



BOROUGH OF DORMONT

1444 HILLSDALE AVE
PITTSBURGH, PA 15216-2019
(412) 561-8900
FAX (412) 561-7805
www.boro.dormont.pa.us

INTERIM MANAGER
REBECCA BRADLEY

MAYOR
PHIL ROSS

SOLICITOR
DODARO MATTA & CAMBEST

MEMBERS OF COUNCIL
WILLARD MCCARTNEY, PRESIDENT
JOAN HODSIN, VICE PRESIDENT
YVONNE COSTANZO
JEFF FABUS
DREW LEHMAN
JOHN MAGGIO
VALERIE MARTINO

REGULAR BUSINESS MEETING DORMONT BOROUGH COUNCIL JUNE 1, 2015

DRAFT

1. Executive Session – 6:30 PM
 - ° Personnel Matter(s)
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
6. Comments from the Mayor
7. Council Committee Reports
8. Council President's Report
9. Borough Manager's Report
10. Consent Agenda
 - A. Motion to approve the written report of the Solicitor.
 - B. Motion to approve the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the May 4, 2015 Council Business Meeting.
 - D. Motion to approve the Warrant list for May 2015.
 - E. Motion to approve the request of the Tax Collector for exoneration from the collection of 2014 real estate taxes in the amount of \$124,877.02 which have been turned over to Jordan Tax Service for delinquent collection.
 - F. Motion to accept the recommendation of the Engineer to make the final payment to East Coast Paving for the 2014 Paving Project (punch list items complete) in the amount of \$_____ (waiting on final dollar amount, approximately \$5,500).
 - G. Motion to accept the recommendation of the Road Superintendent to apply for LED light conversion through the Duquesne Light Pilot program for ten lights on Potomac Avenue beginning at the tracks and heading towards the Borough boundary line.



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- H. Motion to approving the repair of the air conditioner unit at the Recreation Center at a cost of \$_____ (waiting on final dollar amount, approximately \$3,500 – Carusso).
- I. Motion to accept the recommendation of the Recreation Director to use the food truck provided by Keystone Oaks for the Summer Lunch Program instead of the Allegheny County delivery.
- J. Motion to accept the recommendation of the Recreation Director enter into a contract with Ruff Creek Band for a performance at Dormont Day at a cost of \$1,200.00.

11. Action Items:

- A. **Resolution #8-2015 amending and consolidating the Schedule of Fees Resolutions.** – Finance and Legal Committee – Onnie Costanzo, Chairperson

12. Discussion Items:

- A. Presentation by the Adhoc Citizens' Stormwater Management Committee – Stormwater Authority
- B. Review of April Financial Statement.

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 05/02/2015 FOR TAX YEAR 2015
FOR THE PERIOD: 04/01/2015 TO 04/30/2015

<u>A. COLLECTIONS</u>	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
Balance Collectable	2,745,008.10	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	1,544.63	.00	.00
Total Collectable	2,743,463.47	.00	.00
LESS: Face Collected for the Period	1,398,088.80	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	<u>1,345,374.67</u>	<u>.00</u>	<u>.00</u>

B. RECONCILIATION OF CASH COLLECTED

Face Amount of Collections	1,398,088.80	.00	.00
Plus: Penalties	.00	.00	.00
Less: Discounts	30,962.45	.00	.00
Total Cash Collected per Column	1,367,126.35	.00	.00

TOTAL CASH COLLECTED

1,367,126.35

C. PAYMENT OF TAXES

Amount Remitted During the Period (SEE ATTACHED SCHEDULE)	1,367,126.35
Amount Paid with this Report Applicable to this Reporting Period	.00

TOTAL REMITTED THIS PERIOD

1,367,126.35

List Other Credit Adjustments (SEE ATTACHED SCHEDULE) 1,544.63

Interest Earnings (if applicable) .00

<u>TAXING DISTRICT USE (OPTIONAL)</u>	
Carryover from Previous Period	\$ _____
Amount Collected this Period	\$ _____
Less Amount Paid this Period	\$ _____
Ending Balance	\$ _____

Tax Collector

Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 05/02/2015 FOR TAX YEAR 2015
FOR THE PERIOD: 04/01/2015 TO 04/30/2015

SUPPORTING SCHEDULE FOR PAYMENT OF TAXES

DEPOSIT DATE	REAL ESTATE COLLECTED	PER CAPITA COLLECTED	TOTAL COLLECTED
04/01/2015	16,895.46	.00	16,895.46
04/02/2015	17,845.19	.00	17,845.19
04/03/2015	15,786.94	.00	15,786.94
04/04/2015	14,215.37	.00	14,215.37
04/05/2015	18,269.51	.00	18,269.51
04/06/2015	38,801.27	.00	38,801.27
04/07/2015	9,050.20	.00	9,050.20
04/08/2015	34,735.56	.00	34,735.56
04/09/2015	26,816.38	.00	26,816.38
04/10/2015	38,810.25	.00	38,810.25
04/11/2015	11,287.75	.00	11,287.75
04/12/2015	27,354.49	.00	27,354.49
04/13/2015	33,874.53	.00	33,874.53
04/14/2015	37,582.45	.00	37,582.45
04/15/2015	29,586.71	.00	29,586.71
04/16/2015	31,317.64	.00	31,317.64
04/17/2015	58,162.18	.00	58,162.18
04/18/2015	8,754.28	.00	8,754.28
04/19/2015	44,752.07	.00	44,752.07
04/20/2015	48,777.11	.00	48,777.11
04/21/2015	17,383.51	.00	17,383.51
04/22/2015	55,860.05	.00	55,860.05
04/23/2015	60,473.93	.00	60,473.93
04/24/2015	63,148.59	.00	63,148.59
04/25/2015	38,123.00	.00	38,123.00
04/26/2015	256,421.60	.00	256,421.60
04/27/2015	107,454.13	.00	107,454.13
04/28/2015	47,968.80	.00	47,968.80
04/29/2015	72,017.14	.00	72,017.14
04/30/2015	85,600.26	.00	85,600.26
** TOTAL:	1,367,126.35	.00	1,367,126.35

