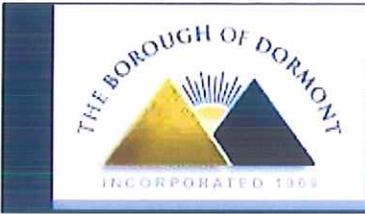


**AGENDA MEETING
DORMONT BOROUGH COUNCIL
OCTOBER 29, 2012**

1. Executive Session 6:00PM
2. Call to Order 7:00PM
3. Registered Comments from the Public
4. Comments from the Public on Agenda Items
5. Comments from the Mayor
6. Council President's Report
7. Consent Agenda
 - A. Motion to accept the written report of the Borough Solicitor.
 - B. Motion to accept the written reports of Borough Officials.
 - C. Motion to approve the Minutes of the October 1, 2012 Council Business Meeting.
 - D. Motion to approve the Warrant List for October, 2012.
 - E. Appointment of Adrienne Tolentino Essey to the ADA Ramp Committee
 - F. Motion to approve Payment Application No. 1 for Roto Rooter Services Company in the amount of \$39,908.55 for the 2012 Capital Lining Project.
8. Action Items
 - A. **Authorization to Increase Project Cost** – Motion to authorize the Borough Manager to execute a change order for the SHACOG O&M Point Repair Project for \$8,250 – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - B. **Authorization to Re-Approve PA Emergency Public Disaster Assistance Application** – Motion to approve the Public Disaster Assistance Application and Designation of Agent Resolution for the 2010 winter storm event – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - C. **Approval of Teamsters Union Contract** – Motion to approve a five year contract with the Teamsters Union Local 249 retroactively to January 1, 2011 – Finance and Legal Committee – Onnie Costanzo, Chairperson
 - D. **Purchase of Frames for Donated Artwork** – Motion to approve the expenditure of no more than \$800 for framing of two (2) donated artwork pieces by Johno Prascak – Community Affairs/Recreation Committee – Valerie Martino, Chairperson
 - E. **Approval of Residential Handicap Parking Space** – Motion to approve a residential handicap parking space at 1127 Arkansas Avenue. [T&PPC Recommended Approval] – Public Safety/Public Service Committee – Joan Hodson, Chairperson



- F. **Approval of Resolution #19-2012, SHACOG Solid Waste Joint Bid** – Motion to approve Resolution #19-2012 authorizing participation in the SHACOG 2013 Joint Bid for a contract for Solid Waste Collection and Recycling – Public Safety/Public Service Committee – Joan Hodson, Chairperson
- G. **Approval of Resolution #20-2012, Procurement Card System** – Motion to authorize the Borough Manager and Council President to enter into agreements with PNC Bank and EasyProcure, LLC to implement a procurement card system for the Borough – Finance and Legal Committee – Onnie Costanzo, Chairperson
- H. **Authorization for Donations** – (1) Motion to authorize the donation of \$100 to the Dormont Elementary School PFO (2) Motion to authorize the donation of \$100 to the Dormont AARP Chapter – Finance and Legal Committee – Onnie Costanzo, Chairperson
- I. **Selection of Storm Water Engineering Firm for Athens Alley Project** – Motion to authorize the Borough Manager to enter into an agreement with Hazen & Sawyer for \$39,960 to design alternatives to address flooding on Athens Alley – Public Safety/Public Service Committee – Joan Hodson, Chairperson
- J. **Authorization to Execute Agreement with Jordan Tax for Garbage Billing and Delinquencies** – Motion to authorize the Borough Manager to enter into agreement with Jordan Tax Service to provide garbage billing and delinquency collection starting January 1, 2013 – Finance and Legal Committee – Onnie Costanzo, Chairperson
- K. **Approval of Change Order for SHACOG2012 Capital Lining Program** – Motion to approve a change order to the SHACOG 2012 Capital Lining Program in the amount of \$4,480 – Finance and Legal Committee – Onnie Costanzo, Chairperson

9. Discussion Items

- A. **Discussion of Holiday Lighting Contest run by Recreation Board** – Borough Manager
- B. **Update on West Liberty Avenue Redevelopment** – Borough Manager
- C. **Update on Union Negotiations** – Borough Manager
- D. **Update on Voelkel Avenue Traffic Calming** – Borough Manager

10 Public Comment

11 Miscellaneous Items

12 Adjournment

Calls for Service - by UCR Code



Incidents Reported Between 10/01/2012 and 10/29/2012

DORMONT BOROUGH

| Code | Description | Primary Count | Secondary UCR Count | | |
|------|--|---------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| 0310 | ROBBERY-FIREARM | 1 | | | |
| 0430 | ASSAULT-OTHER DANGEROUS WEAPON | 1 | | | |
| 0440 | ASSAULT - ATROCIOUS- HANDS,FISTS,FEET | 1 | | | |
| 0513 | BURGLARY-FORCED ENTRY-RESIDNTL-TIME UNKN | 1 | | | |
| 0617 | THEFT-\$200 & OVER-FROM BUILDINGS | 1 | | | |
| 0619 | THEFT-\$200 & OVER-ALL OTHER | 1 | | | |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT | 1 | | | |
| 0634 | THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635) | 2 | | | |
| 0639 | THEFT-UNDER \$50-ALL OTHER | 1 | | | |
| 0690 | THEFT - REPORTS | 1 | | | |
| 0810 | SIMPLE PHISICAL ASSAULTS | 1 | | | |
| 1300 | STOLEN PROPERTY-RECEIVING,POSSESSING,ETC | 0 | 1 | | |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES | 1 | | | |
| 1831 | NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC | 0 | 1 | | |
| 1891 | DRUG EQUIPMENT VIOLATIONS | 0 | | 1 | |
| 2111 | DRIVING UNDER THE INFLUENCE - ALCOHOL | 2 | | | |
| 2300 | PUBLIC DRUNKENESS | 2 | | | |
| 2400 | DISORDERLY CONDUCT | 2 | | | |
| 2600 | ALL OTHER CRIMES CODE VIOLATIONS | 1 | | | 1 |
| 2656 | ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC | 0 | 1 | | |
| 2710 | TRAFFIC OFFENSES (COURT CASES NOT DUI) | 0 | 2 | 1 | |
| 2900 | LOST/MISSING PERSONS | 2 | | | |
| 2911 | RUNAWAY - INCORRIGIBLE -MALE (JUVENILE) | 1 | | | |
| 3100 | ALARMS - BUSINESS/RESIDENCE | 6 | | | |
| 3102 | ALARMS - FIRE | 2 | | | |
| 3110 | ANIMAL - BARKING DOGS | 3 | | | |
| 3112 | ANIMAL - OTHER (STRAYS, REFER TO A.C ETC | 2 | | | |
| 3120 | CASUALTY - ASSIST MEDICS/EMERGENCY | 21 | | | |
| 3140 | DISTURBANCE - BAR/RESTAURANT | 2 | | | |
| 3141 | DISTURBANCE - HOUSEHOLD | 6 | | | |
| 3142 | DISTURBANCE - PUBLIC AREA | 5 | | | |
| 3143 | DISTURBANCE - NOISE | 11 | | | |
| 3145 | DISTURBANCE - PFA/CUSTODY DISPUTE | 1 | | | |
| 3147 | DISTURBANCE - ALL OTHER | 2 | | | |
| 3150 | DRUNKENNESS - NO ARREST/NON CRIMINAL | 1 | | | |
| 3151 | HARASSMENT - REPORT ONLY | 4 | | | |
| 3152 | HARASSMENT BY COMM. - REPORT ONLY | 2 | | | |
| 3161 | HAZARD - ALL OTHER | 2 | | | |
| 3171 | JUVENILE - LOITERING (IF CITED - 2890) | 1 | | | |
| 3180 | MENTAL COMPLAINT - REPORT ONLY | 1 | | | |
| 3181 | MENTAL COMPLAINT - 302/TRANSPORT | 1 | | | |
| 3190 | ORDINANCE VIO. (IF CITED, SEE 2800'S) | 1 | | | |
| 3200 | PROPERTY - LOST,FOUND,RECOVERED | 4 | | | |
| 3201 | PROPERTY - DAMAGE / NON-CRIMINAL | 4 | | | |
| 3211 | SERVICE - ASSIST OTHER AGENCY/P.D. | 8 | | | |
| 3212 | SERVICE - ESCORT/BANK RUN | 10 | | | |
| 3213 | SERVICE - LOCK OUT /HOME OR VEHICLE | 3 | | | |
| 3215 | SERVICE - MOTORIST ASSIST | 2 | | | |

