



**REGULAR BUSINESS MEETING
DORMONT BOROUGH COUNCIL
MARCH 2, 2015**

1. Executive Session 6:00PM
 - A. Personnel Matter
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Registered Comments from the Public
6. Comments from the Mayor
7. Council Committee Reports
8. Council President's Report
9. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the February 2, 2015 Council Business Meeting.
 - D. Motion to approve the Warrant List for February, 2015.
 - E. Motion to approve a temporary sign for the Bethany Lutheran Church for a Free Fish Fry, March 13th, 20th and 27th.
 - F. Motion to approve a temporary sign for the Friends of Dormont Pool for their annual Pub Tour.
 - G. Motion to appoint Ms. Victoria Foster of 3070 Earlsmere Avenue to the Recreation Board effective March 2, 2015.
 - H. Motion to appoint Ms. Michelle Ross of 3251 Beacon Hill Avenue to the Recreation Board effective March 2, 2015.

PUBLIC HEARING – PROPOSED ZONING REGULATION

10. Action Items
 - A. Motion to accept Zambelli Fireworks Manufacturing Co. contract for Dormont Day at a cost of \$13,500.00. – Recreation and Public Affairs Committee – Jeff Fabus, Chairperson.
 1. Public Comment
 2. Council Discussion



- B. Motion to accept the Borough Engineer's recommendation to award Pop Murray Field Chain Link Fencing to Bob's Property Managements, LLC. for a quoted amount of \$1,833.98. – Property, Supplies and Planning Committee – Valerie Martino, Chairperson.
 - 1. Public Comment
 - 2. Council Discussion
 - 3.
- C. Motion to accept the Borough Engineer's recommendation to award the 2015 Cured-In-Place Pipe Lining Contract to Insight Pipe Contracting, LP for a cost of \$102,233.88. – Property, Supplies and Planning Committee – Valerie Martino, Chairperson.
 - 1. Public Comment
 - 2. Council Discussion
 - 3.
- D. Motion to approve the Reserved Accessible Parking Space to Ms. Mary Ellen Hard at 1220 Kelton Avenue, as recommended by the Traffic and Parking Planning Commission. – Public Safety/Public Service Committee – Joan Hodson, Chairperson.
 - 1. Public Comment
 - 2. Council Discussion
- E. Motion to accept the contract with Elite Runners Race Management for the 2015 Dormont Dash not to exceed \$2,500.00. – Recreation and Public Affairs Committee – Jeff Fabus, Chairperson.
 - 1. Public Comment
 - 2. Council Discussion
- F. Motion to accept Meter Reader pilot implementation program in the Borough. – Finance and Legal Committee – Onnice
 - 1. Public Comment
 - 2. Council Discussion
- G. Motion to adopt Resolution 2015-03 in support of the Community Infrastructure & Tourism Fund Grant Application for the Athens Alley Project. Grant application for \$250,000.00. – Property, Supplies and Planning Committee – Valerie Martino, Chairperson.
 - 1. Public Comment
 - 2. Council Discussion

11. Discussion Items

12. Comments from the Public on Non-Agenda Items

13. Announcements

14. Adjournment

DORMONT VOLUNTEER FIRE DEPARTMENT

MONTHLY ALARM SUMMARY

MONTH YEAR	TOTAL ALARMS	TOTAL DRILLS	TOTAL DAMAGES
January 2015			
01/02/15	3101 W. Liberty Ave.	Vehicle Accident	None
01/03/15	Hillsdale Ave./Dwight Ave.	Vehicle Accident	None
01/03/15	1658 Kelton Ave.	Vehicle Accident	None
01/03/15	1320 Kelton Ave.	False Alarm	None
01/04/15	2885 W. Liberty Ave.	Bricks Falling	None
01/05/15	710 Washington Road.	Smoke in Building (MA)	None
01/07/15	1200Bl McNeilly Ave.	Vehicle Accident	None
01/08/15	307 Glenn Dr.	Mutual Aid	None
01/09/15	1245 Tennessee Ave.	Medical assist.	None
01/09/15	2631 Philadelphia Ave.	Burnt Food	None
01/09/15	1217 Hillsdale Ave.	Vehicle Accident	None
01/11/15	1408 Potomac Ave.	Vehicle Accident	None
01/11/15	W. Liberty@Dormont	Vehicle Accident	None
01/12/15	2880 West Liberty Ave.	Fire Alarm	None
01/12/15	2670 Crosby Avenue	Chemical spill	None
01/12/15	2999 West Liberty Ave.	Gas Leak	None
01/13/15	3115 West Liberty Ave.	False Alarm	None
01/14/15	3101 Wainbell Ave.	Gas Smell	None
01/15/15	3235 Wainbell Ave.	Wire Down	None
01/16/15	1139 McNeilly Ave.	Forced Entry	None
01/19/15	1245 Tennessee Ave.	Medical Assist	None
01/19/15	3000 Blk Windermere Ave.	Odor of gasoline	None
01/20/15	3229 W. Liberty Ave.	False Alarm	None
01/23/15	1455 Hillsdale Ave.	Station Fill 199 (MA)	None
01/23/15	427 Carothers Ave.	Poss. Structure Fire (MA)	None
01/24/15	2995 W. Liberty Ave.	Fire Alarm	None
01/24/15	3229 W. Liberty Ave.	Fire Alarm	None
01/27/15	3229 West Liberty Ave.	Fire Alarm	None
01/27/15	2849 Voelkel Ave.	Odor of gasoline	None
01/28/15	2229 Swallow Hill Rd.	Smoke inv.(Mutual Aid)	None
01/29/15	1444 Hillsdale Ave.	False Alarm	None
01/30/15	2883 West Liberty Ave.	Fire Alarm in Trouble	None
01/31/15	2800 Broadway Ave.	Oven Fire	None
01/31/15	1300 Bowerhill Rd.	Oven Fire (MA)	None

DORMONT VOLUNTEER FIRE DEPARTMENT

MONTHLY SUMMARY REPORT

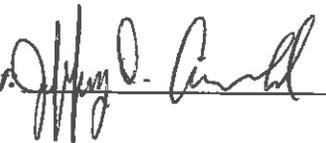
January 2015

Total Alarms	34
Drills.	2
False Alarms.	9
Alarms in House	8
Alarms in Buildings.	11
Mutual Aid (Given to other Departments)	5
Alarms Involving Automobiles and Trucks.	7
Alarms Involving Brush, Rubbish, Misc.	0
Day Alarms 06:00 AM. To 1800 Hrs.	26
Night Alarms 1800 Hrs.. To 06:00 AM.	8
Total Number of Volunteers at Alarms.	166
Total Number of Volunteers at Drills	34
Total Number of Career Staff at Alarms	16
Total Number of Career Staff at Drills	6
Estimated Value of Property Involved in Fires	0
Estimated Property Lost Due to Fire	0
Single Largest Loss	0
Monthly Stipend	\$1,686.00

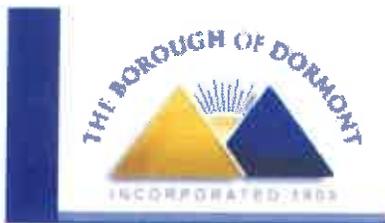
**FIRE DEPARTMENT MEMBERS OR RESIDENTS INJURED OR TREATED AT ALARMS
MUTUAL AID GIVEN OR RECEIVED**

- 15-000006 Dormont Fire Assist Mt. Lebanon Fire
- 15-000024 Dormont Fire Assist Mt. Oliver Fire
- 15-000025 Dormont Fire Assist Glendale Fire
- 15-000030 Dormont Fire Assist Mt. Lebanon Fire
- 15-000034 Dormont Fire Assist Mt. Lebanon Fire

Dormont Fire Chief:



Date: January 2015



MEMORANDUM

Date: February 17, 2015
To: Jeff Naftal, Borough Manager
Willard McCarney, Council President
From: Wayne R. McVicar, P.E., Borough Engineer *WRM*
Subject: Engineer's Report – February 2015

1. **COUNCIL ACTION REQUESTED**

- a. **2015 Cured-In-Place Lining Project**
Contractor: Insight Pipe Contracting, L.P.
Recommend award to Insight Pipe Contracting, L.P., in the amount of \$102,233.88. See my February 13, 2015 Recommendation of Award memo.
- b. **Pop Murray Field Fencing**
Contractor: Bob's Property Management, LLC
Recommend award to Bob's Property Management, L.L.C., in the amount of \$1,833.98. See my February 12, 2015 Recommendation of Award memo.
- c. **2015 Vacuum Cleaning & Inspection of Catch Basins Project**
Contractor: Insight Pipe Contracting, L.P.
Recommend award to Insight Pipe Contracting, L.P., in the amount of \$23,860.00. See my February 10, 2015 Recommendation of Award memo.
- d. **CCTV Inspection to Locate End of a Sewer**
Contractor: Insight Pipe Contracting, L.P.
Recommend approval of Payment No. 1, Final Payment, in the amount of \$600.00 to Insight Pipe Contracting, L.P. See my January 30, 2015 Recommendation of Payment memo.

2. **ENGINEERING IN PROGRESS**

- a. **ACHD Administrative Consent Order**
Final Semi-Annual Progress Report
The semi-annual report is due February 28, 2015. This year's report will include CCTV Inspection and Repair Reports for all sewers located in the

Borough that are 10" diameter and larger (235 pipes). The report is being prepared.

- b. **ALCOSAN 2014 Wasteload Management Report**
The annual report is being prepared. The is due March 6, 2015.
 - c. **2015 Road Resurfacing Project**
Based upon the project areas approved by Council, plans and specifications will be prepared. Design is proceeding. Biding is anticipated in March, 2015
 - d. **Sewer Repair Contracts - 2015**
Based upon the results of the 2013 & 2014 O&M CCTV contract, a listing of sewer repairs has been generated. This listing has been broken down into three types of contracts, "CIPP Manhole To Manhole Lining", "Spot Repairs" and "Spot Lining and Grouting". Under CoStars, a sole proposal in the amount of \$102,233.88 was received for the "CIPP Manhole To Manhole Lining" project. Bid documents have been prepared for the other two contracts, to be bid on February 17, 2015 with the bid opening scheduled for March 17, 2015.
 - e. **CD Year 41 Application**
The pre-application has been approved. The full application was submitted on November 21, 2014.
 - f. **6th Alley Storm & Sanitary Sewer Modifications**
Field survey of existing conditions was completed on August 15, 2014. Design is proceeding.
 - g. **Municipal Building Water Proofing**
Leak testing was completed August 19, 2014. Investigation identified 2 points of infiltration, the corner of the building outside the small conference room and wall/planter area outside the rear gym entrance. Repair design is proceeding.
3. **CONSTRUCTION IN PROGRESS**
- a. **2014 Alley Resurfacing Project - (\$261,312.21)**
Contractor: East Coast Paving & Sealcoating, Inc.
Construction is complete except for punch list items.

Parks Department

Monthly Report February 2015

Maintain Recreation Center

Empty trash throughout the Parks (as needed)

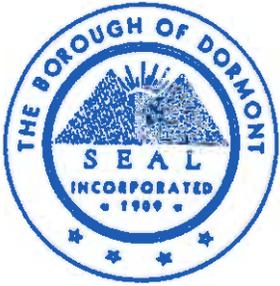
Equipment Maintenance

Building Maintenance & Repairs

Update marquis as needed

Annual Preventive Maintenance of Swimming Pool Mechanical Room

Snow removal from all Borough owned sidewalks



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00 PM

**REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL
HELD ON MONDAY, FEBRUARY 2, 2015 7:00PM
IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS**

Council President McCartney called the Meeting of the Dormont Borough Council to order at 7:00PM

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

Onnie Costanzo, Jeff Fabus, Joan Hodson, John Maggio, Val Martino, Bill McCartney (Drew Lehman arrived after roll call)

Also present: Jeffrey Naftal, Manager
John Rushford, Borough Solicitor
Mayor Phil Ross

REGISTERED COMMENTS FROM THE PUBLIC

None

COUNCIL COMMITTEE REPORTS

Finance and Legal: Costanzo briefed on the long range financial plan for the Borough and there are five members on the Citizens Advisory Committee. Costanzo informed that the Committee met last Monday night and they will meet once a month.

COMMENTS FROM THE MAYOR

Chief Bisignani informed that during the month of January the Police Department responded to 249 calls for service. Mayor Ross read a letter that was sent to the Police Department to commend them for their service.

COUNCIL COMMITTEE REPORTS continued

Community Affairs/Recreation: Fabus briefed on the Dormont Dash on May 23rd, and Open Gym.

Public Safety/Service: Hodson informed that MRTSA responded to 80 calls for the month of December. Hodson briefed about the MRTSA meeting she attended in January. The 2014 Annual Report was distributed to the board. MRTSA received master level recognition in the PA Department of Health Voluntary Pediatric Certification Program.

The DVFD responded to 34 calls during the month of January. The department is encouraging residents to adopt a fire hydrant.

Dog owners, now is the time to renew your dog's license with the county.

A Public Safety Committee meeting was held on Monday, January 19th. Topics of discussion included Copcams, duties of the Police Chief and Police Department staffing.

Property, Supplies and Planning: Nothing at this time.

COUNCIL PRESIDENT REPORT

Nothing at this time.

BOROUGH MANAGER REPORT

Naftal asked council if they would like to offer a discount for the business parking permit holders if they buy ten passes they get one free. *No action taken at this time.*

Naftal briefed on the installation of the entrance sign at the corner of McFarland Road and West Liberty Avenue.

Naftal proposed to Council that they take half of the contingency, \$50,000.00, and use it to pay for a Façade Grant Program. Naftal briefed on the Façade Grant Program and asked Council if he can come to them formally at a future Council Meeting. *Council agreed to move forward.*

Naftal informed that the new parking lot at the corner of Park Blvd and West Liberty Avenue is scheduled to open this weekend, dependent on the weather.

Naftal commended Josh Munson for volunteering his time to shoveling 18 sidewalks of the elderly and disabled who called into the Borough for help. *Naftal and Council would like to present a Proclamation to Josh Munson at the next Council Meeting.*

CONSENT AGENDA

Motion by Hodson, second by Costanzo to accept Consent Agenda Items A, B, C, D, E, F, G, H (A. Motion to accept the written report of the Borough Solicitor, B. Motion to approve the written reports of Borough Officials, C. Motion to approve the Minutes of the January 5, 2015 Council Business Meeting, D. Motion to approve the Warrant List for January, 2015, E. Motion to authorize Payment #1 and Final to Niando Construction, Inc. for \$46,266 for the Voelkel Avenue Storm Sewer Project, F. Motion to authorize Payment #2 and Final to East Coast Paving & Sealcoating, Inc. for \$114,889.59 for the 2014 Alley Resurfacing Project, G. Motion to authorize Payment #1 and Final to Insight Pipe Contracting, L.P. for \$21,643 for the LaSalle Avenue Storm Sewer Lining Project, H. Motion to accept the resignation of Mr. Mark Shuttleworth from the Traffic and Parking Planning Commission).
Motion carried 6-1; Maggio, No.

