# *AGENDA MEETING*
# *DORMONT BOROUGH COUNCIL*
# *JULY 30, 2012*

1. Executive Session 6:00PM
   A. Legal Issues – AT&T
   B. Legal Issues - #1 Cochran

2. Call to Order 7:00PM

3. Registered Comments from the Public
   George Pitcher – Main Street "Taste of Dormont" Event – September 15, 2012

4. Comments from the Public on Agenda Items

5. Comments from the Mayor

6. Council President's Report

7. Consent Agenda

   A. Motion to accept the written report of the Borough Solicitor.
   B. Motion to accept the written reports of Borough Officials.
   C. Motion to approve the Minutes of the July 2, 2012 Council Business Meeting.
   D. Motion to approve the Warrant List for July, 2012.
   E. Motion to approve Payment Application #1 for El Grande Industries, Inc. in the amount of $45,635.63 as recommended by the Borough Engineer.
   F. Motion to approve Payment Application #1 for SHACOG for Philip Depasquale in the amount of $33,546.88 as recommended by the Borough Engineer.
   G. Motion to approve Payment Application #4 and Final Payment for Niando Construction Inc. in the amount of $137,498.29 along with the 2-year 50% Maintenance Bond as recommended by the Borough Engineer.

8. Action Items

   A. **Ordinance #1592 – Dogs in Parks** – Request to adopt an Ordinance to permit dogs in public parks in the Borough provided that they are limited in where they can go, must be secured, and that the owner must remove all waste – Community Affairs/Recreation Committee – Valerie Martino, Chairperson
   B. **Street Fair Sound and Lighting Equipment** – Request to spend $600 for all sound and lighting equipment necessary for Street Fair – Community Affairs/Recreation Committee - Valerie Martino, Chairperson
   C. **Band Performance Contracts** – Request to authorize spending $1000 for each band at Street Fair – Community Affairs/Recreation Committee – Valerie Martino, Chairperson

D. **Labor Relations Attorneys** – Request to authorize the Borough Manager to handle all union negotiations and labor relations without using specific labor relations counsel – Finance and Legal Committee – Onnie Costanzo, Chairperson
E. **Employee Swim** – Request to authorize expenditures of up to $1600 for the annual Employee Swim at the pool in August – Community Affairs/Recreation Committee – Valerie Martino, Chairperson
F. **Delta Development** – Consideration of continuing services for Delta Development Group, Inc. – Property, Supplies & Planning Committee – Laurie Malka, Chairperson
G. **ADA Sidewalks** – Consideration of reforming a Committee to look at the ADA sidewalk program and evaluate whether the remaining sidewalks in the program should be changed or eliminated – Public Safety/Public Service Committee – Joan Hodson, Chairperson
H. **Service Request System Software** – Request to authorize expenditure of $1500 to implement an online and smart phone system to report and track code violations, service requests and other resident concerns – Public Safety/Public Service Committee – Joan Hodson, Chairperson

9. Discussion Items

A. **Historical Society Signage** – Discussion of Historical Society request for a sign to identify their location - Property, Supplies & Planning Committee – Laurie Malka, Chairperson
B. **Audit Report for FY 2011** – Discussion about the Annual Audit of FY 2011 and whether Council should go back to the way it was done prior to FY 2010 – Finance and Legal Committee – Onnie Costanzo, Chairperson
C. **Traffic Calming Policy** – Discussion about the next steps for the Borough with regards to implementing traffic calming in other areas of the Borough – Public Safety/Public Service Committee – Joan Hodson, Chairperson
D. **Update on Recreation Director Search** – Borough Manager
E. **Update on Clerk/Receptionist Search** – Borough Manager
F. **Update on Union Negotiations** – Borough Manager

8 Public Comment

9 Miscellaneous Items

10 Adjournment

Dormont
MAIN · STREET

July 24, 2012

Borough of Dormont
1444 Hillsdale Avenue, Suite 10
Pittsburgh, PA 15216

RE: Event Banner Posting Request
Dormont Main Street
"A Taste of Dormont"

Dear Borough Council and Manager:

The 6th Annual "A Taste of Dormont", a wine and food tasting event, is scheduled for September 15, 2012 to be held at the Dormont Recreation Center Parking Lot. To help with advertising this annual event which raises funds for the Dormont Main Street Program activities, we are requesting permission to install a banner or banners on Municipal Property.

We thank you for your consideration.

Sincerely,

George Pitcher

George Pitcher, President
Dormont Community Development Corporation
"dba" Dormont Main Street

2825 BROADWAY AVENUE, PITTSBURGH, PA 15216
WWW.DORMONTMAINSTREET.ORG

Dormont
MAIN · STREET

July 25, 2012

Borough of Dormont
1444 Hillsdale Avenue, Suite 10
Pittsburgh, PA 15216

RE: "DISCOVER DORMONT"
Community Pride Banner Program
Dormont Main Street

Dear Borough Council and Manager:

The Dormont Community Development Corporation, doing business as Dormont Main Street, wishes to rekindle and expand the Business District Banner Program. The program being considered is called the "Discover Dormont" Community Pride Banner Program and will have business sponsored banners erected on Potomac Avenue and West Liberty Avenue. Several years ago a business district banner program was initiated by Dormont Main Street as seasonal banners depicting various scenes from Dormont's past. This new program is hoped to bring more identification to the Business District and Dormont itself.

The make-up of the 2-sided banners will state "DISCOVER DORMONT" with the 4 seasons shown and an area below the banner depicting the business sponsor. The banners on Potomac Ave. are expected to be 18" x 36" in size and the banners on West Liberty will be 24" x 48". Dormont Main Street will be soliciting sponsorships from businesses in Dormont to defray the expense of the banner and the hardware required to hang the banner. The banners are expected to be in place for a (3) year period.

We are requesting the Borough's approval for this Banner Program and wish to thank-you for your consideration.

Sincerely,

George Pitcher

George Pitcher, President
Dormont Community Development Corporation
"dba" Dormont Main Street

2825 BROADWAY AVENUE, PITTSBURGH, PA 15216
WWW.DORMONTMAINSTREET.ORG

GATEWAY
On Call. On Time. On Target.

THE GATEWAY ENGINEERS, INC.

400 HOLIDAY DRIVE, SUITE 300
PITTSBURGH, PA 15220-2727
412.921.4030 PHONE
412.921.9960 FAX

www.gatewayengineers.com

July 26, 2012
C-55000-2012

**MEMO TO:** Dormont Borough Council

**FROM:** The Gateway Engineers, Inc.

**SUBJECT:** July Engineers Report

The following projects were investigated during the month of July 2012:

**C-55125-2012** **Phase II Storm Water**

DEP again extended the deadline for the permit renewal, this time to September 14, 2012. We are continuing with the program and investigating if the Borough must have a TMDL plan. This would be based on the Saw Mill Run being designated a TMDL stream. We will begin to inspect the storm sewer inlets and outfalls as required shortly. We met with DEP to review the status of the program.

**C-17749-1207** **Feasibility Study Consent Order**

Gateway met with the Borough Council to review the status of the Feasibility Study on May 29th. Complex POC reports are due to ALCOSAN by July 31st.

**C-55028-0015** **West Liberty Passive Park Parking Lot**

The paving work is complete. The only items remaining are punchlist items.

**Recommended Motion:** To approve Payment Application No. 1 for El Grande Industries, Inc. in the amount of $45,635.63.

**C-55076-0006** **Handicap Ramping Program – Phase 6**

Ramp construction is complete on Mattern Avenue and underway on Illinois Avenue.

**Recommended Motion:** To approve Payment Application No. 1 for SHACOG for Philip Depasquale in the amount of $33,546.88.

**C-55076-0007** **Handicap Ramping Program – Phase 7**

We are waiting for direction from SHACOG before commencing the construction.

**C-55000-2012** **CDBG Applications**

An application was submitted for the ADA Access project to Dormont Park.

**C-55011-2012** **2012 Road Reconstruction Program**

The project is complete.

**Recommended Motion:** To approve Payment Application No. 4 & Final for Niando Construction Inc. in the amount of $137,498.29 along with the 2-year 50% Maintenance Bond.

**C-55122-1203** **O&M Program CCTV Inspections – Year 2**

Work is underway by State Pipe Services, Inc.

**C-55122-1205** **O&M Program Point Repairs – Year 1**

Work is scheduled to begin in Dormont in October.

**C-55122-1215** **Capital Lining Project**

A pre-construction meeting will be held shortly.

**C-55122-1215** **Joint Municipal SHACOG Sanitary Sewer Lining Project – Year 6**

When all concurrences are received by SHACOG the contracts will be executed and a schedule of work will be prepared.

**C-55023-0003** **Traffic Calming**

We are working with the Borough on the Traffic Calming Policy, on the placement of the speed hump, and placement of signage.

**C-55000-2012** **Mapping**

We supplied a map to the Borough detailing out the handicap ramps constructed over the past several years. In addition we supplied an Overlay TRID DRAFT map to the Borough.

# BOROUGH OF DORMONT

**REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL**
**HELD ON MONDAY, JULY 2, 2012**
**IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS**

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**Executive Session was at 6:00 pm regarding Real Estate Issues and Personnel Matters**

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Council President McCartney called the regular business meeting of the Dormont Borough Council to order.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

The following members of Council responded to roll call:

John Maggio, Eugene Barilla, Laurie Malka, Onnie Costanzo, Joan Hodson, Valerie Martino, Bill McCartney

Also present: Chief Phil Ross
Mayor Tom Lloyd
Solicitor John Rushford
Interim Manager Delta Development (Debby Grass)

## REGISTERED COMMENTS FROM THE PUBLIC

None

## COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Bob McClellan, 2705 Philadelphia Avenue, asked Debby Grass if she had information on the HP Ramp Program; Change Order #4, Passive Park costing more money; AECOM, possible plan for the corner of Park Blvd and West Liberty Avenue

Ms. Grass explained that Phase 6 has 14 new ramps on Mattern Avenue and Phase 7 has 22.ramps.

Michelle Ross, 3251 Beacon Hill RE: 5b, Michael Foreman, Resolution of gratitude

## APPROVAL OF THE MINUTES

Motion by Barilla, second by Hodson to approve the minutes of the Regular Meeting of Dormont Borough Council held on Monday, June 4, 2012. Motion carried 7-0.

## APPROVAL OF THE BILLS

Motion by Costanzo, second by Hodson to approve the Warrant List for June 2012. Motion carried 7-0.

## OFFICIAL'S REPORT

Motion by Costanzo, second by Malka to accept the report from the Borough Engineer and all other Borough Officials. Motion carried 7-0.

## COMMENTS FROM THE MAYOR

The Mayor stated Sergeant Bisignani wrote a letter commending Officers Maloney, Daley and Witucki for their professionalism with a woman in labor and the delivery of her baby. The Mayor had another letter from Chief Ross regarding Sergeant Zawischa and Officer Madden; they quickly identified and apprehended one of the perpetrators after a break in at the gun shop on West Liberty Avenue.

## COUNCIL PRESIDENT REPORT

Looking over the agenda you will see quite a few personnel matters; we will miss those leaving. You will be meeting the new borough manager who will be able to build his own team. It's been a while since we've worked with a professional manager who's had other manager experience and it will be a learning experience for some of us.

## FINANCE AND LEGAL

Motion by Costanzo, second by Maggio to appoint Jeffrey I. Naftal to the position of Borough Manager effective immediately – conditions and employment terms to be defined in an employment agreement to be executed between the Borough of Dormont and Mr. Naftal. Motion carried 7-0.

Motion by Hodson, second by Maggio to adopt Resolution 13-2012 – Expressing Council's appreciation to Michael Foreman, Local Government Policy Specialist, PA Department of Community and Economic Development for his assistance with the manager search process. Motion carried 7-0.

Motion by Costanzo, second by Malka to accept the resignation of Carol Winter from the position of Clerk/Receptionist in the Borough Office effective July 27, 2012 and to authorize advertisement for the position. Motion carried 7-0.

Motion by Costanzo, second by Martino to adopt Resolution 11-2012 authorizing the Council President to sign the 2010-2012 Police Collective Bargaining Agreement that incorporates the 2010 arbitration award. Motion carried 7-0.

Motion by Costanzo, second by Barilla to adopt Resolution 12-2012 authorizing the Council President to sign the fire (desk officers) 2010-2012 Collective Bargaining Agreement that incorporates the 2010 arbitration award. Motion carried 7-0.

Motion by Costanzo, second by Hodson to approve the Standard Usage Date Agreement with PA American Water authorizing the release of data to the sewer fee collection agent for the Borough. Your sewer bill will no longer be on your water bill; you will get a separate bill. Motion carried 7-0.

Motion by Costanzo, second by Martino to approve Ordinance 1591 for the collection of delinquent Local Service Tax. Motion carried 7-0.

Motion by Costanzo, second by Malka to award the sewer billing and fee collection services to Jordan Tax Service based on a joint bid through SHACOG and contingent on a review of the agreement by the Borough Solicitor. Motion carried 7-0.

**PUBLIC SAFETY/PUBLIC SERVICE**

Motion by Hodson, second by Martino to accept the resignation of Dennis Davis from the Dormont Volunteer Fire Department. Motion carried 7-0.

Motion by Hodson, second by Martino to confirm and approve the appointment of Jeff Arnold as Chief of the Dormont volunteer Fire Department. Motion carried 7-0.

Motion by Hodson, second by Martino to request the Civil Service Commission to develop and administer a test for Police Sergeant as soon as possible. Motion carried 7-0.

Motion by Hodson, second by Costanzo eliminate the monthly business parking leases program and to remove it from the fee resolution as recommended by the Traffic and Parking Planning Commission. Motion carried 7-0.

Motion by Hodson, second by Martino to authorize an amount not to exceed $6,000 for traffic devices, signage, and line painting for the installation of traffic calming on Dormont Avenue as recommended by the Traffic and Parking Planning Commission. Motion carried 7-0.

Motion by Hodson, second by Costanzo to authorize Resolution No. 14-2012 providing for the installation of stop signs at the intersection of Crosby Avenue and Hillsdale Avenues well as the installation of "Watch Children" signs as recommended by the Traffic and Parking Planning Commission. Motion carried 7-0.

Motion by Hodson, second by Costanzo to approve a work authorization for the Gateway Engineers in an amount not to exceed $2,000 to implement Traffic and Parking Planning Commission recommendations relative to Dormont and Crosby Avenues. Specifically, to design and coordinate the implementation of the traffic calming plan for Dormont Avenue as recommended by the Traffic and Parking Planning Commission and to identify appropriate signage and location of same as identified in Motion F above. Motion carried 7-0.

Motion by Hodson, second by Costanzo to approve Payment No. 3 for Niando Construction for work completed for the 2012 Street Paving Project in the amount of $238,593.88 as recommended by the Borough Engineer. Motion carried 7-0.

Motion by Hodson, second by Martino to authorize final payment to Robinson Pipe Cleaning in the amount of $1,000 for Sewer point repairs as recommended by the Borough Engineer. Motion carried 7-0.

Motion by Hodson, second by Costanzo to award the contract for the Borough's Capital Sewer Lining Project to Roto Rooter Services in the amount of $70,090.00 as recommended by the Borough Engineer. Motion carried 7-0.

Motion by Hodson, second by Martino to approve and concur with the award of the SHACOG Joint Sanitary Sewer Lining Project – Year 6 bid to Robinson Pipe Cleaning, Inc. in the total amount of $268,269.20 (Dormont's share is $44,637.00). Motion carried 7-0.

Motion by Hodson, second by Costanzo to authorize the Council President to sign the agreement modifying the Salt Purchase Agreement with Cargill, Inc relative to salt storage requirements. Motion carried 7-0.

Motion by Hodson, second by Costanzo to authorize the Council President to submit letters to ALCOSAN for the Borough's 3 points of connection (POC) with the Pittsburgh Water and Sewer Authority relative to the DEP Sanitary Sewer Consent Order as drafted by the Borough Engineer and contingent on the approval of the Solicitor. Motion carried 7-0.

Motion by Hodson, second by Costanzo to award the contract for CD 38 7.2 ADA Ramp Installation-Phase 7 to the lowest responsible bidder Joseph Palmieri Construction for the contract amount of $35,300 and further to authorize the Council President to sign the agreement with SHACOG to administer the grant and contract. Motion carried 7-0.

Motion by Hodson, second by Costanzo to approve Change Order No. 4 increasing the contract for the Passive Park Project in the amount of $2,508 for additional topsoil and grass to fill the cut areas as recommended by the Borough Engineer. Motion by Maggio, second by Martin to amend the motion changing "Passive Park Project" to "West Liberty/Hillsdale Avenue Parking Lot". Amendment and amended motion carried.

Motion by Hodson, second by Costanzo to approve Change Order No. 4 increasing the contract for the West Liberty/Hillsdale Avenue Parking Lot Project in the amount of $2,508 for additional topsoil and grass to fill the cut areas as recommended by the Borough Engineer. Roll call: Maggio, no; Barilla, no; Malka, yes; Martino, yes; Costanzo, yes; Hodson, yes; McCartney, yes. Motion carried 5-2.

Motion by Hodson, second by Martino to accept the resignation of Rob Davis, the code officer/desk officer and to authorize advertisement for the position. Motion carried 7-0.

Street Sweeping will be the first week of July (this week) – no Street Sweeping on July 4th. Council may suspend the Street Sweeping Program after the August cleaning. There are a lot of problems with the way it is now; it's not working. The Borough will continue to clean the business district and review the program. You do not have to move your cars Tuesday evening for the 4th.

**RECREATION/COMMUNITY AFFIARS**

Motion by Martino, second Barilla to authorize the donation to Boy Scouts Troop 23 in the amount of $500 per year for years 2011 and 2012. Motion carried 7-0.

Motion by Martino, second by Costanzo to donate a pool pass to "Friends of Dormont Pool" for their gift basket raffle on Dormont Day. Motion carried 7-0.

Motion by Martino, second by Hodson to authorize an Independent Contractor Agreement with Joanne Dressler to conduct water aerobics at Dormont Pool on Mondays and Wednesdays beginning on July 9, 2012. Motion carried 7-0.

Motion by Martino, second by Costanzo to accept a recommendation from the Recreation Board to authorize a table at the 2012 Street Fair free of charge for the Freemason CHIPS Program ID Kits for children to be coordinated with the Dormont Police Department. Motion by Maggio, second by Hodson to amend the prior motion by flip-flopping the wording of the Dormont Police Department and the Freemason CHIPS Program ID Kits for children. Amendment carried 7-0. Motion by Martino, second by Maggio to accept a recommendation from the Recreation Board to authorize a table to the Dormont Police Department for the 2012 Street Fair to work with the Freemason CHIPS Program ID Kits for children. Motion carried 7-0.

Motion by Martino, second by Hodson to accept the offer from the Recreation Board for assistance with the Beer Garden at the 2012 Street Fair to be coordinated with the Borough. Motion carried 7-0.

The Pool will close at 6pm on Tuesday, July 3 and Wednesday, July 4 for Dormont Day activities.

**PROPERTY, SUPPLIES AND PLANNING**

Motion by Malka, second by Martino to authorize final payment to AECOM for the West Liberty Avenue conceptual plan and survey in the amount of $12,241.35 to be paid from the TRID Grant through SHACOG. Motion carried 7-0.

Motion by Malka, second by Costanzo to adopt Resolution 15-2012 authorizing the submission of the full CDBG application that is due July 18th requesting funds in the amount of $64,000 for the ADA Walkway for Pop Murray Field. Ms. Grass explained that in May council authorized the submission of a pre-application for the project that would replace the wall and walkway that provides access to Pop Murray Field. The current walkway is failing and the drainage is causing further erosion. This project would replace the wall and create ADA access through an approved grade with railings and whatever is required. Motion carried 7-0.

This was week two of the Farmer's Market; we have approximately 8 vendors; Greek Food, organic meats, farmer's jams and jellies and breads,; Fredos came this week selling cold drinks

**PUBLIC COMMENTS ON NON AGENDA ITEMS**

Bert Lloyd, Voelkel Avenue RE: signs for Farmer's Market

Danielle Ventresca, 1453 Alabama Avenue RE: loves the new location of the Farmer's Market; Street Sweeping phone call; no smoking policy at Dormont Pool; written policy for swim testing

Louise Pitcher, 1011 Peermont Avenue RE: concerns about the beer garden

Bob McClellan, Philadelphia Avenue RE: Street Sweeping contracts with Green Tree – is it cost effective; re-evaluate

**ADJOURNMENT**

Motion by Hodson, second by Martino to adjourn. Motion carried 7-0.

