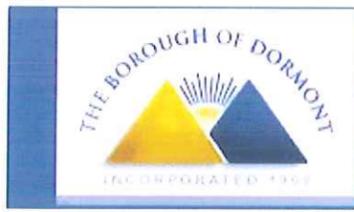


***REGULAR BUSINESS MEETING
DORMONT BOROUGH COUNCIL
MARCH 4, 2013***

1. Executive Session 6:00PM
 - A. Legal Matter – Pitcher Park Foundation
2. Call to Order 7:00PM
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
 - A. Steve Gierl – 2012 Year End Pension Report
 - B. Don Cunningham – Complaint about Parking Ticket
6. Comments from the Public on Agenda Items
7. Comments from the Mayor
8. Council Committee Reports
9. Council President's Report
10. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the February 4, 2013 Council Business Meeting.
 - D. Motion to approve the Warrant List for February, 2013.
 - E. Motion to approve the hiring of Thomas Madden as Police Sergeant effective March 3, 2013.
 - F. Motion to approve the hiring of Tracy Zange as a School Crossing Guard and Gordon Bushman as an Alternate School Crossing Guard.
 - G. Motion to accept the resignation of Mr. Ed Nock as Borough Treasurer.
 - H. Motion to approve the appointment of Mr. Lou Kammermeier as Borough Treasurer.

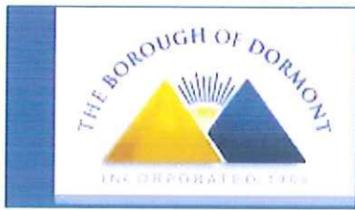


11. Action Items

- A. **Authorization to Purchase Fiscal Year 2013 Computer Hardware and Software** – Motion to authorize the Borough Manager to execute all agreements for the purchase of budgeted computer hardware as outlined in the Staff Report – Finance and Legal Committee – Onnie Costanzo, Chairperson
- B. **Approval of Trailer by #1 Cochran on Borough Lot as Part of Lease Agreement** – Motion to approve the placement of a trailer on the lot located at the corner of Biltmore and West Liberty Avenues while being utilized by #1 Cochran pursuant to their lease agreement – Property, Supplies & Planning Committee – Valerie Martino, Chairperson
- C. **Authorization to Conduct Fixed Asset Inventory** – Motion to authorize the Borough Manager to execute all documents necessary to complete a fixed asset inventory for the Borough at a cost of \$4,200 – Property, Supplies & Planning Committee – Valerie Martino, Chairperson
- D. **Approval to Hire Clerk/Receptionist** – Motion to authorize the hiring of Ms. Abbey Hoetzlein as Clerk/Receptionist at a starting salary of \$24,688.94 per year – Finance and Legal Committee – Onnie Costanzo, Chairperson
- E. **Approval of Agreement for GIS and Drafting Services** – Motion to authorize the Borough Manager to execute any agreements necessary to purchase GIS and Drafting services from GeoDecisions at a cost not to exceed \$10,000 for the year – Property, Supplies & Planning Committee – Valerie Martino, Chairperson
- F. **Authorization to Purchase Message Sign for Borough Hall** – Motion to authorize the purchase of a Message Sign for Borough Hall and the Historical Society at a cost not to exceed \$1,760 – Property, Supplies & Planning Committee – Valerie Martino, Chairperson
- G. **Authorization to Pursue Marketing Video Development** – Motion to authorize the Borough Manager to pursue the development of a marketing video through “Communities of Distinction” at a cost not to exceed \$19,800 – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
- H. **Authorization to Participate in the SunShot Initiative Rooftop Solar Challenge II Grant** – Motion to authorize the Council President to execute a Letter of Commitment for the Borough to Participate in the Rooftop Solar Challenge II Grant – Finance and Legal Committee – Onnie Costanzo, Chairperson

12. Discussion Items

- A. **Discussion of fee waivers** – Borough Manager
- B. **Discussion of Business District Signage** – Borough Manager
- C. **Update on West Liberty Avenue Redevelopment** – Borough Manager
- D. **Update on Voelkel and Belrose Avenue Traffic Calming** – Borough Manager
- E. **Update on CMU Parking Study** – Borough Manager



13. Comments from the Public on Non-Agenda Items

14. Announcements

15. Adjournment

DODARO, MATTA, & CAMBEST, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

MEMORANDUM OF LAW

TO: DORMONT BOROUGH COUNCIL AND MAYOR
FROM: DODARO, MATTA & CAMBEST
RE: SOLICITOR'S REPORT
DATE: FEBRUARY 15, 2013

-
1. **Cochran Land Litigation.** We have reviewed the complaint and prepared an appropriate response.
 2. **Police Testing.** We provided legal guidance on the hiring process and the requirements under the Pennsylvania Veteran's Preference Act.
 3. **Solar Panel Ordinance** We revised ordinance to codify and incorporate the new ordinance into the existing zoning Ordinance. The County Planning comments were also incorporated into the final draft.
 4. **Policy on Renting Borough Facilities to Outside Groups.** We reviewed the existing settlement agreement in the 2001 case Juzwick v. Borough of Dormont. In order to understand the full ramifications of the decision we have ordered the entire file. Upon that review, we will provide the Borough with a legal opinion.
 5. **Sergeants Hiring** We reviewed the Civil Service and New Borough Code requirements and process on hiring a new sergeant.



MEMORANDUM

Date: February 22, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *gn*
Subject: Update of February Activities

The following is a list of major activities I was working on during the month of February, 2013:

MEETINGS:

- Meeting with Keystone Oaks School District and Allegheny County regarding proposed TIF District.
- Meeting with Pittsburgh Water and Sewer Authority and 3 Rivers Wet Weather regarding Sewer Consent Decree.
- Meeting with Insurance Consultants regarding property and liability coverage renewals.
- SunShot Recognition Ceremony.
- SHACOG Administrators meeting.
- Dormont BDAC (Allegheny Together) meeting.
- Meeting with Council President, Vice-President, Mayor and Police Chief regarding communications of items within the Borough.
- Meeting with GIS and drafting vendor regarding potential services for the Borough.
- Conference call regarding possible promotional video for the Borough.
- South Hills Municipal Managers luncheon.
- Planning Commission meeting.
- Meeting with Hazen and Sawyer regarding Athens Alley storm water project.
- Meeting with multiple entities regarding the S-15 Sewershed and the Borough's response to the Sewer Consent Decree.
- CONNECT Executive Committee meeting.
- Meeting with representatives from BB&T Bank regarding future consideration for bonds and financing.
- Keystone Oaks School District Board Meeting regarding approval of TIF Resolution.

