



## **BOROUGH OF DORMONT**

**1444 Hillsdale Ave.  
Pittsburgh, PA, 15216-2019  
TEL:(412)561-8900  
FAX: (412) 561-7805  
[www.boro.dormont.pa.us](http://www.boro.dormont.pa.us)**

**BOROUGH MANAGER  
BENJAMIN ESTELL**

**MAYOR  
PHILROSS**

**SOLICITOR  
CAFARDI FERGUSON WYRICK WEIS +  
SOTLER LLC**

**MEMBERS OF COUNCIL  
JOHN MAGGIO, PRESIDENT  
DREW LEHMAN, VICE PRESIDENT  
KATE ABEL  
JEFF FABUS  
JOAN HODSON  
ROBERT PALMIERI  
DANIELE VENTRESCA**

**Regular Meeting  
June 6, 2016  
7:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Registered Comments from the Public**
- 5. Committee Reports**
  - A. Finance and Legal**
  - B. Property, Supplies, and Planning**
  - C. Public Safety/Public Service**
  - D. Recreation and Community Affairs**

**6. Comments from the Mayor**

**7. Council President's Report**

**8. Borough Manager's Report**

**9. Consent Agenda**

- a. Motion to Approve Written Report of Solicitor(Requested by Benjamin Estell, Borough Council) -
- b. Motion to Approve Written Reports of Borough Officials(Requested by Benjamin Estell, Borough Council) -
- c. Motion to Approve Minutes of May 2, 2016 Council Meeting(Requested by Benjamin Estell, Borough Council) -
- d. Motion to Approve Warrant List for May 2016(Requested by Benjamin Estell, Borough Council) -
- e. Motion to Appoint Seth Davis to Borough of Dormont Vacancy Board(Requested by Benjamin Estell, Borough Council) -
- f. Motion to Approve 2016 Open Cut Spot Repair Recommendation of Award to NIANDO Construction, Inc.(Requested by Benjamin Estell, Borough Council) -
- g. Motion to Accept Recommendation of the Engineer to Approve Contracting with City of Pittsburgh for Wenzell Avenue Resurfacing at a Cost of \$14,681(Requested by Benjamin Estell, Borough Council) -
- h. Motion to Amend the Borough of Dormont Financial Policies and Procedures Section 2, Authorizing Purchases Up to \$5000 Without Prior Consent of Borough Council.(Requested by Benjamin Estell, Borough Council) -
- i. Motion to Grant Relief of Outstanding Sewer and Trash Fees for 2708 Broadway(Requested by Benjamin Estell, Borough Council) -
- j. Motion to Approve Purchase of Administrative and Police Computer Hardware and Software, Not to Exceed \$13,200, as Budgeted(Requested by Benjamin Estell, Borough Council) -
- k. Dormont Day Band Contract(Requested by Benjamin Estell, Borough Council) -
- l. Motion to Approve Hiring Summer Staff 2016 - Pool Cashiers and Day Camp(Requested by Benjamin Estell, Borough Council) -

**10. Action Items**

**a. Council Discussion**

- 1. Applicants for Traffic and Parking Planning Commission(Requested by Benjamin Estell, Borough Council) -

**b. Public Comment**

**11. Discussion Items**

**12. Citizens' Comments**

**13. Adjournment**



**Borough Council**  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216

**SCHEDULED**

**DEPARTMENT REPORT (ID # 1020)**

DOC ID: 1020

9.a

Meeting: 06/06/16 07:00 PM  
Department: Borough Council  
Category: Report  
Prepared By: Benjamin Ryan Estell  
Initiator: Benjamin Ryan Estell  
Sponsors:

## **Motion to Approve Written Report of Solicitor**



**Borough Council**  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216

**SCHEDULED**

**DEPARTMENT REPORT (ID # 1021)**

DOC ID: 1021

9.b

Meeting: 06/06/16 07:00 PM  
Department: Borough Council  
Category: Report  
Prepared By: Benjamin Ryan Estell  
Initiator: Benjamin Ryan Estell  
Sponsors:

## **Motion to Approve Written Reports of Borough Officials**

**TAXING DISTRICT: BOROUGH OF DORMONT**  
**TAX COLLECTOR'S REPORT TO TAXING DISTRICTS**  
**PREPARED ON: 05/05/2016 FOR TAX YEAR 2016**  
**FOR THE PERIOD: 04/01/2016 TO 04/30/2016**

	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
<b>A. <u>COLLECTIONS</u></b>			
Balance Collectable	3,001,277.41	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	.00	.00	.00
Total Collectable	3,001,277.41	.00	.00
LESS: Face Collected for the Period	2,174,146.05	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<b><u>BALANCE COLLECTABLE - END OF PERIOD</u></b>	<b>827,131.36</b>	<b>.00</b>	<b>.00</b>
<b>B. <u>RECONCILIATION OF CASH COLLECTED</u></b>			
Face Amount of Collections	2,174,146.05	.00	.00
Plus: Penalties	.00	.00	.00
Less: Discounts	52,227.52	.00	.00
Total Cash Collected per Column	2,121,918.53	.00	.00
<b><u>TOTAL CASH COLLECTED</u></b>			<b>2,121,918.53</b>
<b>C. <u>PAYMENT OF TAXES</u></b>			
Amount Remitted During the Period (SEE ATTACHED SCHEDULE)			2,121,918.53
Amount Paid with this Report Applicable to this Reporting Period			.00
<b><u>TOTAL REMITTED THIS PERIOD</u></b>			<b>2,121,918.53</b>
List Other Credit Adjustments (SEE ATTACHED SCHEDULE)			.00
Interest Earnings (if applicable)			.00

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Period	\$ _____
Amount Collected this Period	\$ _____
Less Amount Paid this Period	\$ _____
Ending Balance	\$ _____

\_\_\_\_\_  
**Tax Collector** \_\_\_\_\_  
**Date**

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge the receipt of this report.

Attachment: Fire and Tax Reports May 2016 (1021 : Borough Officials Reports)

**TAXING DISTRICT: BOROUGH OF DORMONT**  
**TAX COLLECTOR'S REPORT TO TAXING DISTRICTS**  
**PREPARED ON: 05/05/2016 FOR TAX YEAR 2016**  
**FOR THE PERIOD: 04/01/2016 TO 04/30/2016**

9.b.a

SUPPORTING SCHEDULE FOR PAYMENT OF TAXES

DEPOSIT DATE	REAL ESTATE COLLECTED	PER CAPITA COLLECTED	TOTAL COLLECTED
04/01/2016	19,495.48	.00	19,495.48
04/02/2016	16,970.24	.00	16,970.24
04/03/2016	21,425.09	.00	21,425.09
04/04/2016	21,364.99	.00	21,364.99
04/05/2016	16,889.99	.00	16,889.99
04/06/2016	25,097.92	.00	25,097.92
04/07/2016	26,229.76	.00	26,229.76
04/08/2016	15,170.87	.00	15,170.87
04/09/2016	30,761.35	.00	30,761.35
04/09/2016	804.48	.00	804.48
04/10/2016	44,178.15	.00	44,178.15
04/11/2016	40,524.12	.00	40,524.12
04/12/2016	30,399.44	.00	30,399.44
04/13/2016	32,916.68	.00	32,916.68
04/14/2016	53,243.79	.00	53,243.79
04/15/2016	30,680.95	.00	30,680.95
04/16/2016	10,528.81	.00	10,528.81
04/17/2016	31,239.72	.00	31,239.72
04/18/2016	33,174.41	.00	33,174.41
04/19/2016	41,279.95	.00	41,279.95
04/20/2016	75,224.89	.00	75,224.89
04/20/2016	4,047.80	.00	4,047.80
04/21/2016	40,185.39	.00	40,185.39
04/22/2016	32,695.42	.00	32,695.42
04/23/2016	717,535.04	.00	717,535.04
04/23/2016	1,964.22	.00	1,964.22
04/24/2016	43,650.31	.00	43,650.31
04/25/2016	78,459.57	.00	78,459.57
04/26/2016	45,462.67	.00	45,462.67
04/27/2016	80,323.37	.00	80,323.37
04/28/2016	100,261.58	.00	100,261.58
04/29/2016	63,177.96	.00	63,177.96
04/30/2016	292,506.32	.00	292,506.32
04/30/2016	4,047.80	.00	4,047.80
<b>** TOTAL:</b>	<b>2,121,918.53</b>	<b>.00</b>	<b>2,121,918.53</b>

Attachment: Fire and Tax Reports May 2016 (1021 : Borough Officials Reports)

**C**  
 02422 PA0020800  
 Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
 MONTHLY RETURN OF PERSONS CHARGED**

AC  
 OR  
 OT

**CLASSIFICATION OF OFFENSES**

Arrested Held for Prosecution    Summons Notified or Cited    Total Persons Charged    Guilty of Offense Charged    Guilty of Lesser Charge    Acquitted or Otherwise Dismissed    Referred to Juvenile Court Jurisdiction

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	6	0	6	0	0	0	0

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	11	1	12	0	0	0	0
<b>Total Persons Charged</b>	17	1	18	0	0	0	0

**DORMONT BOROUGH POLICE DEPARTMENT**

**JUNE 03, 2016**

Department Reporting  
**ALLEGHENY PA 15216**  
 County Zip Code  
**MAY, 2016**  
 Report for the Month of

Date of Report  
 Prepared By Title  
 Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OTI

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commenc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting

Date of Report

ALLEGHENY PA 15216

County Zip Code

Prepared By Title

MAY, 2016

Report for the Month of

Head of Department

**C**

02422 PA0020800

Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OTI

## CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Gully of Offense Charged	Gully of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	--------------------------------	------------------------------	--	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting

Date of Report

ALLEGHENY

PA

15216

County

Prepared By

Title

MAY, 2016

Zip Code

Report for the Month of

Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OT

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder & Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehicle Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	6	0	6	0	0	0	0

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzlement							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	11	1	12	0	0	0	0
<b>Total Persons Charged</b>	17	1	18	0	0	0	0

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting  
**ALLEGHENY PA 15216**  
 County Zip Code  
**MAY, 2016**  
 Report for the Month of

Date of Report  
 Prepared By Title  
 Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OT

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting  
**ALLEGHENY PA 15216**  
 County Zip Code  
**MAY, 2016**  
 Report for the Month of

Date of Report  
 Prepared By Title  
 Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OTI

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Gilty of Offense Charged	Gilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------	----------------------------	-----------------------	--------------------------	------------------------	----------------------------------	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh						
01B Manslaughter by Negligence						
020 Forcible Rape						
030 Robbery						
040 Aggravated Assault						
050 Burglary-Breaking and Entering	2		2			
060 Larceny-Theft (except M.V.)	1		1			
070 Motor Vehilce Theft						
080 Other Assaults	3		3			
090 Arson						
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting						
110 Fraud						
120 Embezzelment						
130 Stolen Property						
140 Vandalism						
150 Weapons:Carrying,Possession						
160 Prostitution & Commerc. Vice						
170 Sex Offenses						
180 Drug Abuse Violations	1		1			
190 Gambling						
200 Offenses Against Family&Child.	1		1			
210 Driving Under the Influence	2		2			
220 Liquor Laws						
230 Drunkenness	4		4			
240 Disorderly Conduct	3		3			
250 Vagrancy						
260 All Others (exc Traffic)		1	1			
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting  
**ALLEGHENY PA 15216**  
 County Zip Code  
**MAY, 2016**  
 Report for the Month of

Date of Report  
 Prepared By Title  
 Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OT

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder & Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzlement							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting  
**ALLEGHENY PA 15216**  
 County Zip Code  
**MAY, 2016**  
 Report for the Month of

Date of Report  
 Prepared By Title  
 Head of Department

<b>C</b>	02422	PA0020800
Juris No.	ORI (NCIC) No.	

## PENNSYLVANIA MONTHLY RETURN OF PERSONS CHARGED

AC  
OR  
OTI

CLASSIFICATION OF OFFENSES

	Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
--	-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder & Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehicle Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzlement							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DORMONT BOROUGH POLICE DEPARTMENT**

**JUNE 03, 2016**

Department Reporting

Date of Report

ALLEGHENY PA 15216

County Zip Code

Prepared By Title

MAY, 2016

Report for the Month of

Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OT

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DORMONT BOROUGH POLICE DEPARTMENT**

**JUNE 03, 2016**

Department Reporting  
**ALLEGHENY PA 15216**  
 County Zip Code  
**MAY, 2016**  
 Report for the Month of

Date of Report  
 Prepared By Title  
 Head of Department

<b>C</b>
02422 PA0020800
Juris No. ORI (NCIC) No.

