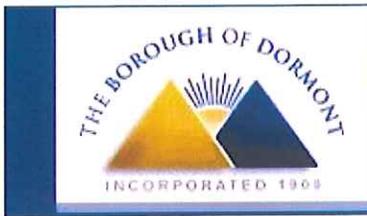
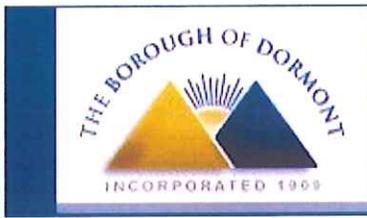


**REGULAR BUSINESS MEETING
DORMONT BOROUGH COUNCIL
FEBRUARY 3, 2014**

1. Executive Session 6:00PM
 - A. Personnel Matter – Borough Manager Evaluation
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
 - A. Bill Miller – Bill’s Auto Service – Increase in Business Parking Permit Fees
6. Comments from the Public on Agenda Items – The Public is welcome to comment on each item at the time they are heard as well as under this Agenda item.
7. Comments from the Mayor
8. Council Committee Reports
9. Council President’s Report
10. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the January 6, 2014 Reorganization Meeting and Council Business Meeting.
 - D. Motion to approve the Warrant List for January, 2014.
 - E. Motion to approve Payment of \$38,505.10 for a 2014 Ford Utility Police Interceptor AWD Vehicle for the Police Department as approved in the Fiscal Year 2014 Budget.
11. Action Items
 - A. **PUBLIC HEARING – Condemnation of 1218 Dormont Avenue** – Motion that upon the evidence provided at the public hearing that the property located at 1218 Dormont Avenue be declared a public nuisance and authorize the structure on the property to be demolished – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 1. Public Comment
 2. Council Discussion



- B. **Council Reappointments** – Motion to appoint and reappoint the representatives of the Borough to the various external organizations the Borough belongs to as outlined in the staff report – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- C. **Purchase of New Application Software** – Motion to authorize the Borough Manager to enter into an agreement with BS&A Software for the purchase of application software at a cost of \$36,602 for the first year and a total cost of \$109,805 over three years – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- D. **Award of Landscaping Services** – Motion to authorize the Borough Manager to enter into an agreement with Red’s Landscaping & Construction, Inc. for landscaping services at Borough facilities at a cost of \$13,810 as outlined in the staff report – Property, Supplies and Planning Committee – Valerie Martino, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- E. **Repair of Men’s Locker Room Floor** – Motion to authorize the Borough Manager to enter into an agreement with Allegheny Installations to repair the men’s locker room floor at the swimming pool at a cost of \$4,850 as outlined in the staff report – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- F. **Temporary Special Event Sign Approval** – Motion to approve the placement of a temporary special event sign on the tennis court fence by Main Street to advertise their Mardi Gras event – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- G. **Group Care Facility Parking Procedures** – Motion to authorize the Borough Manager and Police Chief to implement a procedure to provide limited on street parking to group care facilities as outlined in the staff report – Public Safety/Public Service Committee – Joan Hodson, Chairperson
- H. **Reserved Accessible Parking Space Annual Renewals** – Motion to renew or non-renew the previously issued reserved accessible parking spaces in the Borough as outlined in the staff report [Recommended by the Traffic and Parking Planning Commission] – Public Safety/Public Service Committee – Joan Hodson, Chairperson
 - 1. Public Comment
 - 2. Council Discussion
- I. **Discontinuation of Spring Clean Up and Afterschool Programs** – Motion to discontinue the Spring Clean Up and the Afterschool Programs in 2014 – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
 - 1. Public Comment
 - 2. Council Discussion



- J. **Borough Manager Annual Evaluation** – No specific motion is presented at the time of the Agenda finalization. Council may make a motion at their discretion.
1. Public Comment
 2. Council Discussion

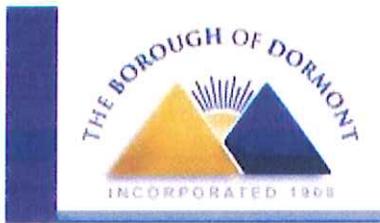
12. Discussion Items

- A. **Update on West Liberty Avenue Redevelopment** – Borough Manager
- B. **Update on Comprehensive Plan** – Borough Manager
- C. **Discussion of Possible Infrastructure Financing** – Borough Manager
- D. **Discussion of Commercial Truck Parking** – Borough Manager
- E. **Discussion of Council Tour of Borough Facilities** – Borough Manager

13. Comments from the Public on Non-Agenda Items

14. Announcements

15. Adjournment



MEMORANDUM

Date: January 23, 2014
To: Jeff Naftal, Borough Manager
From: Wayne R. McVicar, P.E., Borough Engineer 
Subject: Engineer's Report – January 2014

1. ENGINEERING IN PROGRESS

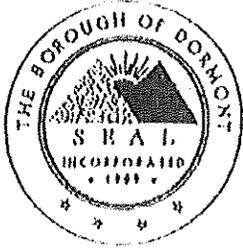
- a. **O&M Preventive Maintenance Contract - 2014**
I am in the process of compiling a list of sanitary sewers for CCTV and cleaning in 2014.
- b. **Sewer Repair Contract - 2014**
Based upon the results of the 2013 O&M CCTV contract, a listing of sewer repairs for 2014 will be generated for bidding.
- c. **Sewer CIPP Lining Contract - 2014**
Based upon the results of the 2013 O&M CCTV contract, a listing of sewers to be repaired by CIPP lining for 2014 will be generated for bidding.
- d. **Manhole Inspection Contract - 2014**
A list of manholes for inspection in 2014 will be generated for bidding.
- e. **Road Reconstruction/Resurfacing Project - 2014**
Based upon direction from council, plans and specifications for the 2014 Road Reconstruction/Resurfacing project will be generated for bidding in February.

2. CONSTRUCTION IN PROGRESS

- a. **Masonry Repairs To Municipal Building (\$15,475.00)**
Contractor: Falcone Brothers Construction
The portion of the overall project contracted to Falcone Brothers has been completed. What remains is the installation of the concrete slab

and handrails. The timing of the concrete is to be determined as the work is weather dependent.

- b. **Masonry Repairs To Gymnasium (\$17,000.00)**
Contractor: Falcone Brothers Construction
The timing of the start of construction is to be determined. Contractor has mobilized his scaffolding to the work site.
- c. **Reconstruction of Mervin Avenue & Resurfacing of Various Streets Project (\$538,324.87)**
Contractor: Niando Construction, Inc.
Project is complete, except for minor punch list items. We are working with the Contractor to close out the project.
- d. **Pop Murray Field ADA Access (\$75,225.00)**
Contractor: Pampena Landscape & Construction, Inc.
Wall demolition was finished on Thursday, November 14, 2013. Construction of the retaining wall is underway. As of this date, the wall is approximately 80% complete. Project is weather dependent and ongoing. Contractor intends to take advantage of all fair weather days.
- e. **Pool Parking Lot Collapse**
Project is complete except for final paving. Final asphalt restoration will be included in the 2014 capital road construction project.



BOROUGH OF DORMONT

MEMORANDUM

TO: Jeff Naftal
Borough Manager

THRU:

FROM: Patrick Kelly
Building Inspector / Code Enforcement Officer

DATE: January 6, 2014

SUBJECT: MONTHLY REPORT FOR DECEMBER 2013

CODE ENFORCEMENT

The following is a summary of our activities for December 2013. During the month of November the Borough received thirty-three (33) complaints relating to code enforcement and borough ordinances.

Of these:

- 2 were for animals/rodent & pest
- 3 were for accumulation of rubbish
- 2 was for an abandon vehicle
- 2 were for a sewer problem
- 1 was for unsafe structure
- 1 was for sidewalks and driveways
- 1 was for roofs and drainage
- 1 was for overhangs and extensions
- 2 were for foundation/retaining wall
- 1 was for miscellaneous
- 1 was for interior surfaces
- 5 were for defacement of properties
- 34 were for snow and ice removal

Of the above mentioned cases:
Twenty-eight (28) are active
Six (6) are resolved

YEAR TO DATE FOR COMPLAINTS
555 COMPLAINTS

Permit Activities

The following is a summary of the permit activities for the Borough for December 2013. The Borough issued fifty-nine (59) licenses / permits relating to building / zoning for December 2013:

Of these:

- 6 were for building permits
- 18 were for deed transfer
- 7 were for dye checks
- 2 were for occupancy permits
- 16 were for PA1 calls
- 3 were for roof permits
- 6 were sidewalk opening permits
- 1 was for sign permits

The total estimated cost of permit related work was \$2,909,994.00.

Per that amount the Borough collected \$28,597.25 in permit fees.

Year to date on permits.

TOTAL NUMBER OF PERMITS: 775

TOTAL ESTIMATED VALUE: \$10,298,701.18

TOTAL PERMIT FEE: \$118,313.12

Dormont Borough
Work Orders Opened by Department
Monthly Report for December 2013

Dept:	Task:	Type:	# Requests
CODES			
	Unsafe Structure	Citizen Req	1
	Snow and Ice Removal	Citizen Req	1
	Sidewalk and Driveway	Citizen Req	1
	Sewer Problem	COMPLAINT	1
	Sewer Problem	Citizen Req	1
	Accumulation of Rubbish	Citizen Req	3
	Roofs and Drainage	Citizen Req	1
	Overhangs and Extensions	Citizen Req	1
	Foundation / Retaining Wall	Citizen Req	2
	Animals/Rodents&Pest	COMPLAINT	1
	Animals/Rodents&Pest	Citizen Req	1
	Miscellaneous	COMPLAINT	1
	Interior Surfaces	Citizen Req	1
	DEFACEMENT OF PROPER	Citizen Req	5
	Abandon Vehicle on Property	Citizen Req	2
	<i>SNOW & ICE LETTERS</i>		<i>33</i>

Monthly total

23
33
 56 COMPLAINTS

Tax Collector's Monthly Report to Taxing Districts

For the Month of DECEMBER, 2013

ROBERT B. MCKEIL Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	160,278.87			
2A. Additions: During the Month (*)	0			
2B. Deductions: Credits During the Month - (from line 17)	0			
3. Total Collectable	160,278.87			
4. Less: Face Collections for the Month	23,012.50			
5. Less: Deletions from the List (*)	0			
6. Less: Exonerations (*)	0			
7. Less: Liens/Non-Lienable Installments (*)	0			
8. Balance Collectable - End of Month	117,225.77			
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	23,012.50			
10. Plus: Penalties	2,269.85			
11. Less: Discounts	0			
12. Total Cash Collected per Column	A. 25,282.35	B.	C.	D.
13. Total Cash Collected - (12A + 12B + 12C + 12D)				25,282.35

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 01/05/2014 FOR TAX YEAR 2013
FOR THE PERIOD: 12/01/2013 TO 12/31/2013

	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
A. <u>COLLECTIONS</u>			
Balance Collectable	160,278.83	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	.00	.00	.00
Total Collectable	160,278.83	.00	.00
LESS: Face Collected for the Period	23,053.50	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	<u>137,225.33</u>	<u>.00</u>	<u>.00</u>

B. RECONCILIATION OF CASH COLLECTED

Face Amount of Collections	23,053.50	.00	.00
Plus: Penalties	2,269.89	.00	.00
Less: Discounts	.00	.00	.00
Total Cash Collected per Column	25,323.39	.00	.00

TOTAL CASH COLLECTED

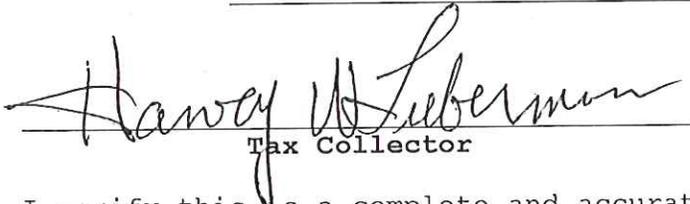
25,323.39

C. PAYMENT OF TAXES

Amount Remitted During the Period (SEE ATTACHED SCHEDULE)	25,323.39
Amount Paid with this Report Applicable to this Reporting Period	.00
<u>TOTAL REMITTED THIS PERIOD</u>	25,323.39

List Other Credit Adjustments (SEE ATTACHED SCHEDULE)	.00
Interest Earnings (if applicable)	.00

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Period	\$ _____
Amount Collected this Period	\$ _____
Less Amount Paid this Period	\$ _____
Ending Balance	\$ _____

 Tax Collector	1-6-2014 Date
--	------------------

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

DORMONT VOLUNTEER FIRE DEPARTMENT

MONTHLY SUMMARY REPORT

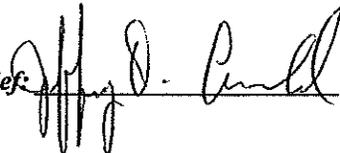
December 2013

<i>Total Alarms</i>	<i>23</i>
<i>Drills.</i>	<i>0</i>
<i>False Alarms.</i>	<i>2</i>
<i>Alarms in Houses.</i>	<i>9</i>
<i>Alarms in Buildings.</i>	<i>5</i>
<i>Mutual Aid (Given to other Departments)</i>	<i>5</i>
<i>Alarms Involving Automobiles and Trucks.</i>	<i>5</i>
<i>Alarms Involving Brush, Rubbish, Misc.</i>	<i>0</i>
<i>Day Alarms 06:00 AM. To 06:00 PM.</i>	<i>19</i>
<i>Night Alarms 06:00 PM. To 06:00 AM.</i>	<i>4</i>
<i>Total Number of Volunteers at Alarms.</i>	<i>136</i>
<i>Total Number of Volunteers at Drills</i>	<i>0</i>
<i>Total Number of Apparatus Operators at Alarms.</i>	<i>31</i>
<i>Total Number of Apparatus Operators at Drills</i>	<i>0</i>
<i>Estimated Value of Property Involved in Fires</i>	<i>\$50,000.00</i>
<i>Estimated Property Lost Due to Fire</i>	<i>\$50,000.00</i>
<i>Single Largest Fire Loss.</i>	<i>\$50,000.00</i>
<i>Monthly Stipend</i>	<i>\$ 1,350.00</i>