# CONTRACTORS APPLICATION FOR PAYMENT

**TO OWNER:**
Dormont Borough
1444 Hillsdale Avenue
Pittsburgh, PA 15216

**PROJECT:**
Dormont Borough
West Liberty Passive Park Parking

**APPLICATION NO.:** 1

**APPLICATION PERIOD:** December 12, 2011 to July 25, 2012

**APPLICATION DATE:** July 25, 2012

**FROM CONTRACTOR:**
El Grande Industries
384 Helen Street
Monessen, PA 15062

**VIA ENGINEER:**
The Gateway Engineers, Inc.
400 Holiday Drive, Suite 300
Pittsburgh, PA 15220

**PROJECT NUMBERS:** Engineer's: C-55028-0015
Contractor's:
Owner's:

## CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

| | | |
|---|---|---|
| 1. ORIGINAL CONTRACT PRICE | $ | $61,500.00 |
| 2. Net change by Change Orders | $ | -$3,724.75 |
| 3. CURRENT CONTRACT PRICE (Line 1 ± 2) | $ | $57,775.25 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) | $ | $48,037.50 |
| 5. RETAINAGE: | | |
| a. 5 % of Work Completed ( $ 46850) = | $ | $2,401.88 |
| b. 0 % of Materials Stored ( $ 0) = | $ | $0.00 |
| c. Total Retainage (Line 5a + Line 5b) | $ | $2,401.88 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) | $ | $45,635.63 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) | $ | $0.00 |
| 8. AMOUNT DUE THIS APPLICATION | $ | **$45,635.63** |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) | $ | $15,864.38 |

**CHANGE ORDER SUMMARY**

| Number | Additions | Deductions |
|---|---|---|
| 1 | | $3,963.00 |
| 2 | | $4,994.75 |
| 3 | $2,508.00 | |
| 4 | $2,725.00 | |
| | | |
| | | |
| Totals | $5,233.00 | $8,957.75 |
| **Net Changes** | -$3,724.75 | |

## CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By: _____ Date: _____

## ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** **$ 45,635.63**
(Line 8 or other – attach explanation of other amount)

ENGINEER:

By: Thomas J. [illegible] Date: 7/26/12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

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Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.

## Progress Estimate

## Contractor's Application

For (contract): Dormont Borough West Liberty Passive Park Parking

Application Number: 1

Application Period: December 12, 2011 to July 25, 2012

Application Date: July 25, 2012

| A | | | | | B | C | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | **Bid Value** | Quantity Installed | **Installed Value** | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| 1 | Demolition of Existing Conditions, CIP | 1 | L.S. | $1,650.00 | $1,650.00 | 1 | $1,650.00 | | $1,650.00 | 100.00% | $0.00 |
| 2 | Soft spot repair | 20 | TON | $100.00 | $2,000.00 | 0 | | | | | $2,000.00 |
| 3 | Tree Protection | 1 | L.S. | $800.00 | $800.00 | 1 | $800.00 | | $800.00 | 100.00% | $0.00 |
| 4 | Earthwork | 1 | L.S. | $8,800.00 | $8,800.00 | 1 | $8,800.00 | | $8,800.00 | 100.00% | $0.00 |
| 5 | Geotextile | 400 | S.Y. | $1.35 | $540.00 | 400 | $540.00 | | $540.00 | 100.00% | $0.00 |
| 6 | Subbase | 400 | S.Y. | $24.00 | $9,600.00 | 400 | $9,600.00 | | $9,600.00 | 100.00% | $0.00 |
| 7 | Binder Course | 400 | S.Y. | $19.00 | $7,600.00 | 400 | $7,600.00 | | $7,600.00 | 100.00% | $0.00 |
| 8 | Wearing Course | 400 | S.Y. | $10.50 | $4,200.00 | 400 | $4,200.00 | | $4,200.00 | 100.00% | $0.00 |
| 9 | Wheel stops | 11 | S.Y. | $85.00 | $935.00 | 0 | | | | | $935.00 |
| 10 | ADA signage | 2 | EA. | $350.00 | $700.00 | 0 | | | | | $700.00 |
| 11 | Type M Inlet | 1 | EA. | $3,500.00 | $3,500.00 | 1 | $3,500.00 | | $3,500.00 | 100.00% | $0.00 |
| 12 | 15" HDPE Storm sewer | 66 | L.F. | $100.00 | $6,600.00 | 66 | $6,600.00 | | $6,600.00 | 100.00% | $0.00 |
| 13 | 6" extended curb | 200 | S.F.F. | $15.00 | $3,000.00 | 0 | | | | | $3,000.00 |
| 14 | Line striping | 1 | L.S. | $350.00 | $350.00 | 0 | | | | | $350.00 |
| 15 | Shrubs | 15 | EA. | $55.00 | $825.00 | 12 | $660.00 | | $660.00 | 80.00% | $165.00 |
| 16 | Mulch | 1 | L.S. | $300.00 | $300.00 | 1 | $300.00 | | $300.00 | 100.00% | $0.00 |
| 17 | Site restoration | 1 | L.S. | $2,600.00 | $2,600.00 | 1 | $2,600.00 | | $2,600.00 | 100.00% | $0.00 |
| | Sub Total (this page only) | | | | $54,000.00 | | $46,850.00 | $0.00 | $46,850.00 | 86.76% | $7,150.00 |

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**Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.**

## Progress Estimate

## Contractor's Application

For (contract): Dormont Borough West Liberty Passive Park Parking

Application Number: 1

Application Period: December 12, 2011 to July 25, 2012

Application Date: July 25, 2012

| A | | | | | B | C | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | **Bid Value** | Quantity Installed | **Installed Value** | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| 18 | Remove sidewalk/roadway | 1 | L.S. | $6,250.00 | $6,250.00 | 0 | | | | | $6,250.00 |
| 19 | E&S Controls | 1 | L.S. | $1,250.00 | $1,250.00 | 0.95 | $1,187.50 | | $1,187.50 | 95.00% | $62.50 |
| | Totals | | | | $61,500.00 | | $48,037.50 | $0.00 | $48,037.50 | 78.11% | $13,462.50 |

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Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.

# CONTRACTORS APPLICATION FOR PAYMENT

**TO OWNER:**
SHACOG
794 Washington Road
Pittsburgh, PA 15228-2021

**PROJECT:**
Handicapped Ramping Project - Phase 6
Borough of Dormont
CD 37 7.2

**APPLICATION NO.:** 1

**APPLICATION PERIOD:** June 18, 2012 to July 20, 2012

**APPLICATION DATE:** July 26, 2012

**FROM CONTRACTOR:**
Philip DePasquale
147 Oakhurst Road
Pittsburgh, PA 15215-1549

**VIA ENGINEER:**
The Gateway Engineers, Inc.
400 Holiday Drive, Suite 300
Pittsburgh, PA 15220

**PROJECT NUMBERS:** Engineer's: C-55076-0006
Contractor's:
Owner's:

## CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

| | | |
|---|---|---|
| 1. ORIGINAL CONTRACT PRICE | $ | $36,375.00 |
| 2. Net change by Change Orders | $ | $0.00 |
| 3. CURRENT CONTRACT PRICE (Line 1 ± 2) | $ | $36,375.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) | $ | $35,312.50 |
| 5. RETAINAGE: | | |
| a. 5 % of Work Completed ( $ 35312.5)= | $ | $1,765.63 |
| b. 5 % of Materials Stored ( $ 0)= | $ | $0.00 |
| c. Total Retainage (Line 5a + Line 5b) | $ | $1,765.63 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) | $ | $33,546.88 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) | $ | $0.00 |
| 8. AMOUNT DUE THIS APPLICATION | $ | **$33,546.88** |
| 9. BALANCE TO FINISH CONTRACT (Line 3 - Line 4) | $ | $1,062.50 |

**CHANGE ORDER SUMMARY**

| Number | Additions | Deductions |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Totals | | |
| **Net Changes** | $0.00 | |

## CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By: _____ Date: _____

## ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** **$ 33,546.88**
(Line 8 or other – attach explanation of other amount)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

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**Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.**

## Progress Estimate

## Contractor's Application

For (contract): Handicapped Ramping Project - Phase 6 Borough of Dormont CD 37 7.2

Application Number: 1

Application Period: June 18, 2012 to July 20, 2012

Application Date: July 26, 2012

| A | | | | | B | C | | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | Bid Value | Quantity This Period | Installed Value This Period | Total Quantity To Date | Materials Presently Stored (not in D) | Total Value Completed and Stored to Date | % (F/B) | Balance to Finish (B-F) |
| | Handicap Ramp Installation with PennDot Class AA Concrete and truncated domes meeting PennDOT requirements, complete in place in accordance with Details provided. | 525 | S.F. | $15.00 | $7,875.00 | 345.5 | $5,182.50 | 345.5 | $0.00 | $5,182.50 | | $2,692.50 |
| | Concrete Sidewalk Replacement, with Class AA Concrete including removal of the existing sidewalk, complete in place incl. 6" thick sidewalk, No. 9 gauge wire mesh, removal & disposal of old sidewalk, misc. Excavation, and 6" thick aggregate base. | 1,150 | S.F. | $10.00 | $11,500.00 | 1,341 | $13,410.00 | 1,341 | $0.00 | $13,410.00 | | -$1,910.00 |
| | Concrete Curb Replacement (including the curb that is depressed as part of the ramp) with PennDOT Class AA Concrete, including removal & disposal of the existing curb, complete in place accordance with Details provided. | 425 | L.F. | $40.00 | $17,000.00 | 418 | $16,720.00 | 418 | $0.00 | $16,720.00 | | $280.00 |
| | Totals | | | | $36,375.00 | | $35,312.50 | | $0.00 | $35,312.50 | 97.08% | $1,062.50 |

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Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.

# CONTRACTORS APPLICATION FOR PAYMENT

**TO OWNER:**
Borough of Dormont
1444 Hillsdale Avenue, Suite 10
Pittsburgh, PA 15216

**PROJECT:**
2012 Road Reconstruction
Dormont Borough

**APPLICATION NO.:** Final Estimate No. 4

**APPLICATION PERIOD:** June 2012

**APPLICATION DATE:** July 20, 2012

**FROM CONTRACTOR:**
Niando Construction, Inc.
620 Long Road
Pittsburgh, PA 15235

**VIA ENGINEER:**
The Gateway Engineers, Inc.
400 Holiday Drive, Suite 300
Pittsburgh, PA 15220

**PROJECT NUMBERS:** Engineer's: C-55011-2012
Contractor's:
Owner's:

## CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

| | | |
|---|---|---|
| 1. ORIGINAL CONTRACT PRICE | $ | $471,988.50 |
| 2. Net change by Change Orders | $ | $13,078.50 |
| 3. CURRENT CONTRACT PRICE (Line 1 ± 2) | $ | $485,067.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) | $ | $480,176.36 |
| 5. RETAINAGE: | | |
| a. 0 % of Work Completed ( $ 480176.36)= | $ | $0.00 |
| b. 0 % of Materials Stored ( $ 0)= | $ | $0.00 |
| c. Total Retainage (Line 5a + Line 5b) | $ | $0.00 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) | $ | $480,176.36 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) | $ | $342,678.07 |
| 8. AMOUNT DUE THIS APPLICATION | $ | **$137,498.29** |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) | $ | $0.00 |

**CHANGE ORDER SUMMARY**

| Number | Additions | Deductions |
|---|---|---|
| 1 | $5,290.00 | |
| 2 | $16,397.50 | |
| 3 | | $11,864.00 |
| 4 | $3,255.00 | |
| | | |
| | | |
| Totals | $24,942.50 | $11,864.00 |
| Net Changes | $13,078.50 | |

## CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By: _____ Date: _____

## ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** **$ 137,498.29**
(Line 8 or other – attach explanation of other amount)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

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**Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.**

## Progress Estimate

## Contractor's Application

For (contract): 2012 Road Reconstruction Dormont Borough

Application Number: **Final Estimate No. 4**

Application Period: June 2012

Application Date: July 20, 2012

| A | | | | | B | C | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | **Bid Value** | Quantity Installed | **Installed Value** | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| | Base Bid - Annapolis Avenue | | | | | | | | | | |
| 1 | Removal of all Existing Pavement to Subgrade | 1450 | S.Y. | $14.00 | $20,300.00 | 1349.4 | $18,891.60 | | $18,891.60 | 93.06% | $0.00 |
| 2 | Class IV Type A Geotextile Material | 1450 | S.Y. | $1.90 | $2,755.00 | 1349.4 | $2,563.86 | | $2,563.86 | 93.06% | $0.00 |
| 3 | 4" Underdrain, ADS Pipe | 1050 | L.F. | $9.00 | $9,450.00 | 1094 | $9,846.00 | | $9,846.00 | 104.19% | $0.00 |
| 4 | 10" Subbase, 7" AASHTO #1 and 3" PennDOT 2A | 1450 | S.Y. | $14.50 | $21,025.00 | 1349.4 | $19,566.30 | | $19,566.30 | 93.06% | $0.00 |
| 5 | 25mm Superpave Base Course, 4" Compacted Depth | 1450 | S.Y. | $15.45 | $22,402.50 | 1349.4 | $20,848.23 | | $20,848.23 | 93.06% | $0.00 |
| 6 | 25mm Superpave Binder Course, 3" Compacted Depth | 1450 | S.Y. | $13.00 | $18,850.00 | 1349.4 | $17,542.20 | | $17,542.20 | 93.06% | $0.00 |
| 7 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" Compacted Depth | 1560 | S.Y. | $8.00 | $12,480.00 | 1349.4 | $10,795.20 | | $10,795.20 | 86.50% | $0.00 |
| 8 | Removal and Replacement of Concrete Sidewalks | 1935 | S.F. | $7.00 | $13,545.00 | 1717.9 | $12,025.30 | | $12,025.30 | 88.78% | $0.00 |
| 9 | Removal and Replacement of Concrete Driveways | 580 | S.F. | $7.00 | $4,060.00 | 650.1 | $4,550.70 | | $4,550.70 | 112.09% | $0.00 |
| 10 | Removal and Replacement of Concrete Curbs | 1050 | L.F. | $41.00 | $43,050.00 | 1034 | $42,394.00 | | $42,394.00 | 98.48% | $0.00 |
| 11 | Replacement of Unsuitable Areas with AASHTO #1 | 300 | TON | $49.00 | $14,700.00 | 577.52 | $28,298.48 | | $28,298.48 | 192.51% | $0.00 |
| 12 | Removal and Replacement of ADA Ramps | 510 | S.F. | $12.00 | $6,120.00 | 305.8 | $3,669.60 | | $3,669.60 | 59.96% | $0.00 |
| 13 | 4' Special Inlet, Hooded, Critical Backfill, 0'-8' in Depth | 6 | EA. | $4,100.00 | $24,600.00 | 3 | $12,300.00 | | $12,300.00 | 50.00% | $0.00 |
| 14 | 4' Special Inlet, Hooded, Critical Backfill, over 8' in Depth | 4 | V.F. | $200.00 | $800.00 | | | | | | $0.00 |
| 15 | Type "M" Inlet Installation, Critical Backfill | 2 | EA. | $3,000.00 | $6,000.00 | 4 | $12,000.00 | | $12,000.00 | 200.00% | $0.00 |
| 16 | New 48" Storm Sewer Manhole, Critical Backfill, 0'-8' | 1 | EA. | $4,000.00 | $4,000.00 | 2 | $8,000.00 | | $8,000.00 | 200.00% | $0.00 |
| 17 | New 48" Storm Sewer Manhole, Critical Backfill, over 8' | 1 | V.F. | $500.00 | $500.00 | | | | | | $0.00 |
| 18 | 15" ADS Storm Pipe, Critical Backfill, 0'-8' in Depth | 150 | L.F. | $55.00 | $8,250.00 | 100 | $5,500.00 | | $5,500.00 | 66.67% | $0.00 |
| 19 | 15" ADS Storm Pipe, Critical Backfill, 8.1'-16' in Depth | 10 | L.F. | $55.00 | $550.00 | | | | | | $0.00 |
| 20 | Remove and Replace Existing Guide Rail | 20 | L.F. | $30.00 | $600.00 | 25 | $750.00 | | $750.00 | 125.00% | $0.00 |
| 21 | Replacement or Installation of Roof Conductors | 180 | L.F. | $5.00 | $900.00 | 73 | $365.00 | | $365.00 | 40.56% | $0.00 |
| 22 | Manhole Adjustments | 5 | EA. | $300.00 | $1,500.00 | 4 | $1,200.00 | | $1,200.00 | 80.00% | $0.00 |
| 23 | Wall Restoration | 1 | L.S. | $1,000.00 | $1,000.00 | 1 | $1,000.00 | | $1,000.00 | 100.00% | $0.00 |
| 24 | Concrete Header Installation | 50 | L.F. | $41.00 | $2,050.00 | 26 | $1,066.00 | | $1,066.00 | 52.00% | $0.00 |
| 25 | Traffic Control, Resident Notification, E&S Controls, Restoration | 1 | L.S. | $3,000.00 | $3,000.00 | 1 | $3,000.00 | | $3,000.00 | 100.00% | $0.00 |
| EW1 | 24" ADS N-12 Storm Pipe, 0'-8' Depth | 0 | L.F. | $115.00 | $0.00 | 21 | $2,415.00 | | $2,415.00 | | $0.00 |
| EW2 | 6" Sanitary Lateral | 0 | L.F. | $200.00 | $0.00 | 6 | $1,200.00 | | $1,200.00 | | $0.00 |
| EW3 | 8" Sanitary Pipe | 0 | L.F. | $310.00 | $0.00 | 3.5 | $1,085.00 | | $1,085.00 | | $0.00 |
| | Sub Total (this page only) | | | | $242,487.50 | | $240,872.47 | $0.00 | $240,872.47 | 99.33% | $0.00 |

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## Progress Estimate

## Contractor's Application

For (contract): 2012 Road Reconstruction Dormont Borough

Application Period: June 2012

Application Number: **Final Estimate No. 4**

Application Date: July 20, 2012

| A | | | | | B | C | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | Bid Value | Quantity Installed | Installed Value | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| | Add Alternate Bid 1 - Wainbell Avenue | | | | | | | | | | |
| 1 | Removal of All Existing Pavement to Subgrade | 1050 | S.Y. | $14.00 | $14,700.00 | 1053.3 | $14,746.20 | | $14,746.20 | 100.31% | $0.00 |
| 2 | Class IV Type A Geotextile Material | 1050 | S.Y. | $1.90 | $1,995.00 | 1053.3 | $2,001.27 | | $2,001.27 | 100.31% | $0.00 |
| 3 | 4" Underdrain, ADS Pipe | 750 | L.F. | $9.00 | $6,750.00 | 790 | $7,110.00 | | $7,110.00 | 105.33% | $0.00 |
| 4 | 10" Sub-base, 7" AASHTO #1 and 3" PennDOT 2A | 1050 | S.Y. | $14.50 | $15,225.00 | 1053.3 | $15,272.85 | | $15,272.85 | 100.31% | $0.00 |
| 5 | 25mm Superpave Base Course, 4" Compacted Depth | 1050 | S.Y. | $15.45 | $16,222.50 | 1053.3 | $16,273.49 | | $16,273.49 | 100.31% | $0.00 |
| 6 | 25mm Superpave Binder Course, 3" Compacted Depth | 1050 | S.Y. | $13.00 | $13,650.00 | 1053.3 | $13,692.90 | | $13,692.90 | 100.31% | $0.00 |
| 7 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" Compacted Depth | 1050 | S.Y. | $8.00 | $8,400.00 | 1053.3 | $8,426.40 | | $8,426.40 | 100.31% | $0.00 |
| 8 | Removal and Replacement of Concrete Sidewalks | 3000 | S.F. | $7.00 | $21,000.00 | 3043.4 | $21,303.80 | | $21,303.80 | 101.45% | $0.00 |
| 9 | Removal and Replacement of Concrete Driveways | 525 | S.F. | $7.00 | $3,675.00 | 280.9 | $1,966.30 | | $1,966.30 | 53.50% | $0.00 |
| 10 | Removal and Replacement of Concrete Curb | 850 | L.F. | $41.00 | $34,850.00 | 790 | $32,390.00 | | $32,390.00 | 92.94% | $0.00 |
| 11 | Replacement of Unsuitable Areas with AASHTO #1 | 200 | TON | $49.00 | $9,800.00 | 337.55 | $16,539.95 | | $16,539.95 | 168.78% | $0.00 |
| 12 | Removal and Replacement of ADA Ramps | 420 | S.F. | $12.00 | $5,040.00 | 390.8 | $4,689.60 | | $4,689.60 | 93.05% | $0.00 |
| 13 | Removal of Inlets and Replacement with Type "M" Inlet Critical Backfill | 2 | EA. | $3,000.00 | $6,000.00 | 2 | $6,000.00 | | $6,000.00 | 100.00% | $0.00 |
| 14 | Replacement or Installation of Roof Drains | 250 | L.F. | $5.00 | $1,250.00 | 85 | $425.00 | | $425.00 | 34.00% | $0.00 |
| 15 | Manhole Adjustments | 1 | EA. | $300.00 | $300.00 | 1 | $300.00 | | $300.00 | 100.00% | $0.00 |
| 16 | Traffic Control, Resident Notification, E&S Controls, Restoration | 1 | L.S. | $3,000.00 | $3,000.00 | 1 | $3,000.00 | | $3,000.00 | 100.00% | $0.00 |
| 17 | Removal and Replacement of Lampholes with Manhole Critical Settlement, 0'-8' in Depth | 2 | EA. | $4,000.00 | $8,000.00 | 2 | $8,000.00 | | $8,000.00 | 100.00% | $0.00 |
| 18 | Removal and Replacement of Lampholes with Manhole Critical Settlement, over 8' in Depth | 8 | V.F. | $500.00 | $4,000.00 | 3.5 | $1,750.00 | | $1,750.00 | 43.75% | $0.00 |
| 19 | 8" Sanitary Sewer Point Repair, Critical Settlement, 8.1'-12' in Depth | 8 | L.F. | $300.00 | $2,400.00 | 11.5 | $3,450.00 | | $3,450.00 | 143.75% | $0.00 |
| EW1 | 12" PVC Pipe | 0 | L.F. | $110.00 | $0.00 | 22 | $2,420.00 | | $2,420.00 | | $0.00 |
| EW2 | Encase 12" PVC Pipe in Concrete | 0 | L.F. | $45.00 | $0.00 | 22 | $990.00 | | $990.00 | | $0.00 |
| | Sub Total (this page plus previous page) | | | | $418,745.00 | | $421,620.23 | $0.00 | $421,620.23 | 100.69% | $0.00 |