ACTION ITEMS

Council President opened PUBLIC HEARING, Ordinance No. 1606.

Rushford briefed on Ordinance No. 1606, the Recodification of the Borough's Ordinances.

McCartney asked if there was anyone who would like to speak about Action Item A. Motion to adopt Ordinance No. 1606 which recodifies the Borough's ordinances as outlined in the staff report.

Council President closed PUBLIC HEARING.

A. Motion by Costanzo, second by Hodson to adopt Ordinance No. 1606 which recodifies the Borough's ordinances as outlined in the staff report.

Public Comment: None.

Council Discussion: Maggio questioned Chapter 78 about keeping chickens, compared to the Zoning code.

Motion carried 7-0.

B. Motion by Hodson, second by Fabus to approve Resolution No. 01-2015 adopting procedures to be used when professional services are contracted by the Borough's two pension plans as outlined in the staff report.

Public Comment: None.

Council Discussion: None.

Motion carried 7-0.

C. Motion by Hodson, second by Costanzo to approve a two year contract extension of the Laborers Union contract through 2018 at a cost for the two years of \$9,406.24 as outlined in the staff report.

Public Comment: None.

Council Discussion: None.

Motion carried 7-0.

D. Motion by Costanzo, second by Hodson to approve a Policy prohibiting Borough employees from soliciting or fundraising during working hours as outlined in the staff report.

Public Comment: None.

Council Discussion: None.

Motion carried 6-1; Maggio, No.

E. Motion by Hodson, second by Lehman to approve Resolution No. 02-2015 authorizing the owner of 3267 West Liberty Avenue to place banner signage overhanging the sidewalk on their façade (South Hills Beauty Academy).

Public Comment: Mr. Jacovic, employee at the beauty academy

Council Discussion: Discussed the overhanging banner signage.

Motion by McCartney, second by Martino to table the above Motion until next Council Meeting.
Motion carried 7-0.

DISCUSSION ITEMS

Council President opened PUBLIC HEARING – Ordinance No. 1605.

Adopting the Borough of Dormont Zoning Ordinance of 2014. Naftal stated that this is the 4th Public Hearing on this ordinance; there were two Public Workshops run by the Planning Commission and a Public Hearing before the Planning Commission. This presentation is slightly modified only in that changes were made to public comment, county comment and relative to solicitor comment.

Naftal explained that there would be an overview of the Zoning Code, definitions, districts, supplemental regulations, parking, landscaping, signage, administration and enforcement and where do we go from here. The last complete rewrite was 1995.

Naftal gave a presentation on the new Zoning Ordinance. The full presentation is attached to the agenda for this meeting on the borough's website.

McCartney asked the audience if they have any questions or comments.

Council President closed PUBLIC HEARING.

Naftal briefed on purchasing an automated meter payment system.

Jim Gibbs and Jerry Moore RE: Works at Meter Reader and briefed on the system.

Council agrees to move forward with this at the next meeting.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

ANNOUNCEMENTS

Mayor Ross noted that the Officers that were mentioned in the letter he spoke about in his report were Sgt. Madden, Officer Witucki and Officer Dailey.

ADJOURNMENT

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 01/18/2015 FOR TAX YEAR 2014
FOR THE PERIOD: 01/01/2015 TO 01/17/2015

<u>A. COLLECTIONS</u>	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
Balance Collectable	191,732.56	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	.00	.00	.00
Total Collectable	191,732.56	.00	.00
LESS: Face Collected for the Period	31,938.73	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	159,793.83	.00	.00

B. RECONCILIATION OF CASH COLLECTED

Face Amount of Collections	31,938.73	.00	.00
Plus: Penalties	2,919.46	.00	.00
Less: Discounts	.00	.00	.00
Total Cash Collected per Column	34,858.19	.00	.00

TOTAL CASH COLLECTED

34,858.19

C. PAYMENT OF TAXES

Amount Remitted During the Period (SEE ATTACHED SCHEDULE)	34,858.19
Amount Paid with this Report Applicable to this Reporting Period	.00

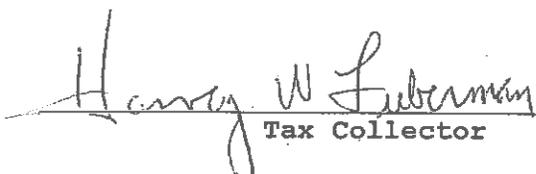
TOTAL REMITTED THIS PERIOD

34,858.19

List Other Credit Adjustments (SEE ATTACHED SCHEDULE) .00

Interest Earnings (if applicable) .00

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Period	\$ _____
Amount Collected this Period	\$ _____
Less Amount Paid this Period	\$ _____
Ending Balance	\$ _____


Tax Collector

1-24-2015
Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

TAXING DISTRICT: BOROUGH OF DORMONT
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 04/06/2014 FOR TAX YEAR 2014
FOR THE PERIOD: 03/01/2014 TO 03/31/2014

	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
<u>A. COLLECTIONS</u>			
Balance Collectable	3,418,259.31	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	2,757.39	.00	.00
Total Collectable	3,415,501.92	.00	.00
LESS: Face Collected for the Period	719,516.79	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	2,695,985.13	.00	.00

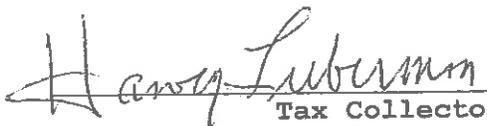
<u>B. RECONCILIATION OF CASH COLLECTED</u>			
Face Amount of Collections	719,516.79	.00	.00
Plus: Penalties	.00	.00	.00
Less: Discounts	17,045.99	.00	.00
Total Cash Collected per Column	702,470.80	.00	.00
<u>TOTAL CASH COLLECTED</u>			702,470.80

<u>C. PAYMENT OF TAXES</u>			
Amount Remitted During the Period (SEE ATTACHED SCHEDULE)			702,470.80
Amount Paid with this Report Applicable to this Reporting Period			.00
<u>TOTAL REMITTED THIS PERIOD</u>			702,470.80

List Other Credit Adjustments (SEE ATTACHED SCHEDULE) 2,757.39

Interest Earnings (if applicable) .00

<u>TAXING DISTRICT USE (OPTIONAL)</u>	
Carryover from Previous Period \$	_____
Amount Collected this Period \$	_____
Less Amount Paid this Period \$	_____
Ending Balance \$	_____


4/26-2014
Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

Tax Collector's Monthly Report to Taxing Districts

For the Month of January, 2016

Richard Brown Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	197,225.86			
2A. Additions: During the Month (*)	0.00			
2B. Deductions: Credits During the Month - (from line 17)	77,916.82			
3. Total Collectable	119,309.04			
4. Less: Face Collections for the Month	77,916.82			
5. Less: Deletions from the List (*)	0.00			
6. Less: Exonerations (*)	0.00			
7. Less: Liens/Non-Lienable Installments (*)	0.00			
8. Balance Collectable - End of Month	124,877.02			
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	97,499.92			
10. Plus: Penalties	24,918.96			
11. Less: Discounts	0.00			
12. Total Cash Collected per Column	122,418.88			
13. Total Cash Collected - (12A + 12B + 12C + 12D)	124,877.02			
C. Other				
34,838.15				

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT



BOROUGH OF DORMONT

APPLICATION FOR SIGN PERMIT

Application Date: 2-10-15
Applicant Name: Jim Williams
Business Name: Bethany Ev. Lutheran Church
Business Address: 3104 W. Liberty Ave

Business Phone: 412 531-9363

Check One: Permanent Sign _____ Temporary Sign (Banner)

Number of lineal feet of storefront: _____

Square feet of existing signage: —

Square feet of proposed signage: 18 sq ft (3x6)

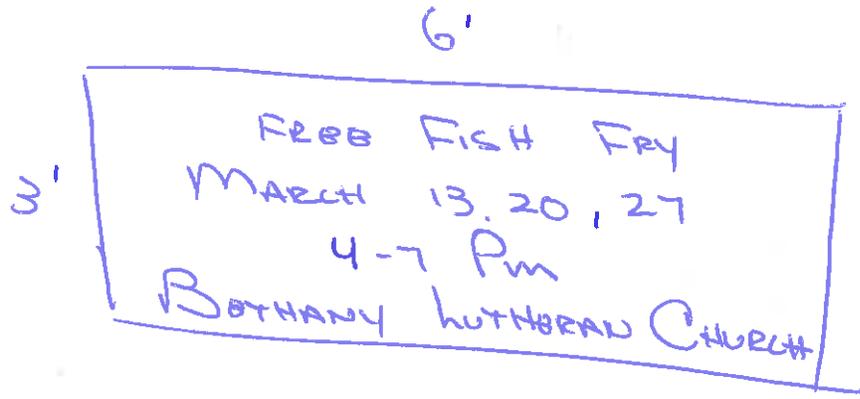
Depth of Sign as measured from building: _____

Is the sign lighted? NO If so, how? _____

Cost of Sign: _____

Applicant Signature: James R Williams

Sketch of proposed sign - Please show exact dimensions:



For Official Use Only: _____

Permit Cost: _____ Approved By: _____



BOROUGH OF DORMONT

APPLICATION FOR SIGN PERMIT

Application Date: 2/2/15

Applicant Name: FRIENDS OF Dormont Pool

Business Name: FRIENDS OF DORMONT POOL

Business Address: 1696 HILLDALE AVE
DORMONT PA 15216

Business Phone: 412 302 7361 (my cell)

Check One: Permanent Sign _____ Temporary Sign

Number of lineal feet of storefront: —

Square feet of existing signage: 75 sq ft

Square feet of proposed signage: 3x25

Depth of Sign as measured from building: —

Is the sign lighted? NO If so, how? _____

Cost of Sign: NA

Applicant Signature: Colleen Gelsman

Sketch of proposed sign + Please show exact dimensions:

For Official Use Only:

Permit Cost: _____

Approved By: _____

February 26, 2015

Dear Borough Manager

I am writing this letter in the hopes that I can be considered for one of the open positions on the Recreation Board for Dormont.

I have lived in Dormont for 15 years and have a great interest in our community, the continued function and livelihood of residents with regard to fun, interesting things to do, or just volunteering my time.

I have unofficially volunteered my time for various events in and around Dormont and would like to put my talents to good use on a regular basis. I have attended a few board meetings and I think I would be an asset to the group.

Some of my attributes I can bring to the group would be, event planning, very good organizational and computer skills. I enjoy the planning and follow through process of event planning. I enjoy working with others and find I have a knack for soliciting participation from all aspects of community, i.e. business or residents.

Some of the things I would like to see the recreation board get involved with are making better use of our underutilized parks, providing more activities for the adults in the community and working with the school district to open up Dormont Stadium for community activities.

I believe I would be an asset to the board and eagerly await your response.

Sincerely,

Victoria Foster

February 25, 2015

To: Kristin Hulihan,

I recently had the opportunity to attend a recreation board meeting. I understand there are 2 vacancies on the board and I am interested in filling one of the positions.

I am a life-long resident of Dormont. I have a long history of volunteering work in the community. I served on DABA for 5 years; while serving on the board I chaired several events. I am currently still helping as an associate member. I have served on Mainstreet's Committee and have volunteered for Dormont Day Committee. I was very active in the PFO of Dormont Elementary. I participated in the middle school police dances for its 9 year run. I was active in several Keystone Oaks organizations such as the youth Metro basketball program, girl's high school basketball, soccer and softball boosters' organizations.

I feel as though I am a dedicated volunteer and would like to help the recreation board by hopefully bringing some new ideas to the board for the residents of Dormont as well as supporting them with the existing traditional programs they have in place. After all it is about serving all of our residents, both young and old for this great community we live in.

Sincerely,

Michelle Ross

Michelle Ross



MEMORANDUM

Date: February 19, 2015

To: Jeff Naftal, Borough Manager.
Willard McCartney, Council President

From: Kristin Hullihen, Recreation Director *KH*

Subject: Contract with Zambelli Fireworks Manufacturing Co.

Background:

For over 100 years, Dormont Day has been planned and managed by a volunteer organization. The members of the Dormont Day Committee served for many, many years and there were many changes in all of their lives: job demands, housing relocation, family commitments, etc. Unfortunately there were no new volunteers to take the places of these members, so the Borough was asked to get involved. This year, the Borough is doing the planning and managing of this great event.

Discussion:

In the past, The Dormont Day committee has used Zambelli for their fireworks displays. I contacted Zambelli and two other companies (Pyrotecnico in New Castle, PA and American Fireworks in Hudson, OH) for quotes. Unfortunately, because the 4th of July falls on a Saturday this year, neither is able to give quotes or do a show for us. The show in the attached Zambelli contract is the same as last year and will run for approximately 18 minutes.

Recommendation:

I recommend that you recommend Council authorize you to execute the attached contract with Zambelli Fireworks Manufacturing Co. for the exhibition and display of fireworks for the 2015 Dormont Day 4th of July at a cost of \$13,500.

KH

Attachment

ZAMBELLI FIREWORKS MANUFACTURING CO.

THIS CONTRACT AND AGREEMENT (this "Contract") is made effective as of this 12th day of January, 2015, by and between:

Zambelli Fireworks Manufacturing Co. of New Castle, Pennsylvania (hereinafter referred to as "Zambelli"),

-AND-

Dormont Day Committee of Dormont, Pennsylvania (hereinafter referred to as "Client").

WHEREAS, Zambelli is in the business of designing and performing exhibitions and displays of fireworks; and

WHEREAS, Client desires that Zambelli provide an exhibition and display of fireworks for Client's benefit pursuant to the terms and conditions hereof, and Zambelli desires to perform an exhibition and display of fireworks for Client's benefit pursuant to the terms and conditions hereof.

NOW, THEREFORE, in consideration of the mutual agreements herein contained:

Zambelli, intending to be legally bound, agrees as follows:

1. Zambelli agrees to sell, furnish and deliver to Client a fireworks display [per the program submitted by Zambelli to Client, accepted by Client and made a part hereof] (hereinafter referred to as the "Display") to be exhibited on the display date set forth below (hereinafter referred to as the "Display Date"), or on the postponement date set forth below [if the Display is postponed as provided herein], (hereinafter referred to as the "Postponement Date") which Display Date and Postponement Date have been agreed upon at the time of signing this Contract.

Display Date: July 4, 2015 **Postponement Date: July 5, 2015**

2. Zambelli agrees to furnish the services of display technicians (hereinafter referred to as "Display Technicians") who are sufficiently trained to present the Display. Zambelli shall determine in its sole discretion the number of Display Technicians necessary to take charge of and safely present the Display.
3. Zambelli agrees to furnish insurance coverage in connection with the Display for bodily injury and property damage, including products liability, which insurance shall include Client as additional insured regarding claims made against Client for bodily injury or property damage arising from the operations of Zambelli in performing the Display provided for in this Contract. Such insurance afforded by Zambelli shall not include claims made against Client for bodily injury or property damage arising from failure of Client, including through or by its employees, agents and independent contractors, to perform its obligations under this Contract, including without limitation those set forth in paragraphs 5 and 6 below. Client shall indemnify and hold Zambelli harmless from all claims and suits made against Zambelli for bodily injury or property damage arising from failure of Client, including through or by its employees, agents and independent contractors, to perform its obligations under this Contract, including without limitation those set forth in paragraphs 5 and 6 below.