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OTI

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting

Date of Report

ALLEGHENY PA 15216

County Zip Code

Prepared By Title

MAY, 2016

Report for the Month of

Head of Department

**PENNSYLVANIA  
MONTHLY RETURN OF PERSONS CHARGED**

AC  
OR  
OT

CLASSIFICATION OF OFFENSES

Arrested Held for Prosecution	Summoned Notified or Cited	Total Persons Charged	Guilty of Offense Charged	Guilty of Lesser Charge	Acquitted or Otherwise Dismissed	Referred to Juvenile Court Jurisdiction
-------------------------------------	----------------------------------	-----------------------------	---------------------------------	-------------------------------	--	---

**PART I Offenses**

01A Murder& Nonnegligent Manslaugh							
01B Manslaughter by Negligence							
020 Forcible Rape							
030 Robbery							
040 Aggravated Assault							
050 Burglary-Breaking and Entering	2		2				
060 Larceny-Theft (except M.V.)	1		1				
070 Motor Vehilce Theft							
080 Other Assaults	3		3				
090 Arson							
<b>Total PART I</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PART II Offenses**

100 Forgery and Counterfeiting							
110 Fraud							
120 Embezzelment							
130 Stolen Property							
140 Vandalism							
150 Weapons:Carrying,Possession							
160 Prostitution & Commerc. Vice							
170 Sex Offenses							
180 Drug Abuse Violations	1		1				
190 Gambling							
200 Offenses Against Family&Child.	1		1				
210 Driving Under the Influence	2		2				
220 Liquor Laws							
230 Drunkenness	4		4				
240 Disorderly Conduct	3		3				
250 Vagrancy							
260 All Others (exc Traffic)		1	1				
<b>Total PART II</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Persons Charged</b>	<b>17</b>	<b>1</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DORMONT BOROUGH POLICE DEPARTMENT

JUNE 03, 2016

Department Reporting

Date of Report

ALLEGHENY

PA

15216

County

Zip Code

MAY, 2016

Prepared By

Title

Report for the Month of

Head of Department

## DORMONT VOLUNTEER FIRE DEPARTMENT

### APRIL 2016 ALARM SUMMARY

<u>DATE</u>	<u>ADDRESS</u>	<u>NATURE OF CALL</u>	<u>TOTAL DAMAGES</u>
04/01/2016	Dell @ Kelton	Transformer Explosion	None
04/01/2016	1409 Potomac Ave.	Poss. Comm. Str. Fire	None
04/02/2016	1222 Oklahoma Ave.	Gas Odor	None
04/02/2016	254 Lindsey Rd.	RIT Team Call (MA)	None
04/02/2016	425 Hays Ave.	Structure Fire (MA)	None
04/02/2016	1470 Kelton Ave.	Illegal Burn	None
04/02/2016	Mattern@Potomac	Wires Sparking	None
04/03/2016	961 Rockwood Ave.	Brush Fire	None
04/05/2016	1697 Potomac Ave	Fire alarm (False)	None
04/05/2016	224 Allenberry Cir.	Poss. Dwelling Fire (MA)	None
04/05/2016	1139 Illinois Ave.	Grill Fire	None
04/05/2016	1320 Kelton Ave.	False Alarm	None
04/06/2016	W Liberty/Pioneer	Motor Vehicle Accident	None
04/06/2016	3229 W. Liberty Ave	Fire Alarm (false)	None
04/06/2016	1320 Kelton Ave.	False Alarm	None
04/07/2016	745 Florida Ave	Poss Dwelling Fire (MA)	None
04/08/2016	2883 W. Liberty Ave.	Odor of Something Burning	None
04/09/2016	2936 W. Liberty Ave.	Fire Alarm (False)	None
04/11/2016	3229 W. Liberty	Fire Alarm	None
04/13/2016	1265 Mississippi Ave	Fire Alarm (False)	None
04/14/2016	1100 Illinois Ave	Assist Medics	None
04/15/2016	2995 W Liberty Ave.	Fire Alarm (false)	None
04/15/2016	1311 Sylvandell Dr	Structure Fire (MA)	None
04/18/2016	2844 Broadway Avenue	Wire Down	None
04/20/2016	3069 Earlsmere Ave	Residential Lockout	None
04/22/2016	1263 McNeilly Rd.	Vehicle into Structure	None
04/22/2016	3077 Texas Ave.	Wires Down	None
04/25/2016	3325 Piedmont Ave.	Fire Alarm	None
04/25/2016	431 Parker Drive	House Fire (MA)	None
04/26/2016	2900 Belrose Ave	Assist Medics	None
04/28/2016	138 Jamestown Ct.	Smoke Showing (MA)	None

Attachment: Fire and Tax Reports May 2016 (1021 : Borough Officials Reports)

**DORMONT VOLUNTEER FIRE DEPARTMENT**

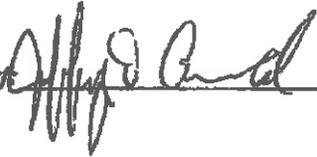
**MONTHLY SUMMARY REPORT**

**April 2016**

<i>Total Alarms</i>	<i>32</i>
<i>Drills</i>	<i>2</i>
<i>False Alarms</i>	<i>9</i>
<i>Alarms in House</i>	<i>7</i>
<i>Alarms in Buildings</i>	<i>11</i>
<i>Mutual Aid (Given to other Departments)</i>	<i>8</i>
<i>Alarms Involving Automobiles and Trucks</i>	<i>2</i>
<i>Alarms Involving Brush, Rubbish, Misc.</i>	<i>0</i>
<i>Day Alarms 06:00 AM. To 1800 Hrs.</i>	<i>19</i>
<i>Night Alarms 1800 Hrs.. To 06:00 AM.</i>	<i>13</i>
<i>Total Number of Volunteers at Alarms</i>	<i>136</i>
<i>Total Number of Volunteers at Drills</i>	<i>30</i>
<i>Total Number of Career Staff at Alarms</i>	<i>50</i>
<i>Total Number of Career Staff at Drills</i>	<i>4</i>
<i>Estimated Value of Property Involved in Fires</i>	<i>0</i>
<i>Estimated Property Lost Due to Fire</i>	<i>0</i>
<i>Single Largest Loss</i>	<i>0</i>
<i>Monthly Stipend</i>	<i>\$ 1,478.00</i>

**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS  
MUTUAL AID GIVEN OR RECEIVED**

- 16-000084 Dormont Fire Assist Mt. Lebanon Fire
- 16-000085 Dormont Fire Assist Mt. Lebanon Fire
- 16-000091 Dormont Fire Assist Mt. Lebanon Fire
- 16-000097 Dormont Fire Assist Mt. Lebanon Fire
- 16-000104 Dormont Fire Assist Mt. Lebanon Fire
- 16-000110 Dormont Fire Assist Mt. Lebanon Fire
- 16-000112 Dormont Fire Assist Mt. Lebanon Fire

Dormont Fire Chief 

Date: April 2016

Attachment: Fire and Tax Reports May 2016 (1021 : Borough Officials Reports)



## MEMORANDUM

**Date:** May 21, 2016

**To:** Benjamin Estell, Borough Manager

**From:** Wayne R. McVicar, P.E., Borough Engineer *WRM*

**Subject:** Engineer's Report -- June 2016

### 1. COUNCIL ACTION REQUESTED

a. Wenzell Avenue Paving Project – City of Pittsburgh

The water company recently installed a main up Wenzell Avenue. In lieu of just restoring the trench, the City of Pittsburgh will be milling and overlaying the entire street, a portion of which is located within the Borough. This project is similar to what was done on McNeille Avenue. They are requesting that the Borough share in the cost for that portion, which at \$18.10/SY for 7,300 SY amounts to \$14,681.00. I have reviewed both the area and the unit cost and find both to be acceptable. I recommend approval of the cost sharing for the paving of Wenzell Avenue in the amount of \$14,681.00.

b. 2016 Open Cut Spot Repair Project

Contractor:

Recommend award to Niando Construction, Inc., in the amount of \$59,792.00. See my May 19, 2016 Recommendation of Award memo.

### 2. ENGINEERING IN PROGRESS

a. REBID 2016 STREET & ALLEY RECONSTRUCTION & RESURFACING PROJECTS

1. CONTRACT A – Street Reconstruction & Resurfacing Contract

The scope of the project has been revised such that all subject streets are asphalt reconstruction. Texas Avenue is the base bid, Arkansas Avenue and Kelton Avenue are alternates carried from the prior bid and Veteran's Parking Lot inserted as a new alternate. Project is out to bid. Bids are to be received on May 25, 2016.

Attachment: Engineer's Report May 2016 (1021 : Borough Officials Reports)

May 21, 2016

- ii. **CONTRACT B - Alley Resurfacing Contract**  
The scope of the project has been revised such that Ranger Way is the base bid and Milan Alley is an alternate. Project is out to bid. Bids are to be received on May 25, 2016.

- b. **2016 POTOMAC AVENUE RECONSTRUCTION**  
Preliminary design continues. Renderings were presented at the April council meeting showing 3 alternatives for construction. Selection of an alignment is needed so that the final design may be completed.

A presentation to business owners was presented at the Hollywood Theater on April 26, 2016.

Utility replacement, beginning with the water main, began on May 1, 2016 and is anticipated to last approximately 4 months.

- c. **2016 Sanitary Sewer O&M Project**  
CCTV data, obtained from the 2015 O&M Contract, has been forwarded to the borough GIS maintainer to update the database. Once updated, the sewers to be televised in 2016 will be determined. Subsequently, a CCTV O&M contract will be put out to bid.

- d. **2016 Sanitary Sewer Repair Projects**
  - i. **OPEN CUT SPOT REPAIR** –The project was advertised for bid on April 22, 2015. Bids were received on May 19, 2016. See my May 19, 2016 Recommendation of Award memo.

- e. **ALCOSAN Sewer Regionalization Implementation**  
On August 27, 2015 the Borough Manager and Engineer met with representatives from ALCOSAN to identify sewers for transfer. On September 30, 2015 all available CCTV data and reports for the subject sewers, were uploaded to the ALCOSAN FTP site. The Borough is awaiting any future correspondence as to whether additional information is required.

- f. **MS4 TMDL Strategy Plan**  
The updated TMDL Strategy Plan was hand delivered to the PaDEP on December 30, 2015.

### 3. **CONSTRUCTION IN PROGRESS**

- a. **CD 41 7.2 ADA Curb Ramps (34,000.00)**  
**Contractor: R&B & Excavating, Contracting Inc.**  
Notice to Proceed was issued April 15, 2016. Construction began on May 2, 2016. Project is complete except for punch list items.
- b. **2016 STREET RECONSTRUCTION & RESURFACING CONTRACT**  
**Contractor: Mele & Mele and Sons, Inc. (\$125,094.85)**

May 21, 2016

Notice of Award was issued April 5, 2016. Construction began on May 2, 2016.

c. **2016 STREET ALLEY RESURFACING CONTRACT**

**Contractor: Mele & Mele and Sons, Inc. (\$58,356.35)**

Notice of Award was issued April 5, 2016. Contracts have been forwarded to contractor for signature.

d. **2016 Sanitary Sewer Repair Projects**

i. **MH to MH CIPP LINING**

**Insight Pipe Contracting, LP (\$96,643.13)**

At the May 2, 2016 Council approved award of a contract to Insight Pipe Contracting, LP in the amount of \$96,643.13. Notice to Proceed has been issued.

ii. **SPOT CIPP LINING & GROUTING**

**Robinson Pipe Cleaning Co. (78,875.00)**

A contract has executed with Robinson Pipe Cleaning Co. and Notice to Proceed has been issued.

**DORMONT VOLUNTEER FIRE DEPARTMENT**

**May 2016 ALARM SUMMARY**

<u>DATE</u>	<u>ADDRESS</u>	<u>NATURE OF CALL</u>	<u>TOTAL DAMAGES</u>
05/03/2016	2928 West Liberty Ave.	Fire Alarm	None
05/04/2016	1419 Potomac Ave.	Lift Assist	None
05/05/2016	2737 Philadelphia Ave.	Illegal Burn	None
05/07/2016	2681 Crosby Ave.	Hazardous Condition	None
05/08/2016	118 Longuevue Dr.	Structure Fire (MA)	None
05/08/2016	746 Crystal Dr.	Poss. Structure Fire (MA)	None
05/10/2016	3269 W. Liberty Ave.	False Alarm	None
05/10/2016	1614 Cochran Rd.	Kitchen Fire (MA)	None
05/11/2016	1133 Wisconsin Ave.	Grill Fire	None
05/19/2016	3200 W. Liberty Ave	Vehicle Accident	None
05/20/2016	2936 West Liberty	Fire Alarm	None
05/20/2016	460 Washington Rd.	Structure Fire (MA)	None
05/25/2016	2829 Voelkel Ave	Fire Alarm	None
05/26/2016	1300bl Peermont Ave	Vehicle Leaking Gas	None
05/28/2016	2922 W. Liberty Ave.	Garbage Can Fire	None
05/29/2016	2820 Dwight Ave.	Wires Down	None
05/30/2016	1252 Tennessee Ave.	Structure Fire	\$250,000.00
05/30/2016	1363 Arkansas Ave.	Smell of smoke	None
05/30/2016	1345 Illinois Ave	Residential Lock out	None
05/31/2016	1713 New Haven Ave.	Low hanging Wire	None
05/31/2016	1414 Potomac Ave.	Light Balasted	None
05/31/2016	2770 W. Liberty Ave.	Vehicle Accident	None
05/31/2016	2721 Connecticut Ave.	Oven Fire	None

Attachment: May 2016 Alarm Summary (1021 : Borough Officials Reports)

**DORMONT VOLUNTEER FIRE DEPARTMENT**

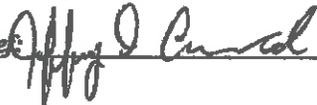
**MONTHLY SUMMARY REPORT**

**May 2016**

<i>Total Alarms</i>	23
<i>Drills</i>	2
<i>False Alarms</i>	4
<i>Alarms in House</i>	7
<i>Alarms in Buildings</i>	7
<i>Mutual Aid (Given to other Departments)</i>	4
<i>Alarms Involving Automobiles and Trucks</i>	4
<i>Alarms Involving Brush, Rubbish, Misc.</i>	1
<i>Day Alarms 06:00 AM. To 1800 Hrs.</i>	14
<i>Night Alarms 1800 Hrs. To 06:00 AM.</i>	9
<i>Total Number of Volunteers at Alarms</i>	115
<i>Total Number of Volunteers at Drills</i>	30
<i>Total Number of Career Staff at Alarms</i>	39
<i>Total Number of Career Staff at Drills</i>	4
<i>Estimated Value of Property Involved in Fires</i>	\$ 250,000.00
<i>Estimated Property Lost Due to Fire</i>	\$250,000.00
<i>Single Largest Loss</i>	\$250,000.00
<i>Monthly Stipend</i>	\$ 1,256.00

**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS  
MUTUAL AID GIVEN OR RECEIVED**

- 16-000117 Dormont Fire Assist Mt. Lebanon Fire
- 16-000118 Dormont Fire Assist Mt. Lebanon Fire
- 16-000120 Dormont Fire Assist Mt. Lebanon Fire
- 16-000124 Dormont Fire Assist Mt. Lebanon Fire

Dormont Fire Chief: 

Date: May 2016

Attachment: May 2016 Alarm Summary (1021 : Borough Officials Reports)



## MEMORANDUM

**Date:** June 1, 2016

**To:** Ben Estell

**From:** Patrick Kelly

**Subject:** Monthly Report for May 2016

---

### **CODE ENFORCEMENT**

The following is a summary of our activities for May 2016. During the month of May the Borough received one hundred & fifty (150) complaints relating to code enforcement and borough ordinances.