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 05/02/2015 FOR TAX YEAR 2015
FOR THE PERIOD: 04/01/2015 TO 04/30/2015

SUPPORTING SCHEDULE FOR ASSESSMENT ADJUSTMENTS

PARCEL NO.	OWNER NAME	NET CHANGE VALUATION	NET TAX CHANGE
0063-G-00206-0000-00	PELINO EUGENE	67,900-	609.06-
0063-H-00264-0000-00	EQUITY TRUST COMPANY CUSTODIAN	29,200-	261.92-
0098-A-00023-0000-00	GAUL FRANCIS J JR	37,100-	332.79-
0098-L-00397-0000-00	SIMON MARC ALLAN	38,000-	340.86-
* TOTAL ADDITIONS: 0		0	.00
* TOTAL DELETIONS: 4		172,200-	1,544.63-
* TOTAL EXONERATIONS: 0		0	.00
** TOTAL CREDITS:			1,544.63-
** TOTAL EXEMPTION ADJUSTMENTS:			.00

Tax Collector's Monthly Report to Taxing Districts

For the Month of April, 2015

Dorchester Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	2,745,008.80			
2A. Additions: During the Month (*)	00			
2B. Deductions: Credits During the Month - (from line 17)	1,174,667			
3. Total Collectable	2,745,008.80			
4. Less: Face Collections for the Month	1,174,667			
5. Less: Deletions from the List (*)	00			
6. Less: Exonerations (*)	00			
7. Less: Liens/Non-Lienable Installments (*)	00			
8. Balance Collectable - End of Month	1,345,194.87			
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	1,345,194.87			
10. Plus: Penalties	00			
11. Less: Discounts	20,910.45			
12. Total Cash Collected per Column	A. 1,174,266.32	B.	C.	D.
13. Total Cash Collected - (12A + 12B + 12C + 12D)	1,174,266.32			4,589,266.32

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

DORMONT VOLUNTEER FIRE DEPARTMENT

MONTHLY ALARM SUMMARY

<u>MONTH YEAR</u>	<u>TOTAL ALARMS</u>	<u>TOTAL DRILLS</u>	<u>TOTAL DAMAGES</u>
April 2015			
04/01/2015	314 Washington Rd.	APT Fire (MA)	None
04/02/2015	2885 West Liberty Ave	Fire Alarm	None
04/02/2015	1690 Hillsdale Ave	Odor in house	None
04/03/2015	2907 Voelkel Ave	Fire Alarm	None
04/03/2015	2907 Voelkel Ave.	Fire Alarm	None
04/04/2015	728 Roselawn Ave.	Structure Fire (MA)	None
04/05/2015	728 Roselawn Ave.	False Alarm (MA)	None
04/07/2015	1562 McFarland Rd.	Co Alarm	None
04/07/2015	1420 Potomac Avenue	Fire Alarm	None
04/07/2015	2804 Broadway Ave.	Odor in house	None
04/08/2015	1141 Tennessee Ave.	False Alarm	None
04/09/2015	1141 Tennessee Ave.	False Alarm	None
04/09/2015	1141 Tennessee Ave.	False Alarm	None
04/09/2015	1414 Biltmore Ave.	Rail Car Fire	None
04/09/2015	321 Beverly Rd.	Structure Fire (MA)	None
04/10/2015	1644 Cochran Rd.	Structure Fire(MA)	None
04/10/2015	W.Liberty/Potomac	Vehicle Crash	None
04/10/2015	W.Liberty/Pioneer	Vehicle Crash	None
04/12/2015	550 Overlook Dr.	House Fire (MA)	None
04/13/2015	135 Hoover St.	Kitchen Fire (MA)	None
04/14/2015	985 Osage Drive	House Fire (MA)	None
04/17/2015	196 Ormsby Ave.	Structure Fire (MA)	None
04/18/2015	1459 Kelton Ave.	Controlled Burn	None
04/20/2015	1507 Dormont Ave.	False Alarm	None
04/20/2015	799 Chalmers Ave.	Structure Fire (MA)	None
04/23/2015	1697 Potomac Ave.	Washer Motor	None
04/26/2015	1537 Washington Rd.	Smoke In Structure (MA)	None
04/26/2015	1431 Grandin Ave.	Fire Alarm	None
04/27/2015	3241 Wainbell Ave.	Co Alarm	None

