development projects.

RESOLVED FURTHER, that the Borough Manager be, and hereby are, authorized to take all such other actions necessary and proper to carry out the purpose and intent of this resolution, including, but not limited to, execution of a memorandum of understanding, cooperation agreement or similar document or documents and completion of an appraisal and review appraisal to advance the development and finalization of the Lease for the Site.

ADOPTED this 3rd day of November, 2014

ATTEST:

BOROUGH OF DORMONT

Jeffrey Naftal
Borough Manager

Willard McCartney
Council President

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is the owner of a 165-space paved and lighted surface lot, commonly referred to as the Dormont Park and Ride Lot, located adjacent to the Authority's light rail system near the intersection of Biltmore and West Liberty Avenues in the Borough of Dormont, Allegheny County (Lot); and

WHEREAS, the Borough of Dormont (Dormont) owns several parcels of property in front of the Lot that are located directly on West Liberty Avenue in Dormont's business district (Dormont Property); and

WHEREAS, when combined, the Lot and Dormont Property consist of approximately two-acres of a mainly paved and lighted surface lot with access and visibility from West Liberty Avenue (Site); and

WHEREAS, as part of their cooperative efforts with Allegheny County Economic Development to spur new development and revitalization in the area around the Site, the Authority and Dormont issued a public solicitation for development proposals (RFDP) for the Site on July 15, 2013;

WHEREAS, on November 22, 2013, the Authority's Board passed a resolution authorizing the Authority to engage in exclusive negotiations for a period of one year, beginning on December 1, 2013, to attempt to finalize the material terms and conditions of a long-term ground lease for the Site with the proposer identified as submitting the highest rated and most viable development proposal in response to RFDP, Fore Property Company (Fore); and

WHEREAS, Authority, Dormont and Fore representatives have continued to engage in good faith and productive negotiations towards finalizing a proposed long-term ground lease for the Site; and

WHEREAS, management of the Authority recommends that the exclusive negotiation period be extended one additional year, through November 30, 2015, to allow these negotiations to continue and to allow adequate time for FTA review; and

WHEREAS, upon due consideration, the Board agrees with management's recommendation and believes an extension to the exclusive negotiation period will be in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority's chief executive officer and/or assistant general manager, Legal and Corporate Services be, and hereby are, authorized to continue exclusive negotiations with Fore through November 30, 2015 for

the purpose of finalizing the proposed terms and conditions of a long-term ground lease for the transit-oriented development of the Site, in a form approved by counsel (Lease).

RESOLVED FURTHER, that the Lease shall be subject to final review and approval by the Board and the Federal Transit Administration's written concurrence for transit-oriented joint development projects.

RESOLVED FURTHER, that the Authority's chief executive officer and/or assistant general manager, Legal and Corporate Services be, and hereby are, authorized to take all such other actions necessary and proper to carry out the purpose and intent of this resolution, including, but not limited to, execution of a memorandum of understanding, cooperation agreement or similar document or documents and completion of an appraisal and review appraisal to advance the development and finalization of the Lease for the Site.



MEMORANDUM

Date: October 22, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Authorization to Apply for CDBG Grant

Background:

Allegheny County through its Economic Development Department administers all Federal Community Development Block Grants (CDBG) to municipalities utilizing funds received from the Federal government. In the past, the Borough has received funding for ADA ramps and this past year for the Pop Murray Field retaining wall.

Discussion:

We intend to apply for another CDBG grant this year to cover 18 ADA ramps at a cost of \$32,477. Our preliminary application is attached to this report. It shows a higher grant request because the Borough Engineer has now refined his calculations and we will need less funding to complete this project. We have been approved to submit our application and now need to provide them with a complete application including all required materials. One thing that is required is a Concurring Resolution from Council authorizing the application and appointing someone to be responsible for the project. The attached Resolution No. 19-2014 authorizes the application for the grant and designates me as the responsible party for the Borough. Should we be funded for this grant, we will come back to Council to authorize the match of 15%.

Recommendation:

I recommend that Council authorize me to apply for a CDBG Grant of \$32,477 and the Council President be authorized to sign Concurring Resolution No. 19-2014 for submittal with the grant application.

JN

Attachment

Cc: Kristin Hullihen, Recreation/Community Affairs Director



BOROUGH OF DORMONT

RESOLUTION 19-2014 CDBG CONCURRING RESOLUTION

A RESOLUTION OF THE BOROUGH OF DORMONT IN THE COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

WHEREAS, the Borough of Dormont is desirous of obtaining funds from the Department of Economic Development in the amount of \$32,477 under the Federal Housing and Community Development Act as amended.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Dormont does hereby formally request a grant from the Allegheny County Department of Economic Development.

RESOLVED FURTHER, that the Borough of Dormont does hereby designate the Borough Manager as the official to file all applications, documents, and forms between the Borough of Dormont and the Allegheny County Department of Economic Development.

RESOLVED FURTHER, that the Borough of Dormont will assure, where applicable, the provision of the full local share of the project costs.

RESOLVED FURTHER, that the Borough of Dormont will assure, that the project will be awarded or under construction within 180 days after contractual execution.

ADOPTED this 3rd day of November, 2014

ATTEST:

BOROUGH OF DORMONT

Jeffrey Naftal
Borough Manager

Willard McCartney
Council President

****FOR PUBLIC IMPROVEMENT PROJECTS****
ALLEGHENY COUNTY COMMUNITY DEVELOPMENT PRE-APPLICATION

CDBG Year 41 - FY 2015

PRE-APPLICATIONS MUST BE TYPED. HANDWRITTEN PRE-APPLICATIONS WILL BE RETURNED.

Submit an original and one (1) copy to Allegheny County Economic Development

PRE-APPLICATION

Date Received _____	- ACED USE ONLY - Proposal Number Assigned _____
---------------------	---

NEW: Please note that HUD has reinstated the use of Block Groups in conjunction with Census Tracts to determine low/moderate income eligibility, which is available on the website (<http://www.alleghenycounty.us/economic>).

1. South Hills Area Council of Governments

 Legal Name of Applicant
2. 2600 Old Greentree Road, Second Floor, Scott Township

 Address of Applicant
3. Pennsylvania 15106

 State Zip Code
4. Stanley Louls Gorski Executive Director 412-341-3750

 Contact Person/Title Telephone Number
5. Borough of Dormont

 Municipality in Which Project is Located
6. 19576 - 4721, 4722, 4723, 4724

 ACS Census Tract of Project Location / Include map with this pre-application (See Number 14) Block Group No. (REQUIRED FOR SURVEYS)
7. ADA Curb Ramps

 Project Name
8. \$ 46,525

 Estimated Total Project Cost (Round to nearest dollar)
9. \$ 39,547

 Amount of Community Development Block Funds (CDBG) Requested (Round to nearest dollar)
10. _____ Number of households in service area benefiting from project.

NOTE: Written approval of this pre-application by the Allegheny County Economic Development is required prior to submission of a full application. If you do not receive a written response within 30 days regarding your pre-application, please contact Economic Development at (412) 350-1042 or (412) 350-1081.

****FOR PUBLIC IMPROVEMENT PROJECTS****
ALLEGHENY COUNTY COMMUNITY DEVELOPMENT PRE-APPLICATION

CDBG Year 41 - FY 2015

11. Identify all other funds. If matching funds are indicated, please include commitment from appropriate agency

Source	Amount	% of Total Project Cost	Grant/ Loan	Status Pending/Committed
CDBG Year 41	\$39,547.00	85	Grant	Pending
Borough of Dormont	\$6,978.00	15		Pending

12. **DETAILED DESCRIPTION OF PROJECT:** In concise, measurable and quantifiable terms, describe the work to be accomplished with the funds requested, including a specific physical description (i.e., 500 L.F. of 4" pipe along Painter Street). Also include a detailed line item budget. This description must include exact locations & detailed outline of work items, quantities to be used, estimated engineering and related costs including any special assessments and/or tap-in fees.

The Borough is in the process of replacing existing crosswalks (18 locations) along Potomac Avenue, Dwight Avenue and Dormont Avenue. With the replacement non-compliant ADA ramps will be removed and replaced with PennDOT compliant ramps. It is anticipated that full replacement will consist of 380 LF of curb, 725 SF of ADA ramp, 200 SF of truncated domes & 2,600 SF of concrete sidewalk. (cost estimate attached)

13. If the project is proposed to remedy a problem, provide a detailed description of the nature of the problem and indicate how the proposed work will correct the situation. For sewer & water projects indicate if any specific state or local compliance requirements are in effect: i.e. EPA, DEP, ACHD. This information will be verified for accuracy. (Attach additional paper if required.)

Existing ADA ramps do not conform to current PennDOT standards. None of the ramps have truncated dome mats and in several locations ramps are missing entirely. As part of the revitalization of the crosswalks in these areas, the Borough proposes to provide PennDOT compliant ADA ramps at both ends of the new crosswalks.

14. **ACS CENSUS TRACT (CT) MAPS / BUILDING FOOTPRINT / TAX MAPS:** ACS census tract (CT) map & a building footprint/tax map for all household survey justified projects must be submitted with this pre-application. Highlight each house in service area; mark all vacancies; identify apartments and number of units and businesses.

American Community Survey (ACS) Census Tract maps are available at:
<http://factfinder2.census.gov> (Contact ACED for technical assistance @ 412-350-1042 or 412-350-1081)

DODARO, MATTA, & CAMBEST, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

MEMORANDUM

TO: DORMONT BOROUGH COUNCIL
MAYOR AND JEFF NAFTAL, MANAGER

FROM: JOHN H. RUSHFORD

RE: UPDATE ON CONSERVATOR PROPERTIES

DATE: AUGUST 20, 2014

I wanted to update you with respect to the status conservator properties. The idea behind the conservatorship act is make improvements to properties and to ensure in compliance with all codes and ordinances. Once the property is free of code violations it can be sold on the open market. The ultimate goals are twofold one to improve the property with little or no cost to the municipality and two to place the property back on the tax rolls.

I. 1447 Dormont Avenue

I am attaching the final approved Court plan for abatement on 1447 Dormont Avenue. The plan originally only called for installation of a new roof, new exterior doors, demolition of the front porch and landscaping of the front and back yards. The total cost of the original renovation work is estimated to be \$40,600.00. However when we had our appraiser do an analysis of the fair market value it was determined that only doing these minimal repairs would not bring much if any return on the investment. By doing a more comprehensive renovation the property value would increase significantly. The current plan calls for new siding,

a remodeled kitchen and powder room and totally renovated second floor. A total list of the renovations is attached to this report. The total cost is estimated at \$145,855. Mr. Barone appraised the property with factoring in these improvements. He believes in his professional opinion that the property in its renovated state will be worth \$160,000 which is above the costs expended in the conservatorship. A copy of Mr. Barone's appraisal is attached.

2. 2708 Broadway Avenue

The Conservator believes based upon the amount of repairs necessary to bring the structure up to code that it would cost him \$194,935.00 to fix the property. . Because of this large number the Conservator also looked at the cost of demolition of property as well. The demolition would cost \$25,950.00. Based upon this the Court approved the plan calling for the demolition of the property. Mr. Barone also conducted an appraisal for this property. He estimates the fair market value of the property without the structure as vacant land to be \$24,000.

3. Future Steps

Now that we have the estimates and the appraisal, the Borough must decide how it wishes to proceed in financing these properties. There are a couple of different ways to finance these projects:

- a. Direct payment from general fund;
- b. Obtain a small borrowing from a bank;
- c. Obtain court approval for a conservator financing.

We would recommend option a. or b. Obtaining a conservatorship lien financing can be cumbersome and time consuming as Court approval is required.

***** INVOICE *****

File Number: 14051658

07/17/2014

Jeff Naftal MGR
Borough of Dormont
1444 Hillsdale Avenue, Suite 10
Pittsburgh, PA 15216

Invoice # : 14051658
Order Date : 05/28/2014
Reference/Case # :
PO Number :

1447 Dormont Ave
Pittsburgh, PA 15216

APPRAISAL FEE	\$	375.00
	\$	-----
Invoice Total	\$	375.00
State Sales Tax @	\$	0.00
Deposit	(\$)
Deposit	(\$)

Amount Due	\$	375.00

Terms: Upon Receipt

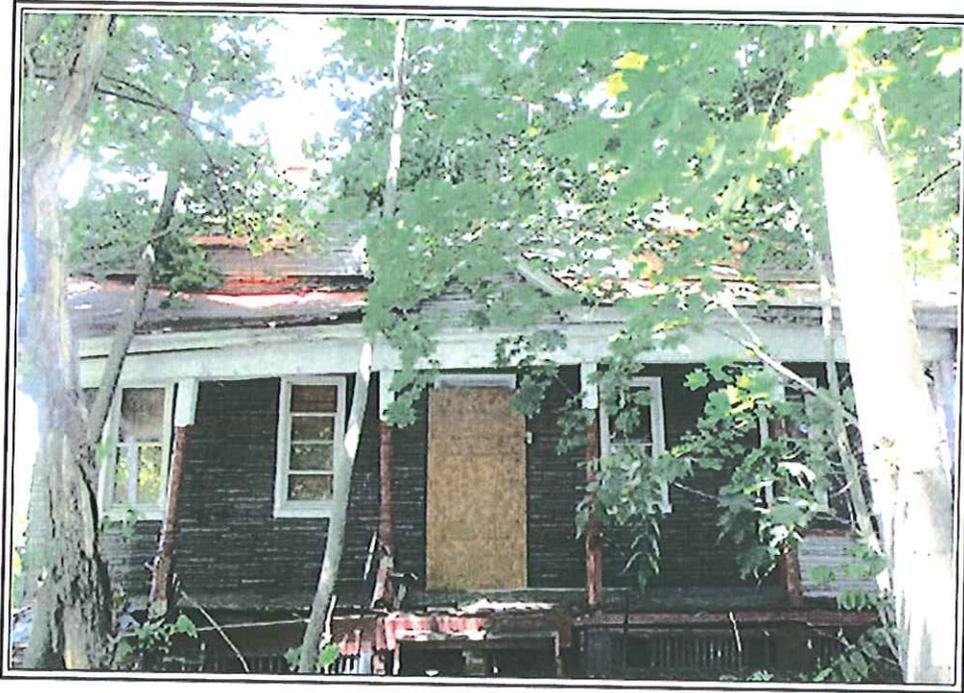
Please Make Check Payable To:

BARONE & SONS, INC.

Fed. I.D. #: 25-1315725

4701 BAPTIST ROAD, PITTSBURGH, PA 15227
Phone (412) 881-6020 Fax (412) 881-8381

APPRAISAL OF



LOCATED AT:

2708 Broadway Ave
Pittsburgh, PA 15216

CLIENT:

Borough of Dormont
1444 Hillside Avenue
Pittsburgh, PA 15216

AS OF:

June 1, 2014

BY:

Alvin J. Barone, Jr. SRA/PA, Cert. Brker/App.
PA Certified Residential Real Estate Broker Appraiser

Jeff Naftal MGR
Borough of Dormont
1444 Hillside Avenue
Pittsburgh, PA 15216

File Number: 14051657

In accordance with your request, I have appraised the real property at:

2708 Broadway Ave
Pittsburgh, PA 15216

The purpose of this appraisal is to develop an opinion of the defined value of the subject property, as vacant. The property rights appraised are the fee simple interest in the site.

In my opinion, the defined value of the property as of June 1, 2014 is:

\$24,000
Twenty-Four Thousand Dollars

The attached report contains the description, analysis and supportive data for the conclusions, final opinion of value, descriptive photographs, assignment conditions and appropriate certifications.



Alvin J. Barone, Jr. SRA/PA, Cert. Brker/App.
PA Certified Residential Real Estate Broker Appraiser
State Certificate Number BA004104L

Intended Use **Estimate Market Value.**

Property Address **2708 Broadway Ave** City **Pittsburgh** State **PA** Zip **15216**
 Owner of Public Record **Household Finance Consumer Company** County **Allegheny**
 Legal Description **DBV: 14638 Page: 90**
 Assessor's Parcel # **63-H-303** Tax Year **2013** R.E. Taxes \$ **4,187.00**
 Neighborhood Name **Dormont Borough** Map Reference **MSA 38300** Census Tract **4721.00**
 Property Rights Appraised Fee Simple Leasehold Other (describe)

My research did did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.
 Prior Sale/Transfer: Date **07/20/2011** Price **\$4,217** Source(s) **County Records**
 Analysis of prior sale or transfer history of the subject property (and comparable sales, if applicable) **The subject property last sold on 07/20/2011 for \$4,217. The comparable sales used have not sold or transferred within the past year.**

Offerings, options and contracts as of the effective date of the appraisal **No current agreement of sale, option or listing is known to be in existence for this property.**

Neighborhood Characteristics				One-Unit Housing Trends				One-Unit Housing		Present Land Use %	
Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Property Values	<input type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining	PRICE	AGE	One-Unit	80 %
Built-Up	<input checked="" type="checkbox"/> Over 75%	<input type="checkbox"/> 25-75%	<input type="checkbox"/> Under 25%	Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Over Supply	\$(000)	(yrs)	2-4 Unit	10 %
Growth	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Slow	Marketing Time	<input type="checkbox"/> Under 3 mths	<input checked="" type="checkbox"/> 3-6 mths	<input type="checkbox"/> Over 6 mths	50 Low	0	Multi-Family	5 %
Neighborhood Boundaries	The neighborhood boundaries are the City of Pittsburgh to the north and east and Mt. Lebanon to the south and west.							275 High	130+	Commercial	5 %
Neighborhood Description	The subject property is situated in Dormont Borough, a residential community approximately three miles south of downtown Pittsburgh. Homes in this neighborhood are generally consistent in age and appeal. The subject is within a reasonable proximity to shopping, employment and comuter routes. This is the Keystone Oaks School District.							110 Pred.	110	Other	%
Market Conditions (including support for the above conclusions)	Currently there is a limited number of homes for sale in Dormont Borough with homes listed at reasonable prices going under agreement under 60 days.										