October 24, 2012

Calls for Service - by UCR Code
Incidents Reported Between 10/01/2012 and 10/29/2012
DORMONT BOROUGH



| Code | Description | Primary Count | Secondary UCR Count | | |
|------|---------------------------------------|------------------|---------------------|--------|--------|
| | | | Code 2 | Code 3 | Code 4 |
| 3216 | SERVICE - REQUEST FOR PATROL | 1 | | | |
| 3217 | SERVICE - ALL OTHER | 1 | | | |
| 3218 | SERVICE - FOOT PATROL | 3 | | | |
| 3241 | SUSPICIOUS CIRC. - PERSON(S) | 10 | | | |
| 3242 | SUSPICIOUS CIRC. - VEHICLE(S) | 4 | | | |
| 3243 | SUSPICIOUS CIRC. - ALL OTHER | 7 | | | |
| 3244 | SUSPICIOUS CIRC. - 9-1-1 HANG-UP CALL | 2 | | | |
| 3252 | TRAFFIC ACCIDENT - NON/REPORTABLE | 2 | | | |
| 3253 | TRAFFIC ACCIDENT - LEAVING THE SCENE | 11 | | | |
| 3255 | TRAFFIC ACCIDENT - ALL OTHER | 4 | | | |
| 3261 | TRAFFIC - FIRE SCENE ASSIST | 7 | | | |
| 3262 | TRAFFIC - IMPOUNDMENT/WHEEL LOCK | 20 | | | |
| 3263 | TRAFFIC - PARKING | 33 | | | |
| 3266 | TRAFFIC - ALL OTHER | 1 | | | |
| 3271 | WARRANT SERVICE - OUTSIDE AGENCY | 2 | | | |
| 3280 | VACATION HOME - REQUEST FOR PATROL | 1 | | | |
| 6004 | TRAFFIC ACCIDENT INVOLVING DAMAGE | 2 | | | |
| 6006 | TRAFFIC ACCIDENT INVOLVING INJURY | 1 | | | |
| CITT | TRAFFIC CITATION | 4 | | | |
| | Total Calls | 244 | | | |

Juris No. 02422
 NCIC Code PA0020800

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

| 1 CLASSIFICATION OF OFFENSES PART I OFFENSES | 2 OFFENSES REPORTED | 3 UNFOUND COMPLAINTS | 4 ACTUAL OFFENSES | (a) TOTAL CLEARED | (b) JUVENILE CLEARED |
|--|---------------------------|----------------------------|-------------------------|-------------------------|----------------------------|
| 1. HOMICIDE A. MURDER B. MANSLAUGHTER | | | | | |
| 2. RAPE TOTAL | | | | | |
| A. RAPE B. ATTEMPTED RAPE | | | | | |
| 3. ROBBERY TOTAL | 1 | | 1 | | |
| A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. STRONG ARM (HANDS, ETC) | 1 | | 1 | | |
| 4. ASSAULT TOTAL | 2 | | 2 | 2 | 1 |
| A. FIREARM B. KNIFE OR CUTTING INST. C. OTHER DANGEROUS WEAPON D. AGGRAVATED (HANDS, ETC) E. SIMPLE (HANDS, ETC) | 1 1 | | 1 1 | 1 1 | 1 |
| 5. BURGLARY TOTAL | 1 | | 1 | | |
| A. FORCIBLE ENTRY B. UNLAWFUL ENTRY C. ATTEMPTED FORCIBLE | 1 | | 1 | | |
| 6. LARCENY THEFT TOTAL | 7 | | 7 | | |
| 7. MOTOR VEHICLE THEFT TOTAL | | | | | |
| A. AUTOS B. TRUCKS AND BUSES C. OTHER VEHICLES | | | | | |
| 9. ARSON TOTAL | | | | | |
| TOTAL PART I OFFENSES | 11 | | 11 | 2 | 1 |

* EXCEPTIONAL CLEARANCES INCLUDED

@ INCLUDES OFFENSE(S) REPORTED IN PREVIOUS MONTHS

| NUMBER OF POLICE OFFICERS KILLED | | ASSAULTED |
|-------------------------------------|--------|-----------|
| FELON | NEGLIG | |
| | | |