Client, intending to be legally bound, agrees as follows:

4. Client agrees to pay Zambelli the sum of **\$13,500** (hereinafter referred to as the "Purchase Price"), fifty percent (50%) of which is due upon signing this Contract and the balance of which is due at noon three (3) days prior to the Display Date. Zambelli reserves the right to add to Client's invoice an equitable transportation surcharge in the event of any material increase in transportation costs (including the cost of fuel and third party shipping costs) to Zambelli after the date of this Contract. In addition, Client agrees to pay a postponement fee of fifteen percent (15%) of the Purchase Price plus Additional Third Party Charges (as defined in paragraph 11 below) if the Display is fired on the Postponement Date, or twenty-five percent (25%) of the Purchase Price plus Additional Third Party Charges if the Display is fired on a date other than the Display Date or the Postponement Date ("Alternate Date"). The Alternate Date must occur within six months of the original Display Date at a time agreeable to both Zambelli and the Client. Generally, Alternate Dates will not include the period from June 28th through July 7th. Checks shall be made payable to Zambelli Fireworks Manufacturing Co., unless otherwise authorized in writing by Zambelli. NO CASH shall be paid to any agent or employee of Zambelli, unless otherwise authorized in writing by Zambelli. There shall be no refund of the Purchase Price due and payable under this paragraph 4, except as specifically provided in paragraph 11 below.

5. Client agrees to meet all deadlines outlined in the Design and Production Provisions, which has been provided to Client, including but not limited to the following:

(a) Client must select a suitable place for the Display, including a firing and debris zone reasonably acceptable to Zambelli (hereinafter referred to as the "Display Area") and submit such selection to Zambelli no later than sixty (60) days prior to the Display Date. The Display Area shall adhere to or exceed applicable National Fire Protection Association ("NFPA") standards including the Zambelli guideline that the Display Area have a radius of at least 100 feet per inch (or as mutually agreed to between Zambelli and Client) of the largest diameter pyrotechnic from the firing site in all directions to any parking area, spectators, inhabited buildings, public roads, or active railroad. Client shall submit a site map (attached hereto as Exhibit A) to Zambelli accurately representing the physical characteristics of the Display Area as pertains to NFPA and Zambelli guidelines. The content of the Display may be limited by the selection of the Display Area due to the requirement to provide sufficient safety zones.

(b) ~~Client must secure and deliver to Zambelli no later than _____ or _____ days prior to the Display Date all permits necessary for the Display, including but not limited to police, local, state and United States Coast Guard ("USCG") permits, and arrange for any security bonds or insurance as required by law. Zambelli will assist Client when appropriate in completing permit applications.~~

[Alternate to (b) above when it is expressly required by regulations that Zambelli obtain the permits. "Zambelli will secure all permits necessary for the Display as required, including but not limited to police, local, state and United States Coast Guard ("USCG") permits, and arrange for any security bonds or insurance as required by law. Client will assist Zambelli when appropriate in completing permit applications."]

(c) If the Display is choreographed to music, the final selection of the music must be submitted to Zambelli by Client no later than ninety (90) days prior to the Display Date.

6. If, in its sole discretion, Client designates an area for members of the public to view the Display (hereinafter referred to as the "Spectator Area") or an area for vehicular parking (hereinafter referred to as the "Parking Area"), Client shall (a) ensure that the Spectator Area does not infringe on the Display Area, (b) have sole responsibility for ensuring that the terrain of the Spectator Area and any structures thereon, including but not limited to grandstands and bleachers are safe for use by spectators, (c) have sole responsibility for ensuring that the Parking Area is safe for use, (d) have sole responsibility to police, monitor and appropriately control spectator access to the Spectator Area and the Parking Area and police, monitor and appropriately control the behavior of persons in these areas. It is expressly agreed that Zambelli shall not inspect any area other than the Display Area, except to ensure that any Spectator or Parking Areas are outside the Display Area.

7. Prior to, during, and immediately following the Display, Client shall monitor the Display Area and will be solely responsible to keep all persons and property not authorized by Zambelli out of the Display Area and behind safety zone lines and limits.

8. Following the Display, Client shall be solely responsible for policing of the Display Area and for cleanup except as specifically provided in the sentence immediately following. Zambelli shall be responsible for the removal of unexploded fireworks and the cleanup of material debris, the removal of frames, sets and lumber from the Discharge Area, and the refilling of holes created by Zambelli or on behalf of Zambelli within the Discharge Area.

9. Client will include a direct reference to "Zambelli Fireworks" in all promotional material, including but not limited to event schedules; radio, television, newspaper and internet announcements; newspaper articles; and other media.

The parties, intending to be legally bound, mutually agree as follows:

10. It is agreed and understood by the parties hereto that should inclement weather prevent firing of the Display on the Display Date, as determined by the Authority Having Jurisdiction (as defined in paragraph 14 below) or as reasonably determined by Zambelli, then the program shall be postponed and fired on the Postponement Date. If there is no Postponement Date and the Display is not fired on the Display Date, or if inclement weather prevents firing of the Display on the Postponement Date, as determined by the Authority Having Jurisdiction or as reasonably determined by Zambelli, the Display will be cancelled and Client will pay to Zambelli, 50% of the Purchase Price, less any Deposit paid prior to the Display Date.

11. Client's cancellation of the Display will only be effective upon receipt by Zambelli of a written notice from an authorized person representing Client. In the event of cancellation of the Display, the parties agree as follows:

- (a) If Client cancels the Display more than sixty-one (61) days prior to the Display Date, Client agrees to pay Zambelli a cancellation fee equal to ten percent (10%) of the Purchase Price plus Additional Third Party Charges, as defined below.
 - (b) If Client cancels the Display from thirty-one (31) to sixty (60) days prior to the Display Date, Client agrees to pay Zambelli a cancellation fee equal to twenty percent (20%) of the Purchase Price plus Additional Third Party Charges, as defined below.
 - (c) If Client cancels the Display from five (5) to thirty (30) days prior to the Display Date, Client agrees to pay Zambelli a cancellation fee equal to thirty percent (30%) of the Purchase Price plus Additional Third Party Charges, as defined below.
 - (d) If Client cancels the Display less than five (5) days prior to the day of the Display, Client agrees to pay Zambelli a cancellation fee equal to fifty percent (50%) of the Purchase Price plus Additional Third Party Charges, as defined below.
 - (e) "Additional Third Party Charges" shall mean all costs and expenses incurred by Zambelli and paid or payable to third parties in connection with the Display, including but not limited to security fees, permits and licensing fees and expenses, barge and tow expenses, and firewatch fees.
12. Zambelli reserves the exclusive right to make minor modifications and substitutions to the Display, provided that such changes are reasonable and necessary and do not materially, adversely affect price, time of delivery, functional character or performance of the Display.
 13. It shall be within Zambelli's and/or the Authority Having Jurisdiction's discretion to terminate the firing of the Display if any unsafe or unsuitable condition is identified. If such condition is not corrected, Zambelli may cancel the Display without further liability to Client for such cancellation.
 14. The parties agree to cooperate with the regulatory authorities having jurisdiction over the Display, including, but not limited to local fire and police departments, the Bureau of Alcohol, Tobacco, Firearms and Explosives, the Department of Transportation, the Department of Homeland Security, and the USCG (any such authority having jurisdiction over the Display is sometimes referred to herein as, the "Authority Having Jurisdiction"). The parties acknowledge that such governmental regulatory authorities having jurisdiction over the Display have the right to prohibit the Display until unsafe or unsuitable conditions are corrected.
 15. This contract shall be deemed made in the Commonwealth of Pennsylvania and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania, excluding its conflict of law rules. The parties agree and consent to the jurisdiction of the courts of the Commonwealth of Pennsylvania and the Federal District Court for the Western District of Pennsylvania to decide all disputes regarding this Contract.
 16. If Client becomes bankrupt or insolvent, or if a petition in bankruptcy is filed by or against Client or if a receiver is appointed for Client, Zambelli may refuse to perform under this Contract and may terminate this Contract without prejudice to the rights of Zambelli. If Client's financial condition becomes unsatisfactory to Zambelli, Zambelli may require that Client deposit the balance of the Purchase Price in escrow or provide sufficient proof of its ability to pay the balance of the Purchase Price.
 17. Except to the extent, if any, specifically provided to the contrary herein, in no event shall Zambelli be liable to Client for any indirect, special, consequential, incidental or punitive damages or lost profits, however caused and on any theory of liability (including negligence of any kind, strict liability or tort) arising in any way out of this contract, whether or not Zambelli has been advised of the possibility of damages.
 18. If Client fails to pay the monies due under this Contract, Zambelli is entitled to recover the balance due plus interest at one and one-half percent (1 ½ %) per month on amounts past due sixty (60) days or more. Further, on balances outstanding one hundred twenty (120) days or more, Zambelli is entitled to recover the balance due, plus accrued interest, plus attorneys fees of ten percent (10%) of the amount past due, plus court costs, or, if less, the maximum amount permitted by law.
 19. This Contract shall not be construed to create a partnership or joint venture between the parties or persons mentioned herein.
 20. Each party hereunder shall be excused for the period of delay in the performance of any of its obligations hereunder and shall not be liable for failure to perform or considered in default hereunder, when prevented from so performing by a cause or causes beyond its reasonable control, including but not limited to fire, storm, earthquake,

flood, drought, accident, explosion, operation malfunction, or interruption, strikes, lockouts, labor disputes, riots, war (whether or not declared or whether or not the United States is a member), Federal, state, municipal or other governmental legal restriction or limitation or compliance therewith, failure or delay of transportation, shortage of, or inability to obtain materials, supplies, equipment, fuel, power, labor or other operational necessity, interruption or curtailment of power supply, or act of God, nature or public enemy.

21. This Contract constitutes the sole and entire understanding of the parties with respect to the matters contemplated hereby and supersedes and renders null and void all prior negotiations, representations, agreements and understandings (oral and written) between the parties with respect to such matters. No change or amendment may be made to this Contract except by an instrument in writing signed by each of the parties.
22. Notices, consents, requests or other communications required or permitted to be given by either party pursuant to this Contract shall be given in writing by first class mail, postage prepaid addressed as follows: if to Zambelli, to the address set forth below; if to Client, to **Dormont Day Committee, Pittsburgh, PA 15216**.
23. This Contract may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument. The exchange of copies of this Contract and of signature pages by facsimile transmission shall constitute effective execution and delivery of this Contract as to the parties and may be used in lieu of the original Contract for all purposes. This Contract and all the rights and powers granted by this Contract shall bind and inure to the benefit of the parties and their respective successors and assigns.
24. _____

IN WITNESS WHEREOF, we set our hands and seals to the agreement in duplicate the day and year first above written.

FOR Client:

FOR: **Zambelli Fireworks Manufacturing Co.**

BY _____
date

BY _____
date

Please sign contract where indicated for Client and return all copies for final acceptance to:

Zambelli Fireworks Manufacturing Co.

20 South Mercer Street

New Castle, PA 16101

724-658-6611

800-245-0397

FAX 724-658-8318

Zambelli Fireworks

20 South Mercer Street
New Castle, PA 16101

www.zambellifireworks.com

724-658-6611

(Fax) 724-658-8318

Communication Sheet

Communications Sheet must be completed in its entirety each year. *Our insurance carrier requires a newly completed form each year.* A Zambelli representative will use this sheet to contact you.

Customer Information		Show Information	
Customer Name	Borough of Dormont	Show Date	7/4/2015
Address	444 Hillside Ave	Rain Date	7/5/2015
City, State, Zip	Pittsburgh PA 15216	Time of Show	Dark - Approx 9:30
		Duration of Show	18 minutes
Firing Site Location		Storage Site Location	
Description	Dormont Park	Description	Dormont Park
Site contact Name	TJ Conroy	Site Contact Name	TJ Conroy
Phone Number	412-999-6017	Phone Number	412-999-6017
Address	1801 Dormont Ave	Address	1801 Dormont Ave
City, State, Zip	Pgh PA 15216	City, State, Zip	Pgh PA 15216
Contact Person		Alternate Contact #1	
Name	Kristin Hullihen	Name	
Address	1444 Hillside Ave	Address	
City, State, Zip	Pgh PA 15216	City, State, Zip	
Home Phone Number		Home Phone Number	
Fax Number		Fax Number	
Office Number	412-561-8900 x227	Office Number	
Cell Number	412-689-4793	Cell Number	
E-Mail	khullihen@boro.dormont.pa.us	E-Mail	
Alternate Contact #2		Day of Show Contact	
Name	Mike Bisignani (Police Chief)	Name	TJ Conroy
Address		Address	1801 Dormont Ave
City, State, Zip		City, State, Zip	Pgh PA 15216
Home Phone Number		Home Phone Number	
Fax Number		Fax Number	
Office Number		Office Number	
Cell Number	412-561-8900	Cell Number	412-999-6017
E-Mail		E-Mail	

Suggested Routing from New Castle:

SAFE SHOWS ARE A RESULT OF PROPER PLANNING

Zambelli Fireworks

20 South Mercer Street
New Castle, PA 16101

www.zambellifireworks.com

724-658-6611

(Fax) 724-658-8318

Required Insurance Requisition Form

Customer Name Borough of Dormont
Address 1444 Hillsdale Ave
City Pittsburgh State PA Zip 15216
Display Date 7/4/2015 Display Duration 18 minutes
Location of Display Dormont Park, 1801 Dormont Ave.
City Pittsburgh State PA Zip 15216

Name all Additional Insured

Borough of Dormont
Keystone Oaks School District

Name & Address of Display Site Property Owner

Borough of Dormont
1444 Hillsdale Ave
Pittsburgh PA 15216

Certificate to be issued to:

Address Borough of Dormont
1444 Hillsdale Ave
City Pittsburgh State PA Zip 15216
Title _____ Phone _____

*** This form must be returned with your signed contract in order for the insurance certificate to be processed. Our insurance company requires that we have this form in addition to the signed contract prior to the certificate being issued.**

Proposed Show Segments

OPENING: An opening barrage is designed to attract the attention of the audience and entice them to pay attention... "The show has just begun!" The opening barrage for the display will certainly impress as multiple shots of comet tails and aerial shells will fill the night's air. As the opening barrage grows, the intensity of colors and sound will permeate the skies.

