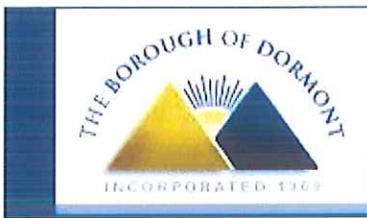
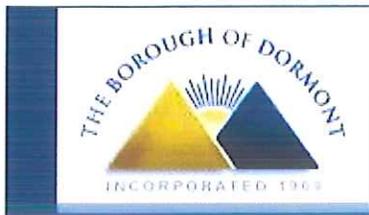


**REGULAR BUSINESS MEETING
DORMONT BOROUGH COUNCIL
APRIL 1, 2013**

1. Executive Session 6:00PM
2. Call to Order 7:00PM
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
 - A. Janet Feick – Maher Duessel – Annual Audit Report
6. Comments from the Public on Agenda Items
7. Comments from the Mayor
8. Council Committee Reports
9. Council President's Report
10. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the March 4, 2013 Council Business Meeting.
 - D. Motion to approve the Warrant List for March, 2013.
 - E. Motion to approve the hiring of Steven Hrvatin and Miranda Settlemyer as After School Counselors effective February 18, 2013.
 - F. Motion to approve the appointment of Kari Burnham to the Dormont Volunteer Fire Department.
 - G. Motion to approve Payment Application No. 3 to Roto Rooter Services Company in the amount of \$18,586.75.
11. Action Items
 - A. **Approval of Reserved Accessible Parking Space** – Motion to approve the placement of a Reserved Accessible Parking Space at 1119 Peermont Avenue for Ms. Joanne Dunn [Recommended by T&PPC] – Property, Supplies & Planning Committee – Valerie Martino, Chairperson



- B. **Authorization to Waive Building Permit Fee for DABA** – Motion to authorize the waiver of a Building Permit Fee for the construction of a storage shed at Pop Murray Field – Property, Supplies & Planning Committee – Valerie Martino
- C. **Recommendation that Planning Commission Amend Zoning Ordinance Relative to Political Signs** – 1) Motion to recommend that the Planning Commission prepare and recommend an amendment to the Borough Zoning Ordinance, Article XIII, “Signs” to change the regulations on political signs to comply with State law. 2) Motion to waive the enforcement of the Borough Zoning Ordinance’s regulation of political signs on private property while said provisions are being amended by the Borough except to the extent that any sign may constitute a public safety hazard. – Property, Supplies & Planning Committee – Valerie Martino, Chairperson
- D. **Approval of Temporary Signs for AARP and Friends of Dormont Pool Events** – 1) Motion to approve the placement of a temporary sign on the Tennis Courts’ fence from April 2 to 27, 2013 for an AARP event 2) Motion to approve the placement of a temporary sign on the Tennis Courts’ fence from April 2 to 30, 2013 for a Friends of Dormont Pool event 3) Motion to approve the placement of a temporary sign at the Passive Park from April 2 to 30, 2013 for a Friends of Dormont Pool event – Property, Supplies & Planning Committee – Valerie Martino, Chairperson
- E. **Motion to Temporarily Halt Enforcement of Prohibition Against Sandwich Signs** – Motion to authorize a temporary stop to enforcing the ban on sandwich signs in the Business District until such time as the Borough’s sign code is amended, unless the sign impacts public safety or impedes access to the sidewalk or street – Finance and Legal Committee – Onnie Costanzo, Chairperson
- F. **Motion to Approve Memorandum of Understanding with Keystone Oaks School District** – Motion to authorize the Council President and Borough Manager to execute a Memorandum of Understanding between the Borough and the Keystone Oaks School District to provide for procedures in case of an emergency at a school – Public Safety/Public Service Committee – Joan Hodson, Chairperson
- G. **Approval of Educational Reimbursement for Joey Skrip** – Motion to authorize the Borough Manager to reimburse Joey Skrip for educational expenses that he incurred while gaining his HVAC certification – Public Safety/Public Service Committee – Joan Hodson, Chairperson
- H. **Motion to Adopt Ordinance #1596 Relating to Vehicle Sales and Service Establishments** – Motion to adopt Ordinance #1596 which removes the language limiting vehicle sales and service establishments to a total square footage within the Borough – Finance and Legal Committee – Onnie Costanzo, Chairperson
- I. **Motion to Approve Resolution #02-2013 Providing Additional Detail on the Exchange of Land with Cochran Real Estate** – Motion to approve Resolution #02-2013 which provides additional detail on the properties involved in the exchange with Cochran Real Estate – Finance and Legal Committee – Onnie Costanzo, Chairperson
- J. **Motion to Approve First Amendment to the Agreement with Cochran Real Estate** – Motion to approve the First Amendment to the Agreement with Cochran Real Estate in order to provide greater detail on the lots involved in the property exchange – Finance and Legal Committee – Onnie Costanzo, Chairperson



- K. **Motion to Approve CITF Grant Application** – Motion to approve a CITF Grant Application for \$250,000 to provide for design of business district improvements on West Liberty and Potomac Avenues and to authorize the Council President to sign a Concurring Resolution – Finance and Legal Committee – Onnie Costanzo, Chairperson
- L. **Motion to Approve Resolution #03-2013 Amending the FY 2013 Fee Schedule** – Motion to approve Resolution #03-2013 which amends the fees for the After School and Summer Day Camp programs in the Recreation Department – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
- M. **Motion to Approve Emergency Purchases for the Filling of the Structures at the Recreation Center Parking Lot** – Motion to authorize the Borough Manager to pay up to \$71,000 for the various contractors utilized by the Borough to fill the underground structures at the Recreation Center parking lot – Finance and Legal Committee – Onnie Costanzo, Chairperson

12. Discussion Items

- A. **Update on West Liberty Avenue Redevelopment** – Borough Manager
- B. **Update on Voelkel and Belrose Avenue Traffic Calming** – Borough Manager
- C. **Update on CMU Parking Study** – Borough Manager

13. Comments from the Public on Non-Agenda Items

14. Announcements

15. Adjournment



MEMORANDUM

Date: March 19, 2013
To: Jeff Naftal, Borough Manager
From: Wayne R. McVicar, P.E., Borough Engineer
Subject: Engineer's Report – March 2013

1. COUNCIL ACTION REQUESTED

- a. Gateway Project C-55122-1215; Capital Lining Project
Project engineer has recommended for approval Payment Application No. 3 in the amount of \$18,586.75.

2. ENGINEERING IN PROGRESS

- a. Municipal Sewershed Feasibility Report
Preparation of the feasibility report is ongoing. Submission of the full report is due July 31, 2013. Preparation of the Financial Capability report is required by April 1, 2013.
- b. Allegheny County Health Department Semi-Annual Progress Report
Report was submitted on March 7, 2013. Next report due June 1, 2013.
- c. 2013 Capitol Road Construction Project
Project consists of Mervin Avenue for reconstruction and various streets for resurfacing. Design of the project is ongoing.