Dimensions **64x110** Area **7040 Sq.Ft.** Shape **Rectangular** View **Average**
 Specific Zoning Classification **R-3** Zoning Description **High Density Residential District**
 Zoning Compliance Legal Legal Nonconforming (Grandfathered Use) No Zoning Illegal (describe)
 Highest and best use of the subject property **The highest and best use is considered to be future single family or townhouse development.**

Utilities Public Other (describe) Public Other (describe) Off-site Improvements—Type Public Private
 Electricity Water Street Asphalt
 Gas Sanitary Sewer Alley No
 FEMA Special Flood Hazard Area Yes No FEMA Flood Zone **X** FEMA Map # **422630-0343E** FEMA Map Date **05/15/2003**
 Site Comments **No apparent adverse easements or encroachments were observed upon inspection.**

ITEM	SUBJECT	COMPARABLE NO. 1		COMPARABLE NO. 2		COMPARABLE NO. 3	
Address	2708 Broadway Avenue Dormont Borough	1666 Potomac Avenue Dormont Borough, PA 15216		216 Sweetbriar Street City of Pittsburgh, PA 15211		458 Montgomery Avenue Scott Twp., PA 15017	
Proximity to subject		0.23 miles SW		2.69 miles NE		3.68 miles SW	
Sales Price	\$	\$ 10,000		\$ 56,000		\$ 25,000	
Price \$/ FF		278		1186		625	
Data Source	Site Inspection	WPML/County Records		Appraisal Files/WPML/Cty Rec		WPML/County Records	
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION	+(-) Adjust.	DESCRIPTION	+(-) Adjust.	DESCRIPTION	+(-) Adjust.
Location	Average	03/15/2011(7.5%)	21	08/09/2013	0	04/01/2010(10%)	63
Site/View	64x110	Comparable		Superior(50%)	-593	Superior(50%)	-313
Topography	Level	36x100x41	56	47.23x125		40x87	
Zoning	R-3	Level/Fall(20%)		Level		Falling(20%)	125
Lot&Block	63-H-303	R-3		R2-L		R-2	
		63-L-158		6-L-171		195-B-36	
				AsphaltDW(20%)	-237		
Sales or Financing Concessions							
Net Adj. (Total)		<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 77	<input type="checkbox"/> + <input checked="" type="checkbox"/> -	\$ 830	<input type="checkbox"/> + <input checked="" type="checkbox"/> -	\$ 125
Indicated Value of Subject		Net Adj. 27.7%		Net Adj. -70.0%		Net Adj. -20.0%	
		Gross Adj. 27.7%	\$ 355	Gross Adj. 70.0%	\$ 356	Gross Adj. 80.2%	\$ 500

Summary of Sales Comparison Approach **Comparable sales considered were parcels of land on surrounding streets of Dormont Borough, City of Pittsburgh and Scott Township. After adjusting for significant differences a value range of \$355 to \$500 per front footage was developed. Based on this analysis a market value of \$375 per front footage appears reasonable.**

Market value was therefore calculated as follows: **64 front footage X \$375 per front footage = \$24,000.**
 This appraisal is made "as is," subject to the following: **This appraisal is made subject to abandoned house currently located on site being used**

MARKET DATA ANALYSIS

Price \$/ FF		55,500		\$ 33,000		\$ 15,000	
Data Source	Site Inspection	WPML/County Records	WPML/County Records	WPML/County Records	WPML/County Records	WPML/County Records	
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION	+(-) Adjust.	DESCRIPTION	+(-) Adjust.	DESCRIPTION	
Location	Average	Superior(50%)	59	10/10/2012		07/31/2006	
Site/View	64x110	60x180	-296	Superior(50%)	-220	Superior(10%)	
Topography	Level	Level		75x155		45x120	
Zoning	R-3	R1D-L		Falling(30%)	132	Lvl/Rise/(20%)	
Lot&Block	63-H-303	36-B-92		R-1		R-1	
				66-M-341		141-C-180	
Sales or Financing Concessions							
Net Adj. (Total)		<input type="checkbox"/> + <input checked="" type="checkbox"/> -	\$ 237	<input type="checkbox"/> + <input checked="" type="checkbox"/> -	\$ 88	<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 34
Indicated Value of Subject		Net Adj. -40.0%		Net Adj. -20.0%		Net Adj. 10.2%	
		Gross Adj. 60.0%	\$ 355	Gross Adj. 80.0%	\$ 352	Gross Adj. 30.0%	\$ 367

Summary of Sales Comparison Approach

ITEM	SUBJECT	COMPARABLE NO. 7		COMPARABLE NO. 8		COMPARABLE NO. 9	
Address	2708 Broadway Avenue Dormont Borough						
Proximity to subject							
Sales Price	\$		\$		\$		\$
Price \$/ FF							
Data Source	Site Inspection						
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION	+(-) Adjust.	DESCRIPTION	+(-) Adjust.	DESCRIPTION	+(-) Adjust.
Location	Average						
Site/View	64x110						
Topography	Level						
Zoning	R-3						
Lot&Block	63-H-303						
Sales or Financing Concessions							
Net Adj. (Total)		<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 0	<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 0	<input type="checkbox"/> + <input type="checkbox"/> -	\$
Indicated Value of Subject		Net Adj. 0.0%		Net Adj. 0.0%		Net Adj. %	
		Gross Adj. 0.0%	\$ 0	Gross Adj. 0.0%	\$ 0	Gross Adj. %	\$

Summary of Sales Comparison Approach

The scope of this appraisal and ensuing discussion in this report are specific to the needs of the client, other identified intended users and to the intended use of the report. This report was prepared for the sole and exclusive use of the client and other identified intended users for the identified intended use and its use by any other parties is prohibited. The appraiser is not responsible for unauthorized use of the report.

The appraiser's certification appearing in this appraisal report is subject to the following conditions and to such other specific conditions as are set forth by the appraiser in the report. All extraordinary assumptions and hypothetical conditions are stated in the report and might have affected the assignment results.

1. The appraiser assumes no responsibility for matters of a legal nature affecting the property appraised or title thereto, nor does the appraiser render any opinion as to the title, which is assumed to be good and marketable. The property is appraised as though under responsible ownership.
2. Any sketch in this report may show approximate dimensions and is included only to assist the reader in visualizing the property. The appraiser has made no survey of the property.
3. The appraiser is not required to give testimony or appear in court because of having made the appraisal with reference to the property in question, unless arrangements have been previously made thereto.
4. Neither all, nor any part of the content of this report, copy or other media thereof (including conclusions as to the property value, the identity of the appraiser, professional designations, or the firm with which the appraiser is connected), shall be used for any purposes by anyone but the client and other intended users as identified in this report, nor shall it be conveyed by anyone to the public through advertising, public relations, news, sales, or other media, without the written consent of the appraiser.
5. The appraiser will not disclose the contents of this appraisal report unless required by applicable law or as specified in the Uniform Standards of Professional Appraisal Practice.
6. Information, estimates, and opinions furnished to the appraiser, and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished to the appraiser is assumed by the appraiser.
7. The appraiser assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. The appraiser assumes no responsibility for such conditions, or for engineering or testing, which might be required to discover such factors. This appraisal is not an environmental assessment of the property and should not be considered as such.
8. This appraisal report should not be used to disclose the condition of the property as it relates to the presence/absence of defects. The client is invited and encouraged to employ qualified experts to inspect and address areas of concern. If negative conditions are discovered, the opinion of value may be affected.
9. Appraisals involving hypothetical conditions related to completion of new construction, repairs or alteration are based on the assumption that such completion, alteration or repairs will be competently performed.

Additional Comments Related To Scope Of Work, Assumptions and Limiting Conditions

COMMENT ON PHOTOGRAPHS

The digital photographs of the subject property in this report are original photographs that were taken at the time of inspection and have not been altered or enhanced in any way.

COMMENTS ON SIGNATURES

The appraisal report for the subject property contains signatures which are digitized images. USPAP, 1999 Edition effective March 31, 1999, defines a signature as:

"personalized evidence indicating authentication of the work performed by the appraiser and the acceptance of the responsibility for content, analyses, and the conclusions in the report. Comment: A signature can be represented by a handwritten mark, a digitized image controlled by a personalized identification number, of other media, where the appraiser has sole personalized control of affixing the signature."

The signatures provided in this appraisal report have been affixed within the guidelines of this definition.

CERTIFICATION STATEMENTS

The reported analysis, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.

The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

As of the date of this report, I have completed the continuing education program of the Appraisal Institute.

professional analyses, opinions, and conclusions.

3. Unless otherwise stated, the appraiser has no present or prospective interest in the property that is the subject of this report and has no personal interest with respect to the parties involved.
4. The appraiser has no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
5. The appraiser's engagement in this assignment was not contingent upon developing or reporting predetermined results.
6. The appraiser's compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
7. The appraiser's analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
8. Unless otherwise noted, the appraiser has made a personal inspection of the property that is the subject of this report.
9. Unless noted below, no one provided significant real property appraisal assistance to the appraiser signing this certification. Significant real property appraisal assistance provided by:

Additional Certifications:

Definition of Value: Market Value Other Value: _____
 Source of Definition: Appraisal Institute Dictionary of Real Estate Appraisal

MARKET VALUE is defined as the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date, and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated.
2. both parties are well informed or well advised and acting in what they consider their own best interests.
3. a reasonable time is allowed for exposure in the open market.
4. payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

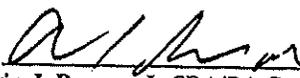
ADDRESS OF THE PROPERTY APPRAISED:

2708 Broadway Ave
Pittsburgh, PA 15216

EFFECTIVE DATE OF THE APPRAISAL: 06/01/2014

APPRAISED VALUE OF THE SUBJECT PROPERTY \$ 24,000

APPRAISER

Signature: 
 Name: Alvin J. Barone, Jr. SRA/PA, Cert. Brker/App.
 State Certification # BA004104L
 or License # _____
 or Other (describe): _____ State #: _____
 State: PA

SUPERVISORY APPRAISER

Signature: _____
 Name: _____
 State Certification # _____
 or License # _____
 State: _____
 Expiration Date of Certification or License: _____

Comparable Sale 4
Lot 3 Carnahan Road
City of Pittsburgh, PA 15220
1.03 miles NW

Comparable Sale 2
216 Sweetbriar Street
City of Pittsburgh, PA 15211
2.69 miles NE

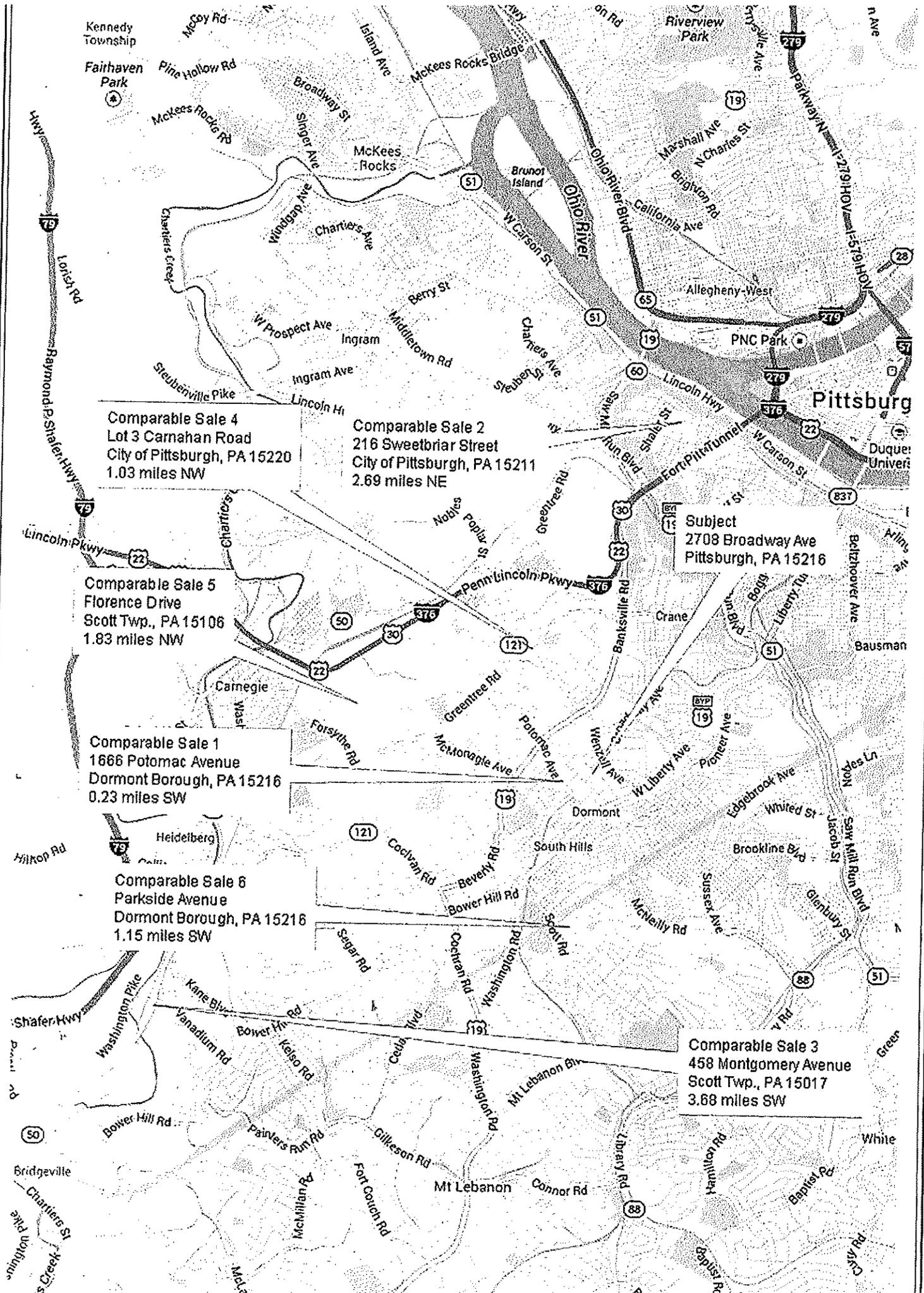
Subject
2708 Broadway Ave
Pittsburgh, PA 15216

Comparable Sale 5
Florence Drive
Scott Twp., PA 15106
1.83 miles NW

Comparable Sale 1
1666 Potomac Avenue
Dormont Borough, PA 15216
0.23 miles SW

Comparable Sale 6
Parkside Avenue
Dormont Borough, PA 15216
1.15 miles SW

Comparable Sale 3
458 Montgomery Avenue
Scott Twp., PA 15017
3.68 miles SW



DISPLAY THIS CERTIFICATE PROMINENTLY • NOTIFY AGENCY WITHIN 10 DAYS OF ANY CHANGE

12 0070036

Commonwealth of Pennsylvania
Department of State
Bureau of Professional and Occupational Affairs
PO Box 2649 Harrisburg PA 17105-2649



Certificate Type
Certified Broker Appraiser
FIRREA Appraisals Unauthorized

Certificate Status
Active

Initial Certification Date
10/06/1998

ALVIN JAMES BARONE
4701 Baptist Road
PITTSBURGH PA 15227

Certificate
Number
BA004104L

Expiration Date
06/30/2015

Kate True

[Signature]
Signature

Commissioner of Professional and Occupational Affairs

ALTERATION OF THIS DOCUMENT IS A CRIMINAL OFFENSE UNDER 18 PA.C.S. § 4911

APPRAISER'S QUALIFICATIONS
ALVIN J. BARONE, JR. SRA
ASSOCIATE BROKER
4701 Baptist Road, Pittsburgh, PA 15227

CERTIFIED RESIDENTIAL APPRAISER - STATE OF PENNSYLVANIA
CERTIFIED BROKER APPRAISER - STATE OF PENNSYLVANIA

STATE CERTIFICATION:

Dated: July 1, 1991, No. RL000106L
Residential Certification

Dated: October 6, 1998, No. BA004104L
Certified Broker Appraiser

Dated: December 20, 1994
FHA Approved

EDUCATION:

Bachelor of Arts Degree
University of Pittsburgh

Actively participating in continuing education in
appraisal and real estate classes through:

- Appraisal Institute
- Realtors Educational Institute

PROFESSIONAL AFFILIATIONS:

- Appraisal Institute
- Realtors Association of Metropolitan Pittsburgh
- National Association of Realtors
- Pennsylvania Association of Realtors

EXPERIENCE INCLUDES:

- Residential and Commercial Real Estate Appraisals and Reviews since 1977
- Staff Appraiser at Barone & Sons, Inc. since 1977

.....
To contact Alvin J. Barone: ajb@baroneandsons.com - Phone: 412/881-6020; Fax: 412/881-8381

Buono Construction
225 Sleepy Hollow Rd
Pittsburgh, PA 15216

ESTIMATE
PA034384

Home: 412.388.1391
Cell: 412.443.5848

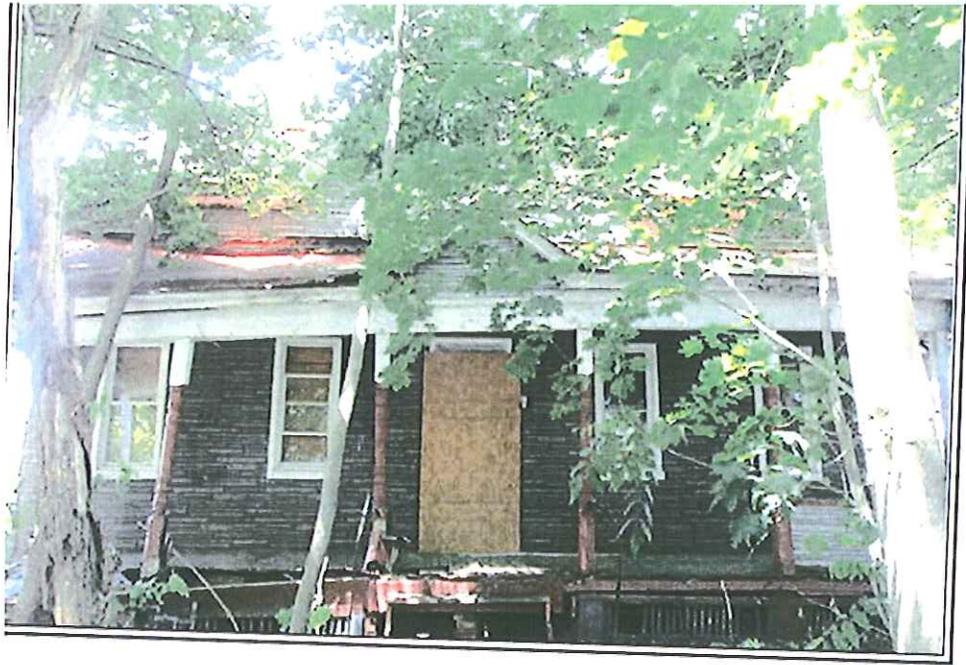
Submit to: Dormont Boro

1/20/14

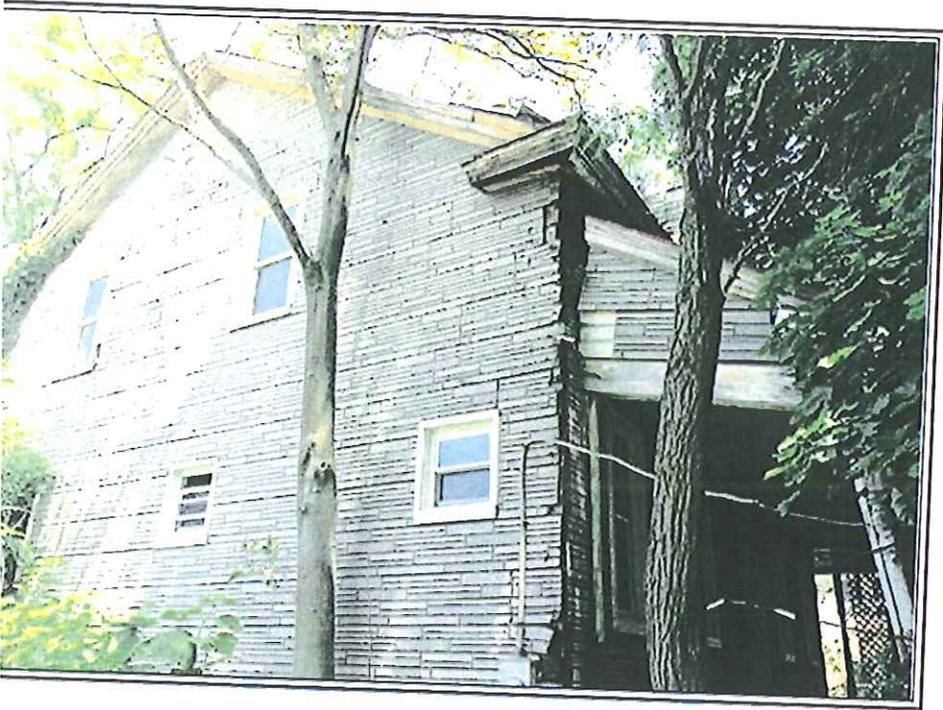
Scope of work to be performed; To demolish 2708 Broadway Ave