DORMONT BOROUGH POLICE DEPARTMENT

(412)561-8900

Department Reporting

ALLEGHENY, PA 15216

County

Report for the month of October, 2012

Date of Report: October 24, 2012

Prepared by _____

Juris No. 02422
 NCIC Code PA0020800

**RETURN A MONTHLY COUNT OF OFFENSES
 KNOWN TO POLICE**

| 1 CLASSIFICATION OF OFFENSES PART II OFFENSES | | 2 OFFENSES REPORTED | 3 UNFOUND COMPLAINTS | 4 ACTUAL OFFENSES | (a) TOTAL CLEARED | (b) JUVENILE CLEARED |
|---|--|---------------------------|----------------------------|-------------------------|-------------------------|----------------------------|
| 100. FORGERY & COUNTERFEIT. | | | | | | |
| 110. FRAUD | | | | | | |
| 120. EMBEZZLEMENT | | | | | | |
| 130. STOLEN PROP-REC,POSSES | | | | | | |
| 140. VANDALISM | | 1 | | 1 | | |
| 150. WEAPONS-CARRYING, POSSES | | | | | | |
| 160. PROSTITUTION, COMM VICE | | | | | | |
| 170. SEX OFFENSES (EX 02,160) | | | | | | |
| 180. DRUG ABUSE VIOL TOTAL | | | | | | |
| SALE | A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER | | | | | |
| POSSESSION | A. OPIUM-COCAINE B. MARIJUANA C. SYNTHETIC D. OTHER | | | | | |
| 190. GAMBLING TOTAL | | | | | | |
| A. BOOK MAKING B. NUMBERS, ETC. C. OTHER | | | | | | |
| 200.OFF AGAINST FAMILY & CHILD. | | | | | | |
| 210. DRIVING UNDER INFLUENCE | | 2 | | 2 | 2 | |
| 220. LIQUOR LAWS | | | | | | |
| 230. DRUNKENNESS | | 2 | | 2 | 2 | |
| 240. DISORDERLY CONDUCT | | 2 | | 2 | 1 | |
| 250. VAGRANCY | | | | | | |
| 260. ALL OTHER OFFENSES | | 1 | | 1 | | |
| TOTAL PART II OFFENSES TOTAL | | 8 | | 8 | 5 | |

| |
|--------------------------|
| C |
| 02422 PA0020800 |
| Juris No. ORI (NCIC) No. |

**PENNSYLVANIA
MONTHLY RETURN OF PERSONS CHARGED**

AC
OR
OTI

CLASSIFICATION OF OFFENSES

| | | | | | | |
|-------------------------------------|----------------------------------|-----------------------------|---------------------------------|-------------------------------|--|---|
| Arrested Held for Prosecution | Summoned Notified or Cited | Total Persons Charged | Guilty of Offense Charged | Guilty of Lesser Charge | Acquitted or Otherwise Dismissed | Referred to Juvenile Court Jurisdiction |
|-------------------------------------|----------------------------------|-----------------------------|---------------------------------|-------------------------------|--|---|

PART I Offenses

| | | | | | | | |
|------------------------------------|---|---|---|---|---|---|---|
| 01A Murder& Nonnegligent Manslaugh | | | | | | | |
| 01B Manslaughter by Negligence | | | | | | | |
| 020 Forcible Rape | | | | | | | |
| 030 Robbery | | | | | | | |
| 040 Aggravated Assault | 1 | 1 | 2 | | | | 1 |
| 050 Burglary-Breaking and Entering | 2 | | 2 | | | | |
| 060 Larceny-Theft (except M.V.) | | | | | | | |
| 070 Motor Vehilce Theft | | | | | | | |
| 080 Other Assaults | 1 | | 1 | | | | |
| 090 Arson | | | | | | | |
| Total PART I | 4 | 1 | 5 | 0 | 0 | 0 | 1 |

PART II Offenses

| | | | | | | | |
|------------------------------------|----|---|----|---|---|---|---|
| 100 Forgery and Counterfeiting | | | | | | | |
| 110 Fraud | | | | | | | |
| 120 Embezzelment | | | | | | | |
| 130 Stolen Property | | | | | | | |
| 140 Vandalism | | | | | | | |
| 150 Weapons:Carrying,Possession | | | | | | | |
| 160 Prostitution & Commerc. Vice | | | | | | | |
| 170 Sex Offenses | | | | | | | |
| 180 Drug Abuse Violations | 1 | | 1 | | | | |
| 190 Gambling | | | | | | | |
| 200 Offenses Against Family&Child. | | | | | | | |
| 210 Driving Under the Influence | 2 | | 2 | | | | |
| 220 Liquor Laws | | | | | | | |
| 230 Drunkenness | 3 | | 3 | | | | |
| 240 Disorderly Conduct | 1 | 2 | 3 | | | | |
| 250 Vagrancy | | | | | | | |
| 260 All Others (exc Traffic) | | | | | | | |
| Total PART II | 7 | 2 | 9 | 0 | 0 | 0 | 0 |
| Total Persons Charged | 11 | 3 | 14 | 0 | 0 | 0 | 1 |

DORMONT BOROUGH POLICE DEPARTMENT

OCTOBER 24, 2012

Department Reporting
ALLEGHENY PA 15216
 County Zip Code
OCTOBER, 2012
 Report for the Month of

Date of Report
 Prepared By Title
 Head of Department



BOROUGH OF DORMONT

EXECUTIVE SESSION 6:00PM

Union negotiations and property purchase.

REGULAR MEETING OF THE DORMONT BOROUGH COUNCIL HELD ON MONDAY, OCTOBER 1, 2012 7:05PM IN THE DORMONT MUNICIPAL CENTER COUNCIL CHAMBERS

Council President McCartney called the regular business meeting of the Dormont Borough Council to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

John Maggio, Eugene Barilla, Onnie Costanzo, Joan Hodson, Valerie Martino, Bill McCartney

Also present: Jeffrey Naftal, Manager
John Rushford, Borough Solicitor
Chief Phil Ross
Mayor Tom Lloyd

REGISTERED COMMENTS FROM THE PUBLIC

None

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

COMMENTS FROM THE MAYOR

The Mayor stated that there is no police activity report at this time. There was a Drug Take Back on Saturday at the pool; it was successful. This Saturday at the pool is Public Safety Day from 11am to 2pm; probably will not have the helicopter.

The Mayor spoke about the council applicants for the vacant council seat; Ryan Kelley, Matt Hamilton, Jeff Fabus and Drew Lehman.

COUNCIL PRESIDENT REPORT

None

CONSENT AGENDA

Motion by Hodson, second by Martino to accept Consent Agenda Items A through E (the written report of the Borough Solicitor, the written reports of the Borough Officials, the Minutes of the September 4, 2012 Council Business Meeting, the Warrant List for September, 2012 and the award of bid to Jet Jack, Inc. in the amount of \$158,025 for the SHACOG O&M Preventative Maintenance Project – Year 2. The Borough's share of this will be \$11,792.42). Motion carried 6-0.

ACTION ITEMS

Motion by Costanzo, second by Hodson to accept the resignation of Alyssa Cunningham as Clerk/Receptionist effective September 21, 2012. Motion carried 6-0.

Motion by Costanzo, second by Hodson to approve the hiring of Diana Larson as Clerk/Receptionist at a salary of \$22,593.88. Motion carried 6-0.

