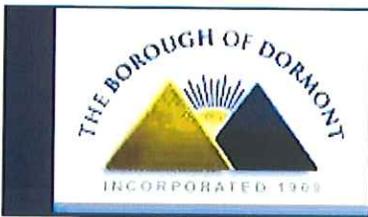


**REGULAR BUSINESS MEETING
DORMONT BOROUGH COUNCIL
SEPTEMBER 3, 2013**

1. Executive Session 6:45PM
 - A. Personnel Matter – Police Department Disciplinary Action
2. Call to Order 7:00PM
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
 - A. Russ Dunn – Boy Scout Donation of Flags
6. Comments from the Public on Agenda Items
7. Comments from the Mayor
8. Council Committee Reports
9. Council President’s Report
10. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the July 1, 2013 Council Business Meeting.
 - D. Motion to approve the Warrant List for July, 2013.
 - E. Motion to approve payment of \$7,177.10 as final payment to Jet Jack, Inc. for SHACOG O&M Preventative Maintenance – Year 2.
11. Action Items
 - A. **PUBLIC HEARING: Approval of Conditional Use for a Front Yard Fence** – Motion to approve a Conditional Use for a front yard fence at 1456 Park Boulevard [Recommended by the Planning Commission] – Property, Supplies and Planning Committee – Valerie Martino, Chairperson
 - B. **Approval of Temporary Special Event Sign** – Motion to approve a temporary sign permit for a special event sign for the AARP Pancake Breakfast to be held on October 5, 2013 – Property, Supplies and Planning Committee – Valerie Martino, Chairperson
 - C. **Approval of Reserved Residential Accessible Parking Space** – Motion to approve a Residential Accessible Parking Space for one year for Mr. Lawrence Focareta at 1675 Hillsdale Avenue [Recommended by Traffic and Parking Planning Commission] – Property, Supplies and Planning Committee – Valerie Martino, Chairperson



- D. **Award of Bid for 39th Year CDBG Project at Pop Murray Field** – Motion to award the 39th Year CDBG project bid to the lowest responsive and responsible bidder, Pampena Landscape & Construction, Inc., for a cost of \$75,225 with \$11,225 to be the match by the Borough as detailed in the staff report - Public Service/Public Safety Committee – Joan Hodson, Chairperson
- E. **Approval of 2014 Minimum Municipal Obligations for the Borough’s Pension Plans** – Motion to authorize the Borough Manager to sign the 2014 Minimum Municipal Obligations for the Police and Non-Uniform Pension Plans – Finance and Legal Committee – Onnie Costanzo, Chairperson
- F. **Authorization to Pay Street Fair Bands** – Motion to authorize the Borough Manager to execute contracts with the three bands playing at Street Fair and to make payment to them after their performances as outlined in the staff report – Community Affairs and Recreation Committee – Jeff Fabus, Chairperson
- G. **Approval of Revised Traffic Calming Policy** – Motion to approve revisions to the Traffic Calming Policy to streamline the process [Recommended by the Traffic and Parking Planning Commission] – Public Safety/Public Service Committee – Joan Hodson, Chairperson

12. Discussion Items

- A. **Update on West Liberty Avenue Redevelopment** – Borough Manager
- B. **Update on Comprehensive Plan** – Borough Manager
- C. **Budget Meeting Dates** – Borough Manager

13. Comments from the Public on Non-Agenda Items

14. Announcements

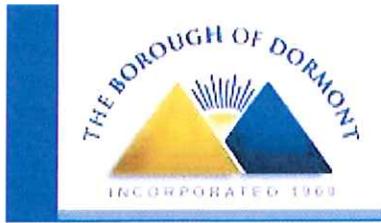
15. Adjournment

DODARO, MATTA, & CAMBEST, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

MEMORANDUM OF LAW

TO: DORMONT BOROUGH COUNCIL, MAYOR AND MANAGER
FROM: DODARO, MATTA & CAMBEST
RE: SOLICITOR'S REPORT
DATE: JULY 31, 2013

-
1. BLIGHTED PROPERTIES – A Petition is going to be filed with the Court for the Appointment of Conservator in the next week. .
 2. POLICE OFFICER DISCIPLINE – We reviewed and prepared appropriate disciplinary letters and backup documentation for Council's consideration.
 3. POOL MANAGER- A thorough review of the process was conducted as well as the letter of resignation submitted by the Pool Manger.
 4. DESK OFFICER'S ADDENDUM- The Addendum was reviewed for legal compliance.
 5. COCHRAN – Handle closings.



MEMORANDUM

Date: July 21, 2013
To: Jeff Naftal, Borough Manager
From: Wayne R. McVicar, P.E., Borough Engineer
Subject: Engineer's Report – August 2013

1. COUNCIL ACTION REQUESTED

- a. Pop Murray Field ADA Access
Recommend to SHACOG that they award to the second bidder, Pampena Landscape & Construction, Inc. in the amount of **\$75,225.00**. See my August 16, 2013 review.
- b. SHACOG O&M Preventive Maintenance – Year 2 (Jet Jack, Inc.)
Recommend to SHACOG that payment be made to the contractor, Jet Jack, Inc., in the amount of **\$7,177.10** as final payment.

2. ENGINEERING IN PROGRESS

- a. Pop Murray Field ADA Access
SHACOG received bids on August 12, 2013. Low bidder was Excaliber Construction with a bid of \$42,236.25. Contractor is requesting to withdraw their bid. Second bidder was Pampena Landscape & Construction, Inc. with a bid of \$75,225.00. SHACOG is awaiting the Borough's recommendation for award.
- b. Brick Repairs To Municipal Building & Gym
I have had 2 masons inspect the buildings to provide quotes. One quote was received that was significantly higher than expected. I am working to refine the scope and solicit additional quotes.
- c. Municipal Sewershed Feasibility Report
Full report was hand-delivered on July 30, 2013.

3. **CONSTRUCTION IN PROGRESS**

a. **2013 Capitol Road Construction Project (\$376,088.90)**

Contractor: Niando Construction, Inc.

A pre-construction meeting was held on August 20, 2013. Sewer construction on Mervin Avenue is scheduled to begin on September 3, 2013. Residents are being invited to come in to the Borough to pick up parking passes. Construction on Belrose Avenue is tentatively scheduled to begin on August 22, 2013. Notices to residents have been sent out. Milling and paving on Dormont, Belrose and Biltmore avenues is tentatively scheduled to begin on September 3, 2013.

b. **Belrose Avenue Crosswalk (\$1,760.00)**

Contractor: Laurel Asphalt, Inc.

Installation of the stamped textured thermoplastic synthetic crosswalk near Potomac Avenue will be coordinated with the 2013 Capitol Road Project.

c. **Lifespan A/C Modifications (\$8,300.00)**

Contractor: Fazio Heating and Cooling

Project is tentatively scheduled to begin on August 28, 2013.

d. **SHACOG O&M Preventive Maintenance – Year 2 (Jet Jack, Inc.)**

Project is complete. Based upon results, a listing of sewer repairs for 2014 will be generated.

The contractor, Jet Jack, Inc., has submitted a final invoice request in the amount of \$8,377.10. I reviewed the quantities and have adjusted the payment amount to \$7,177.10. Final payment is recommended to the contractor in this amount.

e. **Pool Parking Lot Collapse**

Project is complete except for final paving. Final asphalt restoration will be included in the 2014 capitol road construction project.

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 08/10/2013 FOR TAX YEAR 2013
FOR THE PERIOD: 06/29/2013 TO 07/31/2013

	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
<u>A. COLLECTIONS</u>			
Balance Collectable	332,991.59	.00	.00
Additions: During the Period	161.46	.00	.00
Deductions: Credits during the Period	426.97	.00	.00
Total Collectable	332,726.08	.00	.00
LESS: Face Collected for the Period	117,220.43	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	215,505.65	.00	.00

<u>B. RECONCILIATION OF CASH COLLECTED</u>			
Face Amount of Collections	117,220.43	.00	.00
Plus: Penalties	1,087.02	.00	.00
Less: Discounts	56.33	.00	.00
Total Cash Collected per Column	118,251.12	.00	.00
<u>TOTAL CASH COLLECTED</u>			118,251.12

<u>C. PAYMENT OF TAXES</u>			
Amount Remitted During the Period (SEE ATTACHED SCHEDULE)			118,251.12
Amount Paid with this Report Applicable to this Reporting Period			.00
<u>TOTAL REMITTED THIS PERIOD</u>			118,251.12

List Other Credit Adjustments (SEE ATTACHED SCHEDULE)			426.97
Interest Earnings (if applicable)			.00

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Period	\$ _____
Amount Collected this Period	\$ _____
Less Amount Paid this Period	\$ _____
Ending Balance	\$ _____

Tax Collector Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

Tax Collector's Monthly Report to Taxing Districts

For the Month of July, 2013

PARSONS COLLEGE Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
Balance Collectable - Beginning of Month.	337991.39			
A. Additions: During the Month (*)	161.46			
B. Deductions: Credits During the Month - (from line 17)	426.99			
Total Collectable	337725.86			
Less: Face Collections for the Month	117,230.73			
Less: Deletions from the List (*)	0.0			
Less: Exonerations (*)	0.0			
Less: Liens/Non-Delegable Installments (*)	0.0			
Balance Collectable - End of Month	215,505.68			
Face Amount of Collections - (must agree with line 4)	117,230.73			
1. Plus: Penalties	1027.82			
1. Less: Discounts	5.17			
2. Total Cash Collected per Column	117,233.38			
3. Total Cash Collected: (IPA # 128 # 128 # 128 # 128)	117,233.38			

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

DORMONT VOLUNTEER FIRE DEPARTMENT

MONTHLY ALARM SUMMARY

MONTH YEAR	TOTAL ALARMS	TOTAL DRILLS	TOTAL DAMAGES
<u>July 2013</u>			
07/04/13	307 Castle Shannon Blvd.	Smoke Showing(Mutual Aid)	None
07/05/13	1305 McNeilly Ave.	Residential Lockout	None
07/06/13	200 Piper Dr.	Structure Fire(Mutual Aid)	None
07/06/13	2961 W. Liberty Ave.	False Alarm	None
07/07/13	3113W. Liberty Ave.	False Alarm	None
07/08/13	W. Liberty@Potomac	Debris Cleanup	None
07/09/13	3151 Pioneer Ave.	False Alarm	None
07/10/13	1118 Kelton Ave.	Pedestrian vs Vehicle	None
07/10/13	1100 Arkansas Ave.	Flooded Street	None
07/10/13	1200 Kelton Ave.	Flooded Street	None
07/10/13	524 Moreland Dr.	Lighting Strike(Mutual Aid)	None
07/10/13	806 Robb Hollow	Flooding Condition(Mutual Aid)	None
07/10/13	682 Kelso Rd.	Lighting Strike(Mutual Aid)	None
07/10/13	397 Parkside	Flooded Basement(Mutual Aid)	None
07/10/13	200 Sleepy Hollow	Flooded Basement(Mutual Aid)	None
07/10/13	449 Sleepy Hollow	Flooded Basement(mutual Aid)	None
07/10/13	1126 Biltmore Ave.	Flooded Basement	None
07/10/13	1133 Peermont Ave.	Odor Of Gas	None
07/10/13	1100 Arkansas Ave.	Flooded Street	None
07/10/13	3200 W. Liberty Ave.	False Alarm	None
07/10/13	1211 Kelton Ave.	Flooded Basement	None
07/10/13	3338 Alice	Structure Fire(Mutual Aid)	None
07/10/13	3151 Pioneer Ave.	False Alarm	None
07/10/13	75 Standish Dr.	Structure Fire(Mutual Aid)	None
07/11/13	30 Arlington Park	Structure Fire(Mutual Aid)	None
07/11/13	2960 W. Liberty Ave.	False Alarm	None
07/13/13	368 Tampa Ave.	Structure Fire(Mutual Aid)	None
07/13/13	3319 W. Liberty Ave.	False Alarm	None
07/13/13	3319 W. Liberty Ave.	False Alarm	None
07/13/13	3319 W. Liberty Ave.	False Alarm	None
07/14/13	3233 Gaylord Ave.	Wires Arching	None
07/14/13	1000 Illinos Ave.	Odor Investigation	None
07/17/13	30 Arlington Park	Rekindle (Mutual Aid)	None
07/18/13	609 Kelso Rd.	Structure Fire(Mutual Aid)	None
07/21/13	25 GreenView Ave.	Structure Fire (Mutual Aid)	None
07/21/13	2920 W. Liberty Ave.	False Alarm	None
07/21/13	2920 W. Liberty Ave.	False Alarm	None
07/22/13	2920 W. Liberty Ave.	False Alarm	None