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**Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.**

## Progress Estimate

## Contractor's Application

For (contract): 2012 Road Reconstruction Dormont Borough

Application Number: **Final Estimate No. 4**

Application Period: June 2012

Application Date: July 20, 2012

| A | | | | | B | C | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | Bid Value | Quantity Installed | Installed Value | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| | Add Alternate Bid 3 - Irwin Way Full Reconstruction | | | | | | | | | | |
| 1 | Removal of All Existing Pavement to Subgrade | 540 | S.Y. | $16.10 | $8,694.00 | 562.67 | $9,058.99 | | $9,058.99 | 104.20% | $0.00 |
| 2 | Class IV, Type A Geotextile Material | 540 | S.Y. | $2.20 | $1,188.00 | 562.67 | $1,237.87 | | $1,237.87 | 104.20% | $0.00 |
| 3 | 4" Underdrain, ADS Pipe | 450 | L.F. | $10.35 | $4,657.50 | 358 | $3,705.30 | | $3,705.30 | 79.56% | $0.00 |
| 4 | 6" Sub-base, 4" AASHTO #1 and 2" PennDOT 2A | 540 | S.Y. | $14.00 | $7,560.00 | 500.17 | $7,002.38 | | $7,002.38 | 92.62% | $0.00 |
| 5 | 25mm Superpave Base Course, 4" Compacted Depth | 540 | S.Y. | $18.00 | $9,720.00 | 562.67 | $10,128.06 | | $10,128.06 | 104.20% | $0.00 |
| 6 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" Compacted Depth | 540 | S.Y. | $14.00 | $7,560.00 | 562.67 | $7,877.38 | | $7,877.38 | 104.20% | $0.00 |
| 7 | Traffic Control, Resident Notification, E&S Controls, Restoration | 1 | L.S. | $2,000.00 | $2,000.00 | 1 | $2,000.00 | | $2,000.00 | 100.00% | $0.00 |
| | Unsuitable | | TON | $49.00 | $0.00 | 50.31 | $2,465.19 | | $2,465.19 | | $0.00 |
| | Add Alternate Bid 4 - 12th Alley Full Reconstruction | | | | | | | | | | |
| 1 | Removal of All Existing Pavement to Subgrade | 140 | S.Y. | $16.10 | $2,254.00 | 0 | | | | | $0.00 |
| 2 | Class IV, Type A Geotextile Material | 140 | S.Y. | $2.20 | $308.00 | 0 | | | | | $0.00 |
| 3 | 4" Underdrain, ADS Pipe | 120 | L.F. | $10.35 | $1,242.00 | 0 | | | | | $0.00 |
| 4 | 6" Sub-base, 4" AASHTO #1 and 2" PennDOT 2A | 140 | S.Y. | $16.00 | $2,240.00 | 0 | | | | | $0.00 |
| 5 | 25mm Superpave Base Course, 4" Compacted Depth | 140 | S.Y. | $20.00 | $2,800.00 | 0 | | | | | $0.00 |
| 6 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" Compacted Depth | 140 | S.Y. | $18.00 | $2,520.00 | 0 | | | | | $0.00 |
| 7 | Traffic Control, Resident Notification, E&S Controls, Restoration | 1 | L.S. | $500.00 | $500.00 | 0 | | | | | $0.00 |
| | Dormont Avenue and Annapolis Avenue Intersection | | | | | | | | | | |
| 1 | Removal of Inlets and Replacement with Type "M" Inlet | | EA. | $3,000.00 | $0.00 | 1 | $3,000.00 | | $3,000.00 | | $0.00 |
| 2 | Removal and Replacement of Concrete Sidewalks | | S.F. | $7.00 | $0.00 | 41.14 | $287.98 | | $287.98 | | $0.00 |
| 3 | Removal and Replacement of Concrete Curbs | | L.F. | $41.00 | $0.00 | 25 | $1,025.00 | | $1,025.00 | | $0.00 |
| 4 | Removal and Replacement of ADA Ramps | | S.F. | $12.00 | $0.00 | 56.25 | $675.00 | | $675.00 | | $0.00 |
| 5 | 4" Underdrain, ADS Pipe | | L.F. | $9.00 | $0.00 | 25 | $225.00 | | $225.00 | | $0.00 |
| 6 | Removal of All Existing Pavement to Subgrade | | S.Y. | $14.00 | $0.00 | 188.5 | $2,639.00 | | $2,639.00 | | $0.00 |
| 7 | Class IV, Type A Geotextile Material | | S.Y. | $1.90 | $0.00 | 188.5 | $358.15 | | $358.15 | | $0.00 |
| 8 | 25mm Superpave Base Course, 4" Compacted Depth | | S.Y. | $15.45 | $0.00 | 188.5 | $2,912.33 | | $2,912.33 | | $0.00 |
| 9 | 25mm Superpave Binder Course, 3" Compacted Depth | | S.Y. | $13.00 | $0.00 | 188.5 | $2,450.50 | | $2,450.50 | | $0.00 |
| 10 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" | | S.Y. | $8.00 | $0.00 | 188.5 | $1,508.00 | | $1,508.00 | | $0.00 |
| | Totals | | | | $471,988.50 | | $480,176.36 | $0.00 | $480,176.36 | 101.73% | $0.00 |

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**Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.**

## Progress Estimate

## Contractor's Application

For (contract): 2012 Road Reconstruction Dormont Borough

Application Number: **Final Estimate No. 4**

Application Period: June 2012

Application Date: July 20, 2012

| A | | | | | B | C | D | E | F | | G |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Item No. | Description | Bid Quantity | Unit | Unit Price | **Bid Value** | Quantity Installed | **Installed Value** | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| | Add Alternate Bid 3 - Irwin Way Full Reconstruction | | | | | | | | | | |
| 1 | Removal of All Existing Pavement to Subgrade | 540 | S.Y. | $16.10 | $8,694.00 | 562.67 | $9,058.99 | | $9,058.99 | 104.20% | $0.00 |
| 2 | Class IV, Type A Geotextile Material | 540 | S.Y. | $2.20 | $1,188.00 | 562.67 | $1,237.87 | | $1,237.87 | 104.20% | $0.00 |
| 3 | 4" Underdrain, ADS Pipe | 450 | L.F. | $10.35 | $4,657.50 | 358 | $3,705.30 | | $3,705.30 | 79.56% | $0.00 |
| 4 | 6" Sub-base, 4" AASHTO #1 and 2" PennDOT 2A | 540 | S.Y. | $14.00 | $7,560.00 | 500.17 | $7,002.38 | | $7,002.38 | 92.62% | $0.00 |
| 5 | 25mm Superpave Base Course, 4" Compacted Depth | 540 | S.Y. | $18.00 | $9,720.00 | 562.67 | $10,128.06 | | $10,128.06 | 104.20% | $0.00 |
| 6 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" Compacted Depth | 540 | S.Y. | $14.00 | $7,560.00 | 562.67 | $7,877.38 | | $7,877.38 | 104.20% | $0.00 |
| 7 | Traffic Control, Resident Notification, E&S Controls, Restoration | 1 | L.S. | $2,000.00 | $2,000.00 | 1 | $2,000.00 | | $2,000.00 | 100.00% | $0.00 |
| | Unsuitable | | TON | $49.00 | $0.00 | 50.31 | $2,465.19 | | $2,465.19 | | $0.00 |
| | Add Alternate Bid 4 - 12th Alley Full Reconstruction | | | | | | | | | | |
| 1 | Removal of All Existing Pavement to Subgrade | 140 | S.Y. | $16.10 | $2,254.00 | 0 | | | | | $0.00 |
| 2 | Class IV, Type A Geotextile Material | 140 | S.Y. | $2.20 | $308.00 | 0 | | | | | $0.00 |
| 3 | 4" Underdrain, ADS Pipe | 120 | L.F. | $10.35 | $1,242.00 | 0 | | | | | $0.00 |
| 4 | 6" Sub-base, 4" AASHTO #1 and 2" PennDOT 2A | 140 | S.Y. | $16.00 | $2,240.00 | 0 | | | | | $0.00 |
| 5 | 25mm Superpave Base Course, 4" Compacted Depth | 140 | S.Y. | $20.00 | $2,800.00 | 0 | | | | | $0.00 |
| 6 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" Compacted Depth | 140 | S.Y. | $18.00 | $2,520.00 | 0 | | | | | $0.00 |
| 7 | Traffic Control, Resident Notification, E&S Controls, Restoration | 1 | L.S. | $500.00 | $500.00 | 0 | | | | | $0.00 |
| | Dormont Avenue and Annapolis Avenue Intersection | | | | | | | | | | |
| 1 | Removal of Inlets and Replacement with Type "M" Inlet | | EA. | $3,000.00 | $0.00 | 1 | $3,000.00 | | $3,000.00 | | $0.00 |
| 2 | Removal and Replacement of Concrete Sidewalks | | S.F. | $7.00 | $0.00 | 41.14 | $287.98 | | $287.98 | | $0.00 |
| 3 | Removal and Replacement of Concrete Curbs | | L.F. | $41.00 | $0.00 | 25 | $1,025.00 | | $1,025.00 | | $0.00 |
| 4 | Removal and Replacement of ADA Ramps | | S.F. | $12.00 | $0.00 | 56.25 | $675.00 | | $675.00 | | $0.00 |
| 5 | 4" Underdrain, ADS Pipe | | L.F. | $9.00 | $0.00 | 25 | $225.00 | | $225.00 | | $0.00 |
| 6 | Removal of All Existing Pavement to Subgrade | | S.Y. | $14.00 | $0.00 | 188.5 | $2,639.00 | | $2,639.00 | | $0.00 |
| 7 | Class IV, Type A Geotextile Material | | S.Y. | $1.90 | $0.00 | 188.5 | $358.15 | | $358.15 | | $0.00 |
| 8 | 25mm Superpave Base Course, 4" Compacted Depth | | S.Y. | $15.45 | $0.00 | 188.5 | $2,912.33 | | $2,912.33 | | $0.00 |
| 9 | 25mm Superpave Binder Course, 3" Compacted Depth | | S.Y. | $13.00 | $0.00 | 188.5 | $2,450.50 | | $2,450.50 | | $0.00 |
| 10 | 9.5mm Superpave Fine Grade Wearing Course, 1.5" | | S.Y. | $8.00 | $0.00 | 188.5 | $1,508.00 | | $1,508.00 | | $0.00 |
| | Totals | | | | $471,988.50 | | $480,176.36 | $0.00 | $480,176.36 | 101.73% | $0.00 |

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**Based on EJCDC N0. C-620 prepared by the Engineers' Joint Contract Documents Committee and AIA document G702.**

Street Department
Monthly Report

Month of July
Submitted on 7-27-12

Borough Equipment Maintenance- TK111 new brakes, inspection TK110 inspection TK115 prep for inspection Back Hoe several problem

Alley Work- Right of Way clean up completed for year Finished Concrete in Alley between Illinois + Tennessee

Asphalt Work- 4 days of Patching

Hand Cleaning- Potomac Ave

Meter Post Replacement- 3 Replaced - Purchased More pipe and constructed more meter Posts

Cleaning Parking Lots- Each Monday of Month

Park Work- 4th prep work 5th Cleanup

Painting- Meter Post

Police Car Work- Oil Changes - Battery in Car 2 Plus Inspections Car

Pool Work-

Sanitary Sewer Work- Vactor in Town week of 23 Thru 27

for Cleaning Maint.

Storm Sewer Work-

Sweeper- out First week of month also on 16th also 23rd After storm

Traffic Signs- Speed Limit Replaced on Broadway One way sign on Raleigh Av

Tree Work-

Leaf Pick Up-

Catch Basin Work- Repaired Collapsed Basin on 1400 Blk Biltmore Av Hand Cleaned 14 catch Basins After storm on 7-20

Municipal Building Work- Located several Leaks at Building Attempted to Repair

Repaired private fence After damaged by concrete Truck we used in Alley

Public Complaints- Pothole complaints Repaired Clean up several Locations after Storm

One Call Marking- Several Marked

Miscellaneous- Adopted job of Placing & Removing Farmers Market weekly signs - $109 To Ford for Vehicle comp. update Recall

7-12

Juris No. 02422
NCIC Code PA0020800

# RETURN A MONTHLY COUNT OF OFFENSES KNOWN TO POLICE

| 1<br>CLASSIFICATION OF OFFENSES<br>PART I OFFENSES | 2<br>OFFENSES REPORTED | 3<br>UNFOUND COMPLAINTS | 4<br>ACTUAL OFFENSES | (a)<br>TOTAL CLEARED | (b)<br>JUVENILE CLEARED |
|---|---|---|---|---|---|
| **1. HOMICIDE**<br>A. MURDER<br>B. MANSLAUGHTER | | | | | |
| **2. RAPE** **TOTAL** | | | | | |
| A. RAPE<br>B. ATTEMPTED RAPE | | | | | |
| **3. ROBBERY** **TOTAL** | | | | | |
| A. FIREARM<br>B. KNIFE OR CUTTING INST.<br>C. OTHER DANGEROUS WEAPON<br>D. STRONG ARM (HANDS, ETC) | | | | | |
| **4. ASSAULT** **TOTAL** | 3 | | 3 | 3 | |
| A. FIREARM<br>B. KNIFE OR CUTTING INST.<br>C. OTHER DANGEROUS WEAPON<br>D. AGGRAVATED (HANDS, ETC)<br>E. SIMPLE (HANDS, ETC) | 1<br>2 | | 1<br>2 | 1<br>2 | |
| **5. BURGLARY** **TOTAL** | 1 | | 1 | 2 @ | |
| A. FORCIBLE ENTRY<br>B. UNLAWFUL ENTRY<br>C. ATTEMPTED FORCIBLE | 1 | | 1 | 1<br>1 @ | |
| **6. LARCENY THEFT** **TOTAL** | 6 | | 6 | 3 | |
| **7. MOTOR VEHICLE THEFT** **TOTAL** | | | | | |
| A. AUTOS<br>B. TRUCKS AND BUSSES<br>C. OTHER VEHICLES | | | | | |
| **9. ARSON** **TOTAL** | | | | | |
| **TOTAL PART I OFFENSES** | 10 | | 10 | 8 | |

* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

| NUMBER OF POLICE OFFICERS | | |
|---|---|---|
| KILLED | | ASSAULTED |
| FELON | NEGLIG | |
| | | |

DORMONT BOROUGH POLICE DEPARTMENT (412)561-8900
Department Reporting

ALLEGHENY, PA 15216
County

Report for the month of July, 2012

Date of Report: July 27, 2012

Prepared by _____

Juris No. 02422
NCIC Code PA0020800

# RETURN A MONTHLY COUNT OF OFFENSES KNOWN TO POLICE

| 1 CLASSIFICATION OF OFFENSES PART II OFFENSES | | 2 OFFENSES REPORTED | 3 UNFOUND COMPLAINTS | 4 ACTUAL OFFENSES | (a) TOTAL CLEARED | (b) JUVENILE CLEARED |
|---|---|---|---|---|---|---|
| **100. FORGERY & COUNTERFEIT.** | | | | | | |
| **110. FRAUD** | | 2 | | 2 | 1 | |
| **120. EMBEZZLEMENT** | | | | | | |
| **130. STOLEN PROP-REC,POSSES** | | | | | | |
| **140. VANDALISM** | | 1 | | 1 | | |
| **150. WEAPONS-CARRYING, POSSES** | | | | | | |
| **160. PROSTITUTION, COMM VICE** | | | | | | |
| **170. SEX OFFENSES (EX 02,160)** | | | | | | |
| **180. DRUG ABUSE VIOL TOTAL** | | 2 | | 2 | 2 | |
| SALE | A. OPIUM-COCAINE | | | | | |
| | B. MARIJUANA | | | | | |
| | C. SYNTHETIC | | | | | |
| | D. OTHER | | | | | |
| POSSESSION | A. OPIUM-COCAINE | 1 | | 1 | 1 | |
| | B. MARIJUANA | | | | | |
| | C. SYNTHETIC | | | | | |
| | D. OTHER | 1 | | 1 | 1 | |
| **190. GAMBLING TOTAL** | | | | | | |
| A. BOOK MAKING | | | | | | |
| B. NUMBERS, ETC. | | | | | | |
| C. OTHER | | | | | | |
| **200.OFF AGAINST FAMILY & CHILD.** | | | | | | |
| **210. DRIVING UNDER INFLUENCE** | | | | | | |
| **220. LIQUOR LAWS** | | | | | | |
| **230. DRUNKENNESS** | | 3 | | 3 | 3 | |
| **240. DISORDERLY CONDUCT** | | 1 | | 1 | 2 @ | 1 |
| **250. VAGRANCY** | | | | | | |
| **260. ALL OTHER OFFENSES** | | 3 | | 3 | 2 | |
| **TOTAL PART II OFFENSES TOTAL** | | 12 | | 12 | 10 | 1 |

| C | |
|---|---|
| 02422 | PA0020800 |
| Juris No. | ORI (NCIC) No. |

# PENNSYLVANIA
# MONTHLY RETURN OF PERSONS CHARGED

| CLASSIFICATION OF OFFENSES | Arrested Held for Prosecution | Summoned Notified or Cited | Total Persons Charged | Guilty of Offense Charged | Guilty of Lesser Charge | Acquitted or Otherwise Dismissed | Referred to Juvenile Court Jurisdiction |
|---|---|---|---|---|---|---|---|
| **PART I Offenses** | | | | | | | |
| 01A Murder& Nonnegligent Manslaugh | | | | | | | |
| 01B Manslaughter by Negligence | | | | | | | |
| 020 Forcible Rape | | | | | | | |
| 030 Robbery | | | | | | | |
| 040 Aggravated Assault | 1 | | 1 | | | | |
| 050 Burglary-Breaking and Entering | 1 | | 1 | | | | |
| 060 Larceny-Theft (except M.V.) | 3 | | 3 | | | | |
| 070 Motor Vehilce Theft | | | | | | | |
| 080 Other Assaults | 1 | 1 | 2 | | | | |
| 090 Arson | | | | | | | |
| **Total PART I** | 6 | 1 | 7 | 0 | 0 | 0 | 0 |
| **PART II Offenses** | | | | | | | |
| 100 Forgery and Counterfeiting | | | | | | | |
| 110 Fraud | 1 | | 1 | | | | |
| 120 Embezzelment | | | | | | | |
| 130 Stolen Property | 1 | | 1 | | | | |
| 140 Vandalism | | | | | | | |
| 150 Weapons:Carrying,Possession | | | | | | | |
| 160 Prostitution & Commerc. Vice | | | | | | | |
| 170 Sex Offenses | | | | | | | |
| 180 Drug Abuse Violations | 2 | | 2 | | | | |
| 190 Gambling | | | | | | | |
| 200 Offenses Against Family&Child. | | | | | | | |
| 210 Driving Under the Influence | | | | | | | |
| 220 Liquor Laws | | | | | | | |
| 230 Drunkenness | 3 | | 3 | | | | |
| 240 Disorderly Conduct | 1 | 7 | 8 | | | | 2 |
| 250 Vagrancy | | | | | | | |
| 260 All Others (exc Traffic) | 1 | | 1 | | | | |
| **Total PART II** | 9 | 7 | 16 | 0 | 0 | 0 | 2 |
| **Total Persons Charged** | 15 | 8 | 23 | 0 | 0 | 0 | 2 |

