

**REGULAR BUSINESS MEETING  
DORMONT BOROUGH COUNCIL  
APRIL 6, 2015**

1. Executive Session 6:00 PM
2. Call to Order 7:00 PM
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
6. Comments from the Mayor
7. Council Committee Reports
8. Council President's Report
9. **Recognition Award-** Recognition of Benjamin Morton for his service to the Dormont VFD and the Borough for his service
10. Consent Agenda
  - A. Motion to accept the written report of the Borough Solicitor.
  - B. Motion to accept the written reports of Borough Officials.
  - C. Motion to approve the Minutes of the March 2, 2015 Council Business Meeting.
  - D. Motion to approve the Warrant List for March, 2015.
  - E. Motion to accept the resignation of Ms. Valerie Martino from the Planning Commission and appointment of Ms. Kim Kunkel of Crosby Avenue to the Planning Commission to fill an unexpired term until the first Monday of January, 2016.
  - F. Motion to accept the appointment of James Hodson of Wisconsin Avenue to the Traffic and Parking Planning Commission for an unexpired term until the first Monday of January, 2018.
  - G. Motion to authorize execution and submittal of Letter of Intent to the PA Department of Community and Economic Development (DCED) for manager search.
  - H. Motion to authorize an agreement between the Borough and Allegheny County to reserve the County Showmobile for the October Street Fair as we have in past years.
  - I. Motion to approve the use of Passive Park for the Main Street Scavenger Hunt.
  - J. Motion to approve seasonal employment of Dormont Residents Christopher Hill, Dominick Costantini, Tylor Totorelli, Donald Templeton, Luke Benson and Declan Hartnett, effective May 11, 2015 at an hourly rate of \$10.50.
  - K. Motion to approve the annual inspection of DVFD fire trucks at a cost not to exceed \$4000.00.



- L. Motion to approve the contract with Splash Watersports Inc. for pool vacuuming in exchange for pool access for SCUBA lessons on Saturdays from 8 AM-11:30 AM.
- M. Motion to accept the resignation of Kristen Pauchnik from the Recreation Board.

11. Action Items

- A. **Public Hearing- AT&T Conditional Use Approval-** AT&T was originally proposing to put additional equipment on the roof of the Borough Building. They have abandoned that idea and will simply replace the current outdated equipment with new equipment without expansion of the current footprint. Planning Commission recommended approval of a conditional use.
  - 1. **Public Comment**
  - 2. **Council discussion**
  
- B. **Approval of AT&T Conditional Use-** Motion to accept the recommendation of the Planning Commission approving the Conditional Use Application submitted by AT&T. Property, Supplies and Planning Committee - Valerie Martino, Chairperson
  - 1. **Public Comment**
  - 2. **Council Discussion**
  
- C. **Approval of Jeff Ellis Pool Management Contract for Summer 2015-** The summer of 2014, was the first summer that we had a professional management firm handle pool management and personnel. Based on customer survey results, pool patrons were very pleased with the management provided by the Jeff Ellis Company management services. At its March meeting, our Recreation Board, in a unanimous vote, recommended that we enter into a contract with the Jeff Ellis Company to provide Motion to approve the pool management contract with Jeff Ellis Management from May 23, 2015 to September 7, 2015 at a cost of \$107,647. Recreation and Community Affairs Committee - Jeff Fabus, Chairperson
  - 1. **Public Comment**
  - 2. **Council Discussion**
  
- D. **Approval of Contract with Judy's Concessions for operating the pool concession stand for Summer 2015-** Judy's Concessions has been providing concessionaire services to summer activities (e.g., pool. Basketball. Tennis. etc.) since 2011. In the proposed contract, Judy's Concessions will pay the Borough a fee \$600.00/month to operate the concession booth on the same schedule as has been done in past years. They will also provide the Borough with proof of insurance. Anecdotal comments from patrons as well as by Borough recreation staff have been positive. Motion to approve a contract with Judy's Concessions for the three month summer season at the Dormont Pool Complex. Recreation and Community Affairs Committee - Jeff Fabus, Chairperson
  - 1. **Public Comment**
  - 2. **Council Discussion**
  
- E. **Award of contract for 2015 Sewer Program -** In February the Borough advertised for bids for the 2015 Sewer Repairs Contracts. Contract A was for a Spot Lining and Grouting Contract. Contract B was an Excavation (Spot Repair) Contract. On Tuesday, March 17, 2015, the Borough



received bids for the above captioned projects. Eight sets of bid documents were issued/sold and eight bids were received, two for Contract A and 6 for Contract B. Most contractors bid on only one contract, but one bid on both. There is sufficient funding to award both contracts, which totals \$109,936.50. Robinson Pipe Cleaning and Niando Construction, Inc., were the lowest responsive and responsible bidders for Contracts A and B respectively. Based upon the Borough's experience with these bidders and the value of the bids, the Borough Engineer recommends award of Contract A to Robinson Pipe Cleaning in the amount of \$55,287.50 and Contract B to Niando Construction, Inc. for \$54,649.00. Motion to accept the recommendation of the Borough Engineer to award Contract A, Spot Lining and Grouting, to Robinson Pipe Cleaning for \$55,287.50 and to award Contract B, Excavation and Spot Repair, to Niando Construction, Inc., for \$54,649.00, with both awards contingent upon the review and approval of the Solicitor.  
Property, Supplies and Planning Committee - Valerie Martino Chairperson

1. Public Comment
2. Council Discussion

**F. Approval of a Memorandum Of Understanding with Pittsburgh Urban Management Project (PUMP)(Pittsburgh Sports League) that assures them that we will resurface the gym floor before the new league starts in June; and approval of a not to exceed contract with S&S Flooring.** The current condition of the gymnasium floor is less than ideal for basketball. Kristin has looked into reasonable cost to resurface the floor. After several calls, she found a company S&S Flooring that will resurface the gymnasium for a not to exceed cost of \$3000.00. PUMP will pay the Borough a rental fee of approximately \$3900/quarter. If we do not resurface the floor, PUMP will not be able to use the gym. Motion to approve the MOU with Pittsburgh Urban Management Project (PUMP) and to execute a not to exceed contract with S&S Flooring of \$3000.00. Recreation and Community Affairs Committee - Jeff Fabus, Chairperson

1. Public Comment
2. Council Discussion

**G. Approval of Narcan Agreement between the Borough and MRTSA-** Nasal antidote for heroin and certain prescription drug overdoses to be administered by our police officers. Whitehall, Green Tree, Mt. Lebanon and other South Hills Police Departments will also be involved with this program. Motion to approve the Narcan Agreement with MRTSA. Public Safety and Public Service Committee - Joan Hodson, Chairperson

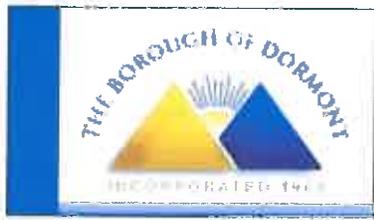
1. Public Comment
2. Council Discussion

**H. Approval of Agreement between the Borough and Dormont Main Street for watering of hanging baskets throughout the business district-** Main Street, in cooperation with the Western Pennsylvania Nature Conservancy will purchase and hang 20 flower baskets throughout the Borough's business district. Main Street has coordinated with our Parks Department Manager T.J Conroy. He has agreed to make certain that these baskets are watered regularly. Main Street has requested a letter of agreement between it and the Borough. Motion to approve the Hanging Basket Watering Agreement between Dormont Main Street and the Borough. Property, Supplies and Planning Committee - Valerie Martino, Chairperson

1. Public Comment
2. Council Discussion



- I. Approval of sale of Police Department Vehicle-Vehicle #4** is being replaced with a new SUV as per the 2015 budget. Because of its low trade-in value, Chief Bisignani decided to try to find a buyer. The Union Township (New Castle area) PD has agreed to purchase it for \$6000.00. Motion to accept the recommendation of Chief Bisignani to sell Police Vehicle #4 to the Union Township Police Department for \$6,000.00. Property, Supplies and Planning Committee - Valerie Martino, Chairperson
- 1. Public Comment**
  - 2. Council Discussion**
- J. Approval of the purchase and installation of two traffic signal controllers for intersection control at W. Liberty/McFarland and W. Liberty/Peermont for a not to exceed cost of \$3000.00**-Power surges have apparently caused each of these to fail. That failure has resulted in traffic backups at both intersections that stretches through Dormont and Mt. Lebanon. We will be meeting with PennDot sometime soon to resolve many issues with PennDot installed equipment throughout our W. Liberty corridor but the congestion problem caused by these failed units needs to be resolved immediately. Motion to approve the purchase and installation of two controllers from and by Traffic Signals and Services. Public Safety and Public Service Committee - Joan Hodson, Chairperson
- 1. Public Comment**
  - 2. Council Discussion**
- K. Approval of Landscaping Contract with Red's Lawn Care and Construction at a cost of \$13,180.00.**- Last year because of public concern about how Borough property was being cared for and the increase in property maintenance tasks of the Parks Department, we employed a landscape company to handle certain Borough properties. It was recommended by our Parks Department that we continue this practice. The Head of our Parks Department, T.J. Conroy, contacted seven landscaping companies to bid for the following services:
- a. Thomas Lloyd Recreation Center**- Clean-up beds, lay 18 yards of black mulch, plant 6 flats of seasonal flowers, keep beds free of weeds
  - b. Fire House**-Clean-up beds, lay 6 yards of black mulch, cut grass 26 times, trim and maintain shrubs, keep beds free of weeds
  - c. Borough Building**- Clean-up beds, lay 40 yards of black mulch, edge beds where needed, cut grass 26 times, keep bushes trimmed and maintained, keep beds free of weeds
  - d. Espy Parking Lot**-Cut grass 26 times, trim fence line 4 times during the season
  - e. Glenmore Lot**- cut grass 26 times
  - f. Annex Avenue**- Cut grass 26 times, maintain bushes
  - g. Hillsdale and W, Liberty**- Cut grass 26 times, lay 4 yards of black mulch around the trees, plant seasonal flowers.
  - h. Biltmore Parking Lot**- Clean-up beds, lay 18 yards of black mulch, keep weed free
- Only two (2) bids were received out of the seven (7) companies invited to submit bids. One bid was for \$31,720.00. Motion to approve the landscaping contract with Red's Lawn Care and construction for \$13,180.00. Property, Supplies and Planning Committee - Valerie Martino, Chairperson.
- 1. Public Comment**
  - 2. Council Discussion**



**L. Approval of replacement of Fire Department boiler-** The garage of the DVFD is heated by hot water heat through pipes in the floor. Heating the garage is necessary to prevent fire truck pumps from freezing and being damaged as the result of freezing. The current boiler is 20 years old and is failing. In fact it keeps shutting down and has to be re-started. Two bids were received for replacement of the boiler. The two bids were about \$500.00 different. Motion to award a contract for the replacement of the DVFD boiler to the J.A. Sauer Company at a cost of \$6970.00.  
Property, Supplies and Planning Committee - Valerie Martino, Chairperson

- 1. Public Comment**
- 2. Council Discussion**

12. Discussion Items

13. Comments from the Public on Non-Agenda but Substantive Borough Issues

14. Announcements

15. Adjournment



**MEMORANDUM**

**Date:** March 23, 2015  
**To:** Rebecca Bradley, Borough Manager  
Willard McCarney, Council President  
**From:** Wayne R. McVicar, P.E., Borough Engineer   
**Subject:** Engineer's Report – March 2015

1. **COUNCIL ACTION REQUESTED**

- a. **2015 Vacuum Cleaning & Inspection of Catch Basins Project**  
**Contractor: Insight Pipe Contracting, L.P.**  
Recommend award to Insight Pipe Contracting, L.P., in the amount of \$23,860.00. See my February 10, 2015 Recommendation of Award memo.
- b. **2015 Sewer Repairs C ontract**  
**Contractors: Robinson Pipe Cleaning & Niando Construction, Inc.**  
Recommend award to Robinson Pipe Cleaning, in the amount of \$55,287.50 for Contract A - Spot Lining and Grouting Contract; and Niando Construction, Inc. for Contract B - Excavation Contract. See my March 18, 2015 Recommendation of Award memo.

2. **ENGINEERING IN PROGRESS**

- a. **ACHD Administrative Consent Order**  
**Final Semi-Annual Progress Report**  
The semi-annual report is due February 28, 2015. This year's report will include CCTV Inspection and Repair Reports for all sewers located in the Borough that are 10" diameter and larger (235 pipes). The report was submitted on February 27, 2015.
- b. **ALCOSAN 2014 Wasteload Management Report**  
The annual report was submitted on February 27, 2015.
- c. **2015 Road Resurfacing Project**  
Based upon the project areas approved by Council, plans and specifications have been prepared. Advertising for public bid is tentatively scheduled for March 31, 2015 with bids to be received on April 24, 2015.

- d. **Sewer Repair Contracts - 2015**  
Based upon the results of the 2013 & 2014 O&M CCTV contract, a listing of sewer repairs has been generated. This listing has been broken down into three types of contracts, "CIPP Manhole To Manhole Lining", "Spot Repairs" and "Spot Lining and Grouting". Under CoStars, a sole proposal in the amount of \$102,233.88 was received for the "CIPP Manhole To Manhole Lining" project. Bids were received for the other two contracts March 17, 2015 and award was recommended. See my March 18, 2015 Recommendation of Award memo.
- e. **CD Year 41 Application**  
The pre-application has been approved. The full application was submitted on November 21, 2014.
- f. **6th Alley Storm & Sanitary Sewer Modifications**  
Field survey of existing conditions was completed on August 15, 2014. Design is proceeding.
- g. **Municipal Building Water Proofing**  
Leak testing was completed August 19, 2014. Investigation identified 2 points of infiltration, the corner of the building outside the small conference room and wall/planter area outside the rear gym entrance. Repair design is proceeding.

3. **CONSTRUCTION IN PROGRESS**

- a. **2015 Cured-In-Place Pipe Lining contract – (\$102,233.88)**  
**Insight Pipe Contracting, LP**  
Contract in the amount of \$102,233.88 was awarded on March 2, 2015. Contracts are being prepared. Preliminary CCTV work began on March 23, 2015.
- b. **2014 Alley Resurfacing Project - (\$261,312.21)**  
**Contractor: East Coast Paving & Sealcoating, Inc.**  
Construction is complete except for punch list items.

# DORMONT VOLUNTEER FIRE DEPARTMENT

## MONTHLY ALARM SUMMARY

<b>MONTH YEAR</b>	<b>TOTAL ALARMS</b>	<b>TOTAL DRILLS</b>	<b>TOTAL DAMAGES</b>
<b>February 2015</b>			
02/01/15	2899 W. Liberty Ave.	Fire Alarm	None
02/02/15	3075 W. Liberty Ave.	False Alarm	None
02/02/15	841 Ridgefield Ave.	Poss. Structure Fire (MA)	None
02/03/15	1636 Lasalle Ave.	Gasoline leak	None
02/03/15	2935 W. Liberty Ave.	Vehicle Accident	None
02/04/15	349 Orchard Spring Dr.	House Fire (MA)	None
02/13/15	1117 ½ McNeilly Rd	Water Condition	None
02/14/15	1304 Kelton Ave.	Electrical Condition	None
02/19/15	300 Cedar Blvd.	Poss. Structure Fire (MA)	None
02/19/15	2800 W. Liberty Ave.	Vehicle Accident	None
02/19/15	1697 Potomac Ave.	False Alarm	None
02/19/15	2937 W. Liberty Ave.	Poss. Structure Fire	None
02/19/15	1455 Hillsdale Ave.	Station Coverage	None
02/20/15	1454 Alabama Ave.	Furnace Problem	None
02/22/15	43 Marlin Drive East	House Fire (MA)	None
02/24/15	2004 Rockfield Rd.	RIT Team (MA)	None
02/24/14	Glenmore Ave/LaSalle Ave	Vehicle Accident	None
02/25/15	409 Carothers Ave.	RIT Team (MA)	None
02/26/15	2903 Voelkel Ave.	Fire Alarm	None
02/28/15	W. Liberty/Pioneer	Vehicle Accident	None

**DORMONT VOLUNTEER FIRE DEPARTMENT**

**MONTHLY SUMMARY REPORT**

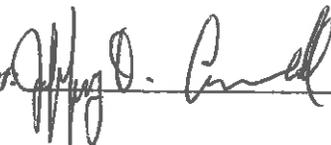
**February 2015**

<b>Total Alarms</b>	<b>20</b>
<b>Drills.</b>	<b>2</b>
<b>False Alarms.</b>	<b>4</b>
<b>Alarms in House</b>	<b>2</b>
<b>Alarms in Buildings.</b>	<b>8</b>
<b>Mutual Aid (Given to other Departments)</b>	<b>5</b>
<b>Alarms Involving Automobiles and Trucks.</b>	<b>4</b>
<b>Alarms Involving Brush, Rubbish, Misc.</b>	<b>0</b>
<b>Day Alarms 06:00 AM. To 1800 Hrs.</b>	<b>11</b>
<b>Night Alarms 1800 Hrs.. To 06:00 AM.</b>	<b>8</b>
<b>Total Number of Volunteers at Alarms.</b>	<b>114</b>
<b>Total Number of Volunteers at Drills</b>	<b>30</b>
<b>Total Number of Career Staff at Alarms</b>	<b>30</b>
<b>Total Number of Career Staff at Drills</b>	<b>6</b>
<b>Estimated Value of Property Involved in Fires</b>	<b>0</b>
<b>Estimated Property Lost Due to Fire</b>	<b>0</b>
<b>Single Largest Loss</b>	<b>0</b>
<b>Monthly Stipend</b>	<b>\$1,026.00</b>

**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS  
MUTUAL AID GIVEN OR RECEIVED**

- 15-000037 Dormont Fire Assist Mt. Lebanon Fire
- 15-000040 Dormont Fire Assist Scott Twp. Fire
- 15-000043 Dormont Fire Assist Mt. Lebanon Fire
- 15-000049 Dormont Fire Assist Mt. Lebanon Fire
- 15-000050 Dormont Fire Assist Bowerhill Fire
- 15-000052 Dormont Fire Assist Glendale Fire

Dormont Fire Chief:



Date: February 2015



# BOROUGH OF DORMONT

**EXECUTIVE SESSION 6:00 PM**

Personnel Matter

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**REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL  
HELD ON MONDAY, MARCH 2, 2015 7:00PM  
IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS**

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Council President McCartney called the Meeting of the Dormont Borough Council to order at 7:00PM

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The following members of Council responded to roll call:

Onnie Costanzo, Jeff Fabus, Joan Hodson, Drew Lehman, John Maggio, Val Martino,  
Bill McCartney

Also present: John Rushford, Borough Solicitor  
Mayor Phil Ross  
Connor Tokarsky

McCartney informed that there were a series of Executive Sessions held on February 9<sup>th</sup>, 19<sup>th</sup>, 23<sup>rd</sup> and March 2<sup>nd</sup> to discuss the Managers performance and actions.

Motion by Maggio, second by Martino to retain the firm of Strassburger McKenna Gutnick & Gefsky for a special investigation.

Motion carried 7-0.

The results of the investigation were presented to Council and Mr. Naftal. McCartney read over Jeffrey Naftal's resignation letter. *Letter attached.*

Motion by Maggio, second by Hodson to accept Mr. Naftal's resignation.

Motion carried 7-0.

Motion by Hodson, second by Costanzo to retain Bit X Bit Forensic to perform a forensic analysis on Mr. Naftal's Borough owned electronics.

Motion carried 7-0.

Motion by Hodson, second by Lehman to retain Rebecca Bradley as Interim Borough Manager for 10 hours per week at \$70.00 per hour.

Motion carried 7-0.

## **REGISTERED COMMENTS FROM THE PUBLIC**

None

## **COMMENTS FROM THE MAYOR**

Mayor Ross gave the floor to Chief Bisignani. Bisignani informed that there were a registered 200 calls for service for the month of February; however, there was a server issue due to the cold weather and some calls were lost. He briefed on the new parking lot opening at Park Blvd and some of the Kiosks being broke during the cold weather.

## **COUNCIL COMMITTEE REPORTS**

**Finance and Legal:** Nothing at this time.

**Community Affairs/Recreation:** Fabus briefed on the Easter Egg Hunt March 21<sup>st</sup>, 10 am to noon, with a rain date of March 28<sup>th</sup>.

**Public Safety/Service:** Hodson briefed on the shortage of road salt. The DVFD is asking residents to consider adopting a hydrant and shovel it out of deep snow. The DVFD responded to 34 calls for the month of February. Hodson informed of the power outage that occurred on Thursday, February 19<sup>th</sup>; she was contacted by Mat Davis, Emergency Coordinator, informing of the possibility of using the borough building as a warming station. MRTSA responded to 61 calls for service in Dormont alone for the month of January; with a total of 823 in January.

Hodson briefed on Code Enforcement's process to get the USPS to remove the graffiti on the mailboxes and A Citizens Guide to Code Enforcement that will be ready for public viewing soon.

Lehman commended the Street Department for all their hard work on keeping the roads clear.

**Property, Supplies and Planning:** Nothing at this time.

## **COUNCIL PRESIDENT REPORT**

McCartney stated he is adding Item I to the Consent Agenda, Motion to appoint Valerie Martino to the Planning Commission.

## **CONSENT AGENDA**

Motion by Hodson, second by Costanzo to accept Consent Agenda Items A, B, C, D, E, F, G, H, I (A. Motion to accept the written report of the Borough Solicitor, B. Motion to approve the written reports of Borough Officials, C. Motion to approve the Minutes of the February 2, 2015 Council

Business Meeting, D. Motion to approve the Warrant List for February, 2015, E. Motion to approve a temporary sign for the Bethany Lutheran Church for a Free Fish Fry, March 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup>, F. Motion to approve a temporary sign for the Friends of Dormont Pool for their annual Pub Tour, G. Motion to appoint Ms. Victoria Foster of 3070 Earlsmere Avenue to the Recreation Board effective March 2, 2015, H. Motion to appoint Ms. Michelle Ross of 3251 Beacon Hill Avenue to the Recreation Board effective March 2, 2015, I. Motion to appoint Ms. Valerie Martino of 1460 Tolma Avenue to the Planning Commission).

Motion carried 7-0 with Maggio voting No only on the Warrant List.

**President McCartney OPENED a PUBLIC HEARING on the Proposed Zoning Regulation.**

Randy Feden, 2895 West Liberty Avenue, Owner of Pittsburgh Tattoo Studio RE: Expressed concerns about regulations in reference to square footage, darkening of windows, station area size and sterilization.

Jaime Wilson-Spike, 1443 Potomac Avenue, and Owner of Alter Ego Studio RE: Stated that she was concerned because the code states that a tattoo shop cannot be within 500 feet of a church and all of the issues stated by the prior speaker.

Ken Green, 1449 Greenmount Avenue RE: Variance to the Zoning Hearing Board.

Seth Davis, 3061 Latonia Avenue RE: Expressed his ideas about the façade of the tattoo parlors in Dormont.

Motion by McCartney, second by Hodson to appoint Mr. Seth Davis of 3061 Latonia Avenue to the Planning Commission.

Motion carried 7-0.

**President McCartney CLOSED a PUBLIC HEARING on the Proposed Zoning Regulation.**

**ACTION ITEMS**

A. Motion by Fabus, second by Hodson to accept Zambelli Fireworks Manufacturing Co. contract for Dormont Day at a cost of \$13,500.00.

**Public Comment:** None.

**Council Discussion:** Dormont Day was run by a committee of volunteers for 100 years and now volunteers are needed to help Dormont Borough run it.

Motion carried 7-0.

B. Motion by Martino, second by Hodson to accept the Borough Engineer's recommendation to award Pop Murray Field Chain Link Fencing to Bob's Property Management, LLC for a quoted amount of \$1,833.98.

**Public Comment:** Bob McClellan, 2705 Philadelphia Avenue had a question about the contractor.

**Council Discussion:** Bob has done a lot of work for the boosters. The fence will run along the hillside of 1<sup>st</sup> base.

Motion carried 7-0.

C. Motion by Martino, second by Costanzo to accept the Borough Engineer's recommendation to award the 2015 Cured-In-Place Pipe Lining Contract to Insight Pipe Contracting, LP for a cost of \$102,233.88.

**Public Comment:** None.

**Council Discussion:** McCartney briefed on this Motion.

Motion carried 7-0.

**D.** Motion by Hodson, second by Martino to approve the Reserved Accessible Parking Space to Ms. Mary Ellen Hart at 1220 Kelton Avenue, as recommended by the Traffic and Parking Planning Commission.

**Public Comment:** None.

**Council Discussion:** None.

Motion carried 7-0.

**E.** Motion by Fabus, second by Hodson to accept the contract with Elite Runners Race Management for the 2015 Dormont Dash not to exceed \$2,500.00.

**Public Comment:** None.

**Council Discussion:** The race is May 23<sup>rd</sup> this year.

Motion carried 7-0.

**F.** Motion by Costanzo, second by Hodson to accept the Meter Reader pilot implementation program in the Borough.

**Public Comment:** Company employee briefed on the program; they will keep approximately 25% of the revenues.

Bob Hutchison, 1332 Illinois Avenue RE: Questions about the Meter Feeder.