**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS
MUTUAL AID GIVEN OR RECEIVED**

13-0000311 Dormont Fire Assist Mt. Lebanon Fire
13-0000315 Dormont Fire Assist Mt. Lebanon Fire
13-0000324 Dormont Fire Assist Greentree Fire
13-0000327 Dormont Fire Assist Mt. Lebanon Fire
13-0000333 Dormont Fire Assist Mt. Lebanon Fire

Dormont Fire Chief:



Date: December 2013

Dormont Volunteer Fire Dept

Year-to-date Incident Participation

Activity Date Between {01/01/2013} And
{12/31/2013}

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
130 C 02 Arnold, Jeff	15	11	17	23	14	13	21	13	14	24	17	15	197	58.98
130-23 Arrigo, Chuck	0	0	0	0	1	8	14	8	10	12	7	7	67	20.05
130 L 02 Bertha, Brant	6	10	12	13	7	6	22	4	6	8	6	1	101	30.23
130-22 Burnham, Kari L	0	0	0	0	1	8	13	8	10	7	6	8	61	18.26
130-25 Caminos, Carlos	0	0	0	0	0	0	0	0	0	0	2	0	2	0.59
130 X 12 Carr, Christopher J	4	2	4	2	4	4	19	0	2	7	3	2	53	15.86
130 X 04 Colosimo, Ray L	13	10	17	17	7	15	25	6	13	11	9	8	151	45.20
130 X 29 Cook, Tina M	6	4	6	4	5	6	5	4	4	6	5	4	59	17.66
130 L 04 Davis, Mathew T	14	5	16	12	11	9	26	6	9	10	11	6	135	40.41
130 X 27 Howells, James M	3	0	2	10	7	6	1	0	0	0	0	0	29	8.68
130 L 03 Kolesky, James R	5	8	14	18	13	14	23	8	9	18	18	11	159	47.60
130 C 4 Lagamba, Richard A	8	2	10	15	7	8	26	9	13	17	15	11	141	42.21
130 X 21 Lefebver, Mike A	12	7	16	10	11	11	27	5	7	15	16	12	149	44.61
130 X 15 Lloyd, Christopher	13	4	9	8	8	12	29	7	9	12	12	12	135	40.41
130 X 28 McMahon, Gerald A	14	11	15	17	4	18	33	7	12	17	17	10	175	52.39
130 L 01 Medsger, James	9	2	2	0	0	0	0	0	0	0	0	0	13	3.89
130 X 06 Schoenefeldt, Michael	16	5	18	7	3	4	21	3	4	9	9	10	109	32.63
130 X 26 Schoppen, Max V	8	7	12	23	11	13	30	5	12	11	15	12	159	47.60
130 X 24 Stakich, Jeffrey	22	16	25	25	12	18	39	10	10	23	18	13	231	69.16
130 X 10 Stocker, Daniel E	9	4	13	15	5	13	8	4	7	8	6	6	98	29.34
130 C 3 Taylor, Bryan T	12	7	16	11	5	12	25	4	10	9	9	9	129	38.62
130 X 11 Wilson, Joey	10	5	16	8	5	9	25	4	4	10	7	10	113	33.83

Total Runs by Month											
Jan	25	Feb	18	Mar	27	Apr	32	May	21	Jun	26
Jul	49	Aug	19	Sep	24	Oct	38	Nov	32	Dec	23

Grand Total Runs: 334



MEMORANDUM

Date: January 23, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager *JN*

Subject: Purchase of Ford Utility Police Interceptor for the Police Department

Background:

As part of the Fiscal Year 2014 Budget, Council authorized funds for a new Ford Utility Police Interceptor AWD Vehicle in the Capital Reserve Fund Budget to be used by the Police Department.

Discussion:

I am proposing to buy the new equipment as quickly as possible because it will help with a shortage of vehicles in the Police Department. To expedite, we have gone to the vendor on the State of Pennsylvania's COSTARS procurement contract, Milham Ford. That allows us to bypass the formal bidding process as allowed by the Purchasing Policy and provides us with an excellent price for the new vehicle.

The total proposal, as attached to this report, includes a number of features including an improved light bar and a 3 year bumper-to-bumper and 5 year drivetrain warranty. The cost of \$38,505 is \$190 less than what was budgeted by Council and is available in the Capital Reserve Fund budget as noted above. That cost includes the in-car video system which comes from a separate vendor and is not shown on the attached quote sheets.

Recommendation:

I recommend that Council authorize the purchase of the Ford Utility Police Interceptor AWD Vehicle with all features as outlined on the attached proposal for a cost of \$38,505.

JN

Attachments

Cc: Mike Bisignani, Police Chief



2014 Ford Utility Police Interceptor AWD Vehicle

State Of Pennsylvania
COSTARS # 13-084

Standard Equipment

- | | |
|--|---|
| 3.7L Ti-VCT FFV High Efficient Police Calibrated V6 300 HP | Dual Interval Wipers with Dual Jet Washer |
| AWD Drive Train - Standard | Front License Plate Holder |
| 6-speed Pursuit Programmed Automatic Transmission | Work Task Light |
| Column Shifter | AM/FM/CD Clock Radio |
| Alternator - 220 Amp | Removable Headliner |
| Battery - 750 CCA HD | Single Key System |
| Heavy Duty Suspension | Random Key Code |
| Electric Power Assist Steering - HD | Roof Mounted Antenna |
| Brakes- Pursuit specific 4-wheel large mass disk for high thermal capacity | Advance Trac w/Electronic Stability Control |
| Wheels - 18" x 8" E-coat Black with steel hub cover | Air Bag SRS- Driver and Front Passenger |
| P245/55R18 A/S BSW Tires & Full Size Spare Tire | Side-Impact Airbags with Safety Canopy protection |
| 18.6 Gallon Fuel Tank | Safety Belts |
| Auxiliary Transmission Cooler | Recalibrated Air Bag Sensors |
| Engine Oil Cooler | Rear Window Defroster |
| Engine Hour Meter | Tilt Wheel Steering Column |
| Cloth Front Bucket seat with 9" clearance in between | Commonality of Parts Between Sedan and Utility listed below: |
| Vinyl Rear Bench Seat | Battery, Transmission, Suspension, Brake Rotors & Pads, |
| Vinyl Floor Covering | Alternator, Cooling Systems, Filters, Spark Plugs, Wheels and Tires |
| Air Conditioning - Single Zone | |
| Glass: Solar Tint | Manufacturers Warranty: |
| Power Door Locks | 3 yr/36,000 Bumper to Bumper Standard Warranty |
| Anti-Lock Brake System (4 Wheel) | 5 yr /100,000 Drivetrain Warranty |
| Power Windows - 1 Touch Down Drivers side | |
| Dual Remote Power Control Outside Mirrors w/ integrated Blind Spot Mirror | |
| Universal Equipment Tray Atop Instrument Panel | |

Base Price \$26,099

OPTIONS ON IN-STOCK VEHICLES :

Dark Car Feature- Courtesy Lamp Disable (43D)	\$17.00
Fleet Key 1284x (59B)	\$45.00
Rear Window Power Delete, operable from front D/S switches (18W)	\$22.00
Rear Door Handle In-operable / Locks Inoperable (68G)	\$30.00
Noise Suppression Bonds (60R)	\$87.00
Spot Lamp-Driver Only (Incandescent Bulb) (51Y)	\$187.00
Front Headlamp Prep (Pre-drilled Housing only)	\$110.00
Red/White Dome Lamp in Cargo Area (17T)	\$45.00
Total Price	\$26,642.00

OTHER OPTION

Two-Tone <u>Paint</u> Package (Roof, RHLH Front Doors, RHLH Rear Doors)	\$1,025.00
---	------------

Please call to verify availability & pricing before issuing Purchase Order.
Free delivery to Police Department within 125 miles

Revised 5/9/2013

WWW.COSTARS13.COM

Milham Ford 3810 Hecktown Rd Easton PA 18045

Contact: Dorian Jurczak 484.894.2604

Fax order to 610-438-2108 and please confirm receipt by email or phone call

Municipality Name: _____

Date: _____

Signature: _____

Color: WHITE BLACK B&W TU-TONE

Purchase Order #: _____

Quantity: _____



Itemized Quotation

912 Pittsburgh Road, Bldg 5
 Butler, PA 16002
 P: 724-431-2080
 F: 724-431-4361
 CO-STARs Contract # 012-101
 PA State Vendor # 342014

Salesperson:
 John Mikach
 (724) 448-5703

Page: Page 1 of 2
 Quote Number: 0000003540
 Date: 12/12/2013
 Customer: DORMONTPD
 Customer PO:
 Contact: Sgt. Zawischa
 (412) 561-8900
 Quote Expires:

Bill To:
 Dormont Police Department
 Attn: Sgt Ralf Zawischa
 1444 Hillside Avenue, Ste 1
 Pittsburgh, PA 15216 USA

Ship To:

Item	Ordered	Unit Price	Qty	Ext Amt
1	SV-DESCRIPTION Job Description: 2014 Interceptor SUV	0.00	1.00	\$0.00
2	SV-INSTALL-CP Install Customer Provided: (2) Vertex 4100 Radio	0.00	1.00	\$0.00
3	SV-RD-83142 Coax Radio Cable	18.75	1.00	\$18.75
4	SV-RD-49165 Antenna, UHF 1/4 Wave 450-470 MHz	23.00	1.00	\$23.00
5	SV-CN-C-VS-1200-INUT Console, 12", Interceptor SUV	284.70	1.00	\$284.70
6	SV-CN-C-CUP2-I Dual Cup Holder	34.00	1.00	\$34.00
7	SV-CN-C-LP-3 3 DC Lighter Plug Outlets, Faceplate	34.95	1.00	\$34.95
8	SV-CN-C-ARM-102 Side Mount Arm Rest	56.75	1.00	\$56.75
9	SV-CM-PKG-PSM-153 Int SUV PS Computer Mount, Explorer	259.65	1.00	\$259.65
10	SV-CM-UT-101 Universal Laptop Tray, Large Dimensions	229.30	1.00	\$229.30
11	SV-CM-UT-201-KIT-2 Tall Lugs for Computer Tray	39.75	1.00	\$39.75
12	SV-PNP-P4700UINT13A Int SUV Partition, PS Slide Poly AB	474.30	1.00	\$474.30
13	SV-PNP-RP47UINT13 Int SUV Recessed Panel	77.25	1.00	\$77.25
14	SV-PNP-SP47BS13 Int SUV Lower Extention Panel, Pair	60.85	1.00	\$60.85
15	SV-PNP-S4705UINT13 Int SUV Seat & Wire Cargo Barrier	932.85	1.00	\$932.85
16	SV-GR-G7210CH Dual Weapon Mount, Clamp/Handcuff Lock Rem 870 & AR15	368.50	1.00	\$368.50
17	2852-100-001 Ibis H Bumper, Int. SUV	495.00	1.00	\$495.00
18	SV-LH-LINZ6J LINZ6 LED, Red/Blue Split Mount on front of H bumper	105.00	2.00	\$210.00
19	SV-LH-VTX609C Vertex LED, White/Clear Mount in Headlights	96.75	2.00	\$193.50

912 Pittsburgh Road, Bldg 5
 Butler, PA 16002
 P: 724-431-2080
 F: 724-431-4361
 CO-STARS Contract # 012-101
 PA State Vendor # 342014

Salesperson:
 John Mikach
 (724) 448-5703

Page: Page 2 of 2
 Quote Number: 0000003540
 Date: 12/12/2013
 Customer: DORMONTPD
 Customer PO:
 Contact: Sgt. Zawischa
 (412) 561-8900
 Quote Expires:

Bill To:
 Dormont Police Department
 Attn: Sgt Ralf Zawischa
 1444 Hillsdale Avenue, Ste 1
 Pittsburgh, PA 15216 USA

Ship To:

Item	Ordered	Unit Price	Qty	Ext Amt
20 SV-LH-VTX609J	Vertex LED, Red/Blue Split Mount in Tail Lights	105.00	2.00	\$210.00
21 SV-DD-SL6F-RB	Federal Signal Latitude 3/R-3/B Stick Mount in upper rear hatch Install on/off toggle switch to cut lighting if hatch is open	293.00	1.00	\$293.00
22 SV-LB-VALOR PROMO	Valor Light Bar, 2 Color, Full Flood Includes 300CN Controller, 100 watt speaker and mounting brackets	2,600.00	1.00	\$2,600.00
23 SV-DL-ECVDMLT2AL00	Dome Univ w/Red LED Mount in rear cargo area	35.00	1.00	\$35.00
24 SV-INSTALL-CP	Install Customer Provided: Martel Camera System	0.00	1.00	\$0.00
25 SV-Shop-Consumables	Shop Consumables	42.00	1.00	\$42.00
26 SV-LABOR	Labor/Installation (hours)	70.00	27.00	\$1,890.00

Customer Signature

Date

Freight: 0.00
 Sales Tax: 0.00
 USD 8,863.10

All are open market items and services.



MEMORANDUM

Date: January 22, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager 

Subject: PUBLIC HEARING – Condemnation of 1218 Dormont Avenue

Background:

One of the main goals of the Borough's Strategic Plan is the enhancement of our Code Enforcement efforts. As part of that we are being proactive with different strategies to alleviate issues within the Borough including stepped up enforcement and the conservatorship properties. One other step we are taking is to consider condemning property and having it demolished so that a new development can go on the lot.