FEATURE PRESENTATION: The main body of the fireworks display should not be just one shell fired one after another. It's about rhythm, timing, and spacing the perfect effects with one another and building themes throughout the show. Some firework shells are designed to have loud bursts and extreme intensity while others are designed to have long durations and intricate effect patterns. The design team hand picks every display shell and multi-shot effect used to ensure there are nearly no duplicates of tableaux throughout the program. The audience will enjoy a well-designed display with the best selection of fireworks product available in the world.

...the **GRAND FINALE:** and it will be GRAND! ...Human nature is to remember things last experienced. The Grand Finale is what people will remember the most about a fireworks production. A poor finale will leave an audience disappointed. Zambelli Fireworks has a long tradition of supplying the biggest and best Finales in the industry. It will be loud, it will be full of vibrant colors, it will be long, and it will leave a lasting impression. Hundreds of shots and effects of multi-color shells, gold and silver sparking lights, gold brocade crown shells and other effects coupled with chest-pounding titanium-salutes will be the magical ending of this grand display. The finale will be fired with multiple sized shells and effects to cover every inch of sky from 250 to 550 feet in the air.

Program Philosophy

Generally speaking there's an opening segment, main body and grand finale of a fireworks display. Just as a great play or movie has various segments that flow together, firework shows are similar type productions that should never leave the audience wanting more or leaving disappointed.

There are fundamental basics that Zambelli Fireworks adheres to create the best displays in the industry. Some of these fundamentals include:

- **No Dead Air** Just like any television, radio, or big screen production, "Dead-Air" is simply not acceptable. At any given time there will be multiple firings of shots and shells in the air for the display.
- **Product Type Combinations** The key to designing a great show is to use a large variety of different pyrotechnic devices. Using a wide array of effects is the best way to keep the audience engaged throughout the program. Different sounds, colors, and effects will be chosen carefully to maximize the impact of the display.
- **Rhythm and Intensity** Just as many movies have a loud, action-packed car chase one moment followed by a romantic scene the next moment, fireworks productions also need to have a flow of intensity. A show that is too fast or too slow can get monotonous. Zambelli designs shows that one moment are a constant barrage of colors and booms while the next moment may be soft horsetail golden willows fluttering down from the sky one-by-one.
- **Finales** There's a major art to shooting a spectacular finale. Many people think a finale is simply shooting a lot of shells. While true from a quantitative standpoint, a finale must make sense in order to entertain most effectively. Zambelli designs finales that start slower and lower. Building in intensity is the best way to drive the emotion of the show toward the climatic ending. The finale will end with red, white and blue moons with titanium salute reports.



Program Option . . . - \$13,500.00

Recommended Show Duration – 18 Minutes

OPENING FINALE:

THREE INCH SHELLS – 30 Shells – (Elevation - 280-350 feet)

20 – Color Finale Shells

10 – Salute Finale Shells

FOUR INCH SHELLS – 12 Shells – (Elevation – 375-450 feet)

6 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)

6 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)

FIVE INCH SHELLS – 5 Shells – (Elevation – 500-550 feet)

5 – Color Star Shells (assorted color and color changing flower patterns w/ tails)

MAIN BODY OF PROGRAM:

THREE INCH SHELLS – 160 Shells – (Elevation – 280-350 feet)

30 – Color Star Shells (assorted color and color changing flower patterns w/ tails)

30 – Fancy Star Shells (assorted colors with flitter and silver tails)

20 – Specials (Fish, Whistles, Serpents, Hummers, Bees, etc.)

20 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)

15 – Titanium Salute Shells (loud noise & report)

20 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)

25 – Oriental Chrysanthemum & Peony Shells (assorted flower patterns)

FOUR INCH SHELLS – 205 Shells – (Elevation – 375-450 feet)

- 30 – Color Star Shells (assorted color and color changing patterns w/ tails)
- 25 – Fancy Star Shells (assorted colors with flitter and crackling tails)
- 25 – Specials (Fish, Whistles, Serpents, Hummers, Bees, etc.)
- 40 – Oriental Chrysanthemum & Peony Shells (assorted flower patterns)
- 25 – Special Pattern Shells (Rainbows, Rings, Hearts, Stars, Kaleidoscopes, etc.)
- 25 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)
- 35 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)

FIVE INCH SHELLS – 150 Shells – (Elevation – 500-550 feet)

- 20 – Color Star Shells (assorted color and color changing patterns w/ tails)
- 20 – Fancy Star Shells (assorted colors with flitter and crackling tails)
- 20 – Specials (Fish, Whistles, Serpents, Hummers, Bees, etc.)
- 30 – Oriental Chrysanthemum & Peony Shells (assorted flower patterns)
- 20 – Special Pattern Shells (Rainbows, Rings, Hearts, Stars, Kaleidoscopes, etc.)
- 20 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)
- 20 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)

ZAMBELLI GRAND FINALE

THREE INCH SHELLS – 300 Shells – (Elevation – 280-350 feet)

- 90 – Salute Finale Shells
- 60 – Color Changing Chrysanthemum and Peony (Flower patterns with several color changes)
- 50 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)
- 50 – Special Palm Trees & Dahlias (Silver, Gold, and Multi-Color)
- 50 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)

FOUR INCH SHELLS – 160 Shells – (Elevation – 375-450 feet)

30 – Color Star Shells (assorted color and color changing flower patterns w/ tails)

25 – Fancy Star Shells (assorted colors with flitter and crackling tails)

20 – Specials (Fish, Whistles, Serpents, Hummers, Bees, etc.)

25 – Oriental Chrysanthemum & Peony (assorted flower patterns)

20 – Special Pattern Shells (Rainbows, Rings, Hearts, Stars, Kaleidoscopes, etc.)

20 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)

20 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)

FIVE INCH SHELLS – 100 Shells – (Elevation – 500-550 feet)

15 – Color Star Shells (assorted color and color changing patterns w/ tails)

20 – Fancy Star Shells (assorted colors with flitter and crackling tails)

20 – Oriental Chrysanthemum & Peony Shells (assorted flower patterns)

15 – Special Pattern Shells (Rainbows, Rings, Hearts, Stars, Kaleidoscopes, etc.)

20 – Long Duration Shells (Willows, Brocades, Falling Leaves, Spiders, etc.)

10 – Oriental Designer Shells (Color Spangle Shells, Color to Crackling, Golden Kamuros)



Bill

MEMORANDUM

Date: February 12, 2015
To: Jeff Naftal, Borough Manager
From: Wayne R. McVicar, P.E., Borough Engineer *WRM*
Subject: RECOMMENDATION OF AWARD
Pop Murray Field Chain Link Fencing

As requested I solicited quotes from local fence contractors to install 6' tall chain link fencing in the area of the first base side outfield in order to close off the field, eliminating field access to just the gated areas. The fencing will be 9 gauge galvanized wire with 2-1/2" end and intermediate posts with a 7 gauge galvanized tension wire along the bottom.

Four quotes were solicited, including one from the contractor who installed the bulk of the fence. The following are the results of all the quotes received. Copies of the quotes received are attached:

- | | | | |
|----|--|--------|------------|
| 1. | Bob's Property Management, LLC. | Quote: | \$1,833.98 |
| 2. | Affordable Fence & Railing, LLC | Quote: | \$2,412.00 |
| 3. | Allegheny Fence Construction Co., Inc. | Quote: | \$2,960.00 |
| 4. | Safe Surroundings, LLC. | Quote: | \$2,789.00 |

Recommendation

All contractors are reputable and locally know in the industry. Bob's Property Management, LLC., is the contractor recommended by DABA, who just happened to provide the lowest quote. Based upon DABA's experience with the contractor, and the fact that they provided the lowest price, I recommend award to Bob's Property Management, LLC., for the quoted amount of \$1,833.98.

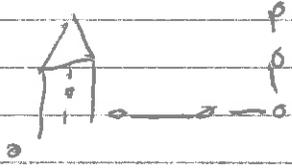
Proposal

Bob's Property Management, LLC
309 Greenfield Avenue
Pittsburgh, PA 15207

PROPOSAL SUBMITTED TO: DORMONT BORO	JOB NAME POP MURRAY	JOB # FENCE - 100 FT
ADDRESS 1444 HILLDALE AVE #10	JOB LOCATION FIELD	
PGH, PA 15216	DATE 2-11-15	DATE OF PLANS 3-1-15 TO 4-30-15
PHONE # (412) 627-4394	FAX # (412) 561-7805	ARCHITECT

We hereby submit specifications and estimates for:

Install FENCE FROM Telephone Pole TO SHED TO WALL ON TOP AND UP HILL



JOB TAKE 3 DAY

Schedule 40" on Pipe

9 GAGE GALVANIZED

3" END POST

2" LINE MATCH EXTING

100" 7 GAGE WIRE

SUBTOTAL 1,714.00
 TAX 119.98
 TOTAL 1,833.98

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ START 1/2 Done 1/2 Dollars

with payments to be made as follows:

1,833.98

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Bob Rosato

Note - this proposal may be withdrawn by us if not accepted within _____ days.

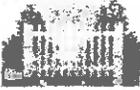
Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



Proposal

#: PA037375

(412) 766-1464 * (724) 774-0449
(412) 243-3362 * (724) 942-7525
FAX (412) 766-0666

Proposal Date: February 12, 2015
Appointment Date: February 9, 2015
Contract ID: BB - 99562 CE

Cell (Wayne) (412) 627-4394
Office (X-231) (412) 581-8900

To: Wayne Mc Vicar / Dormont Municipal
1444 Hillsdale Ave
Pittsburgh, Pennsylvania 15216

Job Location: Dormont Park
Pittsburgh, Pa 15216

FENCE TYPE: Chain Link - 100' Of 6' High Silver/Galvanized Posts, Rails And Wire W/ No Gates

LENGTH	HEIGHT	WALK GATE	DOUBLE GATE	GAUGE	TOP RAIL	BOTTOM RAIL	LINE	TERMINAL
100'	6'	N/A	N/A	9 wire	1 3/8"	N/A	2"	2 1/2"

We hereby submit specifications and estimates for:

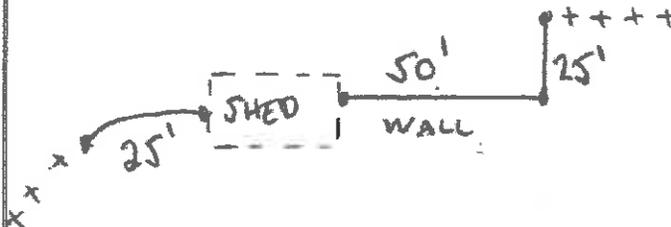
- 1) Width Of Gates Are Included In Total Length Of Fence.
- 2) Proposal Amount = Total Length Of Fence Installation.
- 3) Customer To Fill In Gaps Under Fence Rails.
- 4) Customer To Clear Fence Lines.
- 5) Fence To Follow Grade. Extra Charge For Graded Gates.
- 6) Material & Installation As Per Specifications.
- 7) Warranty On Material As Per Manufacturer.
- 8) Change Of Footage, Material Or Bad Digging Will Change Price.
- 9) Warranty On Labor - 2 Years.
- 10) Cement all posts? Yes
- 11) Dirt Removal or Existing Fence Not Included In Contract Price.
- 12) Install 100' Of 6' High Silver/Galvanized

Posts, Rails And Wire W/ No Gates

- 13) Tension Wire (Silver) Not Included

NOTE TO INSTALLER -> SEE P&TE FOR DETAILS

VERY SEVERE GRADE



Drawing Not To Scale:

Payments to be made as follows:

Proposal Amount: \$2,512.00

Coupon / Promotion Discount: (\$100.00)

Contract Price: \$2,412.00

Deposit / Downpayment: \$1,206.00

Due Upon Start Of Job: \$0.00

Due upon 50% Completion: \$0.00

Due Upon Completion: \$1,206.00

We Propose hereby to furnish material and labor-- complete in accordance with the above specifications for the **Contract Price of: \$2,412.00**. Items Listed Below Are Add-ons / Upgrades. Selected Upgrades / Add-ons By Customer Will Be an extra charge and Added To The Contract Price of: **\$2,412.00**

Will Customer Be Installing Pool? No

Tension Wire (Silver) Not Included

* Tension Wire (Silver) - Add To Price \$75.00 *

No Remove And Haul Fence Included In Price

No Removal/Haul Of Dirt Included In Price

Dirt Removal (If Needed) \$175/Per 3,000 Lbs - Add

Addition Of Gates _____ Per Gate \$200.00

Circle Payment Method:

Customer To Pay Deposit by: Ck Cash Credit/Debit

2% Service Fee For Credit/Debit Card Purchases

\$24.12 Fee For Deposit Paid By Credit/Debit Card _____ X

Customer Choosing Credit/Debit Card Payment Method Authorizes Affordable Fence & Railing, LLC To Charge Said Account.

1.5% Finance Charge On All Past Due Accounts.

Fence Style

100' Of 6' High Silver/Galvanized

Height

6'

Fence Color

Silver

Posts, Rails And Wire W/ No Gates

Customer Responsibilities (All Items To Be Read And Initialed By Customer)

AFFORDABLE FENCE & RAILING, LLC IS NOT RESPONSIBLE FOR ANY FENCE SINKING THAT IS INSTALLED ON FILLED OR UNSTABLE GROUND. X

ALL PRICES ARE GOOD FOR **30 DAYS** UNLESS OTHERWISE NOTED. PRICE ASSUMES NORMAL DIGGING CONDITIONS, **WHICH DOES NOT INCLUDE THE USE OF A JACK HAMMER @ (\$25.00 PER HOLE) IF NEEDED.** X

CUSTOMER IS LIABLE FOR ACQUIRING ALL PERMITS AND AGREES TO ESTABLISH ALL PROPERTY LINES AND TO REMOVE ALL OBSTRUCTIONS FROM WORK AREA. UNFORESEEN OBSTRUCTIONS SHALL BE OVERCOME ON A TIME AND MATERIAL BASIS @ **(\$70.00 PER HOUR).** X

AFFORDABLE FENCE & RAILING, LLC WILL NOT BE RESPONSIBLE FOR ANY DAMAGE DONE TO UNDERGROUND DRAINS, PIPES, WIRES, ETC., UNLESS CUSTOMER HAS DESIGNATED AND MARKED EXACT LOCATION. ALL MATERIAL GUARANTEED TO BE AS SPECIFIED. X

CUSTOMER IS TO LOCATE PROPERTY LINES, CLEAR PROPOSED FENCE LINES, MARK OFF/SPRAY PAINT FENCE LINES WITH INSTALLER AND BE IN AGREEMENT WITH THE MARKED FENCE LINE AND GATE LOCATIONS. ADDITIONAL CHARGE TO MOVE FENCE AFTER INSTALLATION. X

ALL VINYL FENCING WILL CHALK SOONER OR LATER, BUT WITH THE SUPERIOR PROTECTION CAPABILITES OF T102 THIS WILL BE KEPT TO A BARE MINIMUM. X

THE NATURAL CHARACTERISTICS OF WOOD PRODUCTS ARE TO BOW, TWIST, WARP, CHECK, SPLIT OR SHRINK, THEY ARE NOT DEFECTS COVERED UNDER THIS WARRANTY. X

AT THIS TIME AFFORDABLE FENCE & RAILING, LLC WOULD LIKE TO THANK YOU FOR THE OPPORTUNITY TO EARN YOUR PRESENT AND FUTURE BUSINESS. OUR GOAL IS FOR YOU TO HAVE A CLEAR UNDERSTANDING OF THIS PROPOSAL. IF YOU HAVE ANY QUESTIONS WITH THE ABOVE PROPOSAL PLEASE CALL MY DIRECT NUMBER @ 412-855-6957. MY NAME IS BRIAN BENNETT AND I LOOK FORWARD TO HEARING FROM YOU.