Of these:

- 1 was for junk & abandoned vehicles
- 1 was for miscellaneous
- 2 were for no building permit
- 34 were for overgrown weeds
- 18 were for property debris
- 33 were for property maintenance
  - 1 was for rodents & rats
  - 9 were for sidewalks and driveways
  - 1 was for storm water issues
  - 4 were for street and potholes
- 41 were for tenant registrations
- 2 were for accessory structure
- 2 were for tree problems
- 1 was for sanitary water issues

Of the above mention cases:

One hundred & eleven (111) are active

Thirty-nine (39) are resolved

**Year to date for complaints 271**

**PERMIT ACTIVITIES**

The following is a summary of the permit activities for the borough for the month of May 2016. The Borough issued eighty (80) permits/licenses / permits relating to building / zoning for May.

Of these:

- 21 were for building permit
- 5 were a roof permit
- 1 was for occupancy permits
- 1 was for an electrical permit
- 1 was for sign permits
- 24 were for transfer of deed
- 16 were for street and sidewalk openings
- 11 were for PA1 calls

The total estimated cost of the permit related work was \$187,684.00  
Per the amount the Borough collected \$5,245.00 in permit fees.

**Year to date on permits:**

**Total number of permit: 352**  
**Total estimated value: \$696,266.00**  
**Total permit fee: \$ 37,931.00**

Attachment: Code Enforcement and Permit Report May 2016 (1021 : Borough Officials Reports)



# Enforcement Totals By Category

05/31/16

<b>ACCESSORY STRUCTURE</b>	<b>Total Entries:</b>	<b>1</b>
<b>ACCESSORY STRUCTURE (FEN)</b>	<b>Total Entries:</b>	<b>1</b>
<b>JUNK/ABANDONED VEHICLE</b>	<b>Total Entries:</b>	<b>1</b>
<b>MISCELLANEOUS</b>	<b>Total Entries:</b>	<b>1</b>
<b>NO BUILDING PERMIT</b>	<b>Total Entries:</b>	<b>1</b>
<b>OVERGROWN WEEDS</b>	<b>Total Entries:</b>	<b>34</b>
<b>PROPERTY DEBRIS</b>	<b>Total Entries:</b>	<b>18</b>
<b>PROPERTY MAINTENANCE</b>	<b>Total Entries:</b>	<b>33</b>
<b>RODENTS, RATS</b>	<b>Total Entries:</b>	<b>1</b>
<b>SIDEWALKS &amp; DRIVEWAYS</b>	<b>Total Entries:</b>	<b>9</b>
<b>STORM WATER ISSUES</b>	<b>Total Entries:</b>	<b>1</b>
<b>STREET &amp; POTEHOLE REPAIR</b>	<b>Total Entries:</b>	<b>4</b>
<b>TENANT REGISTRATION</b>	<b>Total Entries:</b>	<b>41</b>
<b>TREE PROBLEMS</b>	<b>Total Entries:</b>	<b>2</b>
<b>WORKING WITHOUT BUILDIN</b>	<b>Total Entries:</b>	<b>1</b>



# Enforcement Totals By Category

05/31/16

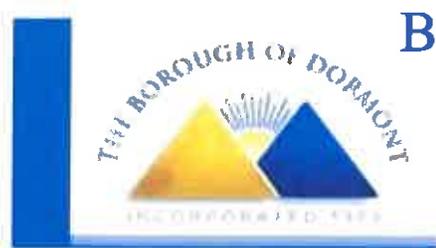
## SANITARY WATER ISSUES

**Total Entries:** 1

**Total Records:** 150

Population: All Records

Enforcement: DateFiled in <This month> [05/01/16 - 05/31/16]



# BOROUGH OF DORMONT

1444 HILLSDALE AVE  
 PITTSBURGH, PA 15216-2019  
 (412) 561-8900  
 FAX (412) 561-7805  
[www.boro.dormont.pa.us](http://www.boro.dormont.pa.us)

BOROUGH MAN	R
BENJAMIN E	L
	N
	R
	PHII
	S
	SOLI
	R
CAFARDI, FERGUSON, WYRICK, WEIS + STOTLEI	J
	MEMBERS OF CO
	L
	JOHN MAGGIO, PRES
	T
	DREW LEHMAN, VICE PRES
	T
	KATI
	L
	JEFF J
	S
	JOAN HC
	V
	ROBERT PAI
	J
	DANIELE VENTI
	A

**TO:** Borough Council

**FROM:** Benjamin Estell, Borough Manager

**SUBJECT:** Summary of Activities for the month of May 2016

**DATE:** June 3, 2016

**Meetings Attended:**

May 3, 2016: Met with Bob Dini, Councilwoman Hodson, and local bank representative to discuss gap funding for Potomac businesses

May 4, 2016: Met with Bill Riley to show Lifespan space.

May 4, 2016: Met with Cintas representative to discuss building supplies

May 5, 2016: Met with Kirk Marburger, IT consultant, to discuss 2016 computer purchasing plan

May 9, 2016: Conference call to discuss credit processing options for Borough

May 11, 2016: SHACOG Advisory Committee meeting

May 12, 2016: Finance Committee Meeting

May 13, 2016: Met with Councilwoman Hodson and local bank representative to discuss gap funding options for Potomac Businesses

Attachment: Manager's Report May 2016 (1021 : Borough Officials Reports)

May 17, 2016: Planning Commission Meeting

May 18, 2016: Preliminary encoder testing session – encoder did not function properly

May 19, 2016: Met with Rebecca Bradley to discuss Pennsylvania Pension Law and complete Peer-to-Peer arrangement

May 19, 2016: Met with members of Borough staff to discuss possible merger of Building and Code Enforcement under new Fire Chief position

May 20, 2016: Met with Dan Alwine (Southwest Pennsylvania Commission) and Ann Ogoreuc (ACED Transportation Initiatives Manager) to discuss Potomac Project

May 23, 2016: Pension Board Meeting

May 23, 2016: Met with Jamie Vano and Harold Behar to discuss website redesign

May 24, 2016: Met with Borough Staff and Magistrate Larotonda for quarterly update

May 25, 2016: Met with Council President Maggio to review agenda

May 25, 2016: Public Service/Public Safety Committee Meeting

May 27, 2016: Met with Solicitor Rushford to discuss outstanding Borough issues



**MEMORANDUM**

**Date: June 6, 2016**

**To: Borough Council**

**From: Benjamin Estell, Borough Manager**

**Subject: Motion to Approve Minutes of May 2, 2016 Council Meeting**

---



## BOROUGH OF DORMONT

---

**REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL  
HELD ON MONDAY, MAY 2, 2016 7:00PM  
IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS**

---

Council President Maggio called the Meeting of the Dormont Borough Council to order at 7:00PM.

### **EXECUTIVE SESSION**

Maggio informed that there was an Executive Session to discuss a Personnel matter.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

The following members of Council responded to roll call:

Robert Palmieri, Jeff Fabus, Kate Abel, Daniele Ventresca, Drew Lehman, Joan Hodson, John Maggio

Also present: Ben Estell, Borough Manager  
John Rushford, Borough Solicitor  
Mayor Phil Ross  
Dana Nardozi, Junior Council Member

### **REGISTERED COMMENTS FROM THE PUBLIC**

None.

### **PRESENTATION**

Todd Pritchard – MRTSA Chief: MRTSA is ready to celebrate its 40<sup>th</sup> anniversary. It started with 11 full-time employees; now they have 29 full-time plus 10 part-time. He thanked Dormont Borough for all the support over the years. They are one of the best in Pennsylvania. Pritchard informed that during the year of 2015 MRTSA responded to 776 calls in Dormont. Average

response time using lights and sirens is five minutes and 42 seconds and without lights and sirens is just over a seven minutes. Pritchard briefed on community classes available and testing that MRTSA offers. "Stop the Bleed" is a new program offered. Another project is baseline concussion testing for student athletes. They are working with the school districts for onsite testing; also available at the MRTSA station. They will be participating in the Dormont Dash, Dormont Day and the Street Fair. All are invited to the facility for a tour.

**COMMENTS FROM THE MAYOR**

Ross briefed on some events he attended recently. He attended the DABA Opening Day Parade and a round table development meeting at the Library with Representative Dan Miller. Bisignani informed that during the month of April the Police Department responded to 204 calls of service. Bisignani stated that the Police Department participated in the DEA drug take back and received over three boxes.

**COMMITTEE REPORTS**

**Property, Supplies and Planning:** Fabus informed that there was a committee meeting held to discuss the possibility of charging the Stormwater Authority a fee to utilize the Borough office, for staff and the Council Chambers for meetings. Discussion was also held to identify who uses the Borough facilities and who is charged fees. There was discussion of a potential dog park area and pet waste stations; currently the Memorial Drive tennis courts are used by residents. The committee also recommended putting together an ordinance to allow resident to own chickens and flightless ducks. He obtained copies of three ordinances from Mt. Lebanon. Fabus also mentioned the idea of making both Dormont and Beggs Snyder Parks smokeless.

**Public Safety/Service:** Abel informed that the DVFD just appointed their first Junior Firemen, Miles Massery. Abel briefed on the Ordinance for hiring a paid full-time Fire Chief.

Estell and Bisignani briefed on public safety concerns with the Potomac Project.

**Community Affairs/Recreation:** Ventresca informed that the first committee meeting will be held on Thursday, May 5<sup>th</sup> at 6:00PM in the Community Room. Ventresca briefed on a police and fire tour given to the Webelos Den from Pack 870, the Dormont Litter Clean Up and the upcoming Dormont Dash Saturday, May 28th.

**Finance and Legal:** Nothing at this time.

**COUNCIL PRESIDENT'S REPORT**

Maggio informed that he appointed Kate Able President Pro-temp and is now authorized to sign checks. Maggio briefed on Dormont being chosen on one of the online websites as the coolest suburb outside the City of Pittsburgh.

**BOROUGH MANAGER'S REPORT**

Estell briefed on the following topics:

Update on the Potomac Project; thanked the Hollywood Theater for hosting the meeting with the businesses regarding the project;

Improving signage for the Borough parking lots;

Main Street holding some events throughout the summer to help draw attention to the business district; the Borough will try and help offer shuttle service for those days;

Upcoming meetings with some local banks to discuss some short term loan programs to help the businesses out on Potomac Avenue with lead service line replacement. PA American Water will replace the lead service lines up to the service box, however, the last couple feet are the property owner's responsibility. The Borough is recommending to replace the lead services now, not after the new paver system has been put in;

Business District Advisory Committee meeting that was held this past week. Estell informed that there will be a Planning Commission meeting held this month to get some recommendations for which Potomac plan to come to Council with. A Special Meeting may need to be held during the agenda meeting this month;

The credit card machine is broken in the Borough Office. The Borough is required to switch to the chip machine and Estell asks Council whether or not they are in favor of passing the fees off to customers;

Estell updated the borough's Wikipedia website;

New signals being installed at the T-Crossings by the Port Authority;

House Bill 1394 passed through the Local Government Committee and will be on the Senate Floor next Monday;

Council requesting more information regarding certain items;

Public Hearing for Consent Agenda Item H to follow.

**PUBLIC HEARING**

Rushford opened the PUBLIC HEARING – Accepting the recommendation of the Planning Commission to approve the Dormont Athletic Booster Association's request for a conditional use at 1655 Dormont Avenue (Pop Murray Field), for a concrete pad and retaining wall located by the storage shed, to provide clean and dry area to store additional infield soil.

Rushford asked if any members of the public would like to make any comments or testify at this public hearing.

Rushford informed that this public hearing was advertised.

**Solicitor Rushford closed the PUBLIC HEARING.**

**CONSENT AGENDA**

Motion by Lehman, second by Ventresca to accept Consent Agenda Items A, B, C, D, E, F, G, H, I, J (A. Motion to accept the written report of the Borough Solicitor, B. Motion to approve the written reports of Borough Officials, C. Motion to approve the Minutes of the April 4, 2016 Council Meeting, D. Motion to approve the Warrant list for April 2016, E. Motion to accept the recommendation of the engineer to award 2016 Cured-In-Place Pipe Lining Contract to Insight Pipe Contracting, L.P., in the amount of \$99,643.13, F. Motion to accept the recommendation of the engineer to award 2016 Spot Lining and Grouting Contract to Robinson Pipe Cleaning, Co., in the amount of \$78,875.00, G. Motion to accept the resignation of Patrick Kelly, Building Code Official, effective July 29, 2016, H. Motion to accept the recommendation of the of the Planning Commission to approve the Dormont Athletic Booster Association’s request for a conditional use at 1655 Dormont Avenue (Pop Murray Field), for a concrete pad and retaining wall located by the storage shed, to provide a clean and dry area to store additional infield soil, I. Motion to accept the recommendation of the Park Superintendent to hire the following individuals for seasonal employment with the Borough of Dormont Parks Department for 2016: Dominic Constantini, Luke Benson, Declan Hartnett, Benjamin Morton, Jordan Zange, J. Motion to accept the recommendation of the Public Works Superintendent to hire the following individuals for seasonal employment with the Borough of Dormont Public Works Department for 2016: Ian McFarland, Jacob Legge, K. Motion to accept the resignation of Darren Stroh from the Traffic and Parking Planning Commission). Corrections to be made to the Minutes of the April 4, 2016 Council Meeting, Abel’s name was spelled wrong throughout. Hodson informed that she was never given a letter by the Council President as promised in the April 4, 2016 meeting Minutes; Maggio informed that he will get that letter to the rest of Council. Hodson also requested Estell give Council the letter that was distributed to the businesses in regards to the Potomac Project meeting held at the Hollywood Theater; Estell said he would get the letter out, if he hasn’t already. Hodson informed that there are no meeting Minutes posted on the website for the February 11<sup>th</sup> Special Meeting to close the budget. Hodson had a question about the April 2016 Warrant List in regards to United Graphics for a total cost of \$2,466.75. Estell will inform at the end of the meeting as to what this purchase was for. Fabus thanked Pat Kelly and Darren Stroh for their years of service to the borough.

Motion carried 7-0 (Fabus abstained from Item H; Fabus is an active member of the Dormont Athletic Boosters Association.).

**ACTION ITEMS**

- A. Motion by Abel, second by Hodson to adopt Ordinance #1615, Amending Chapter 8 Second 39 of the Code of the Borough of Dormont, to create a method for hiring a Fire Chief through the Civil Service process.
  - i. Council Discussion: None.
  - ii. Public Comment: Bob Hutchison, 1332 Illinois Ave RE: Is the Fire Department comfortable with this decision.