07/22/13	W. Liberty @Mississippi	Vehicle Accident	None
07/23/13	3319 W. Liberty Ave.	False Alarm	None
07/23/13	3247 W. Liberty Ave.	False Alarm	None
07/25/13	1455 Hillsdale Ave.	Drill	None
07/25/13	Dormont@W. Liberty	Vehicle Accident	None
07/26/13	42 Academy Ave.	Kitchen Fire(Mutual Aid)	None
07/27/13	433 Spikenard St.	Dwelling Fire(Mutual Aid)	None
07/27/13	3319 W. Liberty Ave.	False Alarm	None
07/27/13	W.Liberty@Pioneer	Vehicle Accident	None
07/28/13	2690 W. Liberty Ave.	False Alarm	None
07/28/13	1510 Grandin Ave.	Structure Fire	None
07/29/13	1481 Alabama Ave.	Public Service	None

;DORMONT VOLUNTEER FIRE DEPARTMENT

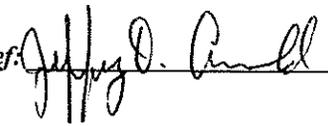
MONTHLY SUMMARY REPORT

July 2013

<i>Total Alarms</i>	<i>50</i>
<i>Drills.</i>	<i>1</i>
<i>False Alarms.</i>	<i>16</i>
<i>Alarms in Houses.</i>	<i>7</i>
<i>Alarms in Buildings.</i>	<i>15</i>
<i>Mutual Aid (Given to other Departments)</i>	<i>17</i>
<i>Alarms Involving Automobiles and Trucks.</i>	<i>5</i>
<i>Alarms Involving Brush, Rubbish, Misc.</i>	<i>0</i>
<i>Day Alarms 06:00 AM. To 06:00 PM.</i>	<i>29</i>
<i>Night Alarms 06:00 PM. To 06:00 AM.</i>	<i>21</i>
<i>Total Number of Volunteers at Alarms.</i>	<i>322</i>
<i>Total Number of Volunteers at Drills</i>	<i>13</i>
<i>Total Number of Apparatus Operators at Alarms.</i>	<i>110</i>
<i>Total Number of Apparatus Operators at Drills</i>	<i>4</i>
<i>Estimated Value of Property Involved in Fires</i>	<i>0</i>
<i>Estimated Property Lost Due to Fire</i>	<i>0</i>
<i>Single Largest Fire Loss.</i>	<i>0</i>
<i>Monthly Stipend</i>	<i>\$2,549.00</i>

**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS
MUTUAL AID GIVEN OR RECEIVED**

13-0000150 Dormont Fire Assist Mt. Lebanon Fire
13-0000152 Dormont Fire Assist Mt. Lebanon Fire
13-0000160 Dormont Fire Assist Mt. Lebanon Fire
13-0000161 Dormont Fire Assist Mt. Lebanon Fire
13-0000162 Dormont Fire Assist Mt. Lebanon Fire
13-0000163 Dormont Fire Assist Mt. Lebanon Fire
13-0000164 Dormont Fire Assist Mt. Lebanon Fire
13-0000165 Dormont Fire Assist Mt. Lebanon Fire
13-0000171 Dormont Fire Assist Castle Shannon Fire
13-0000173 Dormont Fire Assist Mt. Lebanon Fire
13-0000174 Dormont Fire Assist Mt. Lebanon Fire
13-0000176 Dormont Fire Assist Mt. Lebanon Fire
13-0000182 Dormont Fire Assist Mt. Lebanon Fire
13-0000183 Dormont Fire Assist Mt. Lebanon Fire
13-0000184 Dormont Fire Assist Mt. Lebanon Fire
13-0000192 Dormont Fire Assist Mt. Lebanon Fire
13-0000193 Dormont Fire Assist Glendale Fire

Dormont Fire Chief: 

Date: July 2013



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00 PM

REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL HELD ON MONDAY, AUGUST 5, 2013 7:00PM IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS

Council President McCartney called the meeting of the Dormont Borough Council to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

Eugene Barilla, Onnie Costanzo, Jeff Fabus, Joan Hodson, John Maggio, Val Martino, Bill McCartney

Also present: Jeffrey Naftal, Manager
John Rushford, Borough Solicitor
Mayor Tom Lloyd
Erica Bosh, Jr. Council Member

REGISTERED COMMENTS FROM THE PUBLIC

Attorney Robert Garvin, Goldberg, Kamin & Garvin, 1806 Frick Building, Pittsburgh PA 15219 RE: West Liberty Avenue Parking and the Junction Lot closing, Representing Mary Pernatozzi, owner of South Hills Beauty Academy, 3267 West Liberty Avenue; in business for 30 some years. Their attendance is low in the summer; it will increase by 40 in the fall and winter.

Judy Morrison, 2851 Glenmore Avenue RE: Glenmore Avenue Parking; Chartier's Mental Health using Zone 10 Parking Placards.

Ann Geraud, 2859 Glenmore Avenue RE: Glenmore Avenue Parking; Chartier's Mental Health using Zone 10 Parking Placards.

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

COMMENTS FROM THE MAYOR

Mayor Lloyd stated that during the month of July there were 402 calls for services. The Police department is staffed at 13 patrolmen at this time.

COUNCIL COMMITTEE REPORTS

Community Affairs/Recreation: Fabus stated that during the month of July the Borough had its 100th Dormont Day celebration and thanked all the members of the Dormont Day Committee. The Recreation Board brought back the swim races; DABA had 200 people attending their races; Sam Simon was dressed as member of a singing quartet; the Hot Dog Eating Contest went well. The Recreation Board had Movies in the Park showing "*Here Comes the Boom*"; there were about 25 people in attendance. Last month Council approved Aerobics at the pool; about 60 people have participated in it so far. On August 9th the Boosters are having their annual golf outing at Scenic Valley; the official title is the "Bob Rivet Memorial Golf Outing". Also on the 9th, the Recreation Board is having Movies in the Park and will be showing "*The Lorax*". On Labor Day there will be the annual Doggy Dip in the pool; the information is on the website. The Farmer's Market is still going on every Monday from 4:00 PM until 7:00 PM on Alabama Avenue.

Finance and Legal: nothing at this time

Public Safety/Service: nothing at this time

Property, Supplies and Planning: nothing at this time

COUNCIL PRESIDENT REPORT

McCartney stated that there are two items added to the Agenda, Item K for the disciplinary action for Officer Mathis of a three day suspension and Item L to accept a gift for the Police and Fire Departments.

CONSENT AGENDA

Motion by Costanzo, second by Hodson to accept Consent Agenda Items A, B, C, D, E (A. Motion to accept the written report of the Borough Solicitor, B. Motion to approve the written reports of Borough Officials, C. Motion to approve the Minutes of the June 3, 2013 Council Business Meeting, D. Motion to approve the Warrant List for June, 2013, E. Motion to accept the resignation of Mary Jo Maloney as Pool Manager effective July 15, 2013). Roll Call: Barilla, No; Costanzo, Yes; Fabus, Yes; Hodson, Yes; Maggio, No; Val Martino, No; McCartney, Yes. Motion Carried 4-3.

ACTION ITEMS

Council President opened PUBLIC HEARING.

McCartney asked if there was anyone who would like to speak about Action Item A, amendment to the zoning ordinance on Political Signs. There were no comments.

Council President closed PUBLIC HEARING.

Motion by Costanzo, second by Hodson to adopt Ordinance No. 1597 amending the Zoning Code to bring the Political Sign Ordinance into compliance with State Law. *Costanzo stated that Political Signs should not exceed six square feet in area, no sign should be erected on public property, the signs are not to exceed 30 days prior to election and they should be removed seven days following an election and may not block anything. The remaining rules can be found in the packet handed out during the meeting.* Motion carried 7-0.

Motion by Martino, second by Costanzo to approve a temporary sign permit for three special event signs and a temporary tent permit on September 14, 2013 for the Main Street "Taste of Dormont" event. Motion carried 7-0.

Motion by Hodson, second by Martino to approve a Letter of Understanding with the Desk Officers/Fire Apparatus Operators Union to release them from the Police desk at 6:00 PM each day with exceptions as noted in the Letter. Motion carried 7-0.

Motion by Hodson, second by Costanzo to approve a Letter of Understanding with the Desk Officers/Fire Apparatus Operators Union regarding the payment of overtime for all time spent in training outside of normal working hours. Motion carried 7-0.

Motion by Hodson, second by Costanzo to award the 2013 Road Project's bid to the lowest responsive and responsible bidder, Niando Construction, Inc., for the base bid and alternates 2, 5, 8 and 11 for a cost of \$538, 324.87 as detailed in the staff report. (2, *The resurfacing of Dormont Avenue, from Dell Avenue to State Route 19*; 5, *The resurfacing of Belrose Avenue, from Potomac Avenue to Hillsdale Avenue*; 8, *The resurfacing of Biltmore Avenue, from Wainbell Avenue to Gaylord Avenue*; and 11, *The Replacement of Concrete Curb on Belplaine Avenue between Arkansas Avenue*) Motion carried 7-0.

Motion by Fabus, second by Barilla to authorize the Borough Manager to purchase replacement slides from Playgrounds by Leathers for the Castle Playground at Dormont Park at a cost of \$1,794.60. Motion carried 7-0.

Motion by Martino, second by Hodson to authorize the Borough Manager to make an emergency purchase to replace the control system for an air condition unit at Borough Hall at a cost of \$8,300.00 from Fazio Mechanical Services, Inc. Motion carried 7-0.

Motion by Costanzo, second by Martino to authorize the Borough Manager to enter into an agreement with Town Center Associates at a cost of \$8,800.00 to create a market analysis for the Borough's business district with half of this cost being paid by Main Street. Motion carried 7-0.

Motion by Costanzo, second by Fabus to authorize the Council President and Borough Manager to execute an agreement with Mt. Lebanon United Methodist Church for the use of 30 parking spaces on Thursday through Saturday nights at a cost of \$1,000.00 per month to be reimbursed by #1 Cochran and to change out the street parking meters on West Liberty Avenue to 12 hour maximum.

Motion by Martino, second by Maggio to amend the Motion above to read 30 parking spaces on Thursday through Saturday nights at a cost of \$1,000.00 per month to be reimbursed by #1 Cochran. Motion carried 7-0.