- Property, Supplies and Planning Committee Meeting regarding parking system options for the Borough.
- Main Street DCDC Board Meeting.
- Meeting with multiple entities regarding the MH-18 and SMRE-40 Sewersheds and the Borough's response to the Sewer Consent Decree.
- SHACOG Meeting regarding municipal fire services delivery.

PERSONNEL MATTERS:

- Clerk/Receptionist interviews.
- Hired a Borough Engineer and a Clerk/Receptionist.
- Staff Meeting.
- Developed job announcement and advertised Fire Apparatus Operator/Desk Officer position.

PROJECTS:

- Tax Collector software was purchased and installed.
- Comprehensive Plan was kicked off and I coordinated the various interviews the team conducted during their two day stay in the Borough. I was also interviewed for over two hours by the team prior to the kickoff at the Planning Commission meeting. I also worked with the team to get them data they requested from our systems and to put them in touch with others who might provide insight such as Mt. Lebanon's Planner, Hazen and Sawyer who is working on our storm water project, and the CMU team handling our parking study.
- The CMU project was kicked off with a drive through the Borough and sit down explanation of the many issues in the Borough that revolve around parking. Items addressed included: metered parking on-street; metered parking in lots; on street parking in residential areas; off-street parking in residential areas; failure to use driveways and garages; parking permits (both business and residential); street layout; and signage.
- I worked with staff on various issues that came up such as Code issues, permitting issues, financial issues, and computer issues.

PROFESSIONAL DEVELOPMENT:

- I attended the Association for Pennsylvania Municipal Managers Executive Development Conference. A number of the topics will benefit the Borough including sessions on being a successful leader, intergovernmental cooperation, and one on strategic planning.

I would be happy to provide more information on any or all of these items should Council desire.

JN



PUBLICSTUFF

Monthly Usage Report for the Borough of Dormont, PA

December 2012

Happy New Year from Publicstuff!

Below is a summary of your usage from December 1 – December 31, 2012. If you would like to discuss any of the trends you see or ways that we can work together to showcase the data to your residents and city staff, please let us know.

Additionally, we would like to invite you to join us on Thursday, January 31, 2013 at 2:00 p.m. EST for our inaugural client webinar, *Widgets, Requests and Alerts. Oh My!* Our webinars will focus on new features, best practices and special themes. This month we will be looking at how to customize your system with widgets and much more! To register go to <https://attendee.gotowebinar.com/register/1554719684756897792>.

Promotional Idea:

Hold a contest to spread the word to all agency staff, even those that don't typically interact with PublicStuff. Encourage them to download the app to their smartphone and start entering requests. The most creative request gets a gift certificate or their photo featured in your staff newsletter.

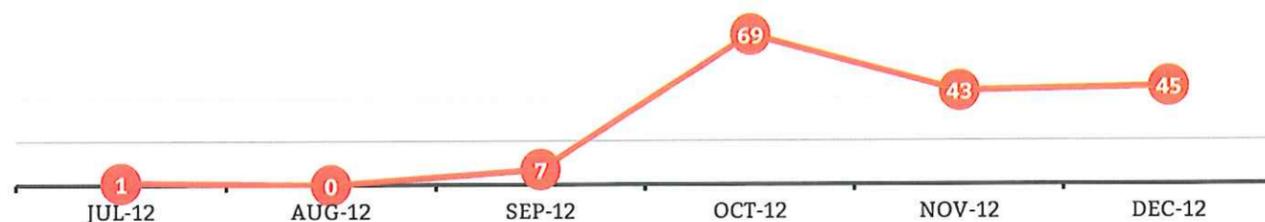
Public Stuff Usage December 2012

Total Requests	45	Closed Requests	44
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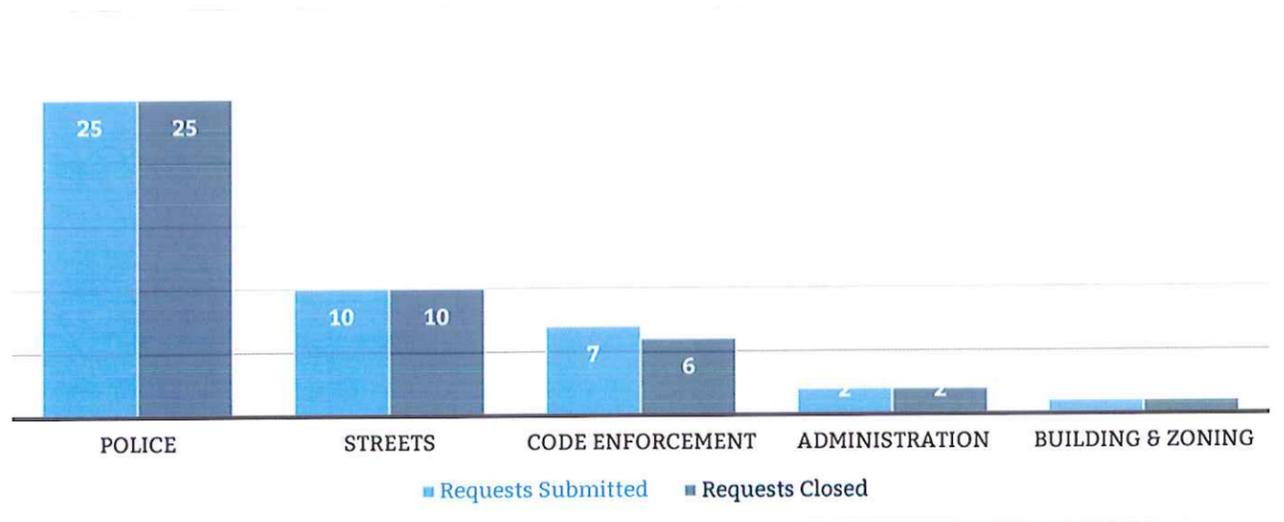
Requests Submitted

Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12
1	0	7	69	43	45

PublicStuff Usage 2012



Requests by Department



Department	Requests Opened	Requests Closed	% Closed
Police	25	25	100%
Streets	10	10	100%
Code Enforcement	7	6	85.70%
Administration	2	2	100%
Building & Zoning	1	1	100%

Unused Departments: Recreation, Parks

Requests by Service Type



Service Type	Requests Opened	Requests Closed	% Closed
Improper Parking	23	23	100%
Other Issues	6	6	100%
Garbage/ Trash	5	5	100%
Snow/ Ice Issues	4	4	100%
Other Street Repair	3	3	100%
Pothole	1	1	100%
Compliments	1	1	100%
Speeding	1	1	100%
Other Code Enforcement Issues	1	0	0%

Used Request Types: Building in Disrepair, Drainage Backup, Graffiti, Overgrown Yard, Playground Repairs, Power Line Down, Sewage Leak, Sidewalk Repairs, Thank Our Staff, Tree Down, Water Break, Working without Permit

Top Citizen Users

Username	Requests Submitted
BattyJanice	7
robert23	5
evmori	4
Pensfan	3
MissL	3

Comments from Users:

Username	Comment	Request ID	Date
stokes	Car has been moved. Thanks anyways. :(80962	12/9/2012
cjcarr21	As always, great job.	77287	12/12/2012
MissL	Thank You	86879	12/30/2012



PUBLICSTUFF

Monthly Usage Report for the Borough of Dormont, PA

January 2013

Below please find a summary of your usage for last month. If you have any questions regarding these numbers, please contact us at support@publicstuff.com.