3. **CONSTRUCTION IN PROGRESS**

a. **Pool Parking Lot Collapse**

A total of 5 concrete chambers, each approximately 15' wide X 53' long X 12'+ deep, were excavated and filled with stone and abandoned in place. The fifth chamber was found to be partially located within the street right of way. This chamber was abandoned by filling the end located entirely within the parking lot with stone and installing concrete in the end that extended into the right-of-way. The full excavation has been restored to grade with stone. Final asphalt restoration is deferred to a subsequent capital project.

b. **SHACOG O&M Preventive Maintenance – Year 2 (Jet Jack, Inc.)**

A pre-job meeting was held with contractor on 3/14/13. Construction began on 3/19/13 and was 95% completed by 3/22/13. Follow up work anticipated to be completed in 2-weeks.

c. **Capital Lining Project (C-55122-1215; Roto Rooter Services Company)**

Project is complete except for punch list items. Gateway Engineers, Inc. is closing out.

d. **Joint Municipal SHACOG Sanitary Sewer Lining Project – Year 6 (C-55122-1225; Robertson Pipe Cleaning Company)**

Project is close to completion. Gateway Engineers, Inc. will complete and close out.

e. **O&M Program Point Repairs – Year 1 (C-55122-1205; Soli Construction, Inc.)**

Project is close to completion. Gateway Engineers, Inc. will complete and close out.



THE GATEWAY ENGINEERS, INC.

400 HOLIDAY DRIVE, SUITE 300
PITTSBURGH, PA 15220-2727
412.921.4030 PHONE
412.921.9960 FAX

www.gatewayengineers.com

March 22, 2013
C-55000-2013

MEMO TO: Dormont Borough Council
FROM: The Gateway Engineers, Inc.
SUBJECT: March Engineers Report

The following projects were investigated during the month of March 2013:

C-55122-1205 **O&M Program Point Repairs – Year 1**

Work is underway by Soli Construction, Inc.

C-55122-1215 **Capital Lining Project**

Work is underway by Roto Rooter Services Company.

Recommended Motion: To approve Payment Application No. 3 to Roto Rooter Services Company in the amount of \$18,586.75.

G:\Projects\55000 Dormont\55000 - 55999 General\2013\Docs\Correspondence\Client\Engineers Reports\March 22.doc



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00 PM

Legal Matter – Pitcher Park Foundation

REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL HELD ON MONDAY, MARCH 4, 2013 7:00PM IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS

Council President McCartney called the Regular Business Meeting of the Dormont Borough Council to order.

PLEDGE OF ALLEGIANCE

SWEARING IN

Mayor Tom Lloyd swore in Michael Bisignani as the new Police Chief and Thomas Madden as Sergeant.

ROLL CALL

The following members of Council responded to roll call:

John Maggio, Eugene Barilla, Jeff Fabus, Onnie Costanzo, Joan Hodson,
Valerie Martino, Bill McCartney

Also present: Jeffrey Naftal, Manager
John Rushford, Borough Solicitor
Chief Mike Bisignani
Mayor Tom Lloyd
Erica Bosh, Jr. Council Member

REGISTERED COMMENTS FROM THE PUBLIC

Steve Gierl of Gierl/Augustine gave a summary on the 2012 Year End Pension Report and the overall performance of the Plans for employees and police; everything is in good shape.

Don Cunningham: Did not show

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

COMMENTS FROM THE MAYOR

The Mayor presented a Certificate of Appreciation to Chief Ross for 29 years in the Dormont Police Department. The radios have been retrofitted in compliance with federal guidelines. Chief Bisignani is going to review and update the policies as needed. The department may adopt the City GPS units for police vehicles. The county has made them available. Bisignani will meet with the Dormont Elementary Administrative Staff regarding safety plans for the students.

COUNCIL COMMITTEE REPORTS

McCartney stated that there are four standing Committees of Council: Finance and Legal, Onnie Costanzo as chair; Public Safety/Public Service, Joan Hodson is chair; Community Affairs/Recreation, Jeff Fabus is chair; Property, Supplies and Planning, chair is Val Martino.

Finance and Legal: Costanzo stated that they did not meet in February but in January they met and voted on the Financial Policy and Procedures; one of the 19 issues in the audit report was the tax collector; new tax software for real estate has been purchased and Harvey is now in training.

Public Safety/Public Service: Hodson stated that the committee last met to interview sergeant candidates. In Friday packets we receive copies of non-traffic citations filed with the magistrate; suggested developing a database to track these through the completion of the entire process; perhaps public could have a summary report that tells where we are with each citation. There will be a Committee Meeting Monday, March 11 at 7pm to discuss the procedures for the database.

Community Affairs and Recreation: Fabus stated that the Dormont Recreation Board meets the fourth Tuesday of every month; it is open to the public. The next event is March 23rd, the annual Easter Egg Hunt, held at the Dormont Rec Center. Emails and flyers will be sent out thru the schools; Lifespan is helping stuff the eggs. KO football players will help with set up and the event. We are also working on a Battle of the Band event to take place at the Hollywood Theater on the 12th or the 18th of May. One local business was very happy to

sponsor the PA system and local band willing to sponsor the lights and act as judges. Dormont Day is celebrating its 100th anniversary this year. We will also be a little more involved this year with the Street Fair coming up in October.

Property, Supplies and Planning: Martino stated that the committee met last Tuesday and discussed the options on collecting fees for the parking lot that will be on the corner of Biltmore and West Liberty Avenue once construction would start. The options are on meters and kiosk gates and came up with the recommendation that it would be a kiosk purchase so the borough could use it in the smaller lot now and if need be we could move it for future use; it would be purchased through Cochran. The kiosk could be programmed to monitor parked cars with license plates or not.

COUNCIL PRESIDENT REPORT

McCartney stated council had an Executive Session to discuss legal matters relative to Pitcher Park. In the newsletter you can find the new Street Sweeping Schedule, color coded with each street and day of the week; it can also be found on the website and facebook. McCartney summarized a meeting he had regarding internal and external communication with public safety folks and the police department. We are adding 2 items to the Action Items for tonight, I and J.

CONSENT AGENDA

Motion by Fabus, second by Hodson to accept Consent Agenda Items A through H (A. written report of the Borough Solicitor, B. written reports of Borough Officials, C. Minutes of the February 4, 2013 Special Council Meeting, D. approve the Warrant List for February, 2013, E. approve the hiring of Thomas Madden as Police Sergeant effective March 3, 2013, F. approve the hiring of Tracy Zange as a School Crossing Guard and Gordon Bushman as an Alternate School Crossing Guard, G. accept the resignation of Mr. Ed Nock as Borough Treasurer, H. approve the appointment of Mr. Lou Kammermeier as Borough Treasurer). Roll Call: Maggio, No; Barilla, No; Fabus, Yes; Costanzo, Yes; Hodson, Yes; Martino, Yes; McCartney, Yes. Motion carried 5-2.

ACTION ITEMS

Motion by Costanzo, second by Hodson to authorize the Borough Manager to execute all agreements for the purchase of budgeted computer hardware as outlined in the staff report. Motion carried 7-0.