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	Units demolishing to demo house and haul away		\$12,000.00
2	Clear lot of trees and dig out stumps remove old concrete sidewalk driveway and steps. Grade off lot seed and straw so lot is clear and ready for sale.		\$13,950.00
		TOTAL	\$25,950.00

Exhibit "B"



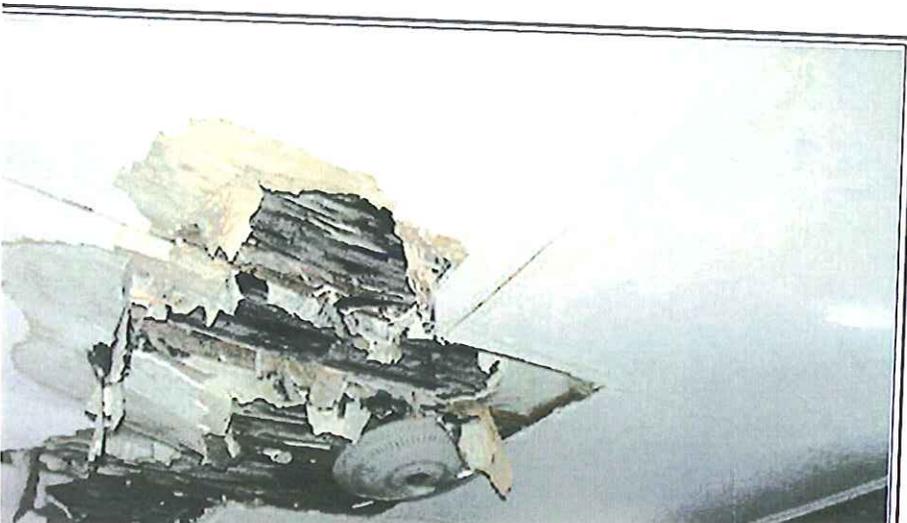
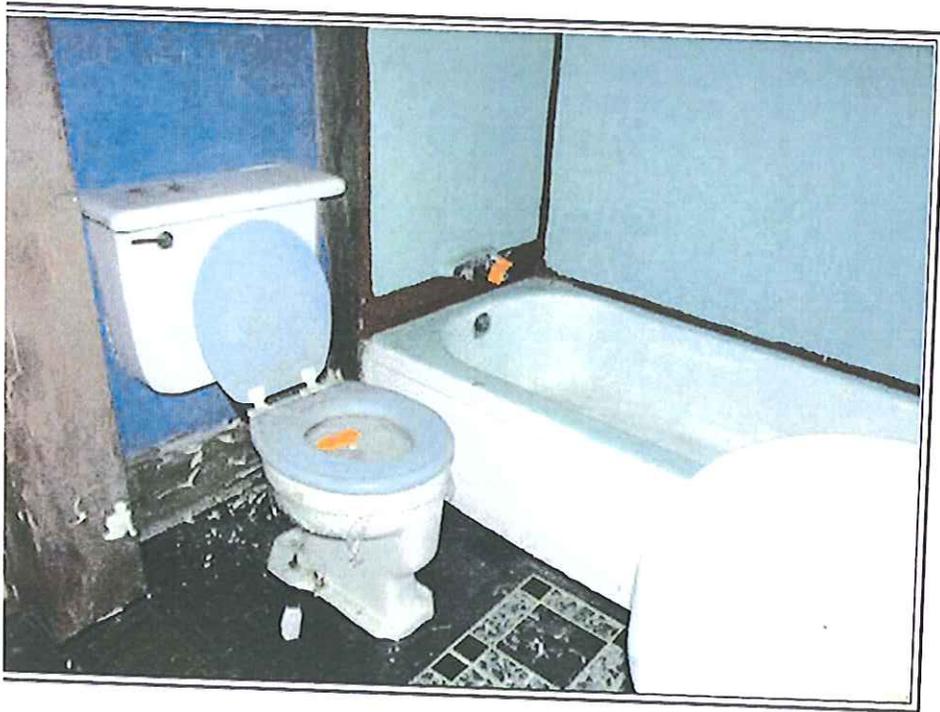
FRONT VIEW OF
SUBJECT PROPERTY

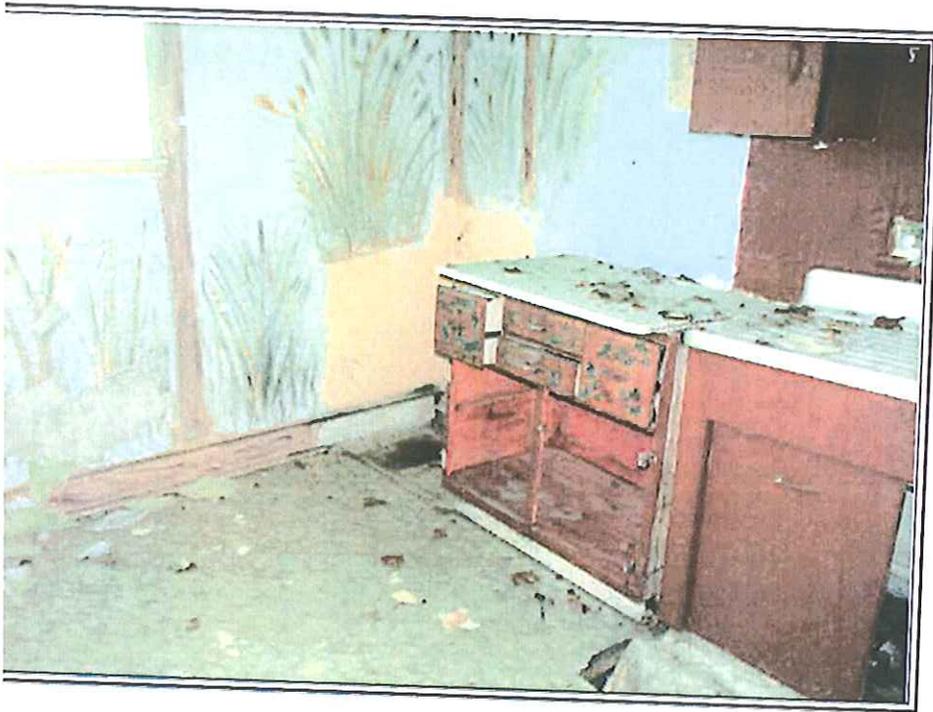
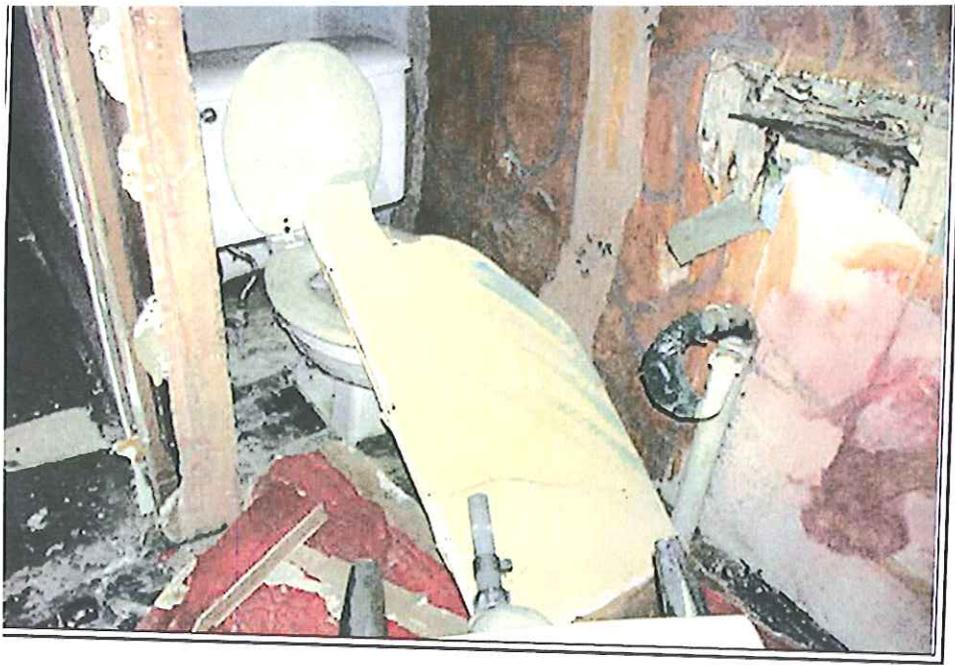


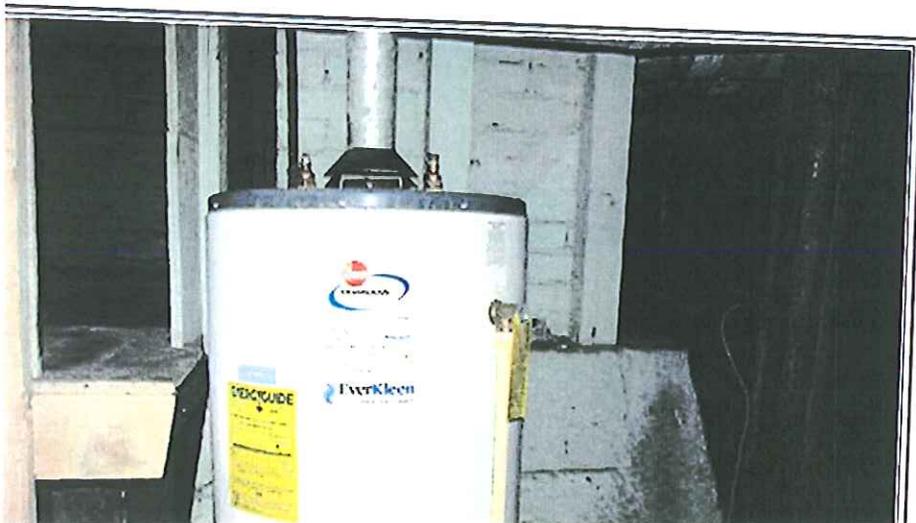
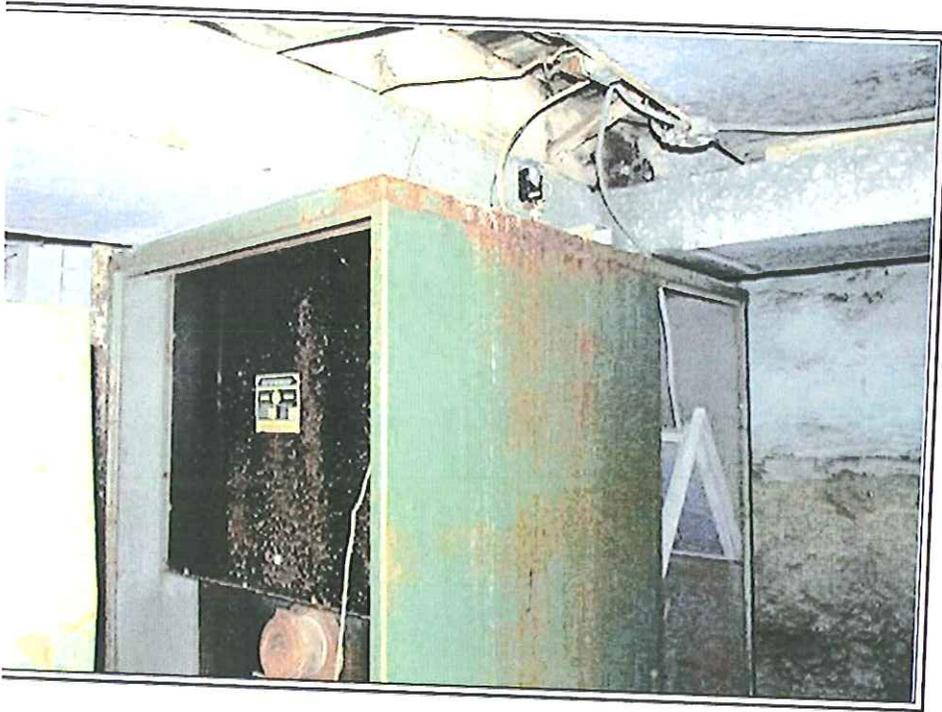
REAR VIEW OF
SUBJECT PROPERTY

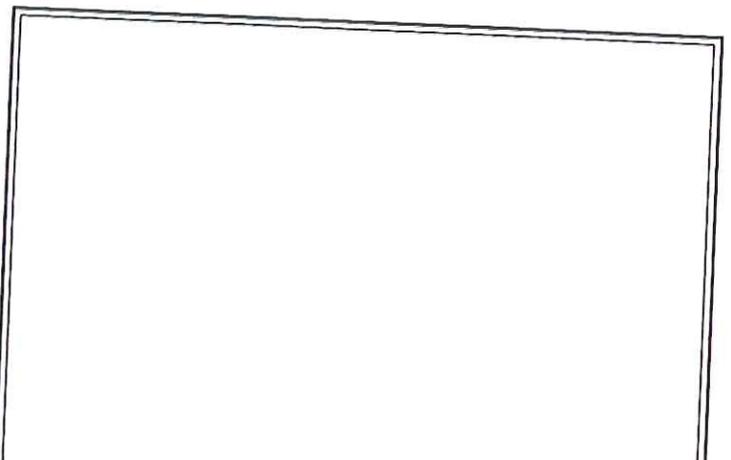
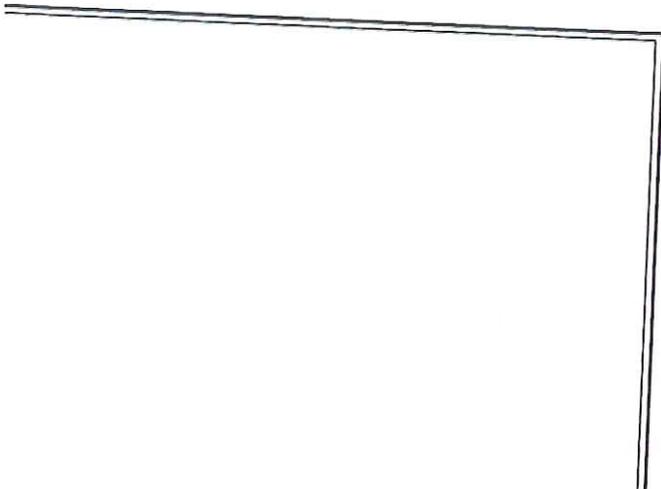
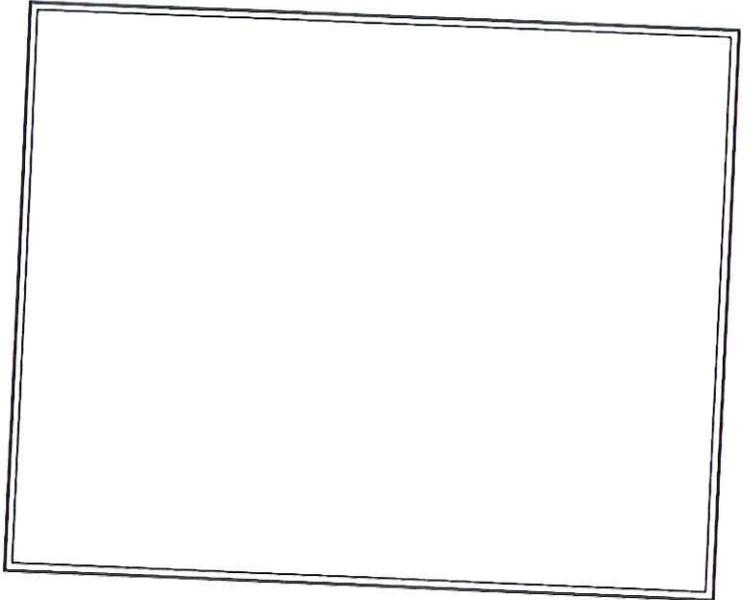
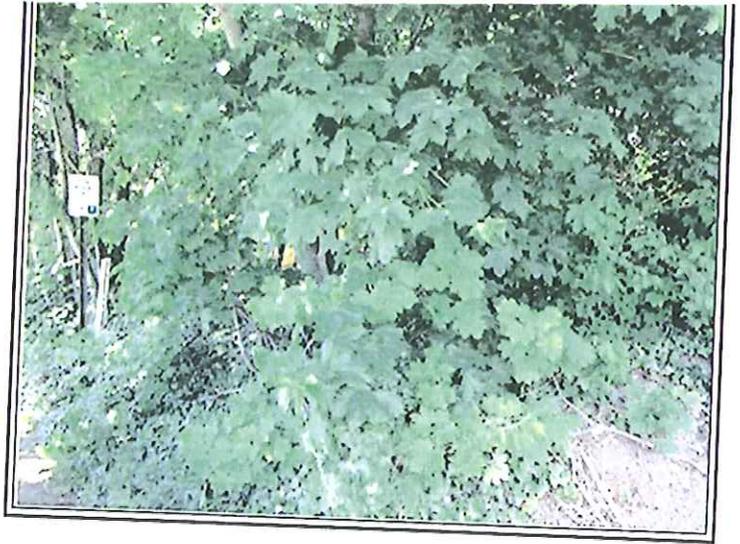


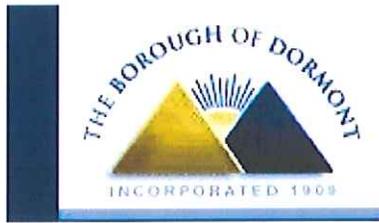
STREET SCENE











MEMORANDUM

Date: October 14, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Fire Department Ladder Truck Repair

Background:

The ladder truck in the Fire Department is 20 years old and used frequently. During the latter part of August, the truck broke down and was taken to a repair shop. It was out of service at the time our other trucks had their pump tests done at the swimming pool. So the repair shop completed pump testing at the beginning of September at their shop. It was then determined that the pump was also not functioning properly in addition to the problems identified previously. The Fire Chief obtained quotes from 3 vendors to do the pump repairs, all of which were over my approval limit of \$1,000. The 3 quotes are attached to this report. He did not obtain quotes for the original repairs but the truck was already in the shop prior to any notification to this office. Given the importance of having this truck in service, I authorized all of the repairs pending a formal Council action after the fact.