DORMONT VOLUNTEER FIRE DEPARTMENT

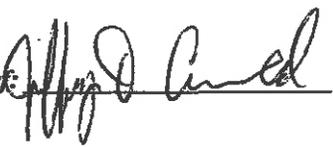
MONTHLY SUMMARY REPORT

April 2015

<i>Total Alarms</i>	30
<i>Drills.</i>	2
<i>False Alarms.</i>	9
<i>Alarms in House</i>	8
<i>Alarms in Buildings.</i>	10
<i>Mutual Aid (Given to other Departments)</i>	11
<i>Alarms Involving Automobiles and Trucks.</i>	2
<i>Alarms Involving Brush, Rubbish, Misc.</i>	0
<i>Day Alarms 06:00 AM. To 1800 Hrs.</i>	16
<i>Night Alarms 1800 Hrs.. To 06:00 AM.</i>	14
<i>Total Number of Volunteers at Alarms.</i>	126
<i>Total Number of Volunteers at Drills</i>	25
<i>Total Number of Career Staff at Alarms</i>	42
<i>Total Number of Career Staff at Drills</i>	4
<i>Estimated Value of Property Involved in Fires</i>	0
<i>Estimated Property Lost Due to Fire</i>	0
<i>Single Largest Loss</i>	0
<i>Monthly Stipend</i>	\$ 1,343.00

**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS
MUTUAL AID GIVEN OR RECEIVED**

- 15-000082 Dormont Fire Assist Mt. Lebanon Fire
- 15-000088 Dormont Fire Assist Mt. Lebanon Fire
- 15-000089 Dormont Fire Assist Mt. Lebanon Fire
- 15-000097 Dormont Fire Assist Mt. Lebanon Fire
- 15-000098 Dormont Fire Assist Mt. Lebanon Fire
- 15-000101 Dormont Fire Assist Mt. Lebanon Fire
- 15-000102 Dormont Fire Assist Glendale Fire
- 15-000103 Dormont Fire Assist Mt. Lebanon Fire
- 15-000104 Dormont Fire Assist Mt. Oliver Fire
- 15-000107 Dormont Fire Assist Mt. Lebanon Fire
- 15-000109 Dormont Fire Assist Mt. Lebanon Fire.

Dormont Fire Chief: 

Date: April 2015



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00 PM

Personnel Matter

Contract Issue

REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL HELD ON MONDAY, MAY 4, 2015 7:00PM IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS

Council President McCartney called the Meeting of the Dormont Borough Council to order at 7:00PM

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

Onnie Costanzo, Jeff Fabus, Drew Lehman, John Maggio, Val Martino, Bill McCartney

Also present: Rebecca Bradley, Interim Manager
John Rushford, Borough Solicitor
Mayor Phil Ross
Connor Tokarsky, Junior Council Member
Wayne McVicar, Borough Engineer

REGISTERED COMMENTS FROM THE PUBLIC

Ms. June Koury, 2956 Voelkel Avenue RE: Handicap parking space in front of her home.

MAHER DUESSEL PRESENTATION OF 2014 DCED AUDIT OF FINANCIAL STATEMENTS

Public Comment: None.

Council Discussion: Costanzo asked a question about liabilities.

Maggio had a question about expenditures exceeding revenues.

COMMENTS FROM THE MAYOR

The Mayor read a proclamation recognizing and congratulating Keystone Oaks School District on their 50th Anniversary.

Ross informed that he will present Dominic Richard Costantini of 1435 Kelton Avenue the 2015 Mayoral Award and a check for \$200.00 for Community Service tomorrow.

COUNCIL COMMITTEE REPORTS

Finance and Legal: Costanzo reserved her comments for the Discussion Items.

Community Affairs/Recreation: Fabus stated that Saturday, May 9 is the 4th Anniversary of the Hollywood Theater. The Dormont DASH is Saturday, May 23rd at 8:30 am. The Farmer's Market starts Monday, June 1st in the new Biltmore Parking lot. There is one opening on the Recreation Board.

Property, Supplies and Planning: Martino briefed on the Planning Commission Meeting and the discussion about Passive Park. The Commission is going to meet with the Main Street, Dig Dormont and the Western Pennsylvania Conservancy on Wednesday, May 6th at 6:30PM in the Council Chambers. The Planning Commission is also working on the rewrite of the Zoning Code and will come to council regarding a timeline.

Public Safety/Service: Nothing, Hodson not present.

COUNCIL PRESIDENT REPORT

McCartney briefed on a Grant for the TOD, item J under the Consent Agenda.

McCartney also discussed issues with the PennDot traffic signals on West Liberty Avenue after the resurfacing in 2010. There will be a meeting with Representative Dan Miller, PennDot, several council members and George Pitcher of the Traffic and Parking Planning Commission.

McCartney informed that the Borough won an award for Local Government Excellence for the partnership between the borough and residents regarding stormwater education. McCartney briefed on stormwater and the consent decree.

McVicar gave a presentation on stormwater and the consent decree.

BOROUGH MANAGER'S REPORT

Bradley briefed on stormwater.

Bradley briefed on the two Zoning Hearing Board meetings in April regarding the Guardian Storage project.

Motion by Maggio to have a monthly Agenda meeting.
Motion dies for lack of a second.

Michael Moher, 1201 Illinois Avenue RE: Zoning regulations concerning special exceptions.