Bob McClellan, 2705 Philadelphia Avenue RE: Questions about the Meter Feeder.

**Council Discussion:** Maggio asked about revenues.

Motion carried 7-0.

**G.** Motion by Martino, second by to adopt Resolution 2015-03 in support of the Community Infrastructure & Tourism Fund Grant Application for the Athens Alley Project. Grant application for \$250,000.00.

**Public Comment:** None.

**Council Discussion:** McCartney briefed on the grant.

Motion carried 7-0.

## **DISCUSSION ITEMS**

Naftal's resignation letter will be attached to the minutes.

Jeff Arnold, 1684 New Haven Avenue, Fire Chief RE: Commended Duquesne Light on their quick response with the power outage. Briefed on the process to notify the residents on the power outage.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Audrey Grubb, 2847 Glenmore Avenue RE: Asked if council members were allowed to get up and leave a meeting. Asked if council members are allowed to vote on their own suggestion.

*John Rushford briefed on Robert's Rules of Law and what is allowed and not allowed.*

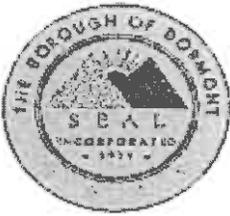
Bob McLellan, 2705 Philadelphia Avenue RE: Truck parking in the Zoning Ordinance; asked if Jeffery Naftal would be getting severance pay.

Daniele Ventresca, 1453 Alabama Avenue RE: Traffic on West Liberty Avenue at Kelton Avenue crosswalk and Dormont Avenue crosswalk; Summer camp applications; asked why Naftal was going to be fired.

Bob McClellan RE: crosswalks

**ANNOUNCEMENTS**

**ADJOURNMENT**



# Borough Of Dormont

## Warrant List March 2015

	\$271,895.06	General Fund
	\$18,671.36	Sewer Fund
	\$0.00	Capital Fund
	\$17,228.98	Highway Aid Fund
	\$1,324.01	Visa Procurement Card
Total	\$309,119.41	

## Payroll Transfers March 2015

Wire Transfer--General Fund	\$112,965.27	Payroll 3-6-15
Wire Transfer--General Fund	\$131,469.29	Payroll 3-20-15

## Voided Checks March 2015

44823	General Fund
45160	General Fund
45184	General Fund

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 03/01/2015 - 03/31/2015  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
03/06/2015	1	45157	AMANDA BURNS	SECURITY DEPOSIT REFUNDS	446000	482	75.00
03/06/2015	1	45158	BARONE & SONS	CONTINGENCY	490000	495	200.00
03/06/2015	1	45159	BATTERIES PLUS BULBS	VEHICLE MAINTENANCE	437400	430	239.38
03/06/2015	1	45160	CARGILL SALT DIVISION	ROAD SALT			** VOIDED **
				ROAD SALT			** VOIDED **
				ROAD SALT			** VOIDED **
03/06/2015	1	45161	CARUSO HTG & AIR	REPAIRS & MAINTENANCE	437300	409	589.00
				REPAIRS & MAINTENANCE	437300	409	697.85
				CHECK 1 45161 TOTAL FOR FUND 01:			1,286.85
03/06/2015	1	45162#	COLUMBIA GAS OF PA	NATURAL GAS SERVICE	436200	409	3,580.66
				NAT GAS SERVICE	436200	411	230.61
				NAT GAS UTILITIES	436200	430	382.63
				NAT GAS UTILITIES	436200	454	570.13
				CHECK 1 45162 TOTAL FOR FUND 01:			4,764.03
03/06/2015	1	45163	DORMONT PUBLIC LIBRARY	CONTRIB. TO LIBRARY	452000	456	7,401.50
03/06/2015	1	45164	DUQUESNE LIGHT	PARKS/PLAYGROUND SUPPLIES	424700	454	9.32
03/06/2015	1	45165	EHRLLICH	CONTRACTED SERVICES	445000	409	112.00
03/06/2015	1	45166	GARY SCHEIMER	PENSION HOSPITALIZ. SUPPL	425300	487	316.29
03/06/2015	1	45167	GREG JOYCE	PENSION HOSPITALIZ. SUPPL	425300	487	124.04
03/06/2015	1	45168	HENEFFELD GARAGE DOOR	REPAIRS & MAINTENANCE	437300	409	30.00
03/06/2015	1	45169	JOHN ORCHOWSKI	PENSION HOSPITALIZ. SUPPL	425300	487	143.00
03/06/2015	1	45170	JORDAN TAX SERVICE	COLLECTION AGENT	431000	427	79.38
03/06/2015	1	45171	LOGITEK	OPERATING COSTS/SUPPLIES	424000	403	85.00
03/06/2015	1	45172	MAI NGUYEN	SECURITY DEPOSIT REFUNDS	446000	482	200.00
03/06/2015	1	45173	MELISSA KREBS	SECURITY DEPOSIT REFUNDS	446000	482	75.00
03/06/2015	1	45174	MRM WORKERS COMP FUND	WORKERS COMPENSATION	435400	486	16,458.78
03/06/2015	1	45175	PA AMERICAN WATER CO.	WATER/SEWAGE SERVICE	436600	411	51.42

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<b>Fund: 01 GENERAL FUND</b>							
03/06/2015	1	45176	PETTY CASH	MEETINGS & CONFERENCES	446000	401	10.00
03/06/2015	1	45177	PITTSBURGH POST-GAZETTE	ADVERTISING	434100	404	541.20
03/06/2015	1	45178	R. L. MILLER	VEHICLE MAINTENANCE	437400	430	133.84
03/06/2015	1	45179	ROCK N-RESCUE	UNIFORMS	418600	411	32.96
03/06/2015	1	45180	ROLLIER HARDWARE INC.	GENERAL SUPPLIES	424100	454	9.97
				GENERAL SUPPLIES	424100	454	14.06
				CHECK 1 45180 TOTAL FOR FUND 01:			<u>24.03</u>
03/06/2015	1	45181	RUSS MCKIBBEN	PENSION HOSPITALIZ. SUPPL	425300	487	350.00
03/06/2015	1	45182#	SAMS CLUB	OFFICE SUPPLIES	421000	401	6.76
				GENERAL SUPPLIES	424100	454	21.62
				CHECK 1 45182 TOTAL FOR FUND 01:			<u>28.38</u>
03/06/2015	1	45183	SCHINDLER ELEVATOR CORPORATON	CONTRACTED SERVICES	445000	409	606.62
03/06/2015	1	45184	SHACOG	SHACOG - ANNUAL CONTRIB/CIVIL			** VOIDED **
03/06/2015	1	45185	SHELL FLEET PLUS	VEHICLE FUEL	423100	430	723.93
03/06/2015	1	45186	STANDARD INSURANCE COMPANY	LIFE/DISABILITY INS	425400	487	1,905.78
03/06/2015	1	45187#	STAPLES ADVANTAGE	OFFICE SUPPLIES	421000	401	6.68
				OFFICE SUPPLIES	421000	401	33.31
				GENERAL SUPPLIES	424100	407	62.97
				GENERAL SUPPLIES	424100	409	129.56
				OFFICE SUPPLIES	421000	410	12.99
				OFFICE SUPPLIES	421000	410	105.90
				CHECK 1 45187 TOTAL FOR FUND 01:			<u>351.41</u>
03/06/2015	1	45188	STEEL CITY COLLISION, INC.	VEHICLE MAINT/REP	437400	410	11.00
				VEHICLE MAINT/REP	437400	410	585.35
				CHECK 1 45188 TOTAL FOR FUND 01:			<u>596.35</u>
03/06/2015	1	45189	THE HITE COMPANY	GENERAL SUPPLIES	424100	430	51.49
03/06/2015	1	45190	Unifirst Corporation	GENERAL SUPPLIES	424100	409	185.25
03/06/2015	1	45191	UNITED REFRIGERATION	GARAGE-REPAIRS/MAINTENANC	437300	430	11.02

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Fund: 01 GENERAL FUND							
03/06/2015	1	45192#	VERIZON WIRELESS	TELEPHONE	432100	401	112.24
				INTERNET SERVICE	432500	407	80.04
				TELEPHONE	432100	410	112.97
				TELEPHONE	432100	413	56.12
				TELEPHONE	432100	430	56.12
				TELEPHONE	432100	451	56.12
				TELEPHONE	432100	454	56.12
				CHECK 1 45192 TOTAL FOR FUND 01:			<u>529.73</u>
03/06/2015	1	45193	WEST CENTRAL EQUIPMENT	POOL MAINT/REP	437200	452	505.66
03/06/2015	1	45194	WEST PENN LACO, INC.	GENERAL SUPPLIES	424100	430	41.86
03/06/2015	1	45195	WILLIAM TOMOSKY	PENSION HOSPITALIZ. SUPPL	425300	487	350.00
03/06/2015	1	45196	WITMER PUBLIC SAFETY GROUP	AMMUNITION & RANGE SUPPLY	423900	410	39.96
03/06/2015	1	45197	US POSTMASTER	NEWSLETTER	434400	401	1,130.53
03/13/2015	1	45199	ADDISON MILLER	SECURITY DEPOSIT REFUNDS	446000	482	75.00
03/13/2015	1	45200	ALLEGHENY FENCE CONSTRUCTION C	544 FEET OF TEMPORARY FENCE	437100	430	6,140.00
03/13/2015	1	45201	ANAGO OF WESTERN PA	CONTRACTED SERVICES	445000	409	2,925.00
03/13/2015	1	45202#	AV LAUTTAMUS COMMUNICATIONS	RADIO EQUIPMENT MAINT.	432700	410	85.00
				RADIO EQUIP. MAINTENANCE	432700	430	62.00
				CHECK 1 45202 TOTAL FOR FUND 01:			<u>147.00</u>
03/13/2015	1	45203	B & T TRAINING COMMITTEE	TRAINING	418500	410	485.00
03/13/2015	1	45204	BANKSVILLE EXPRESS	MEETINGS & CONFERENCES	446000	400	24.34
03/13/2015	1	45205	BARRACUDA NETWORKS, INC	CONTRACTUAL SERVICES	412500	407	300.00
03/13/2015	1	45206	BETHEL PARK AUTOMOTIVE	VEHICLE MAINTENANCE	437400	430	51.95
03/13/2015	1	45207	BIT-X-BIT	SPECIAL LEGAL SERVICES	431400	404	8,380.37
03/13/2015	1	45208	BOB LEE	CONTINGENCY	490000	495	25.00
				CONTINGENCY	490000	495	35.00
				CONTINGENCY	490000	495	25.00
				CONTINGENCY	490000	495	50.00
				CONTINGENCY	490000	495	35.00
				CONTINGENCY	490000	495	25.00
				CONTINGENCY	490000	495	25.00
				CONTINGENCY	490000	495	25.00

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Fund: 01 GENERAL FUND							
03/13/2015	1	45209	BOB'S PROPERTY MANAGEMENT LLC	CONTINGENCY	490000	495	125.00
03/13/2015	1	45210	BRIDGET ZABER	CONTINGENCY	490000	495	125.00
03/13/2015	1	45211	BUILDING PRODUCTS INC	CONTINGENCY	490000	495	35.00
03/13/2015	1	45212	BUONO CONSTRUCTION	CONTINGENCY	490000	495	35.00
03/13/2015	1	45213	CALE AMERICA INC	CONTINGENCY	490000	495	45.00
CHECK 1 45208 TOTAL FOR FUND 01:							
03/13/2015	1	45209	BOB'S PROPERTY MANAGEMENT LLC	HIGHWAY MAINTENANCE	437100	430	610.00
03/13/2015	1	45210	BRIDGET ZABER	SECURITY DEPOSIT REFUNDS	446000	482	916.99
03/13/2015	1	45211	BUILDING PRODUCTS INC	HIGHWAY MAINTENANCE	437100	430	75.00
03/13/2015	1	45212	BUONO CONSTRUCTION	CONSERVATORSHIP	490000	495	480.00
03/13/2015	1	45213	CALE AMERICA INC	METERS/PARTS	426000	445	22,175.00
CHECK 1 45214 TOTAL FOR FUND 01:							
03/13/2015	1	45214	CARGILL SALT DIVISION	ROAD SALT	440000	430	294.00
03/13/2015	1	45215	CASTLE SHANNON SHELL	ROAD SALT	440000	430	3,706.23
03/13/2015	1	45216	COMCAST	ROAD SALT	440000	430	895.53
03/13/2015	1	45217	CONSOLIDATED COMMUNICATIONS	ROAD SALT	440000	430	5,215.94
03/13/2015	1	45218	DAVEY TREE EXPERT COMPANY	ROAD SALT	440000	430	8,949.69
CHECK 1 45214 TOTAL FOR FUND 01:							
03/13/2015	1	45215	CASTLE SHANNON SHELL	VEHICLE FUEL	423100	430	5,256.47
03/13/2015	1	45216	COMCAST	INTERNET SERVICE	432500	407	24,023.86
03/13/2015	1	45217	CONSOLIDATED COMMUNICATIONS	INTERNET SERVICE	432500	407	95.00
03/13/2015	1	45218	DAVEY TREE EXPERT COMPANY	REMOVAL OF PARK TREES 2015	445000	455	127.85
CHECK 1 45219 TOTAL FOR FUND 01:							
03/13/2015	1	45219	DODARO, MATTA & CAMBEST	SOLICITOR-RETAINER	431600	404	40.00
03/13/2015	1	45220#	DOMINION RETAIL INC	SOLICITOR-HOURLY	431700	404	500.00
03/13/2015	1	45220#	DOMINION RETAIL INC	NATURAL GAS SERVICE	436200	409	16,192.23
03/13/2015	1	45221	DORMONT FLORAL DESIGN	NAT GAS SERVICE	436200	411	2,373.37
03/13/2015	1	45222	DORMONT VOLUNTEER	NAT GAS UTILITIES	436200	430	338.36
CHECK 1 45220 TOTAL FOR FUND 01:							
03/13/2015	1	45221	DORMONT FLORAL DESIGN	NAT GAS UTILITIES	436200	454	580.05
03/13/2015	1	45222	DORMONT VOLUNTEER	MEETINGS & CONFERENCES	446000	400	850.74
CHECK 1 45220 TOTAL FOR FUND 01:							
03/13/2015	1	45222	DORMONT VOLUNTEER	UNIFORMS	418600	411	4,142.52
CHECK 1 45222 TOTAL FOR FUND 01:							
03/13/2015	1	45222	DORMONT VOLUNTEER	UNIFORMS	418600	411	50.00
CHECK 1 45222 TOTAL FOR FUND 01:							
03/13/2015	1	45222	DORMONT VOLUNTEER	UNIFORMS	418600	411	120.00

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<b>Fund: 01 GENERAL FUND</b>							
03/13/2015	1	45223	DORMONT VOLUNTEER	CONTRIB. TO VOL FIRE COS	452000	411	1,026.00
03/13/2015	1	45224	DUQUESNE LIGHT	PARK OUTDOOR ELECTRICITY	436000	454	22.44
03/13/2015	1	45225#	EARTHLINK BUSINESS	TELEPHONE	432100	401	235.15
				TELEPHONE	432100	410	352.28
				TELEPHONE	432100	430	43.67
				TELEPHONE	432100	454	63.40
				CHECK 1 45225 TOTAL FOR FUND 01:			<u>694.50</u>
03/13/2015	1	45226	ELIZABETH SKONCEY	SECURITY DEPOSIT REFUNDS	446000	482	75.00
03/13/2015	1	45227	G & S SIGNS	HIGHWAY MAINTENANCE	437100	430	70.00
03/13/2015	1	45228	GALLS,LLC	UNIFORMS	418600	411	45.20
03/13/2015	1	45229	GENERAL DYNAMIC Ofs-SIMUNITION	SIMUNITION TRAINING COURSE	418500	410	978.16
03/13/2015	1	45230	HARVEY LIEBERMAN	OPERATING COSTS/SUPPLIES	424000	403	34.41
03/13/2015	1	45231	HAZEN AND SAWYER, P.C.	STORMWATER MANAGEMENT FEE	410000	436	14,842.20
03/13/2015	1	45232	HENEFELD GARAGE DOOR	REPAIRS & MAINTENANCE	437300	409	115.00
03/13/2015	1	45233	HOME DEPOT CREDIT SERVICE	GENERAL SUPPLIES	424100	409	30.01
				REPAIRS & MAINTENANCE	437300	409	13.24
				REPAIRS & MAINTENANCE	437300	409	27.45
				REPAIRS & MAINTENANCE	437300	409	356.02
				REPAIRS & MAINTENANCE	437300	409	125.15
				CHECK 1 45233 TOTAL FOR FUND 01:			<u>551.87</u>
03/13/2015	1	45234	JACKSON WELDING SUPPLY	GENERAL SUPPLIES	424100	430	69.75
03/13/2015	1	45235	JACOBS PETROLEUM	VEHICLE FUEL	423100	430	676.35
03/13/2015	1	45236	JOHN HARTNETT	SECURITY DEPOSIT REFUNDS	446000	482	200.00
03/13/2015	1	45237	JOHN SHAHEEN	TAX REFUNDS	443000	403	206.59
				TAX REFUNDS	443000	403	206.59
				CHECK 1 45237 TOTAL FOR FUND 01:			<u>413.18</u>
03/13/2015	1	45238	JORDAN TAX SERVICE	COMMISSION LST	412000	403	170.11
03/13/2015	1	45239#	JORDAN TAX SERVICE	WATER-SEWAGE	436600	409	230.38
				WATER/SEWAGE SERVICE	436600	411	33.49

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Fund: 01 GENERAL FUND							
				WATER/SEWAGE SERVICE	436600	430	39.37
				CHECK 1 45239 TOTAL FOR FUND 01:			<u>303.24</u>
03/13/2015	1	45240	KIEFER COAL & SUPPLY CO	HIGHWAY MAINTENANCE	437100	430	189.00
03/13/2015	1	45241	KONICA MINOLTA BUSINESS SOLUTION	PHOTOCOPIER LEASE	421700	401	570.99
03/13/2015	1	45242	KRISTEN PAUCHNIK	HOLIDAY PROGRAMS	445000	457	270.86
03/13/2015	1	45243	LEXISNEXIS RISK DATA MGT	POLICE SOFTWARE	427300	407	167.50
03/13/2015	1	45244	LOWES BUSINESS ACCOUNT	GENERAL SUPPLIES	424100	454	7.56
03/13/2015	1	45245	LYNNKOTY RAU	TAX REFUNDS	443000	403	196.91
				TAX REFUNDS	443000	403	196.91
				CHECK 1 45245 TOTAL FOR FUND 01:			<u>393.82</u>
03/13/2015	1	45246	M & M UNIFORMS, INC	CROSSING GDS UNIFORMS	419200	410	147.85
03/13/2015	1	45247	M.E.I.T.	HOSPITALIZATION INSURANCE	419600	487	51,476.04
				DENTAL INSURANCE	420000	487	940.48
				VISION INSURANCE	425500	487	283.88
				CHECK 1 45247 TOTAL FOR FUND 01:			<u>52,700.40</u>
03/13/2015	1	45248	MAHER-DUESSEL	AUDITING SERVICES	431100	402	14,000.00
03/13/2015	1	45249	MAUREEN ROHE	SECURITY DEPOSIT REFUNDS	446000	482	100.00
03/13/2015	1	45250	MICHAEL CERMINARA	SECURITY DEPOSIT REFUNDS	446000	482	200.00
03/13/2015	1	45251	MICHELLE & TERENCE HITCHMAN	TAX REFUNDS	443000	403	121.10
				TAX REFUNDS	443000	403	121.10
				CHECK 1 45251 TOTAL FOR FUND 01:			<u>242.20</u>
03/13/2015	1	45252	MINUTEMAN PRESS	GENERAL SUPPLIES	424100	430	65.08
03/13/2015	1	45253	MR MAGIC CARWASH	VEHICLE MAINT/REP	437400	410	66.00
03/13/2015	1	45254#	NAPA AUTO PARTS	VEHICLE MAINTENANCE	437400	413	56.01
				VEHICLE MAINTENANCE	437400	430	37.54
				VEHICLE MAINTENANCE	437400	430	21.49
				VEHICLE MAINTENANCE	437400	430	22.04
				CHECK 1 45254 TOTAL FOR FUND 01:			<u>137.08</u>
03/13/2015	1	45255	PA AMERICAN WATER CO.	HYDRANT SERVICES	436300	411	2,119.15

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Fund: 01 GENERAL FUND							
03/13/2015	1	45256	PA ONE CALL SYSTEM INC.	DUES SUBSCRIPTIONS MEMBERSHIP	442000	413	13.94
03/13/2015	1	45257	PABCO	DUES SUBSCRIPTIONS MEMBERSHIP	442000	413	74.00
03/13/2015	1	45258#	PETTY CASH	OFFICE SUPPLIES	421000	401	4.80
				HOLIDAY PROGRAMS	445000	457	24.00
				CHECK 1 45258 TOTAL FOR FUND 01:			<u>28.80</u>
03/13/2015	1	45259	PITTSBURGH POST-GAZETTE	ADVERTISING	434100	404	72.80
				ADVERTISING	434100	404	679.50
				CHECK 1 45259 TOTAL FOR FUND 01:			<u>752.30</u>
03/13/2015	1	45260	REC1	ADMINISTRATION SOFTWARE	427100	407	100.00
03/13/2015	1	45261#	ROLLIER HARDWARE INC.	GENERAL SUPPLIES	424100	409	6.92
				REPAIRS & MAINTENANCE	437300	409	61.21
				REPAIRS & MAINTENANCE	437300	409	31.26
				REPAIRS & MAINTENANCE	437300	409	6.58
				GENERAL SUPPLIES	424100	430	16.88
				GENERAL SUPPLIES	424100	430	25.41
				GENERAL SUPPLIES	424100	430	7.31
				GENERAL SUPPLIES	424100	430	62.45
				GENERAL SUPPLIES	424100	430	4.49
				CHECK 1 45261 TOTAL FOR FUND 01:			<u>222.51</u>
03/13/2015	1	45262#	SAMS CLUB	OFFICE SUPPLIES	421000	401	39.52
				OFFICE SUPPLIES	421000	401	21.18
				HOLIDAY PROGRAMS	445000	457	37.92
				CHECK 1 45262 TOTAL FOR FUND 01:			<u>98.62</u>
03/13/2015	1	45263	SARASNICKS HARDWARE	MAINTENANCE/REPAIRS	437300	454	113.32
03/13/2015	1	45264	SCHINDLER ELEVATOR CORPORATON	CONTRACTED SERVICES	445000	409	913.05
03/13/2015	1	45265	SEAN & ANASTASI DONOGHUE	TAX REFUNDS	443000	403	157.35
				TAX REFUNDS	443000	403	624.13
				CHECK 1 45265 TOTAL FOR FUND 01:			<u>781.48</u>
03/13/2015	1	45266	SHERWIN-WILLIAMS CO	SIGNS AND PAINT	441000	430	105.95
03/13/2015	1	45267	SPORTS AND RECREATION ASSOCIATES	DUCK SLIDE	452000	452	4,555.00

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Fund: 01 GENERAL FUND							
03/13/2015	1	45268#	STAPLES ADVANTAGE	OFFICE SUPPLIES	421000	401	10.49
				OFFICE SUPPLIES	421000	401	18.69
				GENERAL SUPPLIES	424100	409	19.49
				OFFICE SUPPLIES	421000	410	284.59
				GENERAL SUPPLIES	424100	451	79.37
				GENERAL SUPPLIES	424100	454	128.48
				CHECK 1 45268 TOTAL FOR FUND 01:			<u>541.11</u>
03/13/2015	1	45269	STEEL CITY COLLISION, INC.	VEHICLE MAINT/REP	437400	410	54.99
				VEHICLE MAINT/REP	437400	410	35.00
				VEHICLE MAINT/REP	437400	410	20.00
				CHECK 1 45269 TOTAL FOR FUND 01:			<u>109.99</u>
03/13/2015	1	45270	STEEL CITY MOWER & PLOW	VEHICLE MAINTENANCE	437400	430	209.62
03/13/2015	1	45271	SWIF	WORKERS COMPENSATION	435400	411	1,493.00
03/13/2015	1	45272	TIMOTHY & SUSAN KIRSCH	TAX REFUNDS	443000	403	359.69
03/13/2015	1	45273	UNIFIRST	UNIFORMS	423800	430	121.70
				UNIFORMS	423800	430	121.70
				UNIFORMS	423800	430	121.70
				CHECK 1 45273 TOTAL FOR FUND 01:			<u>365.10</u>
03/13/2015	1	45274	UniFirst Corporation	GENERAL SUPPLIES	424100	409	393.45
03/13/2015	1	45275	UPMC	E A P SERVICES	425600	487	45.88
03/13/2015	1	45276#	VERIZON	TELEPHONE	432100	430	84.99
				INTERNET WIFI SERVICE	432500	454	159.98
				CHECK 1 45276 TOTAL FOR FUND 01:			<u>244.97</u>
03/13/2015	1	45277	VERIZON	TELEPHONE	432100	454	36.48
03/13/2015	1	45278	VERIZON	TELEPHONE	432100	411	81.38
03/13/2015	1	45279	WEST PENN LACO, INC.	GENERAL SUPPLIES	424100	430	50.21
03/13/2015	1	45280	WEX BANK	VEHICLE FUEL	423100	430	58.66
03/13/2015	1	45281	WEX BANK	VEHICLE FUEL	423100	410	668.92
03/13/2015	1	45282	WL CONSTRUCTION SUPPLY	FIRE PROTECTION SUPPLIES	424200	411	419.99
03/13/2015	1	45283	ZAMBELLI FIREWORKS MFG CO.	JULY 4TH FIREWORKS DEPOSIT	445400	457	6,750.00