Motion by Costanzo, second by Maggio to authorize the Council President and Borough Manager to execute an agreement with Mt. Lebanon United Methodist Church for the use of 30 parking spaces on Thursday through Saturday nights at a cost of \$1,000.00 per month to be reimbursed by #1 Cochran. Motion carried 7-0.

Motion by Costanzo, second by Hodson to authorize the Borough Manger to expend up to \$2,500.00 to attend the ICMA Annual Conference in Boston from September 22-25, 2013. Roll Call: Barilla, No; Costanzo, Yes; Fabus, Yes; Hodson, Yes; Maggio, No; Martino, Yes; McCartney, Yes. Motion carried 5-2.

Motion by McCartney, second by Hodson to approve a three day disciplinary suspension for Office Mathis. Motion carried 7-0.

Motion by Costanzo, second by Hodson to accept \$1,955.00 from the Pub Tour held to benefit our Police and Fire Departments. Motion carried 7-0.

DISCUSSION ITEMS

Update on West Liberty Avenue Redevelopment: Naftal stated that the request for development proposals for the Transportation Oriented Development went out on July 15th and can be found on either the Borough or the Port Authority website. We are coming up on the mid-point of the two month window. Any questions from potential developers need to be received by the middle of this month and proposals are due in to the Borough and the Port Authority by September 13th. Once the proposals come in then the Port Authority, the County and the Borough will evaluate the proposals, short list and interview some people hopefully; then presents to Council a plan for developing a Transportation Oriented Development sometime before the end of the year.

Update on Comprehensive Plan: The Borough received a mid-term report from the consultant and it was given out to the members of Council and can be found on our website. Naftal informed that on Wednesday, October 2nd there will be another "Dream Dormont" event held at the Hollywood Theater. Naftal stated that on August 13th there will be a public meeting held by the Traffic and Parking Planning Commission on the CMU Parking Study.

The plan is to take everyone's comments and to write a written response that will be available to review on the Borough website. Those written comments and the answers to those comments will be contemplated by the Traffic and Parking Planning Commission and their deliberations as to what recommendations to make to Council will occur in September. Hopefully in October Council will get their recommendations and deliberate what to do with the recommendations of the CMU Parking Study.

Update on Strategic Plan: McCartney stated that last Saturday 6 members of Council and the Borough Manager met to develop the 2013/2014 Strategic Plan and devised their mission statement, vision and values. Together they developed goals around the three major issues that the Borough staff, Council, the Planning Commission and the public identified streets and alleys, condition of the Business District and Code Enforcement, which should all be published soon. McCartney informed that storms and the storm water have become a real issue and pursuant to the Pennsylvania Law the President of Council may, from time to time, appoint and dissolve a voluntary committee of citizens to assist and advise on issues and matters pertaining. The Borough had two public hearings on the Athens Ally issue and bigger issues arose from those hearings relative to storm water. McCartney stated that he appointed a committee of Citizens who are the following, Matt Hamilton, Terry Williams, Frank Stumpo, Valerie Sherman, Don Shaffer, Dan Stefko, Ann Stock, Leah Petrilli. The committee will be in charge of identification of storm water issues in the Borough, as well as, looking at possible solutions and development of recommendations on how we should fund storm water control measures.

Update on Pop Murray Field wall: Naftal stated that the Borough received a lot of bids, most of the bids came in rather high but one came in very low. Wayne will be meeting with the low bidder next week to make sure that they understand the project. If the low bidder does work out the second bidder is right at the budget which is \$75,000.00. We will be able to complete this project, it's just about getting the bids into Council in September with one of those two bids.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Ernest Ceraso, 3065 Latonia Avenue RE: Storm Water

Bob McLellan, 2705 Philadelphia Avenue RE: More chairs for the Council Meetings

Anita Steele, 1039 Kelton Avenue RE: Flooding

Scott Jackson, 3266 Eastmont Avenue RE: Church Lease

Bob Hutchison, 1332 Illinois Avenue RE: Permit parking - Out of State plates

ANNOUNCEMENTS

ADJOURNMENT

Motion by Costanzo, second by Hodson to adjourn. Motion carried 6-1. *Barilla opposed.*



MEMORANDUM

Date: August 21, 2013

To: Jeff Naftal, Borough Manager

From: Wayne R. McVicar, P.E., Borough Engineer 

Subject: **RECOMMENDATION FOR PAYMENT**
SHACOG Preventive Maintenance Cleaning Year 2
Application for Payment No. 1

I am in receipt of the first invoice from the contractor, Jet Jack, Inc., submitted to SHACOG requesting payment. The payment request is in the amount of \$8,377.10 for work performed under the contract referenced above. SHACOG is requesting the Borough's recommendation relative to this payment request.

I have reviewed the invoice and find that the payment request is accurate and consistent with work performed under the contract with the following exception:

- The quantity under line item #14 should be reduced from 18 to 12. This change results in a reduction in the payment amount by \$1,200.00 to \$7,177.10.

As a result of my review of the payment request, I would recommend that Council approve SHACOG to make payment to the contractor, Jet Jack, Inc., for Payment No. 1 in the amount of \$7,177.10.

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER: PROJECT: 1
 Dormont Borough SHACOG PREVENTATIVE MAINTENANCE
 1444 Hillisdale Avenue Cleaning Year 2
 Dormont, PA 15216

FROM CONTRACTOR: VIA ENGINEER:
 Jet Jack Inc. The Gateway Engineers, Inc.
 5020 Thoms Run Road 400 Holiday Drive, Suite 300
 Oakdale, PA 15071 Pittsburg, PA 15220

APPLICATION NO.: 1
APPLICATION PERIOD: June 1-30, 2013
APPLICATION DATE: July 8, 2013

PROJECT NUMBERS: Engineer's: _____
 Contractor's: _____
 Owner's: _____

CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

1. ORIGINAL CONTRACT PRICE \$ \$10,342.42
2. Net change by Change Orders \$ \$0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ \$10,342.42
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$ ~~\$8,377.10~~ **\$ 7,177.10**
5. RETAINAGE:
 - a. 0 % of Work Completed (\$ 8377.1) = \$ \$0.00
 - b. 0 % of Materials Stored (\$ 0) = \$ \$0.00
 - c. Total Retainage (Line 5a + Line 5b) \$ \$0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Lir. 5c) ~~\$ 1,165.00~~ **\$ 7,177.10**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) ~~\$ 0.00~~ **\$ 0.00**
8. AMOUNT DUE THIS APPLICATION ~~\$ 1,165.00~~ **\$ 7,177.10**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) \$ \$2,532.72

CHANGE ORDER SUMMARY		
Number	Additions	Deductions
Totals		
Net Changes		\$0.00

CONTRACTOR'S CERTIFICATION

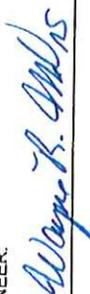
The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:  By: _____ Date: 7-9-13

ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ~~\$ 8,377.10~~ **\$ 7,177.10**
 (Line 8 or other - attach explanation of other amount)

ENGINEER:  By: _____ Date: 8-20-13

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Progress Estimate

Contractor's Application

For (contract): SHACOG PREVENTATIVE MAINTENANCE YEAR Cleaning Year 2

Application Number: 1

Application Period: June 1-30, 2013

Application Date: July 8, 2013

Item No.	Description	Bid Quantity	Unit	Unit Price	Bid Value	Work Completed			F	G		
						C	D	E				
						Quantity from Previous Application	Quantity This Period	Installed Value	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B-F)
1	San. Sewer Preventative Maintenance Cleaning - 8"	2093	L.F.	\$1.99	\$4,155.07		1777.1	\$3,536.43		\$3,536.43	84.91%	\$628.64
2	San. Sewer Preventative Maintenance Cleaning - 10"	505	L.F.	\$1.97	\$994.85		86.4	\$170.21		\$170.21	17.11%	\$824.64
3	San. Sewer Preventative Maintenance Cleaning - 12"		L.F.	\$2.00	\$0.00		283.7	\$567.40		\$567.40		\$0.00
4	San. Sewer Preventative Maintenance Cleaning - 15"		L.F.	\$2.00	\$0.00							\$0.00
5	San. Sewer Preventative Maintenance Cleaning - 18"		L.F.	\$2.00	\$0.00							\$0.00
6	San. Sewer Preventative Maintenance Cleaning - 21"		L.F.	\$1.00	\$0.00							\$0.00
7	San. Sewer Preventative Maintenance Cleaning - 24"		L.F.	\$1.50	\$0.00							\$0.00
8	San. Sewer Preventative Maintenance Cleaning - 27"		L.F.	\$1.00	\$0.00							\$0.00
9	San. Sewer Preventative Maintenance Cleaning - 30"		L.F.	\$1.00	\$0.00							\$0.00
10	San. Sewer Preventative Maintenance Cleaning - 36"		L.F.	\$1.00	\$0.00							\$0.00
11	San. Sewer Preventative Maintenance Cleaning - 42"		L.F.	\$2.00	\$0.00							\$0.00
12	San. Sewer Preventative Maintenance Cleaning - 54"		L.F.	\$2.10	\$0.00							\$0.00
13	San. Sewer Preventative Maintenance Cleaning - 60"		L.F.	\$3.00	\$0.00							\$0.00
14	Locating Manholes for Work Access	20	L.F.	\$200.00	\$4,000.00					2400	90.00%	\$400.00
15	Pre-Cleaning CCTV Inspections	390	L.F.	\$1.75	\$682.50		12	\$3.06		\$3.06	0.45%	\$679.44
16	Traffic Controls - Dormont	1	EA.	\$500.00	\$500.00		1	\$500.00		\$500.00	100.00%	\$0.00
Totals						\$10,342.42		\$9,977.49	\$0.00	\$9,977.49	81.00%	\$3,364.93

Handwritten: \$7,177.10
Handwritten: \$7,177.10
Handwritten: \$3,732.72



MEMORANDUM

Date: August 21, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Conditional Use Approval – Front Yard Fence – 1456 Park Blvd.

Background:

On July 22, 2013, Mr. Anthony Carro applied for a permit to relocate a portion of his existing fence into his front yard. Pursuant to that request, a formal zoning determination letter was sent out indicating that Mr. Carro would need a Conditional Use permit from the Borough based on Ordinance No. 1594 which outlined the path to getting a fence in a front yard. Mr. Carro did apply for the Conditional Use permit and all of the background information, including the zoning determination letter, are attached to this report. This is the first application for a front yard fence since the new Ordinance was adopted.

Discussion:

As noted in the zoning determination letter, aside from needing a Conditional Use permit, a front yard fence must also meet other requirements such as setbacks from rights-of-way, no higher than four feet, and having 75% of the area of the fence open. Mr. Carro's requested fence met all of these criteria so when he went to the Planning Commission on August 19, 2013, the only remaining issue was whether the fence meets the character of the house and neighborhood. The Planning Commission determined that it did and therefore unanimously recommended approval of the Conditional Use by Council.

Recommendation:

I recommend that Council follow the Planning Commission's recommendation and approve the Conditional Use for a front yard fence at 1456 Park Boulevard.