FOR SCHEDULING YOUR INSTALLATION OR QUESTIONS YOU MAY CALL BILL THE OFFICE / PRODUCTION MANAGER @ 412-537-9453 SEVEN TO (21) DAYS AFTER SENDING IN YOUR SIGNED COPY WITH YOUR DEPOSIT.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Total Balance Of Proposal/Contract including All Add-ons /Upgrades will become payable upon completion of all work with or without being invoiced. A finance charge of 1-1/2% will be added to balance if it is not paid within 10 days after completion of any work that has been invoiced. All materials for the above contract are property of Affordable Fence & Railing, LLC until job is paid in full. The customer agrees to pay all costs including interest incurred in the collection of this debt. If Payment is not received as per contract agreement all warranties will be null and void.

Notice of Cancellation: You the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

Authorized Signatures

Brian Bennett

Brian Bennett

Acceptance of Proposal ---The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment will be made as per payment schedule outlined on Page 1.**

Signature

Wayne Mcvcar

Date of Acceptance

Signature

Wayne McVicar

From: brian@affordable-fences.com
Sent: Thursday, February 12, 2015 10:40 AM
To: Wayne McVicar
Subject: contract 2-11-15
Attachments: Dormont Municipal 2-12-15.PDF

Hi Wayne,

Here is the info you requested in contract form (you are under no obligation). Right now we are running about 3-5 weeks out in work (weather permitting) once we receive a signed contract and deposit. Once we receive your signed/initialed contract you would be put on the work schedule. We do work all through the year weather permitting. If you are looking for a quicker install time, you can call Bill our office manager who runs and schedules all the crews. If anything is able to be done quicker, he would be the person who would know. His number is 412 537-9453 and is also bold and underlined on the back of the contract. Please do not call him until 10-14 days after you send in your contract and deposit.

All discounts are included. The 3 things that can change your price are:

- 1) If the footage would change
- 2) If the height or materials would change
- 3) If there is bad digging (if we hit rock, cement or foundation and need to use the jackhammer drill – 9 out of 10 times NOT an issue)

Please call me if you have any questions about the contract.

Brian Bennett
Affordable Fence Company
cell 412 855-6957



This email is free from viruses and malware because avast! Antivirus protection is active.

2/12/2015

ALLEGHENY FENCE CONSTRUCTION CO., INC.

(412) 421-6005
(800) 427-6005
(412) 421-1734 FAX

4301 Irvine Street • Pittsburgh, PA 15207-1400
Family Owned and Operated Since 1955
sales@allegheymfence.com

Date: 02/11/15
Proposal#:

To: Dormont Boro		
1444 Hillsdale Avenue, Suite 10		
Pittsburgh, Pa. 15216		
Attn: Wayne McVicar, Boro Engineer		
(H)	(W) 412-561-8800x231	(C) 412-627-4394
(F)	(e-mail) wmcvicar@dormont.pa.us	

Job Site: Little League Field
Grassmere and Dormont Ave.
Special Instructions:

<input checked="" type="checkbox"/> Chain Link	<input type="checkbox"/> Wood	<input type="checkbox"/> Split Rail	<input type="checkbox"/> Privacy Slats	<input type="checkbox"/> Ornamental Aluminum	<input type="checkbox"/> Welding
<input type="checkbox"/> Guide Rail	<input type="checkbox"/> Railing	<input type="checkbox"/> Safety Fence	<input type="checkbox"/> Snow Fence	<input type="checkbox"/> Ornamental Iron	<input type="checkbox"/> PVC
<input type="checkbox"/> Dog Kennel	<input type="checkbox"/> Welded Wire	<input type="checkbox"/> Netting	<input type="checkbox"/> Gate Operator	<input type="checkbox"/> Sports Equipment	
<input type="checkbox"/> Windscreen					

Footage: 99' Lineal Feet Post Spacing: 10' centers Footers: concrete

Per County of Allegheny - Chain Link Fence Contract # 48192

BASE BID:

QUANTITIES:
Furnish and install: 99' L.F. of 6' high chain link fence. No gates.

SPECS:
All heavy wall schedule 40 or SS-40 weight galvanized pipe.
All posts set in solid concrete footers.
2 1/2" O.D. terminal posts, 2 1/2" O.D. line posts, 1 5/8" O.D. top rail
9 gauge x 2" mesh x 72" high galvanized wire
7 gauge aluminized bottom tension wire

TOTAL LABOR AND MATERIALS:
TWO THOUSAND NINE HUNDRED SIXTY DOLLARS \$ 2,960.00

ALTERNATE: Furnish 9 gage aluminized wire in lieu of galvanized. ADD: \$ 100.00
 ALTERNATE: Furnish bottom rail in lieu of bottom wire. ADD: \$ 400.00
 ALTERNATE: Furnish one 3' wide x 6' high single swing gate. ADD: \$ 380.00

Line Clearing By: customer	Old Fence Removal By:
Materials only for the Sum of	
Materials and Installation for the Sum of Two Thousand Nine Hundred Sixty Dollars	\$2,960.00
* Sign and Return Original Copy of Contract with Down Payment for	
Terms: Net 30 days.	

Acceptance: This proposal when accepted becomes a Contract and includes the Terms and Conditions as written on page 2 of the proposal.
 This Proposal includes materials that Allegheny Fence Const., Co. Inc does not inventory. (See Page 2 of the proposal for the Terms and conditions for Special Order Merchandise.)

Accepted (Customer) _____ Date _____ Allegheny Fence Construction Co., Inc. _____ Date _____
 _____ Date _____ Craig Neyhouse _____ Date 02/11/15

*This Project will not be scheduled until your down payment has been received.

ALLEGHENY FENCE CONSTRUCTION CO., INC.

Page 2 - proposal

TERMS & CONDITIONS

Your Estimate will remain only a Quotation until it has been signed and returned to Allegheny Construction Co., Inc. including any required Down payment. Estimates are based upon prices in effect on the date of the Estimate and may be subject to change. Should the proposal not be accepted within 30 days a new Proposal may be required. The above Proposal, when accepted and acknowledged by Allegheny Fence becomes a Contract between the two parties and it is not subject to cancellation. In the Event, this proposal is not approved by the Allegheny Fence Construction Co., Inc. Sales or Credit Departments, this proposal shall become null and void; any down payment made shall be refunded to the Customer.

Purchaser has a Legal Right under Federal Law to cancel this Transaction within Three (3) Days (Excluding Sundays) from date of acceptance of this Proposal. THEREAFTER, THE CUSTOMER WILL BE REQUIRED TO PAY A \$50.00 CANCELLATION FEE PLUS ANY ADDITIONAL COSTS THAT WE MAY HAVE INCURRED TO PREPARE YOUR

Safe Surroundings LLC.

Estimate

1223 Chestnut Ridge Dr
Pittsburgh, PA 15205
412-552-3018
HIC #: PA091998

Date: 2/9/15
Invoice #:

DATE DUE:

Estimate To:
Dormont
1444 Hillsdale Ave
Pittsburgh, PA 15216
Attn: Wayne McVicar

Job ID:
Job Location:

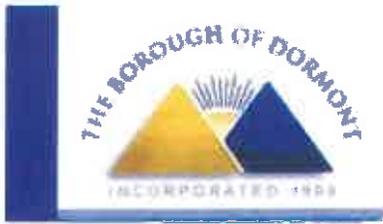
Description	AMOUNT
Install 100 ft of 6ft 9 gauge Chain Link on baseball field using 1 5/8 top rail, SS20 Posts, and bottom wire.	\$2,789.00
Install one 4 ft gate	\$340.00
TOTAL	\$3,129.00

SAFE SURROUNDINGS LLC.

If you have any questions concerning this estimate, contact us at 412-552-3018

THANK YOU FOR YOUR BUSINESS!

B.I.



MEMORANDUM

Date: February 13, 2015

To: Jeff Naftal, Borough Manager

CC: Willard McCartney, Council President
 Sherri Abbondanza, Book Keeper

From: Wayne R. McVicar, P.E., Borough Engineer *WRM*

Subject: RECOMMENDATION OF AWARD
 2015 Cured-In-Place Pipe Lining Contract

On January 15, 2015 proposals were requested under CoStars for the above captioned project. Since, for 2015, only one contractor has been certified under CoStars to do slip-lining work, that being Insight Pipe Contracting, LP, only one quote was solicited. On Friday, February 13, 2015, the Borough received a quote from Insight Pipe Contracting, LP. A bid tabulation has been prepared and is enclosed for your use. The following is the amount of the bid received:

Insight Pipe Contracting, LP	Bid: \$102,233.88
232 East Lancaster Road	
Harmony, Pa 16037	

My review of the proposal indicates that all totals are mathematically correct and reasonable.

Recommendation:

Insight Pipe Contracting, LP, has done a substantial amount of work in the Pittsburgh including Dormont. In 2014, under CoStars, they completed the 2014 CIPP Lining Project as well as the lining of the 24" LaSalle Avenue Storm Sewer. I find their pricing to be fair and their work to be satisfactory and professional. I therefore recommend, based upon CoStars pricing, award of the **2015 Cured-In-Place Pipe Lining Contract** to **Insight Pipe Contracting, LP** for the bid amount of **\$102,233.88**.

Borough of Dormont 2015 CURED-IN-PLACE LINING CONTRACT TABULATION OF BIDS RECEIVED DATE: February 13, 2015				Insite Pipe Contracting, LP 232 East Lancaster Road Harmony, Pa 16037	
#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL
1	Mobilization & Demobilization, complete in place.	1 LS		\$500.00	\$500.00
2	Provision of Traffic Control as needed, complete in place.	1 LS		\$1,000.00	\$1,000.00
3	Site Restoration, complete in place.	1 LS		\$500.00	\$500.00
4	Re-installation of tap factory active lateral connections, complete in place.	51 EA		\$100.00	\$5,100.00
5	Trimming of tap break-in active & tap break-in Intruding lateral connections, complete in place.	18 EA		\$330.00	\$5,940.00
6	Re-installation of tap break-in active & tap break-in intruding lateral connections, complete in place.	18 EA		\$100.00	\$1,800.00
CIPP Lining from Manhole 819-132 to Manhole 926-142 (85 LF 8" VCP)					
7	Preliminary CCTV Inspection, complete in place.	85 LF		\$2.00	\$170.00
8	Jetting & light cleaning of the sewer, complete in place.	85 LF		\$1.00	\$85.00
9	Price 8" for lining material under Costars program.	85 LF		\$10.21	\$867.85
10	Installation of 8" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	85 LF		\$14.00	\$1,190.00
11	Post-Construction CCTV Inspection, complete in place.	85 LF		\$1.00	\$85.00
CIPP Lining from Manhole 819-142 to Manhole 926-141 (72.5 LF 8" VCP)					
12	Preliminary CCTV Inspection, complete in place.	73 LF		\$2.00	\$146.00
13	Jetting & light cleaning of the sewer, complete in place.	73 LF		\$1.00	\$73.00
14	Price 8" for lining material under Costars program.	73 LF		\$10.21	\$745.33
15	Installation of 8" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	73 LF		\$17.00	\$1,241.00
16	Post-Construction CCTV Inspection, complete in place.	73 LF		\$1.00	\$73.00
CIPP Lining from Manhole 819-21 to Manhole 819-18 (116.9 LF 12" VCP)					
17	Preliminary CCTV Inspection, complete in place	117 LF		\$2.00	\$234.00
18	Jetting & light cleaning of the sewer, complete in place.	117 LF		\$1.00	\$117.00

Borough of Dormont 2015 CURED-IN-PLACE LINING CONTRACT TABULATION OF BIDS RECEIVED DATE: February 13, 2015	Insite Pipe Contracting, LP 232 East Lancaster Road Harmony, Pa 16037
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#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL
19	Price 12" for lining material under Costars program.	117 LF		\$16.85	\$1,971.45
20	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	117 LF		\$20.00	\$2,340.00
21	Post-Construction CCTV Inspection, complete in place.	117 LF		\$1.00	\$117.00
CIPP Lining from Manhole 819-23 to Manhole 819-25 (104.6 LF 8" VCP)					
22	Preliminary CCTV Inspection, complete in place.	105 LF		\$2.00	\$210.00
23	Jetting & light cleaning of the sewer, complete in place.	105 LF		\$1.00	\$105.00
24	Price 8" for lining material under Costars program.	105 LF		\$10.21	\$1,072.05
25	Installation of 8" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	105 LF		\$17.00	\$1,785.00
26	Post-Construction CCTV Inspection, complete in place.	105 LF		\$1.00	\$105.00
CIPP Lining from Manhole 819-417 to Manhole 819-419 (121.8 LF 12" VCP)					
27	Preliminary CCTV Inspection, complete in place.	122 LF		\$2.00	\$244.00
28	Jetting & light cleaning of the sewer, complete in place.	122 LF		\$1.00	\$122.00
29	Price 12" for lining material under Costars program.	122 LF		\$16.85	\$2,055.70
30	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	122 LF		\$20.00	\$2,440.00
31	Post-Construction CCTV Inspection, complete in place.	122 LF		\$1.00	\$122.00
CIPP Lining from Manhole 819-420 to Manhole 819-419 (121 LF 12" VCP)					
32	Preliminary CCTV Inspection, complete in place.	121 LF		\$2.00	\$242.00
33	Jetting & light cleaning of the sewer, complete in place.	121 LF		\$1.00	\$121.00
34	Price 12" for lining material under Costars program.	121 LF		\$16.85	\$2,038.85
35	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	121 LF		\$20.00	\$2,420.00
36	Post-Construction CCTV Inspection, complete in place.	121 LF		\$1.00	\$121.00