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Fund: 01 GENERAL FUND							
03/24/2015	1	45284	ADVANCE AUTO PARTS	GENERAL SUPPLIES	424100	454	25.47
				GENERAL SUPPLIES	424100	454	5.39
				MAINTENANCE/REPAIRS	437300	454	27.48
				MAINTENANCE/REPAIRS	437300	454	57.95
				CHECK 1 45284 TOTAL FOR FUND 01:			<u>116.29</u>
03/24/2015	1	45285	BANKSVILLE EXPRESS	NEWSLETTER	434400	401	3,458.65
03/24/2015	1	45286	BELTEX COMPANY, INC.	GENERAL SUPPLIES	424100	430	145.00
03/24/2015	1	45287	BOB LEE	CONTINGENCY	490000	495	100.00
				CONTINGENCY	490000	495	125.00
				CHECK 1 45287 TOTAL FOR FUND 01:			<u>225.00</u>
03/24/2015	1	45288	BP	VEHICLE FUEL	423100	411	54.54
03/24/2015	1	45289	BUILDING PRODUCTS INC	HIGHWAY MAINTENANCE	437100	430	480.00
03/24/2015	1	45290	CHESAPEAKE IDENTIFICATION PROD	MEETINGS & CONFERENCES	446000	400	29.33
03/24/2015	1	45291#	COLUMBIA GAS OF PA	NATURAL GAS SERVICE	436200	409	1,726.04
				NAT GAS SERVICE	436200	411	229.05
				NAT GAS UTILITIES	436200	430	442.95
				NAT GAS UTILITIES	436200	454	640.83
				CHECK 1 45291 TOTAL FOR FUND 01:			<u>3,038.87</u>
03/24/2015	1	45292	COMMAND EXCELLENCE	TRAINING	418500	410	99.00
				TRAINING	418500	410	99.00
				CHECK 1 45292 TOTAL FOR FUND 01:			<u>198.00</u>
03/24/2015	1	45293#	DUQUESNE LIGHT	ELECTRIC SERVICE	436100	409	136.33
				ELECTRIC SERVICE	436100	409	353.93
				ELECTRIC SERVICE	436100	409	3,101.52
				ELECTRIC SERVICE	436100	411	382.15
				ELECTRIC SERVICE	436100	430	677.90
				PARK OUTDOOR ELECTRICITY	436000	454	15.75
				PARK OUTDOOR ELECTRICITY	436000	454	15.75
				PARK OUTDOOR ELECTRICITY	436000	454	48.24
				PARK OUTDOOR ELECTRICITY	436000	454	80.20
				PARK OUTDOOR ELECTRICITY	436000	454	59.66
				PARK OUTDOOR ELECTRICITY	436000	454	29.43
				PARK OUTDOOR ELECTRICITY	436000	454	47.36
				PARK OUTDOOR ELECTRICITY	436000	454	469.82
				PARK OUTDOOR ELECTRICITY	436000	454	59.00

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 03/01/2015 - 03/31/2015  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
03/24/2015	1	45294	DUQUESNE LIGHT	PARK OUTDOOR ELECTRICITY	436000	454	14.71
							<u>5,491.75</u>
CHECK 1 45293 TOTAL FOR FUND 01:							
03/24/2015	1	45295	ENRICH PRODUCTS INC	BUILDING MAINTENANCE/REPAIR	437300	452	169.23
03/24/2015	1	45296	GANNETT FLEMING INC	ENGINEERING SVC-GENERAL	431700	408	2,112.46
03/24/2015	1	45297	IBIS TEK	VEHICLE MAINT/REP	437400	410	402.00
CHECK 1 45294 TOTAL FOR FUND 01:							
03/24/2015	1	45298#	LOWES BUSINESS ACCOUNT	POOL MAINT/REP	437200	452	189.05
							<u>206.13</u>
03/24/2015	1	45299	M & M UNIFORMS, INC	UNIFORM ALLOWANCE	418600	445	89.85
03/24/2015	1	45300	MAIELLO, BRUNGO & MAIELLO, LLP	SOLICITOR-ZONING HEARING	431800	404	777.00
03/24/2015	1	45301	MATHEW DAVIS	TRAINING	418100	411	610.99
03/24/2015	1	45302	MICHAEL & MARY BETH DOYLE	TAX REFUNDS	443000	403	97.57
03/24/2015	1	45303	MICHELLE ROSS	HOLIDAY PROGRAMS	445000	457	177.29
CHECK 1 45298 TOTAL FOR FUND 01:							
03/24/2015	1	45304#	PA AMERICAN WATER CO.	WATER-SEWAGE	436600	409	228.44
							<u>382.98</u>
03/24/2015	1	45305	PETTY CASH	STORMWATER MANAGEMENT FEE	410000	436	45.00
03/24/2015	1	45306	PHYSIO CONTROL	AED SERVICE	475000	409	1,661.00
03/24/2015	1	45307	PITTSBURGH POST-GAZETTE	ADVERTISING	434100	404	2,287.80
03/24/2015	1	45308	R. L. MILLER	VEHICLE MAINTENANCE	437400	430	59.95
CHECK 1 45304 TOTAL FOR FUND 01:							
03/24/2015	1	45309#	SAMS CLUB	OFFICE SUPPLIES	421000	401	6.76
							<u>13.52</u>
CHECK 1 45309 TOTAL FOR FUND 01:							

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 03/01/2015 - 03/31/2015  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
03/24/2015	1	45310	SHELL FLEET PLUS	VEHICLE FUEL	423100	430	1,097.11
03/24/2015	1	45311#	STAPLES ADVANTAGE	OFFICE SUPPLIES	421000	401	307.19
				GENERAL SUPPLIES	424100	409	286.23
				OFFICE SUPPLIES	421000	410	52.56
				CHECK 1 45311 TOTAL FOR FUND 01:			<u>645.98</u>
03/24/2015	1	45312	SWIF	WORKERS COMPENSATION	435400	411	1,493.00
03/24/2015	1	45313	THOMAS FASTENING SYSTEMS, INC.	VEHICLE MAINTENANCE	437400	430	96.45
03/24/2015	1	45314	UNIFIRST	UNIFORMS	423800	430	121.70
03/24/2015	1	45315	UniFirst Corporation	GENERAL SUPPLIES	424100	409	343.10
03/24/2015	1	45316	UNITED REFRIGERATION	GENERAL SUPPLIES	424100	409	42.32
03/24/2015	1	45317	WEST PENN LACO, INC.	GENERAL SUPPLIES	424100	430	14.70

Total for fund 01 GENERAL FUND

271,895.06

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 03/01/2015 - 03/31/2015  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 08 SEWER FUND							
03/13/2015	8	1938	AMERICAN WATER	CHARGES/FEES-COLLECTION	430000	429	179.00
03/13/2015	8	1939	INSIGHT PIPE CONTRACTING	REPAIRS/MAINTENANCE	437200	429	600.00
03/13/2015	8	1940	JORDAN TAX	CHARGES/FEES-COLLECTION	430000	429	104.49
03/13/2015	8	1941	SHACOG	REPAIRS/MAINTENANCE	437200	429	16,550.00
03/24/2015	8	1942	A-1 CLEANING SPECIALISTS	REPAIRS/MAINTENANCE	437200	429	179.99
03/24/2015	8	1943	AMERICAN WATER	CHARGES/FEES-COLLECTION	430000	429	180.28
03/24/2015	8	1944	GATEWAY ENGINEERS, INC.	REPAIRS/MAINTENANCE	437200	429	877.60
Total for fund 08 SEWER FUND							18,671.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 35 HIGHWAY AID FUND							
03/13/2015	35	1135#	DUQUESNE LIGHT	ELECTRIC TRAFFIC SIGNALS	436100	433	860.38
				ELECTRICITY STREET LIGHTS	436100	434	6,753.70
				CHECK 35 1135 TOTAL FOR FUND 35:			<u>7,614.08</u>
03/24/2015	35	1136	CARGILL SALT DIVISION	ROAD SALT	424500	432	9,166.90
03/24/2015	35	1137	TRAFFIC SYSTEMS AND SERVICES	REPAIRS TRAFFIC SIGNALS	437400	433	252.00
				REPAIRS TRAFFIC SIGNALS	437400	433	196.00
				CHECK 35 1137 TOTAL FOR FUND 35:			<u>448.00</u>
				Total for fund 35 HIGHWAY AID FUND			17,228.98
				TOTAL = ALL FUNDS			307,795.40

#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



**Visa Procurement Card**

Statement Manager Report

PNC Bank 1940

01/27/2015 to 02/25/2015

Jeffrey Naftal - Statement Report

Amount Incl

1/29/2015	Pennsylvania State Association 01-401-446600	\$40.00
1/29/2015	Al's Café-Naftal 01-401-446600	\$12.00
1/29/2015	Giovanni's Pizza & Pasta 01-401-446600	\$31.47
1/29/2015	Pennsylvania State Association 01-401-446600	\$40.00
2/13/2015	B & R Pools 01-452-446000	\$678.00
2/13/2015	Omni Bedford Springs-Naftal 01-401-446600	\$240.12
2/20/2015	Chatham Garage-Naftal 01-401-446600	\$8.00
2/23/2015	Pennsylvania State Association 01-401-446600	\$40.00
2/24/2015	Molly's Pizza 01-401-446600	\$67.54
2/24/2015	Pittsburgh Zoo & PPG 01-457-445000	\$95.00
3/13/2015	Pdffiller.Com 01-401-421000	\$71.88
	Total	\$1,324.01

TO: Borough Council, Borough of Dormont

Effective today, February 26, 2015, at 2 PM, I resign my position with the Borough as Borough Manager. It is my understanding that if I do not resign that I will be terminated at the Monday, March 2, 2015 Council Meeting.

It is also my understanding that with this resignation, I will be entitled to my accrued but unused sick, vacation and personal leave time, totaling 51 days as has been provided to other employees who have resigned in the past.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey Naftal". The signature is written in a cursive, somewhat stylized font.

Jeffrey Naftal, ICMA-CM, IPMA-CP

**Vickie McGurk**

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**From:** bill.mccartney1@comcast.net  
**Sent:** Saturday, March 28, 2015 2:56 PM  
**To:** Vickie McGurk  
**Subject:** Fwd: Planning Commission  
**Attachments:** Resume pdf.pdf

For the files

---

**From:** "KIMBERLY KUNKEL" <kkunkel@verizon.net>  
**To:** "Rebecca Bradley" <rebeccabradley053@gmail.com>, "Willard McCartney (External)" <bill.mccartney1@comcast.net>  
**Sent:** Saturday, March 28, 2015 7:46:40 AM  
**Subject:** Planning Commission

Ms. Bradley & Mr. McCartney,

Please accept this correspondence as interest in the position of volunteer for the Planning Commission posted on the Dormont Borough website. As a Dormont resident and home owner for 13+ years, and a business owner for 10+ years, I am invested in this community and the future of this community.

I have attached my resume for review and consideration. It may be helpful to know that I also serve on the board of Dormont Main Street, also known as Dormont Community Development Corporation.

If you have any questions, please feel free to contact me via email or phone. Thank you.

Kimberly Kunkel  
412.805.1561

## Professional Experience

- 2003- Present      Well Being, LLC      Pittsburgh Area  
**Mental Health Therapist**
- Provide psychotherapy to adolescents, adults, and families
  - Perform EMDR with clients diagnosed with PTSD and trauma related disorders
  - Communicate with PCPs, Psychiatrists, Schools, to provide coordinated care
  - Assist families with accessing services consistent with School and Special Ed Law
  - Provide thorough & timely documentation, treatment plans, and requested paperwork
  - Maintain all aspects of a growing psychotherapy practice
  - Maintain needed continuing education units for licensure
- 2001-2002      Allegheny Intermediate Unit      Wilkinsburg, PA  
**High School Career Instructor (Grades 9-12)**
- Facilitated classroom instruction on Career Education to At-Risk students
  - Provided individual counseling in career and various personal issues
  - Coordinated off-site mentorship opportunities for students with local businesses
- 1997-2001      Riverview School District      Oakmont, PA  
**Elementary Guidance Counselor (Grades K-6)**
- Provided classroom instruction, individual & group counseling for two buildings (K-6)
  - Conducted the following groups: Divorce, New Students, Friendship, Problem Solving, Siblings of Children w/ Special Needs, Grief Support
  - Took an active role in providing support for Special Ed, IST & Crisis Intervention
  - Coordinated school-based Mental Health services, District Crisis Committee member
  - Trained in EDUNET HS Scheduling Software, SAP, Functional Behavioral Assessment, Responsibility Training
  - PSSA District Coordinator
- 1993-1997      Local School Districts      Pittsburgh, PA  
**Guidance Counselor/Case Manager**
- Served in a professional capacity in the following School Districts  
Woodland Hills, Wilkinsburg, Steel Valley

## Education

- 1994      Duquesne University      Pittsburgh, PA  
Masters Degree in Educational Counseling
- 1988      University of Pittsburgh      Pittsburgh, PA  
Bachelor of Science Degree in Psychology

## Credentials

National Board of Certified Counselors (NBCC)  
Licensed Professional Counselor - Commonwealth of Pennsylvania  
Critical Incident Stress Management Training - WPIC  
Eye Movement Desensitization & Reprocessing (EMDR) Training  
Professional Certificate - Elem & Sec School Counselor PA



## LETTER OF INTENT

This Letter of Intent is submitted to the Governor's Center for Local Government Services to request technical assistance. By submitting this request, the municipality agrees to cooperate with the Center.

The governing body must approve this request for assistance by motion prior to submission. No resolution is required.

Complete and return the form either by mail or fax. Center personnel will evaluate the request to determine the level of assistance. The contact person designated below will receive all future information regarding this request.

### PLEASE COMPLETE THE FOLLOWING

Type of technical assistance being requested:

- |   |   |
|---|---|
| <input type="checkbox"/> Regional Police Consolidation                        | <input type="checkbox"/> Finance  |
| <input type="checkbox"/> Police Management                                    | <input type="checkbox"/> Public Works                                   |
| <input type="checkbox"/> Fire & Emergency Services                            | <input type="checkbox"/> Administrative/Secretary                       |
| <input type="checkbox"/> Council of Governments/Intergovernmental Cooperation | <input type="checkbox"/> Home Rule                                      |
| <input type="checkbox"/> Land Use Planning                                    | <input type="checkbox"/> Boundary Change                                |
| <input type="checkbox"/> Uniform Construction Code                            | <input checked="" type="checkbox"/> Other <u>Borough Manager search</u> |

Are you currently a part of any intergovernmental agreement?

Yes  No

If yes, describe briefly: \_\_\_\_\_  
 \_\_\_\_\_

Description of Project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### CHIEF ELECTED OFFICIAL (PRINT)

Municipality: Borough of Dormont Federal ID#: 25-6000328

County: Allegheny

Name: Willard McCartney Title: Borough Council President

Municipal Address: 1444 Hillside Drive  
Pittsburgh, PA 15206

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CONTACT PERSON

Name: Willard McCartney Title: Borough Council President

Address: 1444 Hillside Drive  
Pittsburgh, PA 15206

Phone: 412-561-8900 Fax: 412-561-7805

E-mail: bill.mccartney@comcast.net

### SIGNATURE AND VERIFICATION

I hereby certify that the governing body, at a public meeting held on 6th day of April, 2015, has approved this Letter of Intent.

\_\_\_\_\_  
 Attest (Secretary)

04/06/2015

\_\_\_\_\_  
 Date

# COUNTY OF



# ALLEGHENY

**RICH FITZGERALD**  
COUNTY EXECUTIVE

March 4, 2015

Kristin HULLIHEN, Director  
Recreation and Community Affairs  
Borough of Dormont  
1444 Hillside Avenue, Suite 10  
Pittsburgh, PA 15216-2019

Dear Ms. HULLIHEN:

The attached agreement is required to complete your reservation of the Allegheny County Showmobile for the Annual Street Fair on Saturday, October 10, 2015. Please pay special attention to the attachments regarding Insurance Certification that is required and the Showmobile Inspection Form that will be completed upon delivery and pick up. (Contract #106835)

Upon your signature, please return the entire contract for execution by the Department of Parks. A copy of the completed agreement will be forwarded to you upon receipt of payment and the Insurance Certification.

**Effective April 1, 2004: The Showmobile Rental Fee, which includes 7% sales tax, is \$535.00 for the first day and \$214.00 for each additional day.** The fee for use of the Showmobile during your event is \$500.00, (in accordance with the Tax Exemption Certificate) and your payment is due at least **30 days** prior to delivery of the Showmobile. Please make your check payable to: Allegheny County Treasurer and mail to the attention of Beverly Haas at the Parks Department address listed below. Any additional cost realized by the County is to be reimbursed by user for their event.

The Showmobile will be delivered on or before October 10. The Driver will contact you at (412) 561-8900 Ext. 227 to finalize delivery details.

Sincerely,

Clarence J. Hopson  
Deputy Director of Recreation

CJH/bah

Attachments

cc: Andrew G. Baechle, Parks Department Director  
Melissa Swedish, Deputy Director of Parks  
Don Schmitt, North Park Dist. Rec. Supervisor  
Gil Coda, North Park Dist. Supervisor  
Mary McGregor, Accounts Receivable  
Beverly Haas, Administrative Assistant  
Ed Snyder, Showmobile Driver

## DEPARTMENT OF PARKS

211 COUNTY OFFICE BUILDING • 542 FORBES AVENUE • PITTSBURGH, PA 15219  
PHONE (412) 350-7275 • FAX (412) 350-2682  
WWW.ALLEGHENYCOUNTY.US/PARKS



User: bhaas

Contract #: 106835  
Date: 04 Mar 2015

User: BHaas  
Status: Tentative

ISSUANCE OF PERMIT CONDITIONED ON THE FOLLOWING

1. FAILURE TO DO THE FOLLOWING WILL RESULT IN THE FORFEITURE OF FACILITY USE AND FEE:

- a. YOU WILL COMPLY WITH ALL OF THE COUNTY PARKS RULES AND REGULATIONS WHICH ARE LISTED ON THE REVERSE SIDE OF THE MAP PLUS ANY AND ALL AMENDMENTS MADE KNOWN TO YOU.
  - b. THAT YOU WILL COMPLY WITH ANY AND ALL DIRECTIVES OF THE AND COUNTY PARKS PERSONNEL.
2. AN ALCOHOL PERMIT IS REQUIRED IF ALCOHOL BEVERAGES ARE TO BE SERVED.
3. THE REPRESENTATIVE OF YOUR GROUP ACKNOWLEDGES BY HIS/HER SIGNATURE IS AT LEAST 18 YEARS OLD, OR 21 YEARS OLD IF ALCOHOL PERMIT IS REQUESTED.
4. YOU AGREE TO BE HELD RESPONSIBLE FOR WHATEVER DAMAGE IS DONE TO THE FACILITY WHILE IN YOUR USE.
5. TABLES MUST NOT BE MOVED BY PARK PATRONS.
6. CHARGING FOR ADMISSION TO PARK AREAS AND BUILDINGS - THE HOLDERS OF PERMITS FOR SPECIAL USE AREAS WHO ARE ENGAGED IN NON-PROFIT MAKING ENTERPRISES MAY CHARGE THE PUBLIC FOR ADMISSION TO AN EVENT. SUCH A CHARGE IS SUBJECT TO THE DIRECTOR'S DISCRETION AND MUST BE SUBMITTED AT LEAST ONE WEEK PRIOR TO THE DATE OF THE PERMIT.
7. YOU WILL CONTACT COUNTY POLICE AT 412-473-3000 IN CASE OF EMERGENCIES, PROBLEMS OR DIFFICULTIES.
8. THOSE USING UNDEVELOPED AREAS MUST CHECK WITH THE PARK MANAGER A FEW DAYS PRIOR TO EVENTS FOR THEIR SITE ASSIGNMENTS.
9. REFUND POLICY
- a. NO REFUNDS WILL BE ISSUED FOR PERMITS \$100.00 OR LESS.
  - b. TWO CHANGES OF DATES WILL BE HONORED FOR BUILDINGS, GROVES AND BALLFIELD PERMITS WHEN REQUESTED AT LEAST ONE WEEK PRIOR TO THE ORIGINAL DATE AND ARE SUBJECT TO AVAILABILITY OF THE AREA. REQUESTS FOR CHANGES MUST BE MADE AT A PARK OFFICE OR AT THE DOWNTOWN ADMINISTRATION OFFICE AND REQUIRES THE ORIGINAL PERMIT PLUS IDENTIFICATION.
  - c. REFUNDS MINUS A \$35.00 SERVICE FEE WILL BE ISSUED WHEN THE REQUEST WAS RECEIVED AT LEAST 60 DAYS PRIOR TO THE EVENT OR AT THE DIRECTOR'S DISCRETION.
10. THERE IS A \$30.00 SERVICE FEE FOR ALL RETURNED CHECKS.

PLEASE NOTE: WE ALWAYS WELCOME YOUR COMMENTS ON OUR PARKS AND THEIR FACILITIES. PLEASE CALL 412-350-PARKS.

IF YOU HAVE ANY PROBLEMS WITH YOUR BUILDING, GROVE OR SHELTER, PLEASE DO NOT HESITATE TO CONTACT THE PARK ADMINISTRATION OFFICE BEFORE NOON.

PERMIT ISSUING LOCATIONS:

DOWNTOWN ADMIN - (412) 350-2474 \*\*\* NORTH PARK - (412) 961-0556 \*\*\* SOUTH PARK - (412) 835-4809 \*\*\* BOYCE PARK - (412) 271-2717 \*\*\* SETTLER'S CABIN - (412) 787-2750  
ROUND HILL PARK - (412) 384-4701

NOTICE: IN ACCEPTING THIS PERMIT, THE GROUP LEADER AGREES TO COMPLY WITH ALL PARK RULES AND ORDINANCES. I HAVE RECEIVED THIS PERMIT AND A PARK MAP WITH RULES AND ORDINANCES GOVERNING PARK USAGE. GROUP LEADER RESPONSIBLE FOR EXCESSIVE OR DAMAGES.

THIS PERMIT **DOES NOT** PERMIT ALCHOLIC BEVERAGES TO BE SERVED AS INDICATED. PERMIT HOLDER HAS SHOWN PROOF OF AGE

X: \_\_\_\_\_

KRISTIN HULLIHEN

BOROUGH OF DORMONT  
1444 HILLSDALE AVENUE # 10  
PITTSBURGH PA 15216 2019  
USA  
Home: () Business: (412)561-8900  
Fax: (412)561-7805

X: Beverly Haas

Name: BEVERLY HAAS

Title: Admin Asst

Date: \_\_\_\_\_

Date: 3-4-15

# SHOWMOBILE RENTAL AGREEMENT

THIS AGREEMENT is made by and between the County of Allegheny, through its Department of Parks, hereinafter referred to as "Lessor",

A

N

D

BOROUGH OF DORMONT

1444 Hillsdale Avenue, Suite 10 of Pittsburgh, PA

15216-2019, hereinafter referred to as "Lessee",

## WITNESSETH:

1. Lease of Equipment. For and in consideration of the covenants and agreements hereinafter contained, to be kept and performed by Lessee, Lessor has leased and does hereby lease to Lessee the personal property known and described as follows: The Showmobile, hereafter designated as "equipment", to have and to hold the same unto Lessee for the period of One (1) Day commencing from Saturday, October 10, 2015 and upon the conditions and agreements hereinafter stipulated.

2. Delivery and Return of Property.

A. Lessor shall delivery equipment to           on Potomac Avenue,            
Dormont, PA          . At the end of the term hereof Lessor shall pick up said  
equipment at the place from which equipment was delivered in as good condition as exists at the  
commencement of the term, reasonable wear and tear in respect thereto excepted. At the time of  
delivery Lessee shall note any flaws, defects or damages on the "Showmobile" Inspection Form.  
Failure of Lessee to complete said form and return to the employee or agent of County delivering  
said equipment shall be deemed conclusive proof of the absence of any flaws, defects or damages  
to said equipment at the time of delivery.

B. Equipment shall be subject to inspection for damage by Lessor before returned to  
Lessor. Lessee agrees to pay for any damage to said equipment, normal wear and tear excepted.

C. During the term hereof, Lessee agrees that it shall not move the equipment from the  
location to which it was delivered. **DIMENSIONS: 13 ft. – 4 in. High, 8 ft. Wide, 45 ft. Long.**  
**Stage: 38 ft. Long, 16 ft. Wide (Open)**

3. Rent. Lessee agrees to pay Lessor for said term or any portion thereof the sum of  
\$500.00           Dollars for the rental of the Showmobile. All rent shall be paid at least 30  
days in advance of delivery without notice or demand and without abatement, deductions or set off  
of any amount whatsoever, at the office of the Lessor, or to such other person or at such other place  
as the Lessor may designate from time to time in writing. Rent should be paid to the **Department**

of Parks, 211 County Office Building, 542 Forbes Avenue, Pittsburgh PA 15219, to the attention of Beverly Haas; and checks should be made payable to the “Allegheny County Treasurer”. Any additional costs realized by the County are to be reimbursed by user subject to approval.