JN

Cc: Pat Kelly, Building Official

Attachments



BOROUGH OF DORMONT

PLANNING COMMISSION APPLICATION

Date: 7/22/13

Name of Applicant: Anthony Carro

Address of affected property: 1456 Park Boulevard

Owner address: 1456 Park Blvd Pgh PA 15216

Please describe the property affected:

Zoning Classification: Front yard fence Lot Size: 45' x 100'

Present Use: Fence starting at front edge of house (foundation)

Proposed Use or alterations: Fence starting at front of porch
- to be 16' from front wall (see survey)

Applicant requests the Planning Commission review the following:

- Preliminary Land Development
- Final Land Development
- Site Plan Amendment - Date of final approval: _____
- Subdivision Request
- Conditional Use Review
- Parking Exemption

If this application is for preliminary approval, does the applicant wish to have a pre-application conference with the Planning Commission to discuss the applicable regulations governing subdivision and/or development of the property and the feasibility and timing of the application? No

Applicant Signature: Anthony Carro Date: 7/22/13

===== For Office Use Only =====

- _____ Date of Preliminary Conference (if requested)
- _____ Date of Preliminary Hearing - Recommendation: _____
- _____ Date Applicant Notified of Conditions Imposed by Commission



Receipt: 294
Cashier: 2
Station: 1

FROM: ANTHONY CARIO

DATE: 07/22/2013

TOTAL AMOUNT RECEIVED: \$175.00

CHANGE DUE: \$0.00

Invoice	Account	Amount	Description	Reference
0	0	\$175.00	Misc Fees	PLANNING COMMI 1456 PARK BLV

Cash:	\$0.00	Check:	\$175.00	Credit/MO:	\$0.00	Check #	293	\$175.00
-------	--------	--------	----------	------------	--------	---------	-----	----------



BOROUGH OF DORMONT

PITTSBURGH, PA 15216-2019

(412) 561-8900

FAX (412) 561-7805

www.boro.dormont.pa.us

BOROUGH MANAGER
JEFF NAFTAL

MAYOR
THOMAS R. LLOYD

SOLICITOR
DODARO MATTA & CAMBEST

MEMBERS OF COUNCIL
WILLARD MCCARTNEY, PRESIDENT
JOAN HODSON, VICE PRESIDENT
EUGENE BARILLA
YVONNE COSTANZO
JEFFREY FABUS
JOHN MAGGIO
VALERIE MARTINO

Mr. Anthony Cario
1456 Park Boulevard
Dormont, PA 15216

RE: REQUEST FOR ZONING DETERMINATION
1456 PARK BOULDEVARD

Dear Mr. Cario,

I have reviewed your proposal for improvements to your property at the above address and have the following comments:

1. The fence you propose to install falls under Section 210-62 (LL) as adopted by the Borough Council in December of 2012. This Section regulates Front and Front Side Yard fences within all Residential Zoning Districts. This Section makes such fences a conditional use within any residential zoning district and as such this application will require a hearing before the Planning Commission prior to approval by the Borough Council. Should you wish to proceed our fee schedule is online or you can contact us for detailed fees for the process. A copy of the enabling ordinance is attached to this response. In order to verify that the proposed fence meets these criteria we will need drawings on a copy of your survey showing the distance from the right-of-way and a draft image of the proposed fence showing its height and appearance.
2. Section 210-62 (LL) also states that fences in the front yard are not permitted to be higher than 4 feet; barbed wire and chain link fences are prohibited; fencing material must be consistent with the neighborhood; fences must contain openings equal to 75% of the surface area of the fence; and, fences must be at least five (5) feet away from the right-of-way. Should the detailed drawings noted in #1 above show that your fence is not in the front yard setback (20 feet from the curb pursuant to our Zoning Code) then you would not need to comply with this ordinance.
2. If Section 210-62 (LL) does apply and the proposed fence should be higher than four (4) feet and/or not have the required openings and should be approved as a conditional use by the Planning Commission, you would then need to file a Zoning Hearing Application and apply for variances with the Zoning Hearing Board for one or both of these issues. Appropriate fees would apply for this process as well.

4. Replacement of your existing side yard fence is permitted under the Zoning Code and a building permit can be issued at this time for that.

Once I receive the above information I will review everything for consistency with the Zoning Code and provide approval for the project to move forward with the Conditional Use application before the Planning Commission and then Borough Council. If Council approves the conditional use a building permit from our Building Official could then be issued unless variances are required in which case you would need to wait for the Zoning Hearing Board to approve the variances before Council would hear the conditional use and the permit can be issued.

Please let me know if you have any questions about this determination.

Sincerely,



Jeffrey Naftal
Borough Manager
Zoning Official

Attachments

Cc: Pat Kelly, Building Official



A ORDINANCE OF THE COUNCIL OF THE BOROUGH OF DORMONT, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE FENCE ORDINANCE TO MAKE FRONT AND FRONT SIDE YARD FENCES A CONDITIONAL USE IN ALL RESIDENTIAL ZONING DISTRICTS SUBJECT TO CONDITIONS SET FORTH IN SECTION 210-62 (LL).

WHEREAS, Council for the Borough of Dormont desires to place reasonable conditions on the placement of fences in front and front side yards.

WHEREAS, such conditions will protect the health, safety and general welfare of the community.

NOW, THEREFORE, be it ordained and enacted in to law the following amendments by the Council of the Borough of Dormont and is hereby ordained as follows:

Section One. Section 210 -67 regarding Front and Side Yard Fences is repealed and Front and Front Side Yard Fences are made a conditional use in found in Section 210-62 (LL).

Section Two. Paragraph (LL) is added to section 210-62 stating as follows:

Front yard and front side yard fences shall be made conditional use in all residential Zoning Districts subject to the following criteria:

- a. Fences may not exceed four (4') feet in height.
- b. Barbed wire or chain link fences are not permitted in the front and front side yards.
- c. Fencing material and design shall be consistent with the neighborhood and the other surrounding properties.

- d. Fences must contain openings equal to at least seventy-five (75%) percent of the surface area of the fence.
- e. Fences shall be no less than five (5') feet from the right-of-way.

Section Two. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section Three. Repealer. All Ordinances or parts of Ordinances which are inconsistent herewith, except to the extent otherwise provided herein, are hereby repealed. The following Ordinances or parts thereof are specifically repealed.

ORDAINED AND ENACTED into law this 3rd day of December, 2012.

ATTEST:

BOROUGH OF DORMONT

By: _____
 Jeffrey Naftal
 Borough Manager/Secretary

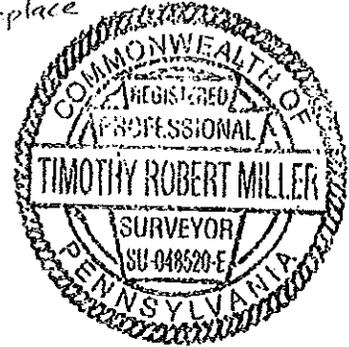
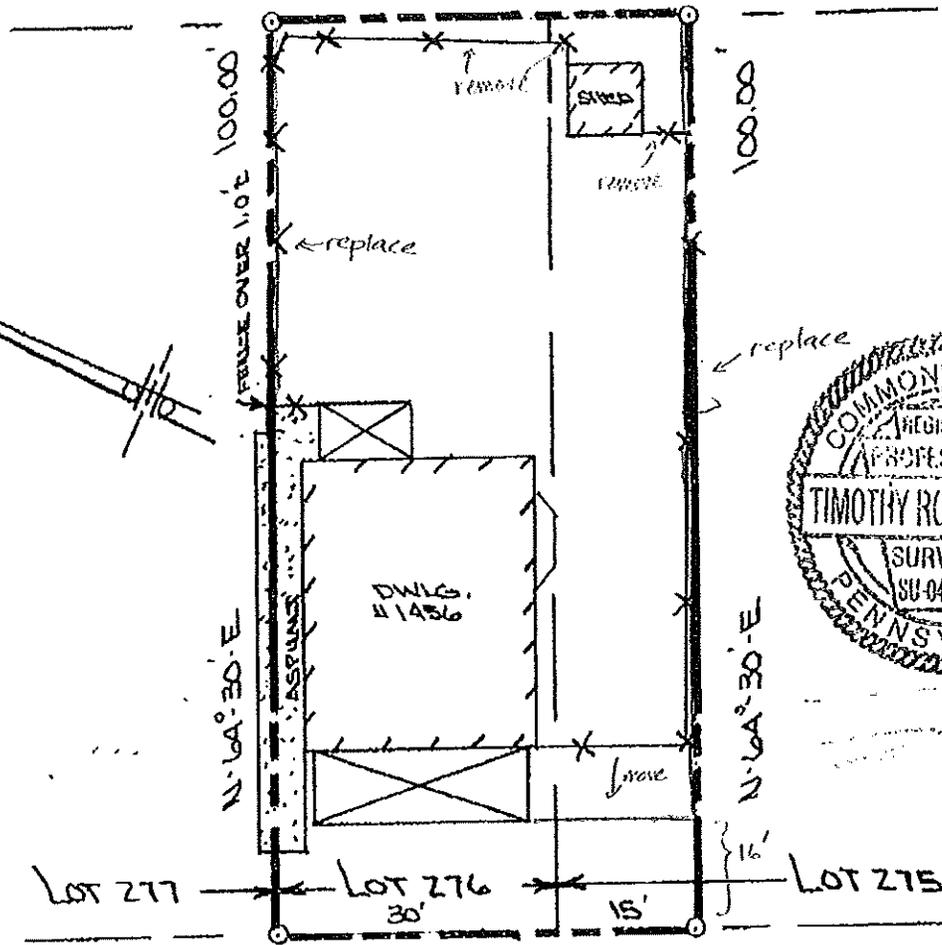
By: _____
 Willard McCartney
 President

Examined and approved by me this _____ day of _____, 2012.

By: _____
 Mayor

LONG ALLEY 12'
(UNIMPROVED)

S. 25°-30'-E 45.00'



LOT 277 ← 30' ← LOT 276 ← 15' ← LOT 275
 S. 25°-30'-E 45.00'

PARK BLVD. 40'
(FORM. FAIRMONT AVE.)

LOT 276 & PART LOT 275 - LEBANON HEIGHTS LAND CO.'S PLAN PBN. 20; PGS. 124-125

Plan Of Survey

SITUATE IN

DORMONT BOROUGH, ALLEGHENY CO., PA.