CONSENT AGENDA

Motion by Costanzo, second by Martino to accept Consent Agenda Items A, B, C, D, E, F, G, H, I, J, K, L (A. Motion to accept the written report of the Borough Solicitor, B. Motion to approve the written reports of Borough Officials, C. Motion to approve the Minutes of the April 6, 2015 Council Business Meeting, D. Motion to approve the Minutes of the April 14, 2015 Special Council Meeting, E. Motion to approve the Warrant List for March, 2015, F. Motion accepting the recommendation of the engineer to

authorize Payment #1 to Insight Pipe Contracting, L.P., in the amount of \$32,875.20 for the cured in place (CIPP) manhole lining project, G. Motion accepting the recommendation of the Engineer to authorize the emergency repair contract with Niando for 5th Alley in the amount of \$24,935.50, H. Motion to accept the recommendation of the Recreation and Community Affairs Director to temporarily employ employee Patty Costantini and Tracy Zange in the position of cashier at an hourly rate of \$7.25 effective May 5, 2015 and Brittany Conway as Camp Director at an hourly rate of \$10.00 effective April 10, 2015, I. Motion to accept Mr. Schneider's recommendation for temporary seasonal employment for the Street Department as follows: Mr. Ian McFarland, Mr. Cody Alward and Mr. Jacob Legge. All employees to receive an hourly rate of \$10.50, J. Motion to adopt Resolution 4-2015 authorizing the filing of an application for grant fund with Redevelopment Authority of Allegheny County for the TOD, K. Motion to adopt Resolution 5-2015 approving a Compensatory Time Policy for exempt Full time Borough administrative employees, L. Motion appointment Onnie Costanzo as Delegate to the Allegheny County Southwest Tax Collection Committee).

Motion carried 6-0.

ACTION ITEMS

McCartney OPENED the Public Hearing.

Monica Dahlkemper, Code Enforcement Officer, gave a presentation on the condition of the property at 1470 Dormont Avenue.

Lehman asked if there is any money owed on the property.

Dahlkemper stated that the County shows nothing being owed; the owners informed that there is a \$30,000 lien on the property.

Rushford informed that the property would have a lien placed on it in that amount. If there is any type of action on the property such as refinancing or financing the amount would be paid in full to the Borough. Taxes would be satisfied before a sale of the property. Once this hearing is completed, there will be a notice sent out indicating the hearing was held. Assuming that Council would approve the condemnation, the lien holders would be notified and it would be placed on a demo list until funds become available.

Mark Mlinarich, 1472 Dormont Avenue RE: Mlinarich stated that this has been an ongoing problem with vandalism; it's a fire hazard and now dumping is occurring. Mlinarich asked that Council get a resolution on this to have it taken care of.

Fabus asked Mlinarich if he knew who was dumping on the property.

Mlinarich is not aware who is dumping the tires and vandalizing.

Fabus informed Mlinarich to contact the police if he witnesses anyone dumping or vandalizing the property; call 911.

Ben Fish, 1466 Dormont Avenue RE: Fish informed that he experienced rodent issues in his home during the winter months and he believes they're coming from the property at 1470. Fish stated that there is a serious bamboo issue that he has to deal with every spring and commented on the dumping. Fish informed that he called the Borough countless times last year and begged them to cut the grass. The owner has never been to the property in the 3 years that Fish has lived at his address.

Maggio asked when the owner attended court.

Dahlkemper informed that court was held on January 29th and there were no fines placed; the own agreed to keep the outside clean.

Mayor Ross briefed on the property that was demolished on Tennessee Avenue because it was falling down due to poor conditions. Ross asked if we could do the same with this property.

Dahlkemper informed that there was not an engineer's report done on the property at 1470 Dormont Avenue.

Rushford believes that since the property is on the condemnation list tonight that it will not be necessary for the Borough to have it demolished like they did on Tennessee Avenue.

McCartney asked if anyone else would like to speak about the condemnation of 1470 Dormont Avenue.

McCartney CLOSED the Public Hearing.

Rushford informed that the mortgage is with the Mega Federal Credit Union and it is a line of credit. They sued on a complaint and mortgage foreclosure in 2012. The total amount is \$37,522.00 with interest and penalties.

A. Motion by Costanzo, second by Lehman to accept the recommendation of the Code Enforcement Officer to condemn the property at 1470 Dormont Avenue.

Public Comment: None.

Council Discussion: None.

Motion carried 6-0.

B. Motion by Fabus to approve Resolution 6-2015 amending the schedule of fees to increase the daily pool pass rate for nonresidents and to add a rate for special needs children attending day camp. Kristin Hullihen, Recreation Director, gave an explanation of the fees.

Public Comment: None.

Council Discussion: None.

Motion by Maggio, second by Lehman to split the above motion into two separate resolutions.

Roll call: Costanzo, No; Fabus, No; McCartney, Yes; Lehman, Yes; Maggio, Yes; Martino, Yes. Motion carried 4-2.

Motion by McCartney, second by Costanzo to approve Resolution 6-2015 amending the schedule of fees to increase the daily rate for nonresidents.

Roll call: Costanzo, Yes; Fabus, Yes; McCartney, Yes; Lehman, Yes; Maggio, No; Martino, Yes. Motion carried 5-1.

Motion by McCartney, second by Costanzo to approve Resolution 7-2015 to add a rate for special needs children attending day camp.

Motion carried 6-0.

C. Motion by Costanzo, second by Fabus to appoint Valorie Sherman to the position of Treasurer.

Public Comment: None.

Council Discussion: Bradley listed the duties of the Treasurer as stated in the Borough Code.

Costanzo informed that the Treasurer gets paid \$100 per month.

Lehman asked if there is a background check done when appointing a Treasurer.

Rushford informed that the position is bonded.