Discussion:

The first property we are attempting to have condemned and torn down is the property located at 1218 Dormont Avenue. The property is in such disrepair that neighbors have complained of illnesses because of the condition of the house. The Borough Solicitor initiated the legal process to have the property condemned. Condemnation involves three steps: a determination by the Borough that the property is unfit for human habitation; a declaration by the Borough that the property is a public nuisance; and finally the demolition of any structures on the property.

This property has been evaluated by both the Building Official and the Code Enforcement Officer and is clearly unfit for human habitation. It has been vacant for months. So we are now asking Council to declare this property a public nuisance and authorize staff to proceed with demolition of the structure. Should Council do this, we will come back at the March meeting with cost information on the demolition and potential sources of funding those costs. Notification of this Public Hearing went out to all impacted parties. Copies of those letters are attached to this report.

Recommendation:

I recommend that Council, based on the evidence that will be provided at the Public Hearing, declare the property located at 1218 Dormont Avenue a public nuisance and authorize the structure on the property to be demolished.

JN

Attachments



DODARO, MATTA & CAMBEST, P.C.

ATTORNEYS AT LAW

1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: 412- 243-1600

Fax: 412-243-1643

E-Mail: office@law-dmc.com

January 3, 2014

(Certified Mail 7012 2920 0000 0320 2541
And U.S. First Class Mail)

Lynn H. Harris, Esquire
301 Commonwealth Drive
Warrendale, Pennsylvania 15086

Re: Public Hearing - Property Located
At 1218 Dormont Avenue, Dormont, Pennsylvania
Lot/Block: 98-G-320
Our File No. DOR-8039

Dear Ms. Harris:

Please be advised that the Council of the Borough of Dormont will hold a Public Hearing on February 3, 2014 at 7:00 p.m. at the Municipal Building located at 1444 Hillsdale Avenue, Suite 10, Pittsburgh, Pennsylvania, for the purpose of taking public testimony relative to property located at 1218 Dormont Avenue in the Borough of Dormont, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, MATTA & CAMBEST, P.C.

John H. Rushford, Esquire

JHR:cak

cc: Borough of Dormont

j:\client docs\borough of dormont\demolition - 1218 dormont avenue\harris, lynn h. ltr - notice of hearing (01-03-2014).docx



DODARO, MATTA & CAMBEST, P.C.

ATTORNEYS AT LAW

1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: 412- 243-1600

Fax: 412-243-1643

E-Mail: office@law-dmc.com

January 3, 2014

(Certified Mail 7012 2920 0000 0319 0257
And U.S. First Class Mail)

Jordan Tax Service
102 Rahway Road
McMurray, Pennsylvania 15317

Re: Public Hearing - Property Located
At 1218 Dormont Avenue, Dormont, Pennsylvania
Lot/Block: 98-G-320
Our File No. DOR-8039

Dear Sirs:

Please be advised that the Council of the Borough of Dormont will hold a Public Hearing on February 3, 2014 at 7:00 p.m. at the Municipal Building located at 1444 Hillsdale Avenue, Suite 10, Pittsburgh, Pennsylvania, for the purpose of taking public testimony relative to property located at 1218 Dormont Avenue in the Borough of Dormont, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, MATTA & CAMBEST, P.C.

John H. Rushford, Esquire

JHR:cak

cc: Borough of Dormont



DODARO, MATTA & CAMBEST, P.C.

ATTORNEYS AT LAW

1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: 412- 243-1600

Fax: 412-243-1643

E-Mail: office@law-dmc.com

January 3, 2014

(Certified Mail 7012 2920 0000 0319 9988
And U.S. First Class Mail)

Keystone Oaks School District
c/o Ira Weiss, Esquire
LAW OFFICES OF IRA WEISS
445 Fort Pitt Boulevard, Suite 503
Pittsburgh, Pennsylvania 15219

Re: Public Hearing - Property Located
At 1218 Dormont Avenue, Dormont, Pennsylvania
Lot/Block: 98-G-320
Our File No. DOR-8039

Dear Mr. Weiss:

Please be advised that the Council of the Borough of Dormont will hold a Public Hearing on February 3, 2014 at 7:00 p.m. at the Municipal Building located at 1444 Hillsdale Avenue, Suite 10, Pittsburgh, Pennsylvania, for the purpose of taking public testimony relative to property located at 1218 Dormont Avenue in the Borough of Dormont, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, MATTA & CAMBEST, P.C.

John H. Rushford, Esquire

JHR:cak

cc: Borough of Dormont

j:\client docs\borough of dormont\demolition - 1218 dormont avenue\weiss, ira ltr - notice of hearing (01-03-2014).docx



DODARO, MATTA & CAMBEST, P.C.

ATTORNEYS AT LAW

1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: 412- 243-1600

Fax: 412-243-1643

E-Mail: office@law-dmc.com

January 3, 2014

(Certified Mail 7012 2920 0000 0320 0240
And U.S. First Class Mail)

Byron Xides, Esquire
Allegheny County Law Department
445 Fort Pitt Boulevard, Suite 300
Pittsburgh, Pennsylvania 15219

Re: Public Hearing - Property Located
At 1218 Dormont Avenue, Dormont, Pennsylvania
Lot/Block: 98-G-320
Our File No. DOR-8039

Dear Mr. Xides:

Please be advised that the Council of the Borough of Dormont will hold a Public Hearing on February 3, 2014 at 7:00 p.m. at the Municipal Building located at 1444 Hillsdale Avenue, Suite 10, Pittsburgh, Pennsylvania, for the purpose of taking public testimony relative to property located at 1218 Dormont Avenue in the Borough of Dormont, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, MATTA & CAMBEST, P.C.

John H. Rushford, Esquire

JHR:cak

cc: Borough of Dormont



DODARO, MATTA & CAMBEST, P.C.

ATTORNEYS AT LAW

1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: 412- 243-1600

Fax: 412-243-1643

E-Mail: office@law-dmc.com
January 3, 2014

(Certified Mail 7012 2920 0000 0320 2466
And U.S. First Class Mail)

Mr. Mario Merkle
1218 Dormont Avenue
Dormont, Pennsylvania 15216-2416

Re: Public Hearing - Property Located
At 1218 Dormont Avenue, Dormont, Pennsylvania
Lot/Block: 98-G-320
Our File No. DOR-8039

Dear Mr. Merkle:

Please be advised that the Council of the Borough of Dormont will hold a Public Hearing on February 3, 2014 at 7:00 p.m. at the Municipal Building located at 1444 Hillsdale Avenue, Suite 10, Pittsburgh, Pennsylvania, for the purpose of taking public testimony relative to property located at 1218 Dormont Avenue in the Borough of Dormont, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

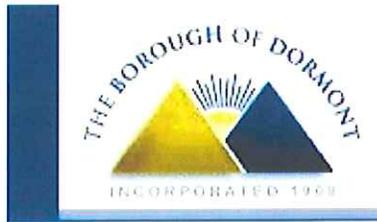
DODARO, MATTA & CAMBEST, P.C.

John H. Rushford, Esquire

JHR:cak

cc: Borough of Dormont

j:\client docs\borough of dormont\demolition - 1218 dormont avenue\merkle, mario ltr - notice of hearing (01-03-2014).docx



MEMORANDUM

Date: January 20, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager

Subject: Council Reappointments

Background:

In January of each year, there are representatives to various organizations which must be reappointed by Council. Those organizations and their current representatives are noted below.

Discussion:

The organizations requiring reappointment are:

<u>NAME OF ORGANIZATION</u>	<u>REPRESENTATIVE</u>	<u>ALTERNATE</u>
Act 11 – Distribution System Improvement Charges	Jeff Naftal	Onnie Costanzo
Act 32 – Southwest Allegheny County Tax Collection Committee	Jeff Naftal	Vacant
Basin Group – Now Known as the Wet Weather Working Group	Valerie Martino	Joan Hodson
Allegheny County Boroughs Association	Tom Lloyd	Joan Hodson
Library Board Liaison	Valerie Martino	N/A
MRTSA	John Sparvero Jr.	Joan Hodson
Business Liaison	John Maggio	N/A
CONNECT	Jeff Naftal	Vacant
SHACOG	Willard McCartney	Joan Hodson

A brief description of each of the organizations follows:

Act 11: This group is set up under State law to handle requests to add charges by the Borough for any distribution systems we might control for water, sanitary sewer, gas or electricity. Since we do not own any such distribution systems, these appointments are a formality only.

Act 32: This group is also regulated under State law and handles the collection and disbursement of all Local Earned Income Tax revenues. This group meets quarterly.

Wet Weather Working Group: This group was started to discuss the sanitary sewer consent decree and now that the consent decree process is winding down, has decided to maintain its role as a discussion point for storm water issues in Allegheny County.

Allegheny County Boroughs Association: This organization is designed to provide support and information to all of the Borough's located in Allegheny County.

Library Board: This is the Board that runs the Dormont Public Library including budgeting and staffing.

MRTSA: This is the Medical Rescue Team South Association which provides ambulance and medic services to Dormont as well as Mt. Lebanon, Green Tree, Castle Shannon, Baldwin Township and Whitehall.

Business Liaison: This was created by the Council President last year as a means of maintaining contact with the Business community.

CONNECT: This is the Congress of Neighboring Communities and is an umbrella organization that consists of each of the first ring communities, that is each municipality that borders on the City of Pittsburgh. They work to facilitate programs that will benefit their communities and the City equally.

SHACOG: This is the South Hills Council of Governments of which Dormont and 19 other municipalities join together for cooperative efforts in purchasing and other operational areas.

Should Council wish to keep the existing representatives, the only new representatives necessary are the Act 32 Alternate, the Allegheny County Boroughs Association Representative, and the CONNECT Alternate. Of course Council is free to change any of the other representatives as well. I would ask that I be allowed to remain as the representative for Act 11, Act 32 and CONNECT as these have a direct impact on the operations of the Borough. I already participate in SHACOG through their Administrative Committee which consists of the Managers from the 20 communities.

Recommendation:

I recommend that Council fill the various representative slots noted above including any vacancies.

JN



MEMORANDUM

Date: January 21, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Purchase of New Application Software

Background:

As part of the Fiscal Year 2014 Budget, Council authorized funds to purchase new application software for the Borough to replace the existing system, Freedom. Application software provides the Borough with all of its financial, payroll, land management, building permits and code enforcement systems. These systems are critical to the operations of the Borough and have been deficient for some time with Freedom. One of the biggest issues with Freedom is continual problems with payroll and an inability to accept the Kronos time management data. This inability is reflected in their other applications as we cannot get the data that is in their software out of it and into our other software packages such as our GIS and Performance Measurement software. And we cannot get data from our Dormont Delivers application into the Freedom software. So based on these and many other issues, including an inability to get their service people to respond in a timely fashion when we have problems, I asked Council to and Council agreed to fund replacement software. Funds for this project were placed in the General Fund Budget and split among the software line items.

Discussion:

Staff evaluated the software of three companies who provide a complete package of software for municipalities throughout the country. All of these companies were selected because of their price point, their size, and the integration of their various applications. The Bookkeeper, both Clerk/Receptionists, the Building Official, the Code Enforcement Officer and I sat together for half day demonstrations from each of the companies. We then discussed each and selected on company to move forward with. That company is BS&A Software out of Bath, Michigan. They have clientele throughout the Northeast and Midwest and are moving into other areas of the country. Staff contacted over a half dozen of their clients randomly without letting BS&A know and got very good reviews from everyone they spoke with.

BS&A indicates that implementation time could take as long as six months which is why we are moving forward with the purchase as early in the year as possible. But some of the references we spoke to indicated that their implementation only took three months which would be ideal. If we can have the software up and running by the end of May prior to the start of the summer season that would our best scenario. I have attached some information on their product for your review.

Because these are professional services, State law and our Purchasing Policy permit us to solicit quotes rather than going out to a formal bid process. And while we did not need to select the lowest bidder, BS&A was in fact the low bidder in addition to being the choice of staff. Therefore, this purchase is permitted by the Purchasing Policy.

The total proposal, as shown on the attached quotation, will cost \$109,805 which will be split over three years. Because we should have this software for more than that time, we will only pay annual maintenance of \$8,500 per year after year 3. This maintenance amount is about what we are paying for Freedom currently with much more value for our dollar. The per year cost for this purchase is \$36,602 which is about \$700 more than what was budgeted by Council and is available in the General Fund budget as noted above. We believe that we will offset this with lower costs for some of our other Information Technology purchases.

Recommendation:

I recommend that Council authorize the purchase of new application software for the Borough from BS&A Software for a total cost of \$109,805 with \$36,602 being expended in each of the 2014, 2015, and 2016 budgets.

JN

Attachments

Proposal for Software and Services, Presented to...

Borough of Dormont, Allegheny County, PA

January 21, 2014

Quoted by: Steve Rennell



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

BS&A Software
14965 Abbey Lane Bath MI 48808
(855) BSA-SOFT / fax (517) 641-8960
bsasoftware.com

Contents

Please return all pages, retaining a copy for your records.

Cost Summary; Totals.....	3, 4, 5
Annual Service Fees.....	6
Optional Items.....	7
Acceptance.....	8
Contact Information.....	9

Attachments

Please retain for your records.

Hardware Requirements
SQL Server Pricing

Cost Summary

Application and Annual Service Fee prices based on an approximate population of 8,600. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

General Ledger .NET	\$5,595
Accounts Payable .NET	\$4,745
Purchase Order .NET	\$4,745
Cash Receipting .NET	\$4,745
Miscellaneous Receivables .NET	\$4,745
Payroll .NET	\$6,145
Fixed Assets .NET	\$4,745
Building Department .NET	\$6,990
	Subtotal \$42,455

Data Conversions

Convert existing Freedom Systems data to BS&A format. The level of detail to be converted will be determined upon a preliminary review of data.