Motion by Costanzo, second by Hodson to approve the hiring of Daniel Amman as Laborer/Driver/Equipment Operator at a salary of \$38,542.40. Motion carried 6-0.

Motion by Costanzo, second by Hodson to approve a three year contract with the Dormont Police Association. Hodson thanked Jeff Naftal for the quick way that this was handled and so glad we have a contract with the police. Motion carried 6-0.

Motion by Martino, second by Hodson to approve the expenditure of \$230.56 for shirts for the members of the Recreation Board. Motion carried 6-0.

Motion by Hodson, second by Martino to approve a residential handicap parking space at 3228 Gaylord Avenue. This recommendation was disapproved by the Traffic and Parking Planning Commission. Motion failed 0-6.

Motion by Hodson, second by Costanzo to approve a residential handicap parking space at 1405 Tolma Avenue. Recommended for approval by the Traffic and Parking Planning Commission. Motion carried 6-0.

Motion by Hodson, second by Martino to approve a residential handicap parking space at 1205 Illinois Avenue. Recommended for approval by the Traffic and Parking Planning Commission. Motion carried 6-0.

Motion by Costanzo, second by Hodson to authorize the Borough Manager to advertise for a Code Enforcement Official as outlined in the staff report. Motion carried 6-0.

Motion by Costanzo, second by Hodson to authorize the Borough Manager to purchase backup hardware and software from Barracuda for \$2,948 and annual maintenance costs of \$1049 starting in 2013. Motion carried 6-0.

Motion by Costanzo, second by Martino to accept the Minimum Municipal Obligations for the Police and Non-Uniformed Pension Plans of the Borough. Motion carried 6-0.

Motion by Costanzo, second by Hodson to authorize the Borough Manager to purchase a new computer for the Recreation Director at a cost not to exceed \$700. Motion carried 6-0.

Motion by Costanzo, second by Martino to authorize the Borough Manager to enter into agreement with GovOffice to upgrade the Borough's website at a cost of \$1,200. Motion carried 6-0.

Motion by Martino, second by Maggio to approve the placement of a temporary sign on the Borough's tennis courts by the AARP from October 2, 2012 to October 21, 2012. Motion carried 6-0.

Mayor commented that the reason for the AARP sign was because of the pancake breakfast that was being held to benefit a wounded GI that lives in the borough, October 20, 2012, 8 am to noon.

Motion by Costanzo, second by Hodson to authorize the Borough Manager to execute an engagement letter with the law firm of Babst, Calland, Clements and Zomnir, P.C. for the sole purpose of litigation with Central Tax Bureau of Pennsylvania, Inc. with costs not to exceed \$20,000. Rushford commented on the extensive litigation with Central Tax and there had been a recent court hearing in freezing the assets of Central Tax in front of Judge Ward of the Allegheny County Common Pleas. Babst, Calland, Clements and Zomnir, P.C. is the lead counsel in the litigation, hired by Green Tree Borough. Rushford stated that Altoona has joined the litigation; the more participants, the lower the cost. Dormont Borough will be paying a pro-rated share and will reduce the attorney hourly rate which will be a savings to the borough in that regard. Motion carried 6-0.

APPOINTMENT OF COUNCILMEMBER TO FILL VACANT SEAT

McCartney opened the nominations for the vacant seat once held by Laurie Malka. Maggio nominated Matt Hamilton, second by Barilla. Martino nominated Jeff Fabus, second by Costanzo. With no other nominations, nominations closed. McCartney stated that this will be a role call vote.

Roll call vote for Matt Hamilton: Maggio, yes; Barilla, yes; Costanzo, no; Martino, no; Hodson, no; McCartney, no. Motion defeated 2-4.

Roll call vote for Jeff Fabus: Maggio, no; Barilla, no; Costanzo, yes; Martino, yes; Hodson, yes; McCartney, yes. Motion carried 4-2.

The Mayor swore in new council member, Jeff Fabus.

DISCUSSION ITEMS

- A. **Update on West Liberty Avenue Redevelopment** – Jeff Naftal, Borough Manager, stated that after Council decided on Option 3 he immediately began evaluating the parking needs in the Junction Lot. The cost will be \$6,000 to do a complete study. Council suggested waiting until Cochran comes back with options on parking spaces. McCartney stated that he would ask his company if they can help with the study.
- B. **Update on Union Negotiations** – Naftal stated that the Teamster's contract has been delivered and will be ready for council next meeting. That will take care of all but 8 employees, including the non-union employees. Will meet with the Laborers hopefully this week.
- C. **Update on Storm Water Engineering RFP** – Naftal stated that 11 good quality engineering proposals were received; 5 were selected to come in this Thursday. The best one will be selected and brought to council for final selection.
- D. **Update on Voelkel Avenue Traffic Calming** – Naftal commented that we are at the survey stage at this time. The University of Pittsburgh (Connect) will find a group of students interested in doing the survey. Once the survey is done and 70% of the street is interested in Traffic Calming, the data will be collected and we can then move forward.

PUBLIC COMMENTS ON NON AGENDA ITEMS

Drew Lehman, 2962 Crosby Avenue RE: congratulated Jeff Fabus on becoming new councilmember; DIG Dormont volunteered their time to help get Potomac Avenue ready for the Street Fair, they will be planting this weekend; two Federal lawsuits against the borough and council regarding Ross and Burke.

Martino stated that she recuses herself from such meetings and votes; Mr. Fabus was asked that question last week and said he would recuse himself.

ANNOUNCEMENTS

Hodson stated that the Street Fair is October 13th from 2 to 11pm. Several local bands wanted to participate, so we have four bands playing this year: at 3pm are the Bastard Bearded Irishmen, next are Lou Petosi and Silent Partner. In between Silent Partner and the headliner Good Guys Duo is Jamie Branthoover with a stage name of Raeya, who is an up and coming talent who has offered to play for free; she has a huge family here in Dormont. The Children's Time will be on the avenue from 2 to 7pm.

Naftal stated that all the vendor spaces are full; the police are doing the CHIPS with the Freemasons.

Fabus stated that DABA will have a balloon artist, tattoo artist, caricatures and free popcorn.

October 27th is the Dormont Booster's Halloween Party at the Recreation Center; tickets are \$20.

ADJOURNMENT

Motion to adjourn at 7:50 pm



MEMORANDUM

Date: October 22, 2012
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager *JN*
Subject: Appointment to ADA Ramp Committee

Background:

This summer the Borough Council re-implemented an ADA Ramp Committee. Following that, the Council appointed Councilwoman Onnie Costanzo and one resident to the Committee.

Discussion:

We have received a letter from Ms. Adrienne Tolentino Essey volunteering her time on the ADA Ramp Committee. That letter is attached. Ms. Essey has significant experience in human services in Pennsylvania.