DORMONT BOROUGH POLICE DEPARTMENT
Department Reporting

ALLEGHENY PA 15216
County Zip Code

JULY, 2012
Report for the Month of

JULY 27, 2012
Date of Report

Prepared By Title

Head of Department

July 27, 2012

# Calls for Service - by UCR Code

**Incidents Reported Between 07/01/2012 and 07/27/2012**

**DORMONT BOROUGH**

| Code | Description | Primary Count | Secondary UCR Count Code 2 | Code 3 | Code 4 |
|---|---|---|---|---|---|
| 0440 | ASSAULT - ATROCIOUS- HANDS,FISTS,FEET | 1 | | | |
| 0512 | BURGLARY-FORCED ENTRY-RESIDENCE-DAY | 1 | | | |
| 0522 | UNLAWFUL ENTRY-NO FORCE-RESIDENCE-DAY | 0 | 1 | | |
| 0614 | THEFT-$200 & OVER-FROM AUTO (EXCPT 0615) | 2 | | | |
| 0627 | THEFT-$50 TO $200-FROM BUILDINGS | 1 | | 1 | |
| 0629 | THEFT-$50 TO $200-ALL OTHER | 1 | | | |
| 0634 | THEFT-UNDER $50-FROM AUTO (EXCEPT 0635) | 1 | | | |
| 0644 | THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645) | 1 | | | |
| 0810 | SIMPLE PHISICAL ASSAULTS | 2 | | | |
| 1100 | FRAUD | 1 | | | |
| 1150 | FRAUD - CREDIT CARDS | 1 | | | |
| 1300 | STOLEN PROPERTY-RECEIVING,POSSESSING,ETC | 0 | 1 | | 1 |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES | 1 | | | |
| 1831 | NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC | 1 | | | |
| 1891 | DRUG EQUIPMENT VIOLATIONS | 1 | 1 | | |
| 2300 | PUBLIC DRUNKENESS | 3 | | | |
| 2400 | DISORDERLY CONDUCT | 1 | 1 | 1 | |
| 2600 | ALL OTHER CRIMES CODE VIOLATIONS | 1 | 2 | 1 | |
| 2624 | ALL OTHER OFFENSES - FALSE POLICE REPORT | 1 | | | |
| 2647 | ALL OTHERS-PROTECTIVE ORDERS | 1 | | | |
| 2710 | TRAFFIC OFFENSES (COURT CASES NOT DUI) | 0 | 2 | | |
| 3100 | ALARMS - BUSINESS/RESIDENCE | 9 | | | |
| 3102 | ALARMS - FIRE | 5 | | | |
| 3110 | ANIMAL - BARKING DOGS | 3 | | | |
| 3112 | ANIMAL - OTHER (STRAYS, REFER TO A.C ETC | 4 | | | |
| 3120 | CASUALTY - ASSIST MEDICS/EMERGENCY | 47 | | | |
| 3131 | DEATHS - UNATTENDED (NOT SUICIDE) | 1 | | | |
| 3140 | DISTURBANCE - BAR/RESTAURANT | 2 | | | |
| 3141 | DISTURBANCE - HOUSEHOLD | 16 | | | |
| 3142 | DISTURBANCE - PUBLIC AREA | 8 | | | |
| 3143 | DISTURBANCE - NOISE | 4 | | | |
| 3144 | DISTURBANCE - JUVENILE | 1 | | | |
| 3147 | DISTURBANCE - ALL OTHER | 6 | | | |
| 3148 | DISTURBANCE - CIVIL MATTER | 4 | | | |
| 3150 | DRUNKENNESS - NO ARREST/NON CRIMINAL | 2 | | | |
| 3151 | HARASSMENT - REPORT ONLY | 1 | | | |
| 3152 | HARASSMENT BY COMM. - REPORT ONLY | 2 | | | |
| 3160 | HAZARD - TRAFFIC | 5 | | | |
| 3170 | JUVENILE - CURFEW (IF CITED - 2890) | 2 | | | |
| 3172 | JUVENILE - ALL OTHER | 5 | | | |
| 3181 | MENTAL COMPLAINT - 302/TRANSPORT | 2 | | | |
| 3190 | ORDINANCE VIO. (IF CITED, SEE 2800'S) | 1 | | | |
| 3200 | PROPERTY - LOST,FOUND,RECOVERED | 2 | | | |
| 3201 | PROPERTY - DAMAGE / NON-CRIMINAL | 1 | | | |
| 3210 | SERVICE - AIDED CASE | 1 | | | |
| 3211 | SERVICE - ASSIST OTHER AGENCY/P.D. | 3 | | | |
| 3212 | SERVICE - ESCORT/BANK RUN | 32 | | | |
| 3213 | SERVICE - LOCK OUT /HOME OR VEHICLE | 8 | | | |

July 27, 2012

# Calls for Service - by UCR Code

**Incidents Reported Between 07/01/2012 and 07/27/2012**

**DORMONT BOROUGH**

| Code | Description | Primary Count | Secondary UCR Count Code 2 | Code 3 | Code 4 |
|---|---|---|---|---|---|
| 3217 | SERVICE - ALL OTHER | 6 | | | |
| 3218 | SERVICE - FOOT PATROL | 14 | | | |
| 3219 | SERVICE - BAR CHECK | 8 | | | |
| 3240 | SUSPICIOUS CIRC. - OPEN DOOR/WINDOW | 2 | | | |
| 3241 | SUSPICIOUS CIRC. - PERSON(S) | 23 | | | |
| 3242 | SUSPICIOUS CIRC. - VEHICLE(S) | 2 | | | |
| 3243 | SUSPICIOUS CIRC. - ALL OTHER | 19 | | | |
| 3244 | SUSPICIOUS CIRC. - 9-1-1 HANG-UP CALL | 4 | | | |
| 3252 | TRAFFIC ACCIDENT - NON/REPORTABLE | 5 | | 1 | |
| 3253 | TRAFFIC ACCIDENT - LEAVING THE SCENE | 5 | | | |
| 3255 | TRAFFIC ACCIDENT - ALL OTHER | 1 | | | |
| 3261 | TRAFFIC - FIRE SCENE ASSIST | 8 | | | |
| 3262 | TRAFFIC - IMPOUNDMENT/WHEEL LOCK | 31 | | | |
| 3263 | TRAFFIC - PARKING | 28 | | | |
| 3266 | TRAFFIC - ALL OTHER | 2 | | | |
| 3270 | WARRANT SERVICE - INSIDE AGENCY | 1 | | | |
| 3271 | WARRANT SERVICE - OUTSIDE AGENCY | 1 | | | |
| 3272 | PFA SERVICE - INSIDE AGENCY | 2 | | | |
| 6004 | TRAFFIC ACCIDENT INVOVING DAMAGE | 2 | | | |
| CITT | TRAFFIC CITATION | 5 | | | |
| | **Total Calls** | **368** | | | |

Borough of Dormont Recreation Board

July 24, 1012

Meeting Minutes

Recreation Board Members present: Karen, Kristen, Kevin, Jeff

Council Members present: Councilpersons Valerie Martino and Onnie Costanzo

Borough Employees present: Jeff Naftal, Borough Manager and TJ Conroy, Parks Department

Absent: Cara, Kim, Vanessa

Recreation Board Shirts: All have been distributed. Awaiting cost of shirt/person.

Child Abuse Clearances: Please turn in, if you have not already done so. Members may have to re-submit copies.

Movies in the Park dates:

July 13
Movie: "Despicable Me"
Attendance: Approximately 70
Audio cord replacement and longer cords will be handled by Borough via TJ

August 10: Cara, Kevin, Vanessa
Movie: "Madagascar"
Remind TJ to advertise on pool marquee by August 6
Start Time: 9:00 p.m.

Passive Park Party

Cara working on sponsorship

Recreation Board Recommendations presented to council by Val update:

Approved:
Freemason's CHIP program at Dormont Street Fair in partnership with Dormont Police Department - Kevin
Dormont Video Game Tournament - Kristen will contact sponsors

Street Fair

October 13, 2012 Time change: 2:00 p.m. - 11:00 p.m.

Recreation Board craft table:
Hours of operation: 2:00 p.m. - 7:00 p.m.
Recreation Board Members will work shifts
Craft idea presented by Karen: Clothes pin bat

Beer Garden Update:
Has not been voted on by council (hoping to be placed on August agenda). Council has been approached/in discussion of possible beer garden sponsorship by local businesses (i.e. Cain's, Jamison's)

Borough Playground(s) Maintenance - TJ Conroy

Beggs Snyder Playground(s) have been re-surfaced with approved playground material (mulch)
TJ hopes to resurface Castle Playground and Pavillion Playground in late fall once foot traffic has diminished.
Parks Department is in process of replacing chains and chain coverings.
TJ is meeting with a playground company re: replacement or improvement of "baby" swings and slides
It will be necessary to have community volunteers to help with "mulch" spreading.

Borough Playground(s) Maintenance continued

Power washing and staining was last done approximately 5 years ago. Should be done again in Spring 2013, but will require a lot of "adult" volunteers.
Suggestion: A Spring Clean-up of our Parks Day

Borough Manager - Jeff Naftal

Borough has received applications for the Full-time Recreation Director position.
Application Deadline: Friday, July 27.
Interviewing/hiring process will immediately follow

Upon inquiries by the Recreation Board. The Borough Manager will providea line item budget of those income/expenses specific to the Recreation Board.

Movie Night for Tweens & Teens - Kristen

Talk to John Maggio, Hollywood Theater, about a possible night at the movies for tweens & teens sponsored by Recreation Board (like Movies in the Park) for fall or winter. Cost would be comparable. Hollywood Theater would keep concession stand profits.

NEXT MEETING – AUGUST 28th 7:15 P.M.

Adjournment: 8:15p.m.

**MEMORANDUM**

**Date:** **July 19, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager**

**Subject:** **Ordinance #1592 – Dogs in Parks**

Background:

On June 19, 2012, the Planning Commission voted to recommend that Section 75-2 of the Code of Ordinances, Animals Prohibited in Public Parks, be amended to allow for dogs in public parks.

Discussion:

The Planning Commission's recommendation included rules for dog owners including that dogs must be on or adjacent to paved areas, dogs must be controlled by their owner, and owners must remove all dog waste. These conditions are set out in the attached Ordinance #1592 for your review.

Recommendation:

Staff recommends Council adopt Ordinance #1592 as recommended by the Planning Commission.

JN

Attachment

Cc: Pat Kelly, Code Enforcement Official

ORDINANCE NO. 1592

AN ORDINANCE AMENDING SECTION 75-2 OF THE CODE OF THE BOROUGH OF DORMONT, ALLEGHENY COUNTY, COMMONWEALTH OF PA RELATIVE TO THE PRESENCE OF DOGS IN DORMONT PUBLIC PARKS.

WHEREAS, the Dormont Borough Council adopted Ordinance Number 1216 on May 24, 1976 and it was subsequently codified as Section 75-2: **Animals prohibited in public parks;** and

WHEREAS, Section 75-2 states that "it shall be unlawful for any person to permit any animal owned by him or her or under his or her supervision and control or harbored by him or her to enter Dormont Public Parks;" and

WHEREAS, the Council wishes to amend this language and add provisions as established herein below;

NOW, THEREFORE, Section 75-2 is hereby amended as follows:

Section 1. The language in Section 75-2 shall be amended as follows:

"It shall be unlawful for any person to permit any animal owned by him or her or under his or her supervision and control or harbored by him or her to enter Dormont Public Parks with the exception that:

a. Dogs are permitted only on paved trails, walkways, and roadways and areas immediately adjacent to paved trails, walkways, and roadways.
b. Dogs must be secured by a leash or lead or otherwise under the immediate control of the owner/guardian.
c. The owner/guardian of the dog is responsible for the collection and proper disposition of all dog waste."

Section.2. Any Ordinance or Resolution or part of an Ordinance or Resolution in conflict with any provision of this Ordinance is hereby repealed.

IT IS HEREBY ORDAINED AND ENACTED BY THE DORMONT BOROUGH COUNCIL ON THIS __ DAY OF _____, 2012.

ATTEST:

_____ _____

BOROUGH SECRETARY BY: COUNCIL PRESIDENT

APPROVED on this _____ day of _____, 2012

_____

MAYOR

## Jeffrey Naftal

**From:** John Rushford [redacted]
**Sent:** Monday, July 23, 2012 4:40 PM
**To:** Jeffrey Naftal
**Subject:** RE: Proposed Ordinance

I have reviewed this Ordinance and did some research. This appears to be well within the Borough's police powers to regulate pets in parks.

I would recommend it be placed on the agenda.

Thanks,

John

---

**From:** Jeffrey Naftal [mailto:jnaftal@boro.dormont.pa.us]
**Sent:** Thursday, July 19, 2012 2:15 PM
**To:** John Rushford
**Subject:** Proposed Ordinance

Afternoon John,

Please review the attached Ordinance for me. If it is okay I intend to advertise it next week for approval on the 8/6 agenda. Thanks.

*Jeff Naftal*
Borough Manager
Borough of Dormont
1444 Hillsdale Avenue
Dormont, PA 15216
(412) 561-8900

THE BOROUGH OF DORMONT
INCORPORATED 1894

# MEMORANDUM

**Date:** **July 16, 2012**

**To:** **President, Vice-President, Council, and Mayor**

**From:** **Jeff Naftal, Borough Manager** JN

**Subject:** **Street Fair Sound and Lighting Equipment**

Background:

With Street Fair approaching, Council was contacted by one of the bands about the need for a sound system and lighting for the stage where the bands will be performing.

Discussion:

The bands playing at Street Fair obtained pricing information for a sound company who will provide a complete public address system, four monitors, individual mixers, lighting and a sound technician from 3 PM until 11 PM. The cost for these services is $600 which staff feels is very reasonable. Sound and lighting is required and is not provided by the bands themselves or the stage owner. Funds are available for this in the Street Fair line item.

Recommendation:

Staff recommends Council authorize expending $600 for sound and lighting equipment for Street Fair on October 13, 2012.

JN

**MEMORANDUM**

**Date:** **July 16, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager**

**Subject:** **Band Payments – Street Fair Performance**

Background:

Street Fair will have four performances this year from 3 PM until 11 PM. The headline performer selected for this year is the Good Guys Band and there are three other bands playing that day.

Discussion:

Attached are contracts for the Good Guys Band and the other bands performing at Street Fair. Each of their performances is scheduled for two (2) hours. The contracts are a simple contract requiring their performance at the event and our payment to them of $1000 by the end of their performance. Funds are available for this expenditure in the Street Fair line item.

Recommendation:

Staff recommends that Council authorize the signing of the attached contracts for the Good Guys Band and Silent Partner to perform at Street Fair on October 13, 2012 for $1000 each and authorize payment for that contract on that date.

JN

**Good Guys Band** (Performance Contract)

Event: **Dormont Street Fair**
Contract Confirmation Date: 6/30/2012

Performance Date: Saturday, 10/13/2012
Time: 2-hour performance / 9:00 pm to 11:00 pm
Amount: **$1,000.00** payable upon or before completion of event.

Performance Location: Main Stage. Potomac Avenue, Dormont
Sound and Lighting for event: Provided by Dormont Street Fair.

Contact: Joan Hodson
Phone: 412-341-6733
Email: millieandjohn@yahoo.com

**Check Payable To:**

Joe Morrone
1419 Evelyn Road
Pittsburgh PA, 15227

Phone: 412-207-9733
Cell: 412-389-0856
Email: jmorrone@pmi.tv
Web Site: www.goodguysrock.net

Please sign and return a copy to the address above:

Joan Hodson

_____

Joe Morrone

Joe Morrone

**Silent Partner** (Performance Contract)

Event: **Dormont Street Fair**
Contract Confirmation Date: 6/30/2012

Performance Date: Saturday, 10/13/2012
Time: 2-hour performance / 5:30 pm to 7:30 pm
Amount: $1000.00 payable upon or before completion of event.

Performance Location: Main Stage. Potomac Avenue, Dormont
Sound and Lighting for event: Provided by Dormont Street Fair.

Contact: Joan Hodson
Phone: XXX-XXX-XXXX
Email: millieandjohn@yahoo.com

**Check Payable To:**

Lou Pietosi
1028 Meadowbrook Drive
Canonsburg Pa 15317

Phone: 724 328-2747
Email: lpietosi@gmail.com
Web Site: www.silentpartnerrock.com

Please sign and return a copy to the address above:

Joan Hodson

_____

Lou Pietosi

_____

# NOTCH 11
MANAGEMENT

235 London Towne Drive • Pittsburgh, PA • 15226

## ARTIST PERFORMANCE CONTRACT & CONFIRMATION

**ARTIST:** BASTARD BEARDED IRISHMEN

**PURCHASER / LOCATION:** DORMONT BOROUGH ---- POTOMAC AVE, DORMONT

**DATE OF PERFORMANCE:** SATURDAY, OCTOBER 13

**APPROXIMATE PERFORMANCE TIME:** 3P-5P

**SOUND & LIGHTS PROVIDED:** Yes **QUALIFIED SOUND ENGINEER:** Yes

**CHECK MADE PAYABLE TO:** BASTARD BEARDED IRISHMEN, LLC

**DEPOSIT:** **AMOUNT DUE:** $1,000

**CANCELLATION:** Cancellation, without a rescheduled date, will result in a payment of 50% of the Total Purchase Price.

**ADDITIONAL DETAILS:**

BBI reserves the right to bring their own sound engineer day of show, with assistance from purchasers sound company.

Please use the bands full name in any advertising. If there are any issue with this please notify immediately.

1 case of beer (if alcohol is permitted) and 1/2 case of water to be provided by purchaser for band for performance.

**DAY OF SHOW CONTACT:** _____ **MOBILE:** _____

**SIGNED AND ACCEPTED:**

_____ **DATE:** _____

**Purchaser / Title**

_____ **DATE:** 7/26/12

**Matt Mager, Manager/ Artist Representative**

matt mager 412.447.1059 notch11management@gmail.com

**MEMORANDUM**

**Date:** **July 17, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager**

**Subject:** **Labor Relations Attorney Needs**

Background:

During the last round of union negotiations and the years that followed prior to and through arbitration, the Borough used the law firm of Campbell Durrant Beatty Palombo & Miller, P.C. (Campbell) to handle virtually all aspects of labor relations including the agreement negotiations, arbitration hearings and more. Council has asked me to evaluate my needs for labor relations attorneys including whether the Borough Solicitor could be used instead.

Discussion:

As was noted during my interview process, I have had extensive experience throughout my career handling labor relations and union negotiations including with police, fire and general employees unions. Given that, I do not feel that the Borough should be expending money to pay for a labor attorney to represent us in the upcoming union negotiations. It is my hope and belief that by handling the negotiations by myself, the unions and I can come to a quick and amicable agreement and move forward with a contract by the end of the year. In speaking with each of the union representatives, it appears that by having an attorney present from the beginning, the contract negotiations last time got off on the wrong foot and never recovered.

The only time I would want to contact an attorney for labor advice would be for a review of any new contract language after the item has been agreed to or for a quick consultation on a point of law that may be unclear. Because of that, it makes sense to utilize the Borough Solicitor's firm unless they reach a point where a labor specific attorney is needed.

As there is no binding contract with Campbell, there is no action necessary at this time except to authorize me to handle the negotiations in the manner described above.

Recommendation:

I recommend that Council authorize the Borough Manager to handle all labor relations and union negotiations and utilize the Borough Solicitor for any legal questions as necessary.

JN

Cc: Jack Cambest, Dodaro, Matta & Cambest, P.C.