Payroll	\$4,610
General Ledger	\$2,800
Accounts Payable	\$2,370
Fixed Assets (spreadsheets)	\$2,370
Building Department (per database)	\$5,940
	Subtotal \$18,090

No conversion to be performed for:

Cash Receipting
Purchase Order
Miscellaneous Receivables

Custom Import/Export

Custom import from County's software to populate Building Department database with parcels, properties, and current owners.	\$1,500
Custom export to Kronos of leave balances	\$2,500
	Subtotal \$4,000

Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

Page 3 of 9

Prices good for a period of 90 days from date on quote

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed
- Creating and managing the project schedule in accordance with the customer's existing processes and needs
- Providing a central contact between the customer project leaders, developers, trainers, IT staff, and other resources required throughout the transition period
- Coordinating and/or performing data extractions necessary for both testing and final conversions
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements
- Testing and reviewing converted data

\$8,800

Implementation and Training

- \$1,100/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 2	\$2,200
General Ledger .NET	Days: 2	\$2,200
Accounts Payable .NET	Days: 2	\$2,200
Purchase Order .NET	Days: 2	\$2,200
Cash Receipting .NET	Days: 1	\$1,100
Miscellaneous Receivables .NET	Days: 1	\$1,100
Payroll .NET	Days: 4	\$4,400
Fixed Assets .NET	Days: 1	\$1,100
Building Department .NET	Days: 8	\$8,800
Onsite setup for Kronos integration	Days: 1	\$1,100
	Total: 24	Subtotal \$26,400

Cost Totals

Not including Annual Service Fees

Applications	\$42,455
Data Conversions	\$18,090
Custom Import/Export	\$4,000
Project Management and Implementation Planning	\$8,800
Implementation and Training	\$26,400

Total Proposed **\$99,745**

Check this box to pay over three budget years, interest-free

Travel Expenses **\$10,060**

Grand Total (with Travel Expenses) **\$109,805**



Annual Service Fees, New Purchases

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

General Ledger .NET	\$1,120
Accounts Payable .NET	\$950
Purchase Order .NET	\$950
Cash Receipting .NET	\$950
Miscellaneous Receivables .NET	\$950
Payroll .NET	\$1,230
Fixed Assets .NET	\$950
Building Department .NET	\$1,400
Total Annual Service, New Purchases	\$8,500

Optional Item(s)

Cash Receipting Hardware

		Quantity		Cost
Epson Series Receipt Printer*	\$750	x	_____	= \$_____
Epson Series Receipt Printer* w/Check Scan	\$1,100	x	_____	= \$_____
APG Cash Drawer**	\$250	x	_____	= \$_____
ImageTeam 2800 Handheld Linear Barcode Scanner	\$250	x	_____	= \$_____

This will add \$_____ to the Total Proposed.

**IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer. Ithaca receipt printers are not compatible with Vista or Windows 7. The Epson Series replaces the Ithaca brand and is fully compatible with those operating systems.*

***If using a previously-purchased receipt printer with the APG Cash Drawer, which brand will be used with the drawer?
 ___Epson ___Ithaca ___Other (please specify)_____*

Please provide the number of cash drawers that will be hooked up to the printer_____

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ˘ custom payment import/lock box import
- ˘ custom OCR scan-line
- ˘ custom journal export to an outside accounting system
- ˘ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Additional Training - Building Department Report Designer

Most of our Building Department customers heavily use our Report Designer, which is included free with the program. Report Designer Training is not included in the training quoted on this proposal and is highly recommended. You may attend a class at our office in Bath Township, or we can train at your location. Report Designer Training is typically completed in one day.

Please check the option you are interested in. Report Designer Training will be scheduled after successful implementation and training of your Building Department software.

- ___ Classroom training, \$195/person/day
- ___ On-site training (unlimited attendees), travel not included, \$1,100/day

Acceptance

Signature constitutes...

1. An order for products and services as quoted
Quoted prices do not include Program Customization or training beyond the estimated number of days
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date

BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: srennell@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.

Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Key Contact for Implementation and Project Management

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

IT Contact

Name _____ Title _____

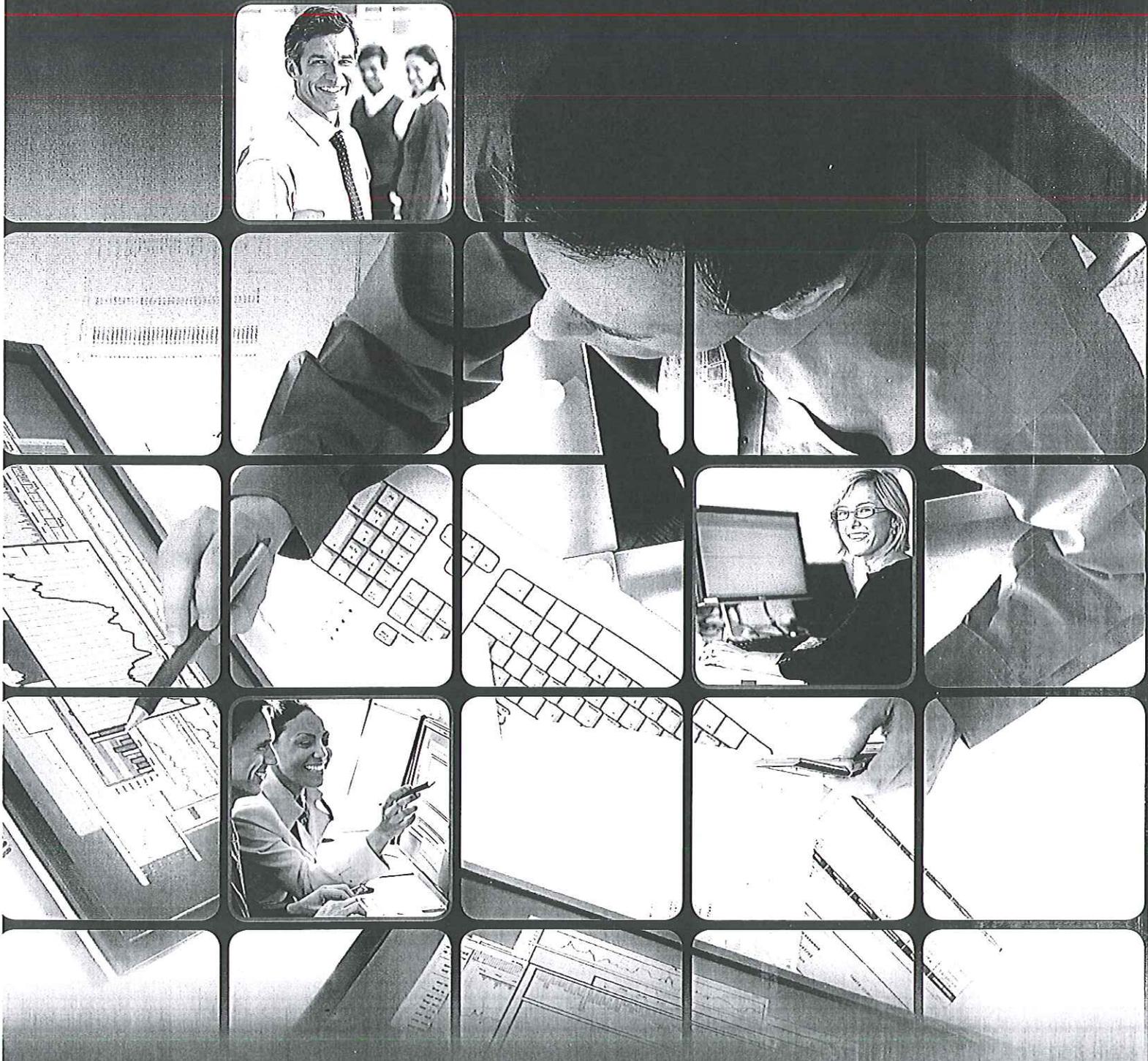
Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

BS&A

SOFTWARE



**Financial Management Suite • Community Development Suite
Assessing & Property Tax Suite • Internet Services • Ancillary Applications**



BS&A Software, Service, Support, Solutions...Satisfaction

Quality customer care is programmed into our DNA. With over 1800 municipal customers and over 3000 installations, we have come to understand that it is our drive to provide unequalled service and support, combined with innovative solutions, which result in lasting customer satisfaction.

Responsive & Expert Service

It is more than simply selling applications. We will work with you to determine your needs and suggest "families" of closely integrated applications from our software suites to improve your productivity and efficiency.

We excel at seamlessly converting data from a wide range of software platforms to minimize downtime during the transition process.

There are no automated phone systems at BS&A. Despite the cost savings it would offer, we refuse to take the chance that you might not reach us when you need us.

Immediate & Comprehensive Support

Our "closed loop" feedback system between you and our technical support staff and software developers, delivers lightning-fast resolution to any issue.

Unlike most of our competitors, we don't charge support fees for the first year of our agreement.

Innovative & Practical Solutions

We continually ask questions to determine the features and technology we need to incorporate into our applications to meet your ever-changing needs.

New features are added to our software suites regularly, many times in response to your feedback...keeping our products at the leading edge of the industry.

To ease the burden of acquiring new software, we provide financing over several years... interest-free. And we will not invoice for our software and training until the project is completed.

Meaningful & Long-term Satisfaction

We offer a one-year, Risk-Reversal Pledge on all of our software. If up to a year after installation you are not happy with our software and service, you can return it for a full refund. This pledge is our commitment to the success of your project. We will go the extra mile to solve any issues.

You are welcome to call any of our customers. We will provide you with our entire customer list...evidence of the confidence we have in our industry-leading software and customer service.

The BS&A company culture is completely "externally driven." Our staff is rewarded first and foremost based on your satisfaction.

Service, Support, Solutions...Satisfaction. We often hear these words associated with companies. At BS&A, they aren't simply words. They are the creed that drives our success... and your satisfaction.

Better Software Answers

BS&A Software's goal is to bring meaningful and sustainable value to our customers. With over twenty years of experience in the software industry, we provide better software answers by incorporating the three key factors in delivering value...people, technology, and integration.

Industry leading applications providing real world solutions at an exceptionally affordable cost... that's BS&A Software.

Financial Management Suite

- Accounts Payable
- Cash Receipting
- Fixed Assets
- General Ledger
- Human Resources
- Inventory Management
- Miscellaneous Receivable
- Purchase Order
- Payroll
- Timesheets
- Utility Billing
- Work Order Management

Community Development Suite

- Building Department
- Field Inspection

Assessing & Property Tax Suite

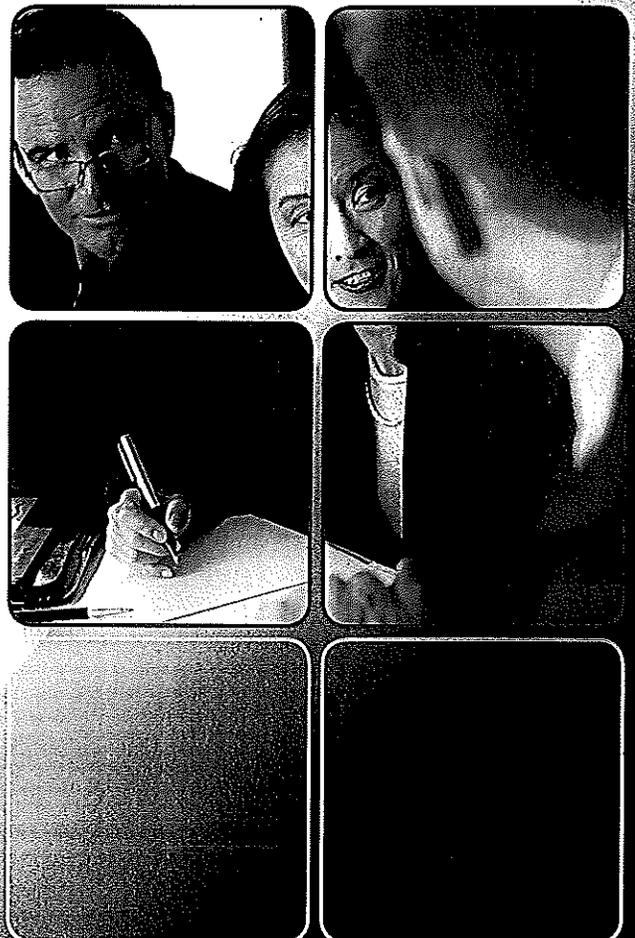
- Assessing/Equalization
- Drain Assessment
- Drain Ledger
- Delinquent County Tax
- Delinquent Personal Property
- PREA
- Special Assessment
- Property Tax

Internet Services

- View/Pay Property Taxes Online
- View Assessments Online
- View/Pay Utility Bills Online
- View/Pay Miscellaneous Receivables Online
- View/Pay Permits Online
- HR Applicant Tracking
- Employee Self Service
- Bidder Registration and Online/Smartphone Requisition Approvals

Ancillary Applications

- Animal License
- Business License
- Cemetery Management
- Complaint Tracking



What just a few of our customers have to say about us...

"BS&A has a complete approach for integration of our software.

They had full integration with the property tax, Utility, Permits and Cash Receipt systems. Our experience with assessing and tax opened the door. I appreciate the speed in providing solutions as laws are changing."

— Georgetown Charter Township, Daniel L. Carlton, Township Manager

"The best part of using BS&A is that it is easy to learn while at the same time having all of the features or the right mix of features to allow each user to do everything they need to do.