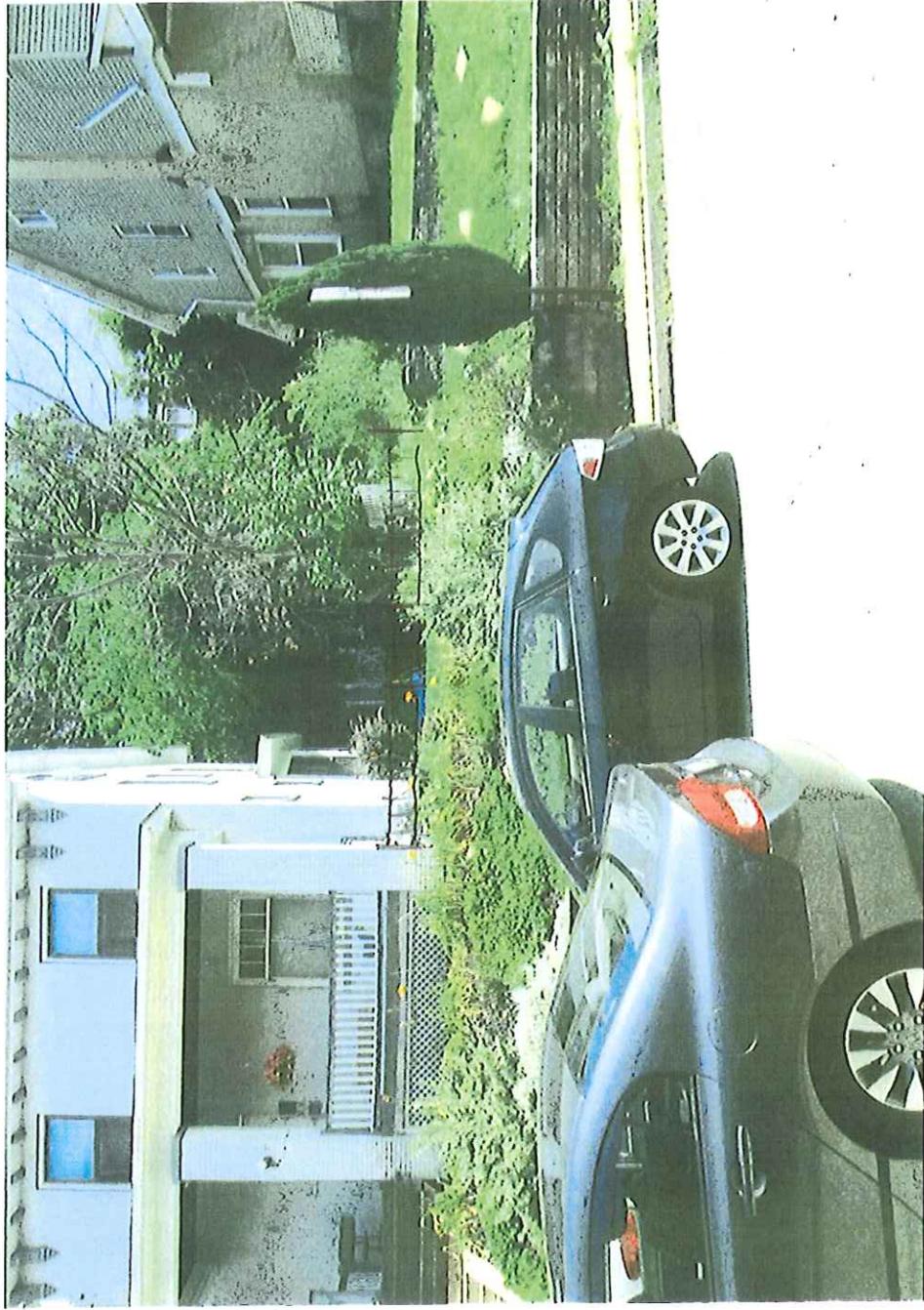
MADE FOR

ANTHONY D. CARIO & JULIANNA CARIO

SCALE: 1" = 20'
 DATE: 12-9-08

NOTE: BUILDING LOCATED ONLY. NO UTILITIES LOCATED. PA-1-CALL MUST BE INITIATED PRIOR TO ANY CONSTRUCTION.
 IN CONSIDERATION OF THE ACCEPTANCE OF THIS PLAN OF SURVEY, I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THAT THIS IS A CORRECT PLAN OF SURVEY MADE BY ME UPON THE PREMISES SHOWING ALL THE BUILDINGS, EASEMENTS OR SERVITUDES APPARENT FROM A SURVEY MADE ON THE GROUND. THIS SURVEY PLAN IS SUBJECT TO ALL R/W'S AND EASEMENTS AS PER PRIOR DEEDS AND INSTRUMENTS OF RECORD.

K-23134



Front yard from opposite side of street
^{Proposed}
(Fence sketched in)



Front fence to be
new, parallel to
front of house

View from sidewalk

From neighbor's yard

Fence to be here

Fence was here



Fence to end here
(with gate in middle)

Fence to be installed: white cedar, 4' high, to be painted white after installation





Section of fence (8')

Public Notice Borough of Dormont

The Planning Commission of the Borough of Dormont has scheduled a public meeting for Tuesday, August 20, 2013 at 7:00 pm at the Dormont Municipal Center, Council Chambers, located at 1444 Hillsdale Avenue. There will be two requests in front of the Planning Commission.

Conditional Use Application

Applicant is requesting to install a fence in the front yard. Under Ordinance 1594 and Section 210-62LL requires this application to be reviewed by the Planning Commission.

Borough is requesting the Planning Commission to review a new Ordinance 1599 Prohibiting Possession and Consumption of Alcoholic Beverages on all Borough owned or Borough Controlled property in the Borough of Dormont.

Post Gazette

Please publish in the Post Gazette on

Please provide proof Publication to:

Borough of Dormont
1444 Hillsdale Avenue Suite #10
Pittsburgh, PA 15216



MEMORANDUM

Date: August 19, 2013

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager *gn*

Subject: Request for Temporary Special Event Sign Permit for AARP

Background:

On August 15th, we received a letter, sign permit application and insurance certificate from the Dormont AARP chapter requesting permission to place a sign announcing their semi-annual Pancake and Sausage Brunch on the tennis court fence facing Banksville Road. The event is to be held on October 5, 2013. The brunch will be held at the Dormont Presbyterian Church on Potomac Avenue. The submittal materials are attached to this report.

Discussion:

Section 210-81 (E) (1) of the Borough's Code applies to the sign application.

Section 1. Temporary special event signs shall be permitted with the following restrictions:

(A) Temporary special event display signs, as defined by this chapter, shall be permitted to be erected on any lot containing a public building, church, or a building housing a nonprofit organization, **provided that the total area of all signs for the special event shall not exceed 128 square feet and provided that no one sign may exceed 64 square feet.**

(B) **No more than one (1) sign shall be permitted at any one location.**

(C) The temporary special event display signs shall be displayed for a period no longer than 30 days and must be removed within five days following the event that it is erected to promote.

(D) The temporary special event display sign shall be either securely affixed to the building or to an existing freestanding sign or, if freestanding on the lot, shall be securely anchored and shall be located outside the public street right-of-way, behind any sidewalk and in a location which does not constitute a public safety hazard for pedestrian or vehicular traffic.

The sign request meets all of the requirements of this section with no sign greater than 64 square feet and the total equaling 36 square feet.

Recommendation:

I recommend that the Borough Council approve the application of the Dormont Chapter of the AARP to post a 36 square foot sign on the tennis court fence facing Banksville Road from September 5, to October 5, 2013.

JN

Attachments

Cc: Pat Kelly, Building Official

AARP Chapter

August 11, 2013

Arlene Peelor
221 Buchanan Place
Apt. E3
Pittsburgh, PA 15228
412-341-9326

Dormont Borough Manager
1400 Hillsdale Avenue
Pittsburgh, PA 15216

Dear Sir:

Dormont AARP #3016 is holding their semi-annual Pancake and Sausage Brunch on October 5, 2013 at Dormont Presbyterian Church. I am writing to ask your permission to place a sign advertising the brunch on the tennis court fence on Dormont Avenue from September 15, 2013 to October 6, 2013. It is of legal size. This brunch will benefit Family Hospice.

Thank you.

Sincerely,



Arlene Peelor
Chairman, Pancake and Sausage Brunch



BOROUGH OF DORMONT

APPLICATION FOR SIGN PERMIT

Application Date: 8/15/13

Applicant Name: JOHN SPARVEDO

Business Name: HARP DORMONT #3016

Business Address: DORMONT PRESBYTERIAN CHURCH
POTOMAC & ESPY AVE

Business Phone: NA

Check One: Permanent Sign _____ Temporary Sign

Number of lineal feet of storefront: N/A

Square feet of existing signage: N/A

Square feet of proposed signage: 12x3 = 36 sq ft

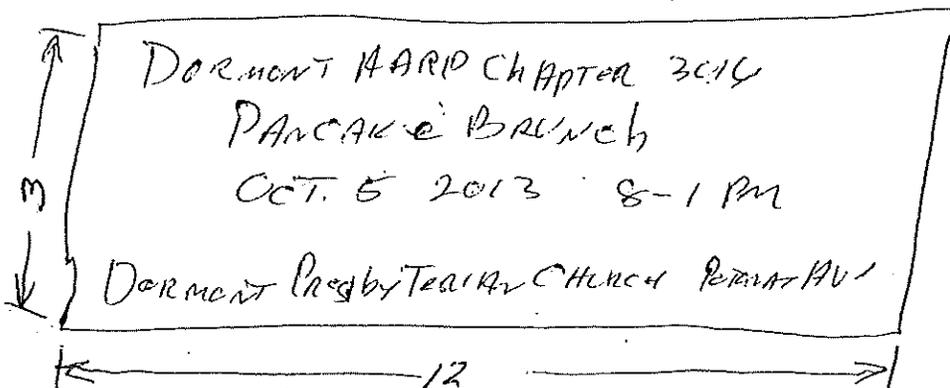
Depth of Sign as measured from building: N/A

Is the sign lighted? NO If so, how? _____

Cost of Sign: \$100

Applicant Signature: [Signature]

Sketch of proposed sign - Please show exact dimensions:



For Official Use Only:

Permit Cost: WAIVER

Approved By: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/31/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beecher Carlson - Boston 15 Broad Street, 8th Floor Boston MA 02109		CONTACT NAME: Bill Dornhecker PHONE (A/C No. Ext.): (617) 532-9400 FAX (A/C No.): (617) 532-9490 E-MAIL ADDRESS: bdornhecker@beechercarlson.com	
INSURED AARP Chapters 601 E. Street NW Washington DC 20049		INSURER(S) AFFORDING COVERAGE INSURER A: Arch Insurance Company NAIC # 11150 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1353128205 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			31GPP4942405	6/1/2013	6/1/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Chapter is included as a Named Insured.

CERTIFICATE HOLDER Dormont #3016 Al Wyburski 2337 Palm Beach Avenue Pittsburgh, PA 15216	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Neal Cafferky/BDORNH <i>Neal Cafferky</i>



MEMORANDUM

Date: August 19, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Request for Residential Handicap Parking Space

Background:

Pursuant to the Accessible Parking Policy of the Borough, one resident has made application for a residential handicap parking space on the street in front of their house. The application was heard by the Traffic and Parking Planning Commission at their regular meeting on August 13, 2013. This application is attached for Council review.

Discussion:

The applicant is Mr. Lawrence Focareta of 1675 Hillsdale Avenue. Mr. Focareta requested a residential handicap parking space in front of his house because of a stroke. There was an issue with the viability of the home's driveway and garage but the Commission ultimately accepted the application but only for one year to determine the success of Mr. Focareta's physical therapy. The Commission voted to recommend approval of the request for one year.

Recommendation:

I recommend that Council follow the recommendations of the Traffic and Parking Planning Commission regarding the above residential handicap parking space application and approve an accessible space for one year.

JN

Cc: Michael Bisignani, Chief of Police
John Schneider, Streets Superintendent
Traffic and Parking Planning Commission Members

Attachments

1675 HILLSDALE AVENUE DORMONT

CONTENTS

- 1: APPLICATION**
- 2: DRIVER'S LICENSE**
- 3: LETTER TO APPLICANT**
- 4: SITE INSPECTION**
- 5: DIGITAL PICTURE**



Application for Reserved Accessible Parking Space
(Public Residential Streets Without Meters Only)

New Application: Renewal Application:

Applicant's Name: LAWRENCE FOCARETA
Applicant's Address: 1675 HILLSDALE AVE 15216
Applicant's Phone Number: [REDACTED]
Applicant's Vehicle Make and Model: 2003 Mitsubishi Galant

Fill out below information if this application is being completed by someone other than the applicant.

Person Completing Application: MATTHEY FOCARETA
Relationship to Applicant: WIFE
Address: 1675 HILLSDALE AVE Pgh 15216
Phone Number: [REDACTED]

To the Applicant:

- 1 Are you a resident of the Borough of Dormont?
 YES NO (please circle)
- 2 Do you rent the property where you are residing?
YES NO (please circle)
- 3 Do you possess a Person with Disability* (PD) registration plate issued by the Commonwealth of Pennsylvania?
If YES - Plate Number: _____
If NO - Do you possess a PD* placard issued by the Commonwealth of Pennsylvania?
YES - Placard Number: [REDACTED]
NO

- 4 Do you have private off-street parking (driveway, parking pad, garage, etc.) at your residence? YES NO (please circle)

If YES - explain why available off-street parking is unusable.