Motion carried 6-0.

DISCUSSION ITEMS

Bradley stated that there was a Special Meeting on April 14 to discuss the 2014 and 2015 budgets.

Costanzo informed that she sat down with Bradley and discussed the 2015 budget; they went through every line item. There are three variables: the three DEP letters, repair of the PennDot Traffic Lights and the sale of the Conservatorship property on Dormont Avenue.

Bradley discussed a Corrective Action Plan for the 2015 Budget.

Bradley briefed on the Plans Examiners Inc. Agreement for building inspection services; third party inspectors. Discussed possibly switching to Code Sys; the borough would keep 20% of the building permit fee.

Shawn Cusik, President of Superior Properties Group RE: Building permit fees and timeline.

Martino explained the request from the Planning Commission for direction on the proposed Zoning Ordinance amendment:

- 1) Timeline for adoption
- 2) Need for a planning consultant
- 3) Band-Aid list – working with Towne Center
- 4) Use of parameters of Comprehensive Plan; contact the group that put it together

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Cassie Kanick, 1426 Alabama Avenue RE: Traffic problems on Alabama Avenue.

Michael Moher, 1201 Illinois Avenue RE: Revitalization projects, graffiti on mailboxes.

Bob Hutchison, 1332 Illinois Avenue RE: Losing population in Dormont.

Gina DiGregory, widow of Tom DiGregory RE: Would like to know where her money is from her deceased husband, previous Borough employee.

Fabus gave an update on the Manager search.

McCartney informed there was an Executive Session to discuss a personnel matter and contractual grievance issue.

ANNOUNCEMENTS

Costanzo informed that there will be a Finance and Legal Committee meeting on Monday, May 18th to discuss a policy concerning interest and penalty on late sewage/garbage bills.

Fabus briefed on the Main Street Scavenger Hunt; excellent turnout.

ADJOURNMENT

Motion by Fabus, second by Martino to Adjourn.



Memo

To: Rebecca Bradley
From: Harvey Lieberman
Date: May 12, 2015
Re: Request for Exoneration

I am requesting that council exonerate me for the 2014 uncollected taxes in the amount of \$124,877.02.

Harvey Lieberman



BOROUGH OF DORMONT

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VALERIE MARTINO

MEMORANDUM

Date: May 22, 2015

To: Rebecca Bradley, Interim Borough Manager

From: Kristin Hullihen, Recreation and Community Affairs Director

Subject: 2015 Summer Free Lunch Program

I was approached by Keystone Oaks about using their Free Lunch Program instead of going through the county. KO is offering this program in both Greentree and Castle Shannon. They'd like to offer it in Dormont as well.

In the past, Dormont has offered the Free Lunch Program through Allegheny County. I spoke with the County and if we decide not to participate in their Free Lunch Program this year, we will remain on the mailing list and have the option to participate next year. I spoke with Kevin Lloyd at Keystone Oaks. The program they are offering is very similar to what the County offers. They will be preparing the food at a Keystone Oaks School. They will have vans with coolers to transport the food once it is prepared.

If we agreed to have the Recreation Center/Pool Parking Lot serve as a site in Dormont, they would come down to the parking lot at 11:45 AM and park there until 12:30 PM. In nice weather, they would set up shop in the parking lot, only taking one or two parking spaces. In inclement weather, he asked if they could serve from the Recreation Center. Since this is where we offered it in prior years, it should not be a problem.

This would also help out with our staffing for Day Camp. In years past, we have had to send two counselors to training for serving the food. It also includes a lot of daily paperwork, a counselor has to be in the Recreation Center to receive the food between 9:00 AM and 10:00 AM, and they had to remain in the Recreation Center from 11:00 AM to 1:00 PM to serve the food, no matter how many people were showing up. If we offered this program, our Counselors could just focus on the campers, and our Director would not have to be included in the 1 counselor to 10 camper ratio.

This program will be advertised and any child under the age of 18 is eligible for a free meal. They just have to show up and sign their name, no identification necessary. If we decide to participate, I would speak with Judy's Concessions. This program was offered before, but it will be more visible because it will be in the parking lot. We would keep it on the opposite side of the lot from Judy's.

This program will fall under the General Liability of the Keystone Oaks School District.

I am suggesting that we try out the program that is being offered through the Keystone Oaks School District for the 2015 season.



1030 Orchard Street
California, PA 15419

Contact: Barry Gray cell 724-747-1456, home 724-938-8536 or barry@ruffcreek.com
Website: www.ruffcreek.com

Contract # _____

Date: May 8, 2015

CONTRACT/AGREEMENT

To: Kristin Hullihen Borough of Dormont 1444 Hillsdale Ave. Suite 10 Pittsburgh Pa 15216 _____

For: Dormont Days _____

Name/Address/Place of Engagement: _____

Date(s) of Engagement: July 4th 2015 _____

Hours of Engagement: 7:30 - 9:30 _____

Band will report at: 6:00pm _____

Total Fee Due: \$1,200.00 _____

Deposit required: _____

Balance payable Cash or check: Ruff Creek Inc.

Special provisions: 1 case of bottled water, three 20 amp dedicated circuits or a panel available to put in a 50 amp breaker, covered stage required with hard floor surface, size at least 20x20

The undersigned band shall not be responsible for non-performance due to serious illness, acts of God or other causes beyond control.