Motion carried 7-0.

- B. Motion by Ventresca, second by Fabus to adopt Resolution #6, 2016 urging the General Assembly to increase the minimum wage within the Commonwealth of Pennsylvania to at least \$10.15 per hour with all deliberate speed.
  - i. Council Discussion: None.

Attachment: Regular Meeting Minutes May 2, 2016 (1027 : Approve Minutes)

ii. Public Comment: None.  
Motion carried 7-0.

Rushford informed that during the Executive Session council discussed the issues presented in Action Item C and D, involving hiring of personal for the Stormwater Authority. Rushford briefed on the decision to enter into a memorandum of understanding with the Stormwater Authority to address Items C and D, as well as other issues outlined in Councils Resolution from the April meeting. Rushford informed that Council is considering tabling Action Items C and D.

C. Motion by Lehman, second by Abel to table Agenda Items C (Motion to accept the request of the Dormont Storm Water Authority to authorize the necessary funds to allow for hiring of a full-time employee, beginning May 15, 2016 at a pay rate of \$15.00/hour with benefit options equivalent to other non-uniformed Borough of Dormont employees.) and D (Motion to accept the request of the Dormont Storm Water Authority to authorize the necessary funds to allow for the hiring of town interns, from June 2016 through August 2016 at a pay rate of \$12.00/hour.)

- i. Council Discussion: None.
- ii. Public Comment: None.

Motion carried 7-0.

**DISCUSSION ITEMS**

Discussion on making a motion at next month's Council meeting to vote on an Ordinance to allow residents to own chicken and flightless ducks, as well as no smoking in Dormont Park or Beggs Snyder Park.

Discussion on whether or not to pass credit card machine fees onto the customers. Council agrees to buy the new chip card reader machines and passing the fees onto the customers.

There is going to be a Special Meeting added to the May 31<sup>st</sup> Agenda Meeting to discuss the Potomac Project.

Hodson informed that she got a request from a business owner at Breaker's to hang banners in their back alley to advertise while the construction is going on. Estell informed that he will bring it up at the May Agenda/Special Meeting.

Email updates for the Potomac Project to the business owners.

Rushford briefed on his discussion with the Stormwater Authority Solicitor. Estell briefed on the budget of the authority.

**ANNOUNCEMENTS**

Hollywood Theater birthday party is Saturday, May 14<sup>th</sup>; Breakfast and a Movie on Mother's Day; Dormont Historical Society hosting their dinner on Wednesday, May 18<sup>th</sup> at Peter's Place.

May 30<sup>th</sup> is the Memorial Day Parade; the Dormont Dash is Saturday, May 28<sup>th</sup>.

**CITIZENS' COMMENTS**

Michelle Ross, 3251 Beacon Hill Avenue RE: signage for no smoking in parks.

Finance and Legal Committee Meeting Thursday May 12<sup>th</sup> at 7pm.

**ADJOURNMENT**

Motion by Abel, second by Lehman to Adjourn.

Attachment: Regular Meeting Minutes May 2, 2016 (1027 : Approve Minutes)



**MEMORANDUM**

**Date:** June 6, 2016  
**To:** Borough Council  
**From:** Benjamin Estell, Borough Manager  
**Subject:** Motion to Approve Warrant List for May 2016

---



# Borough Of Dormont

## Warrant List May 2016

	\$386,010.38	General Fund
	\$10,707.71	Sewer Fund
	\$0.00	Capital Fund
	\$865.99	Highway Aid Fund
	\$1,978.10	Visa Procurement Card
Total	\$399,562.18	

## Payroll Transfers May 2016

Wire Transfer--General Fund	\$126,885.27	Payroll 5-13-16
Wire Transfer--General Fund	\$131,011.01	Payroll 5-27-16

## Voided Checks May 2016

47284      General Fund

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/02/2016	1	47404	BATTERIES PLUS BULBS	POLICE PROTECTION SUPPLY	424200	410	16.76
05/02/2016	1	47405	BENJAMIN ESTELL	MEETINGS & CONFERENCES	446000	401	249.70
05/02/2016	1	47406	BLUE TARP FINANCIAL, INC	MAINTENANCE/REPAIRS	437300	454	181.96
05/02/2016	1	47407	BUILDING PRODUCTS INC	HIGHWAY MAINTENANCE	437100	430	180.00
05/02/2016	1	47408	COMCAST	INTERNET SERVICE	432500	407	129.85
05/02/2016	1	47409	CONSOLIDATED COMMUNICATIONS	INTERNET SERVICE	432500	407	40.00
05/02/2016	1	47410#	DOMINION RETAIL INC	NATURAL GAS SERVICE	436200	409	1,283.12
				NAT GAS SERVICE	436200	411	161.68
				NAT GAS UTILITIES	436200	430	275.20
				NAT GAS UTILITIES	436200	454	553.84
				CHECK 1 47410 TOTAL FOR FUND 01:			<b>2,273.84</b>
05/02/2016	1	47411	DUQUESNE LIGHT CO.	ELECTRIC SERVICE	436100	430	416.30
05/02/2016	1	47412	EHRlich	CONTRACTED SERVICES	445000	409	116.00
05/02/2016	1	47413	EXTINGUISHING SYSTEMS IN	CONTRACTED SERVICES	445000	409	757.00
05/02/2016	1	47414	FOUNTAIN PRODUCTS	GENERAL SUPPLIES	424100	454	20.72
05/02/2016	1	47415	GALLS, LLC	UNIFORMS	418600	411	56.07
05/02/2016	1	47415	HENEFELD GARAGE DOOR	BUILDING MAINTENANCE/REPAIR	437300	452	389.00
05/02/2016	1	47417	HOME DEPOT CREDIT SERVICE	POOL MAINT/REP	437200	452	256.78
05/02/2016	1	47418	JASMINA NIKOLIC	GYM RENTAL	342205	000	120.00
05/02/2016	1	47419	JEFF ELLIS MANAGEMENT, LLC	LIFEGUARD CONTRACT	438000	452	29,103.09
05/02/2016	1	47420#	JORDAN TAX	COMM. LIENED TAX COLLECT.	411800	403	300.00
				COMM. LIENED TAX COLLECT.	411800	403	4,022.97
				COLLECTION AGENT	431000	427	3,431.87
				COLLECTION AGENT	431000	427	705.49
				CHECK 1 47420 TOTAL FOR FUND 01:			<b>8,460.33</b>
05/02/2016	1	47421	KEYSTONE OAKS SCHOOL DIS	R.E. CURRENT-GENERAL OP.	301101	000	1,215.94

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/02/2016	1	47422	LOBOS MANAGEMENT	TENANT REGISTRATION FEES	361510	000	10.00
05/02/2016	1	47423	LOGO STITCH	UNIFORMS	423800	430	232.50
05/02/2016	1	47424	M & M UNIFORMS, INC	UNIFORM ALLOWANCE	418600	445	14.95
05/02/2016	1	47425	OLD DOMINION BRUSH	VEHICLE MAINTENANCE	437400	430	428.25
05/02/2016	1	47426	OUR CLUBHOUSE	MEETINGS & CONFERENCES	446000	400	50.00
05/02/2016	1	47427	PA AMERICAN WATER CO.	WATER/SEWAGE	436600	454	274.07
				WATER/SEWAGE	436600	454	91.19
				CHECK 1 47427 TOTAL FOR FUND 01:			<u>365.26</u>
05/02/2016	1	47428	PETTY CASH	MEETINGS & CONFERENCES	446000	413	29.00
05/02/2016	1	47429	PITTSBURGH POST-GAZETTE	ADVERTISING	434100	404	35.00
05/02/2016	1	47430	PRINTING SERVICES UNLIMITED	DORMONT DAY	445400	457	97.61
05/02/2016	1	47431	RECL	ADMINISTRATION SOFTWARE	427100	407	100.00
05/02/2016	1	47432	SCHINDLER ELEVATOR CORPORATON	CONTRACTED SERVICES	445000	409	677.20
05/02/2016	1	47433	STAPLES ADVANTAGE	GENERAL SUPPLIES	424100	445	178.49
05/02/2016	1	47434	STEEL CITY COLLISION, INC.	VEHICLE MAINT/REP	437400	410	240.30
				VEHICLE MAINT/REP	437400	410	144.95
				CHECK 1 47434 TOTAL FOR FUND 01:			<u>385.25</u>
05/02/2016	1	47435	THE HITE COMPANY	GENERAL SUPPLIES	424100	409	84.48
				GENERAL SUPPLIES	424100	409	71.40
				CHECK 1 47435 TOTAL FOR FUND 01:			<u>155.88</u>
05/02/2016	1	47436	UNIFIRST	UNIFORMS	423800	430	163.40
/02/2016	1	47437	UNITED REFRIGERATION	REPAIRS & MAINTENANCE	437300	409	26.27
/11/2016	1	47438	A.R. CHAMBER SUPPLY	HIGHWAY MAINTENANCE	437100	430	102.00
/11/2016	1	47439	ADVANCE AUTO PARTS	GENERAL SUPPLIES	424100	430	7.18

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/11/2016	1	47440	ANAGO OF WESTERN PA	CONTRACTED SERVICES	445000	409	2,925.00
05/11/2016	1	47441	ANIMAL FRIENDS	MEETINGS & CONFERENCES	446000	400	50.00
05/11/2016	1	47442	AV LAUTAMUS COMMUNICATIONS	RADIO EQUIP. MAINTENANCE	432700	430	62.00
05/11/2016	1	47443	BREATHING AIR SYSTEMS	VEHICLE MAINT/REPAIR	437400	411	992.00
05/11/2016	1	47444	BUSY BEAVER CASTLE SHANNON	HIGHWAY MAINTENANCE	437100	430	4.99
05/11/2016	1	47445	C & L TOOL SUPPLY INC	GENERAL SUPPLIES	424100	430	183.63
05/11/2016	1	47446	CALE AMERICA INC	METERS/PARTS	426000	445	294.00
05/11/2016	1	47447	CINTAS CORPORATION	CONTRACTED SERVICES	445000	409	32.61
05/11/2016	1	47448	CORELOGIC REAL ESTATE TAX SVC	R. E. CURRENT-GENERAL OP.	301101	000	3,056.30
05/11/2016	1	47449	DOBOSH SERVICE CENTER	SIGNS AND PAINT	441000	430	154.47
05/11/2016	1	47450	DORMONT PUBLIC LIBRARY	CONTRIB. TO LIBRARY	452000	456	7,401.50
05/11/2016	1	47451	DORMONT VOLUNTEER	CONTRIB. TO VOL FIRE COS	452000	411	1,478.00
05/11/2016	1	47452	DUQUESNE LIGHT CO.	ELECTRIC-ST LIGHTING	436100	434	20.01
				ELECTRIC-ST LIGHTING	436100	434	6,395.51
				CHECK 1 47452 TOTAL FOR FUND 01:			<b>6,415.52</b>
05/11/2016	1	47453#	EARTHLINK BUSINESS	TELEPHONE	432100	401	248.14
				TELEPHONE	432100	410	371.78
				TELEPHONE	432100	430	44.04
				TELEPHONE	432100	454	62.41
				CHECK 1 47453 TOTAL FOR FUND 01:			<b>726.37</b>
05/11/2016	1	47454	EMILY COTTS	SECURITY DEPOSIT REFUNDS	446000	482	75.00
05/11/2016	1	47455	GARY SCHEIMER	PENSION HOSPITALIZ. SUPPL	425300	487	316.29
05/11/2016	1	47456	GENERAL CODE PUB CORP	PRINTING	434200	401	670.00
05/11/2016	1	47457	GYI USA, INC.	ADMINISTRATION SOFTWARE	427100	407	349.50
				POLICE SOFTWARE	427300	407	349.50

Attachment: May 2016 Warrant List (1026 : Warrant List May 2016)

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/11/2016	1	47458	GREG JOYCE	CHECK 1 47457 TOTAL FOR FUND 01:			699.00
05/11/2016	1	47459	HOME DEPOT CREDIT SERVICE	PENSION HOSPITALIZ. SUPPL	425300	487	124.04
05/11/2016	1	47460	JACKSON WELDING SUPPLY	GENERAL SUPPLIES	424100	430	148.38
05/11/2016	1	47461	JOHN ORCHOWSKI	GENERAL SUPPLIES	424100	430	72.15
05/11/2016	1	47462#	JORDAN TAX SERVICE	PENSION HOSPITALIZ. SUPPL	425300	487	143.00
05/11/2016	1	47463	KIEFER COAL SUPPLY CO	WATER-SEWAGE	436600	409	125.79
05/11/2016	1	47464	KMCS LIMITED	WATER/SEWAGE SERVICE	436600	411	2.49
05/11/2016	1	47465	KONICA MINOLTA BUSINESS SOLTUTIO	WATER/SEWAGE SERVICE	436600	430	26.20
05/11/2016	1	47466	LANE CONSTRUCTION CORPORAT	WATER/SEWAGE	436600	454	8.20
05/11/2016	1	47467	LAQUATRA BONCI ASSOCIATES	CHECK 1 47462 TOTAL FOR FUND 01:			<b>162.68</b>
05/11/2016	1	47468	LEXISNEXIS RISK SOLUTIONS	HIGHWAY MAINTENANCE	437100	430	597.00
05/11/2016	1	47469	LINDA KRCHMAR	CONTRACTUAL SERVICES	412500	407	1,500.00
05/11/2016	1	47470	LOWES BUSINESS ACCOUNT	CONTRACTUAL SERVICES	412500	407	1,500.00
05/11/2016	1	47471	LOWES BUSINESS ACCOUNT	CONTRACTUAL SERVICES	412500	407	1,500.00
05/11/2016	1	47472	LOWES BUSINESS ACCOUNT	CHECK 1 47464 TOTAL FOR FUND 01:			<b>4,500.00</b>
05/11/2016	1	47473	LOWES BUSINESS ACCOUNT	PHOTOCOPIER LEASE	421700	401	335.57
05/11/2016	1	47474	LOWES BUSINESS ACCOUNT	PHOTOCOPIER LEASE	421700	401	343.65
05/11/2016	1	47475	LOWES BUSINESS ACCOUNT	CHECK 1 47465 TOTAL FOR FUND 01:			<b>679.22</b>
05/11/2016	1	47476	LOWES BUSINESS ACCOUNT	HIGHWAY MAINTENANCE	437100	430	244.90
05/11/2016	1	47477	LOWES BUSINESS ACCOUNT	HIGHWAY MAINTENANCE	437100	430	390.33
05/11/2016	1	47478	LOWES BUSINESS ACCOUNT	HIGHWAY MAINTENANCE	437100	430	87.00
05/11/2016	1	47479	LOWES BUSINESS ACCOUNT	HIGHWAY MAINTENANCE	437100	430	362.12
05/11/2016	1	47480	LOWES BUSINESS ACCOUNT	CHECK 1 47466 TOTAL FOR FUND 01:			<b>1,084.35</b>
05/11/2016	1	47481	LOWES BUSINESS ACCOUNT	ENGINEERING SVC-GENERAL	431700	408	7,600.00
05/11/2016	1	47482	LOWES BUSINESS ACCOUNT	POLICE SOFTWARE	427300	407	167.50
05/11/2016	1	47483	LOWES BUSINESS ACCOUNT	SECURITY DEPOSIT REFUNDS	446000	482	200.00
05/11/2016	1	47484	LOWES BUSINESS ACCOUNT	GENERAL SUPPLIES	424100	454	56.00