I had an employee with 40 years of seniority and minimal computer experience who did not want to change the way things were done. The employee gave the BS&A system a try and quickly learned how to process a requisition, print a purchase order and look up the balances, the kind of things the employee needed to make their job better. You don't need a degree in accounting or need to have more than just basic computer skills to use the software.

The BS&A software makes information on the computer available to everyone, not just the finance department. Council members, department heads, and city employees all have learned to use BS&A software to retrieve the information they want."

— City of Inkster, Peter Dobrzeniecki, Treasurer

"Another BS&A difference – companies don't give good service, people do. When you work together with any of the support staff members it is obvious they are committed to providing the highest level of customer service. Their success stems from the fact that each of their support staff not only has the highest level of technical expertise within the respective applications, they also have real-world government experience. Because they did what we do, they can quickly problem solve and find a solution to fit your specific needs.

Another benefit is the BS&A one-stop customer service approach. I simply call the support desk and am directed immediately to the right person to talk to. This success is a direct result of their overriding focus on the customer. The support staff is committed to resolving any issue or training needs we may encounter. No problem or issue is left unresolved."

— City of Novi, Marina Neumaier, Assistant Finance Director

To read dozens more testimonials visit www.bsasoftware.com





MEMORANDUM

Date: January 20, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Award of Landscaping Services for Borough Facilities

Background:

During the Fiscal Year 2014 Budget process, Council agreed to hire a contractor to provide landscaping services in an effort to maintain and beautify Borough property and to free up Parks Department staff to better maintain grass, ballfields, and other park areas. Funds for this were placed in the Government Building department budget.

Discussion:

Staff solicited proposals from three (3) companies who provide landscaping services. All of them have local offices and have local references. Because these are professional services, State law and our Purchasing Policy permit us to solicit quotes rather than going out to a formal bid process. But in addition, the two lowest quotes came in under the State threshold for formal bidding which in 2014 is \$19,100. The proposals received from each of the vendors are attached to this report. Each of the proposers came to our facilities, did their own measurements, evaluated what they would need in order to maintain our existing landscaping and enhance it as well, and then gave us an annual price for their services. The table below summarizes their annual costs:

Mike's Lawn Care LLC	\$22,495
Red's Landscaping & Construction, Inc.	\$13,810
Shawn's Landscaping	\$14,600

The lowest cost proposal is from Red's Landscaping. The Parks Foreman spoke with them and they also do other municipalities including Baldwin and Whitehall. We have in the budget \$14,600 for this service so Red's price came in under budget by \$790. If Council authorizes moving forward with a contract with Red's we will have the company start as soon as they determine that plantings and other spring activities should begin.

Recommendation:

I recommend that Council authorize me to execute an agreement with Red's Landscaping & Construction, Inc. for one year at a cost of \$13,810.

JN

Attachments

Mike's Lawn Care LLC

105 The Boulevard.
 Pittsburgh, PA 15210
 412 377-9133

Estimate

Date	Estimate #
1/15/2014	3

Name / Address
Dormont Boro

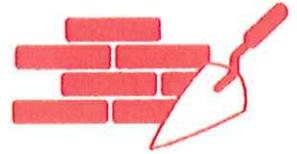
Project

Description	Qty	Total
1801 Dormont Ave (Swimming pool) clean-up beds, lay black mulch in beds, plant 20 flats of flowers.		1,800.00
1444 Hillsdale Ave (Fire Dept) Clean-up beds, lay black mulch in beds, cut lawn 27 times in the summer.		1,780.00
Dormont Boro Bldg Clean-up beds, lay black mulch in beds, edgebeds where needed, cut lawn 27 times through out the summer, trim bushes 5 times, install 25" of aluminum edge and remove 25' of existing brick edge.		11,130.00
Esby Parking Lot Cut lawn 27 times throughout the year, trim fence line 4 times a season.		1,240.00
Glenmore Lot Cut lawn 27 times(season)		1,080.00
Annex Ave Cut lawn 27 times (season)		945.00
Cochran Parking Lot. Clean up beds and lay black mulch		2,900.00
Passive Park Cut lawn 27 times (season)		1,620.00
Thank you for your business.	Total	\$22,495.00



Red's Landscaping & Construction, Inc.

5001 Curry Road, Pittsburgh PA 15236
Phone (412) 655-4650 • Fax (412) 655-4642



January 15, 2014

Borough of Dormont
1444 Hillsdale Avenue
Pittsburgh, PA 15216

Re: 2014 Landscaping Proposal

A. Spring Clean Up

1. Swimming Pool Area
 - a. Remove all Debris from Beds
 - b. Edge all Beds
 - c. Install 18 yards of Dyed Black Mulch
 - d. Purchase and Install Approx. Six Flats of Seasonal Flowers

LABOR AND MATERIAL: \$ 1,480.00

2. Borough Building
 - a. Remove all Debris from Beds
 - b. Trim all Shrubs
 - c. Weed all Beds
 - d. Install Approx. 40 yards of Dyed Black Mulch

LABOR AND MATERIAL: \$ 3,210.00

3. Passive Park
 - a. Remove all Debris from Beds
 - b. Install Approx. 4 yards of Dyed Black Mulch in Beds and Around Trees
 - c. Purchase and Install Seasonal Flowers

LABOR AND MATERIAL: \$ 410.00

4. West Liberty/Biltmore Parking Area
 - a. Remove all Debris
 - b. Weed all Beds
 - c. Install Approx. 18 yards of Dyed Black Mulch

LABOR AND MATERIAL: \$ 1,710.00

B. Grass Cutting

1. Cut all Areas as Discussed with Park Superintendent
2. Weed Whack all Areas
3. Blow Clippings from all Hard Surfaces
4. Approx. 26 Cuts per Season

PRICE PER CUT: \$ 225.00
PER SEASON: \$ 5,860.00

C. Weeding

1. Weed and Spray all Beds in above Mentioned Areas
on a Monthly Basis

PER SEASON: \$ 1,140.00

OVERALL TOTAL: \$ 13,810.00

Borough of Dormont

Date: _____



Red's Landscaping & Construction

Date: 1-18-14



MEMORANDUM

Date: January 20, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Men's Locker Room Floor Repair at Dormont Swimming Pool

Background:

As part of the Fiscal Year 2014 Budget, Council authorized funds to repair the floor in the Men's Locker Room. This floor was done improperly originally and is in need of repairs. Funds for this project were placed in the Capital Reserve Fund Budget to be used by the Parks Department.

Discussion:

I am proposing to make these repairs as soon as possible in order to be completed before the opening of the swimming pool. There are only two vendors who provide this surface type. One is the vendor used originally who did such poor work and the other is the vendor we propose to use this time, Allegheny Installations. Therefore, this is functionally a sole source bid which is permitted by the Purchasing Policy.

The total proposal, as shown on the attached quotation, will cost \$4,850 which is below what was budgeted by Council and is available in the Capital Reserve Fund budget as noted above.

Recommendation:

I recommend that Council authorize the repair of the men's locker room floor as outlined on the attached quotation for a cost of \$4,850.

JN

Attachment

Cc: T. J. Conroy, Parks Superintendent

Allegheny Installations

Unique Commercial Flooring – Since 1925

1039 North Canal Street, Pittsburgh, PA 15215

Telephone: (412) 781-7570 Toll Free: 800-229-9983 Facsimile: (412) 781-8950 mt@alleghenyinstallations.com

Quotation

Date : December 6, 2013

Pages : 2

To : T. J. Conroy

Company : Dormont Pool

From : Michael Toole

Project : Dormont Pool Men's Locker Room

Product: We propose to furnish and install all the necessary labor and materials required to recoat the flooring within the Boys lock room at the above facility. We will mechanically abrade the existing floor before applying our epoxy primer. We will recoat the base before adding an epoxy top coat. Upon completion the area will be even in color and texture. All our work will be performed by our highly skilled union mechanics during normal working hours.

We have included all labor, materials, supplies, equipment, tools, transportation, taxes, insurance, fringes, shop drawings, submittals, overhead, supervision, and all other costs, services, and facilities necessary to provide the flooring system as described above.

Project Quote: \$ 4,850.00

Terms: Net due on completion

ALL TERMS AND CONDITIONS AS LISTED ON THE REVERSE SIDE ARE AN INTEGRAL PART OF THIS PROPOSAL

ACCEPTED: _____
Jeffrey Naftal, Borough Manager, Borough of Dormont

BY: _____
ALLEGHENY INSTALLATIONS COMPANY, INC.

DATE: _____

BY: Michael Toole/rmc

Please sign, initial the back and return one original as formal order keeping duplicate copy for your records. This proposal must be signed and returned to us before any work commences.

1. This proposal is subject to your acceptance of the terms and conditions set forth herein within 30 days from the date hereof, and is void thereafter at our discretion. Upon your acceptance, this proposal shall become a binding contract.
2. We shall not be held liable for nonperformance or delay due wholly or partly to any cause not in our reasonable control, including, without limitation, strikes, acts of war, accidents, governmental regulations, labor disputes, embargoes, fire, riots or acts of God.
3. Payment terms: materials delivered to the job and labor will be billed monthly as work progresses, payable within 30 days unless otherwise stated. Any remaining amount due is payable in full upon completion of our work. A late charge of one and a half percent (1.5%) per month shall be charged on all past due balances.
4. In the event the work to be done includes the removal of existing surface, if the substrate is found by us to be unsuitable, an additional charge for preparation, including labor and materials, shall be added to the total amount due and shall be billed on the terms set forth in paragraph 3 above.
5. Slabs on or below grade require a vapor barrier which you shall provide at your expense. Contaminated substrates must be tested by you at your expense and the results must be made available to us prior to commencement of work.
6. There shall be provided to us by you at your expense the use of an elevator or hoisting facilities, water, heat, light, warm and dry protected storage space and suitable electric power, all as we require for the proper execution of our work.
7. You shall cause work areas to be kept clean, cleared of all obstructions and free of all traffic during the entire period of our operation and for 24 hours thereafter. Unless otherwise specified, the owner or the contractor shall be responsible for the protection of the finished product prior to the acceptance of the building.
8. Where vertical bases in our materials are specified, the backing, the metal beads and the wood grounds for the same shall be provided by you at your expense. These backings shall be of material type, texture and thickness suitable for the application of our finish material.
9. In the event we are to apply our materials over concrete slabs, they shall be brought by you at your expense to proper elevation and left plane, straight and true, with a good steel troweled finish. Where pitch to drains is necessary, it shall be accomplished by you at your expense in the placing of the concrete at the uniform rate of no less than 1/8" per linear foot.
10. Upon completion of our work, we will thoroughly clean the work area which will complete our obligations under this contract. Any further cleaning or repairs to damages caused by others shall be done only by us at an additional cost.
11. We are not responsible for cracks caused by movement of the substrate.
12. Unless otherwise specified, this proposal is based on all work being performed during normal working hours Monday through Friday.
13. Exterior work will require a minimum temperature of 60 degrees and weather conditions suitable for exterior applications.
14. For interior application, the building shall be closed in and heated to 65 degrees for at least 2 weeks prior to our application of floor materials.
15. Back charges are accepted only if we have given prior written consent to the contractor.
16. If your contract with your subcontractors, if any, includes a "save harmless" clause, the premium shall be added to the total amount due under this contract.
17. It is expressly agreed that this contract constitutes the entire agreement between us and there are no promises, agreements, representations or understandings either oral or written, outside of this contract.
18. No changes are to be made to this contract without prior written and accepted change orders.
19. Any additional labor required or provided pursuant to the terms of this contract shall be billed at the applicable hourly rates.
20. You hereby agree to indemnify and hold us harmless from and against any and all demands, claims, assessments, liabilities, damages, losses, costs and expenses (including reasonable legal fees) or obligations whatsoever resulting from arising out of or related to any preparation of the work areas which is your responsibility hereunder or any contaminated substrates or other safety hazards.
21. This contract shall be construed in accordance with the internal laws of the Commonwealth of Pennsylvania.
22. Any controversy or dispute involving this contract shall be settled by arbitration in Pittsburgh, Pennsylvania in accordance with the Commercial Rules of Arbitration then followed by the American Arbitration Association, or any successor to the functions thereof. Any decision or award of the Arbitrator shall be final and conclusive on the parties to this contract and may be entered in and enforced by any Court having jurisdiction thereof. There shall be no appeal from any decision or award of the Arbitrators other than for gross negligence or willful misconduct.
23. These shall be added to the total amount due and it shall be your responsibility to reimburse us for any costs incurred by us in connection with the collection by us of any amounts due under this contract, including without limitation costs of suit and reasonable attorney's fees up to and including fifteen (15%) percent of any outstanding balance hereunder.
24. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, IN THIS CONTRACT OR ON THE PARTS, GOODS AND MATERIALS (HEREINAFTER MATERIALS) FURNISHED HEREUNDER. IT IS UNDERSTOOD AND AGREED THAT THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND ALL OTHER IMPLIED WARRANTIES ARE SPECIFICALLY EXCLUDED AND DISCLAIMED.
25. IN THE EVENT OF ANY BREACH OF WARRANTY, OR IN THE EVENT OF A DEFECT OCCURRING OR APPEARING IN THE MATERIALS WITHIN 12 MONTHS AFTER DELIVERY, THE REPAIR OR THE REPLACEMENT OF SUCH DEFECTIVE MATERIALS BY US SHALL BE YOUR SOLE AND EXCLUSIVE REMEDY, AND YOU HEREBY WAIVE ALL OTHER RIGHTS, REMEDIES, CLAIMS, DAMAGES AND ACTIONS WHETHER IN TORT, NEGLIGENCE, MISREPRESENTATION, CONTRACT, WARRANTY OR OTHERWISE. IN NO EVENT SHALL WE BE LIABLE FOR ANY OTHER LOSS OR DAMAGE OF ANY TYPE INCLUDING WITHOUT LIMITATION ECONOMIC LOSS, LOSS OF PROFITS, OVERHEAD AND CONSEQUENTIAL OR INCIDENTAL DAMAGES. WE AGREE TO REPAIR OR REPLACE DEFECTIVE MATERIALS PROVIDED THAT YOUR CLAIM FOR SUCH REPAIR OR REPLACEMENT IS MADE PROMPTLY AS PROVIDED HEREIN FOLLOWING DELIVERY OF THE MATERIALS TO YOU AND PROVIDED WE ARE GIVEN A REASONABLE OPPORTUNITY TO INVESTIGATE THE CLAIM.
26. ANY ACTION FOR BREACH OF THIS CONTRACT MUST BE COMMENCED WITHIN TWO (2) YEARS AFTER THE DATE OF DELIVERY.