Discussion:

The low bidder for the pump repairs is also the location where the Fire Department brought the truck to for the original repairs, Ron's Garage, Inc. They made all of the necessary repairs and the ladder truck is now back in service. The cost to repair the original problem, having to do with the truck's brakes, was \$5,884.96. The cost to repair the pump was \$7,939.68. The total cost of all repairs to the ladder truck was \$13,824.64.

This truck is critical to our firefighting operations and so I authorized the repairs but I am now formally asking Council for authorization to pay the \$13,824.64 for all repairs as this is over my authorization limit of \$1,000 pursuant to the Purchasing Policy. It is a purchase that meets the Purchasing Policy standards for the pump repairs as 3 written quotes were received and we would not need quotes for an emergency repair pursuant to the Purchasing Policy so the first repairs can be funded. Funding for this is partially available in the Fire Department budget, Vehicle Maintenance/Repair line item where there is \$6,468.42 available. The remainder of \$7,356.22 will have to come from the Contingency line item where there is \$58,484.08 available.

Recommendation:

I recommend that Council authorize repairs to the ladder truck in the Fire Department for \$13,824.64 from Ron's Garage, Inc.

JN

Attachments

Cc: Jeff Arnold, Fire Chief

BUS.
724-225-4626
FAX
724-225-4664

RON'S GARAGE, INC.
COMPLETE FIRE TRUCK
SERVICE
P.O. BOX 67 99 Donley Rd.
EIGHTY FOUR, PA 15330
ronsgarageinc.net

CELLS
Ronnie 724-350-1293
Glen 724-350-0035
Norm 724-350-1789

Dormont V.F.D.
1444 Hillsdale Street
Dormont, PA 15216

10/16/2014
95 Sutphen Tower
Vin# 1S9A7LFD352003051
EV63212
Miles 12,669
Hours

HS2997
QSMG200-231
SER# 67726

Inv# 9601
Net 15 Days

PARTS

2-3893X Front brake drum	884.54
2-370048A Hub seal	118.38
2-E9644 Brake kit	55.66
4-QNBAEN4514G Brake shoe	179.04
1-795 Bulb	5.68
1-537-1740-00-0 Input shaft	1407.60
1-142-0160-00-0 Slinger	4.08
1-296-2540-00-0 Oil seal	54.39
1-046-5130-00-0 Gasket	4.08
1-142-0160-00-0 Slinger	4.08
1-296-0030-10-0 Packing kit	178.71
1-296-2090-01-0 Oil seal	86.14
1-039-0030-00-0 3" Ball/stem	404.04
1-546-0070-50-0 3" Valve kit	94.35
1-546-0370-53-0 Shift cyl. Kit	38.85
Shipping	48.57
1-3/8 Bolt kit (Input shaft flange)	32.20
9-Pts 90W Gear oil	35.82
1-546-0040-50-0 Hale 1.5" Kit	182.90
1-0-3000 PSI Hyd. Gauge	60.85
1-105684 Hyd valve	<u>125.00</u>
	4004.96

LABOR

1 State Inspection	80.00
2 Pulled all of the wheels, cleaned and checked the drums, lining, hub seals and lubricate all brake parts. (Front lining is bad)	180.00
3 Removed the front brake shoes and hardware, removed the front hubs, cleaned the hubs, bearings and spindles. Installed new hub seals and installed the hubs back onto the truck. Filled the hubs with new oil. Installed new brake kits shoes and drums.	270.00
4 Aired and rotated the tires.	45.00
5 Adjusted the brakes.	45.00
6 Removed the front drive shaft from the pump transmission. Removed the input shaft from the case. Pressed off the bearing and removed the oil seal. Installed a new seal and slinger and input shaft. Installed the shaft back into the case. Removed the pump shaft bearings and gear, removed the packing housing. Removed the packing's, cleaned out the water ports that cool the packing's. Installed a new packing kit, slinger, oil seal and gaskets. Installed the pump transmission and drive shaft. Changed the oil in the Auto Lube.	945.00
7 Checked out the cab lifting system. Found the by pass valve on the frame was bad. Replaced the valve and the system worked properly.	270.00
8 Installed new pressure gauge.	<u>45.00</u>
	1880.00

L.F.Lining 18/32 Tire 15/32
L.R. Lining 12/32 I.Tire 12/32 O.Tire 12/32
R.F.Lining 18/32 Tire 15/32
R.R.Lining 12/32 I.Tire 12/32 O.Tire 15/32

LABOR	1880.00
PARTS	<u>4004.96</u>
TOTAL DUE	\$5,884.96

BUS.
724-225-4626
FAX
724-225-4664

RON'S GARAGE, INC.
COMPLETE FIRE TRUCK
SERVICE
P.O. BOX 67 99 Donley Rd.
EIGHTY FOUR, PA 15330
ronsgarageinc.net

CELLS
Ronnie 724-350-1293
Glen 724-350-0035
Norm 724-350-1789

Dormont V.F.D.
1444 Hillsdale Street
Dormont, PA 15216

10/15/2014
95 Sutphen Tower
Vin# 1S9A7LFD352003051
EV63212
Miles 12,669
Hours

HS2997
QSMG200-23I
SER# 67726

Inv# 9599
Net 15 Days

PARTS

1-546-0874-50-0 Gasket kit	62.00
1-296-2090-00-0 Oil seal	34.00
1-250-0310-00-0 Bearing	168.74
1-250-0409-00-0 Bearing	201.96
1-037-1501-00-0 Shaft	842.52
2-321-0371-00-0 Wear ring	505.04
1-016-0081-00-0 Impeller	2410.26
1-017-0120-00-0 Key	22.42
1-077-1500-25-0 Snap ring	35.00
1-546-1570-01-0 Auto Lube kit	177.60
1-296-0030-10-0 Packing kit	178.10
Shipping	<u>32.04</u>
	4669.68

LABOR

1 Pump Certification (Failed)	375.00
2 Remove the pump transmission from the pump and remove the cap and pump shaft assembly from the pump. Clean all of the parts and the pump housings. Install a new pump shaft, impeller, wear rings and bearings. Install a kit into the Auto Lube, install all new gaskets and oil seal. Install the pump transmission and all of the parts that were removed. Set the truck up and run the pump to run in the new parts.	2520.00
3 Pump Certification	<u>375.00</u>
	3270.00

LABOR	3270.00
PARTS	<u>4669.68</u>
TOTAL DUE	\$7,939.68

BUS.
724-225-4626
FAX
724-225-4664

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SERVICE
P.O. BOX 67 99 Donley Rd.
EIGHTY FOUR, PA 15330
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CELLS
Ronnie 724-350-1293
Glen 724-350-0035
Norm 724-350-1789

Dormont V.F.D.
1444 Hillsdale Street
Dormont, PA 15216

9/11/2014
95 Sulphen Tower
Vin# 1S9A7LFD352003051
EV63212
Miles
Hours

HS2997
QSMG200-231
SER# 67726

QUOTE:
GOOD FOR 30 DAYS:

PARTS

1-546-0874-50-0 Gasket kit	62.00
1-296-2090-00-0 Oil seal	34.00
1-250-0310-00-0 Bearing	168.74
1-250-0409-00-0 Bearing	201.96
1-037-1500-00-0 Shaft	1219.93
2-321-0371-00-0 Wear ring	505.04
1-016-0081-00-0 Impeller	2410.26
1-017-0120-00-0 Key	22.42
1-077-1500-25-0 Snap ring	35.00
1-546-1570-01-0 Auto Lube kit	177.60
1-296-0030-10-0 Packing kit	178.10
Shipping	<u>100.00</u>
	5115.05

LABOR

1 Pump Certification (Failed)	375.00
2 Remove the pump transmission from the pump and remove the cap and pump shaft assembly from the pump. Clean all of the parts and the pump housings. Install a new pump shaft, impeller, wear rings and bearings. Install a kit into the Auto Lube, install all new gaskets and oil seal. Install the pump transmission and all of the parts that were removed. Set the truck up and run the pump to run in the new parts.	2520.00
3 Pump Certification	<u>375.00</u>
	3270.00

LABOR	3270.00
PARTS	<u>5115.05</u>
QUOTE TOTAL	\$8,385.05

ALLEGHENY VALLEY FIRE APPARATUS LLC
 178 Mary Avenue
 Pittsburgh, PA 15209
 Cell 814-730-6490

Estimate

Date	Estimate #
9/16/2014	116

Name / Address
Dormont VFD Attn: Jeff Arnold 1455 Hillsdale Ave Pittsburgh, PA 15216

Unit ID

Description	Qty	Rate	Total
impeller assembly	1	5,500.00	5,500.00
pump transmission (if needed)	1	8,150.00	8,150.00
labor	28	70.00	1,960.00
travel (three trips to station)	3	35.00	105.00
mileage (three trips to station)	66	0.50	33.00
supplies	1	50.00	50.00
pump test	1	325.00	325.00
<p>price does not include any PRV, primer or valve repairs worst case scenario I included the pump transmission, in case I found severe gear issues you can subtract about \$7500 if transmission is not needed</p>			
		Total	\$16,123.00

*8,623 w/out
 + transmission*



MEMORANDUM

Date: October 15, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Stormwater Pipe Lining – LaSalle Avenue

Background:

For over a year we have been aware of flooding problems along LaSalle Avenue related to a stormwater line that runs parallel to West Liberty Avenue. This line runs under an apartment building, several large trees and under a number of parking lots. As part of this year's maintenance program we had the stormwater line videoed. The video showed a major blockage of roots. We had the contractor remove the root ball which was blocking approximately 70% of the pipe and in the process determined a number of potential failure points along the line which are contributing to the flooding problems in that area.

Discussion:

The attached report from the Borough Engineer provides more detail on this situation. We considered options for fixing the line that included partial linings or pipe relocation but ultimately determined that it would be more cost effective and have a longer life to simply line the entire pipe, approximately 350 linear feet. As noted in the Borough Engineer's report, he calculated actual costs for the work to be done using the contractor the Borough has already selected for other projects of this type, Insight Pipe Contracting, L.P. The cost for this project would be \$20,178. Pursuant to our Purchasing Policy, this would be a Professional purchase as the work is specialized. In addition, we have already utilized Insight and so they are familiar with our issues here in the Borough. Funds for this are available in the Sewer Fund, Operations and Maintenance line item where there is over \$250,000 available.

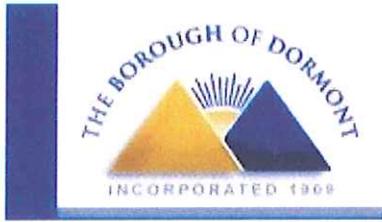
Recommendation:

I recommend that Council authorize award of stormwater pipe lining to ease LaSalle flooding to Insight Pipe Contracting, L.P. for a cost of \$20,178.

JN

Attachment

Cc: Wayne McVicar, Borough Engineer



MEMORANDUM

Date: October 2, 2014

To: Jeff Naftal, Borough Manager

CC: Sherri Abbondanza, Book Keeper

From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: **RECOMMENDATION OF AWARD**
LaSalle Avenue Storm Sewer Cured-In-Place Pipe Lining Contract

Under the Borough's 2014 O&M Preventive Maintenance Contract the 15" VCP storm sewer that extends from a catch basin at the bottom of the LaSalle Avenue hill to a manhole in the Rohrich Cadillac parking lot on Edgehill Avenue, was televised and cleaned to address a flooding condition on LaSalle Avenue. The sewer line is approximately 350 feet long and extends under an apartment building, through several backyards with large trees, and under several paved commercial parking lots.

During the CCTVing process a large root ball was found in the pipe that blocked approximately 70% of the pipe. To clear the pipe it was necessary to bring in special root cutting equipment. The root mass was found in a 40 long stretch of pipe that is located under several residential backyards with the large trees. The CCTV inspection also showed that the 50 stretch of pipe under the apartment building had significant cracking and had developed a slight "egg" shape indicating the initial stages of collapse. Some lesser significant cracking was also observed in the remainder of the pipe. Considering the condition of the pipe under the building and the fact that removing the roots is only a temporary fix as roots will grow back, Insight Pipe Contracting, L.P., who has the CoStars contract for Water & Wastewater Treatment Plants, specifically for the provision of cured-in-place pipe (CIPP) liners, was requested to provide a quote for providing 2 spot liners across the above referenced areas. In response, I was advised that the longest 15" diameter spot liner that can be installed is 20 feet. I was further advised that if CIPP lining the pipe was the intended repair, it would be necessary to CIPP line from manhole-to-manhole, in this case the entire 350 foot length. A quote was provided for this option by Insight Pipe Contracting, L.P., in the amount of \$20,178.00, based upon a unit price of \$57.00 per foot for CIPP lining. See quote attached.

In lieu of lining the entire pipe, two other options were considered. The first was to re-route the sewer from under the building. This option was quickly discarded as the most expensive. The storm sewer would have to be extended under the curb and sidewalk on LaSalle Avenue for about 75 feet, then through the back yards of five residential properties to a point of connection with the existing main. The path would require the removal of several large trees and the installation of a

manhole at the point of connection. Restoration would require the replacement of a portion of the street, curb & sidewalk on LaSalle Avenue and the backyards of the residential properties, including tree replacement. The estimate for this option is \$40,000.00. This option also addresses just the two critical areas and not the lesser issues in the remainder of the pipe.

The other option was to CIPP line just a portion of the pipe. As indicated above, it is possible to line longer runs if you begin and end at either a catch basin or a manhole. This option could be done if a terminal manhole was installed approximately 200 feet from the catch basin on LaSalle Avenue. This location would be in one of the commercial parking lots. With this installation it would be possible to line catch basin to manhole. Using the unit price for CIPP lining above, estimating 200 feet of CIPP lining, installation of a new manhole and full restoration, the estimated cost of this option is between \$17,000 and \$20,000. As with the previous option, it addresses just the two critical areas and not the lesser issues in the remainder of the pipe.

Considering the three options discussed, I recommend the first option, that being the full CIPP lining of the entire 350 foot piping run. It is more expensive than option 3 by a couple thousand dollars, however, it is the least intrusive of the three options and it addresses, not just the two areas of concern in the first 200 feet of the pipe, but also the lesser maintenance conditions in the remainder of the pipe. For about \$3,000 dollars more all future concerns over root intrusion and collapse would be eliminated in this 350 foot stretch of pipe.

Recommendation:

Insight Pipe Contracting, LP, has done a substantial amount of work in the Pittsburgh including Dormont. They were initially hired by the Borough as a professional service to perform the CIPP lining of several sanitary sewer pipes in the Borough, as well as to implement the 2014 O&M Preventive Maintenance contract. With both projects I found their work to be professional and satisfactory. I would therefore recommend award of a contract to Insight Pipe Contracting, L.P., in the amount of **\$20,178.00**, for the full CIPP lining of the 15" VCP storm sewer.

INSIGHT PIPE CONTRACTING, L.P.

724-452-6060
Fax: 724-452-3226

232 E. Lancaster Road
Harmony, PA 16037

September 29, 2014

Borough of Dormont
Attn: Wayne McVicar
1444 Hillside Avenue
Pittsburgh, PA 15216

E-mail: wmevicar@boro.dormont.pa.us
Office: (412) 561-8900

RE: Cured-In-Place Lining of Existing 15" VCP – COSTAR Program LaSalle Ave., Dormont, PA

Dear Wayne:

Below is the cost proposal for the above referenced project. In order to proceed with this work, please sign in the space provided, and return to our office via Fax at 724-452-3226 at your earliest convenience. We appreciate the opportunity to provide our services. Please contact our office if you have any questions.

PRICE QUOTE

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
354 LF	Lining of 354 LF of 15" diameter storm sewer with 15" dia. x 7.5 mm Premier Pipe, U.S.A. Cured-in-Place Pipe, Price includes all equipment, labor and material. Price above includes Pre and Post CCTV inspections with closed circuit TV equipment.		
354 LF (Min. 354 LF)	Price for 15" x 7.5 mm liner material per COSTAR Program	\$ 23.24/LF	\$ 8,226.96
354 LF (Min. 354 LF)	Liner delivery, installation and mobilization	\$ 33.76/LF	\$11,951.04
	Total	\$ 57.00/LF	\$20,178.00
Each	Remote removals of Break-in-Connections as directed by others	\$250.00/EA	
Each	Reinstatements of laterals. Does not include grout.	\$350.00/EA	
Per LF	CCTV inspection of lines not lined.	\$ 5.00/LF	

Notes/Exclusions:

1. Attached "Summary of Work".
2. No fuel surcharge will be applied to this job.
3. Price **does not** include IPC employees to being paid Prevailing Wage.
4. Others to supply access to all manholes/catch basins for 20 Ton 2-Wheel drive Vehicle.
5. Others to supply water for pipe cleaning, inversion and processing.
6. Others to provide dump site for debris removed from the cleaning operations.

If no dump site provided, then Dormont Borough will pay for tipping fees at landfill and an hourly rate of \$250.00/hour will apply for transporting debris to and from landfill.

Video Pipe Inspection – High Pressure Sewer Cleaning & Bucketing – Power Vacuuming – Manhole & Pipe Rehabilitation

7. Others responsible for providing manifest for debris if one is required by landfill.
8. Others to provide traffic control and acquire work easements, right of ways and permits for the execution of the work.
9. Bypass pumping for lining of the storm pipe is included in the price.
10. The Cured-in-Place liner will conform to the existing pipe, thus all deformations will remain the same as the host pipe.
11. Price includes initial closed circuit televising (CCTV) to determine if pipe is in an acceptable condition to be lined. If pipe is determined to be unacceptable for lining, then CCTV inspection at the above LF rate will apply.
12. The existing condition of the pipe will determine the amount of roots that can be removed. The pipe condition may also cause the root removal equipment to become lodged. If this does occur, others will be responsible for the removal of the equipment and/or Insight Pipe Contracting, L.P.'s time and material to remove the equipment.
13. Proof of general liability insurance to be provided upon request (excluding additional insured).
14. **Neither Insight Pipe Contracting, L.P., nor any of its representatives, agents or insurance carriers will be responsible for any host pipe failures or collapses during any of the cleaning, CCTV, and/or lining activities. If this does occur, others will be responsible for the removal of the equipment and/or Insight Pipe Contracting, L.P.'s time and material to remove the equipment. Insight Pipe Contracting, L.P. to be paid for all Equipment, Labor & Material @ Cost + 15%.**
15. **All service laterals that cannot be verified as a capped service per CCTV mainline camera will be reinstated unless written authorization by the owners representative is provided denying reinstatement. Neither Insight Pipe Contracting, L.P., nor any of its representatives, agents, or insurance carriers will be responsible for any backups or damages resulting from the authorized non-reinstatement of the lateral connection.**
16. **The lining process uses Styrene Based Resin, thus odors may be associated with the lining process. Neither Insight Pipe Contracting, L.P., nor any of its representatives, agents or insurance carriers will be responsible for any complaints or issues associated with the lining activities. A specific waiver for odors will need to be signed by the homeowner in which this sewer line goes under resident's house.**
17. **Neither Insight Pipe Contracting, L.P., nor any of its representatives, subcontractors, agents or insurance carriers will be responsible for any property and/or damages to the house during any of the cleaning, CCTV, and/or lining activities. Insight Pipe Contracting L.P. requires that all property owners to sign a release of liability to insight Pipe Contracting, L.P. prior to any work being performed.**

This price quote will become the contract for the execution & payment for the work. If a separate contract or written agreement is required, the price quote will need to be changed & amended to reflect the changes in the scope, terms and conditions of such contract or agreement.