Motion by Martino, second by Hodson to approve the placement of a trailer on the lot located at the corner of Biltmore and West Liberty Avenues while being utilized by #1 Cochran pursuant to their lease. Motion carried 7-0.

Motion by Martino, second by Costanzo to authorize the Borough Manager to execute all documents necessary to complete a fixed asset inventory for the Borough at a cost of \$4,200.00. Motion carried 7-0.

Motion by Costanzo, second by Hodson to authorize the hiring of Ms. Abbey Hoetzlein as Clerk/Receptionist at a starting salary of \$24,688.94. Motion carried 7-0.

Motion by Martino, second by Hodson to authorize the Borough Manager to execute any agreements necessary to purchase GIS and Drafting services from GeoDecisions at a cost not to exceed \$10,000 for the year. Motion carried 7-0.

Motion by Martino, second by Hodson to authorize the purchase of a Message Sign for Borough Hall and the Historical Society at a cost not to exceed \$1,760.00. Motion carried 7-0.

Motion by Fabus, second by Hodson to authorize the Borough Manager to pursue the development of marketing video through "Communities of Distinction" at a cost not to exceed \$19,800.00. Roll Call: Maggio, No; Barilla, No; Fabus, No; Costanzo, No; Hodson, no; Martino, No; McCartney, No. Motion failed 0-7.

Motion by Costanzo, second by Hodson to authorize the Council President to execute a Letter of Commitment for Borough to Participate in the Rooftop Solar Challenge II Grant. Motion carried 7-0.

Motion by Fabus, second by Martino to adopt Resolution 01-2013, exonerating the tax collector, Harvey Lieberman, for the taxable year of 2012 in accordance with the tax collectors report which was dated January 22, 2013. Motion carried 7-0.

Motion by Costanzo, second by Hodson to authorize the emergency appropriation of contracting with Niando Construction up to \$10,000.00 to fix the hole at the (pool) lot. Motion carried 7-0.

DISCUSSION ITEMS

Fee Waivers: Naftal questioned fee waivers; the Properties, Supplies and Planning Committee will meet and discuss.

Business District Signage: Naftal questioned the Business District Signage, the zoning code and sandwich boards; Naftal suggests a moratorium; the Finance and Legal Committee will meet to discuss.

West Liberty Avenue Redevelopment: the KO School District Board approved the TIF Resolution; the borough is waiting for the County to approve. The committee will then be formed and an RFP formed in conjunction with PAT.

Voelkel/Belrose Avenue Traffic Calming: There are 20 units per street that need to be surveyed on Voelkel and Belrose. We are missing about 10-12 yes votes; once we receive

those 10 to 12 votes we should reach our 70% and can move forward with the Traffic Calming. If not, then there will be no traffic calming.

CMU Parking Study: There is a team of three graduate students as well as their professor who is supervising them. Members of the Traffic, Parking and Planning Commission, Kristen and Naftal met with the team. Their main objectives are: 1) Determining whether or not Dormont has adequate parking spaces. 2) Evaluating effectiveness of a way finding system 3) Identifying technology to improve efficiency of our system 4) Completing case study of other cities parking systems. Intended outcomes are: to provide to Borough of Dormont data included parking habits, location and number of spots and type of parking and providing solutions and recommendations for existing parking issues. Their work began on February 20th and their final report will be due May 10th. They have developed surveys that will be going out soon.

Maggio asked about replacing trash cans along West Liberty Avenue.

Naftal stated that there is a special meeting on Monday, March 18 at 7pm with Hazen and Sawyer regarding the alternatives in Athens Alley.

Naftal stated that the audit of the electric and telecommunications that council approved has shown some savings. The telecommunications audit should save about \$1500 to \$2000 per year; we were paying extra taxes that we shouldn't have. The electric audit showed that a consolidated bill should save the borough about \$9,000 per year.

Naftal that he should be able to lead the process for a good Strategic Plan without getting and paying for a facilitator.

PUBLIC COMMENTS ON NON AGENDA ITEMS

Bob Hutchison, 1332 Illinois Avenue RE: parking issues on Illinois, Tennessee and Mississippi.

Rushford commented on the CMU Parking Study and blighted properties, he stated that he is involved with one of their programs and will be bringing back the results.

ANNOUNCEMENTS

Fabus recognized and thanked Kammermeier for being appointed to the new Borough Treasurer. Fabus also wanted to commend Jeff Arnold and staff for responding so well and quick to fire calls.

Bert Lloyd stated that Jim Medsger always responded to calls efficiently and that he will be missed.

ADJOURNMENT

Steven J. Hrvatin

EDUCATION: California University of Pennsylvania
250 University Ave
California, PA 15419
**Certification: Special Education K-12
Elementary Education
Graduated Cum Laude**

GOAL: My goal is to work for a program that offers students the services they require to achieve their fullest potential.

EXPERIENCE:

- I have a dual certification in PA, Special Education and Elementary Education
- Certified in Non-Violent Crisis Prevention (CPI)
- Experience with Applied Behavior Analysis
- Developed IEP Goals based on a Standards Aligned System (SAS)
- An understanding of Indicator 13 and transition services
- Created special education paperwork including IEPs, NOREPs, RRs, and Behavior Plans based on FBA
- Experience with adults whose behaviors can't be managed in the typical work or home environment
- Experience with Autism Spectrum Disorders
- Adapted lesson plans to meet IEP goals and SDI

EMPLOYMENT HISTORY:

October 2008- Present Fayette Resources Inc.
1313 Connellsville Road
Lemont Furnace, PA 15456
(412)382-7191

Title- Direct Support Professional
Responsibilities: Assist individuals in daily life depending upon the individual's capabilities. This includes mobility, diet, grooming, job coaching, medication distribution, progress monitoring and goal creating.

August-December 2012 **Student Teaching: Canon-McMillan School District**
Borland Manor Elementary

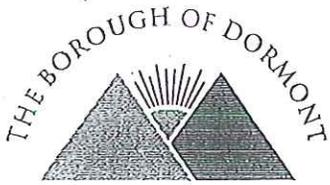
30 Giffin Drive
Canonsburg, PA 15317

5353

Cooperating Teacher: Shannon M. Cimarolli (724)255-

Taught Special Education

References available upon request



Summer Employment

APPLICATION

Date 08/04/2013

Position Applied for: After School Counselor

A separate application must be completed for each position

Name Miranda J. Settlenger

Are you 18? YES NO (please circle)

If not, do you have a work permit? YES NO (please circle)

Address [REDACTED]

Home Phone # [REDACTED]

City [REDACTED] State [REDACTED] ZIP [REDACTED]

Alternate Phone # [REDACTED] SS# [REDACTED]

Email Address [REDACTED]

School Bradford Years Completed Current Student

Have you worked for the Borough before? YES NO (please circle)

If yes, when? _____

Position Held _____

List below any related experience I have worked in customer service, with the public, and babysat since I was 16 years old.

This section for lifeguard applicants ONLY!