DRIVEWAY IS TOO NARROW TO GET A WHEEL CHAIR NEXT TO THE CAR DOOR. HILL TOO STEEP & DANGEROUS TO PUSH WHEELCHAIR TO FRONT STEPS.

* Includes disabled veteran, severely disabled registration plate/decal and person with disability motorcycle plate.

- 5 Are you:
 Permanently Disabled
 Disabled for one (1) year or more
 Other -

Explain: STROKE

- 6 Briefly explain why the Applicant is need of a reserved accessible parking space.

LAWRENCE HAD A STROKE & USES A WHEEL CHAIR FOR LONG DISTANCES CAN WALK SHORT DISTANCES BUT NEEDS ASSISTANCE. ALSO HE HAS A BRACE & A CANE.

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. The Application (New or Renewal) must be accompanied by a completed copy of the attached Physician's certification.

I understand that if I use this Reserved Accessible Parking Space in any manner other than that which I described at the time of this application, the space will be removed. In addition, I agree that the Borough of Dormont retains the right to remove this Reserved Accessible Parking Space at any time.

I further understand that it is my responsibility to promptly notify the Borough of Dormont Manager should I no longer need the Reserved Accessible Parking Space. Should I require the Reserved Accessible Parking Space, I shall submit a renewal application every year during the month of my original approval or the space will be removed.

I acknowledge that, should my request for a Reserved Accessible Parking Space be denied, that I may appeal the decision to deny my request to the Council of the Borough of Dormont by re-applying with a written appeal statement.

I further acknowledge that I have read and understand the entirety of the Borough's Reserved Accessible Parking Policy.

I certify that the information contained herein is true and correct to the best of my knowledge and belief. I understand that any false statements made herein are subject to the penalties of 18 Pa C.S. Section 4904, relating to unsworn falsifications to authorities.

Lawrence Focarata
Applicant's Signature

6-18-13
Date

Kathy Focarata wife

Office Use Only

Application Submitted Date: 7-9-2013 JK Site Inspected Date: 7-16-2013 JK

T&PPC Review Date: _____

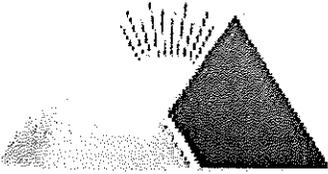
Council Review Date: _____

Approved: _____ Denied: _____

Council President Initials: _____

Work Order Issue Date: _____

Manager Initials: _____



BOROUGH OF DORMONT POLICE DEPARTMENT

1444 HILLSDALE AVENUE
SUITE # 1
PITTSBURGH, PENNSYLVANIA 15216
(412) 561-8900 FAX (412) 561-3516

MICHAEL J. BISIGNANI
CHIEF OF POLICE

THOMAS R. LLOYD
MAYOR

July 19, 2013

Lawrence Focareta
1675 Hillsdale Avenue
Pittsburgh Pa. 15216

Dear Mr. Focareta,

There will be a meeting of the Dormont Borough Traffic and Parking Commission on Tuesday September 10, 2013 at 7:00 P.M in the Borough Council Chambers concerning your application for a handicapped parking space at 1675 Hillsdale Avenue.

In order to complete the process, your attendance is required.

If you have any questions, please call Handicapped Parking Coordinator James Kolesky at 412-561-8900 x 300 or voice mail #372.

Sincerely,

James Kolesky,
Handicapped Parking Coordinator

Cc: Dormont Borough Traffic and Parking Commission

SITE INSPECTION 1675 HILLSDALE AVENUE

On July 16, 2013, James Kolesky performed a site inspection at 1675 Hillsdale Avenue, in regards to an application for a Handicapped Parking Space.

Kolesky observed that 1675 Hillsdale Avenue is a single family residence. When the applicant exits their residence, they go down approximately eight steps to a concrete side walk. This sidewalk runs parallel to the 1600 block of Hillsdale Avenue.

The parking in the 1600 block of Hillsdale Avenue is on the southern side of the street which is the same side as the applicant's residence.

Kolesky observed that there is a garage and a very narrow driveway that exits onto Hillsdale Avenue. There is no alley or any type of parking pad in the rear of the residence.

There are no Handicapped Parking Spaces issued in the 1600 block of Hillsdale Avenue.

Please see the digital picture that accompany this site inspection.

James Kolesky



**Handicapped Parking
Coordinator**



07/16/2013



MEMORANDUM

Date: August 19, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *gn*
Subject: Award of Bid – 39th Year CDBG Project – Pop Murray Field

Background:

Last year, the Borough applied for a Community Development Block Grant (CDBG) from Allegheny County through SHACOG. SHACOG finally went out to bid for the project in July of this year and bids were due by August 1, 2013. Six bids were received with one significantly lower than the \$75,000 projected for the project and three significantly higher than the projected cost for the project.

Discussion:

The attached report from the Borough Engineer details the bid responses and explains why the low bidder is not being considered for this project. Specifically, the low bidder indicated they made a mathematical error and could not do the work for the price bid so they asked to withdraw their bid. Since the #2 bidder is almost exactly the project cost we anticipated we are confident that they can do the work and that the price is a fair one. The Borough Engineer has also checked the #2 bidder's references and is satisfied they can perform the work for this project as noted in his report.

Because this is a CDBG grant funded project, the Borough is responsible for everything over \$64,000. If the #2 Bid is accepted by Council, the Borough will be responsible for the remaining \$11,225. There is \$15,000 for Grant Matches in the budget available for this purpose.

Recommendation:

I concur with the Borough Engineer and would ask Council to award the 39th Year CDBG Pop Murray Field Project to the lowest responsive, responsible bidder, Pampena Landscape & Construction, Inc. for a total cost of \$75,225 with the Borough to fund \$11,225 and the rest to be funded by a 39th Year CDBG grant.

JN

Attachments

Cc: Wayne McVicar, Borough Engineer
Pat Kelly, Building Official



MEMORANDUM

Date: August 16, 2013
To: Jeff Naftal, Borough Manager
From: Wayne R. McVicar, P.E., Borough Engineer *WRM*
Subject: RECOMMENDATION OF AWARD
CD 39 4.6
Pop Murray Field ADA Access

On Thursday, August 1, 2013, SHACOG received bids for the above captioned project. A bid tabulation has been prepared and is enclosed for your use. There were a total of six (6) bidders. The following are the results of the bids received:

1.	Excaliber Construction Hickory, PA 15340	Base Bid:	\$42,236.25
2.	Pampena Landscape & Construction, Inc. Pittsburgh, PA 15239	Base Bid:	\$75,225.00
3.	A. Merante Contracting, Inc. Pittsburgh, PA 15236	Base Bid:	\$85,765.00*
4.	JH Excavating, Inc. Allison Park, PA 15101	Base Bid:	\$102,154.25*
5.	Niando Construction, Inc. Pittsburgh, PA 15235	Base Bid:	\$138,847.50
6.	Mann Construction, Inc. South Fayette, PA 15057	Base Bid:	\$164,122.50

*Corrected Amount

Our review of the bids indicates that all totals are mathematically correct, as adjusted. I defer to SHACOG for a determination as to whether the bids contained all required documentation and if it was properly executed in accordance with the CDBG requirements of the bid specifications. Relative to the bids, I noted the following:

- The third bidder, A Merante Contracting, Inc., made a summation error in the preparation of his bid. The results indicated above reflect the corrected total.
- The fourth bidder, JH Excavating, Inc., also made a summation error in the preparation of his bid. The results indicated above reflect the corrected total

The Engineer's Estimate for this project was approximately \$75,100 for the base bid. The bid of the apparent low bidder, Excaliber Construction, at \$42,236.25 came in approximately \$33,000 less than the estimate. The second bidder, Pompena Landscape & Construction, Inc., came in at just over the Engineer's Estimate at \$75,225.00. The third bidder, A. Merante Contracting, Inc. was approximately \$10,500 at \$85,765.00. The remaining bids were significantly higher than the engineer's estimate.

Within a few days of the bid opening, I was contacted by Brian O'Donnell, the president of the low bidder, Excaliber Construction, who advised that he missed some items in the preparation of his bid and therefore would like to withdraw his bid. He was advised by me that SHACOG was the administering agency, and that his request to withdraw would have to be taken up with them. There is also no prior history of this contractor working in the Borough.

Since the Borough has no experience with the second bidder, Pompena Landscape & Construction, Inc., I requested that they provide references. They provided a list and I made telephone calls to each of the references. I was able to speak to 3 of the 5. Each of the people I spoke to was able to provide a good reference. They confirmed that this contractor has adequate manpower and equipment to do the work. They advised that they are easy to work with and do not generate a lot of change orders. The only negative comment I received was that they were a little slower than what was expected, but all indicated that they were pleased with the completed projects.

The Borough is familiar with work of the third bidder, A. Merante Contracting, Inc., as they were the contractor on the 2011 road project. I made no effort to research the other three bidders as it would be highly unlikely that an award would be made over \$100,000.

As I see it, the Borough has three options relative to the bids: 1. Recommend to SHACOG non-acceptance of the withdrawal request and force award to the low bidder; 2. Advise SHACOG not to contest the withdrawal of the low bid and recommend award to the second bidder; or 3. Reject all bids and rebid the project.

I would not recommend that the Borough recommend to SHACOG to pursue an award to the low bidder for the following reasons: 1. There is no history of this contractor working in the Borough. We don't know what to expect. 2. Based upon his request to withdraw his bid with the statement to me that "he missed something", I find his competency to be in question. 3. Considering the magnitude of the difference between the low bid and the second bidder, about \$33,000, it is clear that we would have a reluctant contractor who would be apt to take shortcuts to keep his losses to a minimum. As a result, the Borough would have to camp a full time inspector on the job to make sure that he performed up to the contract.

I would also not recommend the rejection of all bids as the bids of the second and third bidder are in the area of the engineer's estimate.

My recommendation would be to recommend to SHACOG that they award to the second bidder, Pompena Landscape & Construction, Inc. His bid is right at the engineer's estimate. He has significant experience in the installation of retaining walls, and he provided acceptable references.

Formally, I would suggest that the Borough make the following recommendation to SHACOG:

Accept the request of the low bidder, Excaliber Construction, to withdraw their bid. Award to the second bidder, Pompena Landscape & Construction, Inc., in the Base Bid amount of \$75,225.00.