Recommendation:

I recommend that Council appoint Ms. Adrienne Tolentino Essey to the ADA Ramp Committee.

JN

Attachment

Adrienne Tolentino Essey
3238 Gaylord Avenue
Pittsburgh, PA 15216
412-606-5719
aje.tolentino@gmail.com

4 October 2012

Jeff Naftal
Borough Manager
1444 Hillsdale Avenue
Dormont, PA 15216

Dear Mr. Naftal,

I am writing to express my interest in filling the vacant position on the Borough's ADA Ramp Committee. I have recently become a Dormont resident and saw the call for volunteers on the Borough's website. This opportunity to participate in the committee suits both my professional and personal interests perfectly.

I am a nationally certified rehabilitation counselor with the goal of helping people with disabilities increase their independence. I work as the Assistive Technology Specialist for Goodwill of Southwestern Pennsylvania's human service programs. One of my responsibilities is to ensure that all of Goodwill's stores and facilities throughout western Pennsylvania are accessible for individuals with disabilities, according to the Americans with Disabilities Act Standards for Accessible Design. Because I deal with these guidelines daily in my career, I am confident that my expertise would make a positive contribution to the committee and to the Borough.

Sitting on the ADA Ramp Committee would also allow me to pursue my personal interest in becoming an active and involved part of my community. I am proud to be one of the neighborhood's newest homeowners, and am enthusiastic about making it a safe and accessible place for all of its residents and visitors to enjoy.

Thank you in advance for your consideration. I look forward to your reply.

Sincerely,

Adrienne Tolentino Essey



THE GATEWAY ENGINEERS, INC.

400 HOLIDAY DRIVE, SUITE 300
PITTSBURGH, PA 15220-2727
412.921.4030 PHONE
412.921.9960 FAX

www.gatewayengineers.com

October 23, 2012
C-55000-2012

MEMO TO: Dormont Borough Council
FROM: The Gateway Engineers, Inc.
SUBJECT: October Engineers Report

The following projects were investigated during the month of October 2012:

C-55125-2012 **Phase II Storm Water**

We submitted the NOI (Notice of Intent) permit application to DEP along with the required storm sewer maps, and TMDL narrative for the Saw Mill Run watershed by the September 14, 2012 deadline. We will be continuing the outfall testing processes, as well as working with the Borough to coordinate operations for complying with the TMDL plan.

C-17749-1207 **Feasibility Study Consent Order**

Comments to ALCOSAN's Draft Wet Weather Plan were submitted by the October 19th deadline.

Gateway would like to meet with the Manager in December to review the plan of action for 2013.

C-55076-0006 **Handicap Ramping Program – Phase 6**

This project is complete. We are working on closing the project out.

C-55076-0007 **Handicap Ramping Program – Phase 7**

Work is underway and should be completed this week. We will be working on closing the project out.

C-55000-2012 **CDBG Applications**

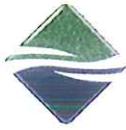
A response to the application for the ADA Access project to Dormont Park is expected near February 2013.

C-55122-1205 **O&M Program Point Repairs – Year 1**

Work is underway by Soli Construction, Inc.

C-55122-1201 **O&M Program Preventative Maintenance – Year 2**

SHACOG has sent contracts to the Jet Jack, Inc. As work is scheduled we will communicate that to the Borough.



C-55122-1215

Capital Lining Project

Work is underway by Roto Rooter Services Company.

Recommended Motion: To approve Payment Application No. 1 for Roto Rooter Services Company in the amount of \$39,908.55.

C-55122-1225

Joint Municipal SHACOG Sanitary Sewer Lining Project – Year 6

Work is underway by Robinson Pipe Cleaning Company.

C-55000-2012

Mapping

We are working with the Borough to update the Borough Offices' GIS system.

C-55011-1201

Liquid Fuels Updates

We are working on the analysis of the street lengths. We are comparing vs. PennDOT records to ensure that proper Liquid Fuels funding is being received.

CONTRACTORS APPLICATION FOR PAYMENT

TO OWNER:
 Dormont Borough
 1444 Hillside Avenue Suite 10
 Pittsburgh, PA 15216

PROJECT: 2012 Capital Lining Program

APPLICATION NO.: 1

APPLICATION PERIOD: 9/1/2012 to 10/16/2012

APPLICATION DATE: October 16, 2012

FROM CONTRACTOR:
 Roto Rooter Services Company
 3731 William Penn Highway
 Murrysville, PA 15668

VIA ENGINEER:
 The Gateway Engineers, Inc.
 400 Holiday Drive, Suite 300
 Pittsburgh, PA 15220

PROJECT NUMBERS: Engineer's: C-55122-1215
 Contractor's:
 Owner's:

CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

1. ORIGINAL CONTRACT PRICE \$ 70,090.00
2. Net change by Change Orders \$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 70,090.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$ 42,009.00
5. RETAINAGE:
 - a. 5 % of Work Completed (\$ 42009) = \$ 2,100.45
 - b. 5 % of Materials Stored (\$ 0) = \$ 0.00
 - c. Total Retainage (Line 5a + Line 5b) \$ 2,100.45
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 39,908.55
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 0.00
8. AMOUNT DUE THIS APPLICATION \$ 39,908.55
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above) \$ 30,181.45

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By: *[Signature]* Date: 10-16-12

ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 39,908.55
 (Line 8 or other - attach explanation of other amount)

ENGINEER:

By: *[Signature]* Date: 10-23-12

| CHANGE ORDER SUMMARY | | |
|----------------------|-----------|------------|
| Number | Additions | Deductions |
| Prior approved | | |
| | | |
| | | |
| | | |
| | | |
| Totals | | |
| Net Changes | | \$0.00 |