Attachment: May 2016 Warrant List (1026 : Warrant List May 2016)

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
				GENERAL SUPPLIES	424100	454	50.31
CHECK 1 47470 TOTAL FOR FUND 01:							
05/11/2016	1	47471	LUCY KRUT	R. E. CURRENT-GENERAL OP.	301101	000	<u>106.31</u>
R. E. CURRENT-GENERAL OP.							
				HOSPITALIZATION INSURANCE	419600	401	3,529.55
				HOSPITALIZATION INSURANCE	419600	402	981.99
				HOSPITALIZATION INSURANCE	419600	408	1,904.20
				HOSPITALIZATION INSURANCE	419600	410	21,083.86
				HOSPITALIZATION INSURANCE	419600	411	5,977.65
				HOSPITALIZATION INSURANCE	419600	413	2,886.18
				HOSPITALIZATION INSURANCE	419600	430	8,127.30
				HOSPITALIZATION INSURANCE	419600	454	1,904.20
				HOSPITALIZATION INSURANCE	419600	454	1,221.04
CHECK 1 47472 TOTAL FOR FUND 01:							
05/11/2016	1	47473	MARY ANN DEMCZAK	SECURITY DEPOSIT REFUNDS	446000	482	200.00
SECURITY DEPOSIT REFUNDS							
05/11/2016	1	47474	MIDDLE DEPT INSPECTION AGENCY	THIRD PARTY BUILDING INSPECT	450000	413	2,149.00
THIRD PARTY BUILDING INSPECT							
05/11/2016	1	47475	MIKE BISH	SECURITY DEPOSIT REFUNDS	446000	482	50.00
SECURITY DEPOSIT REFUNDS							
05/11/2016	1	47476	MR JOHN OF PITTSBURGH	PARKS/PLAYGROUND SUPPLIES	424700	454	110.00
PARKS/PLAYGROUND SUPPLIES							
05/11/2016	1	47477	MR MAGIC CARNASH	VEHICLE MAINT/REP	437400	410	48.00
VEHICLE MAINT/REP							
CHECK 1 47477 TOTAL FOR FUND 01:							
05/11/2016	1	47478#	MRM WORKERS COMP FUND	WORKERS COMPENSATION	435400	401	95.23
WORKERS COMPENSATION							
				WORKERS COMPENSATION	435400	402	27.47
				WORKERS COMPENSATION	435400	408	29.30
				WORKERS COMPENSATION	435400	410	9,331.67
				WORKERS COMPENSATION	435400	411	2,638.74
				WORKERS COMPENSATION	435400	413	34.80
				WORKERS COMPENSATION	435400	430	3,937.05
				WORKERS COMPENSATION	435400	445	527.39
				WORKERS COMPENSATION	435400	447	203.27
				WORKERS COMPENSATION	435400	451	188.62
				WORKERS COMPENSATION	435400	452	53.11
				WORKERS COMPENSATION	435400	454	1,245.21

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/11/2016	1	47479	NAPA AUTO PARTS	CHECK 1 47478 TOTAL FOR FUND 01:			18,311.86
05/11/2016	1	47480	OLD DOMINION BRUSH	VEHICLE MAINTENANCE	437400	430	0.38
05/11/2016	1	47481#	PA AMERICAN WATER CO.	VEHICLE MAINTENANCE	437400	430	226.20
				WATER-SEWAGE	436600	409	208.94
				WATER-SEWAGE	436600	409	46.51
				HYDRANT SERVICES	436300	411	2,149.00
				WATER/SEWAGE SERVICE	436600	411	55.08
				WATER/SEWAGE SERVICE	436600	430	60.26
				WATER/SEWAGE	436600	452	241.79
				WATER/SEWAGE	436600	454	76.38
				WATER/SEWAGE	436600	454	53.00
				WATER/SEWAGE	436600	454	100.62
				CHECK 1 47481 TOTAL FOR FUND 01:			<u>2,991.58</u>
05/11/2016	1	47482	PA ONE CALL SYSTEM INC.	DUES SUBSCRIPTIONS MEMBERSHIP	442000	413	52.48
05/11/2016	1	47483	PAPERWICK & GELFSKY, P.C.	MISCELLANEOUS FEES	361500	000	40.00
05/11/2016	1	47484#	PETTY CASH	METERS-GLENMORE LOT	363010	000	16.50
				OFFICE SUPPLIES	421000	401	8.99
				CHECK 1 47484 TOTAL FOR FUND 01:			<u>25.49</u>
05/11/2016	1	47485#	PITTSBURGH POST-GAZETTE	ADVERTISING	434100	404	78.40
				ADVERTISING	434100	404	18.20
				STORMWATER MANAGEMENT FEE	410000	436	172.20
				CHECK 1 47485 TOTAL FOR FUND 01:			<u>268.80</u>
05/11/2016	1	47486	PITTSBURGH REPORTING SERVICE	COURT REPORTER	432000	404	400.50
05/11/2016	1	47487	PPG ARCHITECTURAL FINISHES	POOL MAINT/REP	437200	452	239.53
05/11/2016	1	47488	PURCHASE POWER	POSTAGE	421500	401	1,091.16
/11/2016	1	47489	RECI	ADMINISTRATION SOFTWARE	427100	407	100.00
/11/2016	1	47490	REDS LANDSCAPING	CONTRACTED SERVICES	445000	409	838.00
/11/2016	1	47491#	ROLLIER HARDWARE INC.	GENERAL SUPPLIES	424100	430	1.28

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016

Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/11/2016	1	47492	RUSS MCKIBBEN	HIGHWAY MAINTENANCE	437100	430	17.38
				POOL MAINT/REP	437200	452	39.35
				POOL MAINT/REP	437200	452	47.94
				GENERAL SUPPLIES	424100	454	26.91
				GENERAL SUPPLIES	424100	454	58.47
				<b>CHECK 1 47491 TOTAL FOR FUND 01:</b>			<b>191.33</b>
05/11/2016	1	47493#	SAMS CLUB	PENSION HOSPITALIZ. SUPPL	425300	487	350.00
				GENERAL SUPPLIES	424100	409	10.14
				GENERAL SUPPLIES	424100	409	52.20
				GENERAL SUPPLIES	424100	454	40.64
				<b>CHECK 1 47493 TOTAL FOR FUND 01:</b>			<b>102.98</b>
05/11/2016	1	47494	SARASNICKS HARDWARE	GENERAL SUPPLIES	424100	430	157.90
05/11/2016	1	47495	STALEY COMMUNICATIONS	RADIO EQUIP. MAINTENANCE	432700	411	1,250.49
05/11/2016	1	47496#	STABLES ADVANTAGE	OFFICE SUPPLIES	421000	401	67.53
				GENERAL SUPPLIES	424100	409	518.13
				STORMWATER MANAGEMENT FEE	410000	436	55.98
				<b>CHECK 1 47496 TOTAL FOR FUND 01:</b>			<b>641.64</b>
05/11/2016	1	47497	STABLES CREDIT PLAN	OFFICE SUPPLIES	421000	401	144.10
05/11/2016	1	47498	STEEL CITY COLLISION, INC.	VEHICLE MAINT/REP	437400	410	620.20
				VEHICLE MAINT/REP	437400	410	111.10
				<b>CHECK 1 47498 TOTAL FOR FUND 01:</b>			<b>731.30</b>
05/11/2016	1	47499	STEPHANIE ENEDY	SECURITY DEPOSIT REFUNDS	446000	482	75.00
05/11/2016	1	47500	THE HITE COMPANY	GENERAL SUPPLIES	424100	454	267.03
05/11/2016	1	47501	UNIFIRST	UNIFORMS	423800	430	163.40
				UNIFORMS	423800	430	163.40
				<b>CHECK 1 47501 TOTAL FOR FUND 01:</b>			<b>326.80</b>
/11/2016	1	47502	UniFirst Corporation	GENERAL SUPPLIES	424100	409	350.60
/11/2016	1	47503	UNITED REFRIGERATION	REPAIRS & MAINTENANCE	437300	409	10.99

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/11/2016	1	47504	UPMC	E A P SERVICES	425600	487	47.36
05/11/2016	1	47505	VERIZON	INTERNET SERVICE	432500	407	89.99
05/11/2016	1	47506	VERIZON	TELEPHONE	432100	411	42.05
05/11/2016	1	47507	VERIZON	INTERNET WIFI SERVICE	432500	454	94.99
05/11/2016	1	47508	WASTE MANAGEMENT OF PITTSBURGH	CONTRACTED GARBAGE COLL. RECYCLING CONTRACT	436700 436900	427 427	49,411.41 17,436.15
05/11/2016	1	47509	WEST CENTRAL EQUIPMENT	CHECK 1 47508 TOTAL FOR FUND 01: PARKS/PLAYGROUND SUPPLIES	424700	454	<u>66,847.56</u> 215.14
05/11/2016	1	47510	WEX BANK	VEHICLE FUEL	423100	410	622.96
05/11/2016	1	47511	WEX BANK	VEHICLE FUEL	423100	430	243.14
05/11/2016	1	47512	WILLIAM TOMOSKY	PENSION HOSPITALIZ. SUPPL	425300	487	350.00
05/23/2016	1	47513	B & R POOLS & SWIM SHOP	POOL CHEMICALS	422200	452	13,494.00
05/23/2016	1	47514	CARDUSO HTG & AIR	CONTINGENCY	490000	495	14,570.00
05/23/2016	1	47515#	COLUMBIA GAS OF PA	NATURAL GAS SERVICE	436200	409	814.64
				NAT GAS SERVICE	436200	411	106.19
				NAT GAS UTILITIES	436200	430	223.15
				NAT GAS UTILITIES	436200	454	304.12
				CHECK 1 47515 TOTAL FOR FUND 01:			<u>1,448.10</u>
05/23/2016	1	47516	DAVID ROHRICH	TAX REFUNDS	443000	403	12,305.96
				TAX REFUNDS	443000	403	13,425.88
				TAX REFUNDS	443000	403	12,305.96
				TAX REFUNDS	443000	403	13,156.54
				CHECK 1 47516 TOTAL FOR FUND 01:			<u>51,194.34</u>
7/23/2016	1	47517#	DOMINION RETAIL INC	NATURAL GAS SERVICE	436200	409	660.48
				NAT GAS SERVICE	436200	411	82.56
				NAT GAS UTILITIES	436200	430	196.08
				NAT GAS UTILITIES	436200	454	264.88

Attachment: May 2016 Warrant List (1026 : Warrant List May 2016)

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016

Banks: 1, 18, 35, 8

Check Date Bank Check # Payee

Fund: 01 GENERAL FUND Description Account Dept Amount

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
05/23/2016	1	47518#	DUQUESNE LIGHT CO.	ELECTRIC SERVICE	436100	409	229.61
				ELECTRIC SERVICE	436100	411	368.58
				ELECTRIC SERVICE	436100	430	350.41
				ELECTRIC-ST LIGHTING	436100	434	87.71
				ELECTRIC-ST LIGHTING	436100	434	60.84
				STORMWATER MANAGEMENT FEE	410000	436	19.78
				PARK OUTDOOR ELECTRICITY	436000	454	107.25
				PARK OUTDOOR ELECTRICITY	436000	454	19.93
				PARK OUTDOOR ELECTRICITY	436000	454	15.70
				PARK OUTDOOR ELECTRICITY	436000	454	50.57
				PARK OUTDOOR ELECTRICITY	436000	454	280.67
				PARK OUTDOOR ELECTRICITY	436000	454	38.67
				PARK OUTDOOR ELECTRICITY	436000	454	58.56
				ELECTRIC REC CENTER/POOL	436100	454	288.57
				ELECTRIC REC CENTER/POOL	436100	454	342.47
CHECK 1 47518 TOTAL FOR FUND 01:							<b>2,319.32</b>

05/23/2016	1	47519#	DUQUESNE LIGHT CO.	ELECTRIC SERVICE	436100	409	14.54
				ELECTRIC SERVICE	436100	409	2,270.39
				ELECTRIC-ST LIGHTING	436100	434	48.38
				PARK OUTDOOR ELECTRICITY	436000	454	22.89
CHECK 1 47519 TOTAL FOR FUND 01:							<b>2,356.20</b>

05/23/2016	1	47520	FRANK KOTNASKY & KAREN CLARK	TAX REFUNDS	443000	403	1,803.31
05/23/2016	1	47521	JACKIE SNYDER	SECURITY DEPOSIT REFUNDS	446000	482	50.00
05/23/2016	1	47522	JEFF ELLIS MANAGEMENT, LLC	LIFEGUARD CONTRACT	438000	452	29,103.09
05/23/2016	1	47523	JOHN E LOVE	FIRE DAMAGE ESCROW REFUND	447100	482	6,002.94
05/23/2016	1	47524	JOHN SOBOCINSKI	SECURITY DEPOSIT REFUNDS	446000	482	75.00