We would like to thank everyone who attended our first client webinar at the end of January. We had over two dozen attendees and many great questions. If you missed the webinar, you can view it online at <http://ow.ly/hEcZh>. Please send us your feedback and let us know what you would like to see us cover in future webinars.

Coming in March is a whole new design and look to the PublicStuff Pro staff and admin dashboard. Be on the lookout for more information coming soon!

Public Stuff Usage January 2013

Total Requests	51	Closed Requests	48
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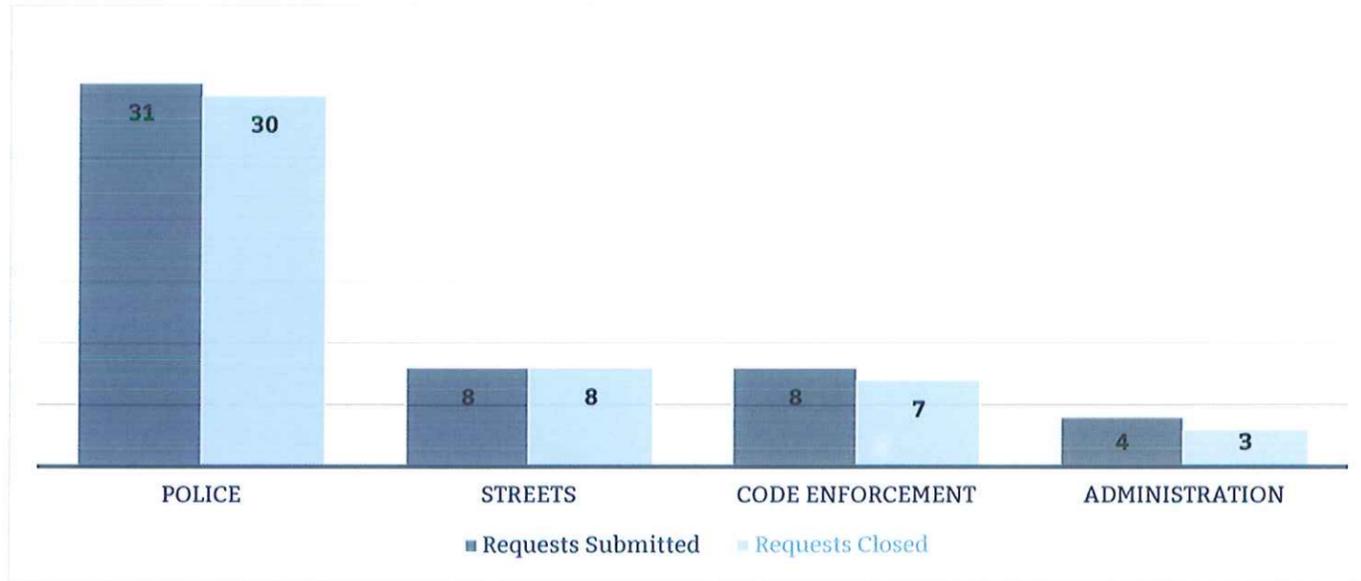
Requests Submitted

Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13
1	0	7	69	43	45	51

PublicStuff Usage



Requests by Department



Department	Requests Opened	Requests Closed	% Closed
Police	31	30	96.80%
Streets	8	8	100%
Code Enforcement	8	7	87.50%
Administration	4	3	75%

Unused Departments:

- Building & Zoning
- Recreation
- Parks

Requests by Service Type



Service Type	Requests Opened	Requests Closed	% Closed
Improper Parking	31	30	96.80%
Garbage/Trash	8	7	87.50%
Other Issues	5	4	80%
Snow/Ice Issues	5	5	100%
Other Street Repair	1	1	100%
Sewage Leak	1	1	100%

Unused Request Types:

- Pothole
- Building in Disrepair
- Compliments
- Drainage Backup
- Graffiti
- Overgrown Yard
- Playground Repairs
- Power Line Down
- Sidewalk Repairs
- Speeding
- Thank Our Staff
- Tree Down
- Water Break
- Working without Permit
- Other Code Enforcement Issues



BOROUGH OF DORMONT

MEMORANDUM

TO: Jeff Naftal
Borough Manager

THRU:

FROM: Patrick Kelly
Building Inspector / Code Enforcement Officer

DATE: FEBRUARY 4, 2013

SUBJECT: MONTHLY REPORT FOR JANUARY 2013

CODE ENFORCEMENT

The following is a summary of my activities for January 2013. During the month of January the Borough received one-hundred and thirty (130) complaints relating to code enforcement and borough ordinances.

Of these:

- 4 were for garbage collection
- 2 were for miscellaneous
- 2 were for roof and drainage
- 1 was for stairways, decks and porches
- 3 were for a garage inspection
- 2 were for sidewalk and driveways
- 1 was for tree problems
- 1 was for knox box issues
- 1 was for animals
- 2 were for overhead and extensions
- 1 was for abandon property
- 1 was for zoning illegal use
- 1 was for storage containers
- 1 was for sewer problems
- 3 were for street numbers
- 14 were for snow and ice
- 2 were tree problems
- 15 were for public stuff
- 74 were for snow and ice

Of the above mentioned cases:
One hundred and eight (118) are active
Twelve (12) are resolved

Permit Activities

The following is a summary of the permit activities for the Borough for January 2013. The Borough issued fifty-four (54) licenses / permits relating to building / zoning for January 2013:

Of these:

- 6 were for building permits
- 11 were for transfer of deeds
- 9 were for dye checks
- 2 were for occupancy permits
- 18 were for PA1 calls
- 1 was for roof permits
- 2 were for planning commission
- 1 was for sign permit
- 2 were sidewalk opening permits
- 2 were for zoning hearings

The total estimated cost of permit related work was \$397,480.00.
Per that amount the Borough collected \$4,385.00 in permit fees.