**MEMORANDUM**

**Date:** **July 17, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager** JN

**Subject:** **Employee Swim**

Background:

For over 15 years, the Borough Council has held an annual Employee Swim at Dormont Pool. This event is designed to bring staff, volunteers, board and committee members and the Council together for a night of camaraderie. In addition to food and drink and swimming, scuba lessons are also available to attendees.

Discussion:

Employees and board and committee members look forward to this annual event. Last year 226 people attended and attendance has been over 300 in some years. The event is open to the immediate family and for those wanting to bring others there is a nominal $5 fee per person. Spending on this event for the last few years is as follows:

2011: $1,609.22
2010: $1,542.78
2009: $1,200.00
2008: $1,200.00

The event used to have the food provided by the snack bar vendor. Attendees were given tickets good for a hot dog or hamburger and fries and a drink. In 2002 the event food was changed to being a catered event upstairs in the Recreation Center. This meant that people had to leave the pool deck, often entering the air conditioned room while still wet. Staff has indicated that they preferred having the event entirely by the pool using the food from the snack bar..

Funds for this event are available in the Civil and Military Celebrations Department in the Employee Functions line item where there is $1,861.29 available.

Recommendation:

Staff recommends that Council authorize spending up to $1,600 for this year's Employee Swim and that the food be provided by the snack bar using the ticket system as was done prior to 2002.

JN

**MEMORANDUM**

**Date:** **July 17, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager**

**Subject:** **Delta Development – Continuing Role**

Background:

On April 2, 2012, Council hired Delta Development Group, Inc. (Delta) to provide management services to the Borough during the transition period to a new Borough Manager. In addition, their contract called for providing other services, including planning, as needed. As part of their service, they had staff in Borough Hall at least two days per week and attended meetings as required. Delta has expressed an interest in staying on now that the Borough Manager position has been filled. They propose to provide transition assistance to me, information technology assistance, and the services necessary to completely update the Borough's Comprehensive Plan. No pricing has been proposed for any of these services at this time.

Discussion:

**Transition Assistance:** While there is a significant amount of institutional knowledge from staff about the daily activities here in the Borough, there is very little knowledge of how the former Manager(s) was running the overall operations. Delta offers two people who can bridge that gap for me because they worked here before, albeit over a decade ago, and because they have had a few months to get up to speed before I got here. With that in mind, I would request Council's approval to keep Delta on for transition assistance until the end of September. I would imagine that my use of their services will decline as I get more familiar with the Borough.

**Information Technology Assistance:** The Borough currently pays for an IT professional to oversee the hardware and software needs of staff. This person has significant institutional knowledge as well as being well qualified to provide the types of services that Delta is proposing to provide. I have already discussed with him the possibility of his providing the sort of inventory and long-range planning that Delta proposes. With that in mind, I do not see the need to retain Delta for any IT services.

**Comprehensive Plan Update:** The Borough's Comprehensive Plan is badly in need of revision, mainly because it has been over 17 years since it was last revised. It also needs revision though to address how Dormont wants to grow or mature in the future and so that the Code can be updated to match the vision that the Comprehensive Plan develops. Delta proposes to provide the complete process for the Borough including presentation of materials, public outreach, professional assessment and development of the final document.

While I think that Delta's proposal for a turnkey solution that takes the Borough from the very beginning of the process to the completion of the document at the end is the way to go, I also would be interested in seeing who else out there can perform this work and at what cost. I am positive that Delta can do the work. But with a project of this scope, it is my belief that the public is better served with a competitive process of formal proposals and presentations. This is what a formal RFP process provides. While it may slow the start of the project down, in the long run it will provide Council and the public with confidence that the Borough's money is being well spent and that the end result will be worth the extra wait.

Recommendation:

Staff recommends that Council authorize the Borough Manager to enter into an agreement with Delta Development Group, Inc. for transition services to the Borough through September 30, 2012. Costs for this service will be brought back to Council for approval.

Staff recommends that Council authorize the Borough Manager to develop specifications for a Request for Proposals process and advertise this as soon as possible to begin the selection process for a consultant to update the Borough's Comprehensive Plan.

JN

**MEMORANDUM**

**Date:** **July 23, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager**

**Subject:** **ADA Sidewalk Ramp Program**

Background:

In 2000, the Borough began a program of placing ADA accessible handicap ramps on sidewalks throughout the Borough. Sidewalks were evaluated based on the amount of pedestrian traffic and how much of that traffic was likely to need accessible ramps. Since 2000, except for 2001, 2002, and 2006, the Borough has placed 252 accessible ramps on Borough sidewalks. There are still 380 ramps that were identified as needed by the ADA Accessible Ramp Committee. The Ramp Committee was disbanded a number of years ago but the program has continued annually based on their evaluation of where ramps are needed and based on whether some ramps that were put in before the current Federal standards needed to be replaced. A map is attached showing the location of all installed ramps and the years of their installation as well as those areas identified as needing ramps.

Discussion:

Ever since the Ramp Committee was allowed to dissolve, the Borough's addition of accessible ramps has moved on autopilot. Each year the Borough has looked at the list still remaining, determined how much funding is available and then added the ramps that could be done for that amount of funding. No one has looked at the remaining ramps to determine if they are still necessary, if they should be prioritized for each year's work, and whether older ramps should be replaced to meet new standards or simply concentrate on adding new ramps.

Our engineers believe that we should reconstitute the Ramp Committee in order to get citizen and Council involvement in these types of decisions. I concur. I think that a 3 member committee composed of 2 citizens and 1 Councilperson would probably be ideal and I can facilitate their discussions of how to proceed. The attached map is a good starting point for these discussions and I think that the Committee can help determine next year's program to be included in the upcoming budget.

Recommendation:

I recommend that the Council reconstitute the ADA Accessible Ramp Committee and make appointments to this Committee as discussed above.

JN

Attachment

GATEWAY

Date: June 12, 2012
Job No: C-95018-0007

Scale
1 inch = 300 feet

# Dormont Borough

## ADA Ramps

ADA Ramps by Latest Rehab Year

THE BOROUGH OF DORMONT
INCORPORATED 1909

# MEMORANDUM

**Date:** **July 20, 2012**

**To:** **President, Vice-President, Council and Mayor**

**From:** **Jeff Naftal, Borough Manager**

**Subject:** **Service Request System Software**

Background:

Currently, if a resident or visitor to the Borough wants to report any sort of complaint or service request, such as a pothole or overgrown yard or even speeding, their only options are to come in to Borough Hall or call the Borough and speak to the appropriate department. Issues received in this manner are usually entered into either the code enforcement or police software depending on the type of issue. The department can then resolve the problem but the person who reported it is often left unaware of what is happening or how the situation is being resolved.

Discussion:

There are a number of companies that provide software to make the reporting and tracking of service requests and complaints easier for residents and more transparent. Software such as this is called Customer Relationship Management software or CRM. Many CRM packages are stand-alone, meaning they have no interaction with other software. Others fully interact with the software of the client and many now are available on other platforms besides just a computer.

One of the first things I've noticed since arriving in Dormont is that the system used to report service requests and complaints is very cumbersome for residents and very time consuming for staff that must input everything manually into the existing Borough software. Having previously researched the various CRM packages available I thought that this type of software could be used to not only lessen the staff workload but provide a means for residents to quickly and easily report any issues or request service. Given how involved the residents of Dormont are in this community, it makes sense to enhance that involvement with modern CRM software.

Attached to this report is a copy of a PowerPoint presentation for Public Stuff, a CRM software company that I intended to recommend in my prior position and which I think has cutting edge technology that can really benefit the residents of the Borough. Public Stuff actually has a Pittsburgh connection in that one of their 2 founders graduated from Carnegie-Mellon University. But my recommendation of them comes from the robustness of their CRM package and the simplicity of use for our residents. Public Stuff allows residents to report service requests and complaints in the following ways:

By the Internet on their website.
By a smart phone through an iPhone or Android or Blackberry operating system.
By a cell phone through text messaging.
By a landline phone through a toll-free number with the speech converted to text.

Not only does the software offer many different ways for residents to use it, but if you are using a smart phone to send in the request, you can attach photos or video from your phone and the GPS location of your phone will code in the location without you needing to type anything.

Other features of the software include complete integration with our existing code enforcement and police software, the ability to map out all requests so that staff can identify and address proactively situations which may be occurring, and for me one of the biggest features, the ability of residents to track the status of their request and always know what is happening. Many times residents feel like they submit a request and nothing is happening. This software will allow them to look up their request and see at what stage of resolution it is. And I will be able to ensure that staff is following through on these requests and resolving the issues.

The pricing for Public Stuff software is $1,500 per year which includes all initial set up to mirror our website on their application, interfaces to our existing software, updates to their software as they occur, and technical support throughout the year. Funding for this is available in the Data Processing Department, Administration Software line item which has $2,540.01 available.

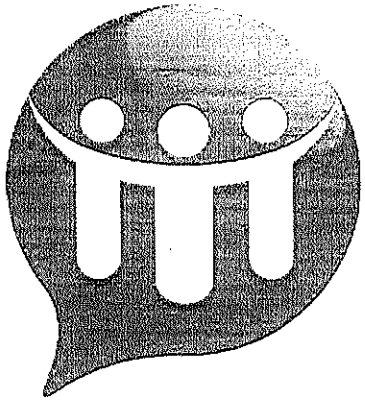
Recommendation:

Staff recommends that Council authorize the Borough Manager to execute a license agreement with Public Stuff for Customer Relations Management software for $1,500 and implement the software as soon as possible.

JN

Attachment

Cc: Phil Ross, Police Chief
Pat Kelly, Building Official/Code Enforcement Official



PublicStuff

# Product Presentation

2012

# ENTERPRISE ADOPTION

1950

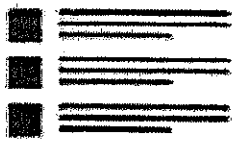
TELEPHONE

1970

FAX

1990

EMAIL

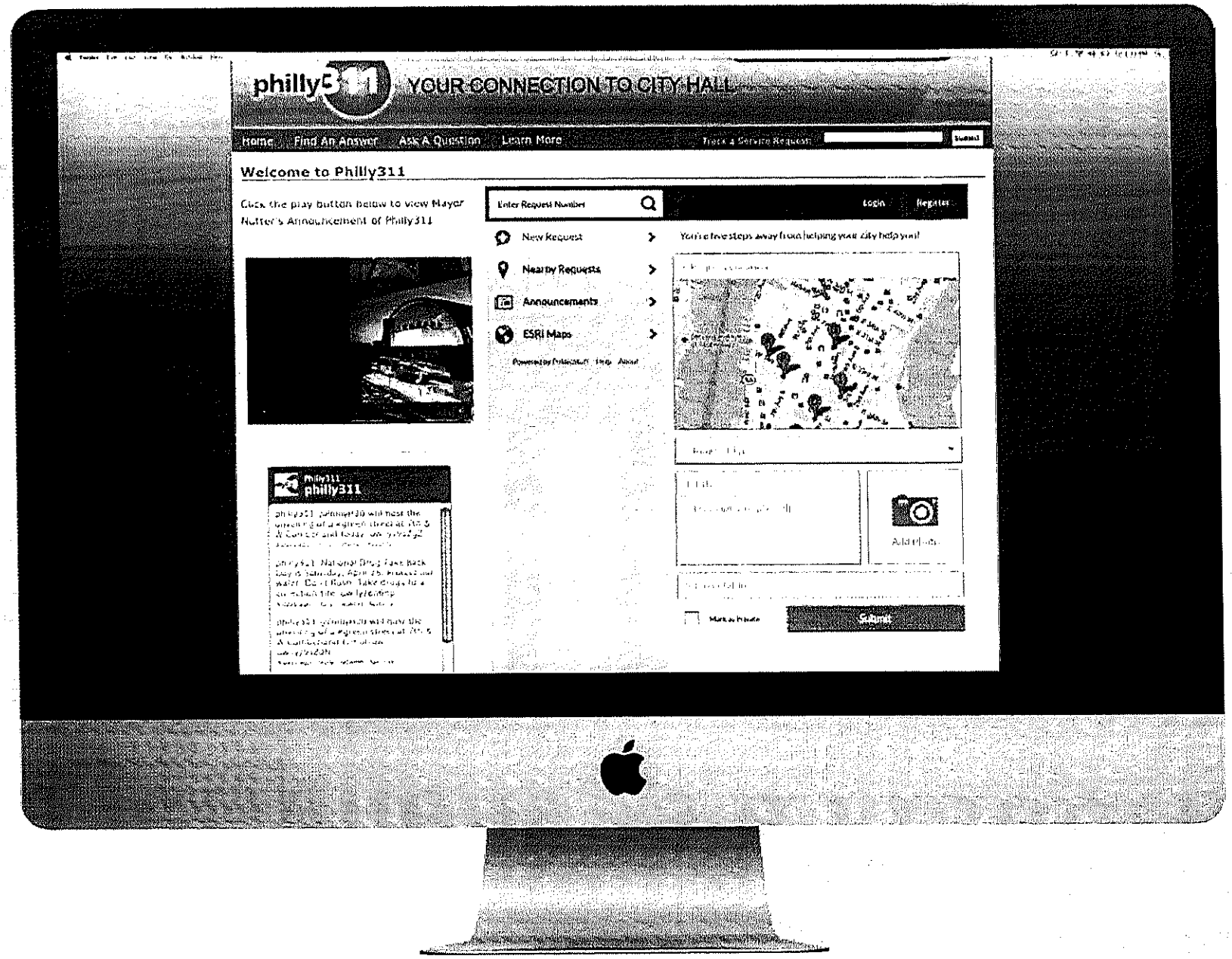


2010

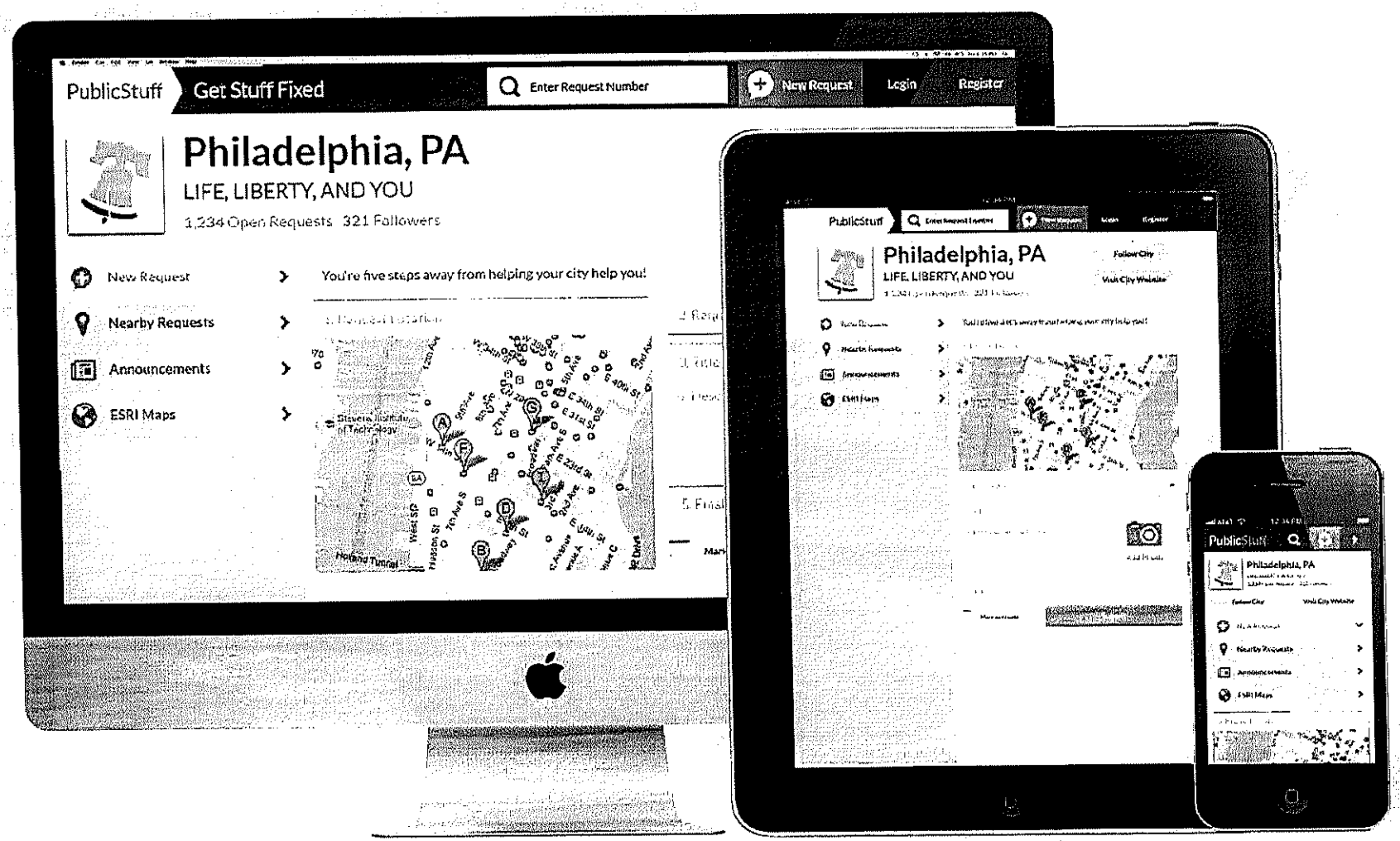
**CRM SYSTEMS & MOBILE**

# Government as a Platform

# Website Integration

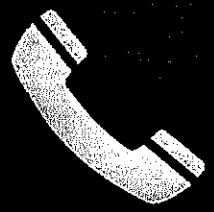


# Responsive Design



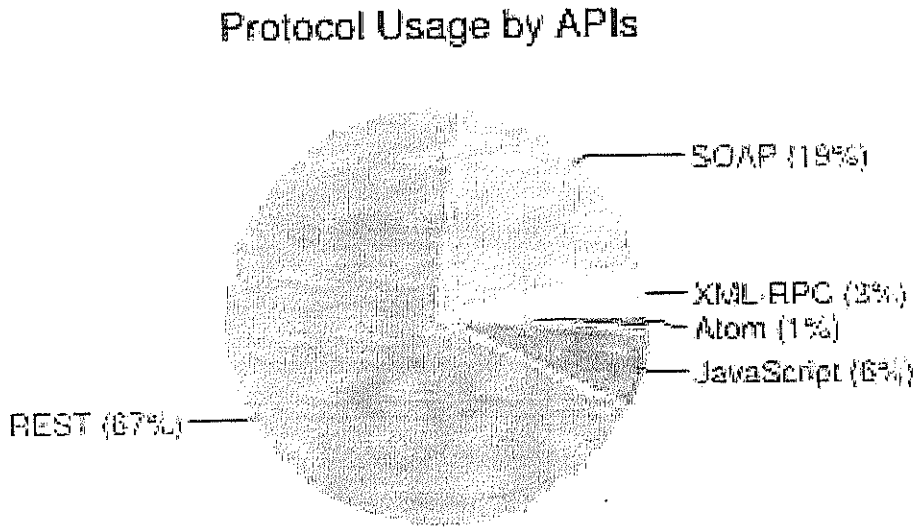
iPhone

android



Landline users can call our toll-free number
Non-Smartphone users can text in requests

# Flexible Integrations




"PublicStuff's API is compatible with 100% of existing API protocols"