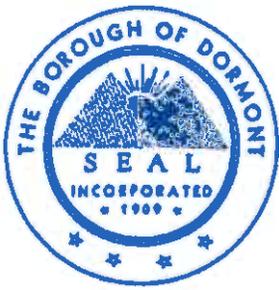
The parties agree that this agreement is made and subject to the laws of the state of Pennsylvania, Ohio and West Virginia and may be enforced in an appropriate court of law in the said states. The person signed as leader, manager, or representative of the band, represents that he/she is under no minor disability and that he has legal capacity to contract and do business for the band.

Ruff Creek reserves the right to substitute players in the event of illness or emergency. (if Purchaser cancels show under 30 days prior to event, half of the fee is due to be paid to Ruff Creek)

Signing of this contract or allowing the entertainers to work the first night is construed as acceptance of the terms of this contract even if not signed by employer. We acknowledge and confirm that we have read and approve the terms and conditions set forth in this contract.

Purchaser: _____ Date: _____

Ruff Creek Representative: Barry Gray _____ Date: 5/8/15



BOROUGH OF DORMONT

RESOLUTION 08 -2015

A RESOLUTION OF THE BOROUGH OF DORMONT, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING AND RECONSOLIDATING THE BOROUGH OF DORMONT SCHEDULE OF FEES, RESOLUTION 21-2014; REMOVING THE FEE FOR GARBAGE NO LIEN LETTERS, ADDING A FEE FOR OCCUPANCY PERMITS, ADDING A FEE FOR CHILDREN WITH SPECIAL HEALTH CARE NEEDS ATTENDING SUMMER DAYCAMP, CHANGING SUMMER DAYCAMP TIMES, REMOVING THE WEDDING PACKAGE AT THE RECREATION CENTER, INCREASING THE DAILY ADMISSION FOR NONRESIDENTS AT THE POOL, REMOVING A FEE FOR ANTIQUE FAIR AND REMOVING BEACH CHAIR RENTALS AT THE POOL.

WHEREAS, the various ordinances and codes of the Borough of Dormont require that fees be established from time to time by the Dormont Borough Council for services, permits and licenses; and

WHEREAS, such fees shall be set at a rate at which the administrative costs of providing such services, permits and licenses are paid through the assessment of such fees;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Dormont, Allegheny County Pennsylvania, in meeting assembled, and it is hereby resolved by the authority of the same, that the schedule of fees attached hereto are hereby adopted.

Said fees shall be effective January 1st, 2015, unless otherwise noted, and shall remain in force until otherwise amended by the Borough Council.

ADOPTED this 1st day of June, 2015

ATTEST:

BOROUGH OF DORMONT



BOROUGH OF DORMONT

RESOLUTION 21-2014 BOROUGH FEE SCHEDULE

A RESOLUTION OF THE BOROUGH OF DORMONT IN THE COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING THE SCHEDULE OF FEES ASSOCIATED WITH BOROUGH SERVICES, PERMITS, AND LICENSES FOR THE YEAR 2015.

WHEREAS, the various ordinances and codes of the Borough of Dormont require that fees be established from time to time by the Dormont Borough Council for services, permits and licenses; and

WHEREAS, such fees shall be set at a rate at which the administrative costs of providing such services, permits and licenses are paid through the assessment of such fees;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Dormont, Allegheny County Pennsylvania, in meeting assembled, and it is hereby resolved by the authority of the same, that the schedule of fees attached hereto are hereby adopted.

Said fees shall be effective January 1st, 2015, unless otherwise noted, and shall remain in force until otherwise amended by the Borough Council.

ADOPTED this 1st day of December, 2014

ATTEST:

BOROUGH OF DORMONT


Jeffrey Nantel
Borough Manager


Willard McCartney
Council President

Alarm Permits

Burglar	\$ 50.00
Fire	\$ 50.00

Amusement Fees

- (a) Fees - Permanent Amusements. Fees for licenses required for permanent amusements are hereby fixed as follows:
- (1) The conducting of any establishment for the exhibition of theatrical, dramatic or other permanent entertainment shall be Three Hundred Seventy-five Dollars (\$375.00) per year, payable annually in advance.
 - (2) The conducting of permanent dancing school shall be Seventy-five Dollars (\$75.00) per year, payable annually in advance.
 - (3) Public dancing conducted in connection with the furnishing of refreshments in public eating and drinking establishments shall be Three Hundred Seventy-five Dollars (\$375.00) per year or fraction thereof, payable monthly in advance.
- (b) Fees - Amusements Other Than Permanent: Fees for licenses required for exhibition which are not of a permanent nature shall be payable in advance as follows:
- (1) For any opera or concert Twenty-five Dollars (\$25.00) for each performance.
 - (2) For each and every circus, menagerie or exhibition of fete of horsemanship or any combination of the same, the sum of One Hundred Seventy-five (\$175.00) for each period of time not exceeding twenty-four hours.
 - (3) For any public ball or public dance the sum of Twenty-five Dollars (\$25.00) for each such ball or dance.
 - (4) For any other public exhibition, show or performance of a temporary nature coming within this article and not specifically included in this section, Twenty-five Dollars (\$25.00) for each exhibition or performance.
- (c) Fees - Certain Games and Music Devices: Fees for licenses for certain games and music devices shall be paid annually in advance and no license hereunder shall be issued until the license fee therefore shall have been paid to the Borough Office in the amount herein fixed as follows:
- (1) Pool and Billiard Rooms: For each pool or billiard table, One Hundred Dollars (\$100.00) per year.
 - (2) Bowling Alleys: For each alley, Four dollars (\$5.00) per month or Fifty-five dollars (\$55.00) per year.
 - (3) Music Boxes: For each music box, music machine or music device, One Hundred Twenty Dollars (\$120.00) per year.