Borough of Dormont
CD 39 4.6 POP MURRAY FIELD ADA ACCESS
ENGINEER'S ESTIMATE
DATE: May 24, 2013

BASE BID						
#	ITEM	QUANTITY & UNITS		MINIMUM PRICE	ESTIMATE PRICE	TOTAL
1	Mobilization & Demolition , Complete in Place	1	LS	\$0.00	\$10,000.00	\$10,000.00
2	Modular Concrete Retaining Wall, Complete in Place	625	SF	\$0.00	\$40.00	\$25,000.00
3	Remove & Re-Install 4' Tall Chain Link Fence, Complete in Place	1	LS	\$0.00	\$5,000.00	\$5,000.00
4	Removal of 4' & Replacement With 6' Tall Chain Link Fence, Complete in Place	80	LF	\$0.00	\$20.00	\$1,600.00
5	Concrete Sidewalk Installation, Complete in Place	665	SF	\$0.00	\$9.00	\$5,985.00
6	Type "M" Inlet, Less Than 3' Deep, Complete in Place	1	UNIT	\$0.00	\$1,000.00	\$1,000.00
7	Select Backfill, Complete in Place	560	CY	\$0.00	\$25.00	\$14,000.00
TOTAL BASE BID						\$62,585.00
TOTAL ALTERNATE NO. A						\$0.00
GRAND TOTAL OF BASE BID WITH ALL THE ALTERNATES						\$62,585.00
					SUBTOTAL:	\$62,585.00
					20% CONTINGENCIES:	\$12,517.00
					TOTAL:	\$75,102.00

Borough of Dormont
CD 39 4.6 POP MURRAY FIELD ADA ACCESS
TABULATION OF BIDS RECEIVED
 DATE: August 1, 2013

BID SECURITY		Excaliber Construction 253 McCarrell Road Hickory, PA 15340		Pampena Landscape & Construction, Inc. 322 Pampena Lane Pittsburgh, PA 15239		A. Merante Contracting, Inc. 4740 Streets Run Road Pittsburgh, PA 15236	
		BB YES	C of S	XBB YES	C of S	XBB YES	C of S
#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization & Demolition, Complete in Place	1 LS		\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00
2	Modular Concrete Retaining Wall, Complete in Place	625 SF		\$18.00	\$11,250.00	\$35.00	\$21,875.00
3	Remove & Re-Install 4' Tall Chain Link Fence, Complete in Place	1 LS		\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00
4	Removal of 4' & Replacement With 6' Tall Chain Link Fence, Complete	80 LF		\$40.00	\$3,200.00	\$60.00	\$4,800.00
5	Concrete Sidewalk Installation, Complete in Place	665 SF		\$12.25	\$8,146.25	\$10.00	\$6,650.00
6	Type "M" Inlet, Less Than 3' Deep, Complete in Place	1 UN		\$4,200.00	\$4,200.00	\$1,800.00	\$1,800.00
7	Select Backfill, Complete in Place	560 CY		\$24.00	\$13,440.00	\$60.00	\$33,600.00
					\$42,236.25		\$75,225.00
							\$85,765.00 *

BASE BID TOTAL

*Corrected Amount

Wayne R. McVicar 8/16/13

WAYNE R. MCVICAR, PE
 PA License No. PE-044085-R

DATE

Borough of Dormont
CD 39 4.6 POP MURRAY FIELD ADA ACCESS
TABULATION OF BIDS RECEIVED
 DATE: August 1, 2013

BID SECURITY		JH Excavating PO Box 386 Allison Park, PA 15101		Niando Construction, Inc. 620 Long Road Pittsburgh, PA 15235		Mann Construction, Inc. 155 Sygan Road South Fayette, PA 15057				
		BB YES	C of S	X	BB YES	C of S	X	BB YES	C of S	X
#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
1	Mobilization & Demolition, Complete in Place	1 LS		\$46,415.00	\$46,415.00	\$10,000.00	\$10,000.00	\$60,000.00	\$60,000.00	
2	Modular Concrete Retaining Wall, Complete in Place	625 SF		\$20.41	\$12,756.25 *	\$110.00	\$68,750.00	\$55.00	\$34,375.00	
3	Remove & Re-Install 4' Tall Chain Link Fence, Complete in Place	1 LS		\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00	
4	Removal of 4' & Replacement With 6' Tall Chain Link Fence, Complete	80 LF		\$70.00	\$5,600.00	\$106.00	\$8,480.00	\$50.00	\$4,000.00	
5	Concrete Sidewalk Installation, Complete in Place	665 SF		\$15.00	\$9,975.00 *	\$9.50	\$6,317.50	\$22.00	\$14,630.00	
6	Type "M" Inlet, Less Than 3' Deep, Complete in Place	1 UN		\$2,800.00	\$2,800.00	\$4,500.00	\$4,500.00	\$3,250.00	\$3,250.00	
7	Select Backfill, Complete in Place	560 CY		\$36.80	\$20,608.00	\$55.00	\$30,800.00	\$100.00	\$56,000.00	
				BASE BID TOTAL		\$102,154.25 *		\$138,847.50		\$174,255.00

*Corrected Amount

Wayne R. McVicar
 WAYNE R. MCVICAR, PE
 PA License No. PE-044085-R

DATE



MEMORANDUM

Date: August 21, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *gn*
Subject: 2014 Pension Minimum Municipal Obligation

Background:

Under Pennsylvania law, each municipal pension plan receives each year their Minimum Municipal Obligation (MMO). The MMO is the amount that the Borough must budget for and place into each of our pension funds, the Police and the Non-Uniformed pensions. The amount is calculated by our actuary. Some of those amounts are offset by State Aid which is also budgeted for each year. Pursuant to State law, the Borough must accept the MMO each year.

Discussion:

The attached letters from the Borough's pension actuary, Mockenhaupt Benefits Group, show that the Police Pension Plan MMO for 2013 is \$295,010. That is as compared to \$269,858 for the current year. This is an increase of \$25,152 which is much less than the 2013 increase of almost \$83,000. The Non-Uniformed Pension Plan MMO for 2013 is \$30,258. That is as compared to \$10,134 for the current year. This is an increase of \$20,124 as compared to a small decrease in 2013. Both Plans MMOs are up partly because of the effects of the 2008 market crash and partly because of increased salaries and the addition of the extra police officer and an extra clerical employee. The Plan lost over \$2 million during the fiscal crisis and those losses are being "smoothed" through this year's MMO calculations. "Smoothed" is a pension term meaning that the losses are not adjusted for immediately but over a set number of years, in our case 5 years. Even with those losses, the Police Plan is funded at 86% which is very good. The Non-Uniformed Plan is one of the best I have seen, funded at over 100%. Since the MMO is based on actuarial studies done every two years and the next one is due in 2013, we will have the opportunity to modify the 2014 MMO numbers following the receipt of the new studies, sometime by March. I expect that we will be able to reduce the 2014 numbers at that time and then see a decrease in these numbers in 2015 and beyond.

State Aid for the current year is \$146,616 which will be used to offset this year's MMO. I expect that State Aid will be about \$159,000 for 2014 given an 8.6% increase in the State's overall funding of State Aid. All three of these amounts, the Police Pension MMO, the Non-Uniformed Pension MMO and the State Aid revenue will need to be budgeted for in 2014.

Recommendation:

I recommend that the Borough Council accept the 2014 Municipal Minimum Obligations for the Police and Non-Uniformed Pension Plans as outlined above.

JN

Attachments



August 20, 2013

PERSONAL AND CONFIDENTIAL

Mr. Jeff Naftal
Borough Manager
Dormont Borough
1444 Hillsdale Avenue
Suite 10
Pittsburgh, PA 15216

**RE: BOROUGH OF DORMONT NON-POLICE EMPLOYEES' PENSION PLAN
2014 Minimum Municipal Obligation**

Dear Mr. Naftal:

Enclosed is the 2014 Minimum Municipal Obligation (MMO) Report for your Plan. This MMO must be submitted to the governing body of the Municipality by September 30, 2013 (although revisions may be made up to the time the budget is finalized). This report has been completed using the actuarial results from the January 1, 2011 valuation and the data you recently provided.

Your 2013 Actuarial Valuation Report is currently in process. When the results are available, we will contact you to discuss whether or not to revise the MMO.

Please review the MMO calculations carefully. If any of the information that you previously supplied should be updated or corrected, contact us with any changes. If any changes are necessary, we will send you a revised MMO.

The Municipality should include the amount of the MMO (Item C. 4.) as an expenditure in the 2014 budget. State Aid to be received in 2014 should be included as a revenue/receipt in the 2014 budget. The funds used to satisfy the MMO include State Aid and local revenues. The entire MMO amount must be deposited into the Plan by December 31, 2014 regardless of the actual amount of State Aid received in 2014.

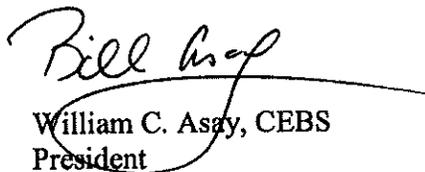
Please note that State Aid you receive in October 2013 should be applied to the 2013 MMO that was prepared in the fall of 2012.

Please forward a signed copy of the MMO to us at your convenience, either via e-mail, mail, or through the FTP site. We will then save the signed MMO with other plan reports in the 'Your File Cabinet' folder on the FTP site so you may access it any time.

Mr. Jeff Naftal
August 20, 2013
Page 2

If you should have any questions about the enclosed calculation or the MMO process in general, feel free to contact me at (412) 394-9332.

Sincerely,


William C. Aspy, CEBS
President

G:\MMOS\2014mmos\Cover Letters\Domont General.docx

Enclosure



**BOROUGH OF DORMONT NON-POLICE EMPLOYEES' PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2014 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	6.994%
2. Estimated 2013 Payroll for Active Participants	\$ <u>1,155,793</u>
3. Normal Cost (A1 x A2)	\$ <u><u>80,836</u></u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 80,836
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	21,960
4. Amortization Payment, if any	<u>0</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>102,796</u></u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 102,796
2. Anticipated Employee Contributions (3.8% of Estimated Payroll)	43,920
3. Funding Adjustment, if any	<u>28,618</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>30,258</u></u>

NOTES:

1. 2014 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 2. Deposit into the Plan's assets must be made by December 31, 2014 to avoid an interest penalty.
 3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2014 budget along with an interest penalty.
-

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 on 1984.

Certified By:

Chief Administrative Officer

Date

Prepared using the January 1, 2011 Valuation.



August 20, 2013

PERSONAL AND CONFIDENTIAL

Mr. Jeff Naftal
Borough Manager
Dormont Borough
1444 Hillsdale Avenue
Suite 10
Pittsburgh, PA 15216

**RE: BOROUGH OF DORMONT POLICE PENSION PLAN
2014 Minimum Municipal Obligation**

Dear Mr. Naftal:

Enclosed is the 2014 Minimum Municipal Obligation (MMO) Report for your Plan. This MMO must be submitted to the governing body of the Municipality by September 30, 2013 (although revisions may be made up to the time the budget is finalized). This report has been completed using the actuarial results from the January 1, 2011 valuation and the data you recently provided.

Your 2013 Actuarial Valuation Report is currently in process. When the results are available, we will contact you to discuss whether or not to revise the MMO.

Please review the MMO calculations carefully. If any of the information that you previously supplied should be updated or corrected, contact us with any changes. If any changes are necessary, we will send you a revised MMO.

The Municipality should include the amount of the MMO (Item C. 4.) as an expenditure in the 2014 budget. State Aid to be received in 2014 should be included as a revenue/receipt in the 2014 budget. The funds used to satisfy the MMO include State Aid and local revenues. The entire MMO amount must be deposited into the Plan by December 31, 2014 regardless of the actual amount of State Aid received in 2014.

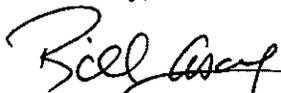
Please note that State Aid you receive in October 2013 should be applied to the 2013 MMO that was prepared in the fall of 2012.

Please forward a signed copy of the MMO to us at your convenience, either via e-mail, mail, or through the FTP site. We will then save the signed MMO with other plan reports in the 'Your File Cabinet' folder on the FTP site so you may access it any time.

Mr. Jeff Naftal
August 20, 2013
Page 2

If you should have any questions about the enclosed calculation or the MMO process in general, feel free to contact me at (412) 394-9332.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Asay". The signature is written in a cursive style with a large, looping initial "B".