05/23/2016	1	47525#	JORDAN TAX	COMM. LIENED TAX COLLECT.	411800	403	1,783.28
				TAX LIEN FILING FEES	431900	404	21.65
				COLLECTION AGENT	431000	427	1,451.30
CHECK 1 47525 TOTAL FOR FUND 01:							<b>3,256.23</b>
/23/2016	1	47526	KEITH LAU	SECURITY DEPOSIT REFUNDS	446000	482	50.00
/23/2016	1	47527	KEVIN CASTILLO MENDEZ	SECURITY DEPOSIT REFUNDS	446000	482	50.00

Attachment: May 2016 Warrant List (1026 : Warrant List May 2016)

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 -- 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/23/2016	1	47528	LEATHERS & ASSOCIATES INC	POOL MAINT/REP	437200	452	2,472.59
05/23/2016	1	47529	LORI WILDE	SECURITY DEPOSIT REFUNDS	446000	482	50.00
05/23/2016	1	47530	LOWES BUSINESS ACCOUNT	POOL MAINT/REP	437200	452	17.76
05/23/2016	1	47531	M & M UNIFORMS, INC	UNIFORM ALLOWANCE	418600	445	144.95
05/23/2016	1	47532	MAIELLO, BRUNGO & MAIELLO, LLP	SOLICITOR-ZONING HEARING	431800	404	414.00
05/23/2016	1	47533	NEXUS REAL ESTATE	TENANT REGISTRATION FEES	361510	000	20.00
				TENANT REGISTRATION FEES	361510	000	10.00
				CHECK 1 47533 TOTAL FOR FUND 01:			<u>30.00</u>
05/23/2016	1	47534	PETTY CASH	REC BOARD FUNCTIONS	445000	457	27.61
05/23/2016	1	47535	PITTSBURGH POST-GAZETTE	ADVERTISING	434100	404	40.60
				ADVERTISING	434100	404	79.95
				CHECK 1 47535 TOTAL FOR FUND 01:			<u>120.55</u>
05/23/2016	1	47536	PPG ARCHITECTURAL FINISHES	POOL MAINT/REP	437200	452	151.74
05/23/2016	1	47537	REDS LANDSCAPING	CONTRACTED SERVICES	445000	409	6,810.00
05/23/2016	1	47538	SADDLE LIGHT CAPITAL LLC	TAX REFUNDS	443000	403	195.48
				TAX REFUNDS	443000	403	182.85
				CHECK 1 47538 TOTAL FOR FUND 01:			<u>378.33</u>
05/23/2016	1	47539	SHELL FLEET PLUS	VEHICLE FUEL	423100	411	126.24
05/23/2016	1	47540	SHELL FLEET PLUS	VEHICLE FUEL	423100	430	188.55
05/23/2016	1	47541#	STAPLES ADVANTAGE	GENERAL SUPPLIES	424100	409	305.89
				OFFICE SUPPLIES	421000	410	41.62
				CHECK 1 47541 TOTAL FOR FUND 01:			<u>347.51</u>
/23/2016	1	47542	STEEL CITY COLLISION, INC.	VEHICLE MAINT/REP	437400	410	15.00
				VEHICLE MAINT/REP	437400	410	166.35
				VEHICLE MAINT/REP	437400	410	411.86

Attachment: May 2016 Warrant List (1026 ; Warrant List May 2016)

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
05/23/2016	1	47543	SUSAN REIS	CHECK 1 47542 TOTAL FOR FUND 01:			593.21
05/23/2016	1	47544	THE HITE COMPANY	SECURITY DEPOSIT REFUNDS	446000	482	50.00
				GENERAL SUPPLIES	424100	454	185.37
05/23/2016	1	47545	UNIFIRST	UNIFORMS	423800	430	178.20
				UNIFORMS	423800	430	163.40
05/23/2016	1	47546	Unifirst Corporation	CHECK 1 47545 TOTAL FOR FUND 01:			<b>341.60</b>
				GENERAL SUPPLIES	424100	409	292.78
05/23/2016	1	47547	V-SYSTEMS	POOL MAINT/REP	437200	452	3,793.49
05/23/2016	1	47548	VENTURING CREW 638	SECURITY DEPOSIT REFUNDS	446000	482	50.00
05/23/2016	1	47549	WATERWAY	VEHICLE MAINT/REPAIR	437400	411	1,852.20
05/23/2016	1	47550	ZACHERY DOBOS	MEETINGS & CONFERENCES	446000	400	200.00
05/23/2016	1	47551	PETTY CASH	SWIMMING POOL SUPPLIES	424700	452	1,000.00
05/31/2016	1	47552	POSTMASTER: U.S. POSTAL SERVIC	NEWSLETTER	434400	401	1,100.00
05/31/2016	1	47553	POSTMASTER: U.S. POSTAL SERVIC	DORMONT DAY	445400	457	939.01
Total for fund 01 GENERAL FUND							386,010.38

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 08 SEWER FUND</b>							
05/02/2016	8	2010	AMERICAN WATER	CHARGES/FEES-COLLECTION	430000	429	171.82
05/02/2016	8	2011	JORDAN TAX	CHARGES/FEES-COLLECTION	430000	429	663.95
05/11/2016	8	2012	AMERICAN WATER	CHARGES/FEES-COLLECTION	430000	429	1,080.00
05/23/2016	8	2013	GATEWAY ENGINEERS, INC.	ENGINEERING SERVICES	466000	429	8,105.94
05/23/2016	8	2014	JORDAN TAX	CHARGES/FEES-COLLECTION	430000	429	1.40
05/23/2016	8	2015	PITTSBURGH POST-GAZETTE	REPAIRS/MAINTENANCE	437200	429	228.20
				REPAIRS/MAINTENANCE	437200	429	456.40
				CHECK 8 2015 TOTAL FOR FUND 08			<b>684.60</b>
				Total for fund 08 SEWER FUND			10,707.71

CHECK DISBURSEMENT REPORT FOR BOROUGH OF DORMONT  
 CHECK DATE FROM 05/01/2016 - 05/31/2016  
 Banks: 1, 18, 35, 8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 35 HIGHWAY AID FUND</b>							
05/02/2016	35	1179	VERIZON	PHONE MODEM TRAFFIC SIGNAL	432900	433	32.77
05/11/2016	35	1180	DUQUESNE LIGHT CO.	ELECTRIC TRAFFIC SIGNALS	436100	433	833.22
Total for fund 35 HIGHWAY AID FUND							865.99
TOTAL - ALL FUNDS							397,584.08

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



**Visa Procurement Card**

**Statement Manager Report**

**PNC Bank 1940**

**04/26/2016 to 05/25/2016**

	<b>Statement Report</b>	<b>Amount Incl</b>
<b>4/30/2016</b>	<b>PSATS 01-413-446-000</b>	<b>\$300.00</b>
<b>5/12/2016</b>	<b>Amazon Mktplace Prnts 01-451-424900</b>	<b>\$20.04</b>
<b>5/12/2016</b>	<b>Home Science Tools 01-451-424900</b>	<b>\$24.90</b>
<b>5/12/2016</b>	<b>Lewisco 01-451-424900</b>	<b>\$57.85</b>
<b>5/13/2016</b>	<b>Oriental Trading 01-451-424900</b>	<b>\$382.66</b>
<b>5/16/2016</b>	<b>Walmart.Com 01-451-424900</b>	<b>\$574.03</b>
<b>5/17/2016</b>	<b>Discountmugs.Com 01-457-445000</b>	<b>\$451.20</b>
<b>5/17/2016</b>	<b>Rackspace Email &amp; Apps 01-436-410000</b>	<b>\$12.00</b>
<b>5/17/2016</b>	<b>Walmart #5040 01-451-424900</b>	<b>\$91.24</b>
<b>5/18/2016</b>	<b>Radioshack</b>	<b>\$64.18</b>
	<b>Total</b>	<b>\$1,978.10</b>

Attachment: May 2016 Warrant List (1026 : Warrant List May 2016)



**MEMORANDUM**

**Date:** June 6, 2016

**To:** Borough Council

**From:** Benjamin Estell, Borough Manager

**Subject:** Motion to Appoint Seth Davis to Borough of Dormont Vacancy Board

---

Prior appointment no longer resides in Dormont and can not serve in this position.



**MEMORANDUM**

**Date:** June 6, 2016

**To:** Borough Council

**From:** Benjamin Estell, Borough Manager

**Subject:** Motion to Approve 2016 Open Cut Spot Repair Recommendation of Award to NIANDO Construction, Inc.

---

Borough Engineer recommends awarding 2016 Open Cut Spot Repair Project contract to NIANDO Construction, Inc., in the amount of \$59,792.00.



MEMORANDUM

**Date:** May 19, 2016

**To:** Benjamin Estell, Borough Manager

**From:** Wayne R. McVicar, P.E., Borough Engineer *WRM*

**Subject:** RECOMMENDATION OF AWARD  
2016 Open Cut Spot Repair Project

In March the Borough advertised for bids for the 2016 Open Cut Spot Repair Contract. On Thursday, May 19, 2016, the Borough received bids for the project. Three sets of bid documents were issued/sold and two bids were received. The following are the results of the bids received. A bid tabulation for project is attached.

- |    |  |           |             |
|----|--|-----------|-------------|
| 1  | NIANDO Construction, Inc<br>Pittsburgh, PA 15235 | Base Bid: | \$59,792.00 |
| 2. | Osiris Enterprises, Inc.<br>Oakdale, PA 15227    | Base Bid: | \$78,030.00 |

My review of the bids indicates that all totals are mathematically correct and do contain all required documentation properly executed in accordance with the requirements of the bid specifications.

The Borough is familiar with the work of the low bidder, NIANDO Construction, Inc., having worked with them in the past, most recently on the 2015 Open Cut Spot Repair Project. My experience with this contractor is that they complete the projects within budget in a timely professional manner

After review of the bids, I find the apparent low bidder, NIANDO Construction, Inc., to be the lowest responsive and responsible bidder. Based upon the Borough's experience with this bidder and the value of the bid, I would recommend award of the Contract to NIANDO Construction, Inc. in the amount of \$59,792.00.

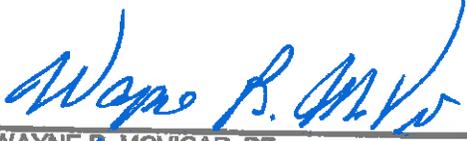
<b>Borough of Dormont</b> <b>2016 SPOT REPAIR &amp; OPEN CUT CONTRACT</b> <b>TABULATION OF BIDS RECEIVED</b> DATE: May 19, 2016				Niando Construction, Inc. 620 Long Road Pittsburgh, PA 15235		Osirus Enterprises 2943 Brownsville Road Pittsburgh, PA 15227	
--	--	--	--	--	--	---	--

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>2016 SPOT REPAIR &amp; OPEN CUT CONTRACT</b>							
1	Mobilization & Demobilization, complete in place.	1 LS		\$8,800.00	\$8,800.00	\$8,000.00	\$8,000.00
2	8" Sanitary Sewer Point Repair, Critical Settlement Area, 0-8' in depth, complete in place.	6 LF		\$205.00	\$1,230.00	\$150.00	\$900.00
3	8" Sanitary Sewer Point Repair, Critical Settlement Area, 10-12' in depth, complete in place.	4 LF		\$225.00	\$900.00	\$175.00	\$700.00
4	8" Sanitary Sewer Point Repair, Critical Settlement Area, 12-14' in depth, complete in place.	4 LF		\$300.00	\$1,200.00	\$200.00	\$800.00
5	12" Sanitary Sewer Point Repair, Critical Settlement Area, 10-12' in depth, complete in place.	12 LF		\$275.00	\$3,300.00	\$155.00	\$1,860.00
6	12" Sanitary Sewer Point Repair, Critical Settlement Area, 12-14' in depth, complete in place.	12 LF		\$355.00	\$4,260.00	\$205.00	\$2,460.00
7	Wye Branch - SDR-35 or SDR-26 PCV All Depths, complete in place.	6 EA		\$450.00	\$2,700.00	\$75.00	\$450.00
8	Sanitary Sewer Laterals, Critical Settlement Area, All Depths, complete in place.	8 LF		\$85.00	\$680.00	\$125.00	\$1,000.00
9	Construct New 4' Diameter Pre-Cast Sanitary Manhole, Critical Settlement Area, 0'-8' Depth, complete in place.	6 EA		\$3,000.00	\$18,000.00	\$2,500.00	\$15,000.00
10	Locate Buried Manhole and Adjust To Grade, complete in place.	3 VF		\$550.00	\$1,650.00	\$1,000.00	\$3,000.00
11	Trench Restoration in Bituminous Roadway, complete in place.	45 SY		\$46.00	\$2,070.00	\$110.00	\$4,950.00
12	Trench Restoration in Brick Roadway, complete in place.	6 SY		\$130.00	\$780.00	\$125.00	\$750.00

Attachment: 2016 Open Cut Spot Repair Project (1031 : 2016 Open Cut Spot Repair)

<b>Borough of Dormont</b> <b>2016 SPOT REPAIR &amp; OPEN CUT CONTRACT</b> <b>TABULATION OF BIDS RECEIVED</b> DATE: May 19, 2016				Niando Construction, Inc. 620 Long Road Pittsburgh, PA 15235		Osirus Enterprises 2943 Browsville Road Pittsburgh, PA 15227	
--	--	--	--	--	--	--	--

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
13	Trench Restoration in Non-Critical Areas, complete in place.	4 SY		\$29.00	\$116.00	\$50.00	\$200.00
14	Concrete Driveway Restoration, complete in place.	4 SY		\$74.00	\$296.00	\$150.00	\$600.00
15	Restoration of Disturbed Lawn Areas, complete in place.	4 SY		\$10.00	\$40.00	\$15.00	\$60.00
16	Crew Time, complete in place.	4 HR		\$375.00	\$1,500.00	\$300.00	\$1,200.00
17	Pre-CCTV Repair Location Determination, complete in place.	8 EA		\$340.00	\$2,720.00	\$300.00	\$2,400.00
18	Post Repair Sanitary Sewer CCTV Inspection & Light Cleaning, complete in place.	1,400 LF		\$2.25	\$3,150.00	\$3.00	\$4,200.00
19	Photographic Documentation, complete in place.	1 LS		\$1,600.00	\$1,600.00	\$500.00	\$500.00
20	Traffic Control & Resident Notification, complete in place.	1 LS		\$4,800.00	\$4,800.00	\$29,000.00	\$29,000.00
<b>TOTAL BID</b>					<b>\$59,792.00</b>		<b>\$78,030.00</b>



WAYNE R. MCVICAR, PE  
 PA License No. PE-044085-R

5/19/2016  
 DATE

Attachment: 2016 Open Cut Spot Repair Project (1031 : 2016 Open Cut Spot Repair)



**MEMORANDUM**

**Date:** June 6, 2016

**To:** Borough Council

**From:** Benjamin Estell, Borough Manager

**Subject:** Motion to Accept Recommendation of the Engineer to Approve Contracting with City of Pittsburgh for Wenzell Avenue Resurfacing at a Cost of \$14,681

---



MEMORANDUM

**Date:** May 21, 2016  
**To:** Benjamin Estell, Borough Manager  
**From:** Wayne R. McVicar, P.E., Borough Engineer *WRM*  
**Subject:** Engineer's Report – June 2016

1. COUNCIL ACTION REQUESTED

a. Wenzell Avenue Paving Project – City of Pittsburgh

The water company recently installed a main up Wenzell Avenue. In lieu of just restoring the trench, the City of Pittsburgh will be milling and overlaying the entire street, a portion of which is located within the Borough. This project is similar to what was done on McNeille Avenue. They are requesting that the Borough share in the cost for that portion, which at \$18.10/SY for 7,300 SY amounts to \$14,681.00. I have reviewed both the area and the unit cost and find both to be acceptable. I recommend approval of the cost sharing for the paving of Wenzell Avenue in the amount of \$14,681.00.

b. 2016 Open Cut Spot Repair Project

Contractor:

Recommend award to Niando Construction, Inc., in the amount of \$59,792.00. See my May 19, 2016 Recommendation of Award memo.