Please initial to verify your acceptance of these contract terms and conditions.



MEMORANDUM

Date: January 17, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Request for Temporary Special Event Sign for Main Street

Background:

We have received the attached application for a temporary special event sign permit for the Main Street “Mardi Gras” event to be held on March 1, 2014. Main Street is requesting one (1) temporary signs for their event to be placed on the tennis court fence. They have provided a completed application and insurance.

Discussion:

Section 210-81 (E) (1) of the Borough’s Code applies to this sign application.

Section 1. Temporary special event signs shall be permitted with the following restrictions:

(A) Temporary special event display signs, as defined by this chapter, shall be permitted to be erected on any lot containing a public building, church, or a building housing a nonprofit organization, **provided that the total area of all signs for the special event shall not exceed 128 square feet and provided that no one sign may exceed 64 square feet.**

(B) **No more than one (1) sign shall be permitted at any one location.**

(C) The temporary special event display signs shall be displayed for a period no longer than 30 days and must be removed within five days following the event that it is erected to promote.

(D) The temporary special event display sign shall be either securely affixed to the building or to an existing freestanding sign or, if freestanding on the lot, shall be securely anchored and shall be located outside the public street right-of-way, behind any sidewalk and in a location which does not constitute a public safety hazard for pedestrian or vehicular traffic.

The Main Street sign request meets all of the requirements of this section with no sign greater than 64 square feet and the total equaling 45 square feet.

Recommendation:

I recommend that the Borough Council approve the application of Main Street to post one sign totaling 45 square feet on the tennis court fence advertising their "Mardi Gras" event to be held on March 1, 2014.

JN

Attachments

Cc: Pat Kelly, Building Official



BOROUGH OF DORMONT

APPLICATION FOR SIGN PERMIT

Application Date: 1/15/14

Applicant Name: GEORGE PITCHER

Business Name: DORMONT MAIN STREET

Business Address: 2825 BROADWAY AVE
PLH PA 15216

Business Phone: _____

Check One: Permanent Sign _____ Temporary Sign

Number of lineal feet of storefront: NA

Square feet of existing signage: NA

Square feet of proposed signage: 45 ~~60~~ SQ FT

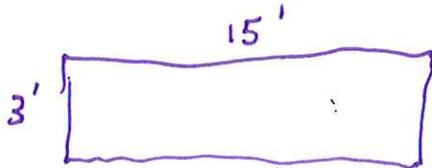
Depth of Sign as measured from building: NA

Is the sign lighted? NO If so, how? _____

Cost of Sign: 45.00

Applicant Signature: George Pitcher

Sketch of proposed sign - Please show exact dimensions:



=====
For Official Use Only:

Permit Cost: _____

Approved By: _____

Previous Policy Number
S 1886917

Policy Number
S 1886917

COMMERCIAL LIABILITY COVERAGE DECLARATION

Policy Effective Date: FEBRUARY 5, 2013	Coverage Effective Date: FEBRUARY 5, 2013
Business of Named Insured: PROMOTE BUSINESS	

Insurance is provided only for those coverages for which a specific limit is shown in the following coverage schedule.	
Coverage Limits	
COMMERCIAL GENERAL LIABILITY	
General Aggregate Limit (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations -- Aggregate Limit	\$2,000,000
Personal and Advertising -- Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Damage To Premises Rented To You Limit -- Any One Premises	\$100,000
Medical Expense Limit -- Any One Person	\$5,000

Commercial Liability Premium (s)						
Classification	Class Code	Premium Basis	Rates		Advanced Premium	
			Premises - Operations	Products - Completed Operations	Premises - Operations	Products - Completed Operations
CLUBS-CIVIC, SERV NO BUILDING NFP ONLY (T-503) PREM. ADJUSTED TO MEET MIN.	41670	15 (T14)	3.687	INCL.	\$225.00	INCL.
SOCIAL GATHERINGS MEETINGS NOT FOR (T-503)	48558	2 (T39)	36.322	INCL.	\$73.00	INCL.
Minimum Premium			\$298.00	\$.00	Total Premium	
					\$304.00	\$.00

Location of all premises you own, rent, or control: Refer to "Schedule of Locations"	Premium and Rate Legend (T39) Social Event - rate per location (T14) Clubs - rate per member
---	---

This Schedule lists all your premises, operations and other exposures, as they exist as of the coverage effective date.

Forms and Endorsements: Refer to "Commercial Policy Forms and Endorsement Schedule"		Total Advance Premium \$304.00 (This premium may be subject to adjustment.)
--	--	---

Previous Policy Number
S 1886917

Policy Number
S 1886917

COMMERCIAL LIABILITY COVERAGE DECLARATION

Policy Effective Date: FEBRUARY 5, 2014	Coverage Effective Date: FEBRUARY 5, 2014
Business of Named Insured: PROMOTE BUSINESS	

Insurance is provided only for those coverages for which a specific limit is shown in the following coverage schedule.

Coverage Limits	
COMMERCIAL GENERAL LIABILITY	
General Aggregate Limit (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations -- Aggregate Limit	\$2,000,000
Personal and Advertising -- Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Damage To Premises Rented To You Limit -- Any One Premises	\$100,000
Medical Expense Limit -- Any One Person	\$5,000

Commercial Liability Premium (s)

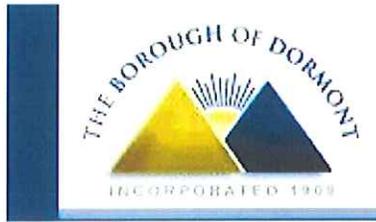
Classification	Class Code	Premium Basis	Rates		Advanced Premium	
			Premises - Operations	Products - Completed Operations	Premises - Operations	Products - Completed Operations
TERRORISM					\$6.00	
CLUBS-CIVIC, SERV NO BUILDING NFP ONLY (T-503) PREM. ADJUSTED TO MEET MIN.	41670	15 (T14)	3.472	INCL.	\$230.00	INCL.
SOCIAL GATHERINGS MEETINGS NOT FOR (T-503)	48558	2 (T39)	33.180	INCL.	\$66.00	INCL.

Minimum Premium	\$296.00	\$.00	Total Premium	\$302.00	\$.00
------------------------	----------	-------	----------------------	----------	-------

Location of all premises you own, rent, or control: Refer to "Schedule of Locations"	Premium and Rate Legend	
	(T39) Social Event	- rate per location
	(T14) Clubs	- rate per member

This Schedule lists all your premises, operations and other exposures, as they exist as of the coverage effective date.

Forms and Endorsements: Refer to "Commercial Policy Forms and Endorsement Schedule"	Total Advance Premium \$302.00 (This premium may be subject to adjustment.)
--	---



MEMORANDUM

Date: January 20, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *gn*
Subject: Group Care Facility Parking Procedures

Background:

In August of 2012, a number of residents who live on Glenmore Avenue came to Council to complain about the Chartiers group care facility on the street taking up all of the available street parking spaces with their vehicles. After some investigation, it was determined that they, along with 4 other facilities, were receiving what we call Zone 10 Placards. These placards are only supposed to be available for visiting nurses or visiting clergy, not long term parking. They were informed of this by a letter from Mayor Lloyd but then the Borough never developed an alternative for these facilities to allow for some parking of their vehicles. Shortly after the first of the year we received more complaints from the residents on Glenmore Avenue as the problem seemed to be reoccurring.

Discussion:

The Police Chief and I met with Mayor Ross to discuss our options and to determine a viable method of regulating the parking of the vehicles for these types of facilities. Our Code considers Group Care Facility, Personal Care Boarding Home and Transitional Dwelling as one. Therefore the plan that we are proposing would be applicable to any of these types of facilities.

When a business opens in the Borough, it is supposed to have sufficient parking pursuant to Section 210-76 of the Zoning Code. Unfortunately, we have not enforced these provisions except for new structures. So when a Group Care Facility has opened it has been treated as an existing location and parking was not verified. But Section 210-76 requires that these types of facilities have the following minimum parking:

- 1 parking space for each employee on peak shift
- 1 parking space for each resident authorized to drive
- 1 parking space for every six beds

Because these facilities were never asked to provide parking, we are proposing to provide them with limited street parking in the form of Residential Parking Permits, up to a maximum of 3 per facility. They must fill out the attached application in order to receive these Permits and even if their vehicle has a Permit it must still follow all laws of the Borough including moving for street sweeping and not be over 7,000 pounds in weight. For every vehicle over three, it will be up to the facility to determine their best alternative. One alternative is to add off-street parking if possible to their facility. Another alternative would be to purchase Business Parking Permits and park in one of our parking lots. A third alternative would be to simply park in a parking lot or any other metered parking space and pay as appropriate. The facilities and the number of existing Zone 10 Placards are as follows:

2866 Glenmore Avenue	10
2809 Espy Avenue	7
1450 Edgehill Avenue	7
3077 Texas Avenue	6
1432 Kelton Avenue	6

The Police Chief and I are asking for Council to approve this proposal so that we can regulate the on-street parking of these types of facilities. While this doesn't eliminate all street parking for them, it should significantly help the residents of these streets.

Recommendation:

I recommend that Council authorize the Police Department to begin issuing Group Care Facility parking permits pursuant to the policy outlined in this staff report.

JN

Attachment

Cc: Michael Bisignani, Police Chief



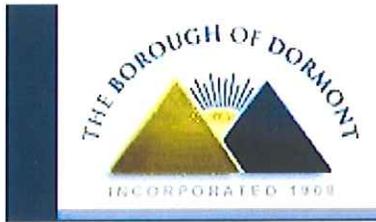
**GROUP CARE FACILITY/PERSONAL CARE BOARDING
HOME/TRANSITIONAL DWELLING PARKING APPLICATION**

APPLICANT INFORMATION		
Name of Business:		
Phone:	Contact Person:	
E-Mail Address:		
Facility Address:		
City:	State:	ZIP Code:
FACILITY INFORMATION		
Number of Employees on Peak Shift:		
Number of Off-Street Parking Spaces:	Number of Beds:	
Number of Residents Authorized to Drive:		
VEHICLE INFORMATION		
Number of Vehicles Used by Facility:		
Vehicle #1 Make/Model:	VIN#:	Tag #:
Vehicle #2 Make/Model:	VIN#:	Tag #:
Vehicle #3 Make/Model:	VIN#:	Tag #:
OTHER CONTACT INFORMATION		
Name:	Phone/E-Mail:	
Name:	Phone/E-Mail:	
SIGNATURES		
I authorize the verification of the information provided on this form. I have received a copy of this application.		
Signature of applicant:	Date:	

Section 210-76 of the Borough of Dormont Zoning Code provides for minimum parking standards for the various uses permitted in the Borough. For your type of facility these standards are:

- 1 space for each employee on peak shift
- 1 space for each resident authorized to drive
- 1 space for every 6 beds

Should you not be able to meet this standard on your property (off-street) then the Borough will issue residential on-street parking permits for vehicles not able to park on your property, up to three (3). Residential on-street parking permits are \$10 per year. These permits cannot be used outside of the zone your facility is located in and vehicles still must be moved for street sweeping, must not be over 10,000 pounds of gross vehicle weight, and must meet any other requirements as determined by the Police Department.



MEMORANDUM

Date: January 15, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Reserved Accessible Parking Space Renewals

Background:

The Borough's current Reserved Accessible Parking Space Policy was amended in January of 2013 by Council to consolidate and improve the process of issuing these parking spaces. As part of the revised policy, an annual review of all of the spaces was put in place with that review being conducted by the Traffic and Parking Planning Commission. The Commission's recommendations would then be submitted to Council for final approval.

Discussion:

In 2013 there were 55 Reserved Accessible Parking Spaces approved and in use in the Borough. Each of the applicants for these spaces received a notice from the Borough of the need to renew their space prior to December 31, 2013 in October of last year. Additional notices were sent out as late as December to ensure that anyone interested in renewing had the opportunity.

As of December 31, 2013, 50 of the 55 applicants had sent in renewal documentation. This renewal documentation was then forwarded to the members of the Traffic and Parking Planning Commission for their review and comment. The Commission took this matter up at their meeting on January 14, 2014. As part of their review, the Commission noted twelve applicants who had incomplete applications, didn't meet the medical criteria for a space, or appeared to have parking availability on their property. For each of these, as well as the five applicants who did not send in their renewals, the Commission is recommending that their space not be renewed but that they be given the opportunity to re-apply by March 31, 2014.

For those who fail to re-apply by that date, the Borough will go to their address and remove the handicap sign and paint over the blue paint. For those that do re-apply, their applications will be individually reviewed by the Commission and then forwarded to Council for approval as is customary with new applications.

At this time, Council is being asked to renew the remaining 38 applicants who are shown on the attached spreadsheet. It is recommended that those indicated on the spreadsheet as needing additional information do so prior to their formal renewal. Council is also asked to non-renew the 17 applicants noted on the same spreadsheet with the option of them re-applying by the end of March.