- (4) Amusement Devices: For each amusement device, machine or instrumentality (except those specifically prohibited by Section 15.18, as amended by Ordinance No. 1269, Section 1) operated by the insertion or tendering of a coin, metal disc or other token, for profit, Seven Hundred Fifty Dollars (\$750.00) per year per device.

Block Party No Fee / Police Department registration required

Borough Street Map \$.50

Building/Electrical/Mechanical – Administrative Fee:

Valuation of Work		Fee
\$	100.00 to 500.99	\$20.00
	501.00 to 1,000.99	25.00
	1,001.00 to 2,000.99	30.00
	2,001.00 to 4,000.00	35.00
	4,001.00 to 6,000.00	40.00
	6,001.00 to 8,000.99	45.00
	8,001.00 to 10,000.99	55.00
	10,001.00 to 12,000.99	65.00
	12,001.00 to 15,000.99	75.00
	15,001.00 to 20,000.99	85.00
	20,001.00 to 25,000.99	95.00
	25,001.00 to 30,000.99	105.00
	30,001.00 to 35,000.99	115.00
	35,001.00 to 40,000.99	125.00
	40,001.00 to 45,000.99	135.00
	45,001.00 to 50,000.99	150.00
	50,001.00 to 100,000.99	add \$5.00 per \$1,000.00 estimated cost
	100,001.00 to 250,000.99	add \$7.50 per \$1,000.00 estimated cost
	Over 250,001.00	add \$10.00 per \$1,000.00 estimated cost

Borough Engineer Review of Plans: \$95.00/hr.

Plan Review and Inspection Fees are determined by the Borough’s Third Party Agency and are provided on the Borough’s Website for review.

Business District Parking Permits

\$75.00/mo Dormant Business Owner, Manager, Employee, or Business District Resident

\$85.00/mo Dormant Resident (non-Business District)

\$95.00/mo Non-Dormant Resident

\$25.00/yr. Landlord Placard - Zone 10

Certified Mail Fee \$ 8.00

Code Books - Borough of Dormont \$ 150.00

Community Room or Meeting Room Rental (Borough Bldg. lower level)

\$50.00/hour Residents

\$70.00/hour Non-Residents

(+\$100 refundable cleaning deposit)

\$25 Cancellation Fee if cancelling event and not rescheduling – No refunds if cancelled within 72 hours of the event.

Copies \$.25/page

Farmer’s Market \$10.00 / week / Vendor
One week free if (6) weeks confirmed in advance.

Fire Fees

Fire Reports \$20.00
False Alarms: First no charge
False Alarms: 2nd and 3rd \$50.00 each
False Alarms after Third \$225.00 per occurrence

Failure to Notify \$ 150.00 - The Borough shall charge for each False Fire Alarm that was caused by a failure of the Permit Holder, his/her representative, service technician, or contractor to notify the Borough Alarm Receiving Station of work being performed on the system, a test, or a drill at the premises. The charge for this response shall be \$150.00 per occurrence.

Bi-Annual Fire Safety Inspections - Commercial and 4 or more unit Multi-Family properties only - \$100 includes the initial inspection and one re-inspection. There is a \$25 fee for each re-inspection after this.

Damaged/Destroyed/Contaminated Equipment on non-fire calls:

Description	Fee
Firefighter Boots - Leather	\$375.00 per pair
Firefighter Boots - Rubber	\$200.00 per pair
Firefighter Gloves	\$90.00 per pair
Hard Hat	\$30.00 each
Helmet	\$200.00 each
Hose	\$125.00 per 50' section
Portable Radio	\$1,100.00 each
Protective Hood	\$40.00 each
Self-Contained Breathing Apparatus Facepiece	\$400.00 each
Self-Contained Breathing Apparatus less Facepiece	\$4,000.00 each
Turnout Coat	\$1,000.00 each
Turnout Pants	\$800.00 each
Other Damaged/Destroyed/Contaminated Equipment	Actual Replacement Cost

Response Fees for non-fire calls:

Description	Fee
Absorbent Booms	\$10.00 each
Absorbent Pads	\$30.00 per pad
Aerial	\$400.00 per hour
AFFF Foam	\$80.00 per gallon
Air Bags	\$150.00
Barricade Tape	\$15.00 per roll
Can Liners/Trash Bags	\$5.00 each
Chiefs Vehicle	\$150.00 per hour

Meter Rates	\$.75/hour .25/20 min
No Lien Letters		
Municipal	\$	20.00
1 Day or Less – Additional	\$	10.00
2 Days – Additional	\$	5.00
NSF Checks	\$	35.00
Occupancy Permits		
Residential (<i>Two Units or Less</i>)	\$100.00	
Residential (<i>3 or more Units</i>)	\$200.00	
Store Front Rentals	\$115.00	
Commercial & Mixed Use	\$300.00	
Temporary Structure/Use (30 days)	\$100.00	
Park Field Rentals	\$	10.00 per hour
Pavilions		
Large	\$	100.00 RESIDENT
	\$	150.00 NONRESIDENT
<i>Day pass for pool available at \$2.00 per person for use on the day of rental only. (+\$50.00 refundable cleaning deposit)</i>		
Small	\$	50.00 RESIDENT
	\$	75.00 NONRESIDENT (+\$50.00 deposit)
Planning Commission		
Commercial	\$	300.00 + Admin. Fees
Residential	\$	175.00 + Admin. Fees
Police Fee Schedule		
State Accident Report	\$	15.00
All Other Reports	\$	5.00/first page + 2.00/additional page
Fingerprinting	\$	10.00/person
Booting Fee	\$	100.00
Meter Temporary permit	\$	5.00/day/meter
Officer Presence	\$	86.14/officer/hour
Police Car	\$	16.54/car/hour