PRICE QUOTE VALID FOR 90 DAYS

Insight Pipe Contracting, L.P. will only store electronic and hard copies of CCTV reports, documents and project data for 60 days after completion of project. Full and final payment is to be made to Insight Pipe Contracting L.P. within 30 days after completion of the above mentioned work (video evidence to confirm date and completion of project). A finance charge of 1.5% per month will apply on all overdue invoices.

Sincerely,

Robert Carpenter

Robert Carpenter
Service Representative

Authorized Signature to Proceed with Work

Date

Title

Printed Name

Purchase Order Number

Bill to Information (if different from above):

Company Name

Address

Phone Number

PROJECT: **Cured-In-Place Lining of Existing 15" VCP**
 RE: **CO-STARS CONTRACT for 15" CURED IN PLACE LINERS**

SUMMARY OF WORK

Insight Pipe Contracting to provide labor, equipment and materials to perform Trenchless Rehabilitation per the following scope of work and attached price quote.

<u>Included</u>	<u>Not Included</u>
X	<input type="checkbox"/> Pre televising (Per quote if not lined)
X	<input type="checkbox"/> Light cleaning (does not include concrete removal)
X	<input type="checkbox"/> Heavy cleaning (does not include concrete removal)
X	<input type="checkbox"/> Internal service reconnection (per price quote) (Does not include grout)
X	<input type="checkbox"/> Break-in-connection removal (per price quote)
X	<input type="checkbox"/> Root removal
X	<input type="checkbox"/> Post televising
<input type="checkbox"/>	<input checked="" type="checkbox"/> Traffic control
X	<input type="checkbox"/> By-pass pumping (4 inch pump)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Air testing (via: during processing)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Hydrostatic testing (via: during processing)
X	<input type="checkbox"/> Pre and post video inspection tapes and reports
X	<input type="checkbox"/> Workers' compensation insurance
X	<input type="checkbox"/> Proof of general liability insurance to be provided upon request (excluding additional insured).
<input type="checkbox"/>	<input checked="" type="checkbox"/> Performance bond
<input type="checkbox"/>	<input checked="" type="checkbox"/> Payment bond
<input type="checkbox"/>	<input checked="" type="checkbox"/> Material bond
<input type="checkbox"/>	<input checked="" type="checkbox"/> Maintenance bond
X	<input type="checkbox"/> One (1) year warranty letter
<input type="checkbox"/>	<input checked="" type="checkbox"/> Permits, fees, license and special insurance requirements
<input type="checkbox"/>	<input checked="" type="checkbox"/> Water supply for cleaning & installation
<input type="checkbox"/>	<input checked="" type="checkbox"/> Disposal Site for debris removed from sewer lines.
X	<input type="checkbox"/> Access (Dormont to provide access for 20TN vehicles)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Point repairs necessary for installation of liner as well as repairs necessary due to collapsing while our crews are televising, cleaning, or lining pipe.
<input type="checkbox"/>	<input checked="" type="checkbox"/> External service connections
<input type="checkbox"/>	<input checked="" type="checkbox"/> Dewatering
X	<input type="checkbox"/> Personnel to familiarize us with project site
<input type="checkbox"/>	<input checked="" type="checkbox"/> Prevailing wage to be paid IPC employees



MEMORANDUM

Date: October 16, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager 

Subject: Stair Replacement – Ordinance and Connecticut Avenues

Background:

At the western end of Ordinance Avenue, where it meets Connecticut Avenue, there are two homes within the corporate limits of the Borough. Since Ordinance Avenue does not continue past Connecticut, one of these homes (1700 Ordinance) accesses Connecticut through a driveway in their rear yard. That is the home closest to the street as seen on the attached picture. The other home (1702 Ordinance) is behind the first home and their only access to Connecticut is through a Borough-maintained stairway which can be seen immediately adjacent to the two homes in the attached picture. If this stairway were to cease to exist, the occupants of this home would not be able to get in or out with climbing over a steep retaining wall.

Discussion:

The residents of these two homes reported that the stairway was in disrepair. When the Streets Foreman investigated, he determined that they are a safety hazard and either need to be repaired or replaced. In discussing our options, the first didn't seem to be a very good one and that was for us to pull out the stairs and re-pour the concrete. This would have added significant costs for materials as well as pull at least one crew off of their other duties. And, the resident at 1702 Ordinance would have needed to climb a ladder to get in and out of their property during the time of the replacement, likely a week. And to try to repair the stairs would have been only a temporary measure as the concrete would likely not bind to the existing stairwells and would spall over the winter leading to additional repairs next year.

But the Streets Foreman remembered seeing a company that makes pre-fabricated stairways of concrete that are measured to fit over existing stairways and make them like new. So he contacted the company, Hampton Concrete, and got the quote attached to this report. For a total price of \$2,227 they will deliver and install the stairway over the existing stairway and will include all handrails as well. This is less expensive and less time than if we tried to do it ourselves and it will allow the work to be done in a day so we won't impact the residents of these two houses.

In my opinion this is an emergency purchase as an accident could happen at any time on the existing stairway. The Purchasing Policy would thus allow this purchase to occur without formal bidding. But in addition, Hampton Concrete is the only company which makes this type of prefabricated stairway so it is also a sole source purchase according to the Policy. Funds are available in the Capital Reserves Fund, DPW Equipment line item where there is \$13,000 available.

Recommendation:

I recommend that Council authorize the purchase of a prefabricated stairway to make the stairway at the end of Ordinance Avenue by Connecticut Avenue safe. Purchase to be from Hampton Concrete for a total of \$2,227.

JN

Attachments

Cc: John Schneider, Streets Foreman



Image capture: Mar 2012 © 2012 Google



www.hamptonconcrete.com

1435 PITTSBURGH ROAD, ROUTE 8
VALENCIA, PA 16059-9712
TEL (724) 443-7205 FAX (724) 443-7207
PA 6939

- EGRESS
- UNIT STEPS
- CURBING
- PRE-CAST CATCH BASIN
- OUTSIDE BASEMENT ENTRANCE
- TRENCHES

John

PHONE # 412-335-9339

MOBILE #

FAX # 412-942-0166

DATE OF ORDER 10-14-14

DATE INSTALLED

SOLD TO Dormont Boro

ADDRESS

CITY STATE

INSTALLED AT Public Works

NOTE: DO NOT USE SALT, CHEMICALS, OR ASHES TO REMOVE ICE. THEY ARE HARMFUL TO CONCRETE.

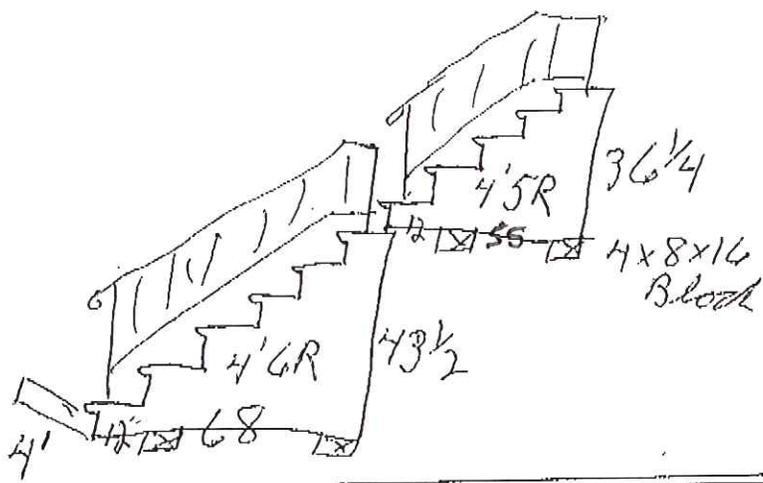
QUAN.	WIDTH	RISERS	PLATFORM	BACK	RAIL	Rock	2 * 4	4 * 8	8 * 8	Swamp (Customer is responsible if truck gets stuck)
1	4	6								561 -
					2 alum					336 -
1	4	5								482 -
					2 alum					310 -
										Del 238 -

33' Reach

ON ACCOUNT, C.O.D. OR C.C.
Cust Base

376
Tunnels - Banksville Rd - (D) Dormont Ave
50' Past Mc Monagal Meet at Zator (D)

1927
Extension = +300
200/hr + Term
2,227



Quote

CONTRACT AGREEMENT

I, the buyer, acknowledge delivery to me of the merchandise described in this agreement, and agree that the title and ownership of said merchandise is to remain in the seller's name until the entire amount due for said merchandise shall have been fully paid in cash. I agree to assume the risk and liability of any wear, excluding the ordinary wear, damage to, or loss of said property from any cause whatsoever, and agree that if said merchandise is repossessed by the seller all payments made may be retained by the seller. I agree to pay any expenses incurred by the seller in enforcing or in attempting to enforce any remedy hereunder, or given by law, including reasonable attorneys fees, time is of essence of this agreement.

A 1.25% FINANCE CHARGE PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 15% WILL BE APPLIED TO ACCOUNTS WHICH ARE OUTSTANDING MORE THAN 30 DAYS FROM INVOICE DATE.

Customer's Signature

Rec'd by

purchase total	
delivery	
sales tax	
total	
less down payment	
balance	
total unpaid balance	
c.o.d.	



MEMORANDUM

Date: October 16, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Purchase of Rotary Broom for Parks Department

Background:

As part of the Fiscal Year 2014 Budget, Council authorized funds for a new John Deere Compact Utility Tractor in the Capital Reserve Fund Budget to be used by the Parks Department. That tractor was purchased earlier this year. One of the features of this tractor is the ability to add separate utility equipment as needed.

Discussion:

I am proposing to buy a new 52 inch rotary broom which would be utility equipment to be attached to the John Deere Tractor. The rotary broom has many uses, chief among them the ability to remove snow from sidewalks, which is the Parks Department's role during winter storms. In addition, the rotary broom will be able to provide end of season pool cleaning on the surface of the pool and sweeping parking lot debris after events such as Dormont Day. I would like to do this out of this year's funds so that this can be used for this winter's work. This would be a sole source purchase since the utility equipment must be John Deere to match the tractor. That allows us to bypass the formal bidding process as allowed by the Purchasing Policy. This equipment will be utilized by the Parks Department during all seasons.

The total proposal as shown on the attached information is \$2,188.62. Funding for this purchase is available in the Capital Reserve Fund budget in the Parks line item where there is currently \$3,353.03 available.

Recommendation:

I recommend that Council authorize the purchase of a John Deere 52 inch rotary broom as outlined on the attached proposal for a cost of \$2,188.62.

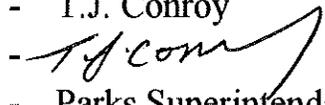
JN

Attachments

Cc: T. J. Conroy, Parks Superintendent

Date: September 19, 2014
To: Jeffrey Naftal, Borough Manager
Cc: Borough Council
Subject: John Deere 52" Rotary Broom

The item we are in need of is a "John Deere 52 in. quick hitch rotary broom". This convenient attachment gets mounted to our John Deere Tractor, and will save on time and extra man power. This attachment also has multiple uses throughout all of the seasons. Uses include; sidewalk snow removal, end of the season pool cleaning, sweeping parking lot debris after events such as Dormont day, etc., and more.

- T.J. Conroy
- 
- Parks Superintendant

Quote Id: 10286897

ALL PURCHASE ORDERS MUST BE MADE OUT TO
(VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

West Central Equipment, Llc
3159 State Route 119
Newalexandria, PA 15670
724-668-7172
bhoburg@westcentraleq.com

Prepared For:

Borough Of Dormont



NEW ALEXANDRIA 3159 St. Rt. 119 724-668-7172	SOMERSET 729 Red Goose Rd. 814-445-6500	JOHNSTOWN 1333 Eisenhower Blvd. 814-266-6767	MARTINSBURG 2555 Cove Mountain Rd. 814-793-2109	BUTLER 170 Pittsburgh Rd. 724-283-6659
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WestCentralEq.com

Proposal For:

Delivering Dealer:

Michael Cioffi

West Central Equipment, Llc

3159 State Route 119

Newalexandria, PA 15670

bhoburg@westcentraleq.com

Quote Prepared By:

Michael Cioffi

mcioffi@westcentraleq.com



ALL PURCHASE ORDERS MUST BE MADE OUT TO
(VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:
West Central Equipment, Llc
3159 State Route 119
Newalexandria, PA 15670
724-668-7172
bhoburg@westcentraleq.com

Quote Summary

Prepared For:
Borough Of Dormont
Suite 10
1444 Hillsdale Ave
Pittsburgh, PA 15216
Business: 412-999-6017

Delivering Dealer:
West Central Equipment, Llc
Michael Cioffi
3159 State Route 119
Newalexandria, PA 15670
Phone: 724-668-7172
mcioffi@westcentraleq.com

Quote ID: 10286897
Created On: 12 September 2014
Last Modified On: 12 September 2014
Expiration Date: 13 October 2014

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 52 In. Quick-Hitch Rotary Broom (For X400/X500, HDGT's, X700's, 1023E, 1025R, 1026R, 2210, 2305, 2025R, 2032R, 2320, 2520, 2720, 4010, 4100, 4110, 4115 Tractors) Contract: PA State Pwr Equip_4400011369 Price Effective Date: April 7, 2014	\$ 2,188.62 X	1 =	\$ 2,188.62

Equipment Total \$ 2,188.62

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	\$ 2,188.62
Trade In	
SubTotal	\$ 2,188.62
Total	\$ 2,188.62
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 2,188.62

Salesperson : X _____

Accepted By : X _____



MEMORANDUM

Date: October 21, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager
Subject: Purchase of Plasma Cutter for Streets Department

Background:

When the Streets Department or Parks Department needs to cut metal, they use a standard Oxygen-Acetylene Torch. This is equipment that has been utilized for decades for this type of work. However, in the last 10 years, it has become much more common for municipalities to utilize a plasma cutting tool for metal work which operates by using electricity and air pressure to cut through many different materials.

Discussion:

I am proposing to buy a new plasma cutting tool for the Streets Department which could also be used for Parks Department work. I have attached the Streets Superintendent's "Top 10" list of reasons why they should have this tool and replace their torch. This can be summed up with the fact that a plasma cutting tool is safer, more economical, and more versatile. This would be a sole source purchase since the only local vendor is Jackson Welding Supply Co, Inc. That allows us to bypass the formal bidding process as allowed by the Purchasing Policy.

The total proposal as shown on the attached quotation is \$1,850. Funding for this purchase is available in the General Fund, Public Works Department budget in the Highway Maintenance line item where there is currently \$6,148.41 available.

Recommendation:

I recommend that Council authorize the purchase of a plasma cutting tool from Jackson Welding Supply Co, Inc. for a cost of \$1,850.

JN

Attachments

Cc: John Schneider, Streets Superintendent

TEN OF THE BEST REASONS THAT I COULD THINK OF TO HAVE COUNCIL
ALLOW THE STREET DEPARTMENT TO PURCHASE A PLASMA CUTTING
TOOL

- 1 MORE MODERN THAN A OXYGEN – ACETYLENE CUTTING SYSTEM .
- 2 CLEANER CUTS TO METAL
- 3 MORE COST EFFICIENT Due to higher gas costs each year.
- 4 SAFER THAN THE OPEN FLAME OF A TORCH.
- 5 USES ELECTRIC TO CREATE THE PLASMA ARC AND AIR PRESSURE
TO CLEAR CUTTING AREA OF SLAG DEPOSITS.
- 6 DUE TO LESS HEAT, THERE IS LESS OF A CHANCE THE METAL
WILL WARP.
- 7 SAFER FOR THE OPERATOR, THERE ARE LESS FUMES AND OFF -
GASES,.ALSO LESS CHANCE OF GETTING BURNED BY THE HIGH
HEAT OF AN OPEN FLAME.
- 8
CAN BE USED TO CUT A VARIETY OF DIFFERENT METALS
INCLUDING ALUMINUN,COPPER AND STAINLESS STEEL ,
WHICH OUR TRUCK BODIES ARE NOW MADE OF.
- 9 CONSUMABLE PARTS OF THE PLASMA CUTTER SUCH AS TIPS,
ARE MUCH LESS THE COST THAN THE PARTS FOR AN OXY-ACETYLENE
TORCH.
- 10 TO BE FRANK, OR JOHN, JUST AGREAT TOOL TO HAVE AT OUR
DISPOSAL

THANK YOU

A handwritten signature in black ink, appearing to read "Robert W. Smith". The signature is written in a cursive style with a large initial "R".



JACKSON WELDING SUPPLY CO., INC.

1421 WEST CARSON ST.
PITTSBURGH, PA 15219

800-589-3344

412-391-4500 FAX NO. 412-281-2299

Fed. ID 25-1144998

Email: jackson.welding@verizon.net

Web: www.jacksonweldingsup.com

LAB SOURCE and WELD SOURCE Products

412-942-0166

Quote

DELIVERY TICKET
JW 19618

Sold To: 219600
DORMONT BORO
1444 HILLSDALE AVE STE 10
PITTSBURGH, PA 15216

Ship To: 219600
DORMONT BORO
1444 HILLSDALE AVE STE 10
PITTSBURGH, PA 15216

Ordered Date	Shipped Date	Order Entered By	Hardgoods P.O. #	Gas P.O. #	Ship VIA	Salesman	Terms			
10/20/2014		LEANN			OUR TRUCK	CATHY LAFACE	NET 30			
Description	Haz Class	ID #	Quantity Shipped	Unit	Quantity Ordered	Product Number	Cylinder Shp Rtn	Unit Price	Bin #	Amount

DELIVERY SLIPS MUST BE PRICED OUT.

CUTMASTER 52			1.00		1.00	THE 1-5130-1		1850.0000		
--------------	--	--	------	--	------	--------------	--	-----------	--	--

Order Placed By

Customers assumes responsibility for transporting cylinders in automobiles or other inadequately ventilated vehicles.

"FOR CHEMICAL EMERGENCY"
 Spill, Leak, Fire Exposure or Accident
 Call CHEMTREC - Day or Night
 800-424-9300

Subtotal

Do not use grease, oil or lubricant of any kind on cylinder valves, gauges, regulators or other fittings which come in contact with oxygen. It is dangerous. This is to certify that the above named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation, according to applicable regulations of the Department of Transportation.