Recommendation:

I recommend that Council the recommendations of the Traffic and Parking Planning Commission and renew or non-renew applicants for Reserved Accessible Parking Spaces as shown on the attached spreadsheet.

JN

Attachment

Cc: Traffic and Parking Planning Commission
Michael Bisignani, Police Chief

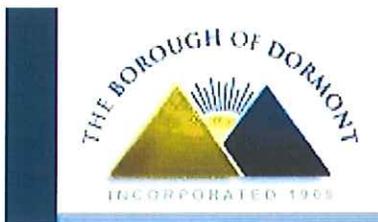
2014 RESERVED ACCESSIBLE PARKING SPACES TO BE RENEWED

T&PPC Vote to Recommend Renewal

NAME	NUMBER	ADDRESS	Missing Second Page of Application (Applicant's Certification) Needs to Sign Date Applicant's Certification	T&PPC Vote to Recommend Renewal	
				Yes	No
Patricia Napierkowski	1127	Arkansas Avenue		5	0
Carol Shier	1049	Biltmore Avenue		5	0
Ruth Tepke	2727	Broadway Ave. Apt 1		5	0
Peter Fratangelo	2817	Broadway Avenue		5	0
Colleen Pasquale	3251	Eastmont Avenue		5	0
Harry Jack	2943	Glenmore Ave. Apt 1		5	0
Ashley Mallasee	2840	Glenmore Avenue		5	0
Louis Melis	1493	Greenmount Avenue		5	0
Lawrence Masucci Jr.	1112	Hillsdale Avenue		5	0
Nancy Reichle	1106	Illinois Avenue		5	0
Orval Turner	1242	Kelton Avenue		5	0
Anastasia Stratigos	1410	Key Avenue	Needs Updated Application to Renew (Questions #4 and #6)	5	0
Donna Hartman	1638	Lasalle Avenue		5	0
Mary Lou Zimmerman	3263	Latonia Avenue	Needs Placard Number	5	0
Ronald Knight	2801	Louisiana Avenue	Needs Updated License to Renew	5	0
Denise Doolin	2834	Louisiana Avenue	Needs Updated License to Renew	5	0
Samuel Iocca	1556	McFarland Avenue		5	0
Darlene Coyne	1135	McNeilly Avenue	Needs to Date Applicant's Certification	5	0
Beverly Tohey	1685	New Haven Avenue	Needs to Date Applicant's Certification	5	0
Harry Passarell	1701	New Haven Avenue		5	0
Virginia Nimpfer	1228	Oklahoma Avenue	Needs Updated License to Renew	3 (Pitcher, Stroh, Costanzo)	2 (Massey, Tamburo)
Joseph Home	1418	Park Blvd		4 (Pitcher, Massey, Stroh, Costanzo)	1 (Tamburo)
Andrew Keremes	1215	Peermont Avenue		5	0
Robert McCellan	2705	Philadelphia Avenue		5	0
Merle Blumenfeld	2813	Philadelphia Avenue		5	0
Naomi Mock	3255	Pinehurst Ave.		5	0
Michael Fabus	1103	Tennessee Avenue		5	0
Patricia Liningar	1405	Tolma Avenue		5	0
James Canello	1507	Tolma Avenue		5	0
Vincent Jones	2900	Voelkel Ave. Apt 203		5	0
Michael Mussomeli	2645	Voelkel Avenue	Needs Applicant's Address on Physician's Certification	5	0
DelMete Geronymos	3045	Windermere Avenue	Needs Applicant's Name and Address on Physician's Certification	3 (Tamburo, Pitcher, Stroh)	2 (Massey, Costanzo)
Kathryn Psilos	1118	Wisconsin Avenue		5	0
George Spanos	1255	Wisconsin Avenue		5	0

2014 RESERVED ACCESSIBLE PARKING SPACES TO BE NON-RENEWED

NAME	NUMBER	ADDRESS	REASON FOR NON-RENEWAL	T&PPC Vote to Recommend Renewal	
				Yes	No
Charles Zornacki	2619	Broadway Avenue	Without a Medical Condition Listed on Physician's Certification	0	5
William Wolfram	2806	Broadway Avenue	Did Not Submit Renewal Application		
Keith Lau	2723	Connecticut Avenue	Has One Car, Garage and Two Vehicles	2 (Tamburo, Pitcher)	3 (Massery, Stroh, Costanzo)
John Matteuolo	2734	Connecticut Avenue	Previous Applicant Deceased, New Applicant (Same Residence)	0	5
Marita Hout	1451	Dormont Avenue	Should Submit New Application		
Laura Williams	2948	Espy Ave. Apt 1	Did Not Submit Renewal Application	0	5
George Lucas	3226	Gaylord Avenue	Without a Medical Condition Listed on Physician's Certification		
Joan Morreale	1218	Hillsdale Avenue	Did Not Submit Renewal Application		
Harriette Coen	1221	Hillsdale Avenue	Has Off-Street Parking and Without a Medical Condition Listed on Physician's Certification	0	5
Olive Rose	1307	Hillsdale Avenue	Has Off-Street Parking and Without a Medical Condition Listed on Physician's Certification	0	5
James Davidson	1530	Hillsdale Avenue	Has Off-Street Parking and Without a Medical Condition Listed on Physician's Certification	0	5
Paula Simon	1122	Illinois Avenue	Did Not Submit Renewal Application		
Richard Lewis	1128	Illinois Avenue	Missing Second Page of Application (Applicant's Certification) and Used Previous Version of Physician's Certification	0	5
Robert Botting	2946	Mattern Avenue	Without a Medical Condition Listed on Physician's Certification	0	5
Michelle Manion	1116	Mississippi Avenue	Did Not Submit Renewal Application		
Carol L. Thomas	2717	Voelkel Avenue	Without a Medical Condition Listed on Physician's Certification	0	5
Dorothy Luteran	3269	Walther Avenue	Has Off-Street Parking and Without a Medical Condition Listed on Physician's Certification	2 (Stroh, Tamburo)	3 (Costanzo, Pitcher, Massery)



MEMORANDUM

Date: January 21, 2014

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager 

Subject: Discontinuation of Spring Clean-Up and Afterschool Program

Background:

For the last 22 years, the Borough has held its “Spring Clean Up” in May to offer residents an opportunity for removing larger, bulk waste items including construction materials. The event included a “drop off day” at the Swimming Pool parking lot on a Saturday as well as announcing the start of the May Curbside Leaf Collections. Last year we attempted to revive the Borough’s Afterschool Program for children at Dormont Elementary School in an effort to broaden our children’s programming.

Discussion:

Spring Clean Up:

Now that we have moved to Waste Management (WM) as our waste hauler, the Spring Clean Up appears to be no longer necessary. WM will pick up all bulk items (one per week) as part of their regular weekly collections. So residents aren’t forced to hold onto their bulk items until May to dispose of them. And WM will also pick up larger branches and other bulky items that used to be disposed of at the Swimming Pool that Saturday. We also were finding that most of the construction materials being brought in were not from the Borough, even though they may have been brought in by Borough residents. One other item that we added last year was electronic recycling but residents had to pay to dispose of these while WM will pick them up from your front door as part of their hazardous waste program. And finally, Spring Clean Up specifically did not pick up hazardous materials such as paint, oil and varnish while WM has their front door scheduled pickups of these materials.

We budgeted in 2013 \$10,000 for Spring Clean Up and actually spent \$11,213.41 which included the cost of having extra containers and trucks on standby at the Swimming Pool that Saturday. By not holding the Spring Clean Up we can save the \$12,000 which is budgeted in the 2014 Fiscal Year Budget. These funds can go to other projects the Borough Council may wish to use them for.

Afterschool Program:

When we first started the afterschool program we had about ten (10) children who regularly attended and we were hopeful that with the quality of the program and the start of the new school year in September of 2013, we would see that number grow. With that in mind we hired to part-time staff to work the program. That is based on a desire to have one staff person for no more than eight (8) children. However very quickly our numbers began to fall and the Recreation Director spoke with the school a number of times to try to pick up interest. But what she found was that Dormont Elementary decided to start their own afterschool program there at the school with parents paying per day instead of per week. We sent out flyers to parents multiple times to gauge if there was any interest in using our program and we found none. By the end of the semester in December we were down to one child but still had to pay one counselor. As of this date we have no program and have not hired anyone for this semester.

We budgeted \$8,000 in revenue for this program in 2013 but only brought in \$4,790. That includes the winter semester at the beginning of 2013 before the school implemented their own program. We also budgeted \$15,000 for afterschool salaries and spent \$8,239.75. We also budgeted \$300 for afterschool supplies and spent \$405.57. So our total expenses on the afterschool program were \$8,645.32 and less our revenue left us with a deficit in 2013 of \$3,855.32. If we choose not to continue this program we will save \$7,500 for 2014. These funds could also go towards other Council projects.

Recommendation:

I recommend that Council authorize discontinuing the Spring Clean Up and the Afterschool Program for 2014.

JN



MEMORANDUM

Date: January 22, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Possible Infrastructure Financing Alternative

Background:

I was approached in late December by ABM Building Solutions who wanted to discuss how they and other companies in Pennsylvania utilize Act 39 to leverage energy savings to pay for infrastructure projects such as rehabbing this building or the gymnasium. I met with them in December and they asked for the opportunity to speak with Council, explain what they do and then see if Council wished to move forward. I have included some information on the company with this report.

Discussion:

Act 39 encourages municipalities to enter into a “Guaranteed Energy Savings Program” (GESA). These programs leverage wasted operating dollars on energy, repairs, etc. and turn those savings into infrastructure improvements on the buildings where the savings occur. The results are guaranteed meaning that if the company says there will be savings of a certain amount they are obligated to show that amount of savings or they will have to make up the difference. The process of entering into a GESA will ultimately involve a formal bidding process as there are other companies in the State that do this sort of work. The attached articles from the Tribune-Review shows that Mt. Lebanon and Brentwood have already entered into such an arrangement.

Recommendation:

I recommend that Council allow ABM Building Solutions to make a presentation at the February 3, 2014 Council Meeting.

JN

Attachments

Benefits of Choosing ABM:

ABM Government Services delivers customized solutions that leverage our on-site and mobile response teams that:

- Guarantee Cost Savings
- Guarantee Quality of Service
- Eliminate Continued Pension Obligation
- Mitigate Risk Associated with Worker's Compensation Claims
- Reduce Labor Costs
- Increase Operational Efficiencies
- Preserve and Maintain Assets
- Deliver Strategies for Regulatory Compliance



©2012 ABM Industries Inc. All rights reserved.
ABM-H01009-012

Public-Private Partnerships
for Local Government



ABM is a Trusted Partner

With more than 70 years of experience working with local governments, we understand the fiscal, political and regulatory challenges you face. Our needs-based approach and customized solutions ensure that our services fit your unique requirements and your budget. ABM stands ready to help you overcome your labor and infrastructure challenges, while guaranteeing cost savings and overall quality of services.

Experience Counts

Since 1909, ABM has provided diverse services ranging from the installation of the original lighting on the Golden Gate Bridge, performing janitorial services for Houston Downtown Management District to managing the Oakland Water Park and the parking for the City of Galveston.



Today's Municipal Challenges

- Unfunded Pension Obligations
- Budget Cuts
- Declining Revenues
- Staff Reduction
- Delayed Capital Improvements
- Facility Closures
- Depleting Reserves
- Reduced Bond Rating
- Increased Regulatory Compliance

Stand-Alone or Integrated Services We Provide:

- Facilities Management
- Energy Efficiency Solutions
- Capital Improvement Management
- Parking & Garage Management
- Parks & Recreation
- Public Works Solutions
- Fleet Management
- Street Sweeping & Maintenance
- And many more...

How do local governments lower costs while maintaining service quality?

Public-Private Partnerships are worth exploring and could be the answer.

We understand your need to maintain control over service delivery and quality so we can provide service guarantees. We recognize your concerns with the disposition of public employees and we can provide a variety of alternatives. We will work together with you to solve these and other issues you may have.





Mt. Lebanon investing \$2.5 million to save energy

By **Matthew Santoni**
TRIBUNE-REVIEW

Published: Wednesday, July 18, 2012, 8:40 p.m.
Updated: Wednesday, July 18, 2012

Mt. Lebanon is borrowing about \$2.5 million to make energy-saving improvements around town, and the company installing them is guaranteeing that the improvements will pay for themselves.

Linc Services of Canonsburg will install LED streetlights in the Uptown business district; upgrade other lighting around the municipality; upgrade the heating systems at the Public Safety building on Washington Road; and make major improvements at the Recreation Center and ice rink off Cedar Boulevard, said municipal Manager Steve Feller.

“(Linc will) make their profit in the construction job, and the energy savings will pay for the debt service every year,” said Commission President Dave Brumfield, after the commission unanimously approved a 15-year bond to finance the work.

The biggest improvements will be at the rec center, which will get a new heating, ventilation and air-conditioning system and new controls to run it. A new wall will be built along part of the ice rink to separate the rink from the lobby, so the chillers beneath the ice aren’t competing with the heating of the lobby.

Linc guarantees that as long as the improvements are maintained, for which it will be responsible, the energy savings will cover the annual \$195,000 payment on the bonds issued to finance the improvements. Otherwise, Linc will pay the difference.

The municipality approved refinancing about \$900,000 worth of bonds it issued in 2008, in order to save about \$41,000 through lower interest rates. The savings weren’t enough to justify fees for refinancing the bonds on their own, so the municipality rolled them into the Linc bonds.

Matthew Santoni is a staff writer for Trib Total Media. He can be reached at 412-380-5625 or msantoni@tribweb.com.