4. Reservations of Title. Equipment and all parts thereof shall retain its character as personal property and the title thereto shall not pass to Lessee but shall remain in Lessor. Lessee shall not remove, conceal or otherwise interfere with the title or ownership plate of Lessor affixed to equipment until and unless equipment is purchased and full payment therefore is made as herein provided.

5. Disclaimer of Warranties.

A. THE PARTIES AGREE THAT THERE ARE NO EXPRESS WARRANTIES OTHER THAN THOSE APPEARING IN THIS AGREEMENT AND THERE ARE NO IMPLIED WARRANTIES, EITHER OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IN CONNECTION WITH EITHER THE LEASE OF THE EQUIPMENT OR ANY EXERCISE OF THE OPTION TO PURCHASE HEREUNDER.

B. LESSEE WARRANTS THAT LESSEE HAS THOROUGHLY INSPECTED SAID EQUIPMENT AND AGREES TO LEASE SAID EQUIPMENT IN “AS IS” CONDITION.

6. Repossession. If Lessee shall sell, assign or attempt to sell or assign, equipment or any interest therein, or if Lessee defaults in any of the covenants, conditions or provisions of this Lease, it is agreed that Lessor may immediately and without notice take possession of equipment wheresoever found and to remove and keep or dispose of the same and any unpaid rentals shall at once become due and payable. If any step is taken by legal action or otherwise by Lessor to recover possession of equipment or otherwise enforce this agreement or collect monies due hereunder Lessee shall pay Lessor the equivalent of the monies expended or charges incurred by Lessor in such behalf, including reasonable attorney's fees.

7. Location and Use. Lessee shall use equipment only at on Potomac Avenue,  
Dormont, PA and shall not at any time remove the same from said place except in returning the same to Lessor or except as may be permitted by Lessor by consent thereto in writing. Lessee shall use equipment at all times in a workmanlike manner and in such manner as will not injure the same except by the ordinary wear and tear of such equipment when in good workmanlike use and shall at Lessee's costs and expense replace with new parts any and/or all parts which may require replacement during the term of this Lease. In the installation, location and use of equipment Lessee shall comply fully with all the laws of the State in which equipment is located and with all County or municipal ordinances.

8. Indemnification of Lessor. Lessee shall and does hereby agree to protect and save Lessor harmless against any and all losses or damage to equipment by fire, flood, explosion, tornado or theft and Lessee shall and does hereby assume all liability to any person whomsoever arising from the location, condition or use of equipment, and shall indemnify, protect and defend the County of Allegheny, its *Officers, Agents and Employees*, and does indemnify Lessor of and from any and all liability, claims, demands and costs (including reasonable attorney's fees) whatsoever arising from the location, condition, or use of equipment whether in operation or not, and growing out of any cause, including alleged imperfect or defective equipment, and from every other liability, claim and demand whatsoever including injuries to any person or persons or the property of any person or persons during the term of this Lease or arising while equipment is in the possession of Lessee. Lessee also agrees to promptly reimburse Lessor, in cash, for any and all personal property taxes levied against equipment and paid by Lessor.

9. Insurance. Lessee shall carry insurance insuring said equipment to the full extent of its insurable value against collision, fire, theft, act of God, and any other loss or damage that could occur to said equipment while in possession of Lessee.

Lessee shall carry comprehensive general liability insurance with such limits as directed by the Deputy Director of Recreation of the Allegheny County Department of Parks, hereinafter referred to as the "Deputy Director".

Lessee shall furnish Lessor an insurance certificate evidencing the above coverage which shall include "The County of Allegheny and its *Officers, Agents and Employees*" as an additional elected insured. (Showmobile Value: \$105,000)

Deputy Director reserves the right to waive or modify any of the aforementioned insurance requirements.

10. Individual Expenses. The Lessee shall bear the cost of all other operating expenses incidental to the use of the equipment and Lessee shall comply with all laws, regulations, rules and orders of lawfully constituted authorities. All personal property taxes and other taxes applicable to the equipment shall be paid by the Lessee.

11. Time of Essence. Time is the essence of this Agreement.

12. No Assignment. Neither this Lease and Agreement nor any right or interest thereunder shall be assigned or sublet by Lessee in any respect whatsoever.

13. Choice of Law. This Lease and Agreement shall be deemed to have been executed and entered into in the State of Pennsylvania and shall be construed, enforced and performed in accordance with the laws thereof.

14. Exclusion of Oral Statements. This Lease contains all of the agreements of the parties. No oral or other statements, proposals or agreements shall be binding on either of the parties hereto. Lessor acknowledges the "Showmobile Inspection Form", attached hereto as Exhibit "A", and understand that the information contained therein is incorporated as part of the Rental

Agreement. No covenant or condition of this Lease may be waived except by the written consent of Lessor. Forbearance or indulgence by the Lessor in any regard whatsoever shall not constitute a waiver of the covenants and conditions to be performed by the Lessee.

15. Severability. If any one or more of the provisions herein shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or enforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

16. Successors in Interest. This Lease shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first above written.

WITNESS:

\_\_\_\_\_ ✓

LESSEE:

\_\_\_\_\_ ✓

WITNESS:

\_\_\_\_\_

LESSOR:

\_\_\_\_\_  
Deputy Director of Recreation  
Department of Parks

**EXHIBIT "A"**

**SHOWMOBILE INSPECTION FORM**

I, \_\_\_\_\_, (Lessee) have inspected the interior and exterior of the Showmobile and have found it to be in good working order, except for the following:

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\_\_\_\_\_  
(DATE)

**REV:03/04/15bah**

**Memorandum**

**To: Rebecca Bradley**

**CC: Dormont Borough Council**

**From: T.J. Conroy**

**Date: 3/20/2015**

**Re: Seasonal Work 2015 – Parks Department**

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**The following is a recommendation for Seasonal employment for the Borough of Dormont Parks Department for 2015.**

**Start Date: 11 May 2015**

<b>Christopher Hill</b>	<b>1108 Hillsdale Ave</b>	<b>Dormont, PA</b>
<b>Dominick Costantini</b>	<b>1435 Kelton Ave</b>	<b>Dormont, PA</b>
<b>Tylor Tortorelli</b>	<b>3264 Gaylord Ave</b>	<b>Dormont, PA</b>
<b>Donald Templeton</b>	<b>1639 Hillsdale Ave</b>	<b>Dormont, PA</b>
<b>Luke Benson</b>	<b>2916 Voelkel Ave</b>	<b>Dormont, PA</b>
<b>Decian Hartnett</b>	<b>1255 McNeily Rd</b>	<b>Dormont, PA</b>

**T.J. Conroy**

**Park Superintendent**



**Scuba & Snorkeling Center**  
2905 Banksville Road Pittsburgh, PA 15216  
www.splashscuba.com

## Dormont Pool Contract

This contract is to serve as written authorization of exchange of services between Dormont Pool and Splash Water Sports, Inc. The agreed upon exchange of services are listed below:

### Splash Water Sports, Inc.

Splash Water Sports agrees to clean/vacuum inside the pool once a week, as necessary. Should Dormont Pool require additional cleaning beyond this schedule due to mud slide from extraordinarily heavy rains, Splash agrees to render a proposal for recommending an appropriate solution with detailed pricing. Every opportunity will be made to keep costs at a minimum for the borough.

Splash Water Sports has listed Dormont Pool as an additional insured on their Professional Liability Policy underwritten through Lexington Insurance Company. Limits of Liability are Professional Liability \$1,000,000 (per claim) combined single limit and \$2,000,000 Annual Aggregate. (Attached)

### Dormont Pool

Dormont Pool agrees to allow Splash Water Sports access to the pool for teaching of scuba classes on Saturday mornings between the hours of 8:00-11:30am throughout the summer. All instructors and students must be completely out of the pool area including bathrooms and the side driveway clear before they open to the public at 12Noon. Additional pool time may be requested, upon approval of Pool Management Team, for usage during regular pool hours that will not cause the pool to incur additional payroll.

\_\_\_\_\_  
Lauren Denny Hirsch, Splash Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dormont Pool Representative

\_\_\_\_\_  
Date

Kristin Hullihen,  
Recreation Director  
Borough of Dormont

March 25, 2015

Dear Borough of Dormont Recreation Board Members:

Due to time constraints, new commitments and family priorities, it is with great sadness that I submit my letter of resignation from the Borough of Dormont Recreation Board, effective immediately. I have enjoyed my time serving on the board and hope to continue my commitment to the Dormont community in other ways. Thank you for this wonderful opportunity to get to know you and share in your commitment to Dormont and its residents.

Respectfully,  
Kristen Pauchnik



# BOROUGH OF DORMONT

1444 HILLSDALE AVENUE, SUITE 10

PITTSBURGH, PA 15216-2019

(412) 561-8900

FAX (412) 561-7805

[www.boro.dormont.pa.us](http://www.boro.dormont.pa.us)

INTERIM MANAGER  
REBECCA BRADLEY

MAYOR  
PHIL ROSS

SOLICITOR  
DODARO MATTA & CAMBEST

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JOAN HODSON, VICE PRESIDENT  
DREW LEHMAN  
YVONNE COSTANZO  
JEFF FABUS  
JOHN MAGGIO  
VALERIE MARTINO

## MEMORANDUM

**TO:** Borough Council Members

**FROM:** Rebecca Bradley,  
Interim Borough Manager

**SUBJECT:** AT&T Conditional Use Approval

**DATE:** March 25, 2015

At their meeting of March 17, 2015, the Dormont Borough Planning Commission unanimously adopted a motion recommending that the Borough Council approve an application for Conditional Use submitted by Mr. David Chrzan of Signal Mountain, Inc., representing AT&T Mobility. The attached documents include a copy of the minutes of the Planning Commission meeting as well as the AT&T's completed application and supporting documentation.

The project involves the removal and replacement of three antenna located on the Municipal Building roof. The new antenna will be slightly heavier and thus required additional support structures. The project was reviewed for structural stability and the reviewing engineer, Remington & Vernick, recommends approval. The Borough Engineer, Mr. McVicar, has also reviewed the project and recommends approval.

**Dormont Borough  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216-2019**

**PLANNING COMMISSION MEETING MINUTES**

**March 17, 2015**

**CALL TO ORDER:**

The Planning Commission Meeting of March 17, 2015 was called to order at 7:00 PM in the Council Chambers by Mr. McClane. Members Present: Mr. John McClane, Mr. John McCloskey, Mr. Ben Gajewski and Ms. Valerie Martino, Council Liaison to Planning Commission.

Members Absent: Mr. David Hollick, Mr. John Kraus and Mr. Seth Davis.

Also Present: Mr. Jeff Fabus, Borough Council member, Ms. Rebecca Bradley, Interim Borough Manager, Mr. John Rushford, Solicitor, Mr. David Chrzan, for AT&T Mobility and Ms. Eileen McCabe, Borough resident.

**APPROVAL OF PREVIOUS MEETING MINUTES:**

No minutes were presented for approval.

**OLD BUSINESS:**

The Planning Commission had been working with Mr. Naftal on rewriting the Zoning Ordinance to be in conformance with the objectives of the new Comprehensive Plan. Although several public hearings were held and the Zoning Ordinance had been advertised for adoption, at the recommendation of the Solicitor this did not occur. Instead, the Planning Commission will be asked to convene next month to take another look at the ordinance. The ordinance will be presented in sections for review and discussion.

The Planning Commission also informally met with representatives of Guardian Storage at their last meeting. A quorum of members was not present at the meeting. At that time, the representatives of Guardian Storage were under the impression that the new zoning ordinance would be approved and that they would need to present to the Planning Commission for approval of a development at West Liberty and Potomac. Because the zoning ordinance has not been approved, Guardian Storage will need to make application to the Zoning Hearing Board for at least two variances and a Special exception. They will be back before the Planning Commission for (reverse) subdivision and land development assuming they are successful before the Zoning Hearing Board.

**NEW BUSINESS:**

Mr. David Chrzan of Signal Mountain, Inc., Real Estate Acquisition Service, 179 Cruikshank Road, Sarver, PA 16055, representing AT&T Mobility, presented an application for Conditional Use to the Planning Commission for a proposed equipment upgrade project on the Rooftop Communication installation at 1444 Hillsdale Avenue.

Documents:

1. Application for Conditional Use filed by AT&T Mobility for property located at 1444 Hillsdale Avenue, Pittsburgh, PA 15219, Lot/Block No.: 63-R-105, dated February 10, 2015.
2. Receipt of payment for hearing.

**Dormont Borough  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216-2019**

**PLANNING COMMISSION MEETING MINUTES**

**March 17, 2015**

3. Structural Calculations prepared for AT&T for new antenna and equipment installation on existing structure dated January 23, 2015 (Revision I) prepared by Fullerton Engineering Design, 9600 Bryn Mawr Avenue, Suite 200, Rosemont Illinois, 60018.
4. Correspondence from Remington & Vernick, Engineers, 1000 Church Hill Road, Suite 220, Pittsburgh, PA 15205, addressed to Pat Kelly, regarding their review of the structural application for the proposed equipment upgrade on the Dormont Municipal Building.
5. Memorandum from Wayne McVicar, P.E., Borough Engineer for the Borough of Dormont dated March 16, 2015 addressed to Ms. Bradley regarding the Conditional Use Application submitted by AT&T Mobility for 1444 Hillsdale Avenue.
6. Construction plans titled "AT&T; LTE 2C, Washington Road (Mt. Lebo); Site No. P367; FA No. 10093480; ID No. 3461562075; 1444 Hillsdale Avenue, Pittsburgh PZ (sic) 15216; Structure Type: "Rooftop;" prepared by Fullerton Engineering Design, consisting of 20 sheets, latest revision February 2, 2015

Mrs. Bradley explained that the purpose of this project was to remove three antenna located on the roof of the Municipal building and replace them. The project is located in an R-2 zoning district. Section 210-21B (Conditional Uses) of the Codified Book of Ordinances (Zoning) requires AT&T to submit an application for conditional use when modifications to existing equipment are made. These modifications are subject to Section 210-62K of the code. The Borough Engineer required the applicant to submit a structural engineering review of the proposed work. That review was performed by Remington & Vernick and their report is included in the Planning Commission members' packet. The conclusion of the review was that the drawings as submitted meet requirements for structural stability. Mr. McVicar, the Borough Engineer, reviewed the application and his comments are included in the Planning Commission members' packets. Mr. McVicar has no objection to the approval of the conditional use application subject to the applicant's satisfactory testimony before the Board.

Mr. David Chrzan addressed the Board on behalf of AT&T. Mr. Chrzan explained that he was here several months ago with a different scope of work. There are currently nine antenna permitted on the rooftop and nine antenna exist. The proposed project will remove and replace three of these antenna. As required by the Code, Mr. Chrzan testified that the facility is licensed by the FCC and that the height of the antenna do not exceed twenty feet above the structure. The proposed modifications are removal and replacement in kind, but there was some additional weight added which required the addition of steel structural supports. The facilities will not be illuminated. Finally, and as already stated, AT&T was required to submit this project for structural engineering review. That review by Remington and Vernick indicated that the structural stability of the municipal building will not be impacted by the project.

After discussion, it was **MOVED MCCLOSKEY-GAJEWSKI** to recommend that the Borough Council approve the application for Conditional Use submitted by AT&T for modification of antenna on the rooftop at 1444 Hillsdale Avenue. Motion was adopted by unanimous roll call of all present and so ordered.

**MISCELLANEOUS DISCUSSION / QUESTIONS FROM PLANNING COMMISSION MEMBERS:**

The next meeting of the Planning Commission will be held on Tuesday, March 21, 2015 at which time the Planning Commission will discuss the new zoning ordinance.

**Dormont Borough  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216-2019**

**PLANNING COMMISSION MEETING MINUTES**

**March 17, 2015**

**PUBLIC COMMENTS AND QUESTIONS:**

Ms. Eileen McCabe raised questions regarding the proposed Guardian Storage project and why it was now before the Zoning Hearing Board.

**ADJOURNMENT:**

It was **MOVED GAJEWSKI-MCCLOSKEY** to adjourn the meeting. The meeting was adjourned at 7:30 PM.

Respectfully Submitted,

  
Rebecca Bradley  
Interim Borough Manager  
Borough of Dormont

# Agenda

## Planning Commission Meeting

### BOROUGH OF DORMONT

March 17, 2015



**7:00 PM**

**COUNCIL CHAMBERS  
BOROUGH MUNICIPAL BUILDING  
1444 HILLSDALE AVENUE, SUITE #10  
PITTSBURGH, PA 15216**

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- A. Call to Order (7:00 PM)
- B. Introduce the Planning Commission Members
- C. Roll Call
- D. Declaration of Quorum
- E. Approval of previous minutes if any

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

1. **1444 Hillside Avenue** **Filed by: AT&T Mobility**
- 

Conditional Use: 210-21B(1)(h) Essential communications subject to 210-62K.  
AT&T is requesting to add and modify the existing sleds located on the roof of this building.

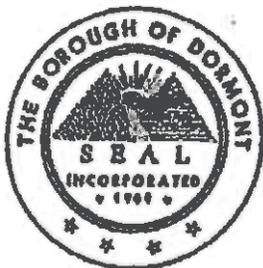
The property is in an R-2 Zoning District.

- a) Borough Comments on the Building History and Location.
- b) Applicant's Presentation.
- c) Engineer's Report.
- d) Borough's Final Comments.

#### **MISCELLANEOUS DISCUSSION/QUESTIONS FROM PLANNING MEMBERS.**

#### **PUBLIC COMMENTS AND QUESTIONS**

#### **ADJOURNMENT**



# BOROUGH OF DORMONT

## PLANNING COMMISSION APPLICATION

Date: 2-10-15

Name of Applicant: AT&T Mobility

Address of affected property: 1444 Hillsdale Ave.

Owner address: 1444 Hillsdale Ave., Pittsburgh, PA 15219

Please describe the property affected:

Zoning Classification: Municipal Government Lot Size: 19,200 sq. ft.

Present Use: Rooftop Communication Antenna Installation per Section 210-21, B.1.h

Proposed Use or alterations: Installing Antenna Sled reinforcement, Swap (3) antenna  
Other associated LTE Antenna equipment will be installed as well (see Construction Drawings.)

Applicant requests the Planning Commission review the following:

- Preliminary Land Development
- Final Land Development
- Site Plan Amendment - Date of final approval: \_\_\_\_\_
- Subdivision Request
- Conditional Use Review
- Parking Exemption

If this application is for preliminary approval, does the applicant wish to have a pre-application conference with the Planning Commission to discuss the applicable regulations governing subdivision and/or development of the property and the feasibility and timing of the application? \_\_\_\_\_

Applicant Signature: *Dave Chozan* Date: 2-10-15

===== For Office Use Only =====

\_\_\_\_\_ Date of Preliminary Conference (if requested)

\_\_\_\_\_ Date of Preliminary Hearing - Recommendation: \_\_\_\_\_

\_\_\_\_\_ Date Applicant Notified of Conditions Imposed by Commission



BOROUGH OF DORMONT

1444 HILLSDALE AVE  
PITTSBURGH PA, 15216

Phone: (412) 561-89 Fax: (412) 561-7805  
WWW.BORO.DORMONT.PA.US

RECEIPT #: 609

CASHIER: vmcgurk

DATE: 02/13/2015

RECEIVED OF: SIGNAL MOUNTAIN COMMUNICATIIONS

TOTAL RECEIVED: 300.00

COMMENTS: PLANNING COMMISSION APPLICATIO  
AT&T MOBILITY - ROOFTOP COMMUN

	DESCRIPTION	AMOUNT
HEARING	PLANNING COMMISSION APP REVIS	300.00
01-000-361340		300.00
	Tendered: Checks 5445	300.00

Signed: \_\_\_\_\_

# STRUCTURAL CALCULATIONS

Prepared for: AT&T / LTE 2C

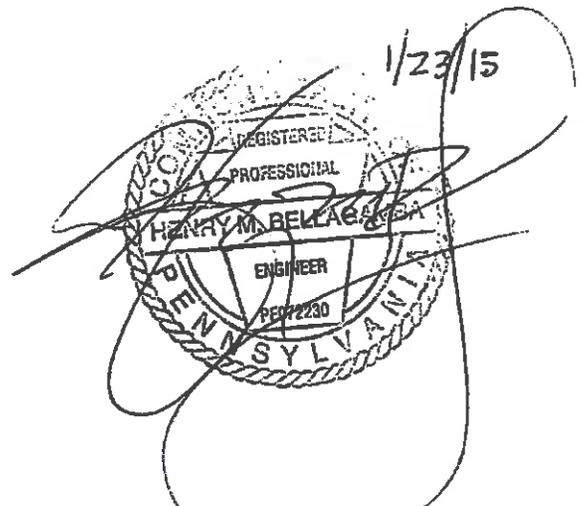
## New Antenna and Equipment Installation on Existing Structure

Site No. P367  
Washington Road (Mt. Lebo)

1444 Hillsdale Ave.  
Pittsburgh, PA 15216

January 23, 2015

Revision 1



**Henry M. Bellagamba, P.E.**  
Pennsylvania PE License No. PE072230  
Expires September 30, 2015

I certify that this report was prepared by me, or under my direct supervision and control, and, to the best of my knowledge and belief, complies with the requirements of the applicable building code.

**FULLERTON**  
ENGINEERING · DESIGN

9600 W. Bryn Mawr Avenue, Suite 200  
Rosemont, Illinois 60018  
Tel 847 292 0200 Fax 847 292 0206

Certificate of Authorization #2932

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<u>Reference</u>	..... 5.0

## Summary

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The structural analysis was performed by Fullerton Engineering Consultants, as requested by the client, to determine the conformance of existing structure with the governing building code and the industry standard, TIA-222-G (Structural Standard for Steel Antenna Supporting Structures and Antennas). The analysis considers the structural properties, existing antennas and proposed antennas and the required loading criteria.

## Scope

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- Determine adequacy of the existing platform structure to support the proposed antenna installation.
- Determine adequacy of the proposed and existing mounting pipes to support the proposed antenna installation.

## Conclusion

---

- The existing platform structure is adequate to support the proposed antenna installation provided that modification described below is applied.
- The proposed and existing mounting pipes are adequate to support the proposed antenna installation.

## Analysis Data

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The following is based on information provided by the client, field investigation, and other determination by Fullerton Engineering Consultants or third parties.

**Origination Date**                      N/A

**References**                                Construction Drawings for AT&T LTE by Red Swing Group, project #1107, dated 07/10/2012 (rev.1)

## Analysis Criteria and Loading Summary

The structural analysis was performed with the following criteria:

**Codes & Requirements**      2009 International Building Code  
 TIA-222-G (2005) Structural Standards for Steel Antennas Towers and  
 Antenna Supporting Structures  
 ASCE 7-05, Minimum Design Loads for Buildings & Other Structure  
 AISC 360-05, Specification for Structural Steel Buildings  
 ACI 318-08, Building Code Requirements for Structural Concrete  
 ACI 530-08, Building Code Requirements for Masonry Structures

**Basic Wind Speed**            90 mph Wind Speed (no ice)  
 40 mph Wind Speed (with ice)  
 0.75" Ice Thickness  
 Structure Class II  
 Exposure Category C  
 Topographic Category 1  
 Earthquake Spectral Response Acceleration,  $S_s = 0.14$

## Appurtenance Loading Schedule

ELEV. (FT=AGL)	APPURTENANCE
	<b>Sector 1 [Azimuth: 330 deg.]</b>
61'	(1) New Commscope SBNHH-1D65B (1) New RRUS-12 with (1) A2 Module (2) Existing DBXLH-6565A-VTM (1) Existing RRUS-11 (2) Existing Powewave TMAs (1) Existing Raycap DC2  (1) New antenna, (1) new RRUS-12 with A2 module, and (1) existing RRUS-11 will be installed on existing 2' STD mounting pipe mounted to existing sector frame platform. (2) Existing antennas and (2) existing TMAs are installed on existing 2' STD mounting pipes mounted to existing sector frame platform. (1) Existing DC2 is installed on existing mounting brackets mounted to existing sector frame platform.
	<b>Sector 2 [Azimuth: 90 deg.]</b>
61'	(1) New Commscope SBNHH-1D65B (1) New RRUS-12 with (1) A2 Module (2) Existing DBXLH-6565A-VTM (1) Existing RRUS-11 (3) Existing Powewave TMAs

	<p><b>Sector 2 [Azimuth: 90 deg.] Cont.</b></p>
<p>61'</p>	<p>(1) Existing Raycap DC2</p> <p>(1) New antenna, (1) new RRUS-12 with A2 module, and (1) existing RRUS-11 will be installed on existing 2 STD mounting pipe mounted to existing sector frame platform.</p> <p>(2) Existing antennas and (2) existing TMAs are installed on new 2 STD mounting pipes mounted to existing sector frame platform.</p> <p>(1) Existing DC2 is installed on existing mounting brackets mounted to existing sector frame platform.</p>
	<p><b>Sector 3 [Azimuth: 210 deg.]</b></p>
<p>61'</p>	<p>(1) New Commscope SBNHH-1D65B                  (1) New RRUS-12 with (1) A2 Module                  (2) Existing DBXLH-6565A-VTM                  (1) Existing RRUS-11                  (2) Existing Powewave TMAs                  (1) Existing Raycap DC2</p> <p>(1) New antenna, (1) new RRUS-12 with A2 module, and (1) existing RRUS-11 will be installed on existing 2 STD mounting pipe mounted to existing sector frame platform.</p> <p>(2) Existing antennas and (2) existing TMAs are installed on new 2 STD mounting pipes mounted to existing sector frame platform.</p> <p>(1) Existing DC2 is installed on existing mounting brackets mounted to existing sector frame platform.</p>

## Platform Modification

---

Install /modify the following members before adding proposed loading:

### Beams

- For Sectors 1 & 3 – install new 4"x3/8" thick plate, 1/4"x2" staggered weld @ 12" to bottom flange of existing W5x16 beam.
- For Sectors 2 – install new 3"x3/8" thick plate, 1/4"x2" staggered weld @ 12" to bottom flange of existing W6x16 beam.