TOTAL

1850.00

Delivered By: _____

Received by: _____

THERMAL DYNAMICS CUTMASTER® TRUE™ SERIES 52

CUTMASTER
TRUE SERIES

52

RECOMMENDED CUT
1/2"

MAXIMUM CUT
1 1/8"

**125%
MORE
PUNCH**
WHEN YOU NEED IT.

1750.00



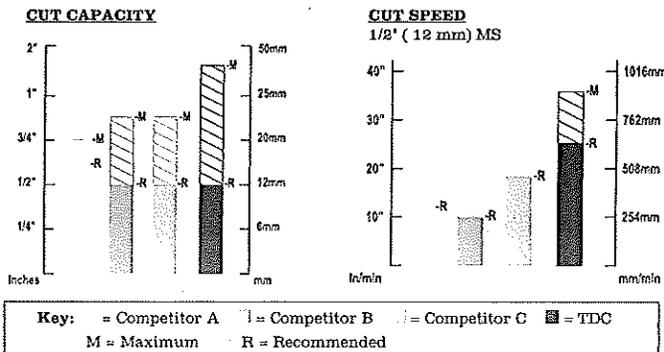
APPLICATIONS INCLUDE:

- * Construction
- * Maintenance / Repair
- * Fabrication

The CUTMASTER® 52 is the most powerful and lightest weight 1/2" (12 mm) machine on the market today.

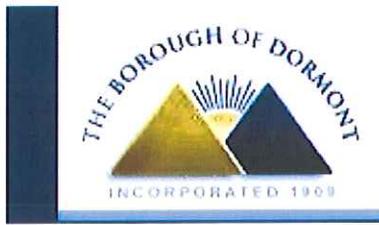
The CUTMASTER TRUE™ Series are the only systems that offer the precision of the TRUE Cut Drag Tip Series™. The 60 Amp tip allows the system to drag cut up to 1/4" (6 mm) with ease. Giving the absolute best cut quality possible.

This unit cuts through mild, stainless, or aluminum up to 1 1/8" (30 mm) thick. The CUTMASTER 52 combines power with the well known performance and features of the industry-leading 1Torch®.



MACHINE SPECIFICATIONS	
Maximum Amperage Output	60A
Output Power	6.2 kW
Recommended Cut	1/2" (12 mm)
Maximum Cut	1 1/8" (30 mm)
Pierce Rating	1/2" (12 mm)
Input Voltage	208-230V/460V, 1/3 ph, 50/60 Hz 400V, 3 ph, 50 Hz 600V, 3 ph, 50/60 Hz
Duty Cycle (@ 40° C)	40% @ 60A 60% @ 55A 100% @ 50A
Amperage Draw	45A @ 230V, 1 ph 24A @ 230V, 3 ph 16A @ 460V, 3 ph
Dimensions: (H x W x D)	15" (381 mm) x 12" (305 mm) x 24" (610 mm)
Weight	43 lbs. (19.5 kg)
Warranty (Parts & Labor)	4 Years
TORCH SPECIFICATIONS	
Hand	SL60®
Automated & Mechanized	SL100®
Air Pressure	75 psi (5.2 bar)
Flow	6.7 cfm (190 l/m)
Warranty (Pars & Labor)	1 Year

800 426 1238 *



MEMORANDUM

Date: October 22, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: LED Streetlights for Potomac Avenue

Background:

The Borough has 61 streetlights on Potomac Avenue in the business district. These currently use standard bulbs and ballasts. We replace 8-10 of the ballasts each year at a cost of approximately \$1,000. And we pay approximately \$3,600 per year for the electricity to run these streetlights.

Discussion:

The Streets Department has located replacement fixtures for our streetlights that would change them out to LED lighting. This would match what Duquesne Light is doing with their streetlights on West Liberty Avenue. The advantage to us financially is less maintenance costs and reduced electricity expenditures. We anticipate annual savings of approximately \$600 for electricity and \$800 for maintenance costs. Maintenance costs go down because there is no ballast which is what usually goes bad on the existing fixtures. And the bulbs themselves last much longer than regular bulbs. Changing to LED fixtures also provides us with greater safety from the brighter lighting and with another way to be “green” and help the environment. Streets Department personnel will be able to switch out the fixtures and at the same time will be adding electrical outlets to half of the poles to support holiday lighting beginning this season.

The cost for changing out all 60 lights on Potomac Avenue is \$11,100. A quote from the vendor, The Hite Company, is attached. This would be a sole source purchase since the only local vendor is The Hite Company. That allows us to bypass the formal bidding process as allowed by the Purchasing Policy. Funds for this purchase are available in the Contingency Line Item where there is over \$50,000 available.

Recommendation:

I recommend that Council authorize the purchase of LED streetlight fixtures for the streetlights on Potomac Avenue from The Hite Company for a cost of \$11,100.

JN

Attachment

Cc: John Schneider, Streets Superintendent



PO Box 1754
 Altoona, PA 16603-1754
 Phone (814)944-6121

Bld To

Dormont Borough C21
 1444 HILLSDALE AVENUE
 SUITE 10
 PITTSBURGH, PA 15216

Customer Quote

Quote #	Quote Date	Valid Until / Status
755032	10/14/2014	10/31/2014 / Approved
Store	Store Phone #	SalesRep
Bethel Park	(412)831-3399	Robert Robear
Customer Acct #	Job Name	Ship Via / Shipping Method
25241000	LED lamps	The Hite Company / Best Way

Ship To

Accounts Payable
 1444 HILLSDALE AVENUE
 SUITE 10
 PITTSBURGH, PA 15216

Line #	Vendor Item #	Item	Item Description	Qty	UM	Unit Price	UM	Ext Price
Light Efficient Designs								
1		1 LOT OF LIGHT EFFICIENT DESIGNS		1	EA	11100.00	EA	11100.00
		CONSISTING OF THE FOLLOWING						
		QTY						
		(60) LED LAMP 150 WATT HPS EQUAL \$185.00 EACH						

Sub Total	11,100.00
Shipping & Handling	0.00
Quote Total	11,100.00 US\$

- Conditions Of Quote**
1. Subject to manufacturer's published terms and conditions of sale.
 2. Quotation is void if changed, Complete quote must be used.
 3. Prices are not valid until accepted by Manufacturer
 4. We reserve the right to correct clerical and typing errors
 5. Sales tax to be confirmed at order
 6. Quoting as listed - Changes require a REQUOTE



MEMORANDUM

Date: October 22, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Selection of Historic Evaluation Consultant

Background:

In September, the Borough was awarded a grant from the Commonwealth of Pennsylvania to identify and evaluate historic structures and areas throughout the Borough. The grant covers the costs of the evaluation as prepared by a certified consultant. This is being done to further Goal #15 of the Borough's Strategic Plan. The Borough solicited proposals from the five certified consultants for this project and received two proposals in response.

Discussion:

The two (2) proposals received by the deadline are from:

Michael Baker Jr., Inc. - Pittsburgh
Skelly and Loy, Inc. – Pittsburgh

The evaluation of the proposals was done by the Historical Society Director, Ms. Muriel Moreland, the Recreation/Community Affairs Director, Kristin Hullihen and me. Each of us reviewed the written proposals first. We then interviewed both consultants and evaluated them again based on their presentations.

We all ranked the proposals in the same way with Skelly and Loy first and Michael Baker second. The committee felt that Skelly and Loy would be the firm best able to communicate with residents and Council about their findings and methodology. In addition, having worked for Mt. Lebanon recently, the committee felt that Skelly and Loy had a closer familiarity with our community. A copy of Skelly and Loy's proposal is attached to this report.

Funding for this project was approved at the October Council Meeting. The grant agreement calls for a total project of \$31,337 with \$15,000 coming from the grant, \$9,000 from the Dormont Historical Society, \$6,000 in a cash match from the Borough and the remaining \$1,337 to be an in-kind match of the Recreation/Community Affairs Director's time on this project.

Recommendation:

I recommend that Council select Skelly and Loy, Inc. to provide consulting services for the Historic Evaluation of the Borough as outlined in the attached proposal.

JN

Attachments

Cc: Ms. Muriel Moreland, Dormont Historical Society
Kristin Hullihen, Recreation/Community Affairs Director

3280 William Pitt Way
Pittsburgh, PA 15238



Phone: 412-828-1412
800-340-7538

E-mail: skellyloy@skellyloy.com
Internet: www.skellyloy.com

Fax: 412-828-1475

August 28, 2014

Mr. Jeffrey Naftal
Borough Manager
Borough of Dormont, Pennsylvania
1444 Hillsdale Avenue
Dormont, Pennsylvania 15216

Re: Request for Qualifications for
Historic Architectural Services for
the Borough of Dormont

Dear Mr. Naftal:

Skelly and Loy, Inc. is pleased to provide the Borough of Dormont with our statement of qualifications to provide Historic Architectural Services for the Borough.

Skelly and Loy is an environmental and engineering consulting firm with a 45-year history and 6 Mid-Atlantic offices. We offer significant experience in all aspects of historic resource investigations. Our historians and architectural historians have surveyed and analyzed thousands of resources for National Register of Historic Places (NRHP) eligibility. We have also completed Determination of Effect Reports, Section 4(f) analyses, Memoranda of Agreements, and interpretive plans. Mitigation and minimization measures range from traditional products like Historic American Building Survey and Historic American Engineering Record (HABS/HAER) documentation to more creative measures such as interpretive and walking tour brochures, teaching modules, wayside exhibit panels, and website development and maintenance.

Skelly and Loy thanks you for the opportunity to provide our historic architectural services to the Borough of Dormont. We look forward to your favorable review of our qualifications package. If you require further information or have any questions, please contact our project manager, Laura Ricketts at 412-828-1412 or lricketts@skellyloy.com.

Sincerely yours,

SKELLY and LOY, Inc.

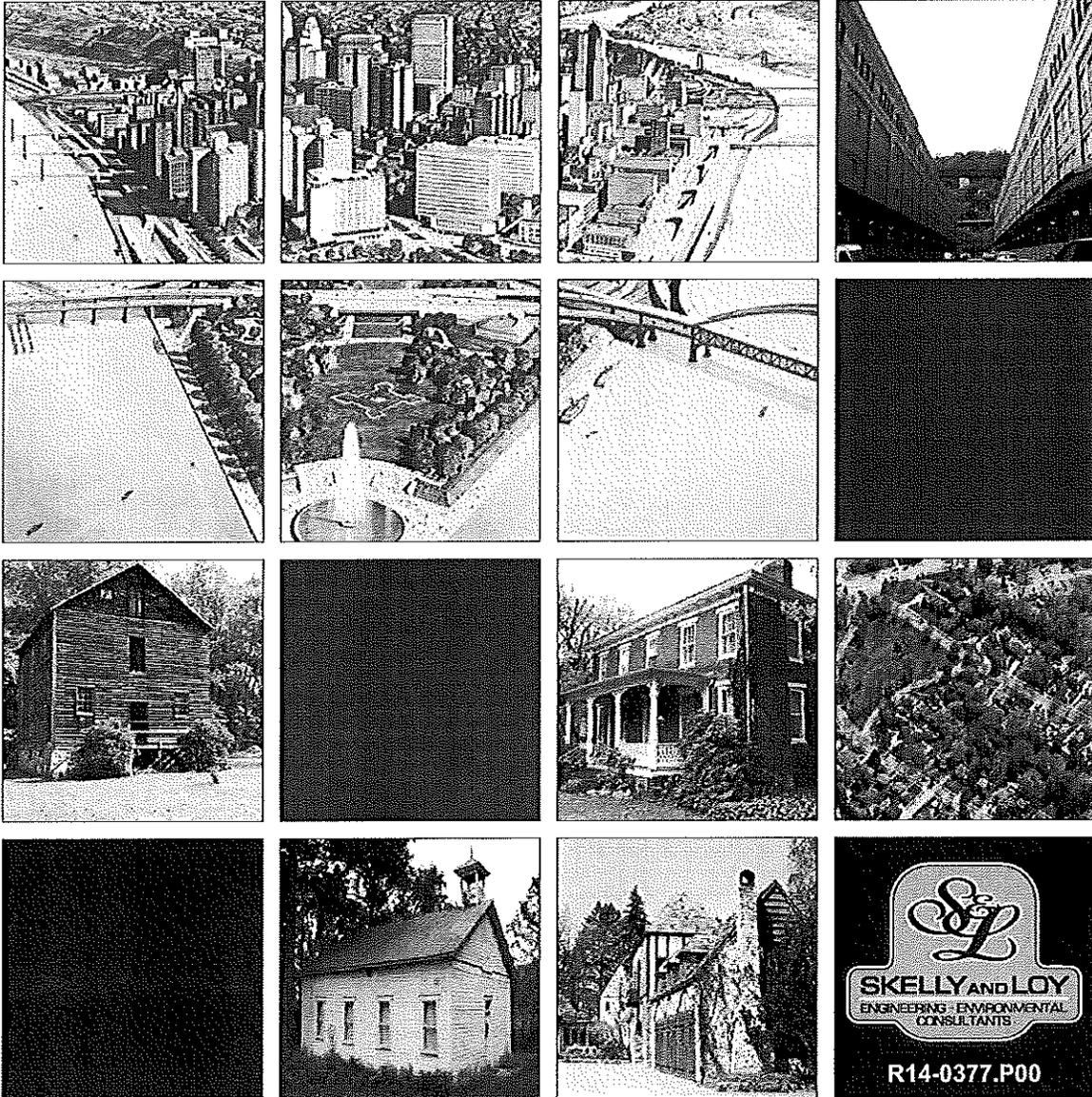
John W. Gunnett, P.G.
President, Chief Operating Officer

Enclosures

cc: R14-0377.P00
Laura Ricketts
Sandi Bell/Margy Coyne
Rebekah Hart
File: NAFTAL.docx

Borough of Dormont, Pennsylvania Statement of Qualifications for Historic Architectural Services

August 28, 2014



Prepared For
Borough of Dormont,
Pennsylvania

Prepared By
Skelly and Loy, Inc.

Statement of Qualifications: Sections 1-4



STATEMENT OF QUALIFICATIONS



Skelly and Loy, Inc. would like to assist the Borough of Dormont in identifying, assessing, and recognizing its significant historic resources, neighborhoods, and business districts. We are pleased to submit this Statement of Qualifications to the Borough of Dormont in response to its Request for Qualifications (RFQ) for Historic Architectural Services.

SECTION 1 - GENERAL INFORMATION (LETTER OF TRANSMITTAL ATTACHED)

Firm Name: Skelly and Loy, Inc.
Year Established: Company-1969; Cultural Resources Service Group-1989
Contact Person/Project Manager: Laura C. Ricketts, Architectural Historian
Contact Information: 3280 William Pitt Way, Pittsburgh, PA 15238
Telephone: 412-828-1412, Fax: 412-828-1475
E-mail: lricketts@skellyloy.com
Certificates of Insurance: See *Appendix A*

Skelly and Loy's award-winning Cultural Resources Service Group, headquartered in Pittsburgh, Pennsylvania, has provided historic structures and archaeological services to public, private, and nonprofit clients, including municipalities in Allegheny County, for 25 years. Skelly and Loy personnel have significant experience in completing National Register of Historic Places (NRHP) and National Historic Landmark (NHL) nominations, NRHP eligibility evaluations, historic resource surveys, historic contexts, Historic American Buildings Survey and Historic American Engineering Record (HABS/HAER) documentations, and Phases I, II, and III archaeological investigations. A profile of Skelly and Loy's Cultural Resources Service Group is included in *Appendix B*.

Skelly and Loy maintains its strong position as a leading cultural resource service provider in the Middle Atlantic region by delivering cost-effective and timely cultural resources services through its highly qualified and experienced full-time staff. Work quality and client satisfaction are perhaps best demonstrated by our high number of repeat clients. Skelly and Loy has performed (and continues to perform) cultural resources investigations under dozens of open-end contracts with such clients as the United States Army Corps of Engineers – Pittsburgh District, the Pennsylvania Department of Transportation (PennDOT), the Pennsylvania Turnpike Commission, the Maryland State Highway Administration, and the West Virginia Division of Highways (WVDOT). We have held such contracts with PennDOT and WVDOT since Skelly and Loy's Cultural Resources Service Group was founded in 1989.

Skelly and Loy has the qualifications, experience, and expertise to assist the Borough of Dormont with the tasks outlined in its RFQ. As detailed in the next section, Skelly and Loy has successfully completed similar projects throughout Pennsylvania and West Virginia, including projects within Allegheny County. These projects succeeded because we value and build strong, close working relationships with our clients, maintain excellent rapport with the Pennsylvania Historical and Museum Commission (PHMC) and other regulatory agencies, and conduct public outreach in a manner that allows us to both inform and learn from local citizens.

Our sensitivity to our clients' needs and our responsiveness will enhance our performance of the project coordination/administration in Task 1. Our cultural resources staff is particularly well-suited to complete Task 2 - Background Research because of our extensive experience researching, documenting, and evaluating the history of southwestern Pennsylvania and our knowledge of the holdings of local archives, libraries, and repositories as well as online resources such as the Historic Pittsburgh and Carnegie Public Library websites. We possess a thorough understanding of the underlying historical forces which have shaped the development of the region. Having conducted numerous reconnaissance level surveys like that described in Task 3, Skelly and Loy has developed strategies that promote the greatest efficiency in the field, including using streamlined databases and digital technologies (e.g., laptop/tablet computers, Global Positioning Systems [GPS] equipment, digital cameras) to record data and images while on-site. Skelly and Loy maintains the necessary vehicles and equipment to maximize efficiency in the field. Our Information Technology Group regularly utilizes Geographic Information Systems (GIS) mapping and databases to record historic information that can be used by our clients and, in some cases, by the public. The intensive level survey, NRHP determinations, and final report outlined in Task 4 rely on the strength of our architectural historians, who have a combined 44 years of experience. We are experts at applying the NRHP standards—and in particular the aspects of integrity and criteria of significance—and have worked closely with the PHMC, which trusts and respects our work.

STATEMENT OF QUALIFICATIONS



Skelly and Loy and the key personnel identified in this statement have no known conflict of interests with this project or with the Borough of Dormont.

SECTION 2 - PERSONNEL QUALIFICATIONS

The Skelly and Loy personnel who will play key roles in this project are located in our Pittsburgh regional office. They will be available and have adequate time to focus on the needs of this project. Their experience exceeds the requirements for architectural historians specified in 36 CFR Appendix A, Professional Qualification Standards and the intent of Section 112 (a)(1) of the National Historic Preservation Act of 1966, as amended.

Our designated project manager, **Laura C. Ricketts, M.A.**, has more than 19 years of experience in her field as an architectural historian, including 10 years with Skelly and Loy. As a researcher, writer, teacher, historic preservationist, field surveyor, and Principal Investigator, she has developed the necessary expertise to lead the Historic Architectural Services project for the Borough of Dormont. Ms. Ricketts has extensive experience using the NRHP Criteria of Integrity and Significance. She has prepared approximately 200 NRHP eligibility forms for individual resources and historic districts and has applied registration requirements using state and national contexts, most recently evaluating post-war residential subdivisions via the national context for post-war suburbs. In 2013, Ms. Ricketts collaborated with a planning firm on the development of a preservation plan for Moon Township. She coordinated with members of the municipality and their Historical Architectural Review Board to ensure that her efforts were tailored to meet the client's needs. She prepared a detailed developmental context, which outlined the history of the township, and conducted a reconnaissance level survey, which served as the basis for the recommendations in the preservation plan. The survey identified both potentially eligible and locally significant (though likely ineligible) individual resources and historic districts. The resulting plan has been deemed so successful that PHMC has begun to use it as a model.