About Matthew Santoni

Tribune-Review Staff reporter Matthew Santoni can be reached via e-mail or at 412-380-5625.

[TribLIVE Mobile](#) | [Contact us](#)
[More Tribune-Review](#)

TRIBUNE-REVIEW

PITTSBURGH TRIBUNE-REVIEW

Brentwood looks for energy upgrade to save money

By Genea Webb
FOR THE TRIBUNE-REVIEW
Thursday, January 22, 2009

Brentwood should realize significant savings once it updates the heating, cooling and lighting systems in several borough buildings.

A representative of Canonsburg-based Linc Mechanical told council at its meeting last week that changes and updates to the lighting in the Civic Center, Brentwood Public Library and the municipal building would save the borough 14 percent on its energy bills. Officials hired the company to perform an energy audit last year.

"We need to replace existing lighting in the borough building and upgrade to LED lights in the borough building and in the borough's traffic lights," said Richard Phelps of Linc Mechanical. "We also will replace existing heating and air-conditioning facilities in the library and other buildings."

Councilman Mario Richards, who recently saw the energy-saving lights and other amenities Linc installed for the Belle Vernon School District, said the work should save the borough "all kinds of money."

"I think put it in. Let's go," Richards said.

The work will cost Brentwood almost \$348,000. The promised savings total nearly \$225,000.

Council members are scheduled to vote on the project Tuesday. It is expected to take about six months to complete.

Images and text copyright © 2009 by The Tribune-Review Publishing Co.
Reproduction or reuse prohibited without written consent from PghTrib.com



MEMORANDUM

Date: January 21, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager
Subject: Regulation of Commercial Vehicles in Residential Zoning Districts

Background:

In the Borough's Zoning Code, Section 210-72 (C) regulates the storage of commercial vehicles of greater than 10,000 pounds gross vehicle weight. Such vehicles are prohibited from parking anywhere and anytime in a residential zoning district. This includes private property. Because of a complaint about one vehicle, Code Enforcement responded and based on the Zoning Code, determined that the truck was in violation and needed to be moved. However, the owner noted that this is his truck for his business and his livelihood. And when we looked into it, we discovered over two dozen more such vehicles parked throughout the Borough. So at the January 6, 2014 Council Meeting I asked Council to consider our options including not enforcing the rule while we change it or to enforce it equally on everyone within the Borough. Council asked for a more detailed report which follows.

Discussion:

I asked the Police Chief to provide me his thoughts on these types of vehicles and the prohibition. I received the attached memorandum from the Police Chief which outlines his concerns about this ordinance but also notes that the Police have been enforcing a completely different section of the Code, 195-25 which regulates vehicles over 7,000 pounds Registered Gross Weight from parking on public streets. So now what we have is two ordinances in conflict with enforcement by the Police occurring on the non-zoning ordinance and code enforcement enforcing on the Zoning ordinance. And each of these ordinances conflicts with the other both in the weight limit, the type of weight (Gross Vehicle or Registered Gross) and in where they are restricted. And Section 195-25 has other issues that the Police Chief correctly points out including issues of ladders and tool boxes.

I concur with the Police Chief's assessment 100% and believe that we need to address this in the Code. When we recodify with General Code I feel that they will note this conflict and make recommendations for consolidating either under the general code or under the Zoning Code. Either way, when that happens we can also modify the rules to be consistent and fair to our residents. But in the meantime, we are left with code that if enforced will quite likely result in extensive complaints to Council if not actual lawsuits from impacted residents.

From my perspective, we have three options at this point. Council can direct staff to enforce both ordinances and do that for all violations. As the attached memorandum from the Solicitor shows, we would be within our legal rights to enforce these ordinances. Or Council can direct staff to not enforce both ordinances until we can modify and consolidate them later this year. Or Council can direct staff to not wait for the recodification process or the rewrite of the Zoning Code and make the changes as quickly as possible. The Police Chief and I believe that the second option is our best one.

Recommendation:

I recommend that Council authorize the Borough Manager and Police Chief to cease enforcement of Section 210-72 (C) and 195-25 until such time as the recodification and rewrite of the Zoning Code are completed.

JN

Attachments



BOROUGH OF DORMONT POLICE DEPARTMENT

1444 HILLSDALE AVENUE
SUITE # 1
PITTSBURGH, PENNSYLVANIA 15216
(412) 561-8900 FAX (412) 561-3516

MICHAEL J. BISIGNANI
CHIEF OF POLICE

PHILLIP A. ROSS
MAYOR

To: Borough Council
Jeff Naftal, Manager
Phil Ross, Mayor

From: Chief Michael J. Bisignani

Subject: Commercial Vehicle parking

Date: Monday, January 20, 2014

At the last Council meeting, I was asked by Jeff Naftal to look over the section in the Borough Code dealing with storage of commercial and construction equipment in our residential zoning district. The section I am referring to is Section 210-72(c). I was unaware of this particular zoning restriction since we (the police department) do not enforce zoning regulations until I reviewed it. The police department enforces the commercial vehicle parking on the street using Section 195-25 in the Borough Code.

When reading both Sections, which both prohibit commercial and construction vehicles parking in residential zoning districts, I noticed there were some discrepancies in the different sections. According to the Section 210-72(c), vehicles with a GVW of 10,000 pounds or greater shall not be stored and/or temporarily parked in any residential zoning district. In order for the police department to enforce this restriction under GVW, we would have to weigh the vehicle on truck scales. This obviously would be impossible for us to enforce because we do not have truck scales to weigh the particular vehicles that would be in question. Under Section 195-25, any vehicle with a Registered Gross Weight (RGW) of over 7,000 pounds would be considered a commercial vehicle. The RGW we can enforce because it is displayed on a vehicle's registration card. The 7,000 pound weight restriction in my professional opinion is too low to be considered as a commercial vehicle. For example, my personal truck, which is a GMC Sierra quad cab (half ton pickup), has a RGW of 6,800 pounds. This means any resident who would own a ¾ ton truck would be in violation of this ordinance. When this ordinance was adopted, it was probably not common for people to own a ¾ ton truck which they would drive on a daily basis but now they even make SUV's that have a RGW over 7,000 pounds.

My recommendation to Council and the Borough Manager would be to use RGW instead of GVW and to make the restriction to be any vehicle with a RGW of over 10,000 pounds prohibited from parking on the street.

I also believe that the language in 195-25(e) should be changed when referring to vehicles with ladder racks and open or closed tool boxes. I do not believe a resident should be penalized if he has a standard half ton truck or smaller with tool boxes on it or ladder racks. For example, there are numerous people who work for Comcast, Verizon, or one of the utility companies who bring home their work trucks or vans. These vehicles do not take up any more space than a normal van or truck but under this particular section they are prohibited from parking on the street because they have a ladder rack on it or tool boxes. If these people live at a residence with no off street parking, I do not believe it is fair for them to not be able to park on the street.

If the borough decides to keep both the Zoning (210-72) and the commercial vehicle ordinance (195-25), or if you decide to combine these into one, the language and definitions should be the same and consistent. I know this letter is probably a little confusing so if anyone has any questions, please send me an email or call me.

Sincerely,



Michael J. Bisignani
Chief of Police

DODARO, MATTA & CAMBEST, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

MEMORANDUM

TO: Jeff Naftal, Borough Manager

FROM: John Rushford, Esquire

RE: Regulation of Commercial Vehicles

DATE: December 12, 2013

I have conducted research into the Borough's ability to regulate parking of commercial vehicles in a residential area. Initially, the Commonwealth Court has repeatedly stated that the, "[s]torage of heavy equipment is neither incidental to, nor customary in, a residential area." *Taddeo v. Commonwealth*, 412 A.2d 212, 213 (Pa. Commw. Ct. 1980); *see Galliford v. Commonwealth*, 430 A.2d 1222 (Pa. Commw. Ct. 1981); *Commonwealth v. Dunn*, 77 A.3d 725 (Pa. Commw. Ct. 2013). The law is clear that the storage of heavy equipment (i.e. dump trucks, tractor-trailers, back-hoes, and other heavy equipment) is not permitted as a use which is accessory to a residential building. However, the law has not defined what constitutes "heavy equipment." Two cases have gone as far as stating that the cab portion of a truck-tractor and a "snap-on" tools truck are not accessory uses in a residential area.

In *Galliford v. Commonwealth*, 430 A.2d 1222 (Pa. Commw. Ct. 1981), a son parked the cab portion of his truck-tractor in the driveway of his parents' house. The son worked as a trucker, and he made trailer pick-ups at a terminal many miles from his home. *Id.* at 1223. The cab portion was a 14,500 pound commercially registered Mack truck. *Id.* at 1224. The parents

were cited for and found in violation of the ordinance provisions stating what is permitted in a residential area of the municipality. *Id.*

In its rationale, the Commonwealth Court cites the prevailing law in this area, “The use of the equipment parked at Appellant’s home . . . is such an integral part of Appellant’s business, which is certainly commercial in nature, as to be inseparable from that business Storage of heavy equipment is neither incidental to, nor customary in, a residential area.” *Id.* at 1224. The Court reasons that the cab is not only inseparable from the business, it *is* the business. *Id.* “It is unquestionably commercial in nature, and is neither incidental to nor accessory to the residential character of the premises.” *Id.* Therefore, the Court found that the property owners did violate the municipal ordinance. *Id.*

In *Reardon v. Zoning Hearing Board*, 726 A.2d 1108 (Pa.Comm.w.Ct. 1999) the property owner, Reardon, parked his “snap on” tools truck in the rear of his house at the end of the day.

Reardon is a "Snap-On Tools" franchisee who sells and services commercial tools and equipment. His business is completely mobile as it is housed in a Ford P30 truck that measures sixteen feet by ten feet high and, according to the Town, weighs up to 14,000 pounds. Advertising slogans and signs are painted on the sides of the vehicle, which contains office equipment necessary for running the business: a phone, a computer and a facsimile transmission machine. All of Reardon's business transactions occur either in the truck or at his customers' places of business. Reardon's entire inventory stock is kept either in the truck or at a shipping warehouse.

Id. at 1109.

No evidence was presented that Reardon conducted any business from his home other than receiving several packages. *Id.* Reardon was issued a cease and desist letter after neighbors complained. *Id.* He appealed the cease and desist letter to the Zoning Hearing Board who held that his use did not qualify as a permissible accessory use and he was not entitled to a variance by estoppel. *Id.*

In its reasoning, the Court explained again that, “when equipment, commercial in nature and inseparable from a business, is parked at a residence, a part of the commercial enterprise is transferred to that site in violation of residential zoning ordinances.” *Id.* at 1110. The Court determined that Reardon operated a commercial enterprise from his home. *Id.*

These cases appear to set forth a two prong test to determine if a vehicle parked on residential property is not an accessory use: 1) is the vehicle commercial in nature, and 2) is it so clearly commercial in nature that it is inseparable from a business. If the answer to both questions is yes, then the vehicle is not an accessory use to residential premises.

However, caution must be used when applying this test in practice. Clearly the parking a small truck or car would not be subject to regulation just by virtue of it being commercial. It must be viewed based upon the size and the commercial nature of the vehicle that it would not be consistent with a residential use. I would be happy to review this with you further.



MEMORANDUM

Date: January 22, 2014
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Council Tour of Borough Facilities

Background:

In late 2012, Council was invited to visit the Fire Station to see their facility and speak with the volunteers. At that time I thought that it would be a good idea to have Council visit all of our facilities but that never occurred because of other projects. Now, with the new Council in place, I think is a good time to make this tour happen.

Discussion:

Many things have been discussed recently that relate to our facilities, our infrastructure, upcoming projects, and our Strategic Plan and Comprehensive Plan. My intent would be to rent a mini-bus for the day and take Council on a tour of the sites noted below. This list is by no means comprehensive nor is it set in stone but at least it gives us a starting point for the tour. The proposed stops are:

1. Borough Hall – Emphasis on the water damage and condition of the community room.
2. Gymnasium – Emphasis on state of disrepair.
3. Passive Park – Emphasis on the Comprehensive Plan evaluation of the park.
4. Streets Department – Emphasis on meeting the streets crew and viewing the equipment they use to do their job including some of the new equipment we have purchased for them.
5. Recreation Center – Emphasis on condition of the facility and what needs to be done to make it more marketable.
6. Swimming Pool – Emphasis on a walk through on the empty pool surface as well as a discussion of what can and can't be done to enhance the swimming pool.
7. Dormont Park – Emphasis on seeing the Park from all angles and discussing enhancements we have made.

8. Beggs Snyder Park – Emphasis on what the Comprehensive Plan says about ways to make the Park alive again.
9. 2013 Road Program Streets – Emphasis on the improved way we are rehabbing our streets.
10. Athens Alley and Other Locations – Emphasis on the storm water project there and on other storm water issues in the Borough with stops at some of the other problem areas.
11. TOD Site – Emphasis on the location of the proposed project and its integration with West Liberty Redevelopment.
12. Any other sites that we have time for that day.

As you can see, this will be a full day so I am asking Council to let me know what days they are available during the week of March 17th. I would like to find a day that I can get as many Councilmembers as possible but for those of you who work it will require a day off. The Borough will provide lunch that day. My intent is to hire a mini-bus that would be comfortable for the tour and would have a driver so that I and whichever staff are along for the ride can focus on the tour. The cost for this should be no more than \$650 based on quotes I have received.

In addition to our tour, MRTSA has asked for an hour or two of Council's time to host a presentation on their operations and to see their Mt. Lebanon facility. That would be in March as well but could be at night if that is easier. Please let me know 2 or 3 choices for that so that I can coordinate with MRTSA.

Recommendation:

I recommend that Council select a day for a tour of Borough facilities and another day for a presentation at the MRTSA main station in Mt. Lebanon.

JN