## Assumptions

---

This analysis is based on the theoretical capacity of the members and is not a condition assessment of the structure. The analysis is based solely on the information supplied, and the results, in turn, are only as accurate as data extracted from this information. Fullerton has been instructed by the client to assume the information supplied is accurate, and Fullerton has made no independent determination of its accuracy. The exception to the previous statement is if Fullerton has been contracted by the client to provide an independent structural mapping report of the structure and related appurtenances, in which case Fullerton has made an independent determination of the accuracy of the information resulting from the mapping report.

The structural member sizes and geometry are considered accurate as supplied. The material grade is as per data supplied and/or as assumed and stated in the materials section.

The existing structure is assumed to have been properly maintained. The existing structure is assumed to be in good condition with no structural defects and with no deterioration to its member capacities.

The antenna configuration is as supplied and/or stated in the analysis section. It is assumed to be complete and accurate. All antennas, mounts, remote radios, cables and cable supports are assumed to be properly installed and supported as per the manufacturer's requirements.

The antennas, mounts, remote radios, cables and cable supports stated in the appurtenance loading schedule represent Fullerton's understanding of the overall antenna configuration. If the actual configuration is different than above, then this analysis is invalid. Please refer to this report for the projected wind areas used in the calculations for antennas and mounts. If variations or discrepancies are identified, please inform Fullerton.

Some assumptions are made regarding antenna and mount sizes and their projected areas based on a best interpretation of the data supplied and a best knowledge of antenna type and industry practice.

All welds and connections are assumed to develop at least the member capacity, unless determined otherwise and explicitly stated in this report.

All prior structural modifications, if any, are assumed to be as per date supplied/ available, to be properly installed and to be fully effective.

## Scope and Limitations

---

The engineering services rendered by Fullerton Engineering Consultants, Inc. (Fullerton) in connection with this structural analysis are limited to an analysis of the structure, size and capacity of its members. Fullerton does not analyze the fabrication, including welding and connection capacities, except as included in this report.

The information and conclusions contained in this report were determined by application of the current engineering standards and analysis procedures and formulae, and Fullerton assumes no obligation to revise any of the information or conclusions contained in this report in the event such engineering and analysis procedures and formulae are hereafter modified or revised.

Fullerton makes no warranties, expressed or implied in connection with this report and disclaims any liability arising from original design, material, fabrication and erection deficiencies or the "as-built" condition of this tower. Fullerton will not be responsible whatsoever for or on account of consequential or incidental damages sustained by any person, firm, or organization as a result of any data or conclusions contained in this report.

Installation procedures and loading are not within the scope of this report and should be performed and evaluated by a competent tower erection contractor.

# REMINGTON & VERNICK ENGINEERS

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

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(717) 766-0232 (fax)

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Pittsburgh, PA 15203  
(412) 265-2200  
(412) 265-2210 (fax)

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Newark, DE 19702  
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(302) 265-6208 (fax)

**Remington, Vernick  
& Arango Engineers**  
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Cinnaminson, NJ 08077  
(856) 303-1245  
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2135 (fax)

February 12, 2015

Patrick Kelly  
Borough of Dormont  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216

RE: AT&T Antenna  
Structural Evaluation

Dear Patrick:

We have reviewed the structural application for the proposed equipment upgrade on the Dormont Municipal Building rooftop. The application is based on a previously submitted application dates September 24, 2014.

The following items have been provided.

Item	Title	Sheet No.	REV Date	Prepared by
1.	Structural Calculations	N/A	1.23.15	Henry M. Bellagamba, P.E.
2.	Title Sheet	T-1	2.6.15	Fullerton Engineering Design
3.	General Notes	T-2	2.6.15	Fullerton Engineering Design
4.	Site Plan	C-1	2.6.15	Fullerton Engineering Design
5.	Equipment Layout	C-2	2.6.15	Fullerton Engineering Design
6.	Site Elevation	C-3	2.6.15	Fullerton Engineering Design
7.	Antenna Layouts	C-4	2.6.15	Fullerton Engineering Design
8.	Antenna and Cable Chart	C-5	2.6.15	Fullerton Engineering Design
9.	Antenna Color Code	C-5A	2.6.15	Fullerton Engineering Design
10.	LTE Antenna and Cable Diagrams	C-6	2.6.15	Fullerton Engineering Design
11.	Antenna Specifications and details	C-7	2.6.15	Fullerton Engineering Design
12.	Structural Notes & Roof Plan	S-1	2.6.15	Fullerton Engineering Design

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13.	ALPHA Structural Details	S-2	2.6.15	Fullerton Engineering Design
14.	Beta Structural Details	S-3	2.6.15	Fullerton Engineering Design
15.	Gamma Structural Details	S-4	9/4/14	Fullerton Engineering Design

**Purpose:** The applicant is proposing to add new 6 antennas at three existing locations. The new antennas will be attached to new two-inch steel galvanized pipes. In addition, the existing I beams will be reinforced with steel plates. The size of the plate will vary depending on the site of the beam.

**Comments:**

1. Detail of the connection from the steel pipe to the antenna has been provided on Drawing C-7.
2. Detail of the connection from the steel pipe to the RRUS-12 Has been provided on Drawing C-7.4. Sheets C-4 and S-3 have been revised .
5. Sheet S-4 there will be no connection between the existing angle and the new pipe. However a new note has been added to Sheet S-3(beta) detailing the connection of that angle with the new pipe.
6. Sheet C-4 and S-4 have been revised to be consistent as to the mounting pipes..

**Based on our review of the revised drawings and the structural calculations , it is our opinion that the drawings as submitted meet requirements for structural stability.**

Please note this review was for the structural aspect of this project only.

If you have any questions or comments, please do not hesitate to call us at (412) 263-2200.

Very truly yours,  
**Remington, Vernick & Beach Engineers**



Michael G. Meyer, P.E.  
Regional Manager

cc: Wayne McVicar  
Jeff Naftal



## MEMORANDUM

**Date:** March 16, 2015  
**To:** Rebecca Bradley, Borough Manager  
**From:** Wayne R. McVicar, P.E., Borough Engineer *WRM*  
**Subject:** Conditional Use Application  
AT&T Mobility  
Parcel No.: 63-R-105  
1444 Hillsdale Avenue  
R-2 Residential Zoning District

---

My office is in receipt of the following documents relative to the Conditional Use application referenced above:

1. A set of construction plans titled, "AT&T; LTE 2C, Washington Road (Mt. Lebo); Site No. P367; FA No. 10093480; ID No. 3461562075; 1444 Hillsdale Avenue, Pittsburgh PZ 15216; Structure Type: Rooftop", prepared by Fullerton Engineering Design, consisting of 20 sheets, latest revision February 2, 2015.
2. A structural report titled, "Structural Calculations, Prepared For AT&T/LTE 2C, New Antenna and Equipment Installation on Existing Structure; Site No. P367; 1444 Hillsdale Avenue, Pittsburgh PZ 15216"; Revision 1 dated January 23, 2015.

I have reviewed all submitted documents and offer the following information and comments for your consideration:

### **A. BACKGROUND**

The property in question (PIQ) is the site of the municipal building, located at 1444 Hillsdale Avenue, Pittsburgh PZ 15216. The PIQ is located within the R-2 Residential Zoning District. Pursuant to Section 210-21B(1)(h) of the Borough Code, "Essential communications facilities mounted on a building or structure owned by the Borough of Dormont or Keystone Oaks School District" are permitted as a conditional use subject to Section 210-62K. The applicant, AT&T Mobility, currently has cellular facilities located on the roof of the building. The applicant is

proposing to modifications to the roof mounted facilities. Pursuant to Section 210-62 K.(18), any modifications of an existing antenna requires conditional use approval.

## **B. REVIEW COMMENTS**

1. Applicant shall present testimony regarding the proposed extent of the modifications to the roof mounted facilities.
2. The applicant shall provide testimony to confirm compliance to the following sub-paragraphs of Section 210-62 K.(18), which are pertinent to this application:
  - (1) Demonstrate the facility is licensed by the FCC.
  - (5) Demonstrate that the height of the antenna does not exceed 20 feet above the structure.
  - (6) The applicant shall submit certification from a structural engineer that the structural capacity of the building on which the antenna is proposed is adequate to withstand the wind and other loads associated with the location.

In my opinion the applicant has addressed this item. The Board is advised that the applicant did submit a structural report for the roof modifications required by the installation. This report was reviewed by a structural engineer contracted by the Borough, who determined that the structural modification proposed are adequate for the proposed facilities.

- (8) Provide testimony to substantiate that the surrounding areas will not be negatively affected by the proposed modifications, i.e. falling ice, electromagnetic fields or radio frequency interference.
- (16) Provide testimony that the facility will not be illuminated except as may be required by the FAA or the FCC.
- (17) The operator shall provide testimony that the operator, in January of each year, shall provide verification to the Borough Zoning Officer that there have been no changes in the operating characteristics of the facility.

## **C. RECOMMENDATION**

I have reviewed the plans and reports provided by the applicant. Provided the applicant provides testimony to the satisfaction of the Board, relative to my review comments above, I would have no objection to the approval of the conditional use application.



## Borough of Dormont Notice of P...

### Borough of Dormont Notice of Public Hearing

The Dormont Borough Council will hold a public hearing on Monday April 6, 2015 at 7:00 p.m. to take public comment on a proposed request from AT&T Wireless. AT&T Wireless is proposing to add and modify the Essential Communication Facility located on the roof of 1444 Hillsdale Avenue. The Conditional Use Section is 210-21 B (1) (h) and subject to 210-62K. The property is located in an R-2 Zoning District. The meeting will be held at the Dormont Municipal Center, Council Chambers, located at 1444 Hillsdale Avenue Pittsburgh, PA for a conditional use application approval.

Post Date: 2015-03-20

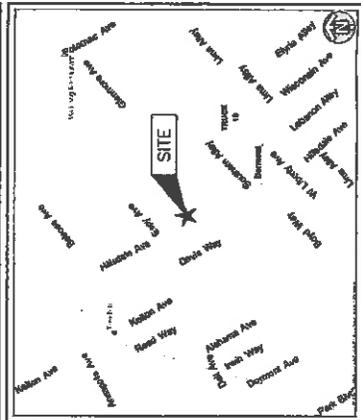
**SHEET INDEX**

NO.	DESCRIPTION
T-1	TITLE SHEET
T-2	GENERAL NOTES
C-1	SITE PLAN
C-2	EQUIPMENT LAYOUT
C-3	SITE ELEVATION
C-4	ANTENNA LAYOUTS
C-5	ANTENNA & CABLE CHART
C-6	ANTENNA COLOR CODE
C-7	LTE ANTENNA & CABLE DIAGRAMS
S-1	ANTENNA SPECIFICATION & DETAILS
S-2	STRUCTURAL NOTES & ROOF PLAN
S-3	ALPHA STRUCTURAL DETAILS
S-4	BETA STRUCTURAL DETAILS
S-5	GAMMA STRUCTURAL DETAILS
E-1	UTILITY LAYOUT
E-2	AG/DC SINGLE LINE DIAGRAM
E-3	DETAILS
E-4	GROUNDING & ELECTRICAL NOTES
E-5	ANTENNA GROUNDING PLAN
E-6	GROUNDING DETAILS

**DRIVING DIRECTIONS**

DEPART FROM PITTSBURGH INTERNATIONAL AIRPORT  
 ROAD NAME CHANGES TO AIRPORT BLVD.  
 KEEP STRAIGHT ONTO LOCAL ROADS  
 MERGE ONTO LOCAL ROADS  
 KEEP LEFT ONTO LOCAL ROADS  
 TAKE RAMP ONTO I-376  
 AT EXIT 87, TURN RIGHT ONTO RAMP  
 TURN RIGHT ONTO PA-121  
 TURN LEFT ONTO HILLSDALE AVE.  
 TURN RIGHT ONTO DORMANT AVE.  
 ARRIVE AT SITE

**VICINITY MAP**



**LTE 2C**  
 SITE NAME  
**WASHINGTON ROAD (MT. LEBO)**

AT&T SITE NUMBER  
**P367**

AT&T EA NUMBER  
**10093480**

AT&T ID  
**3461562075**

SITE ADDRESS  
**1444 HILLSDALE AVENUE  
 PITTSBURGH, PA 15216**

STRUCTURE TYPE  
**ROOFTOP**

**PROJECT TEAM**

**ERICSSON**  
 6300, LEGACY DR  
 PLANO, TX 75024, USA  
**PROJECT MANAGER**

**BLACK & VEATCH**  
 Building a world of difference.  
 1090 GRANDVIEW DRIVE  
 OVERLAND PARK, KANSAS 66210  
 (913) 468-5000  
**SITE ACQUISITION**

**FULLERTON**  
 ENGINEERING DESIGN  
 1600 W. BRYN MAWR AVE. SUITE 200  
 ROXBOROUGH, NJ 07068  
 TEL: 973-252-0000  
 FAX: 973-252-0000  
 www.fullertonengineering.com  
**ENGINEER**

- NOTES:**
- HANDICAP ACCESS REQUIREMENTS ARE NOT REQUIRED
  - FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION
  - FACILITY HAS NO PLUMBING OR REFRIGERANTS
  - THIS FACILITY SHALL MEET OR EXCEED ALL FAA AND FCC REGULATORY REQUIREMENTS
  - ALL NEW MATERIAL SHALL BE FURNISHED AND INSTALLED BY CONTRACTOR UNLESS NOTED OTHERWISE. CABINETS, ANTENNAS/RFH AND CABLES FURNISHED BY OWNER AND INSTALLED BY CONTRACTOR
- SCOPE OF WORK:**
- INSTALL (3) NEW LTE ANTENNAS
  - INSTALL (3) NEW RRU 12 W/A-2 MODULES
  - REMOVE (3) EXISTING LTE ANTENNAS
  - REINFORCE EXISTING STEEL ANTENNA SUPPORTS

**PROJECT SUMMARY**

SITE NAME: WASHINGTON ROAD (MT. LEBO)  
 AT&T SITE NO.: P367  
 AT&T EA NO.: 10093480  
 AT&T ID NO.: 3461562075  
 SITE ADDRESS: 1444 HILLSDALE AVENUE  
 PITTSBURGH, PA 15216  
 COUNTY: ALLEGHENY  
 SITE COORDINATES: N 40.39486°  
 W -90.03722° (NAD83)  
 ELEVATION: 1271'  
 JURISDICTION: BOROUGH OF DORMANT  
 AERIAL MAP: THE BOROUGH OF DORMANT  
 PITTSBURGH, PA 15222  
 PROPERTY OWNER: 1444 HILLSDALE AVENUE  
 PITTSBURGH, PA 15216  
 PARCEL ID: 0083-R-00105-0000-00  
 SITE ACQUISITION MANAGER: JUSTIN ROOT  
 j.root@fullerton.com  
 (407) 781-6203  
 CONSTRUCTION MANAGER: INTERNATIONAL BUILDING CODE,  
 2003 EDITION  
 BUILDING CODE: NATIONAL ELECTRICAL CODE,  
 2005 EDITION  
 ELECTRICAL CODE: NATIONAL ELECTRICAL CODE,  
 2005 EDITION

**ENGINEER'S LICENSE**

**CERTIFICATION STATEMENT:**  
 I CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF COMPLY WITH THE REQUIREMENTS OF INTERNATIONAL BUILDING CODE, 2009 EDITION LICENSED ENGINEER - STATE OF PENNSYLVANIA



SIGNED DATE: 2/8/2015 LICENSE # P5022230  
 EXPIRES: 9/30/2015

**APPROVALS**

AT&T CONST.	DATE
AT&T RF	DATE
AT&T OPS	DATE
LANDLORD	DATE

DRAWING SCALED TO 11" x 17"



2630 LIBERTY AVE.  
 PITTSBURGH, PA 15222



**BLACK & VEATCH**  
 Building a world of difference.  
 1090 GRANDVIEW DRIVE  
 OVERLAND PARK, KANSAS 66210  
 (913) 468-5000

**FULLERTON**  
 ENGINEERING DESIGN  
 1600 W. BRYN MAWR AVE. SUITE 200  
 ROXBOROUGH, NJ 07068  
 TEL: 973-252-0000  
 FAX: 973-252-0000  
 www.fullertonengineering.com

DATE	BY	DESCRIPTION
1/17/2014	MR	ISSUE FOR PERMIT
01/26/14	MR	FINAL
1/26/15	MR	FINAL REV.

SITE NAME  
**WASHINGTON  
 ROAD (MT. LEBO)**

SITE NO.  
**P367**

SITE ADDRESS  
 1444 HILLSDALE AVENUE  
 PITTSBURGH, PA 15216

SHEET NAME  
**TITLE  
 SHEET**

SHEET NUMBER  
**T-1**





**Jeff Ellis Management, LLC.**

Borough of Dormont



**2015 SERVICES AGREEMENT**

**THIS SERVICES AGREEMENT** (this "**Agreement**") is made and entered into as of this 19<sup>th</sup> day of March, 2015 between **Borough of Dormont** (referred to herein as "**Owner**"), which has a mailing address of 1801 Dormont Avenue Dormont, PA 15216 and **Jeff Ellis Management, LLC.** (Referred to herein as "**Vendor**"), which has a mailing address of 508 Goldenmoss Loop, Ocoee, Florida 34761-4783.

**WITNESSETH:**

**WHEREAS,** Owner desires to engage Vendor as an independent contractor to perform the hereinafter-described services and Vendor desires to be so engaged.

**NOW, THEREFORE,** in consideration of the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

1. **SCOPE OF WORK.**
  - (a) Vendor agrees to provide the Services and supply the Deliverables described in Appendix A, which is attached hereto. The scope of the Services may be modified upon the mutual written Agreement of the parties by revising Appendix A, which shall continue to be governed by the provisions of this Agreement. Services shall be provided for all aquatic facility locations set forth in Appendix A
  - (b) In the event that additional assignments are agreed upon between Vendor and Owner, the parties shall execute addendums to this Agreement describing the additional assignments, including the fees, schedule and deliverables for that specific assignment.

## 2. TERM/TERMINATION.

The term of this Agreement shall be **May 23, 2015** through **September 7, 2015**, unless this Agreement is sooner terminated as provided herein. This Agreement shall remain in effect until the sooner of: (a) the completion by Vendor of all services specified in all Appendices hereto; or (b) as otherwise provided in the Agreement. Should both parties agree, this Agreement might be renewed for up to two (2) years.

Either party on thirty days prior written notice may terminate this Agreement. In the event of any such termination, Vendor shall be paid for all Services that it performed prior to such termination, including any authorized Services performed during the notice period.

Upon completion of Services or earlier termination of this Agreement, Vendor and/or its employees and subcontractors shall return to Owner all data, materials and other work product, other than as defined in paragraph 8, in their then current condition and return to Owner all data and materials, and any copies of such data and materials in Vendor's possession, supplied to it in connection with this Agreement.

## 3. PAYMENT FOR SERVICES.

- (a) Owner agrees to pay Vendor in accordance with the Fees set forth in Appendix B of this Agreement. Vendor shall submit to the Project Manager (as defined in Article 13) an itemized monthly invoice for the Services rendered on an hourly basis by labor category and other services as set forth on Appendix B, and authorized expenses incurred. Invoices shall be payable within fifteen (15) days of receipt. Vendor may suspend services provided to Owner upon giving twenty-four hours written notice of past due accounts and permanently end services to Owner if past due accounts remain unpaid past ten days from the published written notice of past due accounts. Vendor will assess 1.5% monthly finance charges on all past due account balances.
- (b) Failure by Owner to pay past due accounts owed to Vendor constitutes a breach of this Agreement and justifies termination by Vendor if balance remains unpaid exceeding ten days after written notice is served to Owner.

- (c) Owner may, upon notice to Vendor, withhold payments for work not performed in compliance with this Agreement and/or reasonably question any item(s) reflected on Vendor's invoice. Pending the settlement or resolution of the issue(s), the non-payment of these items shall not constitute a default of this Agreement. Owner shall pay all amounts due that are not in dispute. In the event Owner withholds any payments from Vendor due to non-acceptance of any work, Owner shall concurrently provide Vendor with detailed written notice setting forth the reason(s) for such non-acceptance, and Vendor shall have a reasonable opportunity to correct such work. Upon such correction, the withheld amounts shall be promptly paid. If Vendor disputes Owner's contention that appropriate grounds exist for withholding payments, it may suspend the performance of Services hereunder until settlement or resolution of the issue, without being in default of this Agreement.

#### 4. REIMBURSABLE COSTS AND EXPENSES.

- (a) Owner will reimburse Vendor's approved business expenses at cost or as otherwise set forth in Appendix B.
- (b) It is expected that all expenses associated with cost of materials, parts, and repair labor incurred by the Vendor, while conducting activities on behalf of Owner, will be at reasonable rates and that the Vendor will exercise prudence in incurring such expenses.

#### 5. INDEPENDENT CONTRACTOR.

- (a) Vendor shall perform all Services hereunder as an independent contractor, and nothing contained herein shall be deemed to create any association, partnership, joint venture, or relationship of principal and agent or master and servant, or employer and employee between the parties hereto or any affiliates or subsidiaries thereof, or to provide either party with the right, power or authority, whether express or implied, to create any such duty or obligation on behalf of the other party.
- (b) Vendor also agrees not to be treated, or seek to be treated, as an employee of Owner for any purpose, including for the purposes of fringe benefits provided

by Owner, or for disability income, social security taxes and benefits, Federal unemployment compensation taxes, State unemployment insurance benefits and Federal income tax withholding at sources. Vendor hereby represents that Vendor has and at all times will maintain timely payments of all taxes due to the Internal Revenue Service and all other government agencies, including withholding and all other taxes.

## 6. COMPLIANCE WITH LAWS.

Vendor agrees to comply with all applicable Federal, state, county and local laws, ordinances, regulations and codes in the performance of its obligations under this Agreement, including but not limited to the procurement of permits, licenses and certificates where required and payment of applicable taxes. Vendor further agrees to hold harmless and indemnify Owner and its subsidiaries and affiliates against any loss or damage (including reasonable attorney's fees) that may be sustained by reason of the failure of Vendor to comply with such laws, ordinances, regulations and codes provided that Owner:

- (1) promptly notifies Vendor in writing of the claim; and
- (2) cooperates with Vendor in, and grants Vendor sole authority to control the defense and any related settlement.

## 7. COMPLIANCE WITH OWNER PROCEDURES.

- (a) Vendor agrees to comply with Owner's Drug Abuse Policy, which prohibits the selling, distributing, manufacturing, processing, using or being under the influence of illegal drugs or illicit narcotics (non prescriptive medication) as defined by the state in which the business is conducted and/or Federal Government, while on Owner business or on Owner premises. In the event that Vendor or any of Vendor's employees or subcontractors violates the aforementioned policy, said person will be barred from performing any further Services for Owner and this Agreement may be terminated by Owner.
- (b) Vendor agrees that it will comply with all of Owner's standard physical security procedures in place at Owner's locations where Vendor is performing work.

- (c) In the event this Agreement is terminated pursuant to the provisions of this Article no further liabilities or obligations shall accrue to Owner, except for any Fees due and owing for Services performed as of the time of such termination.

## 8. INDEMNIFICATION.

- (a) Vendor will defend, indemnify and hold Owner harmless from and against any claim that the Services, Deliverables or the Inventions delivered under this Agreement or Owner's use thereof infringe a patent, utility model, industrial design, copyright, trade secret, trademark or other third party intellectual property right or right of confidentiality in the country where Vendor performs Services, provided that Owner:
  - (1) Promptly notifies Vendor in writing of the claim; and
  - (2) Cooperates with Vendor in, and grants Vendor sole authority to control the defense and any related settlement.
- (b) Vendor will pay the cost of such defense and settlement and any costs, attorney's fees and damages awarded by a court of competent jurisdiction against Owner. If such a claim is made or appears likely to be made, Vendor may procure the right for Owner to continue using the Services, Deliverables, or the Inventions, or may modify, or may replace same. If use of the Services, Deliverables or Inventions is enjoined, Vendor will modify Services, Deliverables or Inventions and provide substitute Services, Deliverables or Inventions acceptable to Owner that do not infringe, or refund Owner for payments made for such Services, Deliverables or Inventions which are subject to any injunction.
- (c) Vendor shall separately defend, indemnify and hold Owner harmless from and against any claim, liability, loss, cost or expense (including reasonable attorneys' fees) arising out of or resulting from any personal injury or death

to persons, or damage to property, in the performance of the Services caused by the negligence or willful misconduct of Vendor, Vendor's employees, agents, or subcontractors provided that Owner:

- (1) Promptly notifies Vendor in writing of the claim; and
- (2) Cooperates with Vendor in, and grants Vendor sole authority to control the defense and any related settlement.