# Bi-Directional Integration

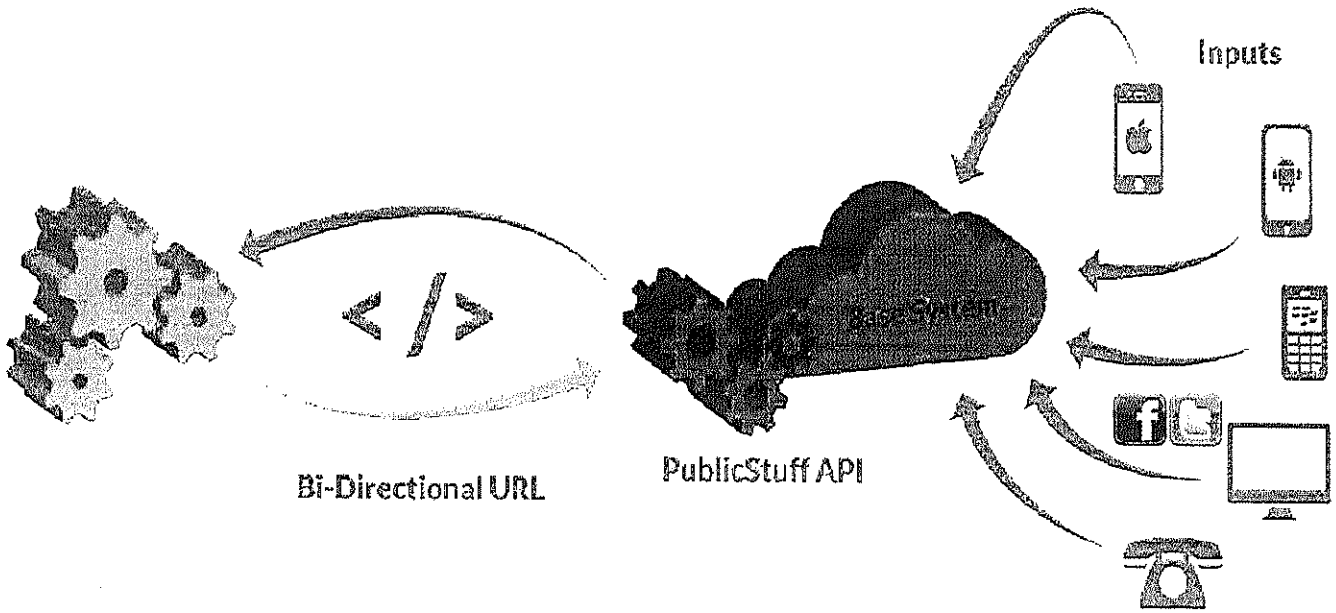
City Works

Novo

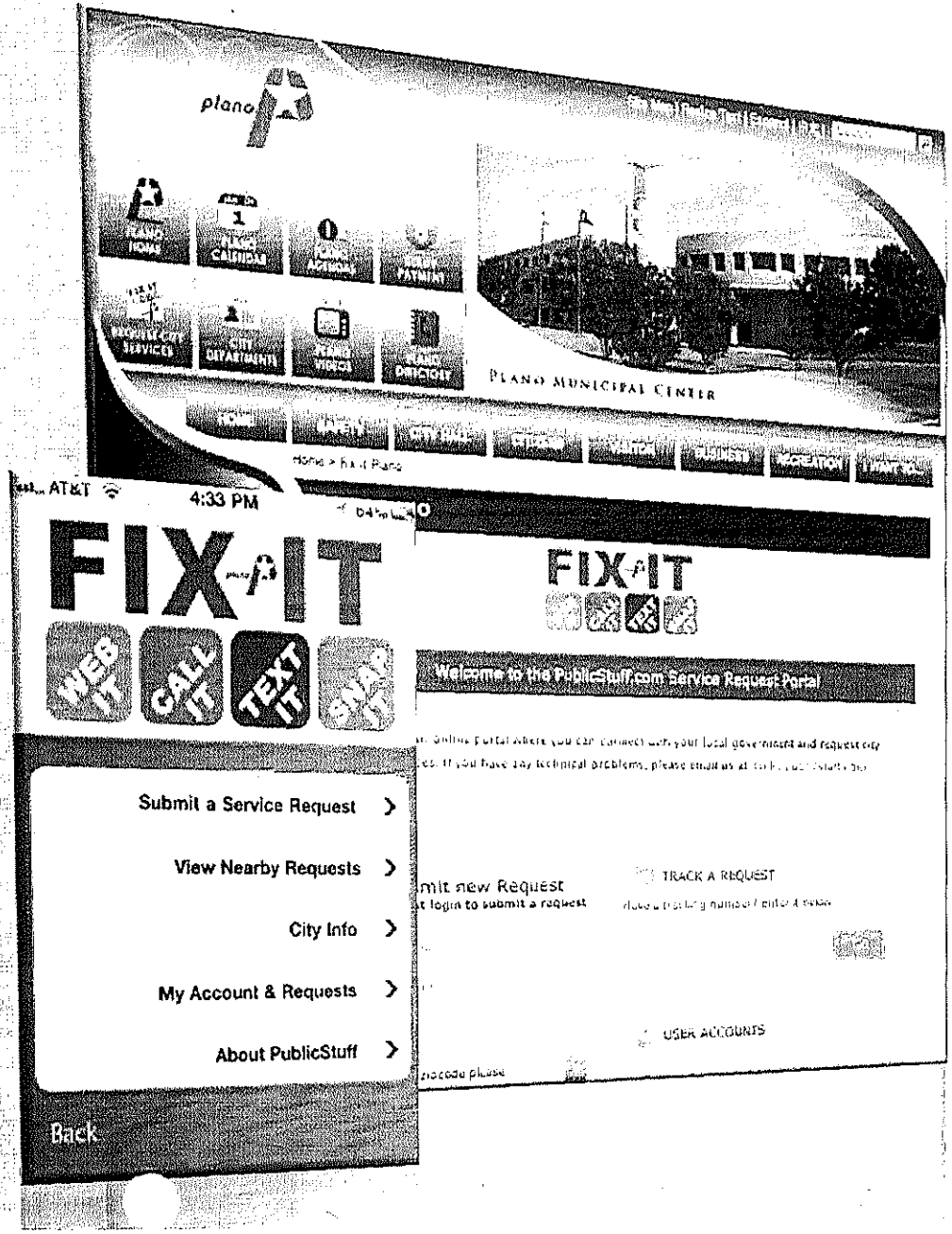
Hansen

Lucity

ESRI



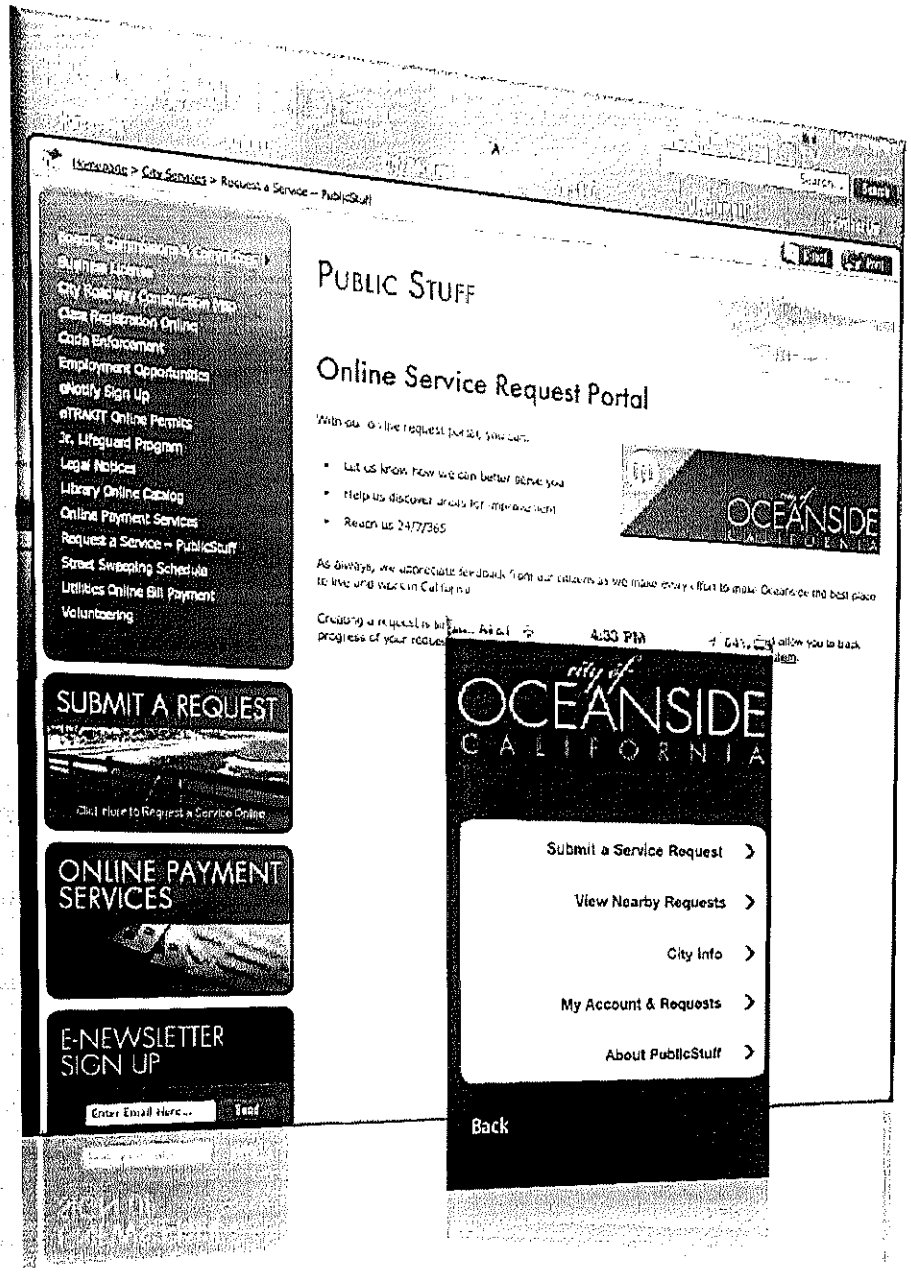
# Plano, TX




| | |
|---|---|
| No. of Requests | 6,000 |
| % mobile Requests | 31% |
| Savings | $51k |
| Population | 260k |

> *This software has elevated our service and response capabilities to our citizens as well as the ability to manage our team/crews more efficiently.*

# Oceanside, CA




| | |
|---|---|
| No. of Requests | 30,000 |
| % mobile requests | 24% |
| Savings | $128k |
| Population | 170k |

> “Based on the costs we found nothing in the same category which even came close to providing the same capabilities.

# Client Advisory Board

" Input from our client and partner family provides us with a road map for the future.

We appreciate the client perspective so much we created an advisory board to provide heightened insight to our development team. Thanks to their commitment, we have a clear connection to the user viewpoint."

Oceanside, CA

FIX IT plano

Plano, TX

FONTANA
CALIFORNIA

Fontana, CA

N Miami Beach, FL

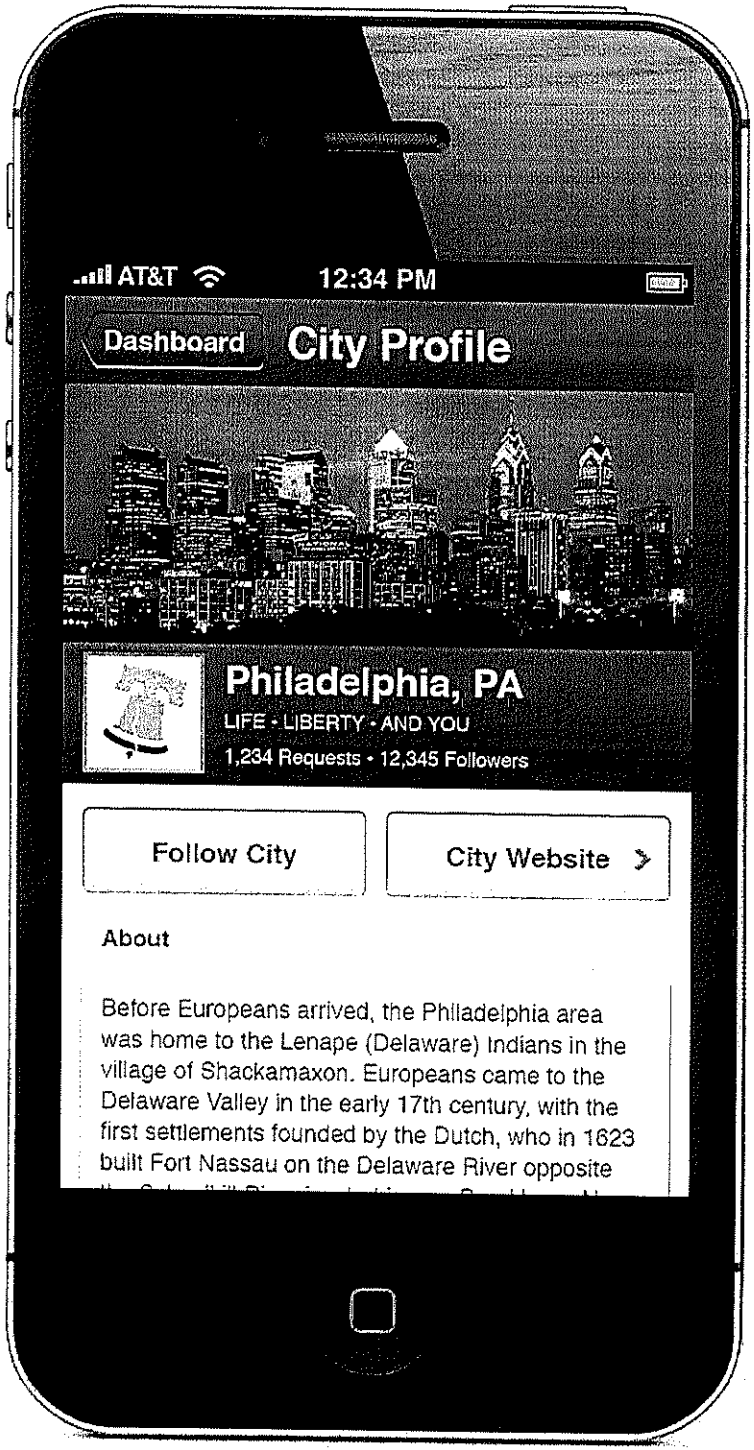
# Mobile 2.0 Screenshots

# Homescreen

- Widgets
- Lower Navigation
- Multiple screen options

# City Profile

- Follow City News
- City Website Link
- About the City

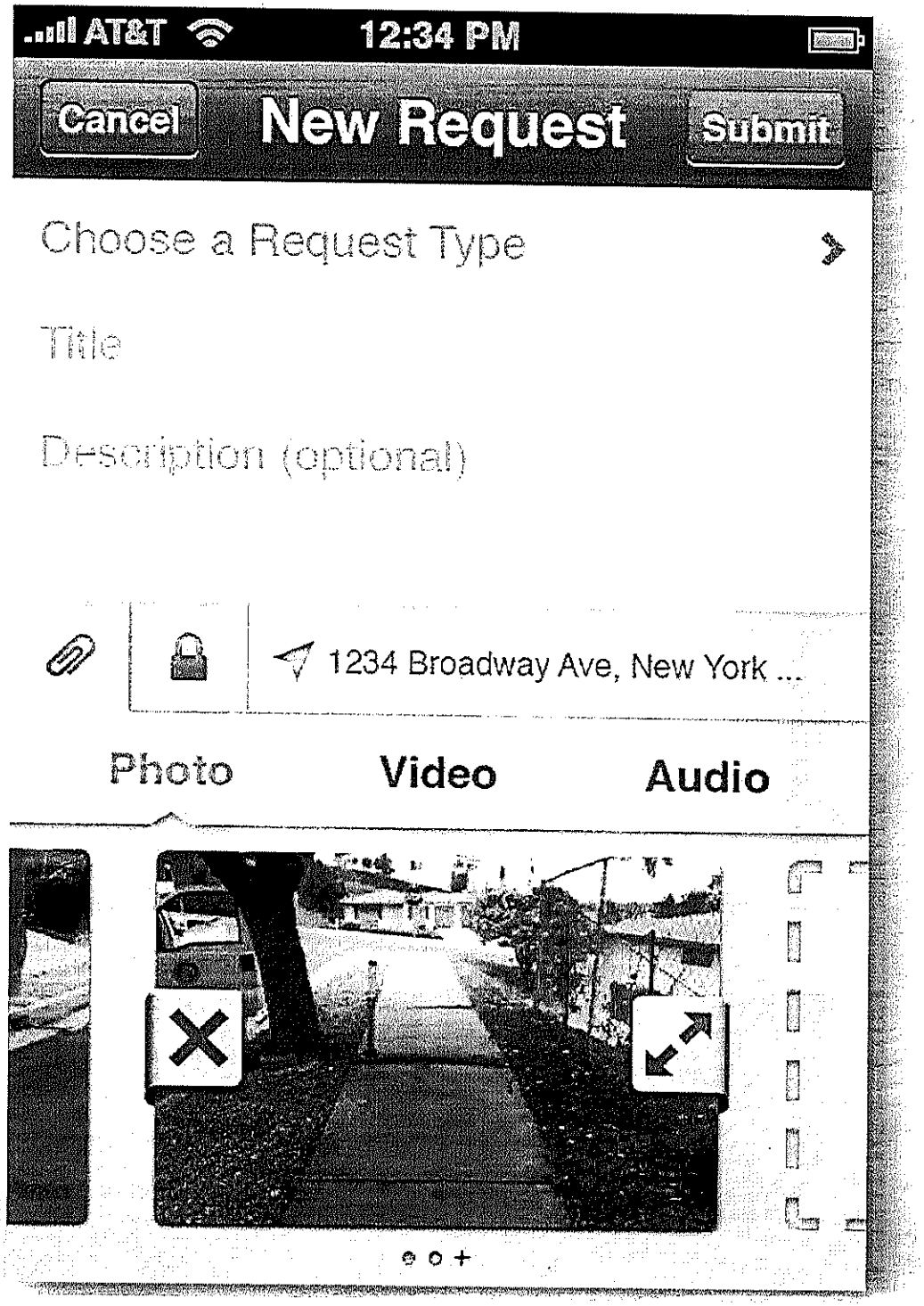


# Issue Reporting

- Request type from list
- Title & Description fields
- All in-screen, no new screen reload