Please list the current dates for your certifications (M/D/YEAR)

CPR for the Professional Rescuer / /
Lifeguard Training / /
Heartsaver Course C / /

(alternate for Red Cross CPR)

What date will you be available for work? 02/05/13

Will you be available for the entire summer? YES NO (please circle) If not, why? _____

Do you have a valid PA Driver's License? YES NO (please circle)

Three References, Must Be Residents of the Borough (just moved to the area)

Name Renee [REDACTED] Address Galitzen, Pa Phone [REDACTED]

Name Lori [REDACTED] Address Altoona, Pa Phone [REDACTED]

Name Sue [REDACTED] Address Bedford, Pa Phone [REDACTED]

Miranda Settlemyer



Objective: To obtain a position utilizing the knowledge and skills I acquired during my academic training, as well as my prior related employment history.

Education: Bradford School/Paralegal Studies
Station Square, Pittsburgh, Pa 15219
Current GPA: 4.0

Anticipated Completion Date:
December 2013

YTI Career Institute/Administrative Assisting
Altoona Campus, Altoona, Pa 16602
GPA: 3.85

Completion Date:
January 2009

120 Hours of Externship
Sheetz Corporate Office, Altoona, Pa
Administrative Assistant in Human Resources

Courses of Study:

Microsoft Office 2007:

- | | | |
|------------------------|----------------------|--------------------|
| -Advanced Word | -Keyboarding | -Manual Accounting |
| -Access | -Office Procedures | -QuickBooks |
| -Excel | -Telephone Etiquette | -Business Writing |
| -Power Point/Publisher | -Office Supervision | |

Employment Skills:

- Developed the ability to work in a fast-paced atmosphere
- Maintained the ability to multitask daily operations
- Developed excellent telephone skills and etiquette
- Effectively developed communication skills
- Ability to type in a quick and efficient manner (+65wpm)
- Experience with Accounts payable and receivable

Employment History:

Hippo, Fleming, & Pertile Law Office

Legal Assistant

Altoona, Pa
March 2012-August 2012

- Preparing Legal Documents
- Sorting/Distributing Mail
- Updating Clients via Telephone and/or E-mail
- Conduct Signing Meetings with Clients
- General Office Duties

Joe's Six Packs/Zack's To Go

Hostess/Counter

Altoona, Pa
August 2011- April 2012

- Taking Order via Telephone
- Running a cash register
- Preparing nightly deposit

Kelly Services

Variety of Office Temporary Employment

Altoona, Pa
October 2010-January 2011

Your Jewelry Box

Assistant Director of Operations

Altoona, Pa
August 2009-June 2010

- Assisting with Daily Operations
- Preparing and maintaining new procedures
- Maintain inventory levels
- Preparing and meetings with current/potential venders
- Assisting in accounts payable using QuickBooks
- Preparing and maintaining employee records and schedules
- Preparing morning registers and nightly deposits

REFERENCES UPON REQUEST

March 14, 2013

RE: New Firefighter

Dormont Borough Council
1444 Hillsdale Avenue
Pittsburgh, PA 15216

Dear members of Dormont Council,

The Dormont Volunteer Firefighter's Association approved the appointment of applicant, Kari Burnham who resides at 1245 Chelton Ave. Pittsburgh, PA 15226, following the applicant's interview. The Dormont Fire Department as recommended by its investigating committee has approved this applicant to a probationary status contingent upon council's approval, passing the fire department physical agility test and the Borough's physical and the criminal background check.

Should you require additional information for your review of this applicant, please feel free to contact any Association Officer.

Sincerely,

Joey J. Schoenefeldt
Secretary
Dormont Volunteer Fire Department

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER: Dormont Borough
1444 Hillside Avenue Suite 10
Pittsburgh, PA 15216

PROJECT: 2012 Capital Lining Program

APPLICATION NO.: 3

APPLICATION PERIOD: 12/1/2012 to 3/21/2013

APPLICATION DATE: March 21, 2013

FROM CONTRACTOR: Roto Rooter Services Company
3731 William Penn Highway
Murrysville, PA 15668

VIA ENGINEER: The Gateway Engineers, Inc.
400 Holiday Drive, Suite 300
Pittsburgh, PA 15220

PROJECT NUMBERS: Engineer's: C-55122-1215
Contractor's:
Owner's:

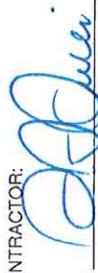
CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

1. ORIGINAL CONTRACT PRICE \$ 70,090.00
2. Net change by Change Orders \$ 8,580.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 78,670.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$ 73,574.00
5. RETAINAGE:
 - a. 5 % of Work Completed (\$ 73574)= \$ 3,678.70
 - b. 5 % of Materials Stored (\$ 0)= \$ 0.00
 - c. Total Retainage (Line 5a + Line 5b) \$ 3,678.70
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 69,895.30
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 51,308.55
8. AMOUNT DUE THIS APPLICATION \$ 18,586.75
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) \$ 10,174.70

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:  Date: 2-21-13

ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 18,586.75
(Line 8 or other - attach explanation of other amount)

ENGINEER:  Date: 3-21-13

CHANGE ORDER SUMMARY		
Number	Additions	Deductions
2	\$3,980.00	
3	\$4,600.00	
Totals	\$8,580.00	
Net Changes	\$8,580.00	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Progress Estimate