2. ENGINEERING IN PROGRESS

a. REBID 2016 STREET & ALLEY RECONSTRUCTION & RESURFACING PROJECTS

1. CONTRACT A – Street Reconstruction & Resurfacing Contract

The scope of the project has been revised such that all subject streets are asphalt reconstruction. Texas Avenue is the base bid, Arkansas Avenue and Kelton Avenue are alternates carried from the prior bid and Veteran's Parking Lot inserted as a new alternate. Project is out to bid. Bids are to be received on May 25, 2016.

Attachment: Engineer's Report May 2016 (1023 : Wenzell Avenue Paving)

May 21, 2016

ii. CONTRACT B - Alley Resurfacing Contract  
The scope of the project has been revised such that Ranger Way is the base bid and Milan Alley is an alternate. Project is out to bid. Bids are to be received on May 25, 2016.

b. 2016 POTOMAC AVENUE RECONSTRUCTION  
Preliminary design continues. Renderings were presented at the April council meeting showing 3 alternatives for construction. Selection of an alignment is needed so that the final design may be completed.

A presentation to business owners was presented at the Hollywood Theater on April 26, 2016.

Utility replacement, beginning with the water main, began on May 1, 2016 and is anticipated to last approximately 4 months.

c. 2016 Sanitary Sewer O&M Project  
CCTV data, obtained from the 2015 O&M Contract, has been forwarded to the borough GIS maintainer to update the database. Once updated, the sewers to be televised in 2016 will be determined. Subsequently, a CCTV O&M contract will be put out to bid.

d. 2016 Sanitary Sewer Repair Projects

i. OPEN CUT SPOT REPAIR –The project was advertised for bid on April 22, 2015. Bids were received on May 19, 2016. See my May 19, 2016 Recommendation of Award memo.

e. ALCOSAN Sewer Regionalization Implementation  
On August 27, 2015 the Borough Manager and Engineer met with representatives from ALCOSAN to identify sewers for transfer. On September 30, 2015 all available CCTV data and reports for the subject sewers, were uploaded to the ALCOSAN FTP site. The Borough is awaiting any future correspondence as to whether additional information is required.

f. MS4 TMDL Strategy Plan  
The updated TMDL Strategy Plan was hand delivered to the PaDEP on December 30, 2015.

3. CONSTRUCTION IN PROGRESS

a. CD 41 7.2 ADA Curb Ramps (34,000.00)  
Contractor: R&B & Excavating, Contracting Inc.  
Notice to Proceed was issued April 15, 2016. Construction began on May 2, 2016. Project is complete except for punch list items.

b. 2016 STREET RECONSTRUCTION & RESURFACING CONTRACT  
Contractor: Mele & Mele and Sons, Inc. (\$125,094.85)

Attachment: Engineer's Report May 2016 (1023 : Wenzell Avenue Paving)

May 21, 2016

Notice of Award was issued April 5, 2016. Construction began on May 2, 2016.

**c. 2016 STREET ALLEY RESURFACING CONTRACT  
Contractor: Mele & Mele and Sons, Inc. (\$58,356.35)**

Notice of Award was issued April 5, 2016. Contracts have been forwarded to contractor for signature.

**d. 2016 Sanitary Sewer Repair Projects**

**i. MH to MH CIPP LINING  
Insight Pipe Contracting, LP (\$96,643.13)**

At the May 2, 2016 Council approved award of a contract to Insight Pipe Contracting, LP in the amount of \$96,643.13. Notice to Proceed has been issued.

**ii. SPOT CIPP LINING & GROUTING  
Robinson Pipe Cleaning Co. (78,875.00)**

A contract has executed with Robinson Pipe Cleaning Co. and Notice to Proceed has been issued.

Attachment: Engineer's Report May 2016 (1023 : Wenzell Avenue Paving)



**MEMORANDUM**

**Date:** June 6, 2016

**To:** Borough Council

**From:** Benjamin Estell, Borough Manager

**Subject:** Motion to Amend the Borough of Dormont Financial Policies and Procedures Section 2, Authorizing Purchases Up to \$5000 Without Prior Consent of Borough Council.

---

This motion was made by the Finance and Legal Committee. The spending limit for safety related issues will remain at \$9,995.

## Section 2: Purchasing Policy

**PURPOSE:** The purpose of this Purchasing Policy is to: obtain the highest quality goods and services for the Borough of Dormont at the lowest possible price; exercise financial control and oversight of the purchasing process; clearly define purchasing authority; allow fair and equal opportunity among qualified suppliers; and provide for increased public confidence in the procedures followed in public purchasing.

**PURCHASE AUTHORIZATION:** No purchases over ~~\$1,000~~ **\$5,000** shall be made by any Borough officer or employee without prior approval of the Council. When making any purchase over \$100 not subject to the bid process described below, officers and employees must solicit quotes from at least two vendors unless the Council has approved a sole source vendor. Suppliers will be selected based on cost, the quality of the goods and services offered, and the ability, capacity, and skill of the vendor demonstrated under prior contracts with the Borough.

**BID PROCESS:** Pursuant to the Borough Code purchases of \$18,900.00 or more shall be subject to a bid process as required in the State of Pennsylvania Borough Code. Items from \$10,200 to \$18,900 require 3 written quotes. The bid process shall be initiated by the issuance of a Request for Bids, Request for Proposals, Request for Quotations or similar process, prepared by the Borough Manager. Notice of the request for bids shall be made by letters to known providers soliciting bid responses, advertisements posted in a public location within the Borough, and advertisements placed in a newspaper of general circulation in the region.

**BID SPECIFICATIONS:** Bid specifications shall include:

1. Bid name.
2. Bid submission deadline.
3. Date, location, and time of bid opening.
4. Specifications for the project or services including quantity, design, and performance features.
5. Bond and/or insurance requirements.
6. Any special requirements unique to the purchase.
7. Delivery or completion date.

Once a request for bids has been issued, the bid specifications will be available for inspection at the Borough office.

**BID SUBMISSION:** All bids must be submitted in sealed envelopes, addressed to the Borough in care of the Borough Manager, and plainly marked with the name of the bid and the time of the bid opening. Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for the opening of bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened.

Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any

other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

**BID OPENING:** Every bid received prior to the bid submission deadline will be publicly opened and read aloud by the Borough Manager or his/her designee. The bid opening will include the name and address of bidder; for lump sum contracts, the lump sum base bid and the bid for each alternate; for unit price contracts, the unit price for each item and the total, if stated; and the nature and the amount of security furnished with the bid if required.

**CRITERIA FOR BID SELECTION:** In evaluating bids, the Borough Manager and Council will consider the following criteria:

1. Price.
2. Bidder's ability to perform within the specified time limits.
3. Bidder's experience and reputation, including past performance for the Borough.
4. Quality of the materials and services specified in the bid.
5. Bidder's ability to meet other terms and conditions, including insurance and bond requirements.
6. Bidder's financial responsibility.
7. Bidder's availability to provide future service, maintenance, and support.
8. Nature and size of bidder.
9. Any other factors that the Borough determines are relevant and appropriate in connection with a given project or service.

The Borough reserves the right at its sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgment will best serve the Borough's interest. Should this be recommended, the Borough Manager will provide a detailed explanation for the Borough Council and the public. The Borough reserves the right to investigate the financial responsibility of any bidder to determine his or her ability to assure service throughout the term of the contract.

**CHANGE ORDERS:** If specification changes are made prior to the close of the bid process, the Request for Bids will be amended and notice shall be sent to any bidder who already submitted a bid and a new bid process will be initiated. Once a bid has been accepted, if changes to the specifications become necessary, the Borough Manager will prepare a change order specifying the scope of the change. Once approved by the Borough Council, the contractor and an authorized agent of the Borough must sign any change order.

## EXCEPTIONS

**Sole Source Purchases:** If the Borough Council determines that there is only one possible source for a proposed purchase, it may waive the bid process and authorize the purchase from the sole source. The Borough Manager will provide a detailed explanation for why the purchase is a sole source purchase.

**Recurring Purchases:** If the total value of a recurring purchase of a good or service is anticipated to exceed \$18,900 during any fiscal year, the bid process shall be utilized and shall specify the recurring nature of the purchase. Once a bid has been accepted, all future purchases shall be made from that bidder without necessity of additional bids, until such time as the Borough Council votes to initiate a new bid process.

**Emergency Purchases:** The Borough Council may award contracts and make purchases for the purpose of meeting a public emergency without complying with the bid process. Emergency expenditures may include immediate repair or maintenance of Borough property, vehicles, or equipment if the delay in such repair or maintenance would endanger persons or property or result in substantial impairment of the delivery of vital Borough services such as snow removal, police or fire services or even tax collection processes.

**Professional Services:** The bid process shall not apply to the selection of providers for services that are characterized by a high degree of professional judgment and discretion including legal, financial, auditing, engineering, risk management, and insurance services. The Borough Manager after approval by Council shall undertake a formal Request for Proposals process for special projects or for reevaluating existing recurring contracts when it is expected that the cost of professional services will exceed \$18,900.

**State Contracts:** The Borough Council may award contracts and make purchases from any Federal, State or Local purchasing contract without the need for following the formal bid process. These contracts, such as the Federal GSA or local SHACOG contracts have been professionally and formally specified and bid out and the resulting vendors therefore meet the spirit of the purchasing rules for the Borough.



**MEMORANDUM**

**Date: June 6, 2016**

**To: Borough Council**

**From: Benjamin Estell, Borough Manager**

**Subject: Motion to Grant Relief of Outstanding Sewer and Trash Fees for 2708  
Broadway**

---

Motion requested by Attorney John Rushford for Conservatorship property located at 2708 Broadway Ave. This action is necessary for buyer to close on property.

**UNIVERSAL SETTLEMENT SERVICES, INC.**

1106 FIFTH AVENUE  
PITTSBURGH, PENNSYLVANIA 15219

JOSEPH DIPAOLO, Esquire  
SEVERIN A. RUSSO, Esquire  
SEVERIN D. RUSSO, Esquire

TELEPHONE 412-566-2282  
FAX 412-228-5206

May 13th, 2016

Buyer: Upstreet Properties, LLC

Seller: Household Finance Consumer Company

Property Address: 2708 Broadway Ave

**Delinquent:**

Sewage- \$1,518.98 - Borough of Dormont  
Trash- \$3,811.46 - Jordan Tax Service, Inc.  
County Taxes- \$3,037.14 - Jordan Tax Service, Inc.(2012-2015)  
Borough Taxes- \$6,552.03 - Borough of Dormont (2011-2015)  
KeyStone Oaks School Taxes- \$12,069.91 – MBM Collections, LLC (2011-2015)

**Current:**

County Taxes- \$201.56 - County Treasurer  
Borough Taxes- \$377.81 – Harvey Lieberman, Tax Collector

Sincerely,

Matthew Stehley  
[mstehley@dipaolo-russo.com](mailto:mstehley@dipaolo-russo.com)  
412-566-2282

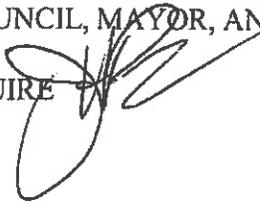
Attachment: 2708 Broadway (1029 : Grant Relief of Charges for 2708 Broadway)



# CAFARDI FERGUSON WYRICK WEIS + STOTLER llc

## MEMORANDUM

TO: DORMONT BOROUGH COUNCIL, MAYOR, AND MANAGER

FROM: JOHN H. RUSHFORD, ESQUIRE 

DATE: MAY 19, 2016

RE: **2708 BROADWAY AVE SEWER AND TRASH FEES**

As you aware the Conservatorship property 2708 Broadway is under agreement. To close on this property, the Borough is being asked to waive outstanding sewer and trash fees on this property. The property has been vacant for some years. This has caused these charges to escalate greatly. The following is a breakdown according to the most recent title search:

**Sewage- \$1,518.98 - Borough of Dormont**

**Trash- \$3,811.46 - Jordan Tax Service, Inc.**

We would ask that Council authorize the granting of this relief. This will allow the property to sell and ultimately be developed into tax generating real estate.