DORMONT VOLUNTEER FIRE DEPARTMENT

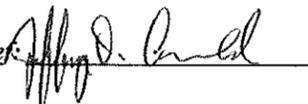
MONTHLY SUMMARY REPORT

January 2013

<i>Total Alarms</i>	<i>25</i>
<i>Drills.</i>	<i>1</i>
<i>False Alarms.</i>	<i>9</i>
<i>Alarms in Houses.</i>	<i>1</i>
<i>Alarms in Buildings.</i>	<i>10</i>
<i>Mutual Aid (Given to other Departments)</i>	<i>7</i>
<i>Alarms Involving Automobiles and Trucks.</i>	<i>5</i>
<i>Alarms Involving Brush, Rubbish, Misc.</i>	<i>0</i>
<i>Day Alarms 06:00 AM. To 06:00 PM.</i>	<i>13</i>
<i>Night Alarms 06:00 PM. To 06:00 AM.</i>	<i>12</i>
<i>Total Number of Volunteers at Alarms.</i>	<i>167</i>
<i>Total Number of Volunteers at Drills</i>	<i>13</i>
<i>Total Number of Apparatus Operators at Alarms.</i>	<i>34</i>
<i>Total Number of Apparatus Operators at Drills</i>	
<i>Estimated Value of Property Involved in Fires</i>	<i>0</i>
<i>Estimated Property Lost Due to Fire</i>	<i>0</i>
<i>Single Largest Fire Loss.</i>	<i>0</i>
<i>Monthly Stipend</i>	<i>\$ 1,701.00</i>

FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS 0
MUTUAL AID GIVEN OR RECEIVED

13-0000003 Dormont Fire Assist Mt. Lebanon Fire
13-0000004 Dormont Fire Assist Mt. Lebanon Fire
13-0000006 Dormont Fire Assist Mt. Lebanon Fire
13-0000008 Dormont Fire Assist Mt. Lebanon Fire
13-0000012 Dormont Fire Assist Mt. Lebanon Fire
13-0000013 Dormont Fire Assist Glendale Fire
13-0000023 Dormont Fire Assist Mt. Lebanon Fire

Dormont Fire Chief: 

Date: January 2013

DORMONT VOLUNTEER FIRE DEPARTMENT

MONTHLY ALARM SUMMARY

MONTH YEAR	TOTAL ALARMS	TOTAL DRILLS	TOTAL DAMAGES
January 2013	246	1	0
01/01/13	1607 Potomac Ave.	False Alarm	None
01/02/13	1810 Dormont Ave.	Vehicle Accident	None
01/05/13	380 Avon Dr.	Tree Fire(Mutual Aid)	None
01/06/13	232 C. Shannon Blvd.	Smoke in House (Mutual Aid)	None
01/07/13	W. Liberty@Potomac	Vehicle Accident	None
01/09/13	508 Longridge Dr.	Oven Fire(Mutual Aid)	None
01/10/13	1420 Potomac Ave.	Burnt Food	None
01/12/13	201 Overlook Dr.	Dwelling Fire(Mutual Aid)	None
01/14/13	1458 Grandin Ave.	False Alarm	None
01/15/13	1403 Potomac Ave.	False Alarm	None
01/16/13	1030 Eve Dr.	Dishwasher Fire (Mutual Aid)	None
01/21/13	2961 W. Liberty Ave.	False Alarm	None
0121/13	2911 Voelkel Ave.	False Alarm	None
01/22/13	2911 Voelkel Ave.	False Alarm	None
01/22/13	2900 Voelkel Ave.	Gas Leak	None
01/22/13	2921 Voelkel Ave.	Vehicle Accident	None
01/23/13	11llinois Ave.	Broken Water Pipe	None
01/24/13	McFarland@ Helan	Vehicle Accident	None
01/25/13	1801 Dormont Ave.	Vehicle Accident	None
01/29/13	119 Hope St.	Structure Fire (Mutual Aid)	None
01/29/13	2883 W. Liberty Ave.	False Alarm	None
01/30/13	Ross Way@ Anawanda	Garage Fire (Mutual Aid)	None
01/30/13	3200 Annapolis Ave.	False Alarm	None
01/30/13	1407 Potomac Ave.	False Alarm	None
01/31/13	1455 Hillsdale Ave.	Dept. Drill	None



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00 PM

Legal Matter – Pitcher Park Foundation

**REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL
HELD ON MONDAY, FEBRUARY 4, 2013 7:00PM
IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS**

Council President McCartney called the Regular Business Meeting of the Dormont Borough Council to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

John Maggio, Eugene Barilla, Jeff Fabus, Onnie Costanzo, Joan Hodson,
Valerie Martino, Bill McCartney

Also present: Jeffrey Naftal, Manager
John Rushford, Borough Solicitor
Chief Phil Ross
Mayor Tom Lloyd
Erica Bosh, Jr. Council Member

REGISTERED COMMENTS FROM THE PUBLIC

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Bobby McClellan, 2705 Philadelphia Avenue RE: E. purchase a vehicle lift for the garage, prior to this they had 4 hydraulic jacks, questioned if it's in the budget for vehicle lift; F. approval of conditional use for public parking lot, used car lots that Cochran car dealership, they will be creating a public parking lot there instead as part of the West Liberty Development; H. Borough Engineer hire, asked if they will be hiring an engineer in house.

Drew Lehman 2962 Crosby Avenue RE: issue is with the police chief hire

COMMENTS FROM THE MAYOR

Mayor Lloyd stated that there were 284 calls for police services during the month of January. March 3rd will be the retirement date of two long time employees; Jim Medsger and Phil Ross.

COUNCIL PRESIDENT REPORT

McCartney stated that Street Sweeping will start again this April and staff will produce a calendar for the residents. He commended the Street Department and Parks Department on snow removal. McCartney stated that 151 citations for snow removal were issued in December; 166 in January. The Pitcher Park Foundation: the proposal was brought to the attention of Council in 2010; the Memorandum of Understanding was signed in 2011 but was not brought to Council for formal approval, no one knew of the MOU until December 2011; the prior solicitor was asked for an opinion of the MOU; the new solicitor was asked for and opinion of the MOU which resulted in basically the same opinion; in April 2012 Council took a vote and halted the procedure; December 2, 2012 Council received a letter from the Pitcher Park Foundation asking for a refund of approximately \$40,000 for monies they had spent under the MOU; Council offered \$7500 for the work done on behalf of the Borough and they refused it.

The Mayor stated that in April the police department will issue warnings for street sweeping.