Borough of Dormont 2015 CURED-IN-PLACE LINING CONTRACT TABULATION OF BIDS RECEIVED DATE: February 13, 2015	Insite Pipe Contracting, LP 232 East Lancaster Road Harmony, Pa 16037
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#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL
CIPP Lining from Manhole 819-421 to Manhole 819-420 (107 LF 12" VCP)					
37	Preliminary CCTV Inspection, complete in place.	107 LF		\$2.00	\$214.00
38	Jetting & light cleaning of the sewer, complete in place.	107 LF		\$1.00	\$107.00
39	Price 12" for lining material under Costars program.	107 LF		\$16.85	\$1,802.95
40	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	107 LF		\$24.00	\$2,568.00
41	Post-Construction CCTV Inspection, complete in place.	107 LF		\$1.00	\$107.00
CIPP Lining from Manhole 819-421 to Manhole 819-566 (163.1 LF 12" VCP)					
42	Preliminary CCTV Inspection, complete in place.	162 LF		\$2.00	\$324.00
43	Jetting & light cleaning of the sewer, complete in place.	162 LF		\$1.00	\$162.00
44	Price for 12" lining material under Costars program.	162 LF		\$16.85	\$2,729.70
45	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	162 LF		\$15.00	\$2,430.00
46	Post-Construction CCTV Inspection, complete in place.	162 LF		\$1.00	\$162.00
CIPP Lining from Manhole 819-427 to Manhole 819-420 (294.6 LF 12" VCP)					
47	Preliminary CCTV Inspection, complete in place.	295 LF		\$2.00	\$590.00
48	Jetting & light cleaning of the sewer, complete in place.	295 LF		\$1.00	\$295.00
49	Price for 12" lining material under Costars program.	295 LF		\$16.85	\$4,970.75
50	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	295 LF		\$17.00	\$5,015.00
51	Post-Construction CCTV Inspection, complete in place.	295 LF		\$1.00	\$295.00
CIPP Lining from Manhole 819-430 to Manhole 819-433 (140.7 LF 10" VCP)					
52	Preliminary CCTV Inspection, complete in place.	141 LF		\$2.00	\$282.00
53	Jetting & light cleaning of the sewer, complete in place.	141 LF		\$1.00	\$141.00
54	Price for 10" lining material under Costars program.	141 LF		\$13.67	\$1,927.47

**Borough of Dormont
2015 CURED-IN-PLACE LINING CONTRACT**

TABULATION OF BIDS RECEIVED

DATE: February 13, 2015

Insite Pipe Contracting, LP
232 East Lancaster Road
Harmony, Pa 16037

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL
55	Installation of 10" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	141 LF		\$15.00	\$2,115.00
56	Post-Construction CCTV Inspection, complete in place.	141 LF		\$1.00	\$141.00
CIPP Lining from Manhole 819-439 to Manhole 819-409 (195.5 LF 8" VCP)					
57	Preliminary CCTV Inspection, complete in place.	196 LF		\$2.00	\$392.00
58	Jetting & light cleaning of the sewer, complete in place.	196 LF		\$1.00	\$196.00
59	Price for 8" lining material under Costars program.	196 LF		\$10.21	\$2,001.16
60	Installation of 8" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	196 LF		\$15.00	\$2,940.00
61	Post-Construction CCTV Inspection, complete in place.	196 LF		\$1.00	\$196.00
CIPP Lining from Manhole 819-448 to Manhole 819-447 (171.1 LF 10" VCP)					
62	Preliminary CCTV Inspection, complete in place.	171 LF		\$2.00	\$342.00
63	Jetting & light cleaning of the sewer, complete in place.	171 LF		\$1.00	\$171.00
64	Price for 10" lining material under Costars program.	171 LF		\$13.67	\$2,337.57
65	Installation of 10" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	171 LF		\$12.00	\$2,052.00
66	Post-Construction CCTV Inspection, complete in place.	171 LF		\$1.00	\$171.00
CIPP Lining from Manhole 819-453 to Manhole 819-420 (164.5 LF 12" VCP)					
67	Preliminary CCTV Inspection, complete in place.	165 LF		\$2.00	\$330.00
68	Jetting & light cleaning of the sewer, complete in place.	165 LF		\$1.00	\$165.00
69	Price for 12" lining material under Costars program.	165 LF		\$16.85	\$2,780.25
70	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	165 LF		\$18.00	\$2,970.00
71	Post-Construction CCTV Inspection, complete in place	165 LF		\$1.00	\$165.00

Borough of Dormont
2015 CURED-IN-PLACE LINING CONTRACT
TABULATION OF BIDS RECEIVED
 DATE: February 13, 2015

Insite Pipe Contracting, LP
 232 East Lancaster Road
 Harmony, Pa 16037

#	ITEM	QUANTITY & UNITS	MINIMUM PRICE	UNIT PRICE	TOTAL
CIPP Lining from Manhole 819-565 to Manhole 819-5 (117.3 LF 12" VCP)					
72	Preliminary CCTV Inspection, complete in place.	118 LF		\$2.00	\$236.00
73	Jetting & light cleaning of the sewer, complete in place.	118 LF		\$1.00	\$118.00
74	Price for 12" lining material under Costars program.	118 LF		\$16.85	\$1,988.30
75	Installation of 12" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	118 LF		\$25.00	\$2,950.00
76	Post-Construction CCTV Inspection, complete in place	118 LF		\$1.00	\$118.00
CIPP Lining from Manhole 819-64 to Manhole 819-65 (504.8 LF 8" VCP)					
77	Preliminary CCTV Inspection, complete in place.	505 LF		\$2.00	\$1,010.00
78	Jetting & light cleaning of the sewer, complete in place.	505 LF		\$1.00	\$505.00
79	Price for 8" lining material under Costars program.	505 LF		\$10.21	\$5,156.05
80	Installation of 8" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	505 LF		\$10.00	\$5,050.00
81	Post-Construction CCTV Inspection, complete in place.	505 LF		\$1.00	\$505.00
CIPP Lining from Manhole 819-96 to Manhole 819-97 (144.5 LF 8" VCP)					
82	Preliminary CCTV Inspection, complete in place.	145 LF		\$2.00	\$290.00
83	Jetting & light cleaning of the sewer, complete in place.	145 LF		\$1.00	\$145.00
84	Price for 8" lining material under Costars program.	145 LF		\$10.21	\$1,480.45
85	Installation of 8" manhole-to-manhole CIPP Liner including provision of by-pass pumping if required, complete in place.	145 LF		\$10.00	\$1,450.00
86	Post-Construction CCTV Inspection, complete in place	145 LF		\$1.00	\$145.00

BASE BID TOTAL

\$102,233.88



 WAYNE R. MCVICAR, PE
 PA License No. PE-044085-R

DATE



MEMORANDUM

Date: February 19, 2015

To: Jeff Naftal, Borough Manager.
Willard McCartney, Council President

From: Kristin Hullihen, Recreation Director *KH*

Subject: Contract with Elite Runners Race Management

Background:

The Dormont Recreation Board is holding the Dormont Dash on Saturday, May 23. We will be utilizing Elite Runners Race Management to handle event registration and race day timing and management.

Discussion:

We worked with this company for the 2014 Dormont Dash. The services include are: ChronoTrack timing services (online race registration setup and management, race bibs, course measurement and marking, ChronoTrack computerized chip timing system, real-time computer results, internet results, all needed finish line equipment including generator), ChronoTrack live racecasting services (interactive individualized online results interface, registration kiosks, dynamic bib assignment, video checkpoints, race digital photography, live participant tracking), course certification, and packet pick up at Elite Runners in Robinson. The base cost for the above services \$1,250 for the first 200 runners. The first 100 additional runners (runners 200-300) are \$3.00 additional and any runners over 400 are an additional \$3.50.

Recommendation:

I recommend that your recommend Council authorize you to execute the attached proposal with Elite Runners Race Management for the timing and race management of the 2015 Dormont Dash.

KH

Attachment



Timing & Live Race Services

A Proposal To:

Kristen Hullihen – khullihen@boro.dormont.pa.us

Dormont Borough

Dormont Dash 5K – Saturday May 23rd, 2015

Dormont Park

Proposal submitted by:

Nick Walton – Director of Timing Services

Elite Runners Race Management

nickw@eliterunners.com

724-413-3090

Thursday, January 29th, 2015



Hello Kristen,

It is our sincere pleasure to tender this proposal for the **Dormont Dash 5K** to be held on **Saturday May 23rd, 2015** at **Dormont Park**. We have developed the following outline of services for your upcoming event. We are proud to utilize the **ChronoTrack B-Tag System**, a next generation race platform providing real-time results, mobile results, Facebook & Twitter athlete updates, athlete video finishes, digital photography and more. Combined with online registration, paperless on-site registration, electronic race check in and live scoring through to results, with ChronoTrack Live, **ERRM** supports your entire event end to end.

Elite Runners Race Management began using ChronoTrack Live since its inception and has pioneered the use of the race platform. If you should have any questions, comments or feedback, feel free to contact me at 724.413.3090 or nickw@eliterunners.com

TIMING AND RACE MANAGEMENT SERVICES

CHRONOTRACK TIMING SERVICES: ChronoTrack Systems™ B-Tag™ is an all-weather disposable RFID tag that adheres directly to the back side of the racer's bib to record their time. Local races that have used the system include: Dick's Sporting Goods Pittsburgh Marathon, Pittsburgh Great Race, Just a Short Run, Spring Thaw, Jingle Bell Run Pittsburgh.

- Online race registration setup and management through ChronoTrack Live
 - Simply email a .pdf copy of your paper registration form to get started
 - Please contact Nick Walton for additional information
- Race bibs with Elite Runners Company logo **at no charge**. Additional bibs for untimed participants (I.E. - for a 1-mile walk) are available for \$.30 each.
- Course Measurement and marking
 - Consultation on course layout
 - Precise measurement according to USATF standards
 - An online course map
 - Set-up the race course on the day of the race - includes all free standing directional signs and mile markers.
- ChronoTrack computerized chip timing system with redundant start line and finish line - service allows race to provide "Chip Time" as well as "Gun Time"
- Real-time Computer Results (results available as runners cross the finish line)
- Internet results posted live online and on site, accessible by computer kiosk or by smartphone (when reliable cellular internet connection is available)
 - Onsite results kiosks allow runners to check on their time and overall and age group rankings within seconds of crossing the finish line
- Compiling results necessary for awards ceremony immediately following the race
- All needed finish line equipment provided including a generator for power and a double-sided race clock with 6" high visibility digits
- Race Management, Race Day Timing and Results Processing Fees:
 - **\$800** Base fee – Includes first 200 runners, all finish line equipment, independent start line timing, course measurement and marking, and race management
 - Each additional registered runner (above the first 200) is **\$3.00** per registered runner for disposable electronic timing chip. No additional fees for uncollected chips, fewer volunteers needed race day, little-to-no back-up at finish area.
 - **\$1.00** additional per race-day registrant to enter into timing software. (This fee is N/A if using the ChronoTrack Live registration kiosks)
 - Events that require ERRM personnel to be on-site for an extended period (i.e.- events longer than 10K, events with wave starts, etc.) will be charged an additional \$80 per hour that staff is on-site after 3 hours from the scheduled start of the event



CHRONOTRACK LIVE RACECASTING SERVICES: A fully integrated multimedia, registration and scoring platform that enhances the participant experience. Racecasting helps build exposure and impressions by enabling remote spectators and fans to engage with your event and follow friends as they compete. Services include:

- Interactive Individualized Online Results Interface
 - A searchable interface where athletes can find their photography and video from their event. On average these interfaces get 3-4 unique visits per athlete, and 7-8 page views per visit.
 - This page background is customizable with race and/or sponsor logos.
- Registration Kiosks
 - Registration kiosks at packet pickup location and on race day eliminating the hassle of paper forms.
 - Registration kiosks are equipped with a USB magnetic stripe credit card reader allowing you to accept cash, check or credit for late and race day registrations.
 - A reliable power source is required at the registration area.
- Dynamic Bib Assignment
 - Eliminates pre-race day assigning and labeling of bibs, long lines at packet pickup while volunteers search thru labeled bibs.
 - Allows packet pickup at more than one location.
 - Keep online registration open up to the start of the event.
- Video Check Points
 - At set check points we can provide personal video segments that are available for viewing through the event results interface.
 - Video check point at the finish line is included at no charge. Additional checkpoints can be placed at any ChronoTrack race split point.
 - A pre-roll image or video clip can be added prior to video views to enhance sponsor exposure.
- Race Digital Photography
 - Professional photographers can be deployed to cover the finish line. Additional check points can also be added (typically at split timing points). Utilizing the ChronoTrack timing reads, photos can be automatically matched and accessible on the participant's personalized results page, typically within 24 hours of race completion.
 - Photos can be branded with race or sponsor logo overlays providing additional exposure to the event and its sponsors.
- Live Participant Tracking
 - ChronoTrack Live offers an integrated module to allow participants to sign up for live updates at any split and at the finish line via SMS (text), Facebook, and/or Twitter.
 - Race updates can be posted to an participant's Facebook and Twitter accounts. These updates can be branded with a race or sponsor logo.
- ChronoTrack Live Racecasting Service Fees: **(\$200 Minimum)**
 - **\$.50** per registered runner **Initial if accepted: _____**
- Registration Kiosks at Packet Pickup Locations
 - Registration kiosks at any of the Elite Runners & Walkers Stores are included if using the ChronoTrack Live Racecasting Services. **Check store location requested below.**
 - Registration kiosks can be setup at locations other than ERW Stores for a fee of \$150 per location. **Number of Locations: _____ Initial if accepted: _____**
 - Service includes providing and setting up kiosks and instructing volunteers.



RACE PROMOTION SERVICES

- Your race will be listed on the Calendar of Events at www.eliterunnersracing.com
 - Please send your race entry form in .pdf format to www.errmevents@gmail.com to be posted on our race calendars.
- Your race flyers can be posted in all of the Elite Runners & Walkers retail stores
 - You may drop off flyers at any one store and ask for them to distribute to the other stores during their next inventory transfer.

OPTIONAL MENU OF SERVICES

Live Race Splits (\$400/split) **Number of Splits:** _____ **Initial if accepted:** _____

- Service includes race split included in final results, additional race clock and power supply (ie. 5K split of 10K race, etc.)

Multiple Races (\$100.00 per additional distance) **Initial if accepted:** _____

- Service will be included if the event plans on having more than one race distance timed (i.e. 5K and 10K, 1M and 5K)

Course Design and Measurement (included up to 3M/5K, \$25/additional mile) **Initial if accepted:** _____

- Service includes course layout, measurement according to USATF standards and an online map via USATF.org.

Course Certification Fee (\$250.00) **Initial if accepted:** _____

- Submit required paperwork to obtain a USATF course certification number

Road Course Marking (included up to 3M/5K, \$25/additional mile) **Initial if accepted:** _____

- Set-up the race course on the day of the race. Service includes all free standing directional signs and mile markers. Marking off-road and trail courses priced on a race-by-race basis.

Coned Runners Lane (\$40 per kilometer) **Initial if accepted:** _____

- We provide 18" or 28" tall orange traffic cones. Service includes placement and pick-up of cones by the ERRM staff. Cones for off-road and trail courses priced on a race-by-race basis.

Announcer Line Display (\$300.00) **Initial if accepted:** _____

- Service allows for a live feed of custom finisher info, i.e. name, city, state, team. Information is displayed live on screen when finishers are approximately 100 feet from the finish line so a race announcer can recognize and congratulate finishers by name as the head into the finish.