Attachment: 2708 Broadway Rushford Memo (1029 : Grant Relief of Charges for 2708 Broadway)



**MEMORANDUM**

**Date: June 6, 2016**

**To: Borough Council**

**From: Benjamin Estell, Borough Manager**

**Subject: Motion to Approve Purchase of Administrative and Police Computer Hardware and Software, Not to Exceed \$13,200, as Budgeted**

---



**MEMORANDUM**

**Date:** June 6, 2016  
**To:** Borough Council  
**From:** Benjamin Estell, Borough Manager  
**Subject:** Dormont Day Band Contract

---

# ENTERTAINMENT UNLIMITED

1701 Banksville Road • Pittsburgh, PA 15216

412-343-7700

or visit us online at  
www.entertainmentunlimited.com

FAX: 412-344-2263

## PURCHASER RETURN COPY

Date: 5/10/2016

Contract Number: 54175 MM AW

FOR: COMMUNITY FUNCTION  
CONCERTS

**TO:** BOROUGH OF DORMONT  
KRISTIN HULLIHEN  
1444 HILLSDALE AVE, SUITE 10  
PITTSBURGH PA 15216

**Phone:** (412) 581-8900 x227 **Fax:**

**Email:** KHULLIHEN@BORO.DORMONT.PA.US

THIS CONFIRMS THE FOLLOWING CONTRACT BETWEEN YOU ("PURCHASER") AND THE "ARTIST(S)" NAMED HEREIN, CONTRACTING THROUGH US AS "AGENT").

**NAME/ADDRESS OF PLACE OF ENGAGEMENT:** DORMONT - POTOMAC AVE OPEN STAGE

**ENGAGEMENT DATE(S) AND HOUR(S):**

ENGAGEMENT DATE

Monday, July 04, 2016

HOURS OF ENGAGEMENT

3:00PM-5:00PM (THE LAVA BAND)  
7:30PM-9:30PM (THE FOUR TOWNSMEN)

**ARTIST WILL REPORT TO:** KRISTIN HULLIHEN

**NAME OF ARTIST(S):** ENTERTAINMENT PACKAGE  
THE LAVA GAME AND THE FOUR TOWNSMEN SHOW BAND

**PRICE AGREED UPON:** \$4,400.00 Four Thousand Four Hundred and 00/100

**CONTRACT TERMS:** Please submit the following payment by the due date indicated:

<u>AMOUNT DUE</u>	<u>DATE DUE</u>
\$2,200.00	5/20/2016

PLEASE SIGN AND RETURN ONE COPY OF CONTRACT ALONG WITH A \$2200 DEPOSIT - DUE BY 5/20/2016

**BALANCE PAYABLE TO ENTERTAINMENT UNLIMITED**

- SPECIAL PROVISIONS:**
1. The balance of \$2200 is due to EU by July 4, 2016. Please make all checks payable to Entertainment Unlimited.
  2. Purchaser to provide sound, lights, stage, and electric power.
  3. Artist to provide backline.
  4. The attached weather rider is part of this contract.
  5. A 3% fee will be added to all credit card transactions.

Attachment: Entertainment Unlimited Dormont Day Band Contract 2016 (1024 : Dormont Day Band Contract)

I, THE ABOVE MENTIONED AND UNDERSIGNED PURCHASER, DO HEREBY AUTHORIZE AND CONFIRM ON MY BEHALF, THE ARRANGEMENTS EXPLAINED ABOVE WITH THE ABOVE MENTIONED ARTISTS. WE ACKNOWLEDGE AND CONFIRM THAT WE HAVE READ AND APPROVED THE TERMS AND CONDITIONS SET FORTH ON THE BACK OF THIS CONTRACT.

# ENTERTAINMENT UNLIMITED

1701 Banksville Road • Pittsburgh, Pa 15216

412-343-7700

or visit us online at  
www.entertainmentunlimited.com

Purchaser \_\_\_\_\_

Artist \_\_\_\_\_

(ARTIST - INDEPENDENT CONTRACTOR)

## GENERAL TERMS AND CONDITIONS

9.k.a

1. The Person signing this Agreement on behalf of the Purchaser represents and warrants that he/she has the authority to bind the Purchaser to the terms of this Agreement, and shall personally guarantee and assume liability for the obligations of Purchaser stated herein.
2. Neither the Artist nor Agent shall be responsible for non-performance of Artist due to accidents, riots, strikes, sickness, Acts of God, death, inclement weather, family or employment obligations, or any other reason beyond Artist's or Agent's control. However, if possible with your approval we will endeavor to furnish a substitute at the same terms and conditions as stated on the face of this contract. If unable to furnish a substitute with your approval liability will be limited to refund of deposit.
3. Deposit is not refundable for postponement or cancellation for any reason other than those stated above.
4. Artist shall be considered an independent contractor and not an employee and/or agent of Agent. As an independent contractor, Artist shall be responsible for Artists own federal, state, and local withholding taxes, Workman's Compensation and Social Security contribution, Self Employment taxes, Insurance and any and all other taxes and obligations.
5. Allowing Artist to work is construed as acceptance of the terms of this contract even if not signed by both Purchaser and Artist.
6. Should Purchaser desire to purchase the services of Artist within two (2) years from the date of this engagement, Purchaser agrees to purchase said services directly through Entertainment Unlimited.
7. Artist agrees that any leads and/or inquiries regarding Artist's services arising out of this engagement are the exclusive property of Entertainment Unlimited and shall be referred directly to Agency.
8. It is hereby expressly understood and agreed by the parties that the Agent is acting solely as agent for Artist and shall not be held liable or responsible for any act or omission on the part of either Artist or Purchaser in connection with this Agreement, including any unpaid charges that Artist may incur at the engagement. Both Purchaser and Artist agree to indemnify and hold harmless Agent for any claims or liabilities arising out of or connected with this Agreement.
9. This Agreement constitutes the entire agreement between the parties and may not be modified or amended except by written instrument signed by the parties.
10. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. Should it become necessary to institute legal proceedings arising out of this contract the parties do hereby agree that the venue set forth for said proceedings shall be Allegheny County, Pennsylvania. If it should be necessary for Entertainment Unlimited, to take legal action to collect on or enforce the contract, Entertainment Unlimited, Inc. shall be entitled to recover attorney's fees and court costs incurred.

Attachment: Entertainment Unlimited Dormont Day Band Contract 2016 (1024 : Dormont Day Band Contract)



**MEMORANDUM**

**Date:** June 6, 2016  
**To:** Borough Council  
**From:** Benjamin Estell, Borough Manager  
**Subject:** Motion to Approve Hiring Summer Staff 2016 - Pool Cashiers and Day Camp

---

**the following are recommendaTIONS FOR SUMMER EMPLOYMENT FOR THE BOROUGH OF DORMONT:**

Pool Staff – position/hourly rate  
Patty Costantini – Cashier – 7.25  
Tracy Zange – Cashier – 7.25

Daycamp staff – pOSITION/start date/hourly rate

Bridget Curry – Camp Director – 15.00  
Kristin Kaminski – Assistant Camp Director – 11.00  
Christopher Fennig – Counselor – 9.00  
Megan Stout – Counselor – 9.00  
Catherine Witt – Counselor – 9.00



**MEMORANDUM**

**Date:** June 6, 2016  
**To:** Borough Council  
**From:** Benjamin Estell, Borough Manager  
**Subject:** Applicants for Traffic and Parking Planning Commission

---

There are two applicants for a single open position on the Traffic and Parking Planning Commission.

# Jason P. Walsh

1410 Edgehill Ave  
Pittsburgh, PA 15216  
Cell: (412) 215-9050  
Email: walshjasonp@gmail.com

### QUALIFICATIONS:

Highly personable and professional with more than eight years of experience in benefit management, healthcare, service-center operations, and supervision.

- Provided role model leadership to Benefits Representatives.
- Foster teamwork, positive morale, and open communication.
- Proficient with Microsoft Office System (including Microsoft Word, Microsoft Excel, Microsoft PowerPoint® and Microsoft Outlook®), as well as QuickBooks and HRIS software.

### EXPERIENCE:

**Willis Towers Watson - Pittsburgh, PA** **2007 - Present**  
*Benefits Specialist / Client Lead*

- Lead a team of Benefits Representatives in a health and welfare benefits enrollment service center
- Serves as single point of contact for escalated issues and a point of expertise on health benefit issues, eligibility, payroll and advocacy.
- Oversaw annual enrollments and the day to day operation of the call center for active employees, retirees and COBRA participants.
- Created and maintained service center orientation and reference materials.as well as conduct onboarding.
- Knowledge of medical benefits, IRS 125 benefits, COBRA and ARRA

**Bartlett House Inc – Morgantown, WV** **2004 – 2007**  
*Resource Manager*

- Human Resources Duties: *Interviewing applicants, creating and providing orientation materials, conducting reviews, scheduling trainings, maintaining employee records, I-9's, file unemployment paperwork, payroll and benefits administration.*
- Grant Administration Duties: *Assisted Director with pre-grant budgets, assure compliance of all federal, state, local and community grants. Tracked outcome measures for grant proposals and grant compliance.*
- Office Management Duties: *Payroll, AR/AP, processing reimbursements, recordkeeping, paying taxes and assuring timely facility maintenance and compliance.*
- Community Engagement: *Served as the organizations representative at local and statewide meetings. Served as Vice President of the Mon-Valley Homeless Initiative.*

**AmeriCorps – Morgantown, WV** **2003 - 2004**  
*VISTA Volunteer*

- Provided grant writing and research for new funding for a homeless shelter in Morgantown.
- Planned organized and advertised fundraising opportunities and events.
- Started quarterly newsletter and served as its Editor.
- Participated in community meetings.

### EDUCATION and TRAINING:

**Certified Employee Benefits Specialist** **2015**  
*In Progress*

**Indiana University of Pennsylvania** **1999 – 2004**  
*Bachelors of Science: American Studies*  
Major coursework included: Political Science, History and Economics

Attachment: Jason Walsh Resume (1028 : Applicants for Traffic and Parking Planning Commission)



## Autumn Kruse Brownlee, M.A.

3077 Texas Ave  
PITTSBURGH, PA 15216  
Phone: (864) 901-2287

[AutumnKruseBrownlee@gmail.com](mailto:AutumnKruseBrownlee@gmail.com)

### QUALIFICATIONS

Over 8 years of hands-on experience working with adults in a counseling setting, including social service coordination for adults in a Federal Prison Work Release Program. Highly experienced in leadership and relationship-building skills; organizing, leading, and co-leading discussions and activities both in one-on-one settings as well as in groups. Extensive training in Moral Reconciliation Therapy for criminal justice offenders. Thorough coursework in Counseling Psychology, including but not limited to: a concentration on multicultural issues, relational therapy.

### EDUCATION

**Masters of Arts, Counseling Psychology, 2010**

The Seattle School of Theology and Psychology

**Bachelor of Science, Religious Studies and Leadership, 2005**

Holmes College

### MOST RECENT POSITION

**Personal Nanny:** *Pittsburgh, PA – Courtney Macurak*

*Nicole Peña*

*Jan. 2014 – Dec. 2015*

*Oct. 2013 – Sept. 2014*

- Developing age appropriate activities for infant through 3<sup>rd</sup> grade
- Instilled sense of routine
- Developed a sense of play and imaginative learning

### RELATED EXPERIENCE

**Private Practice Therapist:** *Autumn Brownlee Counseling, Seattle, WA*

*Aug. 2010 – May 2013*

- Individual long-term psychotherapy with women
- Create treatment plan/goals for each client
- Coordination of care with physicians, psychiatrists, and psychiatric hospitals

**Social Services Coordinator:** *Pioneer Human Services, Seattle, WA*

*Mar. 2011 – Mar. 2012*

- Fostered relationships between community employers and the Federal Bureau of Prisons
- Develop and implement strategies for employer outreach and programs to build short and long-term candidate pipeline.
- Develop and maintain relationships with key stakeholders for residents including community organizers, Seattle Police Department, job consulting firms, and the Mayor of Seattle
- Coach and taught potential employees interviewing skills
- Assess potential employees set and place them with an employer based on their skill set
- Create and maintain spreadsheets that recorded and tracked the resident's outcome
- Empower residents to pursue their goals by positive skill set evaluation and constructive feedback

**Therapist (intern):** *Seattle Therapy Alliance, Seattle, WA*

*Aug. 2009 – Sep. 2010*

- Individual long-term psychotherapy with women
- Create treatment plan/goals for each client
- Take detailed notes of each session

**Residential Counselor:** *Pioneer Human Services (Spruce Street), Seattle, WA*

*Oct. 2007 – Mar. 2011*

(864) 901-2287

Autumn Kruse Brownlee, M.A.

- Mentored and managed the needs and daily activities of displaced youth ages 11-18
- Daily case management
- Accessed local resources within the community
- Created projects that encouraged positive community involvement
- Lead, co-lead, and engaged youth in activity and discussion on skill setting on a weekly basis
- Lead multi-disciplinary team meetings
- Individually counseling and support with life skills and goal setting
- Determining clinical interventions, treatment goals, and facilitating collateral resources
- Meet with family members of the displaced youth for further planning

**Resident Assistant:** *Holmes College, Greenville, SC*

*Sept. 2001 – May 2003*

- Assisted new students in acclimation to the dorm life and setting
- One-on-one mentoring with life skills
- Maintained steady contact with students
- Lead and engaged college students in activity and discussion on a weekly basis

**Personal Care Assistant:** *Sunrise Assisted Living, Greenville, SC*

*Oct. 2000 – Dec. 2001*

- Attended to individual needs of residents
- Monitored the overall care of each resident
- Assisted with daily living activities
- Documented daily case notes and filed incident reports

### VOLUNTEER EXPERIENCE

**Multicultural Group Facilitation:** *Mars Hill Graduate School, Seattle, WA*

*June 2008 – June 2010*

- Created a space for students to explore the realities of multicultural issues
- The ability to lead students in intensive conversations around issues of; race, white privilege, SES, etc.
- Participated in community discussions around such topics outside of the classroom

**Student Leadership:** *Mars Hill Graduate School, Seattle, WA*

*June 2007 – June 2009*

- Planned and organized student events
- Organized school-wide surveys dealing with the quality of the institution
- Led small groups during perspective student weekends

**Twenty-Something Small Group Leader:** *ReaLity, Greenville, SC*

*May 2004 – Sept. 2005*

- Organize and lead community relevant discussions twice a week
- Collaborated with others to provide supportive team environment
- Help to organize extra events, community outreaches, and other relevant activities

**Outreach Program:** *Greenville, SC*

*Sept. 2001 – May 2004*

- Aided in programming yearly community outreach to low-income neighborhoods