CONSENT AGENDA

Motion by Maggio, second by Hodson to accept Consent Agenda Items A through J (A. written report of the Borough Solicitor, B. written reports of Borough Officials, C. Minutes of the December 19, 2012 Special Council Meeting, D. Minutes of the January 7, 2013 Council Business Meeting, E. Warrant List for January 2013, F. Payment Application No. 2 and Final for Robinson Pipe Cleaning Company through SHACOG in the amount of \$10,640.77 for the Sanitary Sewer Lining Project – Year 6, G. accept the Dormont Volunteer Fire Department Line Officers for 2013).

ACTION ITEMS

Motion by Costanzo, second by Martino to authorize the borough manager to execute all agreements for the purchase of Tax Collection software for the Tax Collector's Office with a cost of \$1,449.00 from Logi-Tek Solutions for the year 2013 and \$1,200 annually there after. Motion carried 7-0.

Motion by Hodson, second by Fabus to approval the purchase of Automated Time and Attendance Software from Kronos at a cost of \$35,475.20 as a sole source purchase and authorize the Borough Manager to execute any necessary agreements. Motion carried 7-0.

Motion by Hodson, second by Martino to authorize a Reserved Accessible Parking Space for Ms. Susan Lee Karako of 2946 Glenmore Avenue, Apartment #2, for a period of 6 Months (this was also recommended by Traffic and Parking Planning Commission) Motion carried 7-0.

Motion by Martino, second by Hodson to authorize the Borough Manager to spend up to \$3,500.00 to create office space in borough hall. Motion carried 7-0.

Motion by Martino, second by Fabus to authorize the purchase of a Mohawk Lift with 16,000 pound capacity with optional equipment for \$19,109.96 from the State of Pennsylvania State Contract. Motion carried 7-0.

Motion by Hodson, second by Martino to approve a Conditional Use for the property located at 3201 West Liberty Avenue to be used as public parking for the Borough. Motion carried 7-0.

Motion by Costanzo, second by Hodson to adopt Financial Policies and Procedures as reviewed and presented by the Finance and Legal Committee. Motion carried 7-0.

Motion by Hodson, second by Fabus to authorize the hiring of Mr. Wayne McVicar for the position of Borough Engineer at a salary of \$72,000.00 per year. Motion carried 7-0.

Motion by Hodson, second by Costanzo to authorize the hiring of Mr. Michael Bisignani for the position of Police Chief at a salary of \$90,492.42 per year (effective March 3, 2013). Motion carried 7-0.

Sergeant interviews will be February 23, 2013 at 9am, also two new patrolmen.

Motion by Martino, second by Fabus to appoint David Holick to the Planning Commission for a five (5) year term. Motion carried 7-0

DISCUSSION ITEMS

Manager will be advertising for a Desk Officer to replace Jim Medsger

Update on West Liberty Avenue Redevelopment – Naftal stated that he and the County met with KOSD to discuss the TIF. It will be placed on their February 21; the county and manager will attend the meeting. If approved, it will go to the county for approval. If all three have approved, a committee will be formed to move forward with plans and then go to Council for final approval.

Naftal has an alternative to resolve the parking issue as far as the shortage of about 35 spaces when the Junction Lot is finally taken over. He will wait to give Cochran the opportunity to resolve issues themselves, should Cochran not be able to, we have the ability to get a trolley that will run a loop from the business district back down to the pool and back around again so people can park at the pool, take the trolley (Shop/Eat) and then go back down to their car. The cost should come under the cost that Cochran agreed to pay per month; therefore the Borough won't be out any money. This is a proposal that would take care of the problem for us as we get to the point that Cochran has not resolved it for us.

Update on Voelkel/Belrose Avenue Traffic Calming – Naftal stated that he does not have much information on this topic. The girl that we're using for free to do the survey is still trying to get people to answer their doors and complete the survey.

Free and Discounted Pool Admissions for 2013 – Naftal stated that a free day on Memorial Day for KO residents only with proof of residency. Also, offering an early bird discount on the Dormont resident family pass for \$25.00 off between the beginning April and Memorial Day. Dormont Senior citizens are free.

GTECH/CONNECT Grant Award – Recreation Director Kristen and Naftal worked on a grant through CONNECT, an organization that we belong to, through GTECH (a local group that sponsors environmental improvements). One of the projects that they sponsor is a Sunflower Garden. The Borough was a winner this year. We will be getting a sunflower garden in the Passive Park. Kristen is working with DIG Dormont and the High School, both of who will help with the planting and maintenance. It will be planted in the spring.

McCartney stated that at the last meeting he asked Maggio to be a liaison with local officials and the borough. Maggio stated that there was a dinner and he, Jeff, and Onnie sat near a few representatives from Columbia Gas. They may be able to sponsor something for Dormont Day or the Street Fair.

Carnegie Mellon University Sustainable Community Development – Naftal stated that he and Kristen also worked on a grant from CMU that takes a team of grad students and puts them out in a community to gather data and possible solutions for problems. The borough was awarded the project. Starting in the next week they will be coming out with their team and get the data and come up with solutions to our problems. Allegheny Together put in a word that this was needed here.

Appointments – No delegates are appointed to the Act 11 Committee, Business Liaison or the Basin Group. Act 11 Committee alternate will be Onnie Costanzo. The Basin Group will have Manager, Engineer and Martino representing it. The Business Liaison will be Maggio and Fabus will be the alternate.

PUBLIC COMMENTS ON NON AGENDA ITEMS

Jordan Tax is handling all collection now; income tax, garbage, sewage and property tax.

Onnie Costanzo stated that the sewage bill was very high. Check the dates on your bill. There may have been a lapse in the transition to Jordan.

Bob McClellan, 2705 Philadelphia Avenue RE: Passive Park and parking lot; sandwich boards on sidewalks.

Maggio stated that the stop sign on LaSalle near Broadway is almost in the middle of the sidewalk.

Drew Lehman, Crosby Avenue RE: Automated Time and Attendance Software; Conditional Use for Public Parking Lot.

Bob Hutchison, Illinois Avenue RE: illegal parking on Illinois Avenue

Costanzo thanked Chief Phil Ross for all his work and dedication to the community.

ANNOUNCEMENTS

ADJOURNMENT

Louis M. Kammermeier
3243 Beacon Hill Avenue
Pittsburgh, PA 15216-2323
412-638-9084

Experience

RG Steel Wheeling LLC – Sept. 2004 to present

- Manager of Accounting responsible for scrap tracking and inventory at the Steubenville, Ohio and Mingo Junction, Ohio plants and coil production tracking at the Yorkville, Ohio plant.
- Instrumental in the development of web-based scrap and coil tracking systems.
- Oversight of the day-to-day operations of the scrap yard including supervision of staff and crews
- Managed \$50 M per month scrap contract.
- Monthly physical of scrap inventory
- Annual physical of coil inventory
- Worked in internal audit department performing Sarbanes-Oxley testing.
- Currently working collections in the credit department.