Ms. Ricketts is also responsible for preparing the NRHP nomination for Dormont's neighboring municipality of Mt. Lebanon. The remarkable integrity and demonstrable significance of much of Mt. Lebanon's built landscape resulted in a particularly large historic district of 4,252 resources. The project involved close coordination with the municipality, its Historic Preservation Board, and its GIS professionals. The historic narrative traced the region's development and identified factors that were also key in Dormont's development, including the influence of the topography and proximity to Pittsburgh, the arrival of the streetcar, and the opening of the Liberty Tubes. The inventory of resources had already begun prior to Skelly and Loy's involvement with the project, but it required substantial field checking and the training of local volunteers to complete it.

Ms. Ricketts has extensive experience researching and writing about the history of communities in the Greater Pittsburgh area, as demonstrated by six other recent successful NRHP nominations:

- **Pittsburgh Renaissance Historic District**, City of Pittsburgh, Allegheny County, Pennsylvania: the central project of Pittsburgh's post-war Renaissance I urban renewal program, which reshaped 59 acres into Point State Park and the modern skyscrapers in a park development known as Gateway Center.
- **Pittsburgh Central Downtown Historic District Boundary Increase and Additional Documentation**, City of Pittsburgh, Allegheny County, Pennsylvania: an expansion of the boundary and period of significance for a district representing the city's major commercial, institutional, and business properties.
- **Fourth Avenue Historic District Boundary Increase and Additional Documentation**, City of Pittsburgh, Allegheny County, Pennsylvania: an expansion of the boundary and discussion of significance for Pittsburgh's financial center.
- **Firstside Historic District Boundary Increase and Additional Documentation**, City of Pittsburgh, Allegheny County, Pennsylvania: a substantial boundary increase and revised significance discussion for the Monongahela River-oriented trade and commercial district.
- **Pittsburgh Terminal Warehouse & Transfer Company** (co-authored with Gerald M. Kuncio), City of Pittsburgh, Allegheny County, Pennsylvania: an early intermodal complex featuring offices and seven-story warehouse spaces with access to road, rail, and river traffic on Pittsburgh's South Side.

STATEMENT OF QUALIFICATIONS



- **Turtle Creek High School**, Borough of Turtle Creek, Allegheny County, Pennsylvania: a Beaux Arts high school building that reflects City Beautiful planning principles in the industrial borough of Turtle Creek.

Ms. Ricketts also has extensive experience leading intensive level surveys, including the assessment of 324 resources in the former lumber boom town of Parsons, West Virginia, and the countywide surveys of six West Virginia counties. The surveys, conducted for the West Virginia State Historic Preservation Office (WVSHPO), were designed to document and assess NRHP eligibility for properties greater than 50 years old in the little-recorded rural counties of Central West Virginia (Calhoun, Clay, Roane, and Wirt Counties) and Pocahontas and Pendleton Counties. The combined surveys identified more than 2,250 resources and were accompanied by historical contexts for each county.

Gerald M. Kuncio, M.A., has more than 25 years of experience as a historian and project manager in the private, public, and not-for-profit sectors, including 16 years with Skelly and Loy. He has completed NRHP and NHL nominations, HAER documentations, historic contexts, and other forms of historical research. Mr. Kuncio is a former staff member of the PHMC Bureau for Historic Preservation (BHP), and he maintains an excellent relationship with the BHP's NRHP staff. He has served on task forces which helped the BHP develop registration requirements for post-World War II residential and railroad resources. In recognition of his experience and service in the fields of NRHP documentation and historic preservation, from 2008 to 2014 Mr. Kuncio served on the Pennsylvania State Historic Preservation Board, the organization that reviews NRHP nominations prior to their submission to the National Park Service (NPS). His recent work in southwestern Pennsylvania includes preparing an NHL nomination for the W. A. Young & Sons Foundry and Machine Shop at Rices Landing in Greene County, assessing the effect of rehabilitation changes on Pittsburgh's Liberty Tubes, and completing preliminary eligibility studies for eight lock and dam facilities along the Monongahela, Allegheny, and Ohio Rivers.

Full resumes for Ms. Ricketts and Mr. Kuncio are included in **Appendix C**.

SECTION 3 - CONSULTANTS/SUBCONSULTANTS/OTHER PARTICIPANTS

Skelly and Loy's full-service Cultural Resources Group does not anticipate the need to use other consultants or subconsultants to complete this project.

SECTION 4 - PROJECT AND PROJECT MANAGEMENT EXPERIENCE

Moon Township Historic Preservation Plan, Allegheny County, Pennsylvania

Client: Moon Township Historical Architectural Review Board and T&B Planning

Contact: Ms. Tracy Zinn, Principal of T&B Planning, 724-327-3760 and tzinn@tbplanning.com

Facing developmental pressures and the recent loss of significant historic buildings, Moon Township wanted to develop a planning document that would provide a historic context specific to the township, inventory surviving historic structures, identify the unique character-defining features of the community, and offer concrete policies to safeguard the history of the township and guide historic preservation. Skelly and Loy prepared the history and conducted a survey of the entire township, which identified 274 resources including 13 post-war residential subdivisions and a noteworthy collection of early twentieth-century summer homes and country estates. Like Dormont's proposed project, the Moon Township Preservation plan required close coordination with the township and its Historical Architectural Review Board, the development of a detailed historic context, and a reconnaissance level survey. The combination of background research, survey, and input from local residents resulted in a nuanced understanding of Moon Township's resources that surprised many longtime residents and has become a state model for future preservation plans.

Mt Lebanon Historic District NRHP Nomination, Allegheny County, Pennsylvania

Client: Municipality of Mt. Lebanon

Contact: Mr. William Callahan, Western PA Community Preservation Coordinator PHMC-BHP, 412-565-3575 and wcallahan@pa.gov

Skelly and Loy determined the boundary, completed the eligibility form, and prepared the NRHP nomination for the Mt. Lebanon Historic District, a classic early automobile suburb in the South Hills of Pittsburgh. An existing partial

STATEMENT OF QUALIFICATIONS



inventory of historic resources, digitized plat maps, and Mt. Lebanon's sophisticated GIS system provided background information for the 4,252 resources of the historic district and supported the challenging task of presenting a concise and cohesive narrative for the district. The experience gained from the extensive research and survey of Mt. Lebanon, Dormont's neighbor to the south, will be of direct benefit in developing a historic context for the Borough of Dormont. Skelly and Loy has a solid understanding of the historic forces that shaped the borough and a familiarity with its environment.

NRHP Nominations for Historic Districts, Pittsburgh, Allegheny County, Pennsylvania

Client: Pittsburgh History & Landmarks Foundation (PHLF)

Contact: Ms. Louise Sturgess, Executive Director PHLF, 412-471-5808 and louise@phlf.org

In 2012, Skelly and Loy completed four NRHP nominations for historic districts in the City of Pittsburgh. Three of the nominations proposed the expansion of both the boundaries and the significance statements of existing listed historic districts. As rigorous in their requirements as any nomination, the three expansions required field survey, original research, and thoughtful analysis of commercial, financial, and river trade areas of the city. The fourth nomination evaluated the Pittsburgh Renaissance Historic District, which had just reached the 50-year age guideline to be considered for listing. The district represents the post-war urban renewal of 59 acres of downtown Pittsburgh, including the creation of Point State Park and the Gateway Center office plaza. The nominations were completed on an accelerated timetable driven by state grant restrictions. The successful nomination of all four historic districts demonstrates Skelly and Loy's command of the NRHP standards and their application as well as our positive working relationship with the PHMC-BHP.

Phase I Architectural History Surveys, Pendleton and Pocahontas Counties, West Virginia

Client: West Virginia Division of Culture and History

Contact: Ms. Erin Riebe, National Register Survey Coordinator, 304-558-0220 and erin.m.riebe@wv.gov

WVSHPO hired Skelly and Loy to complete surveys of more than 1,500 resources in the neighboring counties of Pendleton and Pocahontas, West Virginia, following the successful completion of a survey of four central West Virginia counties. The surveys were designed to provide the WVSHPO with historic structures information for rural and sparsely settled counties that had little previous documentation. All of the surveys were conducted on an accelerated schedule to WVSHPO specifications. Skelly and Loy hired, trained, and oversaw field surveyors and streamlined its field view process in order to cover the large territory involved in the projects.

City of Parsons Phase I-II Architectural History Survey, Tucker County, West Virginia

Client: United States Army Corps of Engineers, Pittsburgh District

Contact: Ms. Deborah L. Campbell, Chief Environmental & Cultural Resources Section Planning & Environmental Branch, 412-395-7218 and deborah.campbell@usace.army.mil

The City of Parsons was surveyed as part of a flood control planning project for the United States Army Corps of Engineers. A historic context was developed for the area, 324 resources were documented with photographs and abbreviated WVSHPO inventory forms, and 19 resources were evaluated with full NRHP eligibility forms. The results were provided in a report and as a GIS file that included not only the location of the individual resources but also basic historic information on each, such as the estimated construction date, building type, address, and preliminary NRHP evaluation. The resources dated from the mid-nineteenth century to the 1960s and included houses, factories, and commercial buildings as well as the already-NRHP-listed Tucker County Courthouse, the Tucker County Bank Building, and the Western Maryland Railroad Depot.

The projects summarized above are also detailed in project description sheets included in *Appendix D*.

Appendix A: Certificates of Insurance





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Klein Agency, LLC. P.O. Box 219 Timonium MD 21094	CONTACT NAME: PHONE (A/C No. Ext): (410) 832-7600 FAX (A/C No.): (410) 832-1849 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED Skelly and Loy, Inc. 449 Eisenhower Boulevard Suite 300 Harrisburg PA 17111-2302	INSURER A: Continental Casualty Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 14-15 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional & Pollution Liability			ECH114056719	8/1/2014	8/1/2015	Each Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER * Insured's Sample 449 Eisenhower Blvd, Suite 300 Harrisburg, PA 17111	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Justin Klein/MBOWER
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/30/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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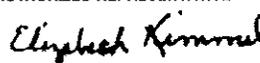
PRODUCER Gunn-Mowery, LLC P. O. Box 900 Camp Hill PA 17001-0900	CONTACT NAME: Elizabeth Kimmel PHONE (A/C, No. Ext): 717-761-4600 E-MAIL ADDRESS: ekimmel@gunnmowery.com	FAX (A/C, No): 717-761-6159
	INSURER(S) AFFORDING COVERAGE	
INSURED Skelly And Loy, Inc. AMS of Skelly and Loy, Inc. 449 Eisenhower Blvd., Ste. 300 Harrisburg PA 17111-2302	INSURER A: PA Manufacturers Indemnity Co.	41424
	INSURER B: Manufacturers Alliance Ins. Co.	36897
	INSURER C: Travelers Property Casualty Company	25674
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 1951211007 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	3014017634793	2/1/2014	2/1/2015	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS \$1000compded <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> \$1000collded	Y	Y	1514017634793	2/1/2014	2/1/2015	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	ZUP-12R58708-14-NF	2/1/2014	2/1/2015	EACH OCCURRENCE	\$8,000,000
							AGGREGATE	\$8,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	2014017634793	2/1/2014	2/1/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$500,000
							E.L. DISEASE - EA EMPLOYEE	\$500,000
							E.L. DISEASE - POLICY LIMIT	\$500,000
A	WHEN REQUIRED BY SIGNED CONTRACT IN ADVANCE OF LOSS	Y	Y	3014017634793	2/1/2014	2/1/2015	BLANKET ADDITIONAL WAIVER OF SUBRO PRIMACY APPLIES	INSURED APPLIES

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Sample Sample Certificate Sample PA 17110	CANCELLATION 60 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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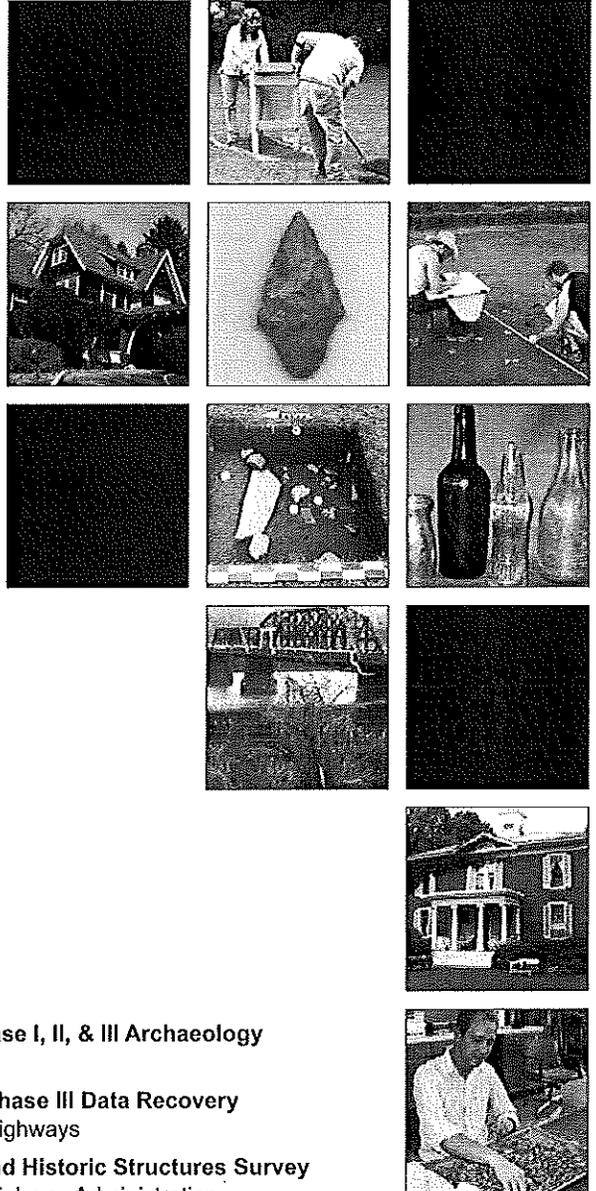
Appendix B: Cultural Resource Services



Cultural Resource Services

The Skelly and Loy team has significant experience in all aspects of Cultural Resource Management (CRM) from background research, sensitivity studies, and geomorphological investigations through mitigation of impacts to archaeological and historic structure resources and monitoring during project construction. Skelly and Loy is both sufficiently diversified to fulfill any required cultural resource investigation and specialized enough to concurrently address unique project-specific challenges using creative, pragmatic approaches. Skelly and Loy maintains its strong position as one of the leading cultural resource service providers to government agencies and private firms in the Mid-Atlantic region by providing cost-effective and timely cultural resources services through its highly qualified and experienced full-time staff.

The cultural resource services offered include both archaeological and historic structures studies, such as geomorphological investigations; GIS archaeological site predictive modeling; archaeological survey, testing, and data recovery; historic structures survey and determinations of eligibility and effect; Section 4(f) evaluations; HABS (Historic American Building Survey) and HAER (Historic American Engineering Record) recordations; Native American and public outreach and coordination; and cultural resource monitoring and report review. Skelly and Loy has taken the lead in the application of GIS to cultural resources studies during project planning and in innovative and effective public outreach during all phases of projects.



Representative Projects

Interstate 80 Bridge over the Susquehanna River, Phase I, II, & III Archaeology
Pennsylvania Department of Transportation

WV Route 2: Franklin to Woodlands Improvements, Phase III Data Recovery
West Virginia Department of Transportation, Division of Highways

U.S. 220 Corridor, Archaeological Predictive Model and Historic Structures Survey
West Virginia Division of Highways and Maryland State Highway Administration

Longvue Residential Housing Development Project Geomorphology Studies
One Hundred, Ltd.

Western Parkway Project Archaeological Predictive Model and Phase I and II Historic Structures Survey
Delaware Department of Transportation

N.Y. Route 17 Interchange Project, Historic Resource Survey and Determination of Eligibility
New York State Department of Transportation

Project Keystone: Stone Arch Bridge Management Plan and Maintenance Manual
Pennsylvania Department of Transportation

Pennsylvania Army National Guard Armories, Historic Structures Survey and Determination of Eligibility
Pennsylvania Department of Military and Veteran Affairs, Environmental Division

Appendix C: Key Staff Resumes



LAURA C. RICKETTS, Architectural Historian



EDUCATION:

B.A., Art History (American Architecture), 1992, The Pennsylvania State University

M.A., Art History (American Architecture), 1994, The Pennsylvania State University

YEARS OF EXPERIENCE:

19 Years

Laura Ricketts is an Architectural Historian with more than 19 years of experience in her field as a researcher, writer, teacher, historic preservationist, field surveyor, and Principal Investigator. She has been associated with projects in the private, not-for profit, and academic sectors. Her experience ranges from high-style architecture to vernacular buildings and nineteenth and twentieth centuries transportation resources. Ms. Ricketts' qualifications exceed the Secretary of Interior's Standards and Guidelines for architectural historian under 36 CFR 61.

PROFESSIONAL EXPERIENCE

Since joining Skelly and Loy in 2004, Ms. Ricketts has worked extensively with the National Register of Historic Places (NRHP) standards both for the nomination of historic structures resources and as part of the Section 106 process. She has prepared historic contexts, historic resource survey forms, Determinations of Eligibility, Determinations of Effect, and Section 4(f) documentation. She has authored NRHP nominations, informed community preservation plans, and conducted multiple county-wide historic resource surveys. She has also worked on creative mitigation projects to interpret the historical significance of resources.

In 2013, Ms. Ricketts collaborated with a planning firm on the development of a preservation plan for Moon Township, Allegheny County, Pennsylvania. She researched and wrote a developmental context on the history of the township, and she conducted a reconnaissance level survey of its built environment. The findings ranged from early nineteenth century farm remnants to early twentieth century mansions and summer estates to the rapid development of post-war residential subdivisions during a period of explosive growth for the township. The history and inventory of historic resources became the basis for the preservation plan, which now serves as a statewide model for preservation planning at the municipal level.

Ms. Ricketts wrote the 2014 NRHP nomination of the Mt. Lebanon Historic District, which has been unanimously recommended for listing by the state historic preservation board and is pending approval by the National Park Service. Mt. Lebanon is a primarily residential early automobile suburb located to the south of the City of Pittsburgh that includes commercial, cultural, and institutional buildings within its count of more than 4,000 resources. The nomination focuses on the development of 38 residential subdivisions, which was concentrated in a 20-year period between the opening of the Liberty Tubes (tunnels providing roadway access to Pittsburgh) and World War II. The large size of the district required close coordination with the municipality, its historic preservation board, its GIS professionals, and local volunteers who Ms. Ricketts trained to update the massive inventory.