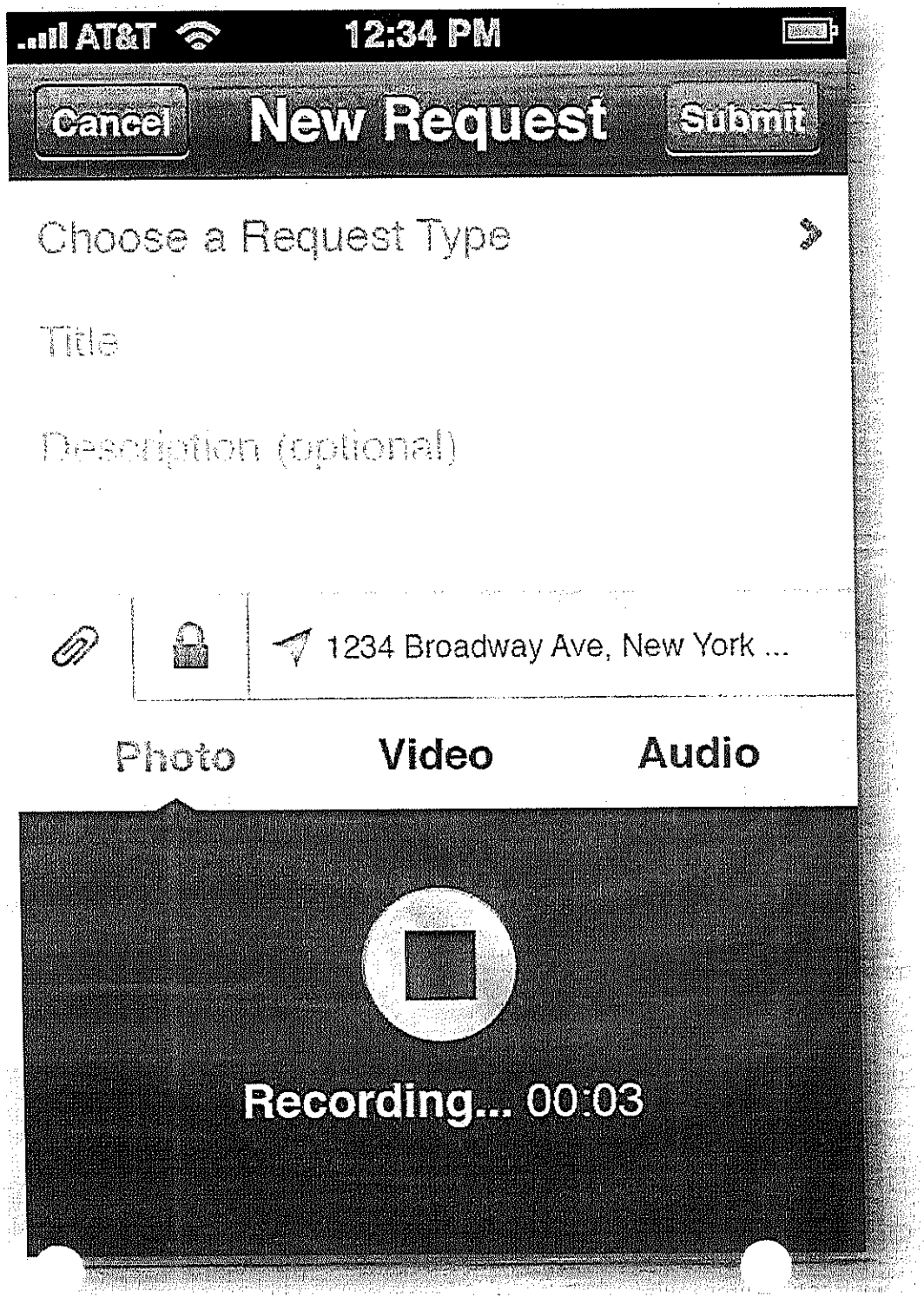
# Photos

- **Multiple photo uploads**
- **Expanded view option**



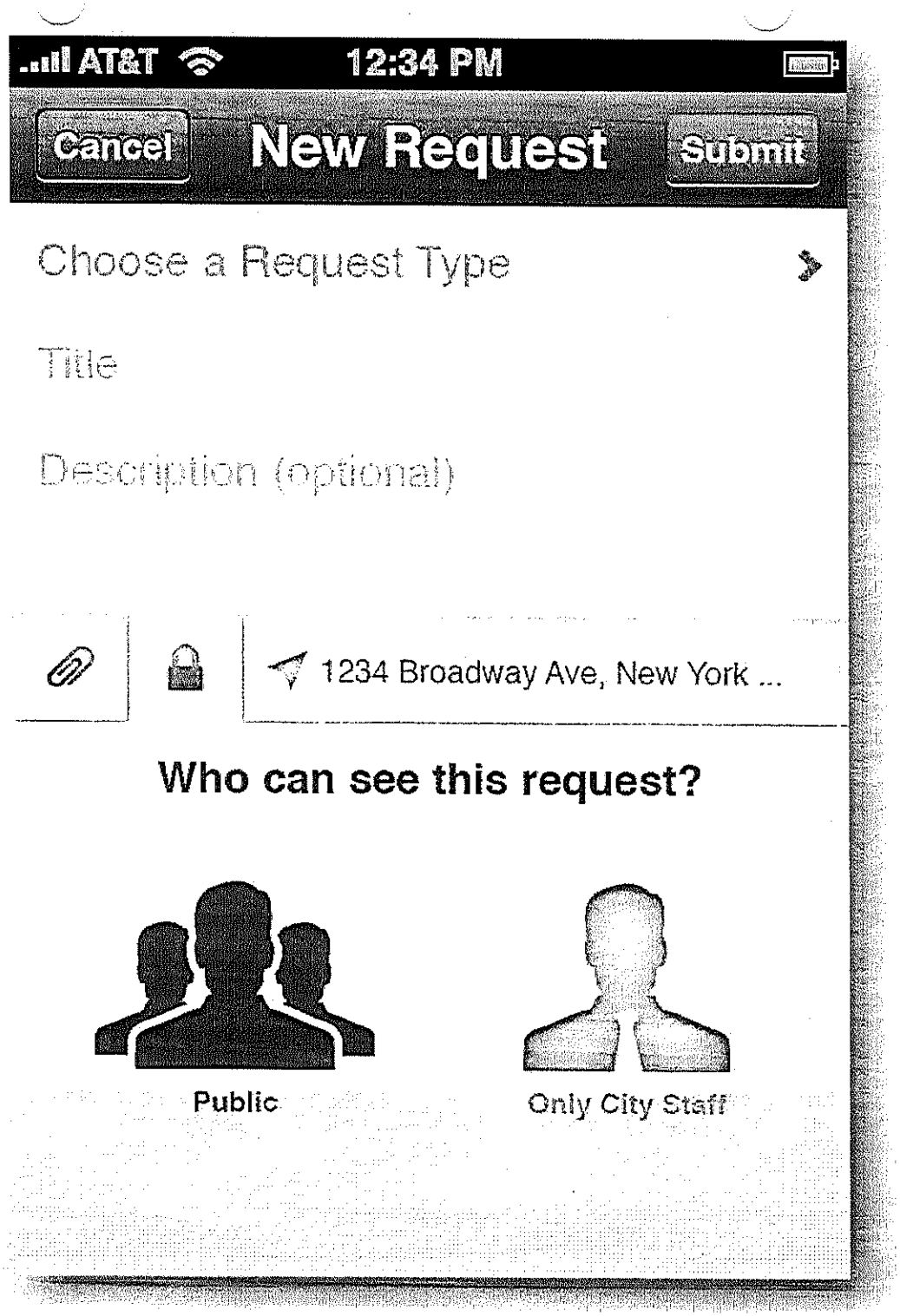
# Video

- Widgets
- Lower Navigation
- Multiple screen options



# Privacy

- **Set privacy settings at the individual request level**



# View Requests

- View requests in list view or MAP view
- View color-coded statuses
- View image icons, file attachments, location distance, followers

# Online Portal Screenshots

# Simple Request Submission

Enter a location

United States

Map Data - Terms of Use

Select a Request Type

Title

Details

Attach a Picture

Mark as private

Email Address

Submit

Street signs down (ID #46652)

Status

SUBMITTED ON 02/13/2012

REQUEST ACCEPTED

REPAIR IN PROGRESS

Request Stuff

Track: Follow

Vote on:

Share:

Category
Traffic Safety

Description
Street signs knocked down by vehicle. Corner of Ridgeview and Serenity.

Submission date
about a week ago (02/13/2012)

User who requested service
meredith

Location
Ridgeview at serenity
Plano, TX, USA

Image

Ridgeview Drive / Serenity Drive, Plano, Texas
Address is approximate

Serenity Drive

Ridgeview

© 2012 Google - Terms of Use

City-Provided Info on this request:

| | |
|---|---|
| Service request priority: | Medium |
| Department: | Public Works |

Comments and Communications

Posted about a week ago by mawnh@plano.gov

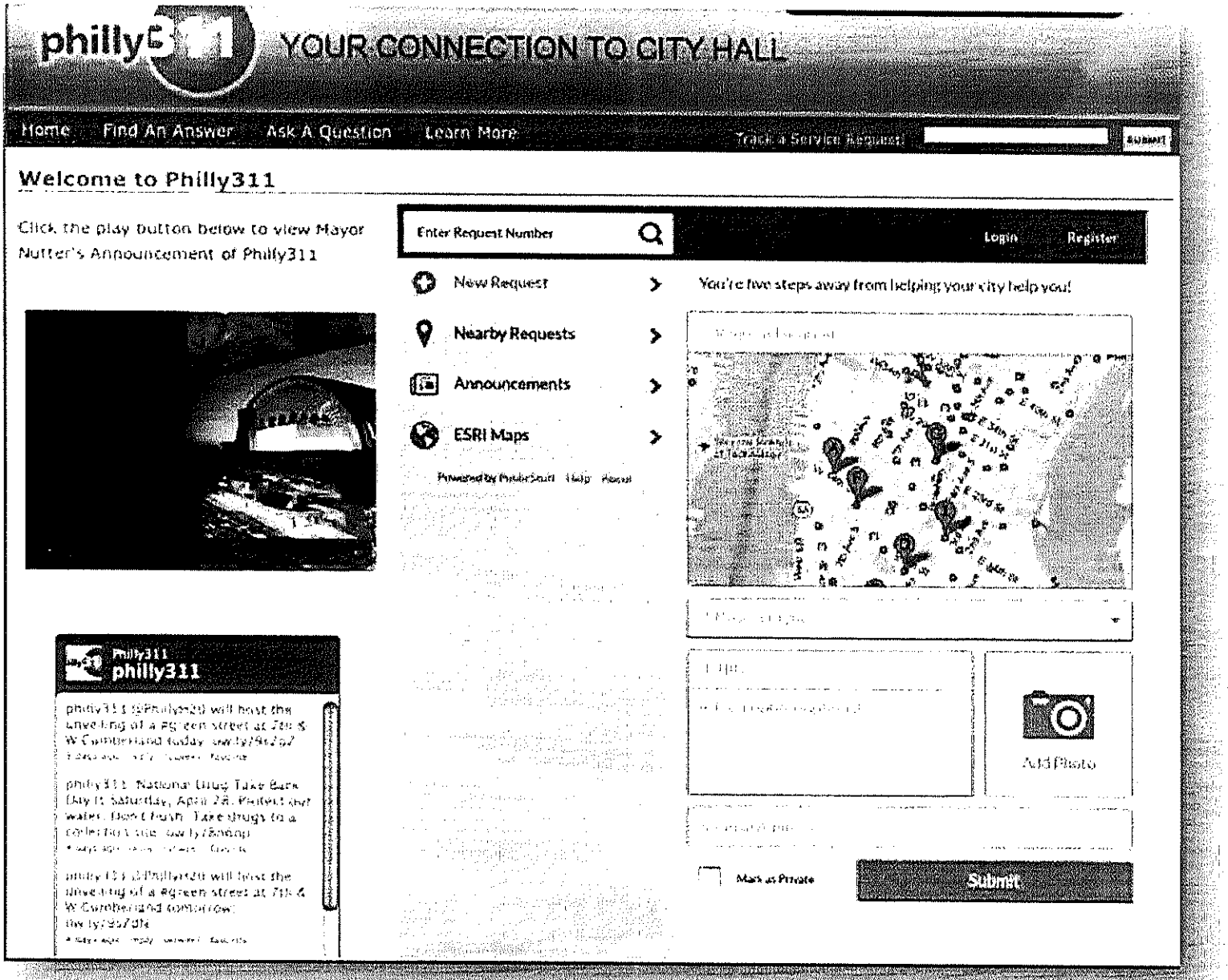
Service Request 09974052 issued

Please login to comment

< Back to Plano page

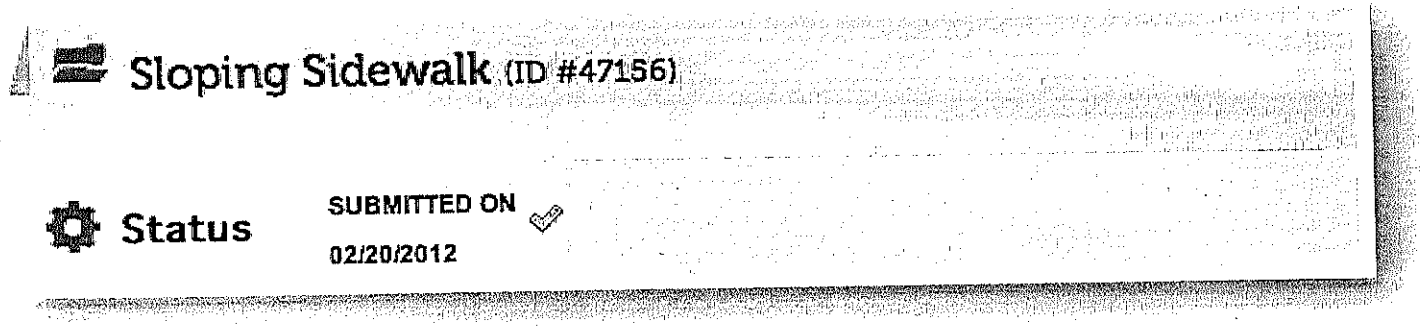
Reque ubmission > Request Closure > Management To

# Website Integration

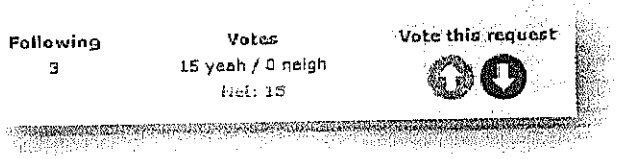


# Public Portal Overview

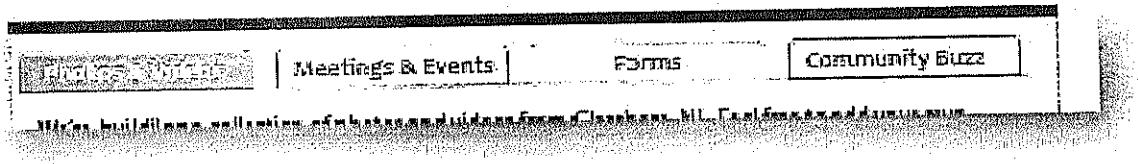
SAVE STAFF TIME: BULK STATUS UPDATES



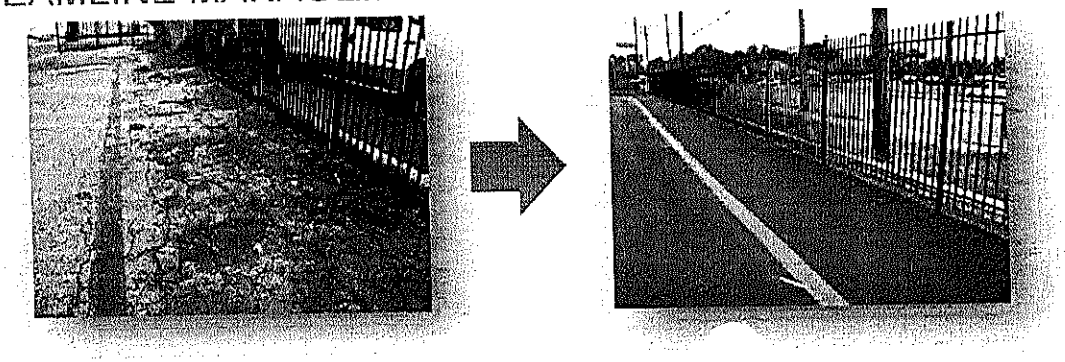

INCREASE EFFICIENCY: CONSOLIDATE DUPLICATE REQUESTS




IMPROVE COMMUNICATION: CITY INFORMATION




STREAMLINE MANAGEMENT DECISIONS: HIGHLIGHT COMPLETED WORK



# Admin Tools Screenshots

# Management Portal

## CUSTOMIZED WORKFLOW

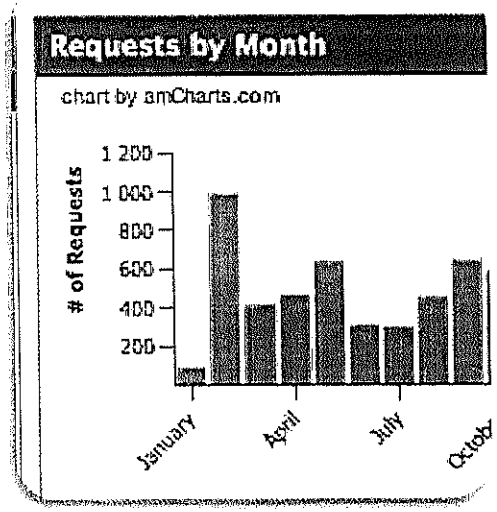
Workflow

**Assigned to Staff:**

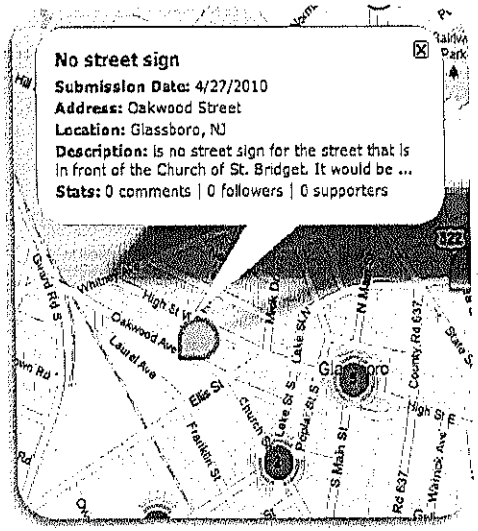
Electrical Department

Bill Williams 26582

## DEEP ANALYTICS



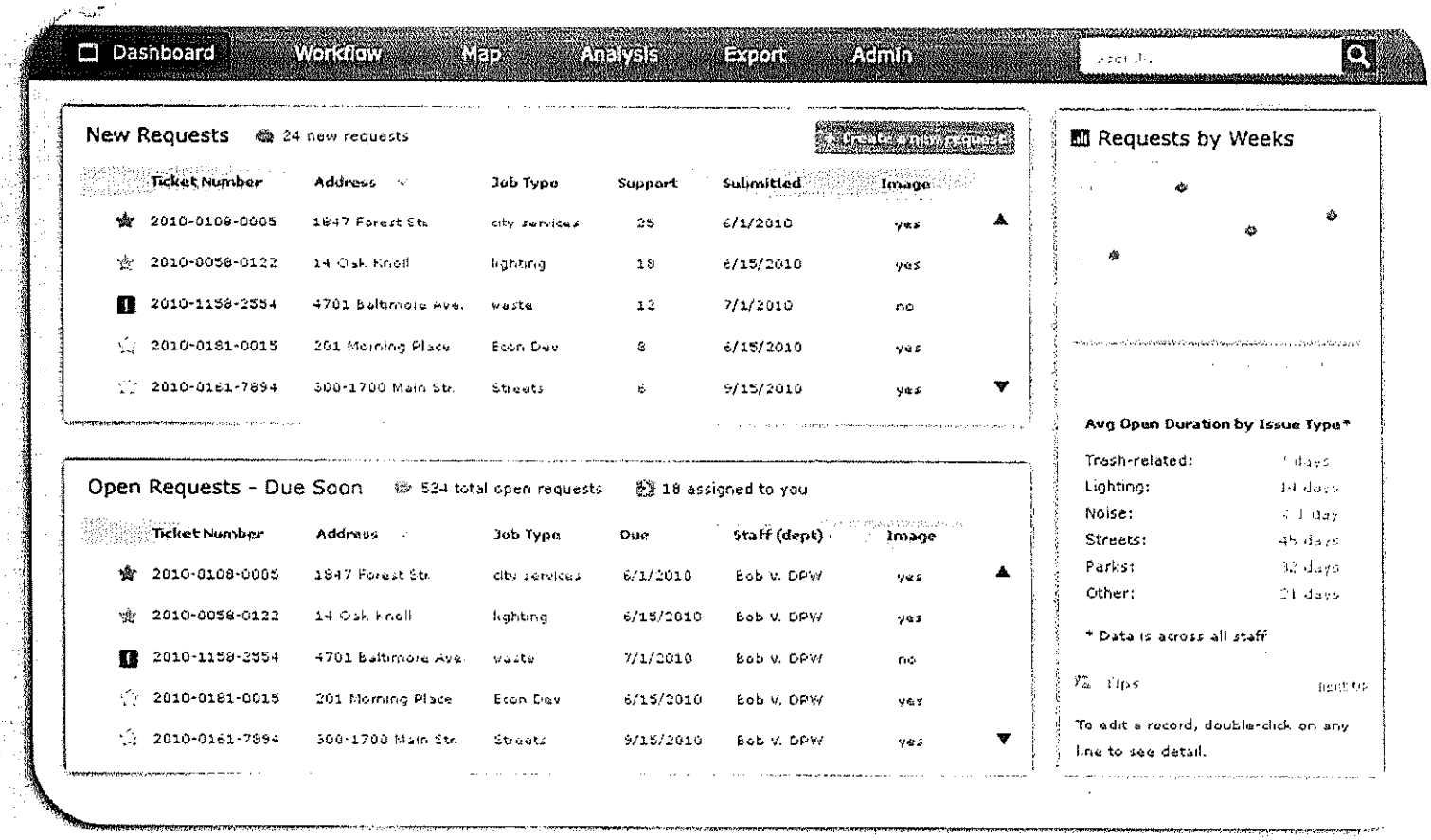

## MAPPING




## REVERSE 311

Jane_Doe@gmail.com
Bob_Smith@yahoo.com
photographer101@apple.com
AmyJones1971@hotmail.com
smithinnewyork@aol.com