Public Address System (\$200.00 pending availability) **Initial if accepted:** _____

- Service includes two speakers, MP3 plug-in, with wireless microphone. System is recommended for races up to 1000 participants. System requires reliable power. Additional/larger systems can be arranged at additional costs.

Additional Generator Rental (\$100.00) **Initial if accepted:** _____

- One generator will be on site for finish line equipment and included at no additional charge.
- Service will be included if power is not able to be provided at both registration and finish areas.

Additional Rental Equipment

- Tents, Water Coolers, Tables, Safety Pins, Snow Fencing, etc.



Packet Pick-up at Elite Runners (FREE)

Initial if accepted: _____

- This allows participants to pick-up their race packets the day before the race and allows the race to accept late registrations.
- Client needs to provide a minimum of one volunteer at the store during all hours of packet pick-up.
 - Failure to provide a volunteer will result in a \$12/hour charge for a Elite Runners staff member to work the packet pick-up table.
- Packet pick-up should be held during all hours that the store is open for the day(s) of the pick-up
 - Robinson Hours (Mon, Tues, Wed, Fri 10am-7pm, Thursday 11am-8pm, and Saturday 10am-5pm).
 - Monroeville Hours (Mon-Fri 10am-8pm, Saturday 9am-6pm, 12pm-5pm).
- Please specify which Elite Runners location you would prefer along with date and time:
 Robinson _____ Monroeville _____ Date(s) _____

(TRAVEL, MILEAGE & ACCOMMODATIONS)

- A \$ _____ Travel fee will be included in the final invoice.
 - \$.75 per mile from the Elite Runners Race Management office to **Race Location** (___miles each way)

COVERAGE OF SPECIAL EVENT LIABILITY INSURANCE

(PLEASE INITIAL ALL BULLET POINTS)

- Client is to provide a certificate of event liability insurance for coverage of at least \$1,000,000 per occurrence no later than 60 days before the event date. **RACE DIRECTOR INITIALS:** _____
- Client is to list Elite Runners Race Management under those covered by the Participant Release Waiver. **RACE DIRECTOR INITIALS:** _____
- Client is to list Elite Runners Race Management as an additionally insured member under their liability insurance. **RACE DIRECTOR INITIALS:** _____
- Client understands that they are solely responsible for managing the event course on race day which includes but is not limited to: recruiting/placing volunteer course monitors, traffic control and runner safety. Client understands Elite Runners Race Management under no circumstances will be held accountable for these aspects of the event. **RACE DIRECTOR INITIALS:** _____

CLIENT TO PROVIDE

- One volunteer at the finish area from the start of the race until the last finisher.
- Sheltered Registration area for Race Day sign-ups.
- Sheltered area for Announcer Line Display (if applicable).

REFERENCES

- Elite Runners Race Management would be happy to provide reference from any of our former and present clients.



SERVICES AGREEMENT

This Services Agreement (this "Agreement") is made to be effective as of the date signed by both parties (the "Effective Date"), by and between Dormont Dash 5K and Elite Runners Race Management, LLC, with offices at 5992 Steubenville Pike, Suite E, McKees Rocks, PA 15136 ("ERRM").

1. **Services.** Dormont Dash 5K hereby retains ERRM to provide the services that are described in this Agreement (the "Services").
2. **Compensation.** In return for the performance of the Services, Dormont Dash 5K shall pay to Company the amounts set forth in this Agreement within 30 days after the date of each invoice.
3. **Independent Contractor.** Each party agrees that ERRM is an independent contractor when performing the Services and that the relationship between ERRM and Dormont Dash 5K shall not constitute a partnership, joint venture or agency. Neither party shall have any authority to represent the other party or to enter into any contracts or assume any liabilities on behalf of the other party.
4. **Term and Event Cancellation.** This Agreement shall commence upon the Effective Date and continue until the date of the event. If the event is postponed and/or canceled, (i) within 30 days of the race date, the deposit will be forfeited, (ii) within 3 days prior to the scheduled race starting time, the deposit plus \$1.75 for each bib that has been prepared will be due; (iii) within 24 hours of the scheduled start of the race, 75% of the full invoice amount will be due. In the event of cancellation all expenses related to the event incurred by ERRM shall be reimbursed by Dormont Dash 5K.
5. **Equipment Damage.** If during the performance of Services, and by no fault of ERRM, ERRM's equipment, including but not limited to clocks, controllers, antennas, and laptop computers (the "Equipment") is damaged by Dormont Dash 5K, Dormont Dash 5K agrees to repair such equipment. If ERRM determines, in its sole discretion, that the Equipment is destroyed or damaged beyond repair, Dormont Dash 5K must immediately pay to ERRM the cost to replace such Equipment.
6. **Default of Payment.** In the event Dormont Dash 5K defaults in its payment for the Services, Dormont Dash 5K agrees to pay ERRM all costs, fees, and expenses related to the collection of any amounts due, including any reasonable attorney's fees.
7. **Amendment; Waiver.** This Agreement may be amended only by a written instrument signed by both parties. The failure of either party at any time to enforce its rights hereunder strictly in accordance with the same shall not be construed as having created a custom contrary to the specific provisions hereof or as having in any way modified or waived same.
8. **Entire Agreement.** This Agreement, including all attachments hereto, sets forth and constitutes the entire agreement and understanding between the parties with respect to the Services and all prior agreements, understanding, promises and representations, whether written or oral, with respect thereto are superseded hereby.
9. **Limitation of Liability.** UNDER NO CIRCUMSTANCES WILL EITHER PARTY BE RESPONSIBLE UNDER THIS AGREEMENT FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES RESULTING FROM EITHER PARTY'S PERFORMANCE OR FAILURE TO PERFORM UNDER THIS AGREEMENT. IN NO EVENT SHALL THE LIABILITY OF COMPANY UNDER THIS AGREEMENT EXCEED THE AMOUNT OF FEES ACTUALLY RECEIVED BY COMPANY FROM Dormont Dash 5K UNDER THIS AGREEMENT. Dormont Dash 5K AGREES TO INDEMNIFY AND HOLD COMPANY HARMLESS FROM ANY AND ALL LOSS, EXPENSE, ATTORNEY'S FEES, CLAIMS, LAWSUITS OR JUDGEMENTS ARISING OUT OF THE ACTIVITIES OR SERVICES UNDER THIS AGREEMENT.
10. **Governing Law.** This Agreement will be governed by, enforced, and interpreted according to the laws of the state of Missouri.
11. **Counterparts and Right.** This Agreement may be signed in counterparts, which together shall constitute one agreement. The person signing on behalf of each party represents that he or she has the right and power to execute this Agreement



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

The Dormont Dash 5K agrees to hire ERRM for professional event timing for event at the above outlined pricing structure. The terms of this proposal are no longer valid if not signed and returned within 30 days, along with a \$300.00 non-refundable deposit, to secure the event date. 2 weeks prior to race we require an additional deposit to cover 50% of the cost of anticipated timing chip needs. Please make your check payable to Elite Runners & Walkers and send to 5992 Steubenville Pike, Suite E, McKees Rocks, PA 15136.

Elite Runners Race Management

Dormont Dash 5K

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



EVENT INFORMATION SHEET

*Please Return Completed With Contract

CONTACT INFORMATION

Race Director: _____
Email: _____
Daytime Phone: _____
Cell: _____
Organization: _____
Billing Address: _____
City, State, Zip: _____
Billing Email: _____
Who are checks made out to: _____

EVENT INFORMATION

Event Title: _____
Day and Date: _____
Race Start Time(s): _____
Race Location w/address: _____
Race Distance(s): _____
Split Locations (if applicable): _____
Registration Start Time: _____
Packet Pick-up (Time, Date, Location): _____
Entry Fees: _____
Age Group Breakdown (i.e. U19, 20-29, 30-39, 40-49, etc.):

Awards per Age Group: _____
Overall Awards: Yes / No If Yes - How many: _____
Master's Awards: Yes / No If Yes - How many: _____
Awards Start Time: _____

**REDEVELOPMENT AUTHORITY
OF ALLEGHENY COUNTY**

**COMMUNITY INFRASTRUCTURE & TOURISM FUND
GRANT APPLICATION**



**Rich Fitzgerald
County Executive**

**William Brooks
Chairman, RAAC**

GENERAL INSTRUCTIONS

- **Read the CITF Program Guidelines before completing this application. Read this document to determine your projects' eligibility to qualify for CITF funding before completing this application.**
- **Please complete all applicable sections on the application form. Do not leave any section blank. Those sections which do not apply to your project should be listed as "N/A". Be certain to include all required forms and backup documentation.**
- **A checklist is included with the grant application to assist in the preparation of a completed application. Incomplete applications will not be considered. Please include additional sheets behind the page on which the question appears if space provided is insufficient.**
- **All responses should be typewritten. All hand written applications will be rejected.**
- **(1) original grant application, supporting documentation and (1) copy should be submitted to Allegheny County Economic Development, C/O CITF, One Chatham Center, Suite 900, 112 Washington Place, Pittsburgh PA 15219.**
- **Applications must be received at in hard copy form by the deadline. Electronic applications will not be accepted. Applications received after the deadline will not be accepted.**
- **All questions should be directed to Gloria Redlinger at gloria.redlinger@alleghenycounty.us or (412) 350-1004, Fax: (412) 642-2217.**

DEADLINE FOR SUBMISSION

- **Applications for the 2014-15 funding cycles will be accepted during the following application period:**

**Applications will only be accepted from January 20, 2015 through February 27, 2015.
Application Deadline February 27, 2015**

ADDITIONAL INFORMATION

- **The required Applicant Certification must be signed and notarized. Professional seals are required where applicable. Municipalities may provide a municipal stamp in lieu of notarization.**
- **Consult the Program Guidelines. The guidelines describe criteria used in the evaluation of the grant application. The review process includes a financial evaluation, a business evaluation, and a public impact evaluation. The approval process is competitive in nature, and therefore, the evaluation criteria will play an important role in the comparison of submitted applications.**
- **Applicants must utilize prevailing wages on budget estimates for construction projects exceeding \$25,000 in total costs.**
- **The applicant is advised that additional documentation beyond that specified on the checklist may be required to complete the review of the application. The applicant must submit additional documentation upon request.**

GRANT APPLICATION CHECKLIST

CHECK IF ATTACHED

GENERAL PROJECT INFORMATION-TYPE OF PROJECT	<input checked="" type="checkbox"/>
PROJECT DESCRIPTION	<input checked="" type="checkbox"/>
PROJECT FINANCING / SOURCES AND USES TABLE - BUDGET	<input checked="" type="checkbox"/>
PROJECT TIMETABLE	<input checked="" type="checkbox"/>
LAND AND USE PLANNING	<input checked="" type="checkbox"/>
COMMUNITY IMPACT REPORT	<input checked="" type="checkbox"/>
ORGANIZATION PROFILE	<input checked="" type="checkbox"/>
APPLICANT CERTIFICATIONS	<input checked="" type="checkbox"/>
CONCURRING RESOLUTION	<input type="checkbox"/>
PROFESSIONAL'S CERTIFICATION	<input checked="" type="checkbox"/>
ADDITIONAL INFORMATION (IF APPLICABLE):	
• ECONOMIC DEVELOPMENT	<input checked="" type="checkbox"/>
• DEMOLITION	<input type="checkbox"/>
• HOUSING	<input type="checkbox"/>
• COMMUNITY CENTERS/FACILITY	<input type="checkbox"/>

GENERAL PROJECT INFORMATION

(ALL APPLICATIONS MUST BE TYPED, HANDWRITTEN APPLICATIONS WILL BE REJECTED)

Project Location (Address & Lot-Block Number)

Athens Alley (from Texas Avenue to Annex Avenue)

Municipality

Borough of Dormont

Census Tract / Block Group / Ward (*List All; Ward is only required for City of Pittsburgh*)

Census Tract 4723 - Blocks 2009, 2010, 2011, and 3010; and Census Tract 4724 - Block 1002

Project Name

Athens Alley Stormwater Improvements

Amount of Funding Requested

\$250,000

Total Project Cost

\$608,087

Legal Name of Applicant

The Borough of Dormont

Type of Applicant: (Non Profit or Government)

Government

Legal Address of Applicant

1444 Hillside Avenue, Suite 10

City

Pittsburgh

State

PA

Zip Code

15216

Contact Person

Kristin Hulihan

Title

Recreation and Community Affairs Director

Telephone

412-561-8900

Fax

412-561-7805

Email Address

khulihan@boro.dormont.pa.us

TYPE OF PROJECT: (CHECK ALL THAT ARE APPLICABLE.)

Acquisition
 Land Building Machinery Equipment

Construction / Rehabilitation Public Improvements
 Flood/Storm Water Infrastructure Street Improvements
 Solid Waste Disposal Facilities Sidewalks
 Water & Sewer Facilities Parking Facilities
 Retaining Walls Landslides
 Demolition
 Other: Explain:

Site / Building Preparation
 Industrial Site Industrial Building
 Military Site Military Building
 Commercial Site Commercial Building
 Institutional Site Institutional Building
 Environmental Site Assessment & Remediation

Renovation / Construction
 Housing Cultural Amenities
 Commercial Educational
 Industrial Parks/Recreational Facilities
 Community Facility Other: Explain:

Affordable Housing
 Acquisition – for Housing – Rehab
 Single Family Residential – Rehab Multi-Family Housing-Rehab
 Vacant Property Program

Transportation Facilities

Economic Development
 Job Creation Job Retention Brownfield Redevelopment
 Commercial Revitalization
 Public Improvements Facades Planning

Pre-Development / Planning Activities

Other – Please describe:

PROJECT DESCRIPTION

SITE CONTROL

Do you have control of the site? **Yes**

If no, when do you expect to obtain control of the site (DATE)? **NA**

If yes, please identify type of controlling interest. **ROWs owned by the Borough**

Option	Expires	Ownership Government
Lease	Expires	Other

SITE DESCRIPTION

Land Acquisition	Acres	<u>NA</u>
Facility (acquisition)	sq. ft.	<u>NA</u>
Facility (construction)	sq. ft.	<u>NA</u>
Facility (expansion)	sq. ft.	<u>NA</u>

PROJECT LOCATION

Provide a street address or other location information indicating specifically where the activity is physically being carried out. For activities such as street reconstruction or sewer lines not located at a specific street address, provide beginning and ending points, e.g. James Street from 5th to 10th Street. **ZIP CODES AND CENSUS TRACTS MUST BE INCLUDED FOR EACH SITE LOCATION.**

Athens Alley between Texas and Annex Avenues; and a portion of Annex Avenue in Dormont Borough, Pittsburgh, PA 15216.

Actual location of stormwater work is in Census Tract 4723 - Blocks 2010, 2011, and 3010.

DESCRIPTION OF PROJECT

In detailed, measurable, and quantifiable terms, describe the work to be accomplished with the funds requested, including specific physical description (i.e. 500 L.F. of 4" pipe along Painter Street; 1,500 feet of sidewalk and curb replacement on Spencer Street) along with a detailed line item budget. **Provide empirical data that provides insight to overall public impact.** (i.e. 50 households impacted, 40% at or below medium income, number of visitors/users, etc.) Attach supporting documentation as necessary.