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Progress Estimate

Contractor's Application

For (contract): 2012 Capital Lining Program

Application Number: 1

Application Period: 9/1/2012 to 10/16/2012

Application Date: October 16, 2012

| A | | B | | | C | D | E | F | | G | |
|---------------|---|--------------|------|------------|-------------|--------------------|-----------------|---------------------------------------|--|---------|-------------------------|
| Item No. | Description | Bid Quantity | Unit | Unit Price | Bid Value | Quantity Installed | Installed Value | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F/B) | Balance to Finish (B-F) |
| 1 | Sanitary Sewer Point Repair, critical settlement, 0'-8' Critical Wye Branch | 15 | L.F. | \$350.00 | \$5,250.00 | 13 | \$4,550.00 | | \$4,550.00 | 86.67% | \$700.00 |
| 2 | Sanitary Sewer Laterals, critical settlement, 0'-8' | 1 | EA. | \$300.00 | \$300.00 | | | | | | \$300.00 |
| 3 | Unsuitable Pipe Bedding | 5 | L.F. | \$50.00 | \$250.00 | | | | | | \$250.00 |
| 4 | Concrete Encasement for Utilities | 5 | TON | \$10.00 | \$50.00 | | | | | | \$50.00 |
| 5 | Rain Conductor Repair | 6 | L.F. | \$50.00 | \$300.00 | | | | | | \$300.00 |
| 6 | 6" CIPP Lining (MH to MH) | 5 | L.F. | \$20.00 | \$100.00 | | | | | | \$100.00 |
| 7 | 8" CIPP Lining (MH to MH) | 210 | L.F. | \$40.00 | \$8,400.00 | | | | | | \$8,400.00 |
| 8 | Sanitary Sewer Heavy Cleaning | 680 | L.F. | \$44.00 | \$29,920.00 | 672 | \$29,568.00 | | \$29,568.00 | 98.82% | \$352.00 |
| 9 | Reinstatement of Active Service Laterals | 200 | L.F. | \$3.00 | \$600.00 | 177 | \$531.00 | | \$531.00 | 88.50% | \$69.00 |
| 10 | Grouting of Active Service Laterals | 34 | EA. | \$80.00 | \$2,720.00 | 32 | \$2,560.00 | | \$2,560.00 | 94.12% | \$160.00 |
| 11 | Locating Manholes for Work Access | 34 | EA. | \$400.00 | \$13,600.00 | | | | | | \$13,600.00 |
| 12 | Concrete Driveway Restoration | 2 | HR. | \$50.00 | \$100.00 | | | | | | \$100.00 |
| 13 | Concrete Sidewalk Restoration | 5 | S.Y. | \$60.00 | \$300.00 | | | | | | \$300.00 |
| 14 | Concrete Curb Restoration | 65 | S.F. | \$60.00 | \$3,900.00 | | | | | | \$3,900.00 |
| 15 | Lawn Restoration | 10 | L.F. | \$25.00 | \$250.00 | 56.25 | \$3,375.00 | | \$3,375.00 | 86.54% | \$525.00 |
| 16 | Emergency Mobilization | 1 | EA. | \$500.00 | \$500.00 | | | | | | \$500.00 |
| 17 | Traffic Controls and Resident Notification | 1 | EA. | \$1,000.00 | \$1,000.00 | | | | | | \$1,000.00 |
| 18 | Preparation and Cleanup | 1 | L.S. | \$1,000.00 | \$1,000.00 | 0.5 | \$500.00 | | \$500.00 | 50.00% | \$500.00 |
| 19 | Photographic Documentation | 1 | L.S. | \$250.00 | \$250.00 | 0.5 | \$125.00 | | \$125.00 | 50.00% | \$125.00 |
| 20 | Pre-CCTV Verification of Repair Location | 1 | EA. | \$300.00 | \$300.00 | 1 | \$300.00 | | \$300.00 | 100.00% | \$0.00 |
| Totals | | | | | \$70,090.00 | | \$42,009.00 | \$0.00 | \$42,009.00 | 59.94% | \$28,081.00 |



MEMORANDUM

Date: October 23, 2012

To: President, Vice-President, Council and Mayor

From: Jeff Naftal, Borough Manager *JN*

Subject: Additional Work on SHACOG O&M Point Repair Project

Background:

Earlier this year, Council approved participation in the 2012 SHACOG O&M (Operations and Maintenance) Point Repair Program for the Borough's underground sewer utilities. One of the projects is the replacement of 170 feet of 6" pipe within the alley known as Ranger Way between Grandin and Tolma Avenues. This line was never recorded and was found in 2011 because of backup issues. At the time, a new manhole was installed and 20 feet of 6" pipe was installed attached to the manhole.

Discussion:

Because the line services numerous residences, Gateway Engineering is recommending that instead of replacing the 170 feet of 6" pipe, we increase the capacity to 8" and include the 20 feet of pipe placed in 2011. This will better service our residents. The other benefit to upsizing the pipe is that instead of a hand maneuvered camera to look inside the 6" line, we will be able to use the more efficient robotic camera in an 8" line. The robotic cameras allow for a more comprehensive view of the pipe and will allow us to catch any future issues in the line earlier. The cost for this is \$8,250. Funding for this is available in the Sewer Fund budget. If we do not upsize the pipe, then the project will continue as bid making the entire alley 6" pipe.

Recommendation:

I recommend that Council authorize a change order to the 2012 SHACOG O&M Point Repair Project to increase the pipe size on Ranger Alley from 6" to 8" including 20 feet of pipe not previously being replaced.

JN



MEMORANDUM

Date: October 23, 2012
To: President, Vice-President, Council and Mayor
From: Jeff Naftal, Borough Manager 
Subject: Re-Approval of PA Emergency Management Agency Application

Background:

Following the snowfall of 2010, the Borough applied for and received financial assistance from FEMA through the Pennsylvania Emergency Management Agency (PEMA). A Public Disaster Assistance Application was filled out and an Agreement for Financial Assistance was executed by the Borough and the State. The project itself was completed and all funding was reimbursed by PEMA.

Discussion:

Shortly after I started with the Borough I received a request to submit a close-out letter for this project. The name on the form was the former Borough Manager but I crossed that out, signed my name and submitted it to PEMA. A few weeks later I received a call from PEMA telling me that we would either need to get the former Borough Manager to sign the form since he was the Designated Agent for the project or we would need to re-approve the application and designate someone else as the new Designated Agent.

Rather than attempt to get the former Manager to sign, I have prepared the necessary paperwork to change our Designated Agent. Once these are signed and received by PEMA, my original close-out letter will be sufficient and they can close out this project. The documents attached are the six (6) pages of the Public Disaster Assistance Application and the one (1) page Designation of Agent Resolution. Both the Borough President and I will need to sign these forms.

Recommendation:

I recommend that Council authorize the Council President and I to execute all necessary documents to close-out the 2010 Disaster Assistance Project.

JN

Attachments

**COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY**

**PUBLIC DISASTER ASSISTANCE APPLICATION
and
AGREEMENT FOR FINANCIAL ASSISTANCE**

| | | | |
|----------------------------|-----------------------|-----------------|---------------------------|
| NAME OF APPLICANT: | Borough of Dormont | | |
| COMPLETE MAILING ADDRESS: | 1444 Hillsdale Avenue | | |
| | Dormont | , Pennsylvania, | 15216 |
| TELEPHONE No: (412) - | 561 - | 8900 | FEDERAL EIN: 25 - 6000328 |
| NAME OF APPLICANT'S AGENT: | Jeffrey Naftal | COUNTY: | Allegheny |

| |
|---|
| PROJECT APPLICATION NUMBER: FEMA - 1898- DR - PA - 003 - 19576 - 00 (ASSIGNED BY PEMA) |
|---|

This document shall constitute the Public Disaster Assistance Agreement between the Commonwealth of Pennsylvania and the above-named Applicant. This document, and all of the terms and conditions contained herein, shall apply to the grant of all disaster assistance funds provided by, or through, the Commonwealth of Pennsylvania, to the Applicant.