J&L Specialty Steel – Sept. 1991 to Aug. 2004

- Worked in various capacities. Internal Auditor, Senior Financial Analyst, General Auditor and Supervisor of Raw Material Accounting.
- Performed vendor audits for compliance with contracts and purchase orders
- Prepared annual budgets for plant operational units
- Performed variance analysis
- Responsible for the oversight of the Internal Audit Department reporting to the Audit Committee of the Board of Directors

KPMG – June 1987 to Sept. 1991

- Primarily performed primarily financial audits rising to the level of Supervising Senior Accountant

Bethlehem Steel Corp. – Jan. 1975 to June 1987

- Millwright responsible for the mechanical maintenance and repair of machinery.

Louis M. Kammermeier
3243 Beacon Hill Avenue
Pittsburgh, PA 15216-2323
412-638-9084

Education

- Indiana University – BSBA May 1987
- Pittsburgh Institute of Aeronautics – Assoc. in Specialized Technology
May 1974

Professional Accreditations

- Certified Public Accountant (inactive)
- Airframe and Power Plant Mechanic (inactive)

Other

- Part owner - Huh? LLC d/b/a Kankakee Valley Winery, N. Judson, Indiana
- Volunteer for the American Diabetes Association Tour de Cure Committee
- Former board member of the Pittsburgh Umpire Association 2005-2009
- Former umpire of the Pittsburgh Umpire Association 2001-2010
- Former umpire of the Pittsburgh Umpire Association – High School Chapter
2006-2010
- Former President of the South Hills Baseball Association 1996-1998
- Former Secretary of the South Hills Baseball Association 1994-1995
- Former tax preparer for H&R Block 2005 to 2011



MEMORANDUM

Date: February 25, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Data Processing Purchases for FY 2013

Background:

The Fiscal Year 2013 Budget included a number of data processing purchases. Among these are servers, software, and the implementation of a personal computer (PC) replacement schedule. All data processing purchases will follow the Borough's Purchasing Policy and be addressed individually in this report to Council.

Discussion:

PC Replacement Schedule: Council authorized placing all of the Borough's PCs on a three year replacement schedule. Because we currently have 21 PCs, there will be seven (7) replacements each year starting with this Fiscal Year. Our IT consultant, Kirk Marburger, has determined that the best option for the Borough is to maintain our current source of PCs, Dell. Aside from the ability to standardize maintenance, the biggest reason is that they offer their government clients a 3 year warranty. That means that for our lifecycle of 3 years, each PC will always be covered by warranty for any needed repairs. Mr. Marburger priced out our PCs with advanced processing capability and they will include the latest software for Microsoft Office (word processing and spreadsheets for example). The attached quote from Dell is for the seven (7) PCs and comes to a total of \$5,751.83. Pursuant to our Purchasing Policy, this amount is below the amount that would require 3 written quotes. Funding for these is available in the Data Processing Department budget in the Administration Hardware and Police Hardware line items.

Network Firewall Hardware: Council authorized the purchase of updated Firewall hardware for our network. Firewalls prevent unauthorized access to our data as well as prevent our users from accessing unauthorized sites. Our Firewall is extremely outdated and needs to be replaced. The attached quote provided by Mr. Marburger is from CDW-G and their pricing is on the State of Pennsylvania IT Networking Contract. As such it is exempt from normal purchasing procedures pursuant to our Purchasing Policy. The total cost for the Firewall hardware is \$1,175. Funding for this is available in the Administration Hardware line item of the Data Processing Budget.

New PC for Borough Engineer: This is an item that is not in the FY 2013 Budget. My original thought was that I would use the PC currently used by part-time Code Enforcement and that they would then use the Code Enforcement Officer's PC as needed. However, given the volume of work being done by the Code Enforcement Officer, and given the need for a fairly robust PC for the Engineer to allow him to utilize the full features of our GIS system, I have decided that would be more effective to purchase him a new PC instead. Since we are proposing to hire an outside consultant for the actual GIS and drafting work we will not need any additional hardware for the Borough Engineer. Mr. Marburger provided a quote from Dell for a PC and that is attached to this report. As you can see, the price of \$960.13 is about \$140 higher than the basic PCs we will be getting for the replacement schedule. That is because I need to add a monitor as well. I believe that we will have some excess balance in the Administration Hardware line item in the Data Processing Budget to fund this PC but if not, there will be funds available in the Police Hardware or Contingency line items for this purchase. No formal quotes are necessary for this purchase as it is below the \$1,000 threshold.

There are still three (3) new servers (one for Police and two for the Borough) that will need to be purchased and will be in a separate Agenda item. Also there is the upgraded software for the key fob system and that will come back as a separate Agenda item as well.

Recommendation:

I recommend that Council authorize the purchase of 7 new PCs at a cost of \$5,751.83, new firewall hardware at a cost of \$1,175 and a new PC for the Borough Engineer at a cost of \$960.13.

JN

**QUOTATION**

Quote #: 645806938
 Customer #: 086036878
 Contract #: 17ABH
 CustomerAgreement #: 4400002819
 Quote Date: 02/22/2013
 Date: 2/22/2013 Customer Name: BOROUGH OF DORMONT

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information			
SALES REP:	CASEY L CADWELL	PHONE:	1800 - 2893355
Email Address:	Casey_Cadwell@Dell.com	Phone Ext:	80000