Contractor's Application

For (contract):		2012 Capital Lining Program		Application Number: 3		March 21, 2013							
Application Period:		12/1/2012 to 3/21/2013		Application Date:		March 21, 2013							
A		B		C		D		E		F		G	
Item No.	Description	Bid Quantity	Unit	Unit Price	Bid Value	Quantity Installed	Installed Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F/B)	Balance to Finish (B-F)		
1	Sanitary Sewer Point Repair, critical settlement, 0'-8'	15	L.F.	\$350.00	\$5,250.00	13	\$4,550.00		\$4,550.00	86.67%	\$700.00		
2	Critical Wye Branch	1	EA.	\$300.00	\$300.00	0					\$300.00		
3	Sanitary Sewer Laterals, critical settlement, 0'-8'	5	L.F.	\$50.00	\$250.00	0					\$250.00		
4	Unsuitable Pipe Bedding	5	TON	\$10.00	\$50.00	0					\$50.00		
5	Concrete Encasement for Utilities	6	L.F.	\$50.00	\$300.00	0					\$300.00		
6	Rain Conductor Repair	5	L.F.	\$20.00	\$100.00	0					\$100.00		
7	6" CIPP Lining (MH to MH)	210	L.F.	\$40.00	\$8,400.00	195	\$7,800.00		\$7,800.00	92.86%	\$600.00		
8	8" CIPP Lining (MH to MH)	680	L.F.	\$44.00	\$29,920.00	672	\$29,568.00		\$29,568.00	98.82%	\$352.00		
9	Sanitary Sewer Heavy Cleaning	200	L.F.	\$3.00	\$600.00	177	\$531.00		\$531.00	88.50%	\$69.00		
10	Reinstatement of Active Service Laterals	34	EA.	\$80.00	\$2,720.00	37	\$2,960.00		\$2,960.00	108.82%	\$0.00		
11	Grouting of Active Service Laterals	34	EA.	\$400.00	\$13,600.00	30	\$12,000.00		\$12,000.00	88.24%	\$1,600.00		
12	Locating Manholes for Work Access	2	HR.	\$50.00	\$100.00	0					\$100.00		
13	Concrete Driveway Restoration	5	S.Y.	\$60.00	\$300.00	0					\$300.00		
14	Concrete Sidewalk Restoration	65	S.F.	\$60.00	\$3,900.00	56.25	\$3,375.00		\$3,375.00	86.54%	\$525.00		
15	Concrete Curb Restoration	10	L.F.	\$25.00	\$250.00	0					\$250.00		
16	Lawn Restoration	1	EA.	\$500.00	\$500.00	1	\$500.00		\$500.00	100.00%	\$0.00		
17	Emergency Mobilization	1	EA.	\$1,000.00	\$1,000.00	0					\$1,000.00		
18	Traffic Controls and Resident Notification	1	L.S.	\$1,000.00	\$1,000.00	1	\$1,000.00		\$1,000.00	100.00%	\$0.00		
19	Preparation and Cleanup	1	L.S.	\$1,000.00	\$1,000.00	1	\$1,000.00		\$1,000.00	100.00%	\$0.00		
20	Photographic Documentation	1	L.S.	\$250.00	\$250.00	1	\$250.00		\$250.00	100.00%	\$0.00		
21	Pre-CCTV Verification of Repair Location	1	EA.	\$300.00	\$300.00	1	\$300.00		\$300.00	100.00%	\$0.00		
EW1	Hand Dig Memorial Drive	8	L.F.	\$0.00	\$0.00	8	\$4,640.00		\$4,640.00		\$0.00		
EW2	CCTV/Mobilization of Hand Dig	1	EA.	\$500.00	\$500.00	1	\$500.00		\$500.00		\$0.00		
EW3	Memorial Drive Tree Removal	1	L.S.	\$4,600.00	\$4,600.00	1	\$4,600.00		\$4,600.00		\$0.00		
Totals					\$70,090.00		\$73,574.00	\$0.00	\$73,574.00	104.97%	\$6,496.00		



MEMORANDUM

Date: March 18, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Request for Residential Handicap Parking Space

Background:

Pursuant to the Accessible Parking Policy of the Borough, one resident has made application for a residential handicap parking space on the street in front of their house. The application was heard by the Traffic and Parking Planning Commission at their regular meeting on March 12, 2013. This application is attached for Council review.

Discussion:

The applicant is Ms. Joanne Dunn of 1119 Peermont Avenue. Ms. Dunn requested a residential handicap parking space in front of her house because of her use of portable oxygen. There was an issue with the number of parking spaces which seemed to be available on this street but the Commission accepted her application because of her clear need for assistance while carrying the oxygen. The Commission voted unanimously to recommend approval of the request.

Recommendation:

I recommend that Council follow the recommendations of the Traffic and Parking Planning Commission regarding the above residential handicap parking space application and approve an accessible space.

JN

Cc: Michael Bisignani, Chief of Police
Traffic and Parking Planning Commission Members

Attachments

**1119 PEERMONT
AVENUE
DORMONT**

CONTENTS

- 1: APPLICATION**
- 2: DRIVERS LICENSE (COPY)**
- 3: LETTER TO APPLICANT**
- 4: SITE INSPECTION**



**Application for Reserved Accessible Parking Space
(Public Residential Streets Without Meters Only)**

New Application: Renewal Application:

Applicant's Name: Norman C. Duran
Applicant's Address: 149 Reservoir Ave
Applicant's Phone Number: (412) 531-7940
Applicant's Vehicle Make and Model: Kia Sportage

Fill out below information if this application is being completed by someone other than the applicant.

Person Completing Application: _____
Relationship to Applicant: _____
Address: _____
Phone Number: _____

To the Applicant:

1 Are you a resident of the Borough of Dormont?
 YES NO (please circle)

2 Do you rent the property where you are residing?
YES NO (please circle)

3 Do you possess a Person with Disability* (PD) registration plate issued by the Commonwealth of Pennsylvania?

If YES - Plate Number: 37252PD

If NO - Do you possess a PD* placard issued by the Commonwealth of Pennsylvania? YES - Placard Number: _____
 NO

4 Do you have private off-street parking (driveway, parking pad, garage, etc.) at your residence? YES NO (please circle)

If YES - explain why available off-street parking is unusable.

So far for me to walk to the house and would mean a stairway involved

* Includes disabled veteran, severely disabled registration plate/decals and person with disability motorcycle plate.

- 5 Are you:
 Permanently Disabled
 Disabled for one (1) year or more
 Other -

Explain: _____

- 6 Briefly explain why the Applicant is need of a reserved accessible parking space.

Need access to my car without
steps because I am on (Bulger)

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. The Application (New or Renewal) must be accompanied by a completed copy of the attached Physician's certification.

I understand that if I use this Reserved Accessible Parking Space in any manner other than that which I described at the time of this application, the space will be removed. In addition, I agree that the Borough of Dormont retains the right to remove this Reserved Accessible Parking Space at any time.

I further understand that it is my responsibility to promptly notify the Borough of Dormont Manager should I no longer need the Reserved Accessible Parking Space. Should I require the Reserved Accessible Parking Space, I shall submit a renewal application every year during the month of my original approval or the space will be removed.

I acknowledge that, should my request for a Reserved Accessible Parking Space be denied, that I may appeal the decision to deny my request to the Council of the Borough of Dormont by re-applying with a written appeal statement.

I further acknowledge that I have read and understand the entirety of the Borough's Reserved Accessible Parking Policy.

I certify that the information contained herein is true and correct to the best of my knowledge and belief. I understand that any false statements made herein are subject to the penalties of 18 Pa C.S. Section 4904, relating to unsworn falsifications to authorities.

James E. Duran
Applicant's Signature

2/4/2013
Date

Office Use Only

Application Submitted Date: 2/7/13 JK Site Inspected Date: 2/25/13 JK

T&PPC Review Date: _____

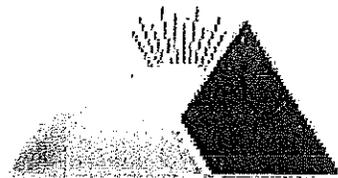
Council Review Date: _____

Approved: _____ Denied: _____

Council President Initials: _____

Work Order Issue Date: _____

Manager Initials: _____



BOROUGH OF DORMONT POLICE DEPARTMENT

1444 HILLSDALE AVENUE
SUITE # 1
PITTSBURGH, PENNSYLVANIA 15216
(412) 561-8900 FAX (412) 561-3516

PHILLIP A. ROSS
CHIEF OF POLICE

THOMAS R. LLOYD
MAYOR

February 25, 2013

Joann Dunn
1119 Peermont Avenue
Pittsburgh Pa. 15216

Dear Mrs. Dunn,

There will be a meeting of the Dormont Borough Traffic and Parking Commission on **Tuesday March 12, 2013 at 7:00 P.M** in the Borough Council Chambers concerning your application for a handicapped parking space at **1119 Peermont Avenue.**

In order to complete the process, your attendance is required.