William C. Asay, CEBS
President

G:\MMOS\2014mmos\Cover Letters\Dormont Police.docx

Enclosure



**BOROUGH OF DORMONT POLICE PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2014 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	17.903%
2. Estimated 2013 Payroll for Active Participants	\$ <u>1,067,020</u>
3. Normal Cost (A1 x A2)	\$ <u><u>191,029</u></u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 191,029
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	50,150
4. Amortization Payment, if any	<u>139,193</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>380,372</u></u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 380,372
2. Anticipated Employee Contributions (8.0% of Estimated Payroll)	85,362
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>295,010</u></u>

NOTES:

1. 2014 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 2. Deposit into the Plan's assets must be made by December 31, 2014 to avoid an interest penalty.
 3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2014 budget along with an interest penalty.
-

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 on 1984.

Certified By:

Chief Administrative Officer

Date

Prepared using the January 1, 2011 Valuation.



MEMORANDUM

Date: August 21, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Band Payments – Street Fair Performances

Background:

Street Fair will have three performances this year from 4 PM until 11 PM. The headline performer selected for this year is King's Ransom, and along with the Justin Fabus Band and Masters of the Universe are the three bands playing that day.

Discussion:

Attached are contracts for the three bands performing at Street Fair. Each of their performances is scheduled for two (2) hours. The contracts are a simple contract requiring their performance at the event and our payment to them of \$1000 by the end of their performance. This is the same amount we paid to our bands last year. Funds are available for this expenditure in the Street Fair line item.

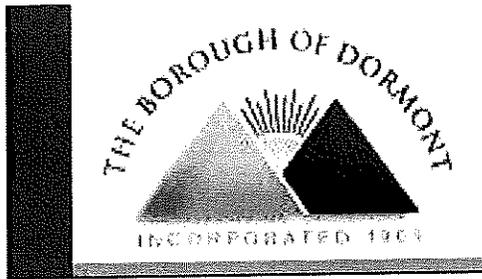
Recommendation:

Staff recommends that Council authorize the signing of the attached contracts for King's Ransom, the Justin Fabus Band and Masters of the Universe to perform at Street Fair on October 12, 2012 for \$1000 each and authorize payment for these contracts on that date.

JN

Cc: Kristin Hullihen, Recreation Director

Attachments



**BOROUGH OF DORMONT
6TH ANNUAL STREET FAIR**

ARTIST PERFORMANCE CONTRACT AND CONFIRMATION

ARTIST: MASTERS OF THE UNIVERSE

PURCHASER/LOCATION: DORMONT BOROUGH----POTOMAC AVE, DORMONT

DATE OF PERFORMANCE: SATURDAY OCTOBER 12, 2013

APPROXIMATE PERFORMANCE TIME: 4:00-6:00 PM

SOUND & LIGHTS PROVIDED: YES

CHECK MADE PAYABLE TO: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

DEPOSIT: \$0

AMOUNT DUE TO BAND: \$1000

DAY OF SHOW CONTACT: KRISTIN HULLIHEN MOBILE: 412-689-4793

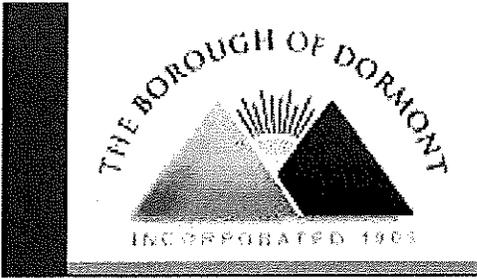
SIGNED AND ACCEPTED:

JEFFREY NAFTAL, BOROUGH MANAGER

DATE: _____

ANTHONY VERI

DATE: _____



**BOROUGH OF DORMONT
6TH ANNUAL STREET FAIR**

ARTIST PERFORMANCE CONTRACT AND CONFIRMATION

ARTIST: THE JUSTIN FABUS BAND

PURCHASER/LOCATION: DORMONT BOROUGH----POTOMAC AVE, DORMONT

DATE OF PERFORMANCE: SATURDAY OCTOBER 12, 2013

APPROXIMATE PERFORMANCE TIME: 6:30 – 8:30 PM

SOUND & LIGHTS PROVIDED: YES

CHECK MADE PAYABLE TO: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

DEPOSIT: \$0

AMOUNT DUE TO BAND: \$1000

DAY OF SHOW CONTACT: KRISTIN HULLIHEN **MOBILE:** 412-689-4793

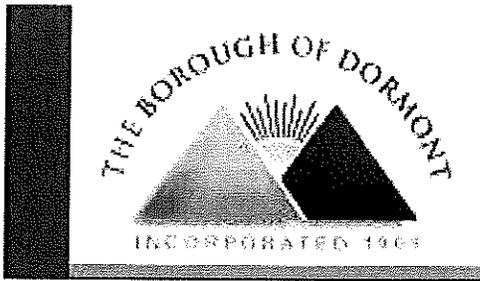
SIGNED AND ACCEPTED:

JEFFREY NAFTAL, BOROUGH MANAGER

DATE: _____

TONY FINKBEINER, BAND MANAGER

DATE: _____



**BOROUGH OF DORMONT
6TH ANNUAL STREET FAIR**

ARTIST PERFORMANCE CONTRACT AND CONFIRMATION

ARTIST: KING'S RANSOM

PURCHASER/LOCATION: DORMONT BOROUGH---POTOMAC AVE, DORMONT

DATE OF PERFORMANCE: SATURDAY OCTOBER 12, 2013

APPROXIMATE PERFORMANCE TIME: 9:00-11:00 PM

SOUND & LIGHTS PROVIDED: YES

CHECK MADE PAYABLE TO: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

DEPOSIT: \$0

AMOUNT DUE TO BAND: \$1000

DAY OF SHOW CONTACT: KRISTIN HULLIHEN MOBILE: 412-689-4793

SIGNED AND ACCEPTED:

JEFFREY NAFTAL, BOROUGH MANAGER

DATE: _____

JACK RHYNER

DATE: _____



Date: August 21, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Traffic Calming Policy Amendments

Background:

Last September, Council adopted Resolution #18-2012 and implemented a Traffic Calming Policy for the Borough. Since then, a number of streets have attempted to get traffic calming but were found to be not eligible because of the point system in place in the Policy. In addition, the time it took to survey residents was far too long. Because of that, the Traffic and Parking Planning Commission undertook a review of the Policy to see what changes might be made that would ease the process for residents.

Discussion:

The two changes that the TPPC suggested involved the two issues noted above. First, the order of the process has been changed so that a survey is not undertaken until after the traffic data is collected. That change is in Step 1. The other change is also in Step 1 and that is that the points required to proceed with traffic calming have been reduced from 60 to 40 in Paragraph D. This change will allow about half of the streets we have been running data on to proceed if they were to request traffic calming.

The Traffic and Parking Planning Commission unanimously recommended the adoption of the amended Policy to the Borough Council.

Recommendation:

I recommend that Council adopt Resolution #18-2012 and approve revisions to the Traffic Calming Policy for the Borough as noted above.

JN

Attachment

Cc: Mike Bisignani, Police Chief
Traffic and Parking Planning Commission



TRAFFIC CALMING POLICY

STEP 1 – SUBMITTAL OF REQUEST FOR STUDY

- A. If a resident believes that there is a speeding problem or other safety issue on a residential street that can be addressed by using traffic calming measures, the first step is to report the problem to the Borough Manager. Traffic calming measures are those measures identified in the PennDOT manual; Pennsylvania’s Traffic Calming Handbook and can include speed tables or humps, signage, striping, roundabouts, or other methods.
- B. The Borough Manager, or his designee, will determine if the street in question is eligible for traffic calming. Streets that are not eligible are those that are commercial roads, privately maintained, or those maintained by another agency such as PennDOT.
- C. If the street is eligible, the Borough Manager, or his designee, will place on the street a traffic data collection device to determine the number and the speeds of cars traveling on the street. This data, in conjunction with the information below, will be used by the Borough to assign a ranking for the project based on the following PennDOT criteria:

CRITERIA	POINTS	BASIS FOR POINTS
Speed	0 to 30	Extent by which 85 percentile speeds exceed posted speed limit; 2 points for every 1 mph
Volume	0 to 25	Average daily traffic volumes; 1 point for every 120 vehicles
Crashes	0 to 10	1 point for every crash reported within the last 3 years
Elementary or Middle Schools	0 to 10	5 points assigned for each school crossing on the project street
Pedestrian Generators	0 to 15	5 points assigned for each public facility or commercial use that generates a significant number of pedestrians
Pedestrian Facility	0 to 10	5 points assigned if there is no continuous sidewalk on one side of the street; 10 points if missing on both sides
Total Points Possible	100	

- D. If the ranking achieves a score of 40 or better, then the project can proceed.

- E. If the street is still eligible, the Borough will then conduct a neighborhood survey to ensure that traffic calming is wanted on the street. All residents and/or businesses affected by the proposed traffic calming will be surveyed. At least 70% of the surveys must support the traffic calming for the process to proceed.

STEP 2 – TRAFFIC CALMING PLAN DEVELOPMENT

- A. Once a project has been approved to proceed, the Borough's Engineer will be provided information on the street and the data collected and asked to come up with potential traffic calming measures.
- B. Once the Borough Engineer has their report ready, they will meet with all interested residents or other members of the public to discuss the project and what can and cannot be done in terms of traffic calming.
- C. Meetings will take place until the neighborhood and Borough Engineer are agreed on the proper traffic calming methods for the project.
- D. Estimated costs for the agreed upon plan will be provided by the Borough Engineer.

STEP 3 – APPROVAL PROCESS

- A. Following agreement on a traffic calming plan, the plan will be presented at the next regularly scheduled public meeting of the Traffic and Parking Planning Commission.
- B. The Traffic and Parking Planning Commission will vote whether to recommend to the Borough Council one of the following options:
 - 1. Authorize the traffic calming, the Borough to pay the costs.
 - 2. Authorize the traffic calming, the neighborhood to pay the costs.
 - 3. Not to authorize the traffic calming.

Option 2 above would be used if the expense of providing the traffic calming exceeds the value to the Borough as determined by the Traffic and Parking Planning Commission. The neighborhood would be required to pay any fees prior to approval by the Council.

- C. Following the recommendation of the Traffic and Parking Planning Commission, the item will be brought before the Borough Council at their next regularly scheduled Business Meeting. If Council approves the traffic calming, they shall do so by Resolution.

STEP 4 – IMPLEMENTATION

- A. If the Borough Council approves the project, the Borough Manager and the Borough Engineer will begin implementation by ordering materials and scheduling work crews.

- B. Once implemented, the Borough will undertake studies after 3 months and 6 months to determine the impact of the improvements, either positive or negative. If negative, the traffic calming plan will be reevaluated.



MEMORANDUM

Date: August 22, 2013
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Budget Calendar for FY 2014 Budget Process

Background:

Last year, the Borough scheduled three public meetings related to the FY 2013 budget. One was for a discussion of expenditures, one for a discussion of capital improvements, and the last was for a discussion of revenues. These public meetings led to the creation of the FY 2013 budget we are using currently.

Discussion:

I am proposing the same type of schedule for the FY 2014 budget process with three public meetings, each on a specific area of the budget. With that in mind, I would like for Council to determine if the following dates work for your schedules:

Expenditures:	Monday, October 14, 2013
Capital Improvements:	Wednesday, October 23, 2013
Revenues:	Monday, November 11, 2013

If these dates work for everyone, then I will advertise them and make sure that our internal process for staff budgeting is completed in time for these dates.

Recommendation:

I recommend that Council select three dates between mid-October and mid-November to hold public meetings on the FY 2014 budget.

JN