## 9. LIMITATION OF LIABILITIES.

Owner AND Vendor SHALL HAVE NO LIABILITY FOR ANY CLAIM RELATING TO THIS AGREEMENT IN EXCESS OF THE FEES AND EXPENSES PAID TO Vendor, EXCEPT PURSUANT TO Vendor's INDEMNIFICATION OBLIGATIONS CONCERNING THIRD PARTY CLAIMS AGAINST Owner UNDER ARTICLE 9. IN NO EVENT SHALL Owner AND Vendor BE LIABLE TO EACH OTHER FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, EVEN IF Owner AND Vendor HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

## 10. INSURANCE.

Vendor shall obtain and maintain in force, at its own expense, throughout the performance of its obligations under this Agreement, insurance coverage against claims, regardless of when asserted, that may arise out of, or result from, Vendor's operations, the operations of Vendor's subcontractors and of any other entity directly or indirectly engaged by Vendor in connection with the Services as described in Appendix A. This insurance shall include the following coverage with limits no less than those set forth below:

Comprehensive General Liability: Combined Single Limit (CSL) including broad form contractual liability and personal injury endorsements, providing coverage against liability for bodily injury, death, and property damages in the minimum amount of \$2,000,000 CSL.

**Workers Compensation and Employer's Liability:** Workers Compensation Insurance at maximum limits statutorily required for each state in which Vendor will operate under the terms of this Agreement, and Employer's Liability coverage in the minimum amount of \$1,000,000.

**Comprehensive Automobile Liability:** Comprehensive Automobile Liability in the minimum amount of \$1,000,000 CSL per occurrence for bodily injury and property damage (covering owned and non-owned vehicles).

None of the requirements contained herein as to types, limits and approval of insurance coverage to be maintained by the Vendor are intended to and shall not in any manner limit the liabilities and obligations assumed by the Vendor under this Agreement. The aforementioned coverage may be provided in the form of a blanket policy.

#### 11. TAXES.

- (a) The fees and charges reflected in Appendix B hereof are exclusive of any sales, use, personal property, value added and goods/services taxes. Where applicable, such taxes shall appear, as a separate item on Vendor's invoice and Owner shall be liable for the payment of such taxes to Vendor.
- (b) Notwithstanding the foregoing, Owner shall not be responsible for any foreign, federal, state or local taxes based on Vendor's net income or receipts, or such other taxes based on Vendor doing business in any particular jurisdiction.

#### 12. REPRESENTATIONS AND WARRANTIES.

- (a) Vendor represents and warrants that the Services performed pursuant to this Agreement shall be performed in a professional manner by individuals well qualified to perform such work, and agrees to provide Owner, on request, with information concerning the individuals' experience, which affirms these qualifications.
- (b) Vendor hereby represents and warrants that the Services, the Deliverables, the Inventions, and any information, material, products, designs,

specifications or instructions provided by Vendor, or the use of any of the foregoing, do not infringe any patent, utility model, industrial design, copyright, trade secret, trademark or any other third party intellectual property right or right of confidentiality in any country where Vendor performs Services or delivers Deliverables or Inventions.

### 13. PROJECT MANAGEMENT AND REVIEW MEETINGS.

- (a) Owner shall assign a Owner employee (the "Project Manager") to manage the assignment and oversee the Vendor. The "Project Manager" is responsible for monitoring the Vendor's work, for review and approval of invoice documentation and shall act as the agent for the purpose of any notices required or given under this Agreement. Vendors direct interface with Owner shall be the assigned Owner Project Manager. The assigned Project Manager for this Project is:

Owner Project Manager: Kristin Hullihen, Borough of Dormont

Telephone Number: (412)561-8900

Owner Address: 1801 Dormont Avenue Dormont, PA 15216

- (b) Unless otherwise provided, Vendor shall attend review meetings with Owner personnel every month during the term of the Agreement to discuss the progress of the Services and to report on and deliver work completed and in progress during the preceding two weeks.

#### 14. PUBLICITY.

Both parties agree not to use the name of the other party or any of its affiliated companies in any sales or marketing publication or advertisement or make any public disclosure except as may be legally required, relating to this Agreement or the other party or any of its affiliated companies, without obtaining the prior written consent of the other party.

#### 15. NON-SOLICITATION.

During and for a period of six months following termination of this Agreement, each party will not, without prior written consent of the other party, hire or attempt to hire any employee of the other party or its subsidiaries or affiliates, who were involved in the performance of services hereunder.

#### 16. NON-DISCRIMINATION.

Vendor agrees to comply and to cause its agent(s) and/or subcontractors to comply with the provisions of all applicable federal, state, and local laws, regulations and executive orders relating to equal opportunity and nondiscrimination in employment, and the use of minority business enterprises, to the extent that any such laws, orders and regulations are applicable in the performance of their work hereunder. For the purpose of this Agreement, the provisions of such laws, orders and regulations shall be deemed an integral part of this Agreement to the same extent as if they were written at length herein.

#### 17. NON-SUBORNATION.

Each Party agrees that in performance of its obligations under this Agreement, it will not make or offer to make any payments to, or confer, or offer to confer any benefit upon any employee, agent or fiduciary of any third party, with the intent to influence the conduct of such employee, agent or fiduciary in relation to the business of such third party, in connection with this Agreement.

## 18. WORK POLICY.

- (a) Vendor agrees to observe the working hours, work rules, building security measures and holiday schedule of Owner when on Owner premises, which will be provided to Vendor upon request; provided, however, that adherence to such working hours and schedules shall not constitute justification for non- accomplishment of agreed upon schedules and deadlines.
- (b) Vendor further agrees to employ all reasonable efforts to meet Owner's assignment deadlines and documentation standards, as applicable. Unless otherwise agreed upon, Vendor shall meet with Owner personnel to discuss and review the progress of the current assignment on a regular basis.

## 19. GENERAL PROVISIONS.

- (a) Paragraph Headings. Paragraph headings are for convenience only and shall not be a part of the Terms and Conditions of this Agreement.
- (b) Waiver. Failure by either party at any time to enforce any obligation by the other party, to claim a breach of any term of this Agreement or to exercise any power agreed to hereunder will not be construed as a waiver of any right, power or obligation under this Agreement, will not affect any subsequent breach, and will not prejudice either party as regards any subsequent action.
- (c) Severability. If any term or provision of this Agreement should be declared invalid by a court of competent jurisdiction, the remaining terms and provisions of this Agreement shall remain unimpaired and in full force and effect.
- (d) Subcontractors. Owner reserves the right of approval of all subcontractors, which approval will not be unreasonably withheld by Owner. Approval of any subcontractor by Owner shall not constitute the superseding or waiver of any right of Owner to reject work, which is not in conformance with its standards or this Agreement. Vendor shall be fully responsible for its subcontractors. Nothing in this Agreement shall be construed to create any contractual relationship between Owner and any subcontractor, nor any

obligation on the part of Owner to pay or to see to the payment of any money due any subcontractor as may otherwise be required by law.

- (e) **Record Retention.** Vendor agrees to maintain complete and accurate accounting records in accordance with sound accounting practices to substantiate Vendor's charges hereunder. Vendor shall preserve such records for a period of not less than three years after completion of the pertinent Services. Owner shall have access to such records for purposes of audit through an accounting firm selected and paid by Owner, provided Owner shall be limited to one audit. Any such review of Vendor's records shall be conducted upon not less than seven (7) calendar days prior written notice at a place where Vendor's records are customarily maintained at reasonable times during normal business hours.
- (f) **Assignment.** Neither party may assign any rights or obligations under this Agreement without the prior consent of the other; provided, however, that Owner may assign any rights or obligations to a subsidiary or affiliate or to any third party assuming all or part of the business function of the Owner unit which will receive the Services and Deliverables provided hereunder upon notice to Vendor.
- (g) **Modification.** No modification, waiver or amendment of any term or conditions of this Agreement shall be effective unless and until it shall be reduced to writing and signed by both of the parties hereto or their legal representatives. All legally required amendments will automatically become part of this Agreement ten days after notification to both parties.
- (h) **Governing Law.** This Agreement shall be governed by and construed and enforced in accordance with the substantive laws of the State of Pennsylvania as if the Agreement were made in Pennsylvania for performance entirely within the State of Pennsylvania. Both parties consent to jurisdiction and venue in the state and federal courts of the State of Pennsylvania.
- (i) **Complete Agreement.** This Agreement together with Appendix A, Appendix B and Appendix C constitutes the entire Agreement of the parties with respect to its subject matter and may not be modified in any way except by

written Agreement signed by both parties. There are no other Agreements either express or implied with regard to this subject matter.

19. PROPRIETARY INFORMATION.

All Services and Deliverables provided to the Owner, as set forth in this Agreement by Vendor shall remain the property and/or intellectual property of the Vendor. Owner agrees to treat all proprietary information provided by Vendor as confidential and shall refrain from using or sharing with other parties unless it receives written permission from Vendor.

IN WITNESS WHEREOF, the parties hereto, through their duly authorized officers, have executed this Agreement as of the day and year first set forth below.

**Vendor: Jeff Ellis Management, LLC.**

**Owner: Borough of Dormont**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Print Name: Elaine Cinelli**

**Print Name:**

**Title: VP - Business/Finance**

**Title:**

**Date:**

**Date:**

## APPENDIX A

### SERVICES AND DELIVERABLES

#### Scope

1. Vendor agrees to provide Services and Deliverables to operate the aquatic facilities owned by the Owner at the following location(s):

1801 Dormont Avenue Dormont, PA 15216

2. Vendor will perform the following professional aquatic facility management services for the Owner's aquatic facilities identified above:
  - a. Vendor shall employ, train, assign, schedule, and supervise employees to safely operate said aquatic facility or facilities pursuant to the guidelines set forth in the "Comprehensive Aquatic Risk Management Program" manual that is published by Jeff Ellis & Associates, Inc. for the term of this Agreement.
  - b. Vendor will administer, supervise and otherwise manage the daily operations of said aquatic facility or facilities for the term of this Agreement.
  - c. Vendor will provide general cleaning, sanitation, organization, and maintenance of the front gate and/or admissions area, locker rooms, lavatories, showers, pool decks, water attractions, spas, swimming pools, filtration rooms, pumps and other aquatic facility equipment for said aquatic facility or facilities for the term of this Agreement.
  - d. Vendor will sanitize, vacuum, operate filtration equipment and otherwise maintain water quality for all aquatic facility or facilities spas and swimming pools identified in Appendix A.
  - e. Vendor will administer, schedule and conduct swimming lessons, coach swim team and provide other aquatic educational/recreational programs for said aquatic facility or facilities for the term of this Agreement as specifically requested by Owner.

- f. Vendor shall perform the following pre-opening tasks to prepare for daily operation of said aquatic facility or facilities:
  - i. Organize, sanitize, make ready and otherwise prepare the front gate and/or admissions area for a timely opening according to the published aquatic facility-operating schedule mutually agreed upon by Vendor and Owner.
  - ii. Organize, sanitize, make ready and otherwise prepare the locker rooms, lavatories, and showers for daily operation.
  - iii. Organize, sanitize, make ready and otherwise prepare pool decks, furniture, water attractions, spas, and swimming pools for daily operation.
  - iv. Operate and maintain swimming pool filtration equipment to achieve optimal water quality.
  - v. Distribute, ready and position emergency rescue equipment for use.
- g. Vendor shall perform the following daily operational services for said aquatic facility or facilities:
  - i. Assign and schedule the aquatic facility manager and/or supervisor to provide management oversight for daily operation.
  - ii. Assign and schedule the lifeguards and/or attendants to provide general supervision for daily operations.
  - iii. Maintain general cleanliness of the aquatic facility premises during daily operation.
- h. Vendor shall perform the following closing tasks at the end of daily operation for said aquatic facility or facilities:
  - i. Collect and remove trash from all facility trash receptacles.
  - ii. Collect and store emergency rescue equipment for future use on a daily basis.
  - iii. Organize, sanitize, make ready and otherwise prepare the front gate and/or admissions area for a timely opening according to the published aquatic facility-operating schedule.

- iv. Organize, sanitize, make ready and otherwise prepare the locker rooms, lavatories, and showers for daily operation.
  - v. Organize, sanitize, make ready and otherwise prepare pool decks, furniture, water attractions, spas, and swimming pools for daily operation.
  - vi. Operate and maintain swimming pool filtration equipment to achieve optimal water quality.
3. Vendor will provide, maintain and operate the following emergency rescue equipment for said aquatic facility or facilities:
  - a. Automatic External Deliberator
  - b. Supplemental Oxygen Support Unit
  - c. Bag Valve Mask
  - d. Oral Suction Device
  - e. Seal Easy Mask(s)
  - f. Rescue Tube(s)
  - g. Life Jacket(s)
  - h. Spinal Management and Extrication Board
4. Vendor develop and Emergency Action Plan pursuant to the guidelines set forth in the “Comprehensive Aquatic Risk Management Program” manual published by Jeff Ellis & Associates, Inc. for said aquatic facility or facilities.

## Term

1. The term of this Agreement shall be **May 23, 2015** through **September 7, 2015**.

## Operating Schedule

1. Vendor shall operate said aquatic facility or facilities according to the terms set forth in the operating schedule submitted and mutually agreed upon by the Vendor and Owner as described in Appendix C.
2. Vendor reserves the right to temporarily close said aquatic facility or facilities for sanitation or biohazard incidents, weather or chemical emergencies, when ambient air temperatures fall below sixty-seven degrees Fahrenheit (67 ° F), or when safety of guests is compromised. Vendor agrees to notify Owner when temporarily aquatic

facility closings occur and provide an explanation for said closing. Vendor agrees to re-open said aquatic facility or facilities when said hazard is rectified or eliminated.

## APPENDIX B

### Service Fees and Deliverables Costs- Quote #2- 5/23-9/7/2015

Vendor's Management Fee	\$2,000.00
Insurance	\$3,726.00
Labor	\$99,921
Maintenance Support	\$n/a
Logistical Support	\$
Materials and Equipment	\$2,000.00
Other-	\$n/a

**CONSULTING AGREEMENT TOTAL COST**      \$107,647

### Payment Schedule

Amount Due on or before 5/01/2015	Amount Due on or before 6/01/2015	Amount Due on or before 7/01/2015	Amount Due on or before 8/01/2015
\$26,911.75	\$26,911.75	\$26,911.75	\$26,911.75

Owner agrees to deliver above installment payments to Vendor's business address by the specified delivery dates as follows:

Jeff Ellis Management, LLC.  
 Elaine Cinelli  
 508 Goldenmoss Loop  
 Ocoee, FL 34761

**\*\* Pool Parties:**

**June 1 and June 8<sup>th</sup>:**

**12pm – 3:30pm additional cost of \$400 per event**

**July 15<sup>th</sup>: One additional hour is cost \$100**

## APPENDIX C

Vendor agrees to operate and staff said aquatic facility or facilities pursuant to the terms specified by the following agreed upon operating schedule:

### Operating Calendar

May 2015	Operating Dates Weekends: 23,24, 30,31 Weekdays: 26-29 Memorial Day: 25	Operating Times 12 PM to 8 PM 4 PM to 8 PM 12 PM to 6 PM
June 2015	Operating Dates Weekdays: 1-5, 8, 9 Weekends/Daily: 6, 7, 10-30	Operating Times 4 PM to 8 PM 12 PM to 8 PM
July 2015	Operating Dates 1, 2, 3, 5-31 July 4 <sup>th</sup>	Operating Times 12 PM to 8 PM 12 PM to 6 PM
August 2015	Operating Dates Daily/Weekends: 1-23, 29,30, Weekdays: 24-28,31	Operating Times 12 PM to 8 PM 4 PM to 8 PM
September 2015	Operating Dates 7 (Labor Day) Weekdays: 1-4 Weekends: 5,6	Operating Times 12 PM to 3 PM 4 PM to 8 PM 12 PM to 8 PM

**NOTE: The Vendor adds 30 minutes prior to opening and 30 minutes after closing for a total of one additional hour per operating day to the above operating schedule to allow its employees to complete pre-opening and post-closing responsibilities. Accordingly, one additional labor hour is factored into daily operating schedule shown above.**

# BOROUGH OF DORMONT

## AGREEMENT

THIS AGREEMENT is made and entered into this 6<sup>th</sup> day of April, 2015 ("Effective Date") by and between the Borough of Dormont, Allegheny County Pennsylvania, 1444 Hillsdale Avenue, Suite 10, Pittsburgh, Pa. 15216-2019 ("Municipality"), and Judy's Concessions with its principal place of business located at 1078 Woodlow Street, Pittsburgh, Pa. 15205, ("Vendor").

## WITNESSETH

**WHEREAS**, Municipality proposes securing snack bar services for the concession area at the Dormont Pool (the, "Premises") for the purposes of operating a Snack Bar designed to meet the needs of the Pool's clientele;

**WHEREAS**, the Vendor agrees to lease the Premises and furnish professional services for Municipality;

**NOW, THEREFORE**, in consideration of the mutual promises and agreements Hereinafter set forth the parties do hereby agree as follows:

## SECTION ONE DEFINITIONS

### Section 1.1: General Definitions

The following definitions apply to all sections of the Agreement.

- 1.1.1. "Regular Posted Hours" are set by the Borough of Dormont.
- 1.1.2. "Non-Related Merchandise" means non-food items
- 1.1.3. (any other terms that should be defined)

## SECTION TWO VENDOR RESPONSIBILITIES

### Section 2.1: Vendor Responsibilities.

- 2.1.1. Vendor shall carry a full line of food and beverage items.
- 2.1.2. Under no circumstances will the Vendor be permitted to sell non-related merchandise.

**2.1.3. Vendor agrees to establish and operate during regular posted hours.**

**2.1.4. Vendor agrees to operate within the hours of operation of the Swim Center.**

**2.1.5. Vendor will not have access when the pool is closed.**

**2.1.6. Vendor will not sell alcoholic beverages or tobacco related products, but will provide a sample of menu with proposed pricing prior to doing business.**

### **SECTION THREE LEASE TERMS-THREE YEAR WITH RENEWAL OPTIONS**

#### **SECTION 3.1: LEASE TERMS**

**3.1.1. Proposed Payment.** Vendor will submit a proposed payment of \$600.00 per month. 1<sup>st</sup> of each month beginning in June, July and August at \$1,800 per calendar year during each renewal period.

**3.1.2. Renewal Option.** Municipality shall determine, at its sole discretion, whether or not to exercise renewal options or to solicit proposals in accordance with applicable procurement laws.

**3.1.3. Fixtures.** The fixtures shall remain the property of the Municipality. Vendor is responsible for the maintenance, upkeep, and/or replacement of such fixtures. Any fixtures not in use may be removed and stored by the Municipality upon Vendor's request.

**3.1.4. Displays/Sales.** Vendor shall confine all sales and displays to the Snack Bar area.

**3.1.5. Emergency Access.** Pool management shall have emergency access to the Snack Bar.

**3.1.6. Access to Equipment.** Pool Management will have access to equipment and maintenance area within, above, or around the Snack Bar area.

**3.1.7. Advertising.** The Vendor will not advertise any outside agency or program on the premises.

**3.1.8. Alterations.** Vendor shall not make any alterations to the Premises without first obtaining written permission from Municipality.

**3.1.9. Vendor will purchase insurance.**

### **3.1.10. Special Requirements.**

- a) Vendor will not have exclusive rights to sell merchandise at the Swim center. (For example, private organizations will be authorized to sell specialty items during certain events at the Swim Center and Municipality may sell its own merchandise).
- b) Private vending machines will not be part of the Agreement and will continue to operate through Municipality.
- c) Vendor is responsible for acquiring and maintaining required permits and sanitary conditions as required by the Board of Health.

## **SECTION FOUR INSTRUMENT AS ENTIRE AGREEMENT**

### **Section 4.1: Entire Agreement.**

This instrument contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in this written Agreement shall be valid or binding; this Agreement may not be enlarged, modified, or altered except in writing signed by the parties and endorsed on the Agreement.

## **SECTION FIVE EFFECT OF AGREEMENT**

### **Section 5.1: Effect of Agreement.**

This Agreement shall insure to the benefit of and be binding on assignees and successors of the respective parties.

## **SECTION SIX TERMINATION**

### **Section 6.1: Termination.**

This Agreement may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this Agreement by personally serving a 30 day written notice of termination on the other party. This Agreement shall terminate 30 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Vendor fails to pay rents according to the schedule established herein, Municipality may terminate this agreement 30 days from the date of personal service of written termination notice. Notice to Municipality shall be served on the Manager of the Borough of Dormont.

**SECTION SEVEN  
GOVERNING LAW**

**Section 7.1: Governing Law:**

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

**SECTION EIGHT  
SEVERABILITY**

**Section 8.1: Severability.**

The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of the Agreement.

**IN WITNESS WHEREOF**, Municipality and Vendor have executed this Agreement as the above date.

Judy's Concessions, a legal entity in Pennsylvania

By Judith A. Spagnolo By \_\_\_\_\_  
(Signature) 4-6-15 Date Borough of Dormont Date

Judith A. Spagnolo  
(Printed Name)

Judy's Concessions Stand  
(Title)



## MEMORANDUM

**Date:** March 24, 2015  
**To:** Rebecca Bradley, Borough Manager  
**CC:** Willard McCartney, Council President  
**From:** Wayne R. McVicar, P.E., Borough Engineer  
**Subject:** RECOMMENDATION OF AWARD  
2015 Sewer Repair Projects

---

In February the Borough advertised for bids for the 2015 Sewer Repairs Contracts. Contract A is a Spot Lining and Grouting Contract. Contract B is an Excavation (Spot Repair) Contract. On Tuesday, March 17, 2015, the Borough received bids for the above captioned projects. A bid tabulation for each project has been prepared and is enclosed for your use. Eight sets of bid documents were issued/sold and eight bids were received, two for Contract A and 6 for Contract B. Most contractors bid on only one contract, but one bid on both. The following are the results of the bids received. A bid tabulation, for each project, for all bidders is attached:

### Contract A - Spot Lining and Grouting Contract

- |  |           |             |
|--|-----------|-------------|
| 1. Robinson Pipe Cleaning<br>Pittsburgh, PA 15205    | Base Bid: | \$55,287.50 |
| 2. State Pipe Services, Inc.<br>Pittsburgh, PA 15205 | Base Bid: | \$79,025.00 |

### Contract B - Excavation Contract

- |   |           |             |
|---|-----------|-------------|
| 1. Niando Construction<br>Pittsburgh, PA 15235    | Base Bid: | \$54,649.00 |
| 2. Independent Enterprises<br>Oakdale, PA 15071   | Base Bid: | \$74,579.45 |
| 3. A. Merante Contracting<br>Pittsburgh, PA 15236 | Base Bid: | \$79,605.00 |
| 4. Osiris Enterprises<br>Oakdale, PA 15227        | Base Bid: | \$79,875.00 |

- |  |                           |
|--|---------------------------|
| 5. Fleming-Walker, Inc.<br>Portersville, PA 16051  | Base Bid:     \$86,790.00 |
| 6. State Pipe Services<br>Cranberry Twp., PA 16066 | Base Bid:     \$94,800.00 |

My review of the bids indicates that all totals are mathematically correct and do contain all required documentation properly executed in accordance with the requirements of the bid specifications.

The apparent low bidders for both projects have worked in the Borough before. The Borough is familiar with the work of these bidders. Each has completed their prior contracts on time in a satisfactory manner.

In the 2015 budget, \$318,049.00 has been allocated for sewer related projects under the 437200 REPAIRS/MAINTENANCE line item. Considering the status of various ongoing and planned projects, I estimate that approximately \$152,884.52 would be available for Contracts A & B. My assessment of the available funding is summarized as follows:

PROJECT	STATUS	ANTICIPATED VALUE
2015 Vacuum Cleaning & Inspection of CBs	NYA	\$ 23,860.00 <sup>(1)</sup>
LaSalle Storm Sewer Lining	DONE	\$ 21,643.00
Outside Engineering Services	DONE	\$ 877.50
Annual SHACOG CCTV & Sewer Cleaning	PAID	\$ 16,550.00
2015 Cured-In-Place Pipe Lining Contract	April Start	<u>\$102,233.88</u>
Total Allocated Funding		\$165,164.48
2015 Sewer Budget		\$318,049.00
<b>Unallocated 2015 Sewer Funding</b>		<b>\$152,884.52</b>

(1) This project has not yet been awarded. Project is on the April Agenda for Council Consideration.