The Applicant certifies that:

1. The Applicant's Agent has the legal authority to apply for public disaster assistance on behalf of the Applicant and is authorized to execute all required forms on behalf of the Applicant.
2. The Applicant's elected officials and governing body have been informed of the terms and conditions of this Agreement, which apply to the receipt of federal and state financial assistance.
3. The Applicant agrees to establish and maintain a proper accounting system in accordance with generally accepted accounting standards to record disaster related expenditures.
4. The Applicant agrees to use the disaster assistance funds solely for the purposes for which the funds are approved and provided by the federal government and the Commonwealth.
5. The Applicant agrees to complete all approved work items within the time limits that are established by the Governor's Authorized Representative or the federal government. Time limits for project completion begin with the date of the disaster declaration, unless appropriate time extensions are requested and granted by the Pennsylvania Emergency Management Agency (PEMA) and the Federal Emergency Management Agency (FEMA). Debris Clearance (Category A) and Emergency Protective Measures (Category B) must be completed within six months; Permanent Work (Categories C through G) are to be completed within 18 months.

6. The Applicant agrees to hold the Commonwealth harmless from any and all claims, demands, lawsuits or other causes of action based upon or arising out of any activities performed by its employees, agents, representatives or independent contractors and subcontractors that involve public disaster assistance projects and work related activities that are funded either directly or indirectly by the Commonwealth.
7. The Applicant agrees to comply with all applicable federal, state, and local procurement laws, regulations or directives.
8. The Applicant agrees to establish internal personnel safeguards which will prohibit employees from using their positions for a purpose that creates, or gives the appearance of creating, a desire for private gain for themselves or for others, particularly those persons who have a family, business, or other tie to the employee.
9. The Applicant agrees to comply with all applicable building codes and other standards adopted prior to the disaster declaration in completing all eligible projects that involve the repair or replacement of public facilities.
10. The Applicant agrees that it will not enter into any cost plus-percentage-of-cost contracts for the completion of any disaster restoration or repair work projects.
11. The Applicant agrees that it will not enter into any contract for which payment to the contractor is contingent upon receipt of federal or state funds.
12. The Applicant agrees that it will not enter into any contract with any party that has been debarred or suspended from either contracting with or participating in any federal or Commonwealth assistance programs.
13. The Applicant agrees to give federal and state agencies, as designated by the Governor's Authorized Representative, access to, and the right to examine, all records and documents that are related to the public disaster assistance grant.
14. The Applicant agrees to submit all periodic program and financial reports that are required by the Commonwealth to the appropriate state agency.
15. The Applicant agrees to comply with the flood insurance purchase requirements of the Flood Disaster Protection Act, 42 U.S.C. §§ 4001 *et seq.*, as amended.
16. The Applicant agrees to comply with the requirements of the National Environmental Policy Act, 42 U.S.C. §§ 4321 *et seq.*, as amended, and its applicable Federal Regulations found at 44 CFR Part 10.
17. The Applicant agrees to comply with the requirements of the Clean Water Act, 33 U.S.C. §§ 1251 *et seq.*, as amended.
18. The Applicant agrees to comply with the requirements of the Clean Air Act, 42 U.S.C. §§ 7401 *et seq.*, as amended.
19. The Applicant agrees to comply with the requirements of the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901 *et seq.*, as amended.

20. The Applicant agrees to comply with the requirements of the Endangered Species Act of 1973, 16 U.S.C. § 1531 *et seq.*, as amended.
21. The Applicant agrees to comply with the requirements of the National Historic Preservation Act, 16 U.S.C. §§ 470 *et seq.*, as amended, and its applicable Federal Regulations found at 36 CFR Part 800 and 44 CFR Part 208.
22. The Applicant agrees to comply with the requirements of FEMA's disaster assistance regulations found at 44 CFR Part 206.
23. The Applicant agrees to comply with those provisions of the Hatch Act, 5 U.S.C. § 7324 *et seq.*, as amended, which limits the political activities of public employees.
24. The Grantee acknowledges that all funds received are subject to audit by federal or state agencies. The Grantee agrees to comply with the Single Audit Act Amendments, 31 U.S.C. §§ 7501 *et seq.*, as amended, as promulgated by Office of Management and Budget (OMB) Circular A-133, "Audits of States, Local Governments and Nonprofit Organizations", and any amendments to these regulations or circular. The Grantee agrees to comply with the audit requirements as set forth in the Audit Clause, which is attached as Attachment A and incorporated herein. The Commonwealth reserves the right for federal and state agencies to perform additional audits or program reviews.
25. The Applicant agrees to comply with the Commonwealth's Standard Contract Terms and Conditions which are attached as Attachment B and incorporated herein.
26. The Applicant agrees to comply with the Commonwealth Right to Know Law conditions which are attached as Attachment C and incorporated herein.
27. The Applicant agrees to comply with provisions of the Drug-Free Workplace Act as set forth in Attachment D and incorporated herein.
28. The Applicant agrees that it will not use any federal funds for lobbying and will disclose the use of non-federal funds for lobbying by filing any documentation and/or forms that are required by either the federal government or the Commonwealth as set forth in Attachment D and incorporated herein.
29. The Applicant agrees to comply with the Assurances-Non Construction Programs requirements which are attached hereto as Attachment E and incorporated herein.
30. The Applicant agrees to comply with the Assurances-Construction Programs requirements which are attached hereto as Attachment F and incorporated herein.
31. The Applicant certifies that it is compliant with the requirements of the National Incident Management System (NIMS).
32. The Applicant certifies that the federal and state disaster assistance requested through the submission of this application does not and will not duplicate any financial assistance or cost reimbursement received for the same disaster cost or loss under any other program or from insurance or any other source.