GROUP: 1 QUANTITY: 7 SYSTEM PRICE: \$821.69 GROUP TOTAL: \$5,751.83	
Description	Quantity
OptiPlex 7010 Minitower Base (225-2808)	1
3rd Gen Intel Core i7-3770 Processor (8MB, 3.4GHz) w/HD4000 Graphics, Dell Optiplex 7010 (318-2164)	1
8GB, NON-ECC, 1600MHZ DDR3,2DIMM,OptiPlex (317-8987)	1
Dell USB KB,ENG,OPTI (331-8142)	1
No Monitor Selected, Dell OptiPlex (320-3704)	1
Intel®174; Integrated Graphics w/o Adapters, OptiPlex (320-3184)	1
500GB 2.5 3.0Gb/s SATA with 16MB DataBurst Cache,OptiPlex MiniTower (340-9580)	1
Windows 7 Professional,No Media, 64-bit, Optiplex, English (421-5606)	1
Windows 7 Label, OptiPlex, Fixed Precision, Vostro Desktop (330-6228)	1
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex (421-5334)	1
Software, DDPA (Dell Data Protection Access), version 2.3, OptiPlex x010 (421-8276)	1
Dell MS111 USB Optical Mouse,OptiPlex and Fixed Precision (330-9458)	1
Intel Standard Manageability, Dell OptiPlex 7010 (331-6245)	1
16X DVD+/-RW SATA, Data Only, OptiPlex 9010 (318-1540)	1
Thank you for Choosing Dell (318-2231)	1
Heat Sink, Performance, Dell OptiPlex Minitower (331-5538)	1
Enable Low Power Mode for EUP Compliance,Dell OptiPlex (330-7422)	1
Regulatory label, Mexico, for OptiPlex 7010 MiniTower (331-6588)	1
Optiplex 7010 Minitower, Standard Power Supply (331-7780)	1
Documentation,English and French,Dell OptiPlex (331-2030)	1
Power Cord,125V,2M,C13,Dell OptiPlex (330-1711)	1
No ESTAR Settings, OptiPlex (331-8325)	1
No Resource DVD for Dell Optiplex, Latitude, Precision (313-3673)	1
Chassis intrusion switch, DellOptiPlex (421-7229)	1
1 W ready mode - exceeds FEMP 3W recommendation. Mode can be disabled in BIOS. OptiPlex (310-1959)	1
No Quick Reference Guide,Dell OptiPlex (310-9444)	1
Shipping Material for System,Minitower,Dell OptiPlex (331-1268)	1
Microsoft Office Home and Business 2013, OptiPlex, Precision, Latitude (630-AABE)	1

Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 2 Year Extended (995-1923)	1
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (995-0903)	1
Dell Limited Hardware Warranty Plus Service Extended Year(s) (995-4303)	1
Dell Limited Hardware Warranty Plus Service Initial Year (995-4093)	1
Dell ProSupport Service Offering Declined (991-2878)	1
Intel Core i7 Desktop Sticker (331-1565)	1

*Total Purchase Price:	\$6,154.48
Product Subtotal:	\$5,751.83
Tax:	\$402.65
Shipping & Handling:	\$0.00
State Environmental Fee:	\$0.00
Shipping Method:	LTL 5 DAY OR LESS

(* Amount denoted in \$)

Statement of Conditions

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CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DGLZ308	4006978	2/11/2013

BILL TO:
 BOROUGH OF DORMONT
 1444 HILLSDALE AVE

SHIP TO:
 BOROUGH OF DORMONT
 Attention To: KIRK MARBURGER
 1444 HILLSDALE AVE

Accounts Payable
 PITTSBURGH, PA 15216-2019

PITTSBURGH, PA 15216-2019
 Contact: KIRK MARBURGER

Customer Phone #412.561.8900

Customer P.O. # THE ASA5505 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
KAREEN COLLAZO 866.697.4564		UPS Ground (2- 3 Day)	Net 30 Days-Govt State/Local	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1058199	CISCO ASA 5505 SEC PLUS APPLIANCE Mfg#: ASA5505-SEC-BUN-K9 Contract: PA IT Networking Contract 4400002818	1,175.00	1,175.00
SUBTOTAL				1,175.00
FREIGHT				0.00
TAX				0.00
US Currency				
TOTAL				1,175.00

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.990.8110

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

**QUOTATION**

Quote #: 645807227
 Customer #: 110940413
 Contract #: 17ABH
 Customer Agreement #: 4400002819
 Quote Date: 02/22/2013
 Customer Name: BOROUGH OF DORMONT

Date: 2/22/2013

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP:	CASEY L CADWELL	PHONE:	1800 - 2893355
Email Address:	Casey_Cadwell@Dell.com	Phone Ext:	80000

GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$960.13 GROUP TOTAL: \$960.13

Description	Quantity
OptiPlex 7010 Minitower Base (225-2808)	1
3rd Gen Intel Core i7-3770 Processor (8MB, 3.4GHz) w/HD4000 Graphics, Dell Optiplex 7010 (318-2164)	1
8GB, NON-ECC, 1600MHZ DDR3,2DIMM,OptiPlex (317-8987)	1
Dell USB KB,ENG,OPTI (331-8142)	1
Dell 22 Inch Flat Panel Display,E2213,Black,OptiPlex,Precision,Latitude and Enterprise (320-3805)	1
Intel®; Integrated Graphics w/o Adapters, OptiPlex (320-3184)	1
500GB 2.5 3.0Gb/s SATA with 16MB DataBurst Cache,OptiPlex MiniTower (340-9580)	1
Windows 7 Professional,No Media, 64-bit, Optiplex, English (421-5606)	1
Windows 7 Label, OptiPlex, Fixed Precision, Vostro Desktop (330-6228)	1
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex (421-5334)	1
Software, DDPA (Dell Data Protection Access), version 2.3, OptiPlex x010 (421-8276)	1
Dell MS111 USB Optical Mouse,OptiPlex and Fixed Precision (330-9458)	1
Intel Standard Manageability, Dell OptiPlex 7010 (331-6245)	1
16X DVD+/-RW SATA, Data Only, OptiPlex 9010 (318-1540)	1
Thank you for Choosing Dell (318-2231)	1
Heat Sink, Performance, Dell OptiPlex Minitower (331-5538)	1
Dell AX210 Universal Serial Bus,1.2W Stereo SPKR WW,Dell Optiplex,Precision,Latitude (313-7414)	1
Enable Low Power Mode for EUP Compliance,Dell OptiPlex (330-7422)	1
Regulatory label, Mexico, for OptiPlex 7010 MiniTower (331-6588)	1
Optiplex 7010 Minitower, Standard Power Supply (331-7780)	1
Documentation,English and French,Dell OptiPlex (331-2030)	1
Power Cord,125V,2M,C13,Dell OptiPlex (330-1711)	1
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No Resource DVD for Dell Optiplex, Latitude, Precision (313-3673)	1
Chassis intrusion switch, DellOptiPlex (421-7229)	1
1 W ready mode - exceeds FEMP 3W recommendation. Mode can be disabled in BIOS. OptiPlex (310-1959)	1
No Quick Reference Guide,Dell OptiPlex (310-9444)	1

Shipping Material for System, Minitower, Dell OptiPlex (331-1268)	1
Microsoft Office Home and Business 2013, OptiPlex, Precision, Latitude (630-AABE)	1
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 2 Year Extended (995-1923)	1
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (995-0903)	1
Dell Limited Hardware Warranty Plus Service Extended Year(s) (995-4303)	1
Dell Limited Hardware Warranty Plus Service Initial Year (995-4093)	1
Dell ProSupport Service Offering Declined (991-2878)	1
Intel Core i7 Desktop Sticker (331-1565)	1