Considering the amount of the un-allocated funding in the sewer fund, approximately \$152,884.52 (\$318,049 - \$165,164.48), based upon the bids by the apparent low bidders, there appears to be sufficient funding to award both contracts, which totals \$109,936.50, with \$42,948.02 remaining in the 437200 REPAIRS/MAINTENANCE budget line item.

After review of the bids, I find the apparent low bidders, Robinson Pipe Cleaning and Niando Construction, Inc., to be the lowest responsive and responsible bidder for Contracts A and B respectively. Based upon the Borough's experience with these bidders and the value of the bids, I would recommend award of **Contract A to Robinson Pipe Cleaning** in the amount of **\$55,287.50** and **Contract B to Niando Construction, Inc.** in the amount of **\$54,649.00**.

**Borough of Dormont**  
**2015 SEWER REPAIR CONTRACTS**  
**TABULATION OF BIDS RECEIVED**  
 DATE: MARCH 17, 2015

ROBINSON PIPE CLEANING  
 2656 IDLEWOOD RD  
 PITTSBURGH, PA 15205  
 412-921-2100

STATE PIPE SERVICES, INC  
 7587 FRANKLIN RD  
 CRANBERRY TWP, PA 16066  
 724-538-3900

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>CONTRACT A - SPOT LINING &amp; GROUTING CONTRACT</b>							
1	Mobilization & Demobilization, complete in place.	1 LS		\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00
2	12" CIPP Lining (Spot Liner), all depths, complete in place.	30 LF		\$375.00	\$11,250.00	\$520.00	\$15,600.00
3	8" CIPP Lining (Spot Liner), all depths, complete in place.	15 LF		\$350.00	\$5,250.00	\$400.00	\$6,000.00
4	Removal of Protruding Service Taps, complete in place.	30 EA		\$350.00	\$10,500.00	\$450.00	\$13,500.00
5	Reinstatement of Active Service Laterals, complete in place.	1 EA		\$450.00	\$450.00	\$1,500.00	\$1,500.00
6	Grouting of Active Service Laterals, complete in place.	10 EA		\$575.00	\$5,750.00	\$1,000.00	\$10,000.00
7	Additional Length For Grouting of Active Service Laterals Beyond Eight (8) Feet, complete in place.	50 LF		\$100.00	\$5,000.00	\$100.00	\$5,000.00
8	Grouting of Joint in 8" VCP Pipe, complete in place.	6 EA		\$750.00	\$4,500.00	\$1,500.00	\$9,000.00
9	Grouting of Joint in 12" VCP Pipe, complete in place.	1 EA		\$950.00	\$950.00	\$1,500.00	\$1,500.00
10	Heavy Cleaning & Root Removal, complete in place	150 LF		\$9.00	\$1,350.00	\$20.00	\$3,000.00
11	Provision of Chemical Grout, complete in place.	100 GAL		\$6.75	\$675.00	\$8.00	\$800.00
12	Post Repair Sanitary Sewer CCTV Inspection & Light Cleaning, complete in place.	1,375 LF		\$3.90	\$5,362.50	\$3.00	\$4,125.00
13	Traffic Control & Resident Notification, complete in place.	1 LS		\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
14	Photographic Documentation, complete in place.	1 LS		\$750.00	\$750.00	\$1,000.00	\$1,000.00
<b>CONTRACT A TOTAL BID</b>					<b>\$55,287.50</b>		<b>\$79,025.00</b>

  
 WAYNE R. MCVICAR, PE  
 PA License No. PE-044085-R  
 3/18/15  
 DATE

<b>Borough of Dormont</b> <b>2015 SEWER REPAIR CONTRACTS</b> <b>TABULATION OF BIDS RECEIVED</b> DATE: MARCH 17, 2015				<b>NIANDO CONSTRUCTION</b> 620 LONG RD PITTSBURGH, PA 15235 412-242-1888		<b>INDEPENDENT ENTERPRISES</b> 5020 THOMAS RUN RD OAKDALE, PA 15071 412-221-3435	
#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>CONTRACT B - EXCAVATION CONTRACT</b>							
1	Mobilization Project Location #1, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
2	Mobilization Project Location #2, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
3	Mobilization Project Location #3, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
4	Mobilization Project Location #4, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
5	Mobilization Project Location #5, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
6	Mobilization Project Location #6, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
7	Mobilization Project Location #7, complete in place.	1 LS		\$900.00	\$900.00	\$750.00	\$750.00
8	Demobilization, complete in place.	1 LS		\$500.00	\$500.00	\$500.00	\$500.00
9	8" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	10 LF		\$215.00	\$2,150.00	\$402.00	\$4,020.00
10	8" Sanitary Sewer Point Repair, Critical Settlement Area, 8-10' in depth, complete in place.	6 LF		\$230.00	\$1,380.00	\$497.00	\$2,982.00
11	8" Sanitary Sewer Point Repair, Critical Settlement Area, 10-12' in depth, complete in place.	6 LF		\$241.00	\$1,446.00	\$590.00	\$3,540.00
12	8" Sanitary Sewer Point Repair, Critical Settlement Area, 12'-14' in depth, complete in place.	6 LF		\$290.00	\$1,740.00	\$695.00	\$4,170.00
13	8" Sanitary Sewer Point Repair, Critical Settlement Area, 14'-16' in depth, complete in place.	6 LF		\$291.00	\$1,746.00	\$700.00	\$4,200.00
14	12" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	22 LF		\$221.00	\$4,862.00	\$300.00	\$6,600.00
15	12" Sanitary Sewer Point Repair, Critical Settlement Area, 8-10' in depth, complete in place.	10 LF		\$242.00	\$2,420.00	\$535.00	\$5,350.00
16	Wye Branch - SDR-35 or SDR-26 PCV All Depths, complete in place.	3 EA		\$400.00	\$1,200.00	\$300.00	\$900.00
17	Sanitary Sewer Laterals, Critical Settlement Area, All Depths, complete in place.	10 LF		\$90.00	\$900.00	\$55.00	\$550.00
18	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, 0'-8' Depth,	1 EA		\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00

**Borough of Dormont**  
**2015 SEWER REPAIR CONTRACTS**  
**TABULATION OF BIDS RECEIVED**  
 DATE: MARCH 17, 2015

NIANDO CONSTRUCTION  
 620 LONG RD  
 PITTSBURGH, PA 15235  
 412-242-1888

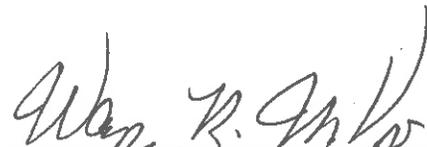
INDEPENDENT ENTERPRISES  
 5020 THOMAS RUN RD  
 OAKDALE, PA 15071  
 412-221-3435

#	ITEM	QUANTITY & UNITS		MINIMUM PRICE	UNIT PRICE		TOTAL	
					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
19	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, over 8' in Depth, complete in place.	6	VF		\$400.00	\$2,400.00	\$275.00	\$1,650.00
20	Installation of 6" PVC Storm Sewer Pipe, 0-8' in depth, complete in place.	15	LF		\$20.00	\$300.00	\$77.00	\$1,155.00
21	Locate Buried Manhole and Adjust To Grade, complete in place.	12	VF		\$300.00	\$3,600.00	\$250.00	\$3,000.00
22	Trench Restoration in Bituminous Roadway, complete in place.	30	SY		\$80.00	\$2,400.00	\$105.00	\$3,150.00
23	Trench Restoration in Brick or Concrete Roadway, complete in place.	40	SY		\$160.00	\$6,400.00	\$98.80	\$3,952.00
24	Trench Restoration in Non-Critical Areas, complete in place.	10	SY		\$5.00	\$50.00	\$10.00	\$100.00
25	Concrete Driveway Restoration, complete in place.	15	SY		\$15.00	\$225.00	\$62.03	\$930.45
26	Concrete Sidewalk Restoration, complete in place.	25	SY		\$12.00	\$300.00	\$55.00	\$1,375.00
27	Concrete Curb Restoration, complete in place.	40	LF		\$40.00	\$1,600.00	\$15.00	\$600.00
28	Restoration of Disturbed Lawn Areas, complete in place.	20	SY		\$5.00	\$100.00	\$4.00	\$80.00
29	Crew Time, complete in place.	8	HR		\$410.00	\$3,280.00	\$500.00	\$4,000.00
30	Pre-CCTV Repair Location Determination, complete in place.	4	EA		\$200.00	\$800.00	\$500.00	\$2,000.00
31	Post Repair Sanitary Sewer CCTV Inspection & Light Cleaning, complete in place.	1,150	LF		\$3.00	\$3,450.00	\$3.50	\$4,025.00
32	Photographic Documentation, complete in place.	1	LS		\$100.00	\$100.00	\$500.00	\$500.00
33	Traffic Control & Resident Notification, complete in place.	1	LS		\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00

CONTRACT B TOTAL BID

\$54,649.00

\$74,579.45

  
 WAYNE R. MCVICAR, PE

3/18/15  
 DATE

PA License No. PE-044085-R

<b>Borough of Dormont</b> <b>2015 SEWER REPAIR CONTRACTS</b> <b>TABULATION OF BIDS RECEIVED</b> DATE: MARCH 17, 2015				<b>A. MERANTE CONTRACTING</b> 4740 STREETS RUN RD PITTSBURGH, PA 15236  412-884-4485		<b>OSIRIS ENTERPRISES</b> 2943 BROWNSVILLE RD PITTSBURGH, PA 15227  412-885-3292	
#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>CONTRACT B - EXCAVATION CONTRACT</b>							
1	Mobilization Project Location #1, complete in place.	1 LS		\$300.00	\$300.00	\$1,000.00	\$1,000.00
2	Mobilization Project Location #2, complete in place.	1 LS		\$300.00	\$300.00	\$1,000.00	\$1,000.00
3	Mobilization Project Location #3, complete in place.	1 LS		\$500.00	\$500.00	\$1,000.00	\$1,000.00
4	Mobilization Project Location #4, complete in place.	1 LS		\$400.00	\$400.00	\$1,000.00	\$1,000.00
5	Mobilization Project Location #5, complete in place.	1 LS		\$1,250.00	\$1,250.00	\$1,000.00	\$1,000.00
6	Mobilization Project Location #6, complete in place.	1 LS		\$300.00	\$300.00	\$1,000.00	\$1,000.00
7	Mobilization Project Location #7, complete in place.	1 LS		\$300.00	\$300.00	\$1,000.00	\$1,000.00
8	Demobilization, complete in place.	1 LS		\$700.00	\$700.00	\$2,000.00	\$2,000.00
9	8" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	10 LF		\$325.00	\$3,250.00	\$200.00	\$2,000.00
10	8" Sanitary Sewer Point Repair, Critical Settlement Area, 8-10' in depth, complete in place.	6 LF		\$365.00	\$2,190.00	\$225.00	\$1,350.00
11	8" Sanitary Sewer Point Repair, Critical Settlement Area, 10-12' in depth, complete in place.	6 LF		\$375.00	\$2,250.00	\$250.00	\$1,500.00
12	8" Sanitary Sewer Point Repair, Critical Settlement Area, 12-14' in depth, complete in place.	6 LF		\$425.00	\$2,550.00	\$275.00	\$1,650.00
13	8" Sanitary Sewer Point Repair, Critical Settlement Area, 14-16' in depth, complete in place.	6 LF		\$475.00	\$2,850.00	\$300.00	\$1,800.00
14	12" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	22 LF		\$375.00	\$8,250.00	\$225.00	\$4,950.00
15	12" Sanitary Sewer Point Repair, Critical Settlement Area, 8-10' in depth, complete in place.	10 LF		\$400.00	\$4,000.00	\$250.00	\$2,500.00
16	Wye Branch - SDR-35 or SDR-26 PCV All Depths, complete in place.	3 EA		\$180.00	\$540.00	\$300.00	\$900.00
17	Sanitary Sewer Laterals, Critical Settlement Area, All Depths, complete in place.	10 LF		\$90.00	\$900.00	\$50.00	\$500.00
18	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, 0'-8' Depth,	1 EA		\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00

**Borough of Dormont  
2015 SEWER REPAIR CONTRACTS  
TABULATION OF BIDS RECEIVED  
DATE: MARCH 17, 2015**

A. MERANTE CONTRACTING  
4740 STREETS RUN RD  
PITTSBURGH, PA 15236  
  
412-884-4485

OSIRIS ENTERPRISES  
2943 BROWNSVILLE RD  
PITTSBURGH, PA 15227  
  
412-885-3292

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
19	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, over 8' in Depth, complete in place.	6 VF		\$200.00	\$1,200.00	\$125.00	\$750.00
20	Installation of 6" PVC Storm Sewer Pipe, 0-8' in depth, complete in place.	15 LF		\$90.00	\$1,350.00	\$200.00	\$3,000.00
21	Locate Buried Manhole and Adjust To Grade, complete in place.	12 VF		\$500.00	\$6,000.00	\$500.00	\$6,000.00
22	Trench Restoration in Bituminous Roadway, complete in place.	30 SY		\$110.00	\$3,300.00	\$105.00	\$3,150.00
23	Trench Restoration in Brick or Concrete Roadway, complete in place.	40 SY		\$140.00	\$5,600.00	\$130.00	\$5,200.00
24	Trench Restoration in Non-Critical Areas, complete in place.	10 SY		\$50.00	\$500.00	\$100.00	\$1,000.00
25	Concrete Driveway Restoration, complete in place.	15 SY		\$80.00	\$1,200.00	\$95.00	\$1,425.00
26	Concrete Sidewalk Restoration, complete in place.	25 SY		\$75.00	\$1,875.00	\$90.00	\$2,250.00
27	Concrete Curb Restoration, complete in place.	40 LF		\$50.00	\$2,000.00	\$40.00	\$1,600.00
28	Restoration of Disturbed Lawn Areas, complete in place.	20 SY		\$75.00	\$1,500.00	\$50.00	\$1,000.00
29	Crew Time, complete in place.	8 HR		\$700.00	\$5,600.00	\$150.00	\$1,200.00
30	Pre-CCTV Repair Location Determination, complete in place.	4 EA		\$500.00	\$2,000.00	\$300.00	\$1,200.00
31	Post Repair Sanitary Sewer CCTV Inspection & Light Cleaning, complete in place.	1,150 LF		\$6.00	\$6,900.00	\$3.00	\$3,450.00
32	Photographic Documentation, complete in place.	1 LS		\$1,750.00	\$1,750.00	\$500.00	\$500.00
33	Traffic Control & Resident Notification, complete in place.	1 LS		\$3,000.00	\$3,000.00	\$16,000.00	\$16,000.00

CONTRACT B TOTAL BID

\$79,605.00

\$79,875.00

  
WAYNE R. MCVICAR, PE  
PA License No. PE-044085-R

3/18/15  
DATE

<b>Borough of Dormont</b> <b>2015 SEWER REPAIR CONTRACTS</b> <b>TABULATION OF BIDS RECEIVED</b> <b>DATE: MARCH 17, 2015</b>				<b>FLEMING-WALKER, INC</b> <b>1612 PERRY HWY</b> <b>PORTERSVILLE, PA 16051</b>  <b>724-368-4410</b>		<b>STATE PIPE SERVICES</b> <b>7587 FRANKLIN RD</b> <b>CRANBERRY TWP, PA 16066</b>  <b>724-538-3900</b>	
#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>CONTRACT B - EXCAVATION CONTRACT</b>							
1	Mobilization Project Location #1, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
2	Mobilization Project Location #2, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
3	Mobilization Project Location #3, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
4	Mobilization Project Location #4, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
5	Mobilization Project Location #5, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
6	Mobilization Project Location #6, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
7	Mobilization Project Location #7, complete in place.	1 LS		\$485.00	\$485.00	\$500.00	\$500.00
8	Demobilization, complete in place.	1 LS		\$1,625.00	\$1,625.00	\$500.00	\$500.00
9	8" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	10 LF		\$205.00	\$2,050.00	\$600.00	\$6,000.00
10	8" Sanitary Sewer Point Repair, Critical Settlement Area, 8-10' in depth, complete in place.	6 LF		\$350.00	\$2,100.00	\$650.00	\$3,900.00
11	8" Sanitary Sewer Point Repair, Critical Settlement Area, 10-12' in depth, complete in place.	6 LF		\$395.00	\$2,370.00	\$650.00	\$3,900.00
12	8" Sanitary Sewer Point Repair, Critical Settlement Area, 12'-14' in depth, complete in place.	6 LF		\$520.00	\$3,120.00	\$650.00	\$3,900.00
13	8" Sanitary Sewer Point Repair, Critical Settlement Area, 14'-16' in depth, complete in place.	6 LF		\$565.00	\$3,390.00	\$1,000.00	\$6,000.00
14	12" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	22 LF		\$220.00	\$4,840.00	\$600.00	\$13,200.00
15	12" Sanitary Sewer Point Repair, Critical Settlement Area, 8-10' in depth, complete in place.	10 LF		\$255.00	\$2,550.00	\$600.00	\$6,000.00
16	Wye Branch - SDR-35 or SDR-26 PCV All Depths, complete in place.	3 EA		\$395.00	\$1,185.00	\$500.00	\$1,500.00
17	Sanitary Sewer Laterals, Critical Settlement Area, All Depths, complete in place.	10 LF		\$130.00	\$1,300.00	\$50.00	\$500.00
18	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, 0'-8' Depth,	1 EA		\$3,860.00	\$3,860.00	\$5,500.00	\$5,500.00

**Borough of Dormont**  
**2015 SEWER REPAIR CONTRACTS**  
**TABULATION OF BIDS RECEIVED**  
 DATE: MARCH 17, 2015

FLEMING-WALKER, INC  
 1612 PERRY HWY  
 PORTERSVILLE, PA 16051  
 724-368-4410

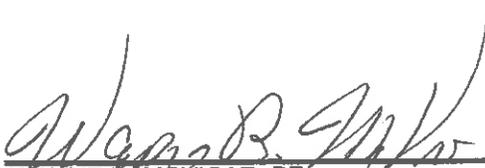
STATE PIPE SERVICES  
 7587 FRANKLIN RD  
 CRANBERRY TWP, PA 16066  
 724-538-3900

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
19	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, over 8' in Depth, complete in place.	6 VF		\$325.00	\$1,950.00	\$400.00	\$2,400.00
20	Installation of 6" PVC Storm Sewer Pipe, 0-8' in depth, complete in place.	15 LF		\$75.00	\$1,125.00	\$50.00	\$750.00
21	Locate Buried Manhole and Adjust To Grade, complete in place.	12 VF		\$1,005.00	\$12,060.00	\$400.00	\$4,800.00
22	Trench Restoration in Bituminous Roadway, complete in place.	30 SY		\$85.00	\$2,550.00	\$150.00	\$4,500.00
23	Trench Restoration in Brick or Concrete Roadway, complete in place.	40 SY		\$150.00	\$6,000.00	\$150.00	\$6,000.00
24	Trench Restoration in Non-Critical Areas, complete in place.	10 SY		\$100.00	\$1,000.00	\$10.00	\$100.00
25	Concrete Driveway Restoration, complete in place.	15 SY		\$140.00	\$2,100.00	\$120.00	\$1,800.00
26	Concrete Sidewalk Restoration, complete in place.	25 SY		\$155.00	\$3,875.00	\$120.00	\$3,000.00
27	Concrete Curb Restoration, complete in place.	40 LF		\$60.00	\$2,400.00	\$50.00	\$2,000.00
28	Restoration of Disturbed Lawn Areas, complete in place.	20 SY		\$195.00	\$3,900.00	\$100.00	\$2,000.00
29	Crew Time, complete in place.	8 HR		\$325.00	\$2,600.00	\$300.00	\$2,400.00
30	Pre-CCTV Repair Location Determination, complete in place.	4 EA		\$590.00	\$2,360.00	\$300.00	\$1,200.00
31	Post Repair Sanitary Sewer CCTV Inspection & Light Cleaning, complete in place.	1,150 LF		\$7.00	\$8,050.00	\$3.00	\$3,450.00
32	Photographic Documentation, complete in place.	1 LS		\$695.00	\$695.00	\$2,000.00	\$2,000.00
33	Traffic Control & Resident Notification, complete in place.	1 LS		\$4,340.00	\$4,340.00	\$4,000.00	\$4,000.00

CONTRACT B TOTAL BID

\$86,790.00

\$94,800.00

  
 WAYNE B. MCVICAR, PE  
 PA License No. PE-044085-R

  
 DATE



100 Ross Street · Suite 430 · Pittsburgh, PA 15219 · 412-338-2133 · fax: 412-338-2499 · www.pump.org

Memorandum of Understanding

The Pittsburgh Urban Magnet Project will agree to use the Dormont Municipal Gymnasium for its Pittsburgh Sports League Spring 2015 Basketball Leagues with the understanding that the floor surface will be recoated as soon as possible, but no later than April 30, 2015. The PSL will use the Recreation Center on Tuesdays (3/24 – 5/26) and Thursdays (3/26 – 5/28) for a total of 150 hours. The invoice for the Spring Season will be paid in full upon the completion of the floor resurfacing.

PUMP Representative: Gregory Mitrik Date: 3/24/15

Dormont Representative: \_\_\_\_\_ Date: \_\_\_\_\_



612 BROADWAY AVE.  
McKEES ROCKS, PA 15136  
MEMBER MFMA ([WWW.MAPLEFLOOR.ORG](http://WWW.MAPLEFLOOR.ORG))

412-331-2030 PHONE  
412-331-2060 FAX  
SINCE 1957

**Date:** March 17, 2015

**COSTARS# 014-164**

**To:** Dormont Parks and Recreation  
Attn: Kristin Hullihan

**Re:** Recoating Pricing Options: Gym Floor (7,519 SF ) & Stage Floor (1,316 SF):

Owner to remove all tape prior to beginning project. Perform complete inspection of wood floors. Screen prep floors using the appropriate grit screens. Vacuum areas. Minor touch ups of game lines. Clean floors prior to application of finish. Apply the **GREEN EARTH LOW VOC** finish of choice for the prices below ([www.polo\\_plaz.com](http://www.polo_plaz.com)):

1. Option #1: **POLO PLAZ EXPRESS: (2 coats)**

-The most durable product on the market. 90% cure time in 24 hours. Both coats can be applied in ONE day and floor can be played on the next day.

**GYM \$2,100.00 (Two Thousand One Hundred dollars xx/100)**

**STAGE \$700.00 (Seven Hundred dollars xx/100)**

2. Option #2: **POLO PLAZ DOMINATOR (2 coats):**

-Both coats can be applied in 1 day and floor can be played on the next day.

**GYM \$1,900.00 (One Thousand Nine Hundred dollars xx/100)**

**STAGE \$600.00 (Six Hundred dollars xx/100)**

3. Option #2: **SIKA 350 VOC oil based finish (1 coat):**

-Minimal 2-3 days dry time.

**GYM \*\$1,700.00 (One Thousand Seven Hundred dollars xx/100)**

- ADD \$700.00 for 2<sup>nd</sup> coat of finish if owner requests.

**STAGE \$500.00 (Five Hundred dollars xx/100)**

\*DISCOUNT \$200.00 if work done before May 2015.

If you have any questions please contact me on my cell phone 412-721-0800.

Sincerely,

Michael D. Gitzen

Agreement between  
Medical Rescue Team South Authority  
and  
Dormont Police Department

Pursuant to Act 139 of 2014 (“Act”), this agreement made with the consent of Kristen Seaman, MD (Medical Director for Medical Rescue Team South Authority) permits Dormont Police Department to obtain and use the medication Naloxone.

Naloxone will be prescribed to Dormont Police Department using a standing order and specifying the method of administration of Naloxone.

Naloxone will be obtained from the St Clair Hospital Pharmacy, 1000 Bower Hill Road, Mt Lebanon PA 15243 and will be carried on patrol units or stored at the Dormont Police Station located at 1444 Hillsdale Avenue, Dormont, PA 15216 when not in use pursuant to the Dormont Police Department’s Naloxone protocol for proper storage. Pursuant to the Act and this Agreement, it is understood and agreed that Naloxone can be provided to and administered by only officers that have received training approved by the Medical Director and materials concerning opioid related overdoses, administering Naloxone and promptly seeking medical attention.

The Chief of the police department or his designee will regularly identify and verify for the Authority Medical Director the police officers who have received the appropriate training and instructional materials, thereby permitting them to administer Naloxone.

The Chief of the department or his designee must maintain administrative records, which will track the training of officers, the storage, distribution, and administration Naloxone and the deployment.

\_\_\_\_\_  
Dormont Borough Representative Signature

\_\_\_\_\_  
Print name and title

\_\_\_\_\_  
Date

\_\_\_\_\_  
MTRSA Representative Signature

\_\_\_\_\_  
Print name and title

\_\_\_\_\_  
Date

THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

This meeting date: March 24, 2015  
This meeting time: 7:00PM  
This meeting location: Dormont Borough conference room

Next meeting date: April 28, 2015  
Next meeting time: 7:00PM  
Next meeting location: Dormont Borough conference room

Meeting called to order by: Kim Kunkel

Present:

- Anne Stock
- Joan Hodson
- Joe Costanzo
- Kim Kunkel
- Tim Deer
- Debby Grass
- Frank Williams
- Jim Hodson
- Dave Bissert
- Karen Coyle
- George Pitcher

Absent:

- Blair Brockmeyer
- Doug Craig

THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

**REPORTS / INFORMATION PRESENTED**

Regular meeting called to order at 7:09 pm by Kim Kunkel.