If you have any questions, please call Handicapped Parking Coordinator James Kolesky at 412-561-8900 x 300 or voice mail #372.

Sincerely,

James Kolesky,
Handicapped Parking Coordinator

Cc: Dormont Borough Traffic and Parking Commission

SITE INSPECTION 1119 PEERMONT AVENUE

On 03/25/2013, James Kolesky performed a site inspection of 1119 Peermont Avenue, in regards to an application for a Handicapped Parking Space.

Kolesky observed that when you exit the front of the residence you walk directly on to a front porch. From the front porch, there is one step and a short walkway to the sidewalk that runs parallel to the 1100 block of Peermont Avenue. Parking for the 1100 Block of Peermont Avenue is on both sides of the street.

Kolesky observed that there is off street parking located in the rear of the residence. The off street parking consists of a very small garage and a parking pad. The garage and parking pad are in poor condition and practically unusable. The rear yard is also at a slight incline that would make it hard to access the garage and parking pad.

There are no handicapped parking spaces issued in the 1100 block of Peermont Avenue.

Please see digital pictures that accompany this site inspection.

James Kolesky



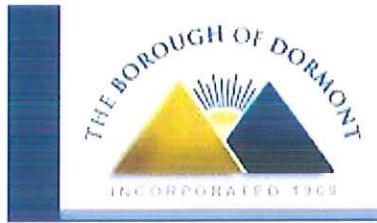
**Handicapped Parking
Coordinator**

02/25/2013



02/25/2013





MEMORANDUM

Date: March 20, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Permit Fee Waiver for DABA Construction Project

Background:

The Dormont Athletic Boosters Association (DABA) is planning to construct a storage shed in the outfield at Pop Murray Field. In order to obtain a building permit, there is a \$300 fee and they have requested the Borough waive that fee. The Borough owns the Field and will own any structure placed on the Field.

Discussion:

Council's Property, Supplies and Planning Committee met to discuss fee waivers in general and this particular fee request in particular. They believe that the entire fee issue needs to be addressed comprehensively but until then recommend that any building permit for work on Borough property should have the fee waived. Because of this they recommend that the fee for DABA for this project be waived.

Recommendation:

I recommend that Council follow the Committee's recommendation and waive the \$300 fee for DABA to construct a storage facility at Pop Murray Field.

JN

DODARO, MATTA & CAMBEST, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

MEMORANDUM

TO: Jeff Naftal, Borough Manager
Borough of Dormont
FROM: John H. Rushford, Esq.
Lynne L. Finnerty, Esq.
RE: Borough of Dormont
Legality of the Borough's Ordinance Regulating Political Signs
DATE: March 13, 2013

Please allow this Memorandum to serve as a response to your question concerning the Borough of Dormont's Ordinance regulating political signs. After an initial review of the Borough's Ordinance, it is clear that Section 210-81(G) restricts the length of time that political signs may be placed on a resident's private property. This restriction is in violation of the free speech clause of the First Amendment to the United States Constitution. It is a content based restriction on speech that provides less protection to political rather than non-political speech. A more detailed review of the law will need to be conducted to determine whether and to what extent the size of a political sign and the location of a political sign on private property can be restricted. However, it will remain true that the size and location of a sign is not permissible if it would constitute a hazard to the public safety.

Since at least one portion of Section 210-81(G) of the Zoning Ordinance violates the Constitution, it must be amended to comply with the law. The Municipalities Planning Code regulates how amendments to the Borough's Zoning Ordinance must be made, 53 P.S. § 10609, and the Borough Zoning Ordinance mirrors those requirements in Section 210-96. Prior to voting on an amendment to the Zoning Ordinance, the Borough Council must hold a public hearing

after public notice of the hearing is advertised. 53 P.S. § 10609(b)(1). Thirty days prior to the hearing, if the Planning Commission did not prepare the amendment, then Council must submit the proposed amendment to the Planning Commission for their recommendation. Also, thirty days prior to the hearing, the Borough must submit the proposed amendment to the Allegheny County Planning Agency for its recommendation.

One of the duties of the Planning Commission is to prepare and recommend to Council any amendments to the zoning ordinance at the request of Borough Council. 53 P.S. § 10209.1. It is advisable to have Council request that the Planning Commission prepare and recommend the amendments to the sign ordinance, since Council is required to have the Planning Commission review the amendment thirty days prior to the public hearing if the Commission is not the entity that prepared the amendment.

At its next regular meeting, Council should vote on a motion to request that the Borough of Dormont Planning Commission prepare and recommend an amendment to the Borough Zoning Ordinance, Article XIII “Signs”, to change the regulations concerning political signs to comply with the law.

Since the process of amending the zoning ordinance usually takes several months Borough Council should also vote, at its next regular meeting, on a motion to waive the enforcement of the political signs regulations while the ordinance is being amended. Suggested language for the motion is: “A motion to waive the enforcement of the Borough Zoning Ordinance’s regulation of political signs on private property while said provisions are being amended by the Borough, except to the extent that any sign may constitute a public safety hazard.”

If you have any further questions, then please do not hesitate to contact me.



MEMORANDUM

Date: March 18, 2013

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager 

Subject: Request for Temporary Special Event Sign Permits for AARP and Friends of Dormont Pool

Background:

On February 22, we received a letter and sign permit application from the Dormont AARP chapter requesting permission to place a sign announcing their semi-annual Pancake and Sausage Brunch on the tennis court fence facing Banksville Road. The event is to be held on April 27, 2013. The brunch will be held at the Dormont Presbyterian Church on Potomac Avenue. We also received an e-mail request from the Friends of Dormont Pool to advertise their Annual Pub Crawl both on the tennis court fence and at the passive park at Hillsdale and West Liberty Avenues. Both of these requests are attached.

Discussion:

Section 210-81 (E) (1) of the Borough's Code applies to this application.

Section 1. Temporary special event signs shall be permitted with the following restrictions:

(A) Temporary special event display signs, as defined by this chapter, shall be permitted to be erected on any lot containing a public building, church, or a building housing a nonprofit organization, **provided that the total area of all signs for the special event shall not exceed 128 square feet and provided that no one sign may exceed 64 square feet.**

(B) **No more than one (1) sign shall be permitted at any one location.**

(C) The temporary special event display signs shall be displayed for a period no longer than 30 days and must be removed within five days following the event that it is erected to promote.

(D) The temporary special event display sign shall be either securely affixed to the building or to an existing freestanding sign or, if freestanding on the lot, shall be securely anchored and shall be located outside the public street right-of-way, behind any sidewalk and in a location which does not constitute a public safety hazard for pedestrian or vehicular traffic.

Both requests meet all of the requirements of the section. The only issue not addressed is whether the Borough wants to allow signs for non-Borough events on the tennis court fences and/or at the passive park.

We have no clear policy or rules about which signs can be placed on our property. In the past we have placed signs on the tennis court fence for events sponsored by Borough entities such as Main Street events and the Farmer's Market and for events ancillary to the Borough. In fact the Borough has approved the AARP situation in October of 2012 for the same event and has allowed the Friends of Dormont Pool signs in the past as well. In this case, while it is not a Borough sponsored event, it is a non-profit organization operating in the Borough and the event itself is being held in the Borough. The problem becomes where we draw the line. I have previously rejected a request from a vendor outside of the Borough to place a sign on the Borough's tennis court fence.