If the project is proposed to remedy a problem, provide a detailed description of the nature of the problem and indicate how the proposed work will correct the situation. For sewer and water activities, indicate if any specific state or local compliance requirements are in effect (i.e. EPA, DEP, and ACHD). **Attach supporting documentation as necessary.**

SEE ATTACHED

**CITF 2015 Application
Dormont Borough
Athens Alley Stormwater Improvement Project**

Page 6 – Description of Project:

The Borough of Dormont has been experiencing roadway and building flooding in an urban residential neighborhood, with two or three major flooding events every year for more than 30 years; also, other rains periodically cause lesser flooding events. The stormwater flows result from significant drainage from the 32-acre commercial and residential urban watershed area roughly bounded by West Liberty Avenue, Kelton Avenue, Annex Avenue, and Wisconsin Avenue. Hydraulic analyses performed by the design engineer, showed that for the drainage area, that the majority of the drainage system is under capacity, with several sections incapable of conveying higher than the runoff associated with the two-year storm event. Also, the design engineer has identified that system has too few inlets, which causes street flooding up system that then runs down the alley and floods residences. Flooding occurs on properties on Kelton Avenue, and Hillsdale Avenue that back up to Athens Alley. Roadway flooding occurs along Kelton Avenue and Athens Alley. The “Athens Alley Stormwater Improvements” project will provide a solution to this problem.

The Borough has made sound progress in evaluating the problem, developing an engineering report in 2013, and has completed the design, construction plans, specifications, schedule, and budget for stormwater infrastructure improvements to alleviate the flooding. The proposed project addresses the flooding condition with the installation of stormwater conveyance facilities. Specifically the project calls for the installation of 547 LF of 42-inch RCP storm sewer, 5 LF of 24-inch RCP storm sewer, 5 storm manholes, 2 storm inlets, and 32 VF of storm structure.

The project addresses the existing situation of undersized pipes causing roadway and building flooding in the neighborhood during peak storm events. The project is entirely in Dormont Borough, and the stormwater infrastructure will be located entirely under and along Athens Alley and a portion of Annex Avenue. The new stormwater infrastructure, designed to convey the 100-year storm event, will significantly improve the level of service on the roadways with surface flooding being eliminated. In addition to the roadways, adjacent buildings, previously subject to flooding, will be protected.

PROJECT FINANCIAL SUMMARY

CITF GRANT FUNDING REQUESTED

Total Grant Request:

\$250,000

Total Project Costs:

\$608,087

- Use the Sources and Uses table on the next page to itemize the proposed use of funds. Be sure to include CITF as a Source and all additional funding Sources.*
- Provide supplemental budget information including copies of estimates as necessary.*
- Pennsylvania Prevailing Wages must be included in all project budget projections.*
- Please provide building pro-formas and operating budgets for real estate development projects.*
- Provide award letters for all confirmed funding sources.*

NOTE: Prevailing Wages must be incorporated into construction projects exceeding \$25,000 in total costs.

Provide the current status of each funding source. Explain how any potential funding shortfalls will be addressed.

The Local Match amount of \$357,087 by the Borough of Dormont will be provided from the Borough's Undesignated General Fund Reserves.

PROJECT SOURCES AND USES TABLE - BUDGET

Name of funding source:	SOURCE #1	SOURCE #2	SOURCE #3	SOURCE #4
	CITF	LOCAL		
LAND				
Acquisition				
Site Preparation	59887			
Infrastructure	190113	230000		
Other:				
BUILDING				
Acquisition				
New Construction				
Rehabilitation				
Engineering				
Architectural				
Other				
MACHINERY & EQUIPMENT				
Acquisition				
New Equipment				
Used Equipment				
Delivery/Installation				
Other				
WORKING CAPITAL				
Inventory				
Training				
Other				
ENVIRON. REMEDIATION				
Remediation Study				
Other:				
VACANT PROPERTY REUSE				
Prep & Assemblage				
TRAINING				
SUB TOTAL A:	250000	230000		

PROJECT SOURCES AND USES TABLE (CONT'D)

Name of Funding Source:	SOURCE #1	SOURCE #2	SOURCE #3	SOURCE #4
	CITF	LOCAL		
SOFT COSTS				
Planning				
Engineering		116668		
Architectural				
Permit Fees				
Title Ins. Recording				
Surveys				
Appraisal Costs				
Legal Costs		1000		
Grant Origination Fee (REQUIRED)		2500		
Brokers Fees				
Transfer Tax				
Interest During Construction				
Contingencies				
Close-out Audit ¹ (REQUIRED)		3960		
Other		3959		
SUB TOTAL B:		128087		
TOTAL A+B:	250000	358807		

¹ No less than \$2,500 must be budgeted for a close out audit for funding requests over \$100,000. Funding requests \$100,000 and under must budget \$1,000.

PROJECT TIMETABLE

Acquisition Date (for real estate projects): **NA** Provide appraisal and sales agreement.

Construction/Project Activity Commencement Date: **07/01/2015**

Construction/Project Activity Completion Date: **10/31/2015**

Equipment Purchase Date: **NA**

Equipment Delivery Date: **NA**

LAND USE & PLANNING

1. Does the proposed project comply with the current zoning regulations? ^{Yes} _____ If no, please explain what steps will be taken to obtain the appropriate zoning designation. **If yes, identify the permits required and their current status (e.g. *application submitted; hearing scheduled; approved*).**

All components will be prepared and developed in conformance with local codes and zoning.

2. What was the previous use of the land and are there any environmental problems associated with that use?

Land consists of existing roadway and will remain under such use as a result of the proposed project. There are no environmental problems associated with the use.

3. Does the project involve any environmental impact where U.S. Environmental Protection Agency (EPA), PA Department of Environmental Protection (DEP) mandates or Allegheny County Health Department (ACHD) citations are relevant? Please specify:

No

4. How will the proposed structure impact the existing surroundings?

The new stormwater infrastructure will significantly improve the level of service on the roadways and adjacent buildings will be protected from flooding, with surface flooding being eliminated, as storm water improvements are designed to convey the 100-year storm.

5. Does the proposed project comply with a neighborhood or municipal master plan? _____ Please describe.

NA

COMMUNITY IMPACT

1. Is the project acceptable to the surrounding community? Yes Please explain.

The Borough of Dormont has been experiencing roadway and building flooding in this urban residential neighborhood, with two or three flooding events every year for more than 30 years. Flooding occurs on properties on Kelton Ave, Athens Alley, and Hillsdale Ave. Roadway flooding on Kelton Ave and Athens Alley. This project will fix this problem.

2. Will there be temporary or permanent relocation of individuals as a result of the project? No If yes, how will this be administered?

3. Will the project create employment opportunities of a short-term (construction period) and/or long-term (facility staffing, etc.) nature? Yes If yes, please complete the ECONOMIC DEVELOPMENT section of this application.

4. What is the estimated increase in tax revenue to Allegheny County as a result of this project/development? Consider earned income taxes, real estate transfer taxes, property taxes, etc.

NA

ORGANIZATION PROFILE

OWNERSHIP (Corporation, Partnership, Sole Proprietor, Public Non-Profit, Private Non-Profit, Government, etc.):

Government

DATE ORGANIZATION FOUNDED/INCORPORATED

March 31, 1909

BRIEF HISTORY OF COMPANY:

The land which makes up the Borough of Dormont was originally Shawnee tribal land and was acquired from the Six Nations in 1768. The Borough is managed by the seven Borough Council members, Mayor, and the Borough Manager.

PRODUCT/SERVICE DESCRIPTION/PURPOSE:

The Borough of Dormont is dedicated to serving, protecting, and providing the best possible environment for the residents of the Borough

OWNERSHIP/BOARD OF DIRECTORS/ELECTED OFFICIALS: (list names and ownership percentages if applicable)

Willard McCartney, Council President	%
Joan Hodson, Council Vice President	%
Jeffrey Fabus, Council Member	%
John Magglo, Council Member	%
Onnie Costanzo, Council Member	%
Valorie Martino and Drew Lehman, Council Members	%

LIST NAMES AND OWNERSHIP PERCENTAGES OF ANY AFFILIATED COMPANIES:

%

%

APPLICANT CERTIFICATIONS

I hereby certify that for any CITF project, compliance is required in the following areas:

Utilization of Minority/Women & Disadvantaged Contractors

Projects receiving CITF funding must notify and include minority and women contractors in their bidding process. *(Allegheny County MBE/WBE Program enacted July 1981, which sets forth goals of 13 percent Minority and 2 percent Female Business Enterprise)*

Use of Minority/Women & Disadvantaged contractors is encouraged.

Procurement Provisions

Construction projects receiving \$25,000.00 in CITF funds will be required to comply with State prevailing wage requirements.

In addition, municipalities & municipal authorities should comply with their respective municipal or authority codes regarding procurement.

Environmental Regulations

An Environmental Review will be required for funded projects. The Environmental Review will include, but not limited to, the following: historic standards, floodplain standards, wetlands, hazards, air quality, water quality.

ADA Compliance

Projects receiving CITF funding involving building or public facilities improvements must include accessibility and comply with the Americans with Disabilities Act Guidelines (ADAG).

Non Prejudicial Approval

Applicants must request a Non Prejudicial Approval for project costs incurred while an application is pending for those costs to be eligible for reimbursement in the event an applicant is awarded funding. If a Non Prejudicial Approval is granted, costs incurred are taken at the applicant's own risk and do not guarantee funding or reimbursement eligibility.

I also certify that the statements and application requirements in this official proposal are correct and that this proposal contains no misrepresentation or falsification, omission, or concealment of material facts and that the information given is true and complete to the best of my knowledge and belief, and that no bids have been awarded, contracts executed, or construction begun on the proposed project.

Signature of Authorized Official (use blue ink)



Printed Name: Willard McCartney

Title: Borough Council President

Date: February 27, 2015

CONCURRING RESOLUTION

The purpose of the Resolution form is to have on record a statement confirming that the applicant has formally requested a grant, has designated an official to perform the required duties between the applicant and the Redevelopment Authority of Allegheny County ("RAAC"), has authorized the execution and delivery of any and all agreements between the applicant and RAAC, and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the application.

Resolution of the Borough of Dormont Authorizing
Name of Applicant
the filing of an application for funds with the RAAC.

WHEREAS, the Borough of Dormont is
Name of Applicant
desirous of obtaining funds from the RAAC in the amount of 250,00

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Dormont
Name of Applicant
does hereby formally request a grant from the RAAC for the Athens Alley Stormwater Improvement
project. *Name of Project*

BE IT FURTHER RESOLVED, that the Borough of Dormont does hereby
Name of Applicant
designate Willard McCartney (the "Authorized Official") as the official to file all applications,
Authorized Official documents, and forms between
the Borough of Dormont and the RAAC.
Name of Applicant

BE IT FURTHER RESOLVED, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and RAAC (the "Grant Contract") and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the "Grant Documents").

BE IT FURTHER RESOLVED, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby are approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

BE IT FURTHER RESOLVED, that the Borough of Dormont
Name of Applicant
assures, where applicable, the provision of the full local share of the project costs.

BE IT FURTHER RESOLVED, that the Borough of Dormont
Name of Applicant

assures, that the project will be awarded or under construction within 180 days after contractual execution.

Adopted this 2nd day of March, 2015, by the Borough of Dormont

ATTEST:

Signature (Must *not* be same as Authorized Official)

Title

Printed Name

PROFESSIONAL'S CERTIFICATION

The purpose of the Professional's Certification Attachment is to have on record a statement from an engineer, architect or construction professional that the work is feasible and the costs are fair. If activity is limited to purchase of materials, two (2) estimates must be obtained.

1. PROJECT NAME Athens Alley Stormwater Improvement Project

2. PROJECT LOCATION Borough of Dormont - Athens Alley

3. TOTAL PROJECT COST \$808,087

I, Wayne R. McVicar, a professional Engineer in the Commonwealth of Pennsylvania, do hereby certify that the proposed work for the above project is feasible and the costs itemized hereto are fair and reasonable estimates of the project costs.



Signature

Wayne R. McVicar, PE

Printed Name

February 27, 2015

Date



(SEAL)

ADDITIONAL INFORMATION REQUIREMENTS

**FOR ECONOMIC DEVELOPMENT, DEMOLITION, HOUSING OR COMMUNITY CENTER / FACILITY
TYPE PROJECTS, ADDITIONAL INFORMATION IS REQUIRED AS OUTLINED IN THE FOLLOWING
SECTIONS.**

ECONOMIC DEVELOPMENT

Activities may include any activity designed to create or retain job

For an activity that projects to retain or create jobs, the applicant must provide the following information:

- Job creation-NEW (Employment positions that are new and permanent in nature)
- Job creation-TEMPORARY (Employment positions that are temporary (i.e. construction jobs, professional services and other project specific employment that will end after the project concludes)
- Job retention (The impact of the project will allow specified positions to be retained).

Job Title	# Created	# Temporary	# Retained	Hourly Wages
Construction		5		
Total Jobs				

Provide a description of how the project or activity is expected to create and retain jobs:

There will be 5 temporary jobs created as a result of this project.

**CITF 2015 Application
Dormont Borough
Athens Alley Stormwater Improvement Project**

**Engineer's Construction Cost Estimate
Breakdown of Project Budget cost items is as follows:**

1. **Roads/Streets and Sidewalks: restoration of road bituminous courses, sidewalk, & curb = \$45,130**
2. **Water/Sewer: 547 feet of 42-inch storm sewer, 5 feet of 24-inch storm sewer, 5 storm manholes, 2 storm inlets, 32 vertical feet storm structure, bedding & backfill, and inlet protection = \$163,140. Costs will be split between the Grant Funds and the Borough's General Fund Reserves, as shown in the Project Sources and Uses Table – Budget Spreadsheet**
3. **Demolition: of existing pavement, curb, sidewalk, catch basin/manhole = \$6,712**
4. **Excavation/Grading: trench excavation (soil) & rock removal = \$129,520**
5. **Salary: Borough staff salary for advertising, contracting, and administration = \$3,959**
6. **Audit: Borough staff salary for audit = \$3,960**
7. **Engineering: Bidding Assistance = \$8,000; Engineering Feasibility Report = \$638; Engineering Design (including survey and geotechnical work) = \$3,960**
8. **Inspections: Construction inspection and administration = \$50,000**
9. **Legal: legal costs associated with the project = \$1,000**
10. **Contingencies: allowance for unknown site or project conditions = \$62,323**
11. **Mobilization and Demobilization: contractor's cost for moving equipment and resources = \$17,725**
12. **Traffic Control: cost for controlling traffic during construction = \$10,000**
13. **General conditions: contractor's costs for bonding, insurance, site construction sign, daily clean-up, and administrative requirements = \$35,450**
14. **Site Restoration: restoring site conditions = \$10,000**