Minutes from the February 24<sup>th</sup> meeting were approved unanimously.

**Treasurer's Report**

- Ending balance as of 2/15/15 is \$12,813.10
- Treasurer's Report was approved unanimously
- **Debbie and Karen to set up Quick books by May 1, 2015**
- **Debbie to email last year's budget to all board members**
  - Need to categorized all last year expenses for budgeting purposes

**Old Business:**

- Ratification for February Board meeting items – all approved, motion passed:
  - ❖ Approval of January 27, 2015 annual meeting minutes
  - ❖ Approval of January 27, 2015 monthly board meeting minutes
  - ❖ Approval of Treasurer's report showing a balance of \$13, 115.10
  - ❖ Approval of \$500 expenditure for Scavenger Hunt Expenses
- Business District Banners
  - ❖ **Tim to send banner application/agreement to Debby Grass for updating**
  - ❖ **Debby to update application/agreement**
  - ❖ Installation procedure on hold until date determined for second round of banners
  - ❖ Duquesne Light Application
    - Asking for worker's compensation documentation, but we do not have employee's so we would not possess
    - We should be covered until end of May
    - We still must reapply every 90 days
  - ❖ No other Borough has to do what we are doing with the banners, but it was a new policy in 2014
- April Newsletter
  - Debby shared draft with board members
  - Giovanni's chocolates will be the feature business (chocolate for Easter)
  - Jet's Pizza will be the new business shout out

THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

- **Hanging Baskets**
  - 2015 was a bid year for the Western Pennsylvania Conservancy. This means the cost has increased, basically in the cost of watering.
    - With the baskets we previously purchased, the 2014 cost was \$270 but in 2015 the cost would be \$355/basket.
    - New baskets purchased in 2015 would be \$455
  - If we do our own watering the cost per basket can be reduced by \$240 - Joan talked to borough and if we donate the baskets to the borough, the baskets become the borough property. With that in place, the borough would then take responsibility to water the baskets.
  - Concerns:
    - We should have a letter of agreement with the borough for watering the flower baskets. **Debby to work on the letter of agreement with the borough.**
    - Need clarification from the Conservancy to understanding “feeding” – feeling was “feeding” may have occurred during watering and want to make sure the Conservancy still owns the “feeding” of the flowers
  - Motions:
    - #1 – Continue the 10 original baskets in 2015 season at a cost of \$115 and donate the baskets to the borough with a watering agreement between the borough and Dormont Main Street – PASSED
    - #2 – Purchase 10 new baskets at a cost of \$215 and donate the baskets to the borough with a watering agreement between the borough and Dormont Main Street - PASSED
  - **Joan to advise the Western Pennsylvania Conservancy we will continue our 10 baskets from last year, and purchase 10 new baskets in 2015. We also will opt out of the watering agreement. She is to request a new agreement letter.**
  - Board OK'd posting information on hanging basket sponsorship **after Joan verifies sponsorship information** - posting would be in Newsletter, website/Facebook, etc.
  
- **Scavenger Hunt**
  - Letter went out to businesses
    - Have over 20 businesses interested in participating
    - First Commonwealth Bank wants to do something
  - \$500 budget used for printing
  - Recreation Board may also participate, allowing the park to be used and to bring in Jet's Pizza
  - Board recommended cost to participate be changed from \$25 to \$20 – for this type of event money is not as important as getting exposure for Dormont and our businesses
  - Motion:
    - Board approved the purchase of T-shirts for the Scavenger Hunt not to exceed \$2,000.
  - Set up a Square account to allow for charge cards to be used

THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

- **Golf Outing**
  - 2 courses are to be giving package proposals next week
    - Scenic Valley
    - Butlers
  - Recommendation to put a SAVE THE DATE notice in the borough newsletter
  
- **Wine Event**
  - 2 checks needed
    - \$550 – rental and deposit of recreation center
    - \$40 – alcohol permit
  - Letters have gone out to:
    - 8 breweries
    - 12 to wineries
    - Sponsorship letters
      - \$100 received from Kuhn's
      - Comcast has committed
      - #1 Cochran has committed
    - Restaurants
      - Coach's will be participating
  - Planning meeting – April 8<sup>th</sup>, 7pm – Hodson's house
    - Come with ideas for restaurants to invite to the event, including contact information and address
  - Discussion about charging for foods
    - Cain's advised they would not participate if there was a food charge
  
- **Holiday Event**
  - Tabled for now
  - **Joan to contact Cambridge Ohio contact and invite them to one of our meetings**
  
- **Database / Business Listing**
  - Tabled – data is being obtained as Kim is discussing Scavenger Hunt with businesses
  - It is in the works, but will not happen overnight
  
- **Eddie Figs follow-up**
  - Millvale pocket park photos were discussed
  - Great ideas were shared – just a disappointment more board members were not available to hear discussion with Eddie

THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

- **Strategic Plan**
  - George recommended creating a committee to pick 1 or 2 goals for the strategic plan and work toward accomplishing in 2015. George would take the leadership role.
  - After further discussion the board felt it would be best for this committee to focus on looking at the progress the board is making toward our goals and report on a quarterly basis / evaluate how we are doing
  - **Debby will create a matrix for the committee to use**
  - Committee to be made up of:
    - George Pitcher
    - Doug Craig
    - Blair Brockmeyer

**New Business:**

- **Borough Update**
  - No response to RFP;s for passive park, will stay as a park but not as it looks now
    - PA Conservancy may provide recommendations to borough
  - Lot on Dormont Avenue now leveled, some ideas that have been discussed for use:
    - Community garden
    - Schools to use
    - Seed garden
  - Zoning issues – no vote will occur in April as a number of issues were found that need to be resolved first
  - Grant with the Historical Society – entails designating areas in Dormont that are historical in nature
  - Borough Manager
    - Ads have been placed
    - Decided to stay within Pennsylvania to ensure manager is aware of Pennsylvania laws, etc.
- **Grants**
  - Greenway Trails & Recreation Program
    - Project needs to be shovel ready
    - Though may pay for design
    - Passive Park
      - Need to work with the borough
      - Must have conceptual design/budget
  - CFA grants
    - Political in nature

THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

- Lowe's / Home Depot offer grants
  - May want to look at these closer
  - **Anne to look into these grants more**
- Façade Program (mini-grants)
  - Have discussed in the past
  - Debby advised Hilltop Façade Program and she would obtain information from them that we may want to adapt for ourselves (application/guidelines – Debby has sent this information to the board already)
  - **Joe to obtain information about another program and share with the group**
  - Committee to start looking at this:
    - Jim Hodson
    - Kim Kunkel
    - Anne Stock
    - George Pitcher
    - Debby Grass
  
- Costs
  - Debby and Karen to work to obtain regular and recurring costs for budgeting purposes for 2015
  
- Feedback from Businesses
  - Kim advised businesses were interested in the Scavenger Hunt because of other events in the borough involve bars, which are not good for those people with addictions
  - As we obtain information from businesses we need to determine how to use this information
  
- Update on businesses
  - Left the Borough
    - Club Cycle has moved to Mt. Lebanon Blvd.
  - New to Borough
    - Fantasy Hookah on Potomac Avenue
    - Jet's Pizza
    - Mexi Casa (reopened on West Liberty Avenue)
    - Parker's on Glenmore Avenue
  - **Anne to send welcome letter to new businesses**

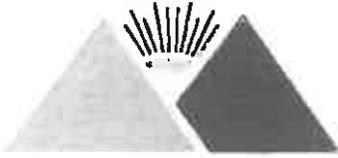
THE DCDC DIRECTORS MEETING HELD ON  
March 24, 2015

- Other New Business
  - Discussion of having quarterly board meetings in a local establishment
  - Cash Mob Program information obtained, though response needed by April 15<sup>th</sup> (before our next board meeting)

Board meeting adjourned at 10pm.

Respectfully submitted,

Anne Stock



# BOROUGH OF DORMONT POLICE DEPARTMENT

1444 HILLSDALE AVENUE  
SUITE #1  
PITTSBURGH, PENNSYLVANIA 15216  
(412) 561-8900 FAX (412) 561-3516

**MICHAEL J. BISIGNANI**  
*CHIEF OF POLICE*

**PHILLIP A. ROSS**  
*MAYOR*

## Memorandum

**Date:** March 16, 2015  
**To:** Council, Mayor, and Borough Manager  
**From:** Michael Bisignani, Chief of Police  
**Subject:** Sale of Police Vehicle #4

---

### Background:

I obtained approval to purchase a new Ford Police Interceptor Utility Vehicle (Ford Explorer) in 2015 for patrol. As part of that approval, I was going to trade in Vehicle #4 (2011 Chevy Impala). I had Vehicle #4 appraised by Woltz & Wind Ford (Co-Star dealer) back in October 2014, when we were working on the 2015 budget, for a possible trade in value of the vehicle. It was difficult for them to estimate the potential value of the vehicle, as we would not be trading it in until several months later. Their fleet manager, Bill Bauer, did give me an estimated value for the vehicle at \$6,000. I attached a copy of the estimate to this memorandum for your review.

### Discussion:

After receiving the above estimate, I took pictures of Vehicle #4 and had our accessory/graphic provider, IBISTEK; send out emails to the 200+ police departments that they provide services to advertise the vehicle. I advertised the vehicle for \$7,000; however, the only response we received was from Union Township Police Department in New Castle, PA, who was willing to pay \$6,000.

The majority of police departments are currently purchasing Ford Police Interceptor Utility Vehicles or the Ford Police Interceptor Sedans. There is not a big market for Chevy Impala's and I believe this is a fair price for our vehicle. The proceeds of the sale will be used on the purchase of our new vehicle.

**Recommendation:**

**I recommend that Council approve the sale of Vehicle #4 to the Union Township Police Department for \$6,000**

**Michael Bisignani**

**Chief of Police**

Prepared For: Mr. Michael Bisognani, Chief of Police  
Prepared By: W. J. Bauer  
Dealer/HP: Woltz & Wind Ford



**2015 Ford Utility Police Interceptor**

MSRP	30,405.00
Destination	830.00
Vehicles Total	31,235.00
Pre-Tax Adjustments	
Woltz & Wind Ford and Ford Motor Company Government Price Concessions	-4,790.00
Trade Allowance: 2011 Chevrolet 2G1WD6EM7514999	-8,000.00
Total Pre-Tax Adjustments	-12,790.00
Grand Total	28,445.00

**Complete Vehicle  
Per Above Specification - Less Trade Allowance  
Ready for Additional Up-fit**

**\$21,140.00**

Price, Tax, Title, License, Dealer Fee, and other charges are not included in this price. Dealer's responsibility for pricing adjustments is not included in this dealer's computer system. See salesperson for the most current information.

Printed on October 20, 2014 at 10:47  
Price Level: 525  
QuoteID: 599D-K3M13



# TRAFFIC SYSTEMS AND SERVICES

4125 Campbells Run Road • Pittsburgh, PA 15205 • (412) 279-1100 • (412) 278-2588 • Fax (412) 278-2588

March 24, 2015

- TRAFFIC SIGNALS-CONTROLS
- SCHOOL DEVICES-LIGHTING
- TRAFFIC SIGNS-STRIPING

Dormont Borough  
 Ms. Rebecca Bradley, Interim Manager  
 Municipal Building-Suite 10  
 1444 Hillsdale Avenue  
 Dormont, PA 15216

Dear Madam:

In response coordinating the Signal Systems at West Liberty Avenue and Peermont with West Liberty Avenue and McFarland the costs as follows;

Material:

2-GPS Units w/Wapiti Interface Cable @ \$850.00 = \$1,700.00

Labor & Truck @ \$250.00 = \$ 500.00

Total = \$2,200.00

This Phase will alleviate the congestion and provide coordination in the traffic flow on West Liberty Avenue in this area.

Yours truly,  
 Traffic Systems And Services

  
 John P Karney

JPK/bjc

Landscape Bids 2015

3/18/2015

Rebecca,

After contacting landscapers, I was able to get 2 bids. Other companies either will not return my calls or withdrew from giving me a price for the work attached. I recommend that we go with Red's Lawn Care that did the work in the past.

Companies that were contacted:

Hill Lawn Care

Perma Green

Green Lawn

Deluxe Lawn Care

Beli Landscaping

Congleton Landscaping

S. Hills Landscaping

Parks Department

  
T.J. Conroy

# Landscaping

## Locations for landscape contracting:

- 1801 Dormont Avenue (front of swimming pool building)- Clean-up in beds, lay 18 yds. of black mulch, plant 6 flats of seasonal flowers, keep weeded.
- 1444 Hillsdale Avenue (Fire dept.)- Clean-up beds, lay 6 yds. of black mulch, cut grass 26 times/season, keep bushes trimmed and maintained, keep weeded.
- Dormont Borough Building- Clean-up beds, lay 40 yds. of black mulch, edge beds where needed, cut grass 26 times/ season, keep bushes trimmed and maintained, keep weeded.
- Espy Parking lot- Cut grass 26 times/season, trim fence line 4 times during the season.
- Glenmore Lot- Cut grass 26 times/season.
- Annex Avenue- Cut grass 26 times/season, maintain bushes.
- Passive Park- Cut grass 26 times/season, lay 4 yds. of black mulch for around trees, plant seasonal flowers.
- Biltmore Parking Lot- Clean-up beds, lay 18 yds. of black mulch, keep weeded.

## TJ Conroy

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**From:** Gerry Bell [belllandscaping@msn.com]

**Sent:** Wednesday, March 18, 2015 10:49 AM

**To:** TJ Conroy

**Subject:** Quote

T.J.

It was good meeting with you, however, after reviewing my business commitments for the 2015 season, I will have to withdraw from bidding the township work at this time.

I apologize for any inconvenience.

Sincerely,

Gerry Bell

Bell Landscaping

Gerry Bell

412-287-0615 cell

412-561-1212 office

**South Hills Landscaping & Excavating, Inc.**

400 Castleview Road  
Pittsburgh, PA 15234 US  
(412) 341-8804  
darren@southhillslandscaping.com  
www.southhillslandscaping.com

ADDRESS  
TJ Conroy  
Dormont Borough  
1444 Hillsdale Ave.  
Pittsburgh, PA 15216

ESTIMATE #      DATE      EXPIRATION DATE  
1183              03/13/2015      04/30/2015

DESCRIPTION	QTY	RATE	TOTAL
<b>Spring clean up</b> 1801 Dormont Ave. / pool Remove all leaves, weeds and debris, haul away Apply Preen to landscape bed Apply approximate 18 yards of dyed mulch to landscape beds Weed beds once a month from April-November Plant 6 flats of flowers, end of May Total cost for all materials and labor:	1	3,000.00	3,000.00
<b>Spring clean up</b> 1444 Hillsdale Ave / Fire Dept Remove all leaves, weeds and debris, haul away Apply Preen to beds Apply 6 yds of mulch to beds Trim bushes once per year, keep beds weeded. Cut grass 26 times (\$40.00 per cut) Total cost for all materials and labor:	1	2,600.00	2,600.00
<b>Spring clean up</b> Dormont Borough Building Remove all leaves, weeds and debris, haul away and apply mulch (\$2000.00) Apply Preen to beds (\$200.00) Apply 40 yds of mulch to beds (\$1600.00) Trim bushes once per year (\$1200.00) Keep beds weeded 8 months (\$100.00 per month) Cut grass 26 times (\$300.00 per cut) Total cost for all materials and labor:	1	13,600.00	13,600.00

DESCRIPTION	QTY	RATE	TOTAL
<b>Landscaping</b>	1	2,800.00	2,800.00
Dormont Borough Building			
Plant 18 Holly bushes between walkway and new brick wall in front of building.			
Plant 12 Holly bushes next to sidewalk by street.			
Apply topsoil, plant fertilizer and dyed mulch.			
Total cost for all materials and labor:			
<b>Grass cutting</b>	26	40.00	1,040.00
Espy Parking Lot			
26 cuts & trimming / weekly			
<b>Grass cutting</b>	26	40.00	1,040.00
Glenmore Lot			
26 cuts & trimming / weekly			
<b>Grass cutting</b>	26	40.00	1,040.00
Annex Avenue			
26 cuts & trimming / weekly			
Spray weed killer along fence line once a month (included in mowing cost)			
<b>Spring clean up</b>	1	3,600.00	3,600.00
Passive Park			
Remove all leaves, weeds and debris, haul away			
Apply Preen to beds			
Apply 4 yds of mulch to beds			
Plant 3 flats of flowers end of may			
Cut grass 26 times (\$100.00 per cut)			
Total cost for all materials and labor:			
<b>Spring clean up</b>	1	3,000.00	3,000.00
Biltmore Parking Lot			
Remove all leaves, weeds and debris, haul away			
Apply Preen to beds			
Apply 18 yds of mulch to beds			
Trim bushes once per year, keep beds weeded monthly & spot spray			
Total cost for all materials and labor:			

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. Your signature authorizes South Hills Landscaping & Excavating, Inc. to complete work as specified.

**TOTAL**

**\$31,720.00**

Return signed copy of estimate along with a non-refundable \$100.00 deposit to secure approximate start date. Deposit will be deducted from the total balance due on invoice. Remaining balance is due upon completion of work.

Accepted By

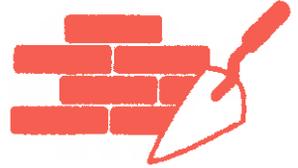
Accepted Date



# Red's Lawn Care & Construction

5001 Curry Road, Pittsburgh PA 15236

Phone (412) 655-4650 • Fax (412) 655-4642



March 3, 2015

Borough of Dormont  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216

**Re: 2015 Landscaping Proposal**

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## **A. Spring Clean Up**

1. Swimming Pool Area
  - a. Remove all Debris from Beds
  - b. Edge all Beds
  - c. Install 18 yards of Dyed Black Mulch
  - d. Purchase and Install Approx. Six Flats of Seasonal Flowers

**LABOR AND MATERIAL: \$ 1,480.00**

2. Borough Building
  - a. Remove all Debris from Beds
  - b. Trim all Shrubs
  - c. Weed all Beds
  - d. Install Approx. 40 yards of Dyed Black Mulch

**LABOR AND MATERIAL: \$ 3,210.00**

3. Passive Park
  - a. Remove all Debris from Beds
  - b. Install Approx. 4 yards of Dyed Black Mulch in Beds and Around Trees
  - c. Purchase and Install Seasonal Flowers

**LABOR AND MATERIAL: \$ 410.00**

4. West Liberty/Biltmore Parking Area
  - a. Remove all Debris
  - b. Weed all Beds
  - c. Install Approx. 18 yards of Dyed Black Mulch

**LABOR AND MATERIAL: \$ 1,710.00**

**B. Grass Cutting**

1. Cut all Areas as Discussed with Park Superintendant
2. Weed Whack all Areas
3. Blow Clippings from all Hard Surfaces
4. Approx. 26 Cuts per Season

**PRICE PER CUT: \$ 225.00**  
**PER SEASON: \$ 5,860.00**

**C. Weeding**

1. Weed and Spray all Beds in above Mentioned Areas  
on a Monthly Basis

**PER SEASON: \$ 1,140.00**

**OVERALL TOTAL: \$ 13,810.00**

\_\_\_\_\_  
**Borough of Dormont**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Red's Landscaping & Construction**

**Date:** \_\_\_\_\_



4559 Peoples Road  
Pittsburgh, PA 15237

Home Improvement Contractors Registration #: PA002055

[www.jasauerco.com](http://www.jasauerco.com)

<b>PITTSBURGH</b> 412-931-7200	<b>NORTH HILLS</b> 412-487-1134	<b>NORTH PITTSBURGH</b> 724-935-0410	<b>EAST PITTSBURGH</b> 412-521-5277	<b>FAX</b> 412-931-7272
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March 11, 2015

Mr. Bill McCartney  
Dormont Fire Engine House  
1455 Hillsdale Ave.  
Pittsburgh, PA 15216  
Bill Cell 412-215-8070 [Bill.McCartney1@comcast.net](mailto:Bill.McCartney1@comcast.net)

REF: Proposal to replace the boiler that serves the radiant floor heat.  
Proposal #20031579

I propose to furnish and install the following:

1-Burnham Alpine modulating high efficiency gas boiler model ALP105, 105,000 btu  
at 96% efficient

1-Honeywell programmable thermostat.

1-Circulating water pump.

1-New expansion tank, water feed valve and a new secondary low water cut off safety  
switch.

1-Power wire safety switch and final wiring connections to the new unit. The power wiring  
feeding the boiler will be reused.

-Fuel gas piping from the existing gas line to the new unit. This will include a new shut off  
valve.

-The existing metal flue pipe will be removed and a new PVC flue pipe will be installed.

-The existing Spirovent air separators will be cleaned and checked.

-All City HVAC permits as required.

-Remove and haul away old unit as per EPA guidelines.

*For the sum of \$6970.00. Pricing good for 30 days.*

Warranties and Maintenance:

1. New equipment comes with a 10 year heat exchanger parts warranty.
2. Labor and workmanship warranty is one year.

**Tony Caruso**

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**From:** michael carr <mcarr@emersonswan.com>  
**Sent:** Friday, February 13, 2015 9:03 AM  
**To:** tcaruso@carusoac.com  
**Cc:** Brandon Farster  
**Subject:** Dormont Fire Station

Tony,

## *New Boiler for Fire Garage*

As a result of the site visit to the Dormont Fire Station and after a review of the original drawings I have come to the conclusion that the circulator for the radiant floor heat is undersized based upon the drawings and the design conditions as specified in the drawings it has been determined that the circulator needs to be able to achieve 6.6 Gallons Per Minute @ 23.9 Total Dynamic Head. The size of this circulator was determined by a design scenario of 6 loops of 1/2" tubing in the floor at an average length of 500' per loop. The length of the loops was determined by the size of the radiant heat zone in square footage along with the specified loop spacing in the drawings of 12" on center. In order to give the pump curve an appropriate range the I ran the design at a 30 degree delta T, as opposed to the standard 20 degree delta T. The reason for this is because the average loop length of 1/2" tubing in the floor should never exceed 300'. When you add length the size of the circulator will need to be increased. The Taco 0013FIFC will meet the conditions as designed where the B&G 100 Series is too small only being able to achieve roughly 8' of total dynamic head when operating at 6.6 gallons per minute.

Also, with regards to the boiler, I do believe it to be the appropriate size, however I do believe there should be a primary and secondary loop. The primary loop will be dedicated to the boiler and the secondary loop dedicated to the system. This will protect the boiler and give you an opportunity to mix the water temperature down for the radiant zone. When working in this scenario it is normally best to use a high efficiency condensing boiler as opposed to a standard boiler. The reason being is that with the condensing boiler it welcomes cold water on the return of the boiler, because when the boiler is condensing it is running at its highest efficiency. In most scenarios where a high efficiency boiler is added to the system along with outdoor reset, savings in gas usage could exceed 28% in most applications. Because radiant floor heat is ran at a low temperature, the ideal boiler for the application is a high efficiency condensing boiler. The high efficiency boiler will also give you more system control directly through the boilers on board control.

Please let me know if there are any other questions and I will do my best answer.

Thanks and all the best.

**Michael Carr**  
**Emerson Swan - Regional Sales Manager**  
**4482 Steubenville Pike**  
**Pittsburgh, PA 15205**  
**P: 412-922-2630 x 101 / F: 412-921-7695**  
**C: 814-243-2649 / Email: [mcarr@emersonswan.com](mailto:mcarr@emersonswan.com)**  
**[www.emersonswan.com](http://www.emersonswan.com)**

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# CARUSO HEATING & AIR CONDITIONING, INC.

98 McNeilly Road

Pittsburgh, PA 15226

Phone # (412)882-6080

Fax # (412)882-8205

Web Site: [www.carusoac.com](http://www.carusoac.com)

## Proposal

PA HOME IMPROVEMENT  
REGISTRATION #PA009052

### ESTIMATE FOR:

Borough of Dormont  
1444 Hillsdale Ave.  
Dormont, PA 15216  
RE: Dormont VFD Fire Engine House/Garage  
1455 Hillsdale Ave.

Date

2/15/2015

DESCRIPTION	QTY	COST	TOTAL
<p>We propose to furnish and install a new HTP, model EFT-140W up to 94% efficient, 140,000 BTU, hot water condensing heating boiler to replace the boiler for the radiant floor heating system at the Dormont VFD at 1455 Hillsdale Avenue for the Fire Engine House / Garage. Work includes installation of new boiler, installation of a "secondary loop" and a secondary water circulating pump, connections as needed to existing supply and return piping, new thermal expansion tank, new boiler will be sidewall vented and start up and testing of new system.</p> <p>NOTE: HTP parts are warranted for five (5) years, heat exchanger for ten (10) and labor is warranted for one (1) year.</p>	1	7,590.00	7,590.00
<p>This estimate is good for 30 days. If it meets with your approval, please sign and return.</p>	<b>TOTAL</b>		<b>\$7,590.00</b>

SIGNATURE \_\_\_\_\_