*Total Purchase Price:	\$960.13
Product Subtotal:	\$960.13
Tax:	\$0.00
Shipping & Handling:	\$0.00
State Environmental Fee:	\$0.00
Shipping Method:	LTL 5 DAY OR LESS

(* Amount denoted in \$)

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MEMORANDUM

Date: February 20, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Approval of Trailer on Borough Property

Background:

On December 19, 2012, Council approved a series of agreements with Cochran Real Estate, LLC (Cochran) that would culminate in the exchange of parcels of land between the Borough and Cochran. As part of those agreements was an extension of an existing lease with Cochran for the use of the Borough's lots along West Liberty between Park and Biltmore Avenues. That lease extension also added in the lot at the corner of Biltmore and West Liberty which would become owned by the Borough once the exchange occurs.

Discussion:

Cochran is maintaining its lease on the above mentioned lots only for as long as their construction project with the Nissan and Infiniti dealerships is ongoing. Once construction is completed, they will pull off of those lots, their lease will end and the Borough will have complete control over the lots. However, during construction, they need the lots in order to store cars for display and sale to their customers and to provide a place for the acceptance of vehicles to be serviced. All servicing will be done at their Castle Shannon facility during construction but customers will still drop their cars at these lots and then Cochran personnel will drive them to the repair shop.

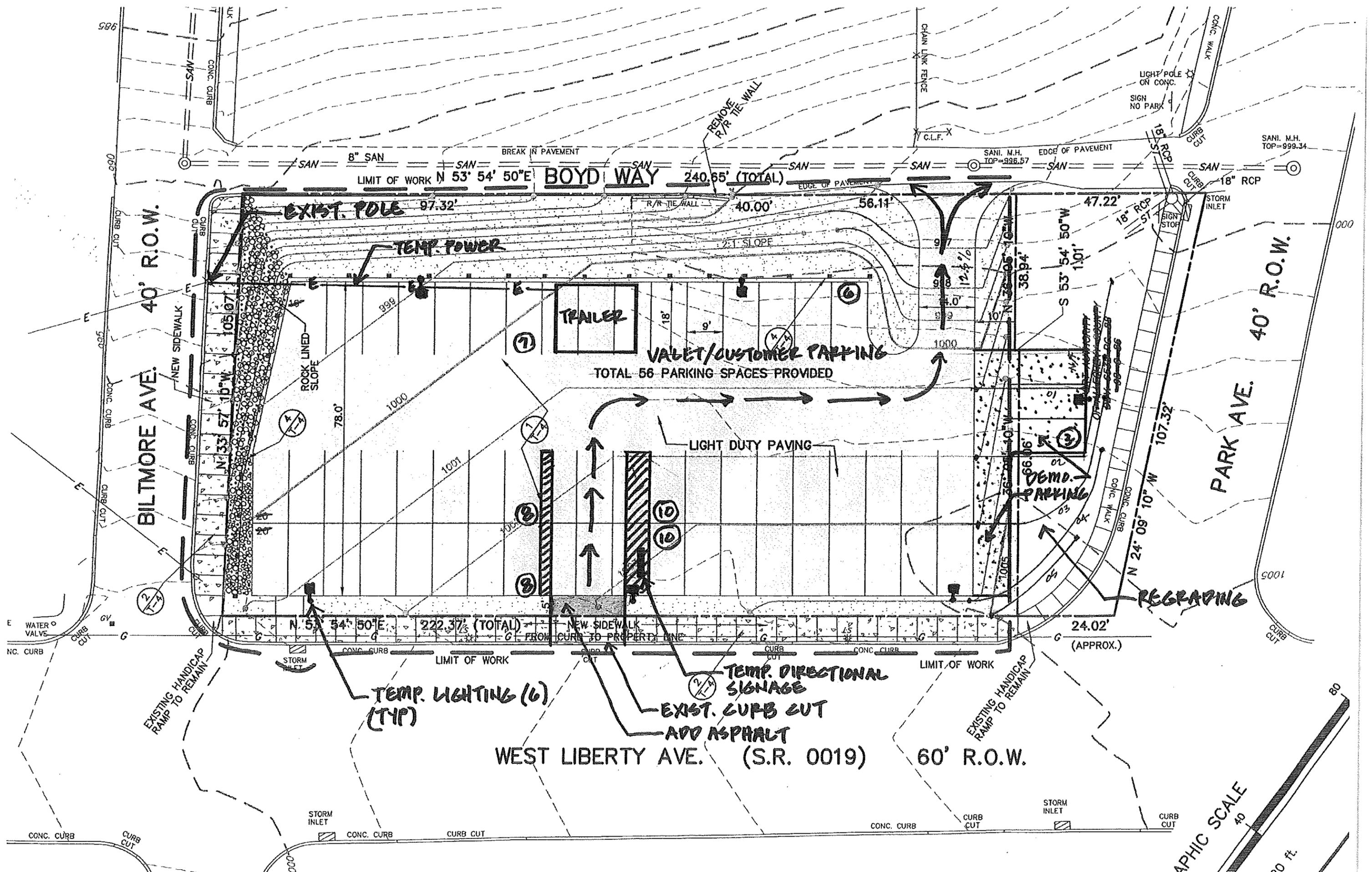
Because of that, Cochran is proposing to put a trailer on the site to house the one attendant who will be writing up the service tickets. This trailer will be removed when Cochran vacates the lots. Because this is an accessory use to a leased property owned by the Borough, it is staff's opinion that Council should authorize the placement of the trailer on the site during the construction period only. There is no cost to the Borough for allowing the trailer and there is no detriment to the Borough from its location on the site. A drawing of its location is attached to this report.

Recommendation:

I recommend that Council authorize the placement of a trailer on the property owned or to be owned by the Borough between Park and Biltmore Avenues on West Liberty until the end of the Cochran construction project.

JN

Cc: Pat Kelly, Building Official



BILTMORE AVE. 40' R.O.W.

BOYD WAY 240.65' (TOTAL)

PARK AVE. 40' R.O.W.

WEST LIBERTY AVE. (S.R. 0019) 60' R.O.W.

VALET/CUSTOMER PARKING
TOTAL 56 PARKING SPACES PROVIDED

TEMP. LIGHTING (6)
(TYP)

TEMP. DIRECTIONAL
SIGNAGE
EXIST. CURB CUT
ADD ASPHALT

REGRADING