The use of the passive park would seem to me to be a different issue. There is no structure at the park to support a sign so the applicant will be bringing posts to put the sign on. And, we will shortly be moving forward with our sunflower grant to plant them at the passive park and I am not sure whether that will begin in April or in May but would not like to have to halt that project because of a sign. My other thought on the use of the passive park is that by its very name it would seem that signage doesn't fit. Passive parks are supposed to be quiet and relaxing and signage doesn't necessarily enhance that.

As I stated last year, I believe that we need to have a policy for the placement of signs and other advertising on Borough property. I recommended at that time that Council authorize me to move forward with development of such a policy. Since that never occurred and now with the increased use of Council committees I need to know if Council wants to address this through the Committee process also. In the meantime, considering that these will be for Dormont organizations with a Dormont location and the signs will only be up for less than 4 weeks, I would recommend approving the requests for the signs at the tennis courts with the understanding that future applications will be judged on their own individual merits pursuant to a future Borough policy. I would defer to Council on the issue of a sign at the passive park.

Recommendation:

I recommend that the Borough Council approve the application of the Dormont Chapter of the AARP to post a 36 square foot sign on the tennis court fence facing Banksville Road from April 2, to April 27, 2013.

I recommend that the Borough Council approve the request of the Friends of Dormont Pool to post a 60 square foot sign on the tennis court fence facing Banksville Road from April 2, to April 30, 2013.

JN

Attachments

Cc: Pat Kelly, Building Official



AARP Chapter

Arlene Peelor
221 Buchanan Place
Apt. E3
Pittsburgh, PA 15228
412-341-9326

Pat Kelly
1400 Hillsdale Avenue
Pittsburgh, PA 15216

Dear Sir:

Dormont AARP #3016 is holding their semi-annual Pancake and Sausage Brunch on April 27, 2013 at Dormont Presbyterian Church. I am writing to ask your permission to place a sign advertising the brunch on the tennis court fence at the pool from April 1, 2013 to April 27, 2013. It is of legal size. This brunch will help cover our expenses for the year.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads 'Arlene Peelor'.

Arlene Peelor
Chairman, Pancake and Sausage Brunch



BOROUGH OF DORMONT

APPLICATION FOR SIGN PERMIT

2865 ESTY AVE.

Application Date: 2/22/13

Applicant Name: AARP Dormont #3016 Pancake Breakfast

Business Name: Arlene Peeler - V.P. + Chairman of

Business Address: Dormont Presbyterian Church
Potomac Ave.

Business Phone: 412-341-9326

Check One: Permanent Sign _____ Temporary Sign

Number of lineal feet of storefront: N/A

Square feet of existing signage: N/A

Square feet of proposed signage: 140 sq. feet

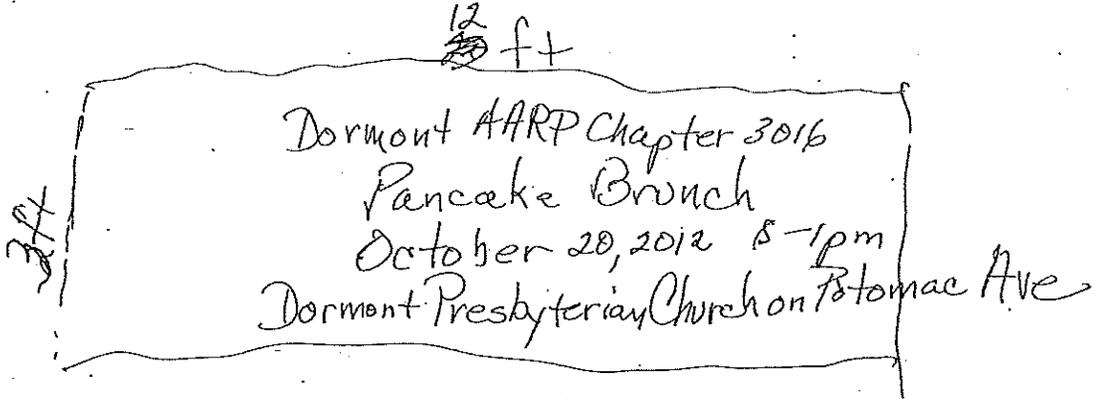
Depth of Sign as measured from building: N/A

Is the sign lighted? No If so, how? _____

Cost of Sign: \$100

Applicant Signature: Arlene Peeler

Sketch of proposed sign - Please show exact dimensions:



For Official Use Only:

Permit Cost: \$18.00 Waived Fee

Approved By: _____

36 ft
x 150
10

USING OUR PROPERTY NEEDS
COUNCIL APPROVAL

AARP CHAPTER LIABILITY INSURANCE POLICY INFORMATION

June 1, 2012 - June 1, 2013 (12:01 am)

Because of the difficulty and expense for Chapters to obtain individual liability insurance coverage, AARP, through its insurance broker, Beecher Carlson, and its insurance carrier, Arch Insurance Group, is offering a group general liability insurance policy. This policy is available to all Chapters, and AARP strongly recommends that chapters purchase this coverage. **New: All chapters are required to obtain legal liability insurance coverage by June 2013 due to the recent change in the AARP chapter policy.**

Insurance is a very complicated subject. AARP strongly encourages all Chapters with extensive operations to discuss their needs with a knowledgeable advisor in their locality. It is impossible for the National Organization to advise each and every Chapter on its particular needs. We would hope, however, that this group policy provides ample protection, with significant savings.

Each AARP Chapter is encouraged to study the information contained in this document and review its insurance requirements with knowledgeable Chapter members or local insurance advisors. Chapters that utilize this group policy should find that it provides the basic protection generally desired by a Chapter.

The basic coverage being offered is Commercial General Liability Insurance. A general synopsis of the coverage provided is listed on pages 2-4.

This coverage is designed for the protection of the Chapter in the event that the Chapter is sued by a third party party. ***Voluntary medical payments or accident medical reimbursement coverage for Chapter membership is not provided since it is presumed that the members carry insurance for their own protection.***

If the Chapter is interested in this liability insurance protection, the enclosed application should be completed and forwarded, with a check for the premium payment, to the address provided. The check must be made payable to **Beecher Carlson**. The Chapter will receive a Certificate of Insurance evidencing insurance coverage and the procedure to follow should it become necessary to report an accident.

If you have questions please call the following numbers:

For questions regarding the insurance policy coverage, additional parties covered by policy, and claims contact: Mr. Bill Dornhecker at Beecher Carlson at (617) 532-9421, bdornhecker@beecheercarlson.com.

INSURANCE COMPANY

Arch Insurance Company is rated A XV by the A.M. Best Company. Insurer name will be shown on any certificate issued.

Commercial General Liability - Premises and Operations

Insures *legal liability* for accidental Bodily Injury or Property Damage that results from either a condition on the chapter's premises or operation in progress, whether on or away from the premises. The insurance company will defend any claim even if the claim is groundless, false or fraudulent. However, there is no duty to defend the insured against any suit seeking damages for bodily injury or property damage to which this insurance does not apply.