33. The Applicant agrees to retain all cost-supporting records and documentation for a period of seven years from the date that it receives its final public disaster assistance payment from the Commonwealth or the final audit of its financial records is completed, whichever is later.
34. The Applicant certifies that it is in full compliance with all provisions of Pennsylvania's Flood Plain Management Act, 32 P.S. §§ 679.101 *et seq.* and Pennsylvania's Storm Water Management Act, 32 P.S. §§ 680.1 *et seq.* that apply to the Applicant.
35. The Applicant certifies that it has quantified debris deposits; performed all contracting, permitting and debris removal monitoring; has documentation tracking removal and disposal of debris at pre-approved permitted disposal sites; and has met all related requirements as contained in FEMA publication 325 (*Debris Management Guide*), FEMA publication 329 (*Debris Management Brochure*), Sections 403 and 407 of the Stafford Act (42 U.S.C. §§ 5170b and 5173), 44 CFR 206.224, and any and all local, state and federal requirements pertinent thereto.
36. This Agreement shall not be modified, amended, altered, or changed except by written amendment executed by the parties hereto.
37. This Agreement may be terminated in whole, or in part, at any time before the performance period of this grant agreement is completed:
 - a. Whenever it is determined that the terms and conditions of the Grant Agreement have not been met. Prompt notification in writing of the termination, with effective date, will be made by PEMA. Payment or recoveries by PEMA shall be in accordance with the legal rights and obligations of the parties.
 - b. In the event that anticipated Federal funds are not obtained or continued at a sufficient level.
 - c. At the discretion of PEMA upon written notification to the Applicant with effective termination date. Payments or recoveries by PEMA shall be in accordance with the legal rights and obligations of the parties.
38. The Commonwealth will make payments to the Applicant through the Automated Clearing House (ACH) Network. Within 10 days of the grant award, the Applicant must submit or must have already submitted its ACH and electronic addenda information, if desired, to the Commonwealth's Payable Service Center, Vendor Data Management Unit at 717-214-0140 (FAX) or by mail to the Office of Comptroller Operations, Bureau of Payable Services, Payable Service Center, Vendor Data Management Unit, 555 Walnut Street – 9th Floor, Harrisburg, PA 17101. The Pennsylvania Electronic Payment Program (PEPP) Enrollment Form can be found at the following address:
<https://www.vendorregistration.state.pa.us/cvmu/paper/Forms/ACH-EFTenrollmentform.pdf>
 - a. The applicant must submit a unique invoice number with each invoice submitted. The unique invoice number will be listed on the Commonwealth of Pennsylvania's ACH remittance advice to enable the Applicant to properly apply the state agency's payment to the respective invoice or program.

- b. It is the responsibility of the Applicant to ensure that the ACH information contained in the commonwealth's central vendor master file is accurate and complete. Failure to maintain accurate and complete information may result in delays in payments.

39. Certain of the attachments contained herein may not be applicable to the Applicant's project or program.

Federal Funding Accountability and Transparency Act (FFATA)
(Pub L. 109-282, effective October 1, 2010)

40. The Subgrantee agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) as described below and attached as Attachment G. This form is to be completed, signed and incorporated as part of this agreement.

- a. Registration and Identification Information - Subgrantee must maintain current registration in the Central Contractor Registration (www.ccr.gov) at all times during which they have active federal awards funded pursuant to this agreement. A Dun and Bradstreet Data Universal Numbering System (DUNS) Number (www.dnb.com) is one of the requirements for registration in the Central Contractor Registration.

Subgrantee must provide its assigned DUNS number, and DUNS + 4 number if applicable, to the Commonwealth along with Subgrantee's return of the signed grant agreement. The Commonwealth will not process this grant until such time that Subgrantee provides this information.

- b. Primary Location - Subgrantee must provide to the Commonwealth the primary location of performance under the award, including the city, State, and zip+4. If performance is to occur in multiple locations, then Subgrantee must list the location where the most amount of the grant award is to be expended pursuant to this grant agreement.

Subgrantee must provide this information to the Commonwealth along with Subgrantee's return of the signed grant agreement. The Commonwealth will not process this grant until such time that Subgrantee provides this information.

- c. Compensation of Officers - Subgrantee must provide to the Commonwealth the names and total compensation of the five most highly compensated officers of the entity if--

- (i) the entity in the preceding fiscal year received—

- (I) 80 percent or more of its annual gross revenues in Federal awards; and

- (II) \$25,000,000 or more in annual gross revenues from Federal awards; and

- (ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. If the Subgrantee does not meet the conditions listed above, then it must specifically affirm to the Commonwealth that the requirements of this clause are inapplicable to the Subgrantee. Subgrantee must provide information responding to this question along with Subgrantee's return of the signed grant agreement. The Commonwealth will not process this grant until such time that Subgrantee provides such information responding to this question.

- 41. THE APPLICANT CERTIFIES THAT ALL COSTS CLAIMED UNDER THIS APPLICATION ARE FOR ACTUAL COSTS INCURRED BY THE APPLICANT IN THE PERFORMANCE OF AUTHORIZED WORK AS DEFINED IN THE ELIGIBILITY CRITERIA ESTABLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

- 42. The Applicant agrees to return to the Commonwealth, within thirty (30) days of written request by the Governor's Authorized Representative, all funds advanced which are not supported by audit or other federal or state review of documentation maintained by the Applicant. IF THE APPLICANT FAILS TO REFUND THE MONIES, THE COMMONWEALTH RESERVES THE RIGHT TO OFFSET THE AMOUNT DUE AGAINST ANY EXISTING OR FUTURE SUMS OF MONEY OWED THE APPLICANT BY ANY COMMONWEALTH AGENCY OR DEPARTMENT.

IN WITNESS WHEREOF, the parties to this Public Disaster Assistance Application and Agreement for Financial Assistance have executed this document through their respective duly authorized officers with the intention of being legally bound thereby, as of the date written below.

ATTEST:

By: _____
Witness Signature for Applicant's Agent
Name: Vickie McGurk
Title: Clerk Supervisor

APPLICANT:

Name of Applicant: Borough of Dormont
(Government or Private Non-Profit Organization)
By: _____
Applicant's Agent Signature
Typed Name: Jeffrey Naftal
Applicant's Agent
Date: November 6, 2012

ATTEST:

COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY

By: _____
Witness Signature for Governor's Authorized Representative

By: _____
Governor's Authorized Representative Signature

Name: _____

Typed Name: _____

Date: _____

-THIS PAGE REQUIRES SIGNATURES-

(Sign in ink and submit original to PEMA)

PEMA-DAP -2

DESIGNATION OF AGENT RESOLUTION

FOR: DR#1898
(Enter Name of Disaster or Number)

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DORMONT
(Governing Body) (Public Entity)

THAT JEFFREY NAFTAL, BOROUGH MANAGER
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF
THE BOROUGH OF DORMONT, ALLEGHENY County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for
the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act
(Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 5th day of November, 2012.

Willard McCartney, Council President
(Name) (Title) (Signature)

CERTIFICATION

I, Jeffrey Naftal, duly appointed and Borough Manager/Secretary
(Name) (Title)
of THE BOROUGH OF DORMONT, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the THE BOROUGH COUNCIL
(Governing Body)

of THE BOROUGH OF DORMONT on the 5th day of November 2012.
(Public Entity)

(Signature) Borough Manager 11/6/2012
(Official Position) (Date)