In 2012, Ms. Ricketts authored the NRHP nominations for four historic districts in the City of Pittsburgh. The Pittsburgh Renaissance Historic District focuses on the central work of Pittsburgh's post-World War II Renaissance I urban renewal program, which reshaped 59 acres of congested industrial land into Point State Park and the modern skyscrapers in a park development known as Gateway Center. Three of the nominations provided the arguments and supporting documentation for the expansion of listed historic districts in Downtown Pittsburgh, representing the commercial, financial, and river-oriented trade centers of the city. She also co-authored the NRHP nomination for the Terminal Buildings complex, an early intermodal warehouse facility located in Pittsburgh's South Side. All five nominations resulted in National Register listing.

LAURA C. RICKETTS, Architectural Historian

Skelly and Loy, Inc.
Pittsburgh, PA

LAURA C. RICKETTS, Architectural Historian



Ms. Ricketts led the Phase I Historic Architectural Survey of the City of Parsons in Tucker County, West Virginia, for the United States Army Corps of Engineers. The survey evaluated 324 resources, including residential, commercial, religious, and industrial buildings. The survey report contained a detailed historic context for the city and an expanded discussion of the near-universal loss of integrity to historic resources resulting primarily from severe flooding sustained in 1985 and 1996.

Ms. Ricketts supervised the windshield reconnaissance surveys of historic resources in four central West Virginia counties in 2010 for the West Virginia State Historic Preservation Office (WVDCH). The surveys of Clay, Calhoun, Roane, and Wirt Counties identified a total of 750 historic resources using the standardized WVDCH Historic Property Inventory forms with photographs and GIS mapping. In 2011 Ms. Ricketts supervised similar surveys in two larger eastern West Virginia counties—Pendleton and Pocahontas Counties—with approximately 750 historic resources identified in each county. Like the 2010 survey, the evaluation of the resources was informed by a detailed context of the developmental history prepared for each individual county. These surveys provide an account of known historic resources in under-surveyed locations that will aid the WVDCH in its activities as well as streamline compliance projects for agencies that must consider historic resources in their project planning.

Ms. Ricketts is the Principal Investigator for the Historic Structures Survey in the U.S. 220 National Highway System project, a 5-county, 2-state planning initiative featuring 5 corridors of approximately 47 miles in length in West Virginia and Maryland. Ms. Ricketts planned and conducted all field survey work, which evaluated more than 400 historic resources for potential eligibility for NRHP listing, and authored the report containing the results of the survey. In 2011 she attended public meetings for this project to explain the cultural resources component to attendees.

LAURA C. RICKETTS, Architectural Historian

GERALD M. KUNCIO, Senior Historian



EDUCATION:

M.A., American History, 1993,
University of Delaware

B.A., American History, 1982,
Duquesne University

YEARS OF EXPERIENCE:

26 Years

Mr. Kuncio is the Senior Historian in Skelly and Loy, Inc.'s Cultural Resources Service Group. He has more than 26 years of experience (15 at Skelly and Loy) in historic research, National Register of Historic Places (NRHP), National Historic Landmarks (NHL), and historic context preparation, eligibility evaluations and effect determinations, Historic American Engineering Record (HAER) documentation, and historic interpretation. He has been Project Manager or Principal Investigator on projects in Pennsylvania, West Virginia, Delaware, Maryland, and New York. He has evaluated nearly all types of standing structures, including high-style architectural and vernacular buildings, commercial and industrial structures, religious buildings, rural and agricultural landscapes and farms, military buildings and sites, suburban subdivisions and houses, historic districts, and historic bridges. Mr. Kuncio's qualifications exceed the Secretary of Interior's Standards and Guidelines for historian and architectural historian under 36 CFR 61.

PROFESSIONAL EXPERIENCE

Mr. Kuncio has been Project Manager or Principal Investigator on hundreds of eligibility surveys and effect determinations. Noteworthy recent CRM projects include serving as project manager and principal investigator on a survey of the Delaware, Lackawanna, and Western Railroad's 39-mile-long Clarks Summit to Hallstead Cutoff in northeastern Pennsylvania; managing county-wide historic resource surveys of six counties in West Virginia; evaluating the Eddystone Power Plant in Delaware County, Pennsylvania, the nation's oldest remaining Supercritical Pressure-Temperature coal-fired power plant, for NRHP eligibility; and managing and investigating above-ground historic resources potentially affected by proposed hydroelectric power projects at United States Army Corps of Engineers facilities in West Virginia and western Pennsylvania.

An expert on historic bridges, Mr. Kuncio was Principal Investigator and Project Manager for Project Keystone, a pilot project which developed a management plan and maintenance manual for 124 stone arch bridges in the Greater Philadelphia region. He authored the maintenance manual, which is being used by bridge maintenance and repair forces throughout the state, and co-authored the final management plan. Recently, he served as cultural resources liaison on the 8th Street Bridge Project in Allentown, Pennsylvania, ensuring that the proposed rehabilitation of the 1913, open-spandrel arch bridge was in keeping with the *Secretary of Interior's Standards for the Treatment of Historic Properties*. Mr. Kuncio has completed all manner of mitigation measures for historic bridges, including HAER and state-level recordations, driving tour brochures, websites, posters, NRHP nominations, and wayside exhibits. He has also discussed Pittsburgh's world-famous historic bridges on the History Channel's™ program *Modern Marvels*.

For the past six years, Mr. Kuncio has served on the Pennsylvania State Historic Preservation Board, which develops statewide historic preservation policies and reviews NRHP nominations. He was also a member of a Task Force which developed context material and NRHP registration requirements for Pennsylvania's post-World War II suburbs. Over the course of his career, he has authored a wide variety of historic contexts and NRHP and NHL nominations on topics as diverse as the National Road, Pennsylvania Turnpike, coal patch towns, mineral springs resorts, the strike headquarters in the 1892 Homestead Lock-Out, county seats, bridges, and historic farms and farmsteads. He was also instrumental in the development of two Heritage Areas in Pennsylvania: the Allegheny Ridge Heritage Area and the National Road Heritage Corridor.

GERALD M. KUNCIO, Senior Historian

Skelly and Loy, Inc.
Pittsburgh, PA

Appendix D: Project Experience





Moon Township Historic Preservation Plan Allegheny County, Pennsylvania

Clients

Moon Township Historical
Architectural Review Board

T&B Planning

Estimated Project Value

Total: \$12,045

Completion Date

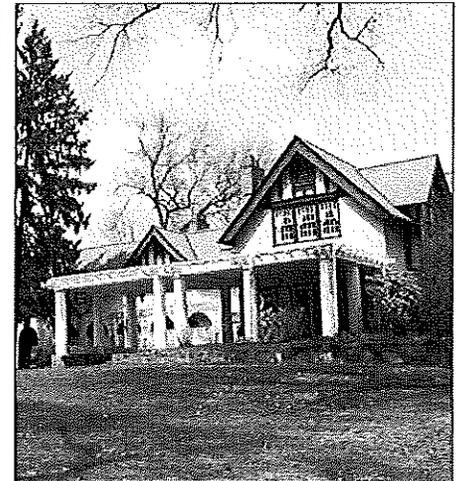
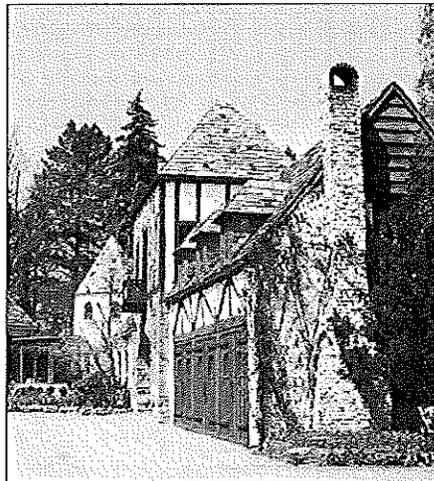
2013

Key Components

Historic Preservation Planning;
National Register of Historic
Places

Reference Contact

Ms. Tracy Zinn, Principal
T&B Planning
3081 Carson Avenue
Murrysville, PA 15668
P: 724-327-3760



In 2013, Skelly and Loy, Inc. teamed with T&B Planning and the Moon Township Historical Architectural Review Board to create a Historic Preservation Plan for Moon Township in Allegheny County. This planning document was designed with four goals in mind: to increase public awareness of Moon Township's history and historic resources; to enable sound policy decisions that promote the preservation of Moon Township's historic resources; to interpret and give recognition to Moon Township's history and historic resources; and to build upon the rich diversity of architecture that distinguishes Moon Township from other communities.

Skelly and Loy completed a context which traced the developmental history of the township from its founding in 1788, through the nineteenth century when it was known for agricultural and gas extraction, into the early twentieth century when it became a favorite location for the summer homes of

Pittsburgh's industrial elite, to its dramatic postwar suburban expansion which was spurred in part by the opening of the Greater Pittsburgh International Airport and interstate access to the city. Skelly and Loy also conducted an intensive windshield survey to identify, document, and assess Moon Township resources built before 1965. The inventory is comprised of an identification number, an address, the name or type of resource, a brief description, an estimated date of construction, a preliminary assessment of National Register of Historic Places (NRHP) eligibility, and at least one photograph. Among the 274 resources identified were many potential historic districts, including 13 post-war residential subdivisions. The inventory became the basis for the recommendations in the Preservation Plan, including the action plan item to use a multiple property submission to list Moon Township's historic Summer Homes and Country Estates (ca. 1900-1940) in the NRHP.



Mt. Lebanon National Register of Historic Places Nomination Allegheny County, Pennsylvania

Client/Owner

Municipality of Mt. Lebanon

Estimated Project Value

Total: \$27,900

Completion Date

February 2014

Key Components

National Register of Historic
Places Nomination;
Pennsylvania Historic Resource
Survey Form

Reference Contact

Mr. William Callahan
Western PA Community
Preservation Coordinator
Bureau for Historic Preservation
Pennsylvania Historical and
Museum Commission
601 Commonwealth Place,
Building B
Point State Park
Pittsburgh, PA 15222
P: 412-565-3575



Mt. Lebanon, a municipality located in the South Hills section of suburban Pittsburgh, Pennsylvania, experienced dramatic growth and development as an early automobile suburb. During the period from the opening of the Liberty Tubes (highway tunnels providing access from the City of Pittsburgh) in 1924 to World War II, the population grew by 494% and the area was subdivided into speculative housing plans, where architect-designed houses quickly filled the gently curving suburban streets. Knowing that the area has demonstrable integrity and

significance, the municipality contacted Skelly and Loy, Inc. to prepare a National Register of Historic Places (National Register) eligibility form and nomination. The large undertaking, which includes more than 4,000 tax parcels within the suggested National Register boundary, is aided by a building inventory that was previously prepared for the municipality. The nomination was unanimously recommended for listing by the Pennsylvania Historic Preservation Board at its June 2014 meeting, and it is pending approval by the National Park Service.



National Register of Historic Places Nominations for Historic Districts Pittsburgh, Pennsylvania

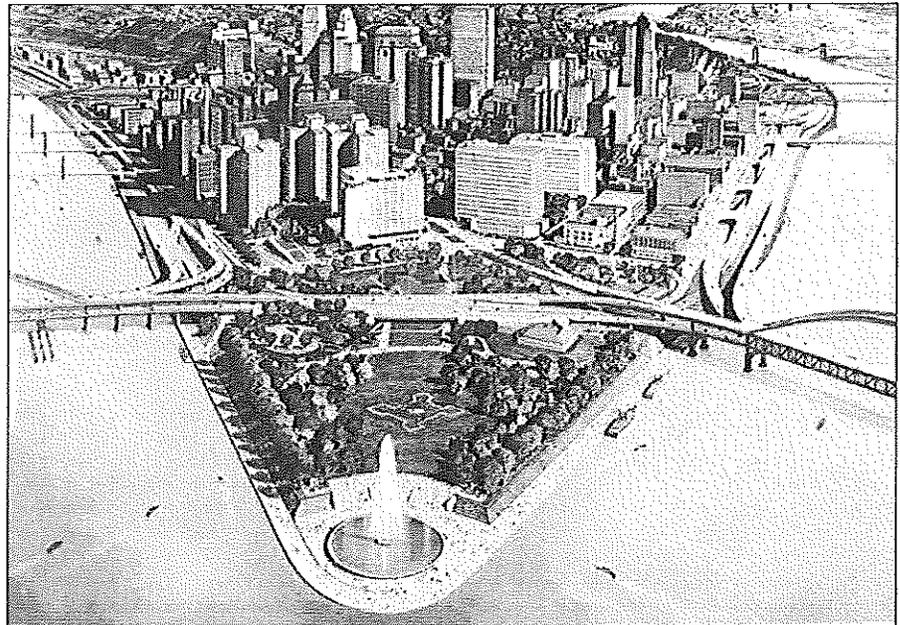
Client/Owner
Pittsburgh History and
Landmarks Foundation

Estimated Project Value
Total: \$23,867

Completion Date
September 2012

Key Components
National Register of Historic
Places Nomination; Historic
Preservation

Reference Contact
Ms. Louise Sturgess
Pittsburgh History and
Landmarks Foundation
100 W Station Square Dr #450
Pittsburgh, PA 15219
P: 412-471-5808



National Register of Historic Places Nominations for Historic Districts

Skelly and Loy, Inc. completed four National Register of Historic Places nominations for historic districts in Pittsburgh, Pennsylvania. Three of the nominations revised the descriptions, statements of significance, and boundaries of previously listed Downtown Pittsburgh historic districts representing the commercial (the Pittsburgh Central Downtown Historic District), financial (the Fourth Avenue Historic District), and river-oriented trade (the Firstside Historic District) centers of the city. A fourth nomination evaluated the central image of Pittsburgh's Renaissance I urban renewal program—the reshaping of 59 acres of Downtown Pittsburgh into Point State Park and the modern skyscrapers in a park development known as Gateway Center. In 1945, a number of revitalization initiatives were undertaken in Pittsburgh to solve air and water pollution and

other environmental problems, traffic congestion, loss of population and businesses, and urban blight in a nationally recognized campaign that became known as Renaissance I. Because resources typically have to be at least 50 years old to be considered for listing in the National Register, the Pittsburgh Renaissance Historic District has just become eligible for consideration. Listing on the National Register has both honorific and potential financial benefits, including eligibility for federal rehabilitation tax credits. Our not-for-profit client sought the National Register listings to encourage the thoughtful preservation and development of the city's architectural resources. The nominations were completed on an accelerated timetable in order to comply with restrictions imposed by a state grant for the project.



Phase I Architectural History Surveys, Pendleton and Pocahontas Counties, West Virginia

Client/Owner

West Virginia Division of Culture and History

Estimated Project Value

Pendleton County Survey:
\$42,000.00

Pocahontas County Survey:
\$42,000.00

Completion Date

July 2012

Key Components

Phase I Historic Structures Surveys; Historic Preservation

Reference Contact

Ms. Erin Riebe, West Virginia State Historic Preservation Office
West Virginia Division of Culture and History
The Culture Center
Capitol Complex
1900 Kanawha Boulevard East
Charleston WV 25305-0300
304-558-0220



After successfully completing the four-county Central West Virginia Historic Resource Survey for the West Virginia State Historic Preservation Office (Calhoun, Clay, Roane, and Wirt Counties), Skelly and Loy, Inc. was selected to perform two county-wide surveys in Pocahontas and Pendleton Counties in the eastern part of the state. The large counties—Pocahontas is the fifth largest of 55 counties in the state—have sparse settlement and small populations, and few historic resources had been documented. The surveys, conducted concurrently, required the identifying, photographing, mapping, and briefly describing on West Virginia Historic Property Inventory forms—1,500 historic resources. Skelly and Loy

conducted intensive windshield surveys by driving all of the primary and secondary roads in the counties and recording structures that were at least 50 years old. Each HPI form was completed in the field and then reviewed for accuracy and edited by the project manager before submittal to the WVSHPO. The survey also included detailed historic contexts for each county that outlined the development history of the region and a full county map which plotted the location of all of the resources. Both projects were completed concurrently in less than a year from the notice to proceed date to the acceptance of the final product.



City of Parsons Phase I-II Architectural History Survey Tucker County, West Virginia

Client/Owner

United States Army Corps of
Engineers, Pittsburgh District

Estimated Project Value

Total: \$82,000
Firm Responsibility: \$82,000

Completion Date

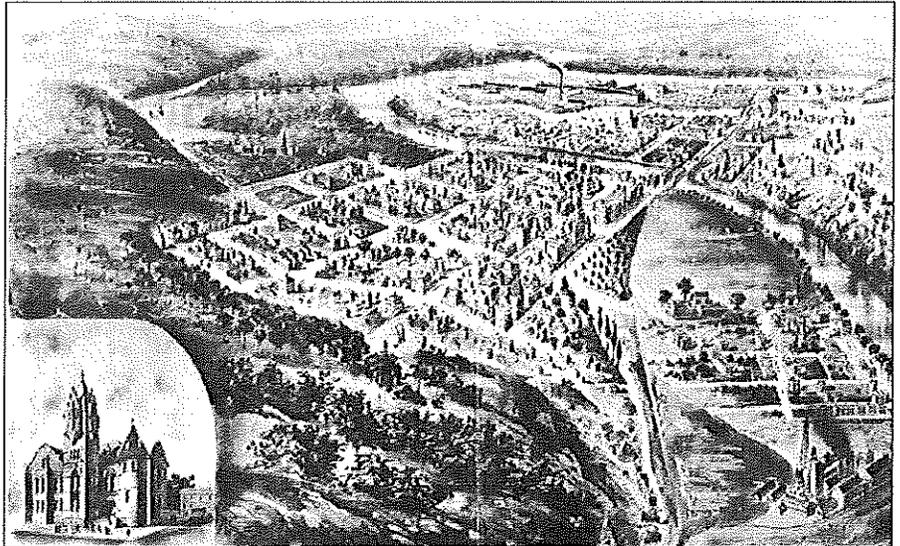
January 2013

Key Components

National Register Eligibility;
Historic Preservation

Reference Contact

Ms. Deborah L. Campbell, Chief
Environmental & Cultural
Resources Section Planning &
Environmental Branch USACE-
Pittsburgh District
1000 Liberty Avenue
Pittsburgh, PA 15222
P: 412-395-7218



To aid in future flood control planning for the area, Skelly and Loy, Inc. completed a combined Phase I-II Historic Architectural Survey of the City of Parsons in Tucker County, West Virginia for the United States Army Corps of Engineers (USACE). The survey provided a detailed historic context for the former lumber boom town and current county seat of Parsons and a detailed survey of 324 resources located in the floodplain. Three of the resources were already listed in the National Register of Historic Places (NRHP): the Tucker County Courthouse and Jail, the Western Maryland Railroad Depot, and the Tucker County Bank Building. Nineteen additional resources that retained integrity and/or significance but that were not necessarily eligible for listing in

the NRHP were documented with Historic Property Inventory (HPI) forms, including the partially dismantled former tannery complex and a former woolen factory that were once major industries in the town. The report also included an expanded discussion of integrity to address the damage wrought in Parsons by a severe flood in 1985, whose impact is still apparent in the community.

The survey was completed by architectural historians from Skelly and Loy and a partner engineering firm under the direction of Skelly and Loy. The resources encompassed residences, commercial and governmental buildings, and industrial buildings and structures ranging in age from the mid-nineteenth century to the 1960s.