Extensions of Coverage

Lease of Premises - Hold Harmless contractual liability with landlord included as additional insured if required by lease agreement. An important coverage provided by the Chapter Group Liability Insurance policy is for lease of premises hold harmless agreements. If the Chapter has accepted the responsibility for damages which might occur at its meeting place, it is strongly recommended that the Chapter obtain the insurance protection provided by this policy.

Personal Injury:

- A. False arrest, detention or imprisonment;
- B. Malicious prosecution;
- C. Wrongful entry or eviction, or other invasion of the right of private occupancy.
- D. Oral or written publication of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services; or
- E. Oral or written publication of material that violates a person's right of privacy

Fire Legal Liability for damage to Real Property in your Care Custody or Control.

Host Liquor Law Liability - Giving or serving of alcoholic beverages at functions incidental to operations.

Products Liability - The liability for bodily injury or property damage arising out of the products sold, distributed, manufactured or handled by the chapters.

LIMITS OF PROTECTION

Commercial General Liability:

- \$1,000,000 each occurrence
- \$1,000,000 annual aggregate
- \$3,000,000 annual aggregate All Chapters.
- \$1,000,000 annual aggregate Products and Completed Operations

The information contained herein on the proposed insurance coverages is intended to serve only as a partial and general outline of coverage. It does not alter, amend or change the actual provisions of the policy itself which contains exclusions, limitations, terms and conditions of coverage.

BUS AND OTHER GROUND TOURS

Another area of concern to the Chapter and its officers should be the question of liability coverage on bus and other tours. Before chartering a bus, the Chapter should check the adequacy of the insurance coverage provided by the bus company and attempt to get the chapter named as an additional insured onto the bus/tour company's insurance policy. The chapter should receive a certificate of insurance evidencing this. Again, the Chapter Group Liability Insurance policy does not provide voluntary medical payments or accident medical reimbursement coverage for the benefit of the Chapter members. It only protects the Chapter for its legal liability against claims or suits filed against it.

BOATS AND OTHER WATERCRAFT - EXCLUSION

The policy contains a standard exclusion for claims arising out of the ownership, maintenance, use or entrustment to others of any watercraft owned or operated by or rented or loaned to any insured. Use includes operation and loading or unloading. Coverage will therefore be unavailable under this program in situations where a boat or other watercraft is chartered.

ACCIDENT REPORT INFORMATION

When an accident occurs involving a Chapter, that Chapter must file an accident report promptly – preferably within the first few days of the incident - so as to alert the insurance company of a possible claim. Accident reporting instructions will be mailed to each Chapter upon receipt of the Chapter's application and check. The completed accident report form is to be emailed to gbrown@beechercarlson.com or faxed to Glenn Brown at (617) 532-9490. It should be pointed out to the injured party that the filing of the accident report does not constitute a claim on his or her behalf. If the accident was due solely to the injured party's own negligence, the probability is that the injured party would have no claim against anyone else. If some other party negligently caused the accident, the injured party should pursue his or her rights, preferably with the advice of legal counsel. However, the Chapter Group Liability policy does not provide voluntary medical payments or accident medical reimbursement coverage for the benefit of the Chapter membership. Most Chapter members have some form of 24-hour medical insurance coverage, whether it be Medicare, Blue Cross, Supplemental or other type of insurance.

If the Chapter policy were extended to include medical coverage for the member, the protection would only cover the member while on Chapter business and the member would still have to maintain this other form of coverage. Such an extended Chapter policy in most cases would therefore be duplicating existing coverage and not providing any additional benefits. Since the insurance company would charge a full premium, the cost of providing such coverage for all members who attend the meeting would be prohibitive.

EFFECTIVE DATES OF COVERAGE AND PREMIUM RATES

The master policy runs from June 1, 2012 to June 1, 2013 (12:01 am). The premium rate for coverage is \$98. The open enrollment period ends June 1, 2012.

For applications received prior to June 1, 2012, coverage begins on June 1, 2012.

For applications received after June 1, coverage becomes effective when AARP receives the written confirmation from the insurance carrier. In this case, coverage is for the remainder of the policy term.

On and after December 1, Chapters may obtain coverage for the remainder of the policy term at \$52.00.

Jeffrey Naftal

From: Karen Gottschall [karengott@verizon.net]
Sent: Friday, March 22, 2013 11:18 AM
To: Jeffrey Naftal
Cc: Colleen Lehman; Sarann Fisher; Mary Jo Maggio
Subject: Friends of Dormont Pool banners

Hi Jeff,

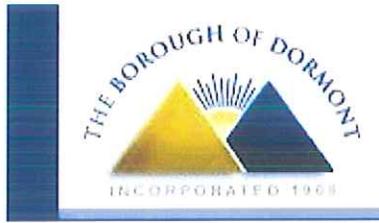
I would like to request permission from the borough to hang:

a 21ft x 34.25" banner on the tennis court fence, and an 8 ft x 3ft banner on posts on the corner of Hillsdale and W. Liberty at the passive park advertising the Friends of Dormont Pool Pub Tour, during the month of April.

Please let me know when council approves the motion.

Thank You.

Karen Gottschall



MEMORANDUM

Date: March 20, 2013

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager *gn*

Subject: Temporary Suspension of Enforcement Against Sandwich Signs

Background:

In the Borough's Zoning Code, there are many regulations for signs in the Commercial Zoning District. Among them is a prohibition against perpendicular signage, signs that project out from the store over the sidewalk. While there are a few grandfathered perpendicular signs, for the most part they are prohibited. In an effort to promote their businesses, a number of business owners have begun utilizing sandwich board signs on the sidewalk to attract both walkers and cars passing by. At a recent Council Meeting I received a complaint that some of these signs were blocking the sidewalk and preventing access by the handicapped. I told Council I would look into it.

Discussion:

Once I began researching the sandwich signs, I discovered that they also are prohibited in the Zoning Code. But because many such signs are being used and those businesses using them rely on them to drive business, last month I recommended three options for addressing the situation. They were to enforce the Zoning Code as is, modify just this portion of the sign ordinance in the Zoning Code, or to temporarily stop enforcing the prohibition against sandwich signs until the Zoning Code can be revised comprehensively. Council sent this matter to the Finance and Legal Committee for review.

After our discussion, the Committee is recommending that we follow the option of temporarily ceasing enforcement of the prohibition against sandwich board signs. However they also recommend that staff continue to enforce the ordinance if the signs are a hazard to public safety or impeding pedestrian or vehicular traffic. Should Council vote to follow the recommendation of the Finance and Legal Committee we will notify all business owners of the current zoning, what actions we will be taking, and putting them on notice that sandwich signs might not be permitted when the Zoning Code is addressed comprehensively in 2014.

Recommendation:

I recommend that Council authorize a temporary stop to enforcing the ban on sandwich signs in the Business District until such time as the Borough's sign code is amended, unless the sign impacts public safety or impedes access to the sidewalk or street.

JN