Recreation Center Rental

M - F between 8am — 5pm
\$300.00 — 4 hrs. (minimum time)
\$60.00 per additional hour
Includes use of meeting equipment, to include
per rental agreement
+ \$100.00 setup/cleaning fee

Evenings & weekends — no equipment provided
\$350.00 — Residents — 10 hrs. (minimum time)
\$400.00 — Non Residents — 10 hrs. (minimum time)
\$60.00 per additional hour
+\$200.00 refundable cleaning fee

- 26 tables and 185 chairs

\$75 Cancellation Fee if cancelling event and not rescheduling — No refunds if cancelled within 30 days of the event.

Recreation Fees

Summer Day Camp Fees:

KOSD Area Residents\$100/week
Non-KOSD Area Resident.....\$150/week
Early Drop Off (8AM-9AM)\$15/week
Late Pick Up (5PM – 6PM)\$15/week
Sibling Discount (applies to each child over 1)\$25
Partial Rate (CSHCN) – KOSD Resident.....\$50
Partial Rate (CSHCN) – Non-KOSD Resident.....\$75

Partial week rates are available for children with special health care needs (CSHCN) when they have a secondary camp or school to attend. The federal Maternal and Child Health Bureau defines children with special health care needs as: “those who have or are at increased risk for a chronic physical, developmental, behavioral, or emotional condition and who also require health and related services of a type or amount beyond that required by children generally”. Partial weeks are defined as five (Monday through Friday) half days of 4 hours or less.

Recycling Stickers Free

Residential Parking Permits

Street Parking Pass: \$10.00/per year (limit 3 per household)
\$5.00 visitor pass

Sanitary Sewer Certificate \$ 25.00 (Good for 90 days)

Sewer Rental Fees (Dormont) \$ 4.50/1,000 gallons
Sewer Tap-In Fees \$150.00
Signs, Temporary \$.50 sq. ft. / \$10.00 minimum

Solicitation Permits \$ 10.00/day
30.00/week
75.00/month
250.00/year

Solid Waste Fees
\$ 160.00/year if paid in full by February 28
\$ 170.00/year if paid in two installments - \$85 due February 28 and \$85 due April 30

Street Fair

	Dormont Residents & Businesses	Non-Residents & Businesses
Early Bird Registration	\$40.00	\$75.00
Registration Fee	\$50.00	\$85.00

Street Opening Fees*

Street	\$ 50.00
Sidewalk	\$ 30.00
	\$ 1.00/foot for each foot over 50 ft.

Subdivision & Land Development
Books \$ 20.00

Subdivision Fees
Minimum \$ 300.00 plus \$30.00/lot

Swimming Pool Rates
*Family Pass: Maximum 5 passes, 2 adult limit, children 18 and under. \$10 each additional child.
*Early Bird Discount: \$25 Off Dormont Resident Family pass April 1 thru May 22, 2015.

Passes – Dormont & KO Families

Resident Child (ages 3-12)	\$ 60.00
Resident Adult (ages 13-64)	\$ 80.00
Resident Senior (65+)	\$ 0
Resident Family	\$ 150.00

Non-Resident Single	\$ 130.00
Non-Resident Family	\$ 275.00
Non-Resident Senior (65+)	\$ 75.00

Lost Passes \$5.00 to replace card

Daily Rates

Resident Junior (ages 3-18)/Seniors (65+)	\$ 4.00
Resident Adult (ages 19-64)	\$ 6.00
Non-Resident Junior (ages 3-18)/Seniors (65+)	\$ 5.00
Non-Resident Adult (ages 19-64)	\$ 7.00

After 6PM: \$ 2.50

Swim Lessons

Swim lessons are provided by Jeff Ellis Management. Links to their schedules and rates are available on the Borough's website.

Rentals:

Pool Party Rental Space	
Residents	\$100.00
Non-Residents	\$125.00
Refundable Security Deposit	\$ 25.00

Tax Certification \$ 30.00

Tax Collector Fees

Duplicate Tax Reprint	\$ 2.00
Tax Memo Reprint	\$ 4.00

Tenant Registration \$ 10.00/unit

Tennis Courts - Instructional Rentals

1-6 days:	\$25 per hour lesson
7-13 days:	\$15 per hour lesson
14+ days:	\$10 per hour lesson

Zoning Books available online at no cost

Zoning Hearing Board

Commercial	\$ 450.00 + Adm. Exp.
Residential	350.00 + Adm. Exp.

Zoning Map \$.25

Zoning Official Review/Inspection \$ 50.00/visit

"Borough employees wishing to rent the facilities are not required to make a security deposit contingent upon their completion of a statement indicating that any damages that occur to the facilities during their rental will be the financial responsibility of the employee."