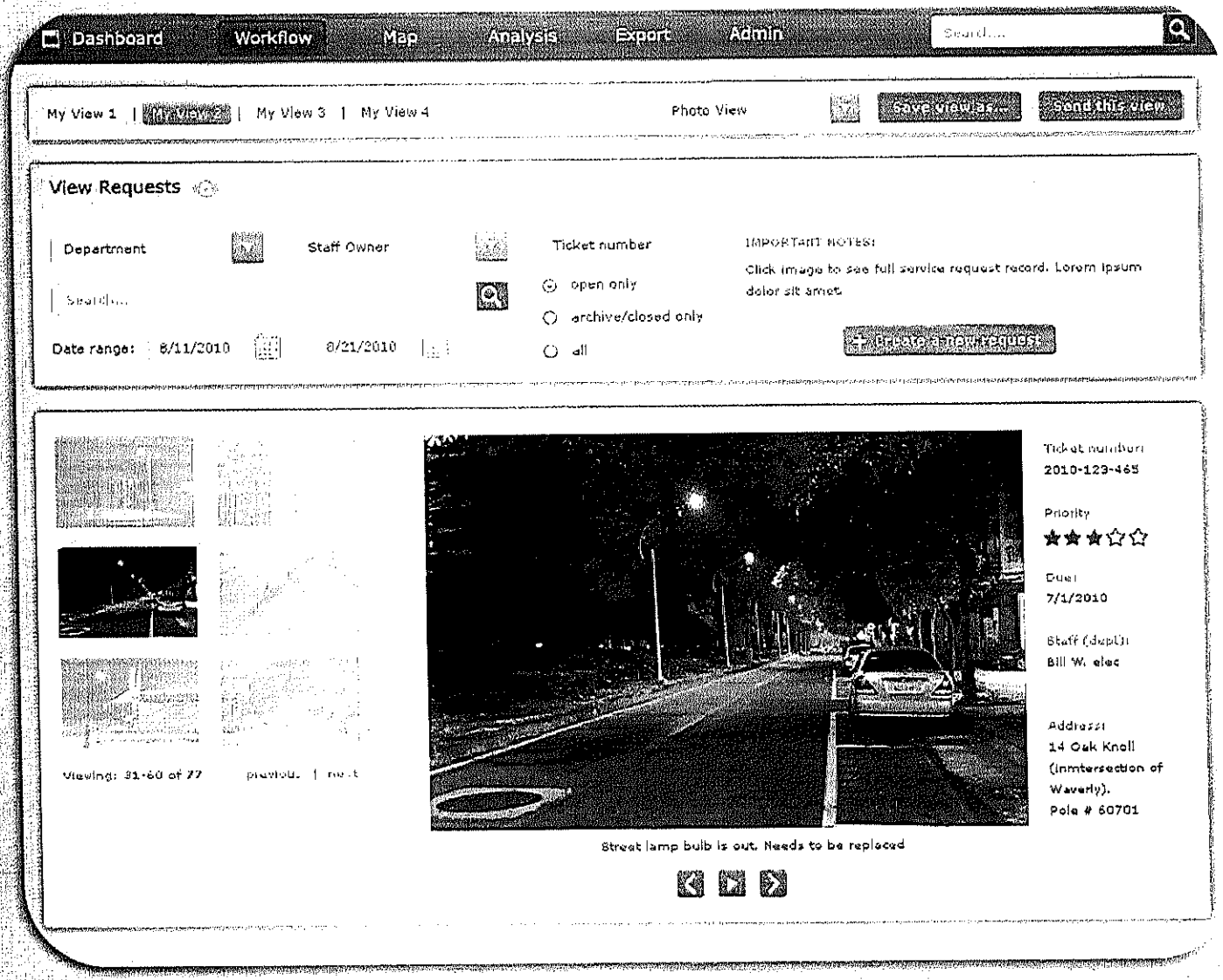
# Staff Dashboard




## Features:

- See new requests
- See open requests
- Quick Analytics
  - Request volume
  - Duration of requests

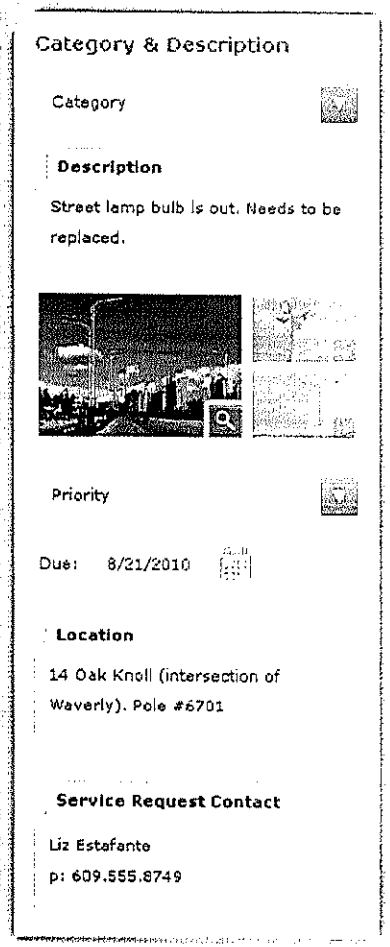
# Full Data Flexibility

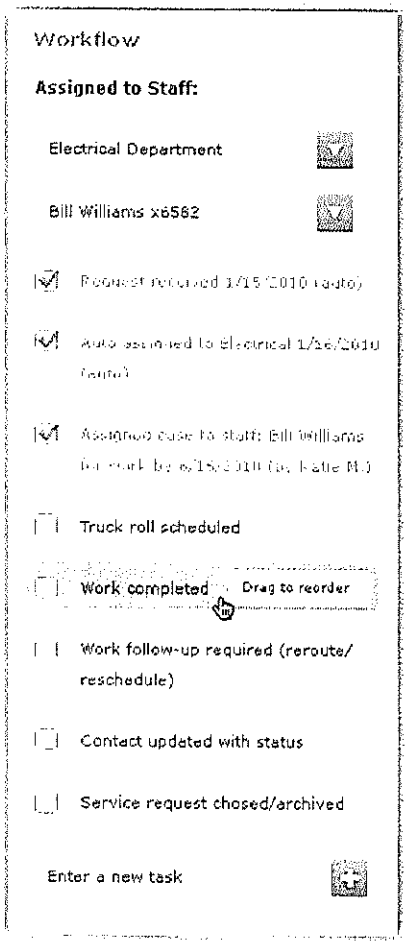


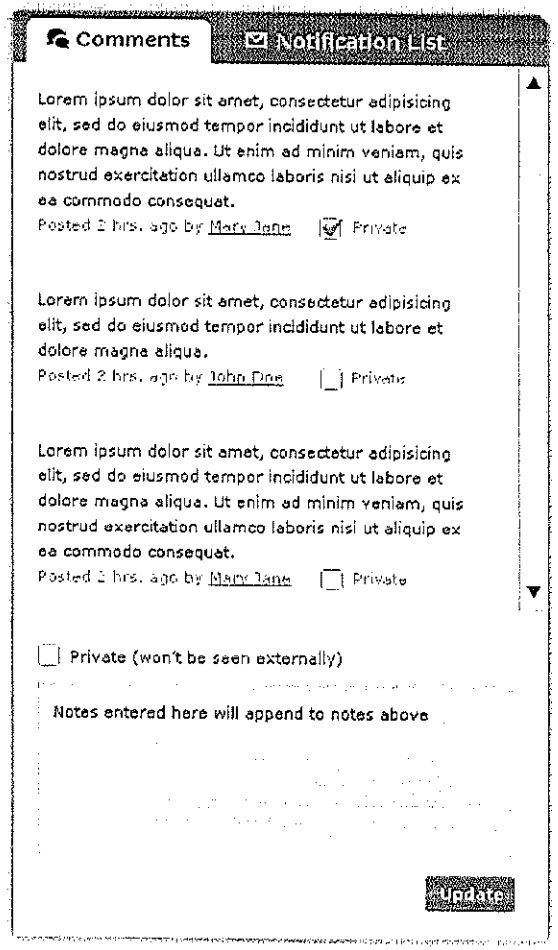

## Features:

- Access data by:
  - Department
  - Staff Owner
  - Keyword
  - Address
  - Date Range
  - Ticket Number
  - Request status
  - User

# Workflow & Request Details



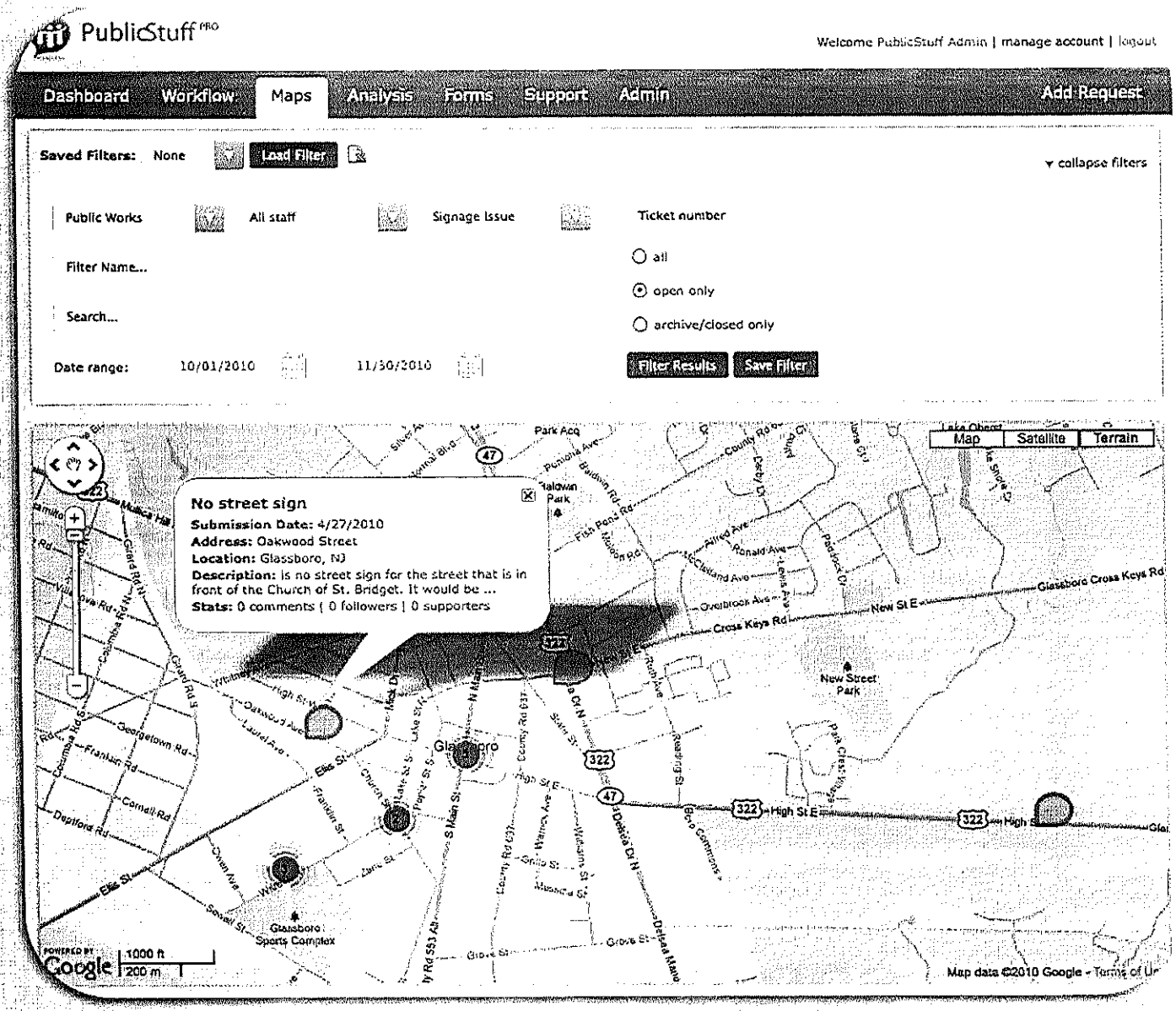




## Features:

- Request Details
- Workflow
  - Reassign request
  - Add workflow steps
- Comments
  - Consolidate comments & communications

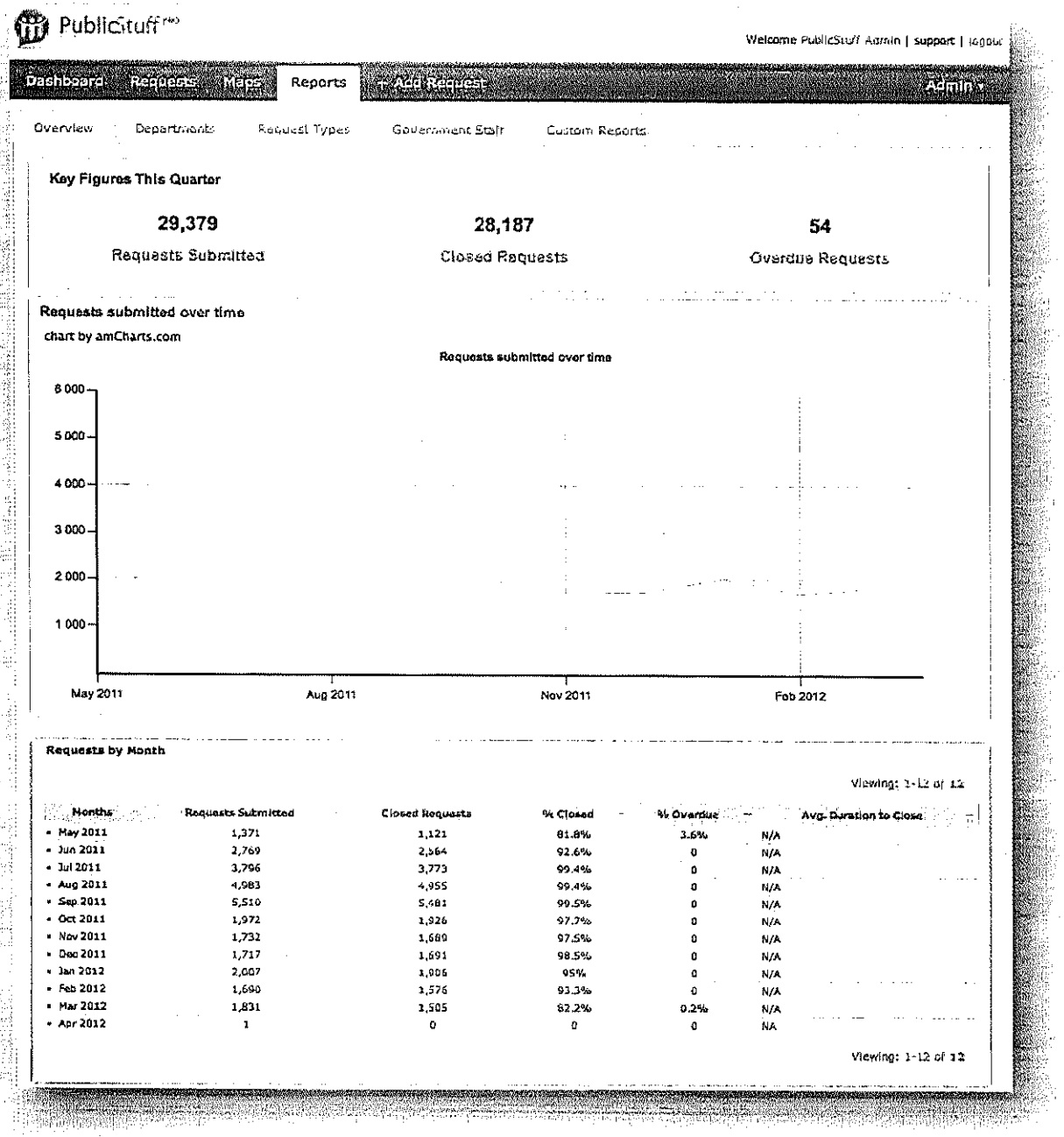
# Dynamic Mapping Tools




## Features:

- Dynamic map filters
- Heat map
- Density request count
- Quick summary links
- Map/Satellite/Terrain View

# Real-Time Analytics




## Features:

- Dynamic Analytics
- Generate custom reports
- Access quick reports:
  - Overdue requests
  - Pending requests
  - Performance by dept
  - Requests by time

# Full Data Export

PublicStuff

Welcome PublicStuff Admin | support | logout

Dashboard | Requests | Maps | Reports | + Add Request | Admin

Overview | Departments | Request Types | Government Staff | Custom Reports

**Existing Filters:** None | Load Filters | **New Filter:** Filter Name... | Save Filters | collapse filters

**Department:** Select All/None
- Building Maintenance
- City Attorney
- City Council
- City Manager
- Customer Care

**Request Types:** Select All/None
- Abandoned Vehicle
- Animal Control
- Barking Dogs
- Broken Parking Machine/Meter
- Building

**Staff:** Select All/None
- Abe Chen
- Alicia Hicks
- Allen Ogletree
- Amy Fousekis
- Andi Maciejewski

**Analyze:** Select All/None
- Number of Calls Open
- Number of Closed Calls
- Duration to Close
- Calls Assigned
- Overdue Items

**Group By:**
- Citywide (all)
- Department
- Staff
- Service Type
- Call Source

**Chart Type:** ○ Line ○ Pie ◉ Bar

**Status:** ◉ All ○ Open Only ○ Closed/Archive Only

01/01/2012 — 04/01/2012

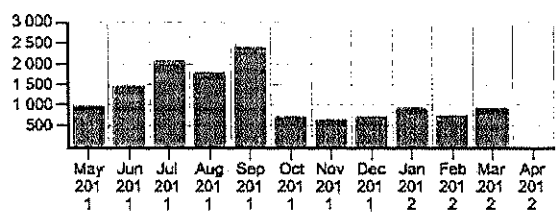
Chart Report

Report Preview

**Format:** Excel 2007 | Export Report

| Month | Calls Opened | Calls Closed | Avg. Duration to Close | Calls Assigned | Overdue Items |
|---|---|---|---|---|---|
| May 2011 | 227 | 496 | N/A | 227 | 48 |
| Jun 2011 | 203 | 1080 | N/A | 203 | 0 |
| Jul 2011 | 23 | 2036 | N/A | 23 | 0 |
| Aug 2011 | 23 | 1768 | N/A | 23 | 1 |
| Sep 2011 | 22 | 2370 | N/A | 22 | 0 |
| Oct 2011 | 37 | 682 | N/A | 37 | 0 |
| Nov 2011 | 32 | 621 | N/A | 32 | 0 |
| Dec 2011 | 17 | 705 | N/A | 17 | 0 |
| Jan 2012 | 66 | 814 | N/A | 66 | 0 |
| Feb 2012 | 80 | 616 | N/A | 80 | 0 |
| Mar 2012 | 212 | 543 | N/A | 212 | 0 |
| Apr 2012 | 1 | 0 | NA | 1 | 0 |

chart by amCharts.com




## Features:

- Export based on filters
- Unlimited exports
- Common data formats:
  - CSV
  - Excel

# Departments & Request Types

PublicStuff PRO

Welcome PublicStuff Admin | support | logout

Dashboard | Requests | Maps | Reports | + Add Request | Admin

SYSTEM | Add Dept | Add Service

Collapse All

- CD-Code Enforcement
  - Abandoned Vehicle
  - Graffiti
  - Illegal Construction
  - Noise Complaint
  - Overgrown Weeds
- CD-Community Development
- CD-Engineering
  - New Speed Bump *(private)*
  - Traffic Signal Timing
- CD-PW-Paint and Sign
  - Curb Marking
  - Street Sign

**Edit Service** (See service details) | - Delete Service

Service Name: Abandoned Vehicle

Estimated Cost: Enter dollar value $

Default API: None

Default Duration: Enter number of days

API awaiting activation

☑ Make this a Public Service

☐ Require address for this service

Service Workflow:

STEP 1 | CD-Code Enforcement | Michel Wayne

Add Step

Notification List (optional)

Add multiple people to the notification list anytime this request type is submitted.

Choose From | All/None

Bill Ekern
Cecilia Gomez
Charlie Drechsler
Chris Beth
Christian Hammack

Save

## Features:

- Create/edit departments
- Create/edit corresponding request types
- Add in cost, default due date, privacy, API integration
- Add single or multi-step workflow
- Notification list

# Manage Staff Users

PublicStuff PRO

Welcome PublicStuff Admin | support | logout

Dashboard | Requests | Maps | Reports | + Add Request | Admin

**Staff** — Add User

Collapse All — Sort by: Name / Dept.

B

Bill Ekern (CD-Community Development)

C

Chris Beth (PR-Parks and Recreation)
Charlie Drechsler (CD-PW-Right of Way)
Cecilia Gomez (CD-Public Works)
Christian Hammack (CD-Engineering)
Crystel Tuifua (City Manager)

D

Daniel Burton (PR-Facilities Maintenance)
Deanna La Croix (City Manager)
Dave Larsen (CD-PW-Right of Way)

J

Jesus Angel (CD-PW-Right of Way)
Justin Chapel (CD-PW-Water)

**Edit User (See user reports)** — Delete this user

| | | | |
|---|---|---|---|
| First Name: | Cecilia | Username: | cgomez |
| Last Name: | Gomez | Password: | |
| E-mail Address: | rwc_cgomez@publicstuff.c | Confirm Password: | |
| Phone Number: | | Department | CD-Public Works |

☐ Require user to change password on 1st login

Save User

**Set Permission Level for this user:**

- ◉ "Staff": Edit only assigned records
- ○ "Manager": Edit all department records
- ○ "Site Manager": Edit all site records

**External Communications**

Save Permission

## Features:

- Add new users
- Set permission levels
- Delete